



MOUNTAIN IRON CITY COUNCIL MEETING

**TUESDAY, JANUARY 20, 2025
6:30P.M.**

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
TUESDAY, JANUARY 20, 2026 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Minutes of the January 5, 2025, Regular Meeting (#1-6)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- IV. Public Forum
- V. Committee and Staff Reports
 - A. Mayor's Report
 - 1. Reorganization and Appointments (#7)
 - B. City Administrator's Report
 - C. Director of Public Work's Report
 - D. Library Director's Report
 - E. City Engineer's Report
 - F. Sheriff's Department Report
 - G. City Attorney's Report
 - H. Fire Department's Report
 - I. Liaison Reports
- VI. Unfinished Business
- VII. New Business
 - A. Mountain Iron WWTF Improvements (#8-10)
 - B. Drainage Analysis Proposal (#11-15)
- VIII. Communications (#16-20)
- IX. Announcements
- X. Adjourn

Page Number in Packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
January 5, 2026

Mayor Anderson called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Ed Roskoski, Bradley Gustafson, Julie Buria, and Mayor Peggy Anderson. Also, present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Amanda Inmon, Municipal Services Secretary; Al Johnson, City Engineer; Sgt. Grant Toma, Sheriff's Dept.; and Bryan Lindsay, City Attorney. Absent members: Councilor Alan Stanaway.

It was moved by Buria and seconded by Gustafson the consent agenda be approved as follows:

1. Approve the minutes of December 15, 2025, regular meeting.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period December 16-31, totaling \$1,208,761.03 (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period December 16-31, totaling \$462,509.05(a list is attached and made a part of these minutes).

The motion carried with Councilor Stanaway absent (No: Roskoski; Yes: Gustafson, Buria and Anderson).

It was moved by Roskoski to amend the original motion to remove the bills from O'Reilly Auto Parts Virginia in the amount of \$451.00 and Napa Auto Parts from \$345.00 from the consent agenda for separate consideration. The motion failed.

Public Forum:

- No one spoke during the forum

The Mayor reported on the following:

- No formal report

It was moved by Gustafson and seconded by Buria to designate The Trenti Law Firm as the City's Attorney for 2026 year. The motion carried with Councilor Stanaway absent (No: Roskoski; Yes: Gustafson, Buria and Anderson).

It was moved by Gustafson and seconded by Roskoski to approve the reorganization of the city and

- appoint Councilor Julie Buria, as Deputy Mayor for the 2026 year
- designate Bolton & Menk as the City's Engineering Firm for 2026 year
- appoint the Hometown Focus as the official newspaper for the City of Mountain Iron for 2026 year
- set the official City Council meetings for the first and third Mondays of the month at 6:30 p.m. at City Hall in the Mountain Iron Room
- to designate the City's official depositories as the Park State Bank, Frandsen Bank, Wells Fargo Bank, US Bank, Twin City Federal, League of Minnesota Cities 4M Fund, Miller Johnson Steichen Kinnard, Inc., Morgan Stanley, Northland Securities, First National Bank of Buhl, and Federal Home Loan Bank, for 2026 year

The motion carried with Councilor Stanaway absent.

It was moved by Buria and seconded by Gustafson to table the City Advisory Board/Commission Appointments until responses received from those contacted. Councilor Buria amended the motion and was seconded by Gustafson to table the appointments until the next City Council meeting. The motion carried with Councilor Stanaway absent.

City Administrator:

- No formal report

It was moved by Roskoski and seconded by Buria to approve the recommendation of the Parks & Recreation board to hire the following individuals to work as winter seasonal workers/rink attendants for the 2025-2026 season:

Presly Liesmaki Shelby Novak

The motion carried with Councilor Stanaway absent.

Director of Public Works:

- Two busy short weeks as well as inventory being conducted with Auditors

City Engineer:

- No formal report

Sheriff's Department:

- No formal report

City Attorney:

- Zoning updates – prepare larger report for next council meeting

Liaison:

- Councilor Gustafson
 - AEOA – rental rehab pilot program with MN Housing partnership group

It was moved by Gustafson and seconded by Buria to approve Resolution #01-26; Cooperative Agreement with St. Louis County to construct a Non-Motorized Trail segment adjacent to Enterprise Dr. N and US 169 (a copy is attached and made a part of these minutes). The motion carried with Councilor Stanaway absent (No: Roskoski; Yes: Gustafson, Buria and Anderson).

