



MOUNTAIN IRON CITY COUNCIL MEETING

MONDAY, NOVEMBER 3, 2025

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, NOVEMBER 3, 2025 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Minutes of the October 20, 2025, Regular Meeting (#1-11)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- IV. Public Forum
- V. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - 1. 2026 Licenses (#12)
 - C. Director of Public Work's Report
 - D. Library Director/Special Events Coordinator's Report
 - E. City Engineer's Report
 - F. Sheriff's Department Report
 - G. Parks and Recreation Board
 - 1. Winter Workers (#13)
 - H. Liaison Reports
- VI. Unfinished Business
- VII. New Business
 - A. Resolution Number 25-25 Accepting Work (#14-17)
 - B. Employee Survey Next Steps – Councilor Gustafson (#18-20)
- VIII. Communications
- IX. Announcements
 - A. Veterans Day – November 11th – City Offices Closed
 - B. Nichols Town Hall Reopening – November 13th – 4-6pm (#21)
- X. Adjourn

Page Number in Packet

**MINUTES
MOUNTAIN IRON CITY COUNCIL
October 20, 2025**

Mayor Anderson called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Ed Roskoski, Bradley Gustafson, Julie Buria, and Mayor Peggy Anderson. Also, present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Amanda Inmon, Municipal Services Secretary; Al Johnson, City Engineer; Bryan Lindsay, City Attorney; and Mark Madden, Fire Department Chief. Absent members: Alan Stanaway

It was moved by Buria and seconded by Gustafson the consent agenda be approved as follows:

1. Approve the minutes of October 6, 2025, regular meeting.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period October 1-15, totaling \$229,687.68 (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period October 1-15, totaling \$473,089.48 (a list is attached and made a part of these minutes).

The motion carried with Councilor Stanaway absent.

Public Forum:

- No one spoke during the forum

The Mayor reported on the following:

- City crew working hard to get ready for winter
- Attended the Pan Continental Championship grand opening

City Administrator:

- Attended MNTAC cap meeting – goes over process for obtaining their permits
- Pan Continental Championship – shout out to dad Jim Wainio, who threw “ceremonial rock,” Jeff Isaacson and Matt Perushek for sweeping and Ida Rukavina for holding the broom

Director of Public Works:

- Mineral Avenue alley project started, connecting power to Northland Learning Center, waterline repair on Highway 169 near the MIB School and road sand hauling for winter season
- Thank you to Councilor Gustafson for the employee luncheon

City Attorney:

- Continue to work with Planning & Zoning on three primary projects – city code violations

Fire Department:

- Fire Prevention week recently conducted
- New fire truck from Macqueen – on schedule to be started 1st quarter of 2026

It was moved by Roskoski to approve the Fire Department report as presented. The motion failed due to lack of support.

City Engineer:

- Construction on Mineral Alley started

It was moved by Roskoski and seconded by Gustafson that the City Engineering firm review the intersection situation at Unity Drive and County 7 and come up with some suggestions on how to make that intersection safer. The motion was defeated on roll call vote (Yes: Roskoski, Gustafson; No: Buria, Anderson) with Councilor Stanaway absent.

- Discussion ensued regarding intersection, Unity Drive and grant

It was moved by Roskoski and seconded by Gustafson to approve the Variance permit for Gerard Lanari. The Variance permit is for construction of a building that does not meet the required 30ft setback. The property is legally described as follows:

Parcel Code: 175-0071-01242

PLAT NAME: MOUNTAIN IRON

SECTION: 13; TOWNSHIP: 58; RANGE: 18 ; LOT:-; BLOCK -; DESCRIPTION: THAT PART THAT PART OF S1/2 OF NE1/4 OF NW1/4 LYING E OF SILVER CREEK AND S OF A LINE 297.92 FT N OF SE COR

Address: 5471 Highway 7, Virginia, MN 55792

The motion carried with Councilor Stanaway absent.

It was moved by Gustafson and seconded by Buria to approve the Conditional Use Permit (CUP) for Franklin Outdoor Advertising. The CUP permit is for an off-site sign. The property is legally described as follows:

Parcel Code: 175-0071-00889

PLAT NAME: MOUNTAIN IRON

SECTION: 11; TOWNSHIP: 58; RANGE: 18 ; LOT:-; BLOCK -; DESCRIPTION: THAT PART OF NE1/4 OF SE1/4, DESCRIBED AS FOLLOWS: EASTERLY 270 FEET OF SOUTHERLY 60 FEET, EXCEPT THE EASTERLY 100 FEET, WHICH IS A RIGHT OF WAY FOR COUNTY ROAD NO. 109; AND THAT PART OF SE1/4 OF SE1/4, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF SAID SE1/4 OF SE1/4 OF SECTION 11 PROCEED WESTERLY ON AN ASSUMED BEARING OF S86DEG56'03"W ALONG THE NORTH LINE OF SAID SE1/4 OF SE1/4 OF SECTION 11 FOR A DISTANCE OF 270.1 FEET; THENCE PROCEED S04DEG37'19"E PARALLEL TO THE EAST LINE OF SAID SE1/4 OF SE1/4 OF SECTION 11 FOR A DISTANCE OF 191.27 FEET TO A POINT ON THE NORTH RIGHT OF WAY LINE OF STATE HIGHWAY NO. 169; THENCE

