

# **MOUNTAIN IRON CITY COUNCIL MEETING**

**MONDAY, JUNE 2, 2025**

**6:30 P.M.**

**MOUNTAIN IRON COMMUNITY CENTER  
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, JUNE 2, 2025 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
  - A. Minutes of the May 19, 2025, Regular Meeting (#1-13)
  - B. Receipts
  - C. Bills and Payroll
  - D. Communications
- IV. Public Forum
- V. Committee and Staff Reports
  - A. Mayor's Report
  - B. City Administrator's Report
    - 1. Temporary Seasonal Employee (#14)
  - C. Director of Public Work's Report
  - D. City Engineer's Report
    - 1. Change Order Number 1 – Mineral Avenue Watermain (#15-16)
  - E. Sheriff's Department Report
  - F. Fire Department's Report
  - G. Liaison Reports
- VI. Unfinished Business
- VII. New Business
  - A. Resolution Number 05-25 Grant Application (#17-22)
  - B. Resolution Number 06-25 Premise Permit (#23-27)
- VIII. Communications (#28-30)
- IX. Announcements
- X. Adjourn

# Page Number in Packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
May 19, 2025

Mayor Anderson called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Ed Roskoski, Bradley Gustafson, Al Stanaway, Julie Buria, and Mayor Peggy Anderson. Also, present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; Al Johnson, City Engineer; Bryan Lindsay, City Attorney; and Mark Madden, Fire Department Chief.

It was moved by Buria and seconded by Stanaway the consent agenda be approved as follows:

1. Approve the minutes of May 5, 2025, regular meeting.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period May 1-15, totaling \$302,867.20 (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period May 1-15, totaling \$376,401.00 (a list is attached and made a part of these minutes).

The motion carried.

Public Forum:

- No one spoke during the forum

The Mayor reported on the following:

- Thank you to the city crew for the work done on the leak on Mountain Ave

City Administrator:

- Attending IRRRB meeting as representative – City receiving two million dollars for watermain replacement, Wastewater Plant improvements and Enterprise Drive NE extension

Director of Public Works:

- City acted as fiscal agent for Quad Cities Dewatering project
- Crew finishing mowing, sweeping, assisting contractor at waterline replacement

It was moved by Gustafson and seconded by Buria to approve Pay Request No. 2 – Quad Cities Dewatering project, in the amount of \$18,217.88 to 2EZ Inc. DBA: Jola and Sopp Excavating, Inc., Eveleth, MN. The motion carried unanimously on roll call vote.

Library Director/Special Events Coordinator:

- City-wide garage sale – roughly 32 participants
- Mountain Iron-Buhl Highschool students performing community service projects throughout the community

City Attorney:

- Authorization to attend next P&Z meeting
- Update on reviewing city's assessment policy, City's policy is in line with MN Statute

It was moved by Stanaway and seconded by Buria to authorize the City Attorney to attend the next P&Z meeting. The motion carried.

It was moved by Roskoski the following information is from the League of MN Cities and the research department of the MN House of Representatives in regard to Minnesota's Statute Chapter 429 and related. Special Benefit test, that the City Attorney has mentioned, special assessments reflect the influence of a specific local improvement on the value of selected property; no matter what method the City uses to establish the amount of assessment, the real measure of benefit is the increase in market value of the land/property being improved against. Under the Special Benefits test, special benefits are presumptively valid if the land receives a special benefit from the improvement; the assessment does not exceed the special benefit measured by the increase in market value due to the improvement; the assessment must be uniform as applied to the same class of property in assessed area. Because special assessments are appealable in District Court, its important that the City considers the benefit of the property as a result of the specific improvement. Councils often do this by obtaining a qualified licensed appraiser; at the hearings on the assessment, the appraiser presents a written or oral report on the increase in market value as a result of the improvement. A special assessment that exceeds the Special Benefit, is taking a property without fair compensation and violates the 14<sup>th</sup> Amendment of the United States Constitution and the Minnesota Constitution. As Courts have made clear, the Special Benefit is an increase in market value of the land as a result of an improvement, especially in regard to street improvements. It may be very difficult to demonstrate if there is any significant increase in market value as a result of the resurfacing or restructuring of a street. And going forward, that the City of Mountain Iron and our Economic Development Authority will from March 19, 2025, (today) and into the future follow Minnesota Statute Chapter 429 and all the implacable subdivisions for assessing procedures on City funded projects. Read the information from the League of MN Cities, a lot more pages that get more specific. What Councilor Roskoski is really getting at is that since he has been involved with our government since 1983, Mountain Iron has never "really" followed State procedures, they kind of just "rah a rah" and a lot of people accept it. There have been some people that in recent years that have done more in-depth study than himself, they are the ones that opened his eyes and got his ears going, some people go "what the heck." That was Councilor Roskoski's motion, the motion failed due to lack of support.