It was moved by Buria and seconded by Gustafson to approve the 2025 Audit Proposal by Walker, Giroux & Hahne, at the proposal price of \$31,160 for the Governmental Funds and \$13,340 for the Enterprise Funds. The motion passed unanimously on roll call vote with Councilor Stanaway absent.

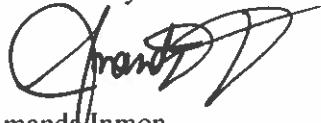
It was moved by Roskoski and seconded by Buria to reschedule January 19, 2026, City Council meeting due to the Martin Luther King Holiday to Tuesday, January 20, 2026, at 6:30pm. The motion carried with Councilor Stanaway absent.

Announcement:

- City Offices closed January 19th in observance of Martin Luther King Jr. Day

At 6:53p.m., it was moved by Buria and seconded by Gustafson the meeting be adjourned. The motion carried with Councilor Stanaway absent.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Distribution Summary

Category	Distribution	GL Account	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	101-20607	2,400.00
BUILDING RENTALS	COMMUNITY CENTER	101-36-6200-089	1,525.00
BUILDING RENTALS	NICHOLS HALL	101-36-6200-089	310.00
BUILDING RENTALS	SENIOR CENTER	101-36-6200-089	150.00
INTERGOVERNMENTAL REVENUE	GRANTS RECEIVABLE	301-11500	112,245.20
INTERGOVERNMENTAL REVENUE	LOCAL GOVERMENT AID	101-33-3401-000	798,876.50
INTERGOVERNMENTAL REVENUE	MISCELLANEOUS STATE AID	101-33-3401-011	15,138.32
LICENSES	LIQUOR	101-32-2100-000	955.00
METER DEPOSITS	ELECTRIC	604-22000	500.00
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-6200-070	10.00
MISCELLANEOUS	BC/BS - MEDICA PAYABLE	101-21709	125,549.72
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	3,932.00
MISCELLANEOUS	FIRE DEPT-MISC INCOME	101-36-6200-087	500.00
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	101-21710	677.40
PERMITS	BUILDING	101-32-2100-000	147.00
UTILITY	UTILITY	001-11105	<u>145,844.89</u>
Grand Totals:			<u>1,208,761.03</u>