PROCEED S89DEG06'20"E ALONG THE NORTH RIGHT OF WAY LINE OF STATE HIGHWAY NO. 169 FOR A DISTANCE OF 271.26 FEET TO A POINT ON THE EAST LINE OF SAID SE1/4 OF SE1/4 OF SECTION 11; THENCE PROCEED N04DEG37'19"W ALONG THE EAST LINE OF SAID SE1/4 OF SE1/4 OF SECTION 11 FOR A DISTANCE OF 210.01 FEET TO THE NORTHEAST CORNER OF SAID SE1/4 OF SE1/4 OF SECTION 11, BEING THE POINT OF BEGINNING, EXCEPT THE EASTERLY 100 FEET, WHICH IS A RIGHT OF WAY FOR COUNTY ROAD NO. 109; AND THAT PART OF SE1/4 OF SE1/4, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 11; THENCE ON A BEARING OF N02DEG25'49"W ALONG THE EAST LINE THEREOF FOR 1097.12 FEET; THENCE N86DEG54'24"W FOR 100.47 FEET TO THE INTERSECTION OF THE NORTHERLY RIGHT OF WAY LINE OF TRUNK HIGHWAY NO. 169 WITH THE WESTERLY RIGHT OF WAY LINE OF COUNTY STATE AID HIGHWAY NO. 109, AS BOTH HIGHWAYS ARE NOW LOCATED AND ESTABLISHED, AND THE POINT OF BEGINNING; THENCE CONTINUE N86DEG54'24"W ALONG SAID NORTHERLY RIGHT OF WAY LINE OF TRUNK HIGHWAY NO. 169 FOR 296.80 FEET; THENCE S02DEG25'49"E FOR 100.47 FEET; THENCE S86DEG54'24"E FOR 196.33 FEET; THENCE N45DEG19'53"E FOR 135.07 FEET, MORE OR LESS, TO THE POINT OF BEGINNING; AND THAT PART OF SE1/4 OF SE1/4, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SE1/4 OF SE1/4 OF SECTION 11; THENCE N02DEG25'49"W, ASSIGNED BEARING, ALONG THE EAST LINE OF SE1/4 OF SE1/4, 1097.12 FEET; THENCE N86DEG54'24"W, 100.47 FEET TO THE WEST RIGHT OF WAY OF COUNTY ROAD NO. 109; THENCE CONTINUE N86DEG54'24"W ALONG THE NORTH RIGHT OF WAY OF STATE HIGHWAY NO. 169, A DISTANCE OF 296.80 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE N86DEG54'24"W ALONG SAID NORTH RIGHT OF WAY 120.56 FEET; THENCE S02DEG25'49"E, 100.47 FEET; THENCE S86DEG54'24"E, 120.56 FEET; THENCE N02DEG25'49"W, 100.47 FEET TO THE POINT OF BEGINNING.

Address: 5539 Nichols Avenue, Mountain Iron, MN 55768

The motion carried with Councilor Stanaway absent.

It was moved by Gustafson and seconded by Buria to approve the Variance permit for Gary & Linda Friedlieb. The Variance permit is for construction of a building that does not meet the required 25ft setback. The property is legally described as follows:

Parcel Code: 175-0061-00060

PLAT NAME: REARR OF PART OF STONY BROOK PARK

SECTION: -; **TOWNSHIP:** -; **RANGE:-** ; **LOT:** 0006; **BLOCK** 001; **DESCRIPTION:** LOT: 0006
BLOCK:001

Address: TBD Centennial Dr, Virginia, MN 55792

Parcel Code: 175-0062-00110

PLAT NAME: STONY BROOK PARK MOUNTAIN IRON

SECTION: -; **TOWNSHIP:** -; **RANGE:-** ; **LOT:** 0006; **BLOCK** 002; **DESCRIPTION:** LOT: 0006
BLOCK:002

Address: TBD Centennial Dr, Virginia, MN 55792

The motion carried (No: Roskoski; Yes: Gustafson, Buria, Anderson) with Councilor Stanaway absent.

Liaison:

➤ Councilor Gustafson

- Attended RAMS meeting that hosted two State Committee House Chairs – October 8th
- Attended Emerging Developers training – October 9th

- Councilor Roskoski
 - Parks & Rec – new South Grove building staffed during summer/winter events

It was moved by Buria and seconded by Roskoski to approve Resolution #22-25; Authorizing the Pursuit of 2025 Local Road Improvement Program for the Unity Drive Reconstruction Project (a copy is attached and made a part of these minutes). The motion carried with Councilor Stanaway absent.

It was moved by Buria and seconded by Gustafson to approve Resolution #23-25; Authorizing the City of Mountain Iron to Make Application to and Accept Funds from the Grant Writing Assistance Program from the Department of IRRR (a copy is attached and made a part of these minutes). The motion carried with Councilor Stanaway absent.

It was moved by Gustafson and seconded by Roskoski to approve Resolution #24-25; Authorizing Application for Grant Navigation Support for the City of Mountain Iron from the League of Minnesota Cities for Wastewater Plant Improvements (a copy is attached and made a part of these minutes). The motion carried with Councilor Stanaway absent.