City Engineering:

- Mineral Ave watermain project started– possible water shutdown in downtown area

Fire Department:

- Crews responded to DNR request – staged to help with various recent fires

- Thank you to those individuals who took time away from their jobs and families to help with the recent fires.

It was moved by Roskoski to accept the Fire Department report as presented. The motion failed due to lack of support.

It was moved by Stanaway and seconded by Gustafson to approve the Conditional Use Permit for Nous Sommes Mason, LLC, for the construction of brewing, bottling and packaging of beverages, and retail space, for one year. The property is legally described as follows:

**PARCEL CODE: 175-71-01218**

**LEGAL DESCRIPTION:** PLAT NAME: MT IRON SECTION:-; TOWNSHIP: 58; RANGE: 18; LOT:-;  
**BLOCK:-; DESCRIPTION:** PART OF SE1/4 OF NE1/4 COMMENCING AT SE CORNER THENCE W  
458.31 FT TO E R/W LINE OF RAILROAD THENCE NW ALONG R/W 804.31 FT THENCE N 80 DEG  
22 MIN 1 SEC E 162 FT TO PT OF BEG THENCE CONTINUE SAME BEARING 156.81 FT THENCE N  
25 DEG 44 MIN 16 SEC W 121.46 FT THENCE NW ALONG TANGENTIAL CURVE, CONCAVE TO  
SW WITH 25 FT RADIUS, 32.24 FT THENCE S 80 DEG 22 MIN 1 SEC W 92.80 FT THENCE S 6 DEG  
59 MIN 9 SEC E 134.96 FT TO PT OF BEG

**Address:** 5470 Mountain Iron Drive, Virginia, MN 55792

**PARCEL CODE: 175-71-01217**

**LEGAL DESCRIPTION:** PLAT NAME: MT IRON SECTION: 13; TOWNSHIP: 58; RANGE: 18; LOT:-;  
**BLOCK:-; DESCRIPTION:** PART OF SE1/4 OF NE1/4 COMMENCING AT SE CORNER THENCE W  
458.31 FT TO E R/W LINE OF RAILROAD THENCE NW ALONG R/W 804.31 FT THENCE N 80 DEG  
22 MIN 1 SEC E 162 FT TO PT OF BEG THENCE CONTINUE SAME BEARING 156.81 FT THENCE N  
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SW WITH 25 FT RADIUS, 32.24 FT THENCE S 80 DEG 22 MIN 1 SEC W 92.80 FT THENCE S 6 DEG  
59 MIN 9 SEC E 134.96 FT TO PT OF BEG

**Address:** Virginia, MN 55768

The motion carried.

It was moved by Gustafson and seconded by Buria to accept the recommendation of the Personnel Committee and extend an offer to the following individuals for the Laborer position pending physical, drug/alcohol test and background check:

Jesse Jacobsen

Casey Kintner

The motion carried with Councilor Roskoski abstaining.

Liaison:

- Councilor Roskoski spoke regarding letter to Representative Warwas regarding J-turn
  - Letter received from Representative Warwas no means to change outcome
- Councilor Gustafson updated
  - EDA met – seeking funding to extend Woodland Estates Phase II
  - Moving forward with Mountain Iron Drive N and Enterprise Drive N (north of Habitat)

It was moved by Roskoski and seconded by Stanaway to approve Ordinance #03-25; Short Term Rentals (a copy is attached and made a part of these minutes). The motion carried unanimously.