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/26	01/06/2026	162981	10012	ABE ENVIRONMENTAL SYSTEMS, INC	101-20200	489.00
01/26	01/06/2026	162982	10052	AMERICAN PRESSURE, INC.	101-20200	81.90
01/26	01/06/2026	162983	20039	BIOSOLIDS DISPOSAL SITE	602-20200	6,400.67
01/26	01/06/2026	162984	20023	BOLTON & MENK, INC	301-20200	26,087.00
01/26	01/06/2026	162985	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	23.90
01/26	01/06/2026	162986	20070	BOUND TREE MEDICAL LLC	101-20200	132.96
01/26	01/06/2026	162987	30054	CASELLE LLC	602-20200	6,637.62
01/26	01/06/2026	162988	130194	CORPORATE BILLING LLC	603-20200	1,022.52
01/26	01/06/2026	162989	14010	DAN & DENEEN GUNDERSON	101-20200	200.00
01/26	01/06/2026	162990	1931	DONNA LERITZ	101-20200	200.00
01/26	01/06/2026	162991	50043	EJ EQUIPMENT, INC.	603-20200	239.53
01/26	01/06/2026	162992	6004	FRED FAUST	101-20200	402.83
01/26	01/06/2026	162993	50048	FRONTIER ENERGY	604-20200	951.11
01/26	01/06/2026	162994	70029	GUARDIAN PEST CONTROL INC	101-20200	93.03
01/26	01/06/2026	162995	80037	HOMETOWN MEDIA PARTNERS	101-20200	508.13
01/26	01/06/2026	162996	90026	INDUSTRIAL LUBRICANT COMPANY	602-20200	1,057.12
01/26	01/06/2026	162997	959	LACEY JACOBSON	101-20200	100.00
01/26	01/06/2026	162998	120032	LAKE COUNTRY POWER	101-20200	123.75
01/26	01/06/2026	162999	120063	LITTLE FALLS MACHINE INC.	101-20200	322.21
01/26	01/06/2026	163000	130030	MACQUEEN EQUIPMENT	101-20200	4,428.87
01/26	01/06/2026	163001	80032	MESABI COMMUNITY TELEVISION	101-20200	3,625.00
01/26	01/06/2026	163002	130006	MESABI HUMANE SOCIETY	101-20200	2,275.00
01/26	01/06/2026	163003	130004	MESABI TRIBUNE	101-20200	974.50
01/26	01/06/2026	163004	110035	MIDWEST COMMUNICATIONS	101-20200	345.00
01/26	01/06/2026	163005	140026	MINNESOTA ENERGY RESOURCES	101-20200	171.60
01/26	01/06/2026	163006	130008	MINNESOTA MUNICIPAL UTILITIES	604-20200	5,698.75
01/26	01/06/2026	163007	130009	MINNESOTA POWER (ALLETE INC)	101-20200	1,673.97
01/26	01/06/2026	163008	120007	MOTION INDUSTRIES INC	101-20200	174.07
01/26	01/06/2026	163009	130018	MSA PROFESSIONAL SERVICES, INC.	602-20200	378.00
01/26	01/06/2026	163010	30001	NAPA AUTO PARTS	101-20200	299.89
01/26	01/06/2026	163011	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	131,740.10
01/26	01/06/2026	163012	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	99.74
01/26	01/06/2026	163013	140057	NORTHLAND BOND SERVICES	315-20200	116,710.00
01/26	01/06/2026	163014	150007	O'REILLY AUTO ENTERPRISES, LLC	604-20200	451.46
01/26	01/06/2026	163015	150003	OVERHEAD DOOR	101-20200	924.00
01/26	01/06/2026	163016	130017	PARK STATE BANK	101-20200	6,160.00
01/26	01/06/2026	163017	170007	QUILL CORPORATION	101-20200	132.55
01/26	01/06/2026	163018	180021	RANGE ASSOC OF MUNICIPALITIES	101-20200	864.00
01/26	01/06/2026	163019	180006	RMB ENVIRONMENTAL LABORATORIES	602-20200	1,015.74
01/26	01/06/2026	163020	1886	SHEARIAH HULTGREN	101-20200	100.00
01/26	01/06/2026	163021	190024	ST LOUIS COUNTY SHERIFF	101-20200	47,500.00
01/26	01/06/2026	163022	5007	SUN LIFE FINANCIAL	602-20200	1,022.45
01/26	01/06/2026	163023	200056	TRENCHERS PLUS	101-20200	173.82
01/26	01/06/2026	163024	200028	TRI CITIES BIOSOLIDS DISPOSAL	602-20200	858.75
01/26	01/06/2026	163025	210002	UNITED TRUCK BODY COMPANY INC	101-20200	452.50
01/26	01/06/2026	163026	30072	VC3	101-20200	4,281.92
01/26	01/06/2026	163027	220025	VERIZON WIRELESS	602-20200	90.04
01/26	01/06/2026	163028	10075	VESTIS	604-20200	393.43
01/26	01/06/2026	163029	220004	VIRGINIA DEPARTMENT OF PUBLIC	602-20200	10.00
01/26	01/06/2026	163030	220002	VIRGINIA SURPLUS (DBA)	101-20200	300.00
01/26	01/06/2026	163031	5000	WILLIAM TUOMELA	101-20200	150.00
01/26	01/06/2026	163032	260001	ZIEGLER INC	101-20200	1,324.35
01/26	01/06/2026	163033	60038	WRIGHT EXPRESS FINAN SERV CORP	602-20200	6,971.31

PP-Ending - 01/02

75,664.96

M = Manual Check, V = Void Check

TOTAL EXPENDITURES

\$462,509.05



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 01-26

COOPERATIVE AGREEMENT WITH ST. LOUIS COUNTY TO CONSTRUCT A NON-MOTORIZED TRAIL SEGMENT ADJACENT TO ENTERPRISE DR NORTH AND US 169

WHEREAS, St. Louis County is leading a project in 2026 to construct a non-motorized trail segment adjacent to Enterprise Dr North and US 169, located in the City of Mountain Iron; and

WHEREAS, this non-motorized trail segment is being constructed to allow for the Mesabi Trail to be rerouted prior to the permanent closure and obliteration of CSAH 102 (Old Hwy 169) in 2027 to ensure trail connectivity is maintained; and

WHEREAS, St. Louis County is responsible for the design and construction of this new non-motorized trail segment; and

WHEREAS, upon completion, the City of Mountain Iron will accept ownership of the portion of this non-motorized trail segment located within the right-of-way limits of Enterprise Dr North.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA, authorizes the appropriate city officials to enter into a cooperative agreement, and approve any amendments authorized by the City Attorney, with St. Louis County to construct a non-motorized trail segment adjacent to Enterprise Dr North and US 169.