It was moved by Buria and seconded by Gustafson to approve the included agreement as presented with the Salvation Army for their Heat Share program for the 2025-2026 winter season. The motion carried with Councilor Stanaway absent.

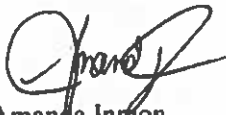
It was moved by Roskoski and seconded by Gustafson to donate \$150.00 to the Mountain Iron-Buhl Journalism Class for the 2025-2026 Yearbook, monies to come from the Charitable Gambling Fund. The motion carried with Councilor Stanaway absent.

Announcements:

- Merritt Days Committee Planning meeting
 - Wednesday, October 22nd at 5:30pm at Mountain Iron Library
- Parks and Recreation Board – Wednesday, October 29, 2025 @ 5:30pm
- Pan Continental Curling Championships – October 19th – 26th
- Halloween Carnival
 - Sunday, October 26th from 12:00pm – 3:00pm

At 7:22p.m., it was moved by Buria and seconded by Gustafson the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Distribution Summary

Category	Distribution	GL Account	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	101-20807	800.00
BUILDING RENTALS	COMMUNITY CENTER	101-36-8200-089	475.00
BUILDING RENTALS	SENIOR CENTER	101-36-8200-089	350.00
CAMPGROUND RECEIPTS	FEES	101-36-8200-091	2,900.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP	101-20803	72.00
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR	101-20800	177.00
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	604-37-4100-000	65.00
FINES	CRIMINAL	101-35-5100-000	558.29
LICENSES	ANIMAL	101-32-2100-000	5.00
LICENSES	CIGARETTE	101-32-2100-000	100.00
LICENSES	LIQUOR	101-32-2100-000	1,680.00
METER DEPOSITS	ELECTRIC	604-22000	150.00
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-8200-070	10.00
MISCELLANEOUS	BC/BS - MEDICA PAYABLE	101-21709	64,544.84
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	230-31-1010-000	415.73
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	2,111.00
MISCELLANEOUS	LIBRARY-MISC. INCOME	101-45-1501-217	288.00
MISCELLANEOUS	MISC - GENERAL	101-37-7100-023	2.00
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	1.48
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	101-21710	338.70
PERMITS	BUILDING	101-32-2100-000	1,069.98
UTILITY	UTILITY	001-11105	153,573.68
Grand Totals.			229,687.68

Report Criteria:

Report type: Summary

Check Type = (<-) "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/25	10/17/2025	162706	130011	UNITED STATES POSTAL SERVICE	604-20200	728.61
10/25	10/22/2025	162707	130184	CASH	101-20200	260.00
10/25	10/22/2025	162708	10056	A T & T MOBILITY	101-20200	109.34
10/25	10/22/2025	162709	10070	A-1 RENTAL SERVICES INC	101-20200	203.00
10/25	10/22/2025	162710	1928	ALI BILDEN CAMPS	101-20200	200.00
10/25	10/22/2025	162711	10006	ANDERSON AUTO CENTER (DBA)	101-20200	1,019.78
10/25	10/22/2025	162712	1930	ANNETTE BOERGER	101-20200	100.00
10/25	10/22/2025	162713	1760	ARIANNE MAXWELL	604-20200	130.48
10/25	10/22/2025	162714	10021	ARROWHEAD LIBRARY SYSTEM	101-20200	150.00
10/25	10/22/2025	162715	1761	ASPEN DRAKE	604-20200	291.79
10/25	10/22/2025	162716	10042	AUTO VALUE VIRGINIA	101-20200	195.76
10/25	10/22/2025	162717	30055	BTAC ACQUISITION CORP.	101-20200	423.04
10/25	10/22/2025	162718	518	CANDACE WRIGHT	101-20200	275.00
10/25	10/22/2025	162719	30084	CARDMEMBER SERVICE	603-20200	8,170.00
10/25	10/22/2025	162720	30054	CIVIC SYSTEMS, LLC	602-20200	5,874.00
10/25	10/22/2025	162721	130194	CORPORATE BILLING LLC	101-20200	1,324.36
10/25	10/22/2025	162722	1601024	CTC-446126	101-20200	538.43
10/25	10/22/2025	162723	1763	DIANE ROBINSON	604-20200	35.48
10/25	10/22/2025	162724	50043	EJ EQUIPMENT, INC.	603-20200	1,891.59
10/25	10/22/2025	162725	60008	FAIRVIEW CLINIC-MOUNTAIN IRON	101-20200	228.00
10/25	10/22/2025	162726	60029	FERGUSON ENTERPRISES INC	601-20200	5,835.04
10/25	10/22/2025	162727	1516	GARY FRANCISCO	604-20200	24.85
10/25	10/22/2025	162728	80022	HAWKINS INC	602-20200	50.00
10/25	10/22/2025	162729	80001	HILLYARD/HUTCHINSON	101-20200	4,997.00
10/25	10/22/2025	162730	80037	HOMETOWN MEDIA PARTNERS	101-20200	153.75
10/25	10/22/2025	162731	1762	KATELYN STRONG	601-20200	44.42
10/25	10/22/2025	162732	120013	L & L RENTALS INC	101-20200	180.00
10/25	10/22/2025	162733	120006	L & M SUPPLY	101-20200	2,894.77
10/25	10/22/2025	162734	120032	LAKE COUNTRY POWER	101-20200	210.75
10/25	10/22/2025	162735	120002	LAWSON PRODUCTS INC	101-20200	115.75
10/25	10/22/2025	162736	120011	LOFFLER COMPANIES INC.	101-20200	480.45
10/25	10/22/2025	162737	130030	MACQUEEN EQUIPMENT	101-20200	1,912.89
10/25	10/22/2025	162738	1894	MARCI TURENNE HANSEN	101-20200	200.00
10/25	10/22/2025	162739	130138	MIB YEARBOOK	230-20200	150.00
10/25	10/22/2025	162740	13001	MID-AMERICA BOOKS	101-20200	370.40
10/25	10/22/2025	162741	140026	MINNESOTA ENERGY RESOURCES	101-20200	383.38
10/25	10/22/2025	162742	130009	MINNESOTA POWER (ALLETE INC)	604-20200	192,715.75
10/25	10/22/2025	162743	40008	MN DEPARTMENT OF COMMERCE	601-20200	4,745.11
10/25	10/22/2025	162744	130031	MOUNTAIN IRON ECONOMIC DEV	101-20200	45,557.39
10/25	10/22/2025	162745	130015	MOUNTAIN IRON PUBLIC UTILITIES	602-20200	15,825.74
10/25	10/22/2025	162746	30001	NAPA AUTO PARTS	101-20200	79.80
10/25	10/22/2025	162747	140004	NORTHERN ENGINE & SUPPLY INC	603-20200	169.79
10/25	10/22/2025	162748	170007	QUILL CORPORATION	101-20200	555.80
10/25	10/22/2025	162749	180006	RMB ENVIRONMENTAL LABORATORIES	601-20200	507.88
10/25	10/22/2025	162750	200020	THE TRENTI LAW FIRM	101-20200	3,806.65
10/25	10/22/2025	162751	20034	THOMAS BERGLUND	101-20200	200.00
10/25	10/22/2025	162752	18002	THRO KINDNESS LLC	101-20200	6,912.74
10/25	10/22/2025	162753	220004	VIRGINIA DEPARTMENT OF PUBLIC	602-20200	10.00
10/25	10/22/2025	162754	220020	VISA OR PARK STATE BANK CC PMT	101-20200	4,587.88
10/25	10/22/2025	162755	260001	ZIEGLER INC	101-20200	16,591.83
10/25	10/22/2025	162756	120011	LOFFLER COMPANIES INC.	101-20200	517.44

