



**MOUNTAIN IRON
CITY COUNCIL
MEETING**

MONDAY, NOVEMBER 17, 2025

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, NOVEMBER 17, 2025 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Minutes of the November 3, 2025, COW Meeting (#1)
 - B. Minutes of the November 3, 2025, Regular Meeting (#2-9)
 - C. Receipts
 - D. Bills and Payroll
 - E. Communications
- IV. Public Forum
- V. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Work's Report
 - D. Library Director/Special Events Coordinator's Report (#10-11)
 - E. City Engineer's Report
 - F. Sheriff's Department Report
 - G. City Attorney's Report
 - H. Fire Department's Report
 - 1. Turnout Gear Quote (#12)
 - I. Personnel Committee Meeting
 - 1. Employee Survey Next Steps
 - J. Liaison Reports
- VI. Unfinished Business
- VII. New Business
 - A. Resolution Number 27-25 CDBG Application (#13)
- VIII. Communications (#14-18)
- IX. Announcements
 - A. Thanksgiving Day – November 27th – City Offices Closed 27th & 28th
- X. Adjourn

Page Number in Packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
COMMITTEE OF THE WHOLE MEETING
November 3, 2025

Mayor Anderson called the City Council Committee of the Whole meeting to order at 5:00p.m. with the following members present: Councilors Brad Gustafson, Ed Roskoski, Julie Buria, Alan Stanaway and Mayor Anderson. Also present were: Craig Wainio, City Administrator; Public Works Director, Tim Satrang; Anna Amundson, Library Director/Special Events Coordinator; Mark Madden, Mountain Iron Fire Department Chief.

The City Council discussed the 2026 Budget

At 6:29pm, Mayor Anderson adjourned the meeting.

Submitted by:

Craig J. Wainio
City Administrator

www.mtniron.com

MINUTES
MOUNTAIN IRON CITY COUNCIL
November 3, 2025

Mayor Anderson called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Ed Roskoski, Bradley Gustafson, Alan Stanaway, Julie Buria, and Mayor Peggy Anderson. Also, present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; Al Johnson, City Engineer; and Sgt. Grant Toma, Sheriff's Dept.

It was moved by Buria and seconded by Stanaway the consent agenda be approved as follows:

1. Approve the minutes of October 20, 2025, regular meeting.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period October 16-31, totaling \$193,841.71 (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period October 16-31, totaling \$438,379.88 (a list is attached and made a part of these minutes).

The motion carried (No: Roskoski; Yes: Gustafson, Stanaway, Buria and Anderson).

It was moved by Roskoski to amend the original motion to remove the bill from O'Reilly Auto Parts in the amount of \$1,074.00 from the consent agenda for separate consideration. The motion failed.

Public Forum:

- Mike Mitchell, spoke regarding seeking written permission for a standard approach to have access to his garage located at 5717 Mountain Ave, requested 22ft
- Desiree Mitchell, 5712 Mountain Ave, spoke regarding nuisance neighbor across the street on Coral Stret, individual feeds the pigeons, has been reported to Police and office personnel

It was moved by Roskoski and seconded by Gustafson that the standard driveway approach of 22ft requested by Mike Mitchell at 5717 Mountain Avenue, be approved. The motion carried.

The Mayor reported on the following:

- Resolution #26-25 – Charitable Gambling

It was moved by Gustafson and seconded by Roskoski to approve Resolution #26-25; Charitable Gambling, Virginia Elks to sell pull-tabs at Mac's Bar & Grill (a copy is attached and made a part of these minutes). The motion carried.