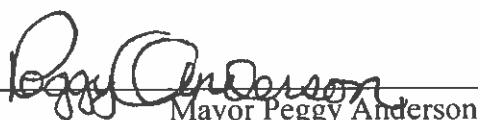
BE IT FURTHER RESOLVED, that this project is further identified as CP 0000-917930.

DULY ADOPTED BY THE CITY COUNCIL THIS 5th DAY OF JANUARY, 2026.

ATTEST:



City Administrator



Peggy Anderson
Mayor Peggy Anderson

COUNCIL LETTER 010526-VIA1

MAYOR ANDERSON

COMMISSION APPOINTMENTS

DATE: January 15, 2025

FROM: Mayor Anderson

Craig J. Wainio
City Administrator

The Mayor Anderson requested this item be placed on the Agenda with the following background information:

B. City Advisory Board/Commission Appointments:

- 1) Utility Advisory Board (3-year term)
 - a. Sue Tuomela
- 2) Parks & Recreation Board (3-year term)
 - a. Macy Saari-Nelson
- 3) Economic Development Authority (5-year term)
 - a. Corey Nelson
 - b. Barb Fivecoate
- 4) Public Safety and Health Board (3-year term)
 - a. Mary Loumanen
 - b. Sue Osell
- 5) Planning and Zoning (3-year term)
 - a. Alan Stanaway
 - b. William Copeland
- 6) Library Board (3-year term)
 - a. Amanda Claesson
 - b. Tara Wainio

COUNCIL LETTER 012026-VIIA
PUBLIC UTILITIES
WWTP IMPROVEMENT STUDY DISCUSSION

DATE: January 15, 2026

FROM: Public Utilities

Tim Satrang
Director of Public Works

Craig J. Wainio
City Administrator

MSA Professional Consultants Tom Dye and Deidre Beck Presentation of Wastewater Treatment Plant Improvement Study Discussion

The purpose of the study was to evaluate existing treatment processes, assess current and projected capacity needs, review regulatory compliance considerations, and identify opportunities for operational, reliability, and infrastructure improvements. The analysis also considered long-term planning objectives, cost effectiveness, and system resilience.

MSA will present the key findings of the study, outline recommended improvements, and discuss potential implementation strategies and next steps. This presentation is intended to support informed decision-making regarding future investments in the wastewater treatment facility



To: Mountain Iron Utility City Council
From: Tom Dye, Deidre Beck
Subject: Mountain Iron WWTF Improvements
Date: January 20, 2026

Why upgrade WWTF now?

- No major upgrades or capacity expansion for almost 50 years
- Past projects:
 - Equipment replacement (clarifiers, aeration equipment, new screen)
 - Repairs to aeration basin walls
- MPCA proposed limits require process improvements and addition of filtration. (Mercury and Phosphorus)
- Other Needs:
 - Flow Equalization
 - Process capacity for high flows and expansion
 - Headworks building improvements
 - Influent pumping
 - Aeration basin walls
 - Operator space (lab, office, bathroom, shower)
 - Site drainage improvements

Facility Plan

- Document existing wastewater conditions
- Project future needs (flows and loadings, limits)
- Evaluate Alternatives to meet needs
 - No Action
 - Regionalization
 - Upgrade Existing Facility
- Recommend most cost effective alternative

Recommended Alternative

- Upgrade existing facility to increase capacity and meet proposed MPCA limits
- Include improvements to meet projected needs through 2045.
- Initial Opinion of Estimated Cost: \$32 Million
- Working with Staff Reduced Estimated cost to \$21 million
 - Kept critical components of project required to meet proposed limits
 - Improving each process

Possible Project Funding

- Point Source Implementation Grant (max grant of \$12 million)
- Water Infrastructure Fund grant (max grant of \$10 million)
- IRRRB Grants (usually \$250,000)
- Clean Water Fund loan (Interest Rate 2% to 3%)

MEMO

January 6, 2026

	Rescoped Upgrades (Estimated Principal Forgiveness/Grants)	Rescoped Upgrades (Principal Forgiveness/Grant to reach Affordability)
Est. Project Cost	\$20,660,000	\$20,660,000
Est. Principal Forgiveness and Grants	\$7,000,000	\$11,660,000
Est. Loan Amount	\$13,660,000	\$9,000,000
Residential Increase (Monthly)	\$78	\$51
Est. Future Sewer Bill (Monthly)	\$122	\$95
% of Median Household Income (MHI)	1.80%	1.40%

- Current estimated average residential monthly bill ~ \$43/month (0.64% of MHI)
- Typical affordability criteria is 1.4% of MHI
- MHI for Mt Iron is \$81,607



Real People. Real Solutions.