PP-Ending - 09/26

140,382.50

M = Manual Check, V = Void Check

TOTAL EXPENDITURES

\$473,089.48



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 22-25

AUTHORIZING THE PURSUIT OF 2025 LOCAL ROAD IMPROVEMENT PROGRAM FOR THE UNITY DRIVE RECONSTRUCTION PROJECT

WHEREAS, the Unity Drive Reconstruction Project includes a full reconstruction of the roadway from Mountain Iron Drive to Enterprise Drive South; and

WHEREAS, the Unity Drive Reconstruction Project would provide a parallel route to Highway 169 on the trunk highway system and support local business development; and

WHEREAS, the Local Road Improvement Program (LRIP) administered by the Minnesota Department of Transportation makes available up to \$1,500,000 to apply towards projects on local roads that are regionally significant, result in safety improvements, address transportation deficiencies, and contribute to economic development; and

WHEREAS, the proposed project is not fiscally possible without a transportation grant funding award; and

WHEREAS, LRIP requires a city, such as Mountain Iron, that is not a State Aid city, to have a county sponsor and the support of the County Board, and

WHEREAS, the City of Mountain Iron requests sponsorship from Saint Louis County for the Unity Drive Reconstruction Project; and

WHEREAS, the proposed year for project construction is 2026.

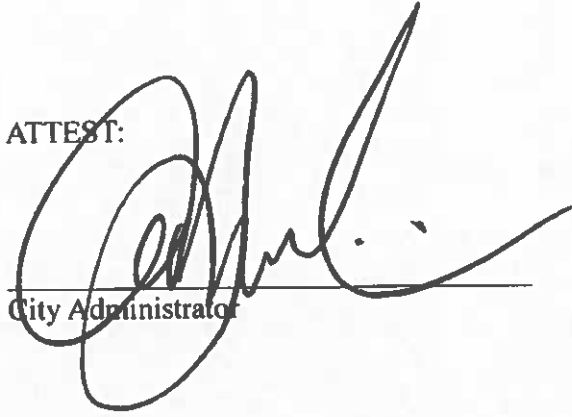
**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
MOUNTAIN IRON, MINNESOTA, that**

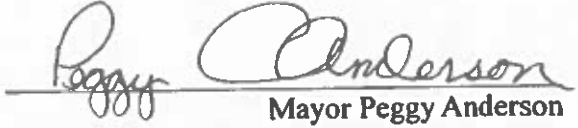
1. The City Council hereby supports the Unity Drive Reconstruction Project; and
2. The City Council hereby supports the City's pursuit of LRIP funding and authorizes staff to prepare and submit such application; and
3. The City Council hereby seeks the support by resolution of Saint Louis County to act as Sponsor for the City of Mountain Iron's LRIP funding application and the associated project for the reconstruction of Unity Drive, and

4. The City Council hereby commits to funding project elements not eligible for LRIP funding and ensuring the Project complies with LRIP funding requirements and timelines.