It was moved by Buria and seconded by Gustafson to approve Resolution #04-25; Accepting Bids for Improvement Number MI22-08, proposed improvement of alleyway between Old Highway 169 and Mineral Avenue all located east of Mineral Avenue by Road Reconstruction, Alignment and Drainage Improvements (a copy is attached and made a part of these minutes). The motion carried (No: Roskoski; Yes: Gustafson, Stanaway, Buria and Anderson).

It was moved by Stanaway and seconded by Buria to accept the resignation of Greg Jarvela from the Lead Journeyman Lineman, effective July 11, 2025. The motion carried.

It was moved by Stanaway and seconded by Gustafson to post internally for the Lead Journeyman Lineman position, according to the AFSCME 453 Local Bargaining Agreement. The motion carried

Announcement:

- 2025 Merritt Days Planning Committee
  - Thursday, May 22<sup>nd</sup> at the Mountain Iron Senior Center at 5:00pm
- Leedrick Studios filming at West II Rivers Campground
- Meet and greet with Councilor Gustafson – looking for input and feedback
  - Tuesday, June 17<sup>th</sup> at the Mountain Iron Library
  - 5:00pm – 7:00pm

At 7:19p.m., it was moved by Buria and seconded by Gustafson the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon  
Municipal Services Secretary  
[www.mtniron.com](http://www.mtniron.com)

Communications:

1. MN Department of Revenue Mineral Hearing on unmined ore assessments will be May 21, 2025.

Distribution Summary

Category	Distribution	GL Account	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	101-20807	200.00
BUILDING RENTALS	COMMUNITY CENTER	101-36-6200-089	50.00
CAMPGROUND RECEIPTS	CREDIT CARD FEES	101-36-6200-091	91.59
CAMPGROUND RECEIPTS	FEES	101-36-6200-091	2,760.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	101-20803	81.00
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	101-20800	203.67
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	603-34-4400-003	45.00
FINES	CRIMINAL	101-35-5100-000	1,723.51
LICENSES	ANIMAL	101-32-2100-000	5.00
METER DEPOSITS	ELECTRIC	604-22000	700.00
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-6200-070	10.00
MISCELLANEOUS	BC/BS - MEDICA PAYABLE	101-21709	64,729.37
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	2,128.00
MISCELLANEOUS	FIRE DEPT-MISC INCOME	101-36-6200-087	470.88
MISCELLANEOUS	LIBRARY-MISC. INCOME	101-45-1501-217	1,323.00
MISCELLANEOUS	MISC. - GENERAL	101-37-7100-023	7.50
MISCELLANEOUS	REC DEPT-VARIOUS FEES/PMTS	101-36-6200-090	35.00
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	1.38
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	101-21710	325.58
PERMITS	BUILDING	101-32-2100-000	1,829.02
UTILITY	UTILITY	001-11105	226,147.70
Grand Totals:			<u>302,867.20</u>