City Administrator:

- No formal report

It was moved by Buria and seconded by Gustafson that the Liquor and cigarette license applications for the period January 1, 2026, through December 31, 2026, to be approved and issued to the following individuals and business establishments pursuant to the approval, where necessary, of the Liquor Control Commission and pursuant to the payment of all outstanding license fees and utility charges:

Adventures, Virginia, Inc. Greg Hartnett 5475 Mountain Iron Drive Virginia (Mountain Iron), MN 55792	Off-Sale Intoxicating Liquor On-Sale Intoxicating Liquor Sunday On-Sale Intoxicating Liquor
WJ Holdings, Inc. DBA: AmericInn Lodge & Suites 5480 Mountain Iron Drive Virginia, MN 55792	On-Sale 3.2 Malt Beverage
Commander American Legion Post #220 5748 Mountain Avenue, PO Box 361 Mountain Iron, MN 55768	Club On-Sale Intoxicating Liquor Off-Sale Non-Intoxicating Liquor
Jeff & Greg Properties, Inc. DBA: B. G.'s Saloon 5494 Highway 7 Virginia (Mountain Iron), MN 55792	On-Sale Intoxicating Liquor Sunday On-Sale Intoxicating Liquor Off-Sale 3.2 Malt Beverage
Mac's Bar & Grill LLC DBA: Mac's Bar 8881 Main Street Mountain Iron, MN 55768	On-Sale Intoxicating Liquor Sunday On-Sale Intoxicating Liquor Off-Sale Intoxicating Liquor
Mountain Iron Hospitality, LLC DBA: Comfort Inn & Suites 8570 Rock Ridge Drive Mountain Iron, MN 55768	On-Sale 3.2 Malt Beverage Wine
C & B Warehouse Distributing, Inc. Mountain Iron Short Stop 5537 Nichols Avenue Mountain Iron, MN 55768	Cigarette
Sundberg Enterprises, LLC DBA: Sawmill Saloon & Restaurant 5478 Mountain Iron Drive Virginia (Mountain Iron), MN 55792	Off-Sale Intoxicating Liquor On-Sale Intoxicating Liquor Sunday On-Sale Intoxicating Liquor
Silver Creek Liquor Company, Inc. DBA: Silver Creek Liquor 5489 Highway 7 Virginia (Mountain Iron), MN 55792	Off-Sale Intoxicating Liquor Cigarette
The Virginia Smoke Shop DBA: Smoke N Vape 5463 Mountain Iron Drive Virginia (Mountain Iron), MN 55792	Cigarette

Walgreen Company
5474 Mountain Iron Drive
Virginia (Mountain Iron), MN 55792

Cigarette

WalMart Inc.
DBA: Walmart #4849
8580 Rock Ridge Drive
Mountain Iron, MN 55768

Off-Sale Intoxicating Liquor
Cigarette

The motion carried.

Director of Public Works:

- Electrical crews finishing work around Community Center
- MN Department of Health Inspection – survey of water system
- Working on funding for several projects – Wastewater treatment, solar on public buildings and upgrade to electrical systems

Library Director/Special Events Coordinator:

- Winter program – starts December until February – March
- Received \$10,000 gift from Carnegie Corporation along with all other Carnegie Libraries in celebration of 250th anniversary of signing of Declaration of Independence
- American Legion hosting “Annual Mulligan Stew Dinner,”
 - Tuesday, November 11th – Veteran’s Day at Senior Center
 - From 3:00pm – 7:00pm, donations appreciated

City Engineer:

- Construction continues on downtown Mineral Alley

Sheriff’s Department:

- Calendar parking – November 1st – April 1st

It was moved by Gustafson and seconded by Stanaway authorizing City Staff to advertise for seasonal/part-time winter workers for Rink Attendants for the upcoming season. The motion carried.