DULY ADOPTED BY THE CITY COUNCIL THIS 20th DAY OF OCTOBER, 2025.

ATTEST:


City Administrator


Mayor Peggy Anderson



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 23-25

AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE GRANT WRITING ASSISTANCE PROGRAM FROM THE DEPARTMENT OF IRRR

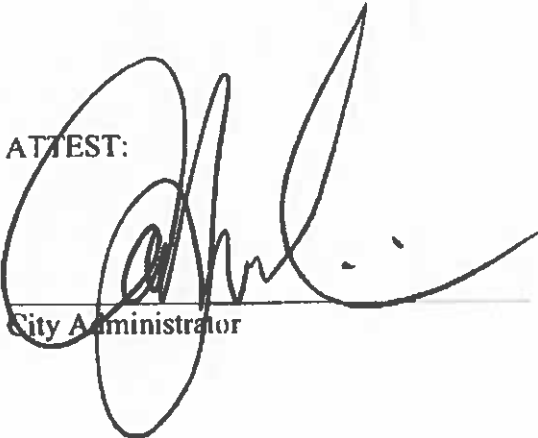
WHEREAS, the Mountain Iron City Council approves of the attached application for the Grant Writing Assistance Program; and,

WHEREAS, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the Department of IRRR.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that it does hereby adopt this Resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 20th DAY OF OCTOBER, 2025.

ATTEST:


City Administrator


Mayor Peggy Anderson



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NO. 24-25

A RESOLUTION AUTHORIZING APPLICATION FOR GRANT NAVIGATION SUPPORT FOR THE CITY

WHEREAS, the League of Minnesota Cities ("LMC") has created a pilot Grants Navigation Program ("Program") in which LMC will provide grants up to \$5,000 per city to use with industry partners to ease the process of identifying matching funds to city projects and aid in the grant application projects.

WHEREAS, the Program is limited to providing services to help obtain grant funding for one project per city.

WHEREAS, the Program is limited to providing support in obtaining grant funding, and LMC does not provide funds to implement projects.

WHEREAS, the City of Mountain Iron ("City") wishes to apply to the Program to for support in finding grant funding for Mountain Iron Wastewater Plant Improvements ("Project").

WHEREAS, the City recognizes that the if approved, any funds received through the Program must be used in a manner consistent with the conditions above as well as all other conditions or limitations of the Program.

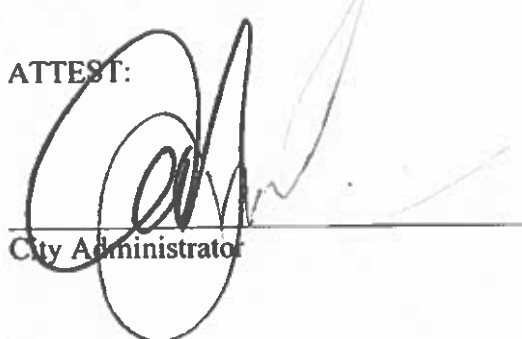
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA FOLLOWS:

1. The City names MSA as its fiscal agent ("Fiscal Agent") for the purposes of applying to the Program on behalf of the City.
2. The City authorizes the Fiscal Agent to act on its behalf when communicating with LMC in all matters related to the Program application for the Project.
3. If the City is awarded a grant under the Program, it agrees to use the funds to engage with industry partners who will aid in the grant matching and application process consistent with the terms and conditions of the Program.
4. If a state, federal, foundation, or nonprofit grant match is not found, or is applied to but not awarded, the City will seek feedback on why the project was not eligible and report back to the LMC with these findings consistent with the terms and conditions of the Program.
5. If a state, federal, foundation, or nonprofit grant is awarded, a project assessment will be submitted to LMC within six months of the application's approval and then periodically until after project completion consistent with the terms and conditions of the Program.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that is does hereby adopt this Resolution.

Passed by the City Council of Mountain Iron, Minnesota this 20th day of October, 2025.

ATTEST:



City Administrator



Mayor Peggy Anderson

CITY OF MOUNTAIN IRON LIQUOR & CIGARETTE LICENSES

Liquor and cigarette license applications for the period January 1, 2026 through December 31, 2026, to be approved and issued to the following individuals and business establishments pursuant to the approval, where necessary, of the Liquor Control Commission and pursuant to the payment of all outstanding license fees and utility charges:

Adventures, Virginia, Inc.
Greg Hartnett
5475 Mountain Iron Drive
Virginia (Mountain Iron), MN 55792

Off-Sale Intoxicating Liquor
On-Sale Intoxicating Liquor
Sunday On-Sale Intoxicating Liquor

WJ Holdings, Inc.
DBA: AmericInn Lodge & Suites
5480 Mountain Iron Drive
Virginia, MN 55792

On-Sale 3.2 Malt Beverage

Commander
American Legion Post #220
5748 Mountain Avenue, PO Box 361
Mountain Iron, MN 55768

Club On-Sale Intoxicating Liquor
Off-Sale Non-Intoxicating Liquor

Jeff & Greg Properties, Inc.
DBA: B. G.'s Saloon
5494 Highway 7
Virginia (Mountain Iron), MN 55792