## Report Criteria:

Report type: Summary

Check Type = {&lt;&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/25	05/16/2025	161996	130011	UNITED STATES POSTAL SERVICE	601-20200	676.43
05/25	05/22/2025	161997	100019	2 EZ, INC.	301-20200	18,217.88
05/25	05/22/2025	161998	10056	AT & T MOBILITY	101-20200	181.23
05/25	05/22/2025	161999	1730	ALAN STAPLETON	604-20200	124.46
05/25	05/22/2025	162000	1729	ALEXIS GUNDERSON	604-20200	16.57
05/25	05/22/2025	162001	1904	AMY BLOCK	101-20200	200.00
05/25	05/22/2025	162002	10021	ARROWHEAD LIBRARY SYSTEM	101-20200	274.24
05/25	05/22/2025	162003	130194	ASCENDANCE TRUCKS CENTRAL, LLC	603-20200	330.36
05/25	05/22/2025	162004	10042	AUTO VALUE VIRGINIA	101-20200	38.98
05/25	05/22/2025	162005	20009	BARBER GRAPHICS INC.	101-20200	5,204.10
05/25	05/22/2025	162006	20023	BOLTON & MENK, INC	301-20200	33,221.00
05/25	05/22/2025	162007	30055	BTAC ACQUISITION CORP.	101-20200	861.59
05/25	05/22/2025	162008	30084	CARDMEMBER SERVICE	603-20200	8,227.14
05/25	05/22/2025	162009	1902	CARRIE PELLINEN	101-20200	200.00
05/25	05/22/2025	162010	553	CHRIS TOWERS	101-20200	132.45
05/25	05/22/2025	162011	1901024	CTC-446126	101-20200	538.91
05/25	05/22/2025	162012	40033	DALE'S SNOWMOBILE & ATV REPAIR	101-20200	6.00
05/25	05/22/2025	162013	40015	DULUTH NEWS TRIBUNE	101-20200	359.29
05/25	05/22/2025	162014	50030	EAST WEST BOOKS	101-20200	246.89
05/25	05/22/2025	162015	60008	FAIRVIEW CLINIC-MOUNTAIN IRON	101-20200	4,496.25
05/25	05/22/2025	162016	60029	FERGUSON ENTERPRISES INC	601-20200	727.10
05/25	05/22/2025	162017	50048	FRONTIER ENERGY	604-20200	951.11
05/25	05/22/2025	162018	1516	GARY FRANCISCO	604-20200	109.47
05/25	05/22/2025	162019	70016	GOPHER STATE ONE CALL INC	604-20200	43.20
05/25	05/22/2025	162020	70004	GRANDE ACE HARDWARE	101-20200	140.98
05/25	05/22/2025	162021	80022	HAWKINS INC	602-20200	30.00
05/25	05/22/2025	162022	80002	HEISEL BROTHERS, INC.	601-20200	208.77
05/25	05/22/2025	162023	80010	HOMETOWN ELECTRIC	604-20200	4,853.77
05/25	05/22/2025	162024	1731	JENNIFER ALLISON	604-20200	82.38
05/25	05/22/2025	162025	426	JENNIFER TIEDEMAN	101-20200	200.00
05/25	05/22/2025	162026	1906	JILL HAAPALA	101-20200	100.00
05/25	05/22/2025	162027	1905	JOANNE SANTELLI	101-20200	100.00
05/25	05/22/2025	162028	1901032	JULIE JOHNSON	101-20200	75.00
05/25	05/22/2025	162029	120013	L & L RENTALS INC	101-20200	1,545.00
05/25	05/22/2025	162030	120032	LAKE COUNTRY POWER	101-20200	210.75
05/25	05/22/2025	162031	120011	LOFFLER COMPANIES INC.	602-20200	1,040.95
05/25	05/22/2025	162032	130030	MACQUEEN EQUIPMENT	101-20200	660.32
05/25	05/22/2025	162033	1903	MEGAN KINGSTON	101-20200	200.00
05/25	05/22/2025	162034	13001	MID-AMERICA BOOKS	101-20200	228.55
05/25	05/22/2025	162035	140026	MINNESOTA ENERGY RESOURCES	101-20200	5,248.38
05/25	05/22/2025	162036	140038	MINNESOTA ENERGY RESOURCES	101-20200	373.63
05/25	05/22/2025	162037	130009	MINNESOTA POWER (ALLETE INC)	604-20200	190,309.21
05/25	05/22/2025	162038	130119	MN DNR ECOLOGICAL & WATER RESOURCES	601-20200	150.00
05/25	05/22/2025	162039	130015	MOUNTAIN IRON PUBLIC UTILITIES	602-20200	15,780.76
05/25	05/22/2025	162040	30001	NAPA AUTO PARTS	101-20200	135.57
05/25	05/22/2025	162041	140071	NORTHEAST TECHNICAL SERVES, INC.	301-20200	11,440.00
05/25	05/22/2025	162042	140004	NORTHERN ENGINE & SUPPLY INC	603-20200	50.13
05/25	05/22/2025	162043	9039	NORTHLAND FIRE & SAFETY, INC	101-20200	203.50
05/25	05/22/2025	162044	140044	NORTHLAND LAWN, SPORT & EQUIPMENT	101-20200	44.19
05/25	05/22/2025	162045	90005	PEP'S BAKE SHOP	101-20200	40.00
05/25	05/22/2025	162046	160023	POHAKI LUMBER	101-20200	10.26
05/25	05/22/2025	162047	170007	QUILL CORPORATION	603-20200	222.04
05/25	05/22/2025	162048	180012	RESCO	604-20200	5,444.00