4960 Miller Trunk Highway
Suite 550
Duluth, MN 55811

Phone: (218) 729-5939
Bolton-Menk.com

October 28th, 2025

Tim Satrang
Director of Public Works
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

RE: Proposal for Residential Stormwater Drainage Analysis

Dear Mr. Satrang:

On behalf of Bolton & Menk, Inc., we thank you for the opportunity to present this proposal in response to the City of Mountain Iron's request to perform a residential stormwater drainage analysis for the Mountain Iron neighborhood bounded by Unity Drive, Highway 7, 19th Avenue West, and 9th Street South. The project scope and proposed fees below have been prepared as requested for the necessary engineering services to complete this project. If this proposal is acceptable, we will prepare a professional services agreement using the City of Mountain Iron's agreement format.

Project Understanding

The City of Mountain Iron has experienced recurring flooding and drainage challenges within the neighborhood bounded by Unity Drive, Highway 7, 19th Avenue West, and 9th Street South. The City is seeking professional engineering assistance to evaluate existing stormwater drainage conditions, identify areas of concern, and develop feasible mitigation solutions. The findings and recommended improvements will support future capital improvement planning efforts and strengthen the City's position for pursuing state and federal grant funding opportunities.

Scope of Work

Our scope of work includes each functional part of the project broken out as a separate task. Throughout the project, the city can expect regular communication from us, and we will schedule routine check-in meetings to discuss key design decisions, schedule, and budget updates. In addition, quality control reviews will be conducted to ensure Bolton & Menk's internal protocols for quality production and delivery are appropriately applied and adhered to.

Task 1 – Data Collection and Existing Conditions

The objective of this task is to compile, verify, and analyze all relevant information necessary to establish a comprehensive understanding of existing drainage conditions within the project area. This baseline data will serve as the foundation for subsequent hydrologic and hydraulic analyses and the development of potential improvement alternatives.

Initial Site Visit and Coordination Meetings

- **Kickoff Meeting and Field Review**

Bolton & Menk will meet with City staff to review the project area, discuss known drainage and flooding problem locations, and confirm project objectives. During this site visit, staff will identify specific areas of concern, existing infrastructure features, and any operational or maintenance challenges observed in the field.

- **Model Development:** A hydrologic model will be developed using PCSWMM software to simulate runoff generation for a range of design storm events (e.g., 2-, 10-, and 100-year rainfall events). The model will incorporate land use data, impervious surface coverage, soil characteristics, and time-of-concentration parameters to accurately estimate peak runoff rates and volumes.
- **Calibration and Verification:** Where applicable, model results will be compared to observed field conditions and reported flooding locations to verify model accuracy and ensure consistency with documented drainage issues.
- **Hydrologic & Hydraulic Modeling:** Utilizing the LiDAR elevation data and available GIS datasets, Bolton & Menk will delineate subwatersheds and drainage catchment areas within the study limits. These delineations will define the hydraulic boundaries for subsequent modeling and identify surface flow paths, low-lying areas, and overland flow connections.
- **Watershed Delineation:** Utilizing the LiDAR elevation data and available GIS datasets, Bolton & Menk will delineate subwatersheds and drainage catchment areas within the study limits. These delineations will define the hydraulic boundaries for subsequent modeling and identify surface flow paths, low-lying areas, and overland flow connections.

The objective of this task is to develop an accurate understanding of how stormwater currently moves through the project area and to quantify the performance of the existing drainage system under various storm events. This analysis will serve as the technical foundation for identifying deficiencies and evaluating potential improvements. The project team will use this information to develop an accurate understanding of how stormwater moves through the project area and to quantify the performance of the existing drainage system under various storm events. This analysis will serve as the technical foundation for identifying deficiencies and evaluating potential improvements.

Task 2 – Hydrologic and Hydraulic Stormwater Modeling

- **Identify Existing Drainage Patterns:** Bolton & Menk will analyze LiDAR-derived topography and existing City infrastructure data to define current drainage patterns within the study area. The analysis will identify surface flow routes, low-lying areas prone to ponding, and key stormwater conveyance features. The results of this task will be used to establish baseline conditions for subsequent hydrologic and hydraulic modeling.
- **Supplemental Survey:** If critical elevation or infrastructure information is found to be missing or inconsistent following the initial data review, Bolton & Menk may utilize field survey crews to obtain supplemental survey data. This may include spot elevations, storm structure rim and invert data, or other topographic details necessary for accurate modeling. ADDITIONAL SERVICES IF AUTHORIZED BY CITY.