On-Sale Intoxicating Liquor
Sunday On-Sale Intoxicating Liquor
Off-Sale 3.2 Malt Beverage

Mac's Bar & Grill LLC
DBA: Mac's Bar
8881 Main Street
Mountain Iron, MN 55768

On-Sale Intoxicating Liquor
Sunday On-Sale Intoxicating Liquor
Off-Sale Intoxicating Liquor

Mountain Iron Hospitality, LLC
DBA: Comfort Inn & Suites
8570 Rock Ridge Drive
Mountain Iron, MN 55768

On-Sale 3.2 Malt Beverage
Wine

C & B Warehouse Distributing, Inc.
Mountain Iron Short Stop
5537 Nichols Avenue
Mountain Iron, MN 55768

Cigarette

Sundberg Enterprises, LLC
DBA: Sawmill Saloon & Restaurant
5478 Mountain Iron Drive
Virginia (Mountain Iron), MN 55792

Off-Sale Intoxicating Liquor
On-Sale Intoxicating Liquor
Sunday On-Sale Intoxicating Liquor

Silver Creek Liquor Company, Inc.
DBA: Silver Creek Liquor
5489 Highway 7
Virginia (Mountain Iron), MN 55792

Off-Sale Intoxicating Liquor
Cigarette

The Virginia Smoke Shop
DBA: Smoke N Vape
5463 Mountain Iron Drive
Virginia (Mountain Iron), MN 55792

Cigarette

Walgreen Company
5474 Mountain Iron Drive
Virginia (Mountain Iron), MN 55792

Cigarette

WalMart Inc.
DBA: Walmart #4849
8580 Rock Ridge Drive
Mountain Iron, MN 55768

Off-Sale Intoxicating Liquor
Cigarette

COUNCIL LETTER 110325-IVG1

PARKS AND RECREATION

WINTER WORKERS

DATE: October 30, 2025

FROM: Craig J. Wainio
City Administrator

Staff is requesting that the City Council authorize the advertisement for Rink Workers for the upcoming season.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 25-25

ACCEPTING WORK

WHEREAS, pursuant to a written contract signed with the City on April 3, 2023, Mesabi Bituminous of Gilbert, Minnesota has satisfactorily completed Improvement Number 22-09, the improvement of Second Street between 16th Avenue and Highway 53 by Road Reconstruction and Drainage Improvements in accordance with such contract.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA, that the work completed under said contract is hereby accepted and approved, and,

BE IT FURTHER RESOLVED, that the City Administrator and Mayor are hereby directed to issue a proper order for the final payment on such contract, in exchange for the contractor's receipt evidencing payment in full.

DULY ADOPTED BY THE CITY COUNCIL THIS 3rd DAY OF NOVEMBER, 2025.

Mayor Peggy Anderson

ATTEST:

City Administrator



October 28, 2025

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: Pay Request #3 for 2nd Street Reconstruction
City of Mountain Iron
Project No. MI22-05

Dear Mr. Wainio,

Attached, please find Pay Request No. 3-Final for the 2nd Street project in the amount of **\$18,308.10** for approval at your next scheduled council meeting.

Please approve Pay Request #3-Final. If you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.

Alan Johnson
Project Engineer

CC:
Mesabi Bituminous, Inc.

RECOMMENDATION OF PAYMENTNo. 3-Final

Owner's Project No.: _____

Engineer's Project No.: MI22-05Project: 2nd Street ReconstructionCONTRACTOR: Mesabi Bituminous, Inc. PO Box 728, Gilbert, MN 55741For Period Ending: 10/15/25

To: City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

Dated: 10/15/25By **STATEMENT OF WORK**

Original Contract Price	\$ <u>124,539.50</u>	Work & Materials to Date	\$ <u>103,829.00</u>
Net Change Orders	\$ _____	Amount Retained (0%)	\$ <u>0.00</u>
Current Contract Price	\$ <u>124,539.50</u>	Subtotal	\$ <u>103,829.00</u>
		Previous Payments	\$ <u>85,520.90</u>
		Amount Due this Payment	\$ <u>18,308.10</u>



Pay Application 3- Revised
2023 2ND Street Road Reconstruction
Mountain Iron, MN
BRI22-05