Liaison:

- Councilor Gustafson
 - Attended Mac’s Bar & Grill “soft opening” on October 25th
 - Helped set up for Halloween Carnival and attended packed event next day
 - Attended “Trunk or treat” and Community Steps events
 - Parks & Recreation board met – reviewed new logos and financials for West II
- Councilor Roskoski
 - Suggests Public Health & Safety Board should look at the safety of intersection of Unity Drive/Highway 7 – suggestions to make intersection safer
 - J-turn has no streetlights at any of its exits

It was moved by Gustafson and seconded by Buria to approve Resolution #25-25; Accepting Work for Improvement Number 22-09, improvement of Second Street between 16th Avenue and Highway 53 by Road Reconstruction and Drainage Improvements, with final payment #3 in the amount of \$18,308.10 to Mesabi Bituminous (a copy is attached and made a part of these minutes). The motion carried (No: Roskoski; Yes: Gustafson, Stanaway, Buria, Anderson).

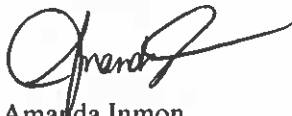
It was moved by Stanaway and seconded by Gustafson to have the Employee Survey Next Steps looked over by the Personnel committee. The motion carried.

Announcements:

- Merritt Days Committee Planning meeting
 - Wednesday, October 22nd at 5:30pm at Mountain Iron Library
- Veteran's Day – November 11th – City Offices Closed
- Nichols Town Hall Reopening – November 13th – 4:00pm-6:00pm
 - Building History presentation at 4:30pm

At 7:16p.m., it was moved by Buria and seconded by Stanaway the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Distribution Summary

Category	Distribution	GL Account	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	101-20607	100.00
BUILDING RENTALS	NICHOLS HALL	101-36-6200-089	280.00
CAMPGROUND RECEIPTS	FEES	101-36-6200-091	500.00
INTERGOVERNMENTAL REVENUE	MISCELLANEOUS STATE AID	101-33-3401-011	487.28
LICENSES	CIGARETTE	101-32-2100-000	100.00
LICENSES	LIQUOR	101-32-2100-000	875.00
METER DEPOSITS	ELECTRIC	604-22000	300.00
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-6200-070	10.00
MISCELLANEOUS	BC/BS - MEDICA PAYABLE	101-21709	3,247.08
MISCELLANEOUS	CABLE TV FRANCHISE FEE	101-36-6200-051	5,700.64
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	179.00
MISCELLANEOUS	FAX CHARGES	101-36-6200-061	.00
MISCELLANEOUS	FIRE DEPT-MISC INCOME	101-36-6200-087	14.00
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	.74
PERMITS	BUILDING	101-32-2100-000	741.70
UTILITY	UTILITY	001-11105	181,306.27
Grand Totals:			193,841.71

Report Criteria:

Report type: Summary

Check.Type = {<-> "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/25	11/05/2025	162757	10067	AQUA-PURE INC.	602-20200	7,194.55
11/25	11/05/2025	162758	20051	BSN SPORTS, LLC	101-20200	139.58
11/25	11/05/2025	162759	30055	BTAC ACQUISITION CORP.	101-20200	102.17
11/25	11/05/2025	162760	30073	COMPENSATION CONSULTANTS, LTD	602-20200	148.00
11/25	11/05/2025	162761	130194	CORPORATE BILLING LLC	603-20200	6,358.02
11/25	11/05/2025	162762	30090	CRYSTEEL TRUCK EQUIPMENT INC	101-20200	90.00
11/25	11/05/2025	162763	40045	DRAKES DIESEL LLC	101-20200	3,228.61
11/25	11/05/2025	162764	50049	ESSENTIA HEALTH	101-20200	32.00
11/25	11/05/2025	162765	60029	FERGUSON ENTERPRISES INC	601-20200	210.08
11/25	11/05/2025	162766	50048	FRONTIER ENERGY	604-20200	951.11
11/25	11/05/2025	162767	70004	GRANDE ACE HARDWARE	604-20200	339.99
11/25	11/05/2025	162768	70029	GUARDIAN PEST CONTROL INC	101-20200	93.03
11/25	11/05/2025	162769	70009	GULBRANSON EXCAVATING CO	604-20200	52,325.00
11/25	11/05/2025	162770	80037	HOMETOWN MEDIA PARTNERS	101-20200	162.83
11/25	11/05/2025	162771	10043	IRON RANGE ENGINEERING & CONSULTING	604-20200	4,209.43
11/25	11/05/2025	162772	120013	L & L RENTALS INC	602-20200	1,581.79
11/25	11/05/2025	162773	120002	LAWSON PRODUCTS INC	602-20200	1,163.54
11/25	11/05/2025	162774	120064	LOCATORS & SUPPLIES, INC.	101-20200	2,125.17
11/25	11/05/2025	162775	120011	LOFFLER COMPANIES INC.	101-20200	270.65
11/25	11/05/2025	162776	130030	MACQUEEN EQUIPMENT	101-20200	1,089.18
11/25	11/05/2025	162777	130041	MESABI BITUMINOUS	301-20200	20,920.98
11/25	11/05/2025	162778	130006	MESABI HUMANE SOCIETY	101-20200	2,179.16
11/25	11/05/2025	162779	130004	MESABI TRIBUNE	101-20200	1,658.50
11/25	11/05/2025	162780	110035	MIDWEST COMMUNICATIONS	101-20200	378.00
11/25	11/05/2025	162781	130009	MINNESOTA POWER (ALLETE INC)	101-20200	1,177.69
11/25	11/05/2025	162782	130019	MP SYSTEMS	604-20200	11,912.91
11/25	11/05/2025	162783	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	123,701.88
11/25	11/05/2025	162784	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	74.06
11/25	11/05/2025	162785	150007	O'REILLY AUTO ENTERPRISES, LLC	101-20200	1,074.08
11/25	11/05/2025	162786	160038	PITNEY BOWES GLOBAL FINANCIAL	602-20200	236.13
11/25	11/05/2025	162787	180006	RMB ENVIRONMENTAL LABORATORIES	602-20200	424.28
11/25	11/05/2025	162788	190010	SEPPI BROTHERS	101-20200	1,215.00
11/25	11/05/2025	162789	190059	ST LOUIS COUNTY AUDITOR	603-20200	35,808.75
11/25	11/05/2025	162790	190024	ST LOUIS COUNTY SHERIFF	101-20200	47,500.00
11/25	11/05/2025	162791	5007	SUN LIFE FINANCIAL	602-20200	1,022.45
11/25	11/05/2025	162792	30083	UTILITY LOGIC	602-20200	9,225.00
11/25	11/05/2025	162793	30072	VC3	101-20200	4,410.41
11/25	11/05/2025	162794	220025	VERIZON WIRELESS	601-20200	90.04
11/25	11/05/2025	162795	220013	VOL. FIREFIGHTERS' BENEFIT	101-20200	224.00
11/25	11/05/2025	162796	60038	WRIGHT EXPRESS FINAN SERV CORP	602-20200	7,797.89
11/25	11/05/2025	162797	260005	ZEP MANUFACTURING COMPANY	602-20200	601.21

Grand Totals:

353,245.15

PP-Ending - 10/10

39,328.62

PP-Ending - 10/24

45,806.11

TOTAL EXPENDITURES

\$438,379.88



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 25-25

ACCEPTING WORK

WHEREAS, pursuant to a written contract signed with the City on April 3, 2023, Mesabi Bituminous of Gilbert, Minnesota has satisfactorily completed Improvement Number 22-09, the improvement of Second Street between 16th Avenue and Highway 53 by Road Reconstruction and Drainage Improvements in accordance with such contract.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA, that the work completed under said contract is hereby accepted and approved, and,

BE IT FURTHER RESOLVED, that the City Administrator and Mayor are hereby directed to issue a proper order for the final payment on such contract, in exchange for the contractor's receipt evidencing payment in full.

DULY ADOPTED BY THE CITY COUNCIL THIS 3rd DAY OF NOVEMBER, 2025.