- **LiDAR Elevation Data:** LiDAR data will be utilized to obtain accurate elevation and surface contour information. This dataset will support delineation of drainage areas, flow paths, and surface depressions.

- **Desktop Data Review:** Bolton & Menk will collect and review all available existing data to support an accurate assessment of the project area. Data sources may include, but are not limited to:
 - Previous drainage studies
 - Utility maps
 - Geographic Information System (GIS) data
 - Existing storm sewer and drainage models
 - As-built drawings and record plans
- **Data Compilation and Review:** Bolton & Menk will collect and review all available existing data to support an accurate assessment of the project area. Data sources may include, but are not limited to:
 - Previous drainage studies
 - Utility maps
 - Geographic Information System (GIS) data
 - Existing storm sewer and drainage models
 - As-built drawings and record plans

- **On-going Coordination:** Additional coordination meetings may be scheduled throughout the project to review preliminary findings, confirm data accuracy, and discuss observed conditions or data needs.

Hydraulic System Evaluation

- **Capacity Analysis:**
The hydraulic model will be used to evaluate system performance under the selected design storm events. Bolton & Menk will identify segments of the system that are undersized, experience surcharging, or contribute to localized flooding.
- **Overland Flow and Ponding Assessment:**
Surface flow paths and ponding areas will be evaluated to identify areas where inadequate infrastructure, poor grading, or limited conveyance capacity result in surface flooding or drainage inefficiencies.
- **Results Summary:**
Bolton & Menk will prepare a 2-page summary of the key findings from the hydrologic and hydraulic analyses, including locations of inadequate conveyance capacity, areas of frequent or severe flooding, and portions of the drainage system that are functioning effectively.

Task 3 – Proposed Solutions and Cost Estimates

The objective of this task is to summarize the findings from the hydrologic and hydraulic analyses and develop practical solutions to address the identified drainage deficiencies within the study area. The proposed improvements will be prioritized based on effectiveness, feasibility, and alignment with the City's long-term infrastructure goals.

Development of Proposed Improvements

- **Proposed Design Improvements:**
Based on identified deficiencies, Bolton & Menk will develop a list of feasible stormwater management and infrastructure improvement alternatives. These may include, but are not limited to:
 - Upsizing or replacement of storm sewer segments and culverts
 - Construction of additional inlets or surface drainage structures
 - Regrading or reshaping of ditches and overland flow routes
 - Installation of stormwater detention or retention facilities
 - Implementation of green infrastructure or low-impact development (LID) practices, where appropriate

Preliminary Cost Estimates

- **Cost Estimate:**
Planning-level cost estimates will be prepared for each proposed improvement alternative, considering construction costs, contingencies, and potential permitting requirements.

Assumptions

- Proposed design improvements will be evaluated for up to two (2) project locations, to be clearly defined by the City prior to the start of task 3.
- A 1-page memorandum will be prepared summarizing the design criteria and its potential benefit at the identified location. This memorandum will include design basin live storage volume (if applicable), pipe size, and effects on the evaluated location of interest.

Final Deliverables

A summary of deliverables is as follows:

- On-Site visit
- Check-in calls
- Hydrologic and hydraulic model
- Summary memo of modeling results
- Summary memo with proposed improvements, figures, and preliminary cost estimates.

Information To Be Provided by The City

- The City will provide all necessary data to support accurate updates to the model, including as-built drawings and record plans, hydraulic models, GIS data, utility maps, previous drainage studies, and all relevant electronic files.

Team

The following team is available and committed to complete the work identified in the project scope:

Alan Johnson, PE – Municipal Practice Leader

Derek Benoy, PE – Water Resources Project Manager

Katelyn Younger, EIT – Water Resources Design Engineer

Schedule

All identified team members are available to begin work on this project as soon as possible. We recognize that the City may elect to implement components of each task in a phased or prioritized manner. Bolton & Menk is prepared to coordinate closely with City staff to develop a mutually agreeable project schedule that accommodates funding, staffing, and operational constraints. A preliminary high-level schedule is provided below:

Notice to Proceed: November 2025

Data Collection and Existing Conditions: December 2025

Hydrologic and Hydraulic Modeling: January 2026

Results, Proposed Solutions, and Final Recommendations: February 2026

Fees

The total estimated not to exceed hourly fee for the project scope as described above is shown below. Any work outside of this scope shall be authorized by the city prior to furnishing additional services. Additional services will be provided on an hourly basis in accordance with our regular schedule of fees upon approval by city staff.