10/3/2024

SPEC. NO.	ITEM	UNITS	EST. QUANTITIES	UNIT COST	COMPLETED THIS PERIOD	COMPLETED PREVIOUS	COMPLETED TO DATE	AMOUNT
2021.501	MOBILIZATION	LUMP SUM	1 \$	6,000.00		1	1 \$	6,000.00
2104.502	SALVAGE AND REINSTALL SIGN/ MAILBOX	EACH	2 \$	250.00		2	2 \$	500.00
2104.503	REMOVE CURB & GUTTER	LIN. FT.	294 \$	4.00		224	224 \$	896.00
2104.503	REMOVE FENCE	LIN. FT.	150 \$	8.00		150	150 \$	1,200.00
2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	LIN. FT.	352 \$	4.00		270	270 \$	1,080.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	978 \$	4.00		962	962 \$	3,848.00
2105.607	COMMON EXCAVATION	CU. YD.	1175 \$	16.50		916	916 \$	15,114.00
2105.607	ROCK EXCAVATION	CU. YD.	10 \$	20.00		0	0 \$	-
2105.607	SELECT GRANULAR BORROW (MOD) (CY)	CU. YD.	585 \$	24.00		550	550 \$	13,200.00
2106.601	CONSTRUCT ACCESS ROAD	LUMP SUM	1 \$	6,000.00		0.5	1 \$	3,000.00
2211.507	GEOTEXTILE FABRIC TYPE V	SQ. YD.	1062 \$	2.00		1,100	1,100 \$	2,200.00
2360.504	AGGREGATE BASE (CV), CLASS 5	CU. YD.	510 \$	32.00		367	367 \$	11,744.00
2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2.C)	TON	90 \$	85.00		110	110 \$	9,350.00
2502.502	4" PRECAST CONCRETE HEADWALL	EACH	2 \$	200.00		100	100 \$	8,500.00
2502.503	4" PERF. PE PIPE DRAIN W/ SOCK	L.F.	401 \$	7.00		401	401 \$	2,807.00
2506.602	ADJUST FRAME AND RING CASTING (SPECIAL)	EACH	1 \$	500.00		1	1 \$	500.00
2531.503	CONCRETE CURB & GUTTER - DES. B618 MODIFIED	LIN. FT.	126 \$	55.00		67	67 \$	3,685.00
2531.503	CONCRETE CURB & GUTTER - DES. D412 MODIFIED	LIN. FT.	169 \$	50.00		171	171 \$	8,550.00
2531.604	CONCRETE VALLEY GUTTER MODIFIED	SQ. YD.	77 \$	145.00		69	69 \$	10,005.00
2573.503	TRAFFIC CONTROL	LUMP SUM	1 \$	500.00		1	1 \$	500.00
2574.507	SILT FENCE	LIN. FT.	70 \$	5.00		100	100 \$	500.00
2575.501	TURF ESTABLISHMENT	CU. YD.	12 \$	100.00		0	0 \$	-
		LUMP SUM	1 \$	250.00		1	1 \$	250.00

ORIGINAL CONTRACT PRICE	\$124,539.50	COMPLETED TO DATE	\$	103,829.00
CURRENT CONTRACT PRICE	\$134,539.50	LESS RETAINAGE (5%)	\$	-
		SUBTOTAL	\$	103,829.00
		LESS PREVIOUS PAYMENTS	\$	85,520.90
				18,308.10

BENCHMARK ENGINEERING, INC.

City of Mountain Iron

Employee Survey Next Steps

Councilor Brad Gustafson

For consideration at the November 3, 2025 City Council Meeting

Since May 5, 2025, there has been no movement to change/improve other than one Building and Grounds Committee meeting. City Employees are asking what is happening with the survey. They do not hear or see things improving. If I want change to happen, I need to drive the change. Below is my list of top concerns and recommended solutions.

Employee Survey Areas of Concern:

1. Hiring Process Improvement:

a. Vacancies are not filled in a timely manner.

- i. **Solution:** Staff to create a Standard Operating Procedure laying out hiring process and timeline.

Example:

- 1. Update job description of open position (1-2 weeks)
- 2. Post position for two weeks (2 weeks)
- 3. Review applications (1 week)
- 4. Interview applicants (1-2 weeks)
- 5. Hiring decision (1 week)
- 6. Offer made (1 week)
- 7. Hiring date set (1 week)
- 8. Background check (2 weeks)

2. Communication Improvement:

a. Communication between bosses and crew.

- i. **Solution:** Administrator meet weekly with office staff to provide an update on projects and priorities for the week.
- ii. **Solution:** Public Works Director meet weekly with Team Leads and/or all staff to update on projects and priorities for the week.
 - 1. Discuss ongoing projects and what teams will be working on.
 - 2. Who needs help?
- iii. **Solution:** Building and Grounds Committee
 - 1. Meet at least quarterly to discuss all buildings and grounds.
 - 2. Discuss needs and priorities.
 - 3. Include Mayor appointed committee, Administrator, PW Director, Building Maintenance Worker, and Lead Park and Rec Worker, and any relevant staff.

4. Meeting purpose is to have open lines of communication to ensure everyone is on the same page working towards the same goals.

iv. Solution: Labor and Management Committee

1. Meet at least quarterly to discuss any labor and management topics.
2. Include Mayor appointed committee, Union, Staff Union Rep, Administrator, and PW Director.
3. Meeting purpose is to have open lines of communication to ensure everyone is on the same page working towards the same goals.

b. Overall better communication.

- i. **Solution: Customer facing staff to focus on customer experience.**
Already part of Customer Service Standards and Job Responsibilities.
Must enforce it.

1. We are public servants. If not for businesses and residents, we wouldn't have a job.
2. Work as a team and provide the best experience to all we encounter and serve.

a. Training on effective communication.

i. How to interact with public.

1. In-person
2. Phone
3. Email

3. Communicate when you are in and out.

- a. Councilor Stanaway brought up office staff using the In/Out Board to communicate if out and time returning.

i. Example 1: Brad – Out for Lunch returning 1:00

ii. Example 2: Brad – Vacation returning Monday

- b. Out of office notification on email when out of office with return date.