ATTEST:



City Administrator

Mayor Peggy Anderson



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RESOLUTION NUMBER 26-25

CHARITABLE GAMBLING

WHEREAS, the Virginia Elks Lodge 1003, has applied for a new Premises Permit consisting of electronic pull-tabs, electronic linked bingo, tipboards, and pull-tabs at Mac's Bar and Grill, 8881 Main Street, Mountain Iron, Minnesota, and;

WHEREAS, the Virginia Elks Lodge 1003, is requesting that their Premises Permit be issued.

NOW, THEREFORE, BE IT RESOLVED BY THE MOUNTAIN IRON CITY COUNCIL, that the Mountain Iron City Council hereby approves said premises permit.

DULY ADOPTED BY THE CITY COUNCIL THIS 3rd DAY OF NOVEMBER, 2025.

ATTEST:



City Administrator

Mayor Peggy Anderson

Mountain Iron Public Library

Monthly Report

October 2025

Circulation

Items checked out: 1,480 Items checked in: 1,357

Total Circulation of materials in October: 2,837

Attendance:

Adults: 440 Youth: 220 Patrons in October: 660

Special Events/Programs held: 6 (79 participants)

Reference Desk visits (email, phone, and messenger): 179 Computer Use Sessions: 108

Total Library usage: 739

Events and Activities at the library in October:

October 2nd: Spirit Lake 4H meeting

October 3rd: ALS CLAS meeting

October 3rd: Young Readers Story Time with MIFD

October 6th & 20th: City Council Meetings

October 9th & 10th: Minnesota Library Association annual conference

October 15th: Iron Range Tykes visit

October 15th: Library Board meeting

October 17th: ALS Legacy program – Caleigh with “They Brought Their Songs”

October 17th: Young Readers Story Time – Fall Festival

October 21st: Book-to-Movie event

October 21st: FOL meeting

October 22nd: ALS Library Director meeting

**** October 26th: 81st Annual Halloween Carnival**

October 31st: Young Readers Story Time – Halloween!

November Events:

November 3rd & 17th: City Council Meetings

November 5th: Iron Range Tykes visit

November 5th: FOL Roll Sale Prep & Delivery

November 7th: Young Readers Story Time

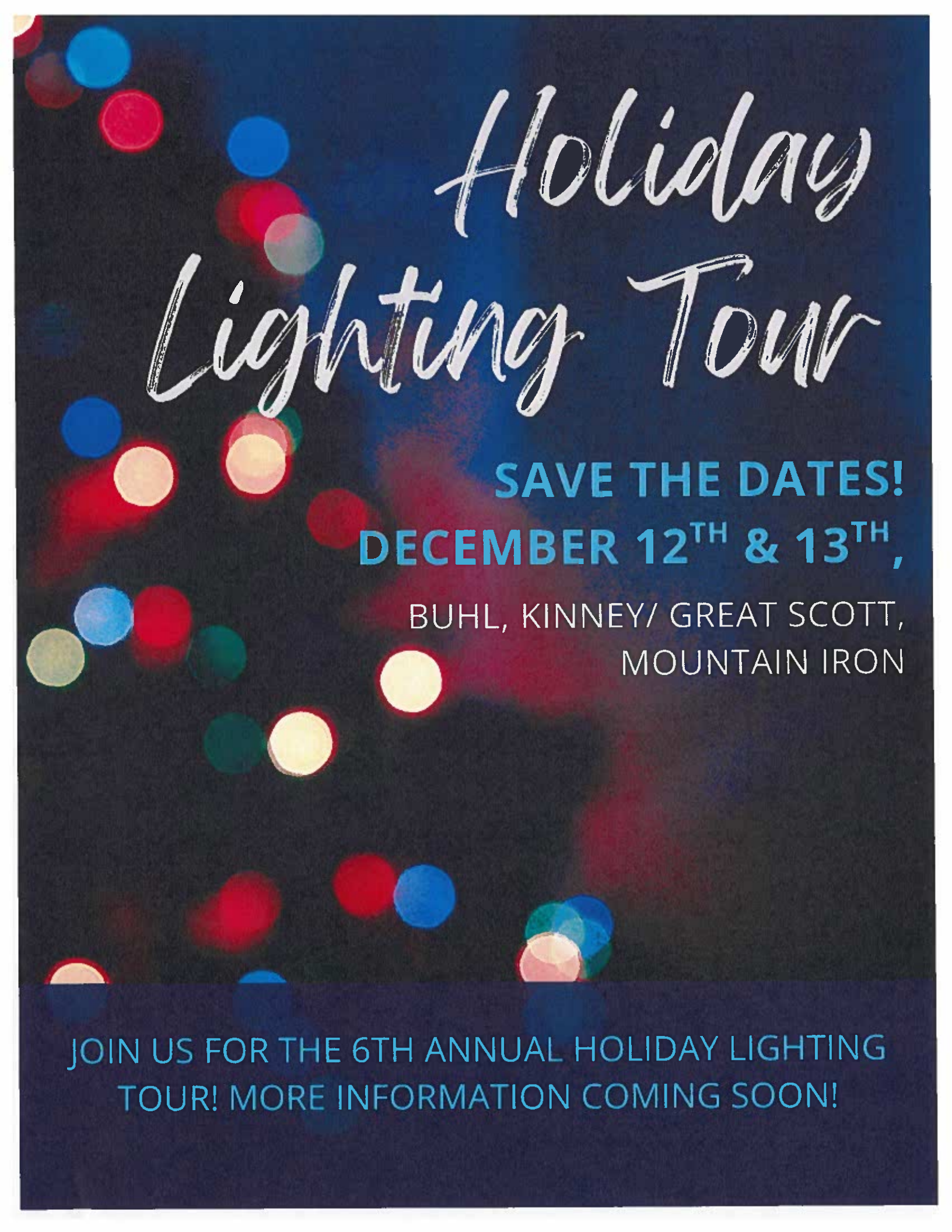
November 7th: Dave Pilkey/ Dog Man Day event

November 14th: Young Readers Story Time – Stay & Play

November 18th: Adult Book-to-Movie event

November 18th: Friends of the Library meeting

November 21st: ALS Legacy program

The background of the entire image is a dark blue to black gradient, overlaid with numerous out-of-focus, circular light spots in various colors including red, blue, yellow, and green, creating a bokeh effect reminiscent of holiday lights.

Holiday Lighting Tour

SAVE THE DATES!
DECEMBER 12TH & 13TH,

BUHL, KINNEY/ GREAT SCOTT,
MOUNTAIN IRON

JOIN US FOR THE 6TH ANNUAL HOLIDAY LIGHTING
TOUR! MORE INFORMATION COMING SOON!



MACQUEEN™

MacQueen
350 Austin Circle
Delafield, WI 53018
(262) 646-5911
Fax: (262) 646-5912

Ship To: *CITY HALL OF MOUNTAIN IRON
8586 ENTERPRISE DRIVE SOUTH
ATTN: DAN ZUPANCICH 612-408-9373
MOUNTAIN IRON, MN 55768

Invoice To: CITY OF MOUNTAIN IRON
8586 Enterprise Drive South
Mountain Iron MN 55768

Attention: DAN ZUPANCICH

Branch 16 - DELAFIELD, WI		
Date 11/03/2025	Time 11:38:35 (O)	Page 1
Account No MOUNT008	Phone No 2187487570	Est No 01 046043
Ship Via BEST WAY DIRECT		Purchase Order PENDING
Tax ID No		
		Salesperson 277 / 312

ESTIMATE EXPIRY DATE: 12/03/2025

PARTS ESTIMATE - NOT AN INVOICE

<u>Part#</u>	<u>Description</u>	<u>U</u>	<u>Qty</u>	<u>Price</u>	<u>Amount</u>
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DOES NOT INCLUDE SHIPPING