2025 Residential Stormwater Drainage Analysis						
Task No.	Work Task Description	Project Manager	Project Engineer	Hydraulics Engineer	Total Hours	Total Cost
1.0	DATA COLLECTION AND EXISTING CONDITIONS	4	5	4	13	\$2,275
2.0	HYDROLOGIC AND HYDRAULIC STORMWATER MODELING	0	8	36	44	\$6,800
3.0	PROPOSED SOLUTIONS AND COST ESTIMATES	0	5	28	33	\$5,075
TOTAL HOURS		4	18	68	90	
AVERAGE HOURLY RATE		\$200.00	\$175.00	\$150.00		
SUBTOTAL		\$800	\$3,150	\$10,200		
TOTAL FEE						\$14,150

Thank you for your consideration and the opportunity to provide the City of Mountain Iron with this proposal.

Respectfully submitted,

Bolton & Menk, Inc

A handwritten signature in black ink that reads "Alan J. Johnson". The signature is fluid and cursive, with "Alan" and "Johnson" being the most prominent parts.

Alan Johnson, P.E.
Municipal Practice Leader



St. Louis County Agricultural Society/Fair Association

P.O. Box 627 Chisholm, MN 55719 T: (218) 254-0024 Email: office@stlouisfair.org

Dear Community Leaders,

Every year approximately 30,000 residents from St. Louis County and adjoining counties visit the Fair to see the "best" that St. Louis County has to offer. As the years have passed, fairs have become so much more than the agricultural events they started out as. In addition to area residents displaying their finest handiwork, culinary delights, and agricultural products, and 4-H youths competing in hopes of earning the privilege to compete at the Minnesota State Fair, companies also use the Fair to showcase their newest products and technologies, and fairgoers now count on the Fair to keep them informed on what's new.

Staging the Fair is a huge undertaking that is accomplished with the help of volunteers and short-term employees. Each year 40 to 50 county residents are hired to work before, during and after the Fair. Some work for a week, some for 6 to 8 weeks. Some are seniors looking to supplement their income, others are students working to earn some extra spending money or to help fund their college education. We are proud of the fact that some of our employees have been returning to work at the Fair for well over 25 years.

Your County Fair is put on by the St. Louis County Agricultural Society (aka, Agricultural Fair Association), which is a small non-profit organization, whose membership is comprised of residents from the Northern half of St. Louis County. This Agricultural Society is established and governed by Chapter 38 of the Minnesota State Statutes.

Minnesota Statute 38.12 authorizes municipalities to financially assist their County Fair, with no cap on the amount of assistance. The Fair Board realizes that community budgets are tight and that you know how important the Fair is to your residents. With those two things in mind, the Agricultural Society is requesting that you consider including the Fair in your 2026 financial plans, in an amount that fits into your budget. Your support helps ensure that the Fair's tradition of agricultural education and affordable, quality family entertainment will continue; and that everyone in your community, the county, and the surrounding areas will be happy and proud to have been a part of the 2026 St. Louis County Fair.

The Fair Board would like to thank you in advance for the consideration you give this request; and we look forward to seeing you and the residents of your community at this year's Fair.

Sincerely yours,

Karen McNeal
Executive Director



December 1, 2025

City of Mountain Iron
Attn: Mayor Peggy Anderson
8586 S. Enterprise Drive
Mt. Iron, MN 55768

RE: 2026 Publication of City Council Proceedings, Legal, Classified and Display Advertising

Dear Mayor Anderson:

We ask to be named the official newspaper of the City of Mountain Iron and Hometown Focus meets the qualifications from the League of Minnesota to be a "qualified newspaper".

We invite you to review the following Hometown Multi-Media Investment Program. Our NEW distribution outlets connect us with a NEW audience. Now you can promote, brand and bundle your products and services with a connection to **Digital-Magazine-Online & Audio and Mobile**.

Please provide us any information or news that you would like to inform the community.

We offer a worldwide connection to Northern Minnesota and the Iron Range. Click on www.hometownfocus.us with no pay walls, and download our FREE APP, Hometown Focus.

This unique multi-media platform delivers added value to city, schools, businesses, customers, viewers, and readers. We are the first COMMUNITY DRIVEN newspaper in the state of Minnesota that offers print, online, and mobile platforms. We look forward to working with contributors in your area for even more coverage of your community. News, events, articles and submissions of any kind may be sent to our Editor, editor@htfnews.us

- Rate for City Council proceedings and legal publications based on a six & nine column format: **\$4.00 per column inch.**
- Display advertising, based on six column format: **\$6.25 per column inch.**
- Discount for rerunning advertisements: **25% off.**

There will be no extra charge for extra composition. Also, we will post your legal, classified or display ad to our website at www.hometownfocus.us and as an added value your ad will appear in our digital edition.