3. Teamwork and Respect:

a. All staff work together on projects.

- i. **Solution: Director Satrang coordinating Teamwork Seminar.**

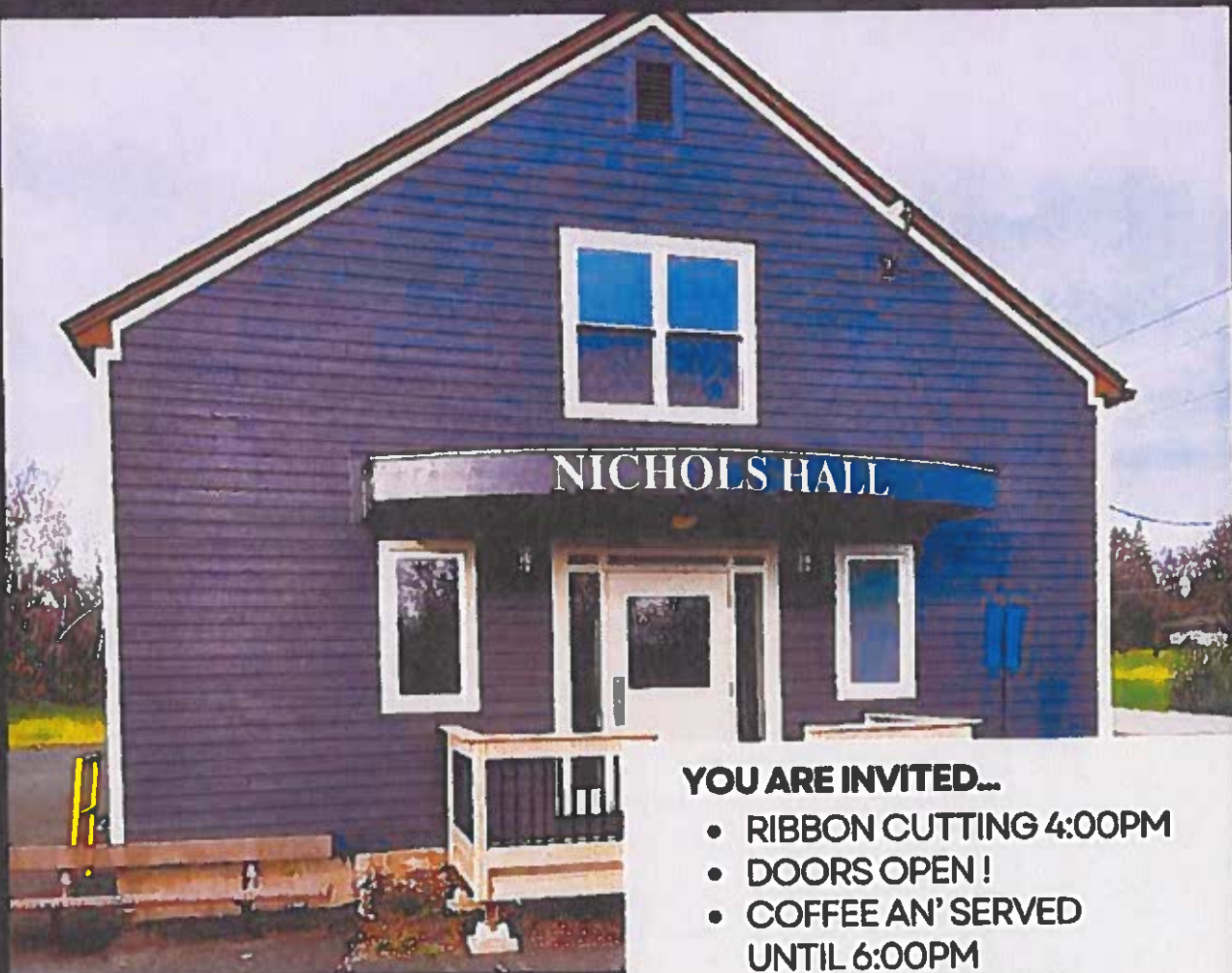
1. Improved communication from #2 can help with this as well.

b. There is a lack of respect between co-workers.

- i. **Solution:** Top-down leadership. Council to show respect towards each other. A new norm must be established.
- ii. **Solution:** More time getting to know each other during Teamwork Seminar and Employee Appreciation Events.
- iii. **Solution:** Job shadowing to shed light on what everyone does daily.

Recommendation Goals:

- | | |
|---|-------------------------------------|
| 1. Build a Sense of Community | 5. Enhancing Communication |
| 2. Fostering Collaboration and Teamwork | 6. Improving Public Image |
| 3. Building Trust and Respect | 7. Ensuring Staff are Heard |
| 4. Improve Customer Experience | 8. Ensure Staff Have What They Need |



NICHOLS TOWN HALL



GRAND RE-OPENING
4:00 - 6:00 PM

YOU ARE INVITED...

- RIBBON CUTTING 4:00PM
- DOORS OPEN!
- COFFEE AN' SERVED
UNTIL 6:00PM
- BUILDING HISTORY
PRESENTATION 4:30PM

OPENING DAY

11.13.2025

LOCATION

NICHOLS TOWN HALL
5595 NICHOLS AVENUE
MOUNTAIN IRON, MN

More Information:
218-750-4911