ATLX-C MOUNT008	ATHLETIX COAT		5	3095.96	15479.80
ATLX-P MOUNT008	ATHLETIX PANT		5	2277.35	11386.75

Subtotal: 26866.55

Tax: .00

TOTAL: 26866.55

Authorization: _____



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RESOLUTION NUMBER 27-25

APPROVING COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

WHEREAS, St. Louis County is preparing a Consolidated Plan/Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs, and

WHEREAS, St. Louis County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan, and

WHEREAS, it is found that the project meets the benefiting low and moderate income persons federal objective of the CDBG program and is prioritized by the community as a high priority need.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA, that the Mountain Iron CDBG application related to the Downtown Sanitary Sewer Rehab Project is hereby authorized to be submitted to St. Louis County for inclusion in St. Louis County's Consolidated Plan/Action Plan to the U.S. Department of Housing and Urban Development, and that the City Administrator is hereby authorized to execute all documents, agreements, or contracts which result from this application to St. Louis County.

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF NOVEMBER, 2025.

Mayor Peggy Anderson

ATTEST:

City Administrator

CLASS OF 2026



Dear Community Supporter,

Graduation is one of the biggest milestones in a student's life. At Mountain Iron-Buhl High School, we want our seniors to finish their journey with a celebration that is safe, fun, and unforgettable. The All Night Grad Party gives them one last chance to be together as a class, surrounded by food, games, prizes, and friends.

This event is possible only because of the support of our community. Parents and students will be working throughout the year to raise funds, but it is the *generosity of local businesses, families, and community partners* that truly makes this tradition a success.

To show our appreciation, sponsors will be recognized at the following levels:

- Up to \$249 – **Friend of the Class**
 - Recognition on the MIB Class of 2026 Facebook Page
- \$250 – **Sponsor**
 - Recognition on Facebook, your name or logo on the senior t-shirts*, and your name or logo displayed on the sponsor sign in the graduation lobby
- \$500 – **Gold Sponsor**
 - All of the above, plus a dedicated Facebook thank you post with your logo or photo, larger logo placement on shirts and signage, and a special thank-you during party announcements
- \$1,000+ – **Platinum Sponsor**
 - All of the above, plus top logo placement on t-shirts and lobby signage, recognition as a Platinum Sponsor on Facebook with multiple mentions throughout the year, and a personal visit from one of our graduating seniors to pick up your check and take a photo. That photo will be shared on our Facebook page as a special thank-you to highlight your extraordinary support.
 - For donations of \$1,000+, please arrange for pick-up by calling Pamela at 218-290-5561

**Please note: To be included on the Class of 2026 senior t-shirts, checks must be received by January 15, 2026.*

Every donation, no matter the amount, helps us give our graduates the send-off they deserve and shows them the *encouragement of a community that is proud of their accomplishments*.

Checks can be made payable to: **MIB All Night Grad Party**

And mailed to:

MIB ANGP

C/O Treasurer Pamela Gellerstedt

8367 Tamarack Drive

Mountain Iron, MN 55768

On behalf of the students and families of the Class of 2026, thank you for supporting this tradition and helping us create a night our seniors will never forget.

2026 All Night Grad Party Planning Committee

miballnightgradparty@gmail.com

Facebook: MIB Class of 2026



There's nothing more important than fostering our local sports teams on the Iron Range. Teams like the MIB Rangers provide students grades K-12 a safe place to get physically active and make connections with their peers but we wouldn't be able to keep serving our players without important partners like YOU!

Please consider being a part of the MIB Ranger Basketball Family by sponsoring our Girls and Boys teams for the upcoming basketball season.