Thank you for your consideration. We appreciate an opportunity to serve you and **Grow Community together, we are locally owned & operated**. Please let us know if we become your official legal publication.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Asbach".

Jeff Asbach

Jeff Asbach Co-founder & CEO jeff@htfnews.us
401 6th Ave. N. STE 1111 Virginia, MN 55792

A handwritten signature in black ink, appearing to read "Scott Asbach".

Scott Asbach

Scott Asbach Co-founder & CFO scotta@htfnews.us
P 218.741.0106 F 218.741.0108 W www.hometownfocus.us



Arrowhead Library System

5528 Emerald Ave. • Mountain Iron, MN 55768 • 218-741-3840 • als@alslib.info • www.alslib.info

December 29, 2025

Craig Wainio
City Administrator
City of Mountain Iron
8586 Enterprise Dr So
Mountain Iron MN 55768

Dear Mr. Wainio:

In accordance with **Minnesota Statutes 134.34, Subdivision 7**, I am forwarding your city a copy of the Arrowhead Library System (ALS) 2026 Annual Budget summary. This budget was approved by the ALS Governing Board on December 11, 2025. Your local public library is a member of ALS.

If you would like a detailed budget by department and program, please let me know. I'm also happy to answer any questions you may have in general about ALS programs and services. Wishing you a terrific new year!

Best,

Mollie M. Stanford

Mollie M. Stanford
Executive Director

Enclosures

2026 ALS TOTAL BUDGET

	Budget 2026
REVENUE	
State Grant	\$ 1,790,195
Carlton County	\$ 155,589
Cook County	\$ 29,356
Itasca County	\$ 200,427
Koochiching County	\$ 66,968
Lake County	\$ 41,212
Lake of the Woods County	\$ 33,449
St. Louis County	\$ 727,694
Grand Rapids Townships	\$ 145,000
Other Grants & Reimbursements (E-Rate)	\$ 129,519
Interest	\$ 65,000
Program Revenue	\$ 58,102
Regional Library Telecommunications Aid (RLTA)	\$ 55,508
Transfer In	\$ 7,200
Donations	\$ 12,000
Miscellaneous	\$ 8,260
TOTAL Revenue	\$ 3,525,479
EXPENSES	
Library Books	\$ 89,886
Other Library Materials	\$ 178,650
Lost Materials Reimbursements	\$ 150
Materials Use Reimbursements	\$ 300
Postage	\$ 113,900
Library Supplies	\$ 116,600
Travel, Conventions, Training, and Meetings	\$ 25,500
Utilities/Telecommunications	\$ 232,400
Equipment Maint/Rent/Repair	\$ 202,150
Postage Mtr Maint/Rent/Repair	\$ 2,100
Vehicle Repairs	\$ 7,500
Vehicle Service/Fuel	\$ 27,500
Building Repair and Contract Services	\$ 55,000
Insurance	\$ 31,416
Dues & Contract Services	\$ 538,675
Capital Expenditures	\$ 10,000
Salaries	\$ 1,254,613
Fringe Benefits	\$ 644,071
Staff Reimb/Honorarium	\$ 37,000
OCLC_BOOKWHERE	\$ 34,000
TOTAL Expenses	\$ 3,601,412
Excess (Deficiency) Revenues Over Expenses	\$ (75,934)
Net Revenue (Deficiency)	\$ (75,934)

<u>Department</u>	<u>2026 Budget Expense</u>	
Administration	\$	866,671.06
Payments to Libraries	\$	294,301.46
Automation	\$	687,750.98
Library Services		
Children's Programming	\$	44,750.00
Computer Training Facility	\$	150.00
Consulting/CE	\$	173,550.00
Delivery/Maintenance	\$	304,160.82
ILL	\$	252,051.84
Print Shop	\$	141,077.56
Library Services TOTAL	\$	915,740.22
Patron Services		
BKM	\$	283,458.52
MAB	\$	403,285.58
Patron Services TOTAL	\$	686,744.10
Technical Services		
Collections/Database	\$	25,500.00
Processing/Acquisitions	\$	124,704.57
Technical Services TOTAL	\$	150,204.57
Grand Total	\$	3,601,412.39