Platinum Sponsor \$750 +

- All perks listed under Gold, Silver & Bronze Levels
- * Promote your business at halftime of a select game
- * A special thank you from the players on our social media platforms
- Team Picture with Sponsorship Level & Year (Collector Item)

Gold \$500-\$749

- All perks listed under Silver & Bronze Levels
- Sponsorship recognition sticker
- Verbal promotion at all Boy's and Girl's home games
- Electronic recognition on gymnasium video board (Logo can be included)

Silver \$250 - \$499

- All perks listed under Bronze Level
- Social Media Promotion throughout the season

Bronze up to \$249

- Game program advertisement at all Boy's and Girl's home games

Checks Payable to: MIB Hoops Club

MIB Hoops Club
c/o: Karisa Johnson
4955 Butler Rd
Mt. Iron, MN 55768

* Please expect contact from the MIB Hoops Club to coordinate your promotion perks, if applicable.

To: Mayor and Council Members – St. Louis County

From: Renee Alexandra, Board Coordinator

Date: 11/06/25

Re: Nomination for St. Louis County Communities Under 10,000 ARDC Commission Representative

The Arrowhead Regional Development Commission has in its membership, as specified by Article III, Section 3.1 (e) of its By-Laws, *one mayor or councilperson from each municipality of under 10,000 population in each county*. Laurence Cuffee Jr.'s term for the representative for Communities under 10,000 for St. Louis County is expiring at the end of January 2026. This memo is a request to nominate a St. Louis County representative, either a mayor or a councilperson, to the Arrowhead Regional Development Commission. Cuffee Jr. is eligible for another term.

There is no limit to terms a representative may serve. A nomination form and return envelope are enclosed for your convenience. **Please return the form with the appointment of a representative to fill the term for January 2026 – January 2029 via mail, or e-mail at ralexandra@ardc.org by **December 12, 2025**. Please also include a brief bio about the Representative.**

The full commission will ratify appointments of representatives at ARDC's Annual Meeting on Thursday, January 15th, 2026. The Commission meets four times a year on the 3rd Thursday of January, April, July and October, at Hermantown's Public Safety Building (Fire & Police), in the Training Center, located at 5111 Maple Grove Road, Hermantown, MN 55811, but it could be moved to various locations in the Region. These positions are unpaid, volunteer positions; however, members are reimbursed for their mileage to and from meetings and reasonable expenses.

ARDC is a multi-purpose planning organization serving the Arrowhead counties of Aitkin, Carlton, Cook, Itasca, Lake, Koochiching and St. Louis by providing local unites of government and citizen groups a means to work cooperatively to identify regional needs, solve problems and foster local leadership. The Commission is a policy-making body comprised of representatives that include counties, municipalities, townships, school boards, and At-Large interests.

In the event of multiple candidates, the decision will be made by the ARDC Commission. Selection of an individual shall be by majority vote of the quorum present at the Annual Meeting to be held on Thursday, January 15th, 2026. The Commission must ratify the member proposed through the meeting before the person may serve on the Commission.

Thank you for your continued interest and support of ARDC's work in the Arrowhead Region. Please contact Renee Alexandra at 218-529-7501 if you have any questions about this process.

Sincerely,



Renee Alexandra
Executive Assistant and Board/Commission Coordinator

Enclosure

ARROWHEAD REGIONAL DEVELOPMENT COMMISSION

221 W. 1st Street - Duluth, Minnesota 55812

Phone: 218-529-7501 / E-Mail: ralexandra@ardc.org

COMMUNITIES UNDER 10,000 REPRESENTATIVE NOMINATION FORM

COUNTY OF: _____

I hereby nominate the following person as the Communities Under 10,000 representative on the Arrowhead Regional Development Commission:

Candidate's Name/Title: _____

City of: _____

Address: _____

Street

City

Zip Code

County

Phone: _____ Email: _____

Brief Bio (*Resume could be used with this application*):

Civic, Professional, & Community Activities

Nominated By: _____

Street Address: _____

City, State, Zip _____

Phone: _____ Email: _____

DEADLINE FOR NOMINATIONS TO BE RECEIVED VIA MAIL OR EMAIL (LISTED ABOVE):

December 12th, 2025.