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/25	05/22/2025	162049	180006	RMB ENVIRONMENTAL LABORATORIES	602-20200	424.28
05/25	05/22/2025	162050	190014	SHERWIN WILLIAMS	101-20200	916.45
05/25	05/22/2025	162051	134	SHIRLEY SAVELA	101-20200	200.00
05/25	05/22/2025	162052	190039	ST LOUIS COUNTY RECORDERS OFFICE	101-20200	46.00
05/25	05/22/2025	162053	5007	SUN LIFE FINANCIAL	602-20200	985.40
05/25	05/22/2025	162054	180023	TECH BYTES	101-20200	172.00
05/25	05/22/2025	162055	200020	THE TRENTI LAW FIRM	101-20200	3,691.32
05/25	05/22/2025	162056	220025	VERIZON WIRELESS	602-20200	90.04
05/25	05/22/2025	162057	10075	VESTIS	603-20200	298.54
05/25	05/22/2025	162058	220004	VIRGINIA DEPARTMENT OF PUBLIC	602-20200	10.00
05/25	05/22/2025	162059	220020	VISA OR PARK STATE BANK CC PMT	101-20200	5,027.51
05/25	05/22/2025	162060	23004	KEMBLE INCORPORATED	101-20200	8,000.00

Grand Totals:

334,374.33

PP-Ending - 05/09

42,026.67

TOTAL EXPENDITURES

\$376,401.00



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## ORDINANCE NUMBER 03-25

### AN ORDINANCE CONCERNING THE REGISTRATION AND LICENSING OF SHORT-TERM VACATION RENTALS

THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA  
DOES ORDAIN:

**SECTION 1. PURPOSE.** The purpose of this ordinance is to ensure that the short-term rental of dwelling units within the City is conducted, operated, and maintained in R-1, R-2, R-2A, and R-3 Districts in a manner so as to protect the public health, safety, and welfare of the citizens of the City of Mountain Iron, and so as to not become a nuisance to the surrounding properties.

**SECTION 2. DEFINITIONS.**  
have the meanings stated:

The following terms, as used in this Section, shall

**"Dwelling."** Any building or portion thereof which is designed for or used for residential purposes.

**"Dwelling unit."** Any room or group of rooms located within a dwelling and forming a single habitable unit equipped and intended to be used for living, sleeping, cooking, and eating.

**"On-premise sign."** A sign erected, maintained or used in the outdoor environment for the purpose of the display of messages pertinent to the use of the property on which it is displayed.

**"Operate."** To charge a rental charge for the use of a unit in a dwelling.

**"Owner."** Any person who, alone or jointly or severally with others: Shall have legal title to any dwelling or dwelling unit, with or without accompanying actual possession thereof; or Shall have charge, care or control of any dwelling or dwelling unit, as owner or agent of the owner, prime tenant, or as executor, executrix, administrator, administratrix, trustee or guardian of the estate of the owner. Any such person thus representing the actual owner shall be bound to comply with the provisions of this Section, to the same extent as if such person were the owner.

**"Person."** Any individual, firm, corporation, association or partnership.

**"Short-term rental."** The rental or lease of a dwelling unit, in whole or in part, for less than thirty (30) days.

**"Short-term rental license."** The license issued by the City for the rental or lease of a dwelling unit, in whole or in part, for thirty (30) days or less.

**"Solid waste."** Garbage, refuse or any other discarded solid organic or inorganic materials.

**"Tenant."** Any person who is occupying a dwelling unit in whole or in part under any agreement (written or oral), lease, or contract.

**SECTION 3. REGISTRATION REQUIRED.** No owner shall undertake the short-term rental of any dwelling unit to a tenant or tenants unless properly permitted by state, county, and any other governmental regulations, and as hereinafter provided, including, but not limited to, Minnesota Department of Health Lodging License.

**SECTION 4. LICENSE APPLICATION.** An owner desiring to undertake or allow the short-term rental of a dwelling unit in the City shall apply for a short-term rental license. The application shall be submitted by the owner. The registration application shall be on a form prescribed by the City and shall include all required information.

**SECTION 5. APPLICATION FEE.** Short-term rentals registration fee shall be set forth in the City's fee schedule and may be adjusted from time-to-time by the City Council by formal resolution.

**SECTION 6. LODGING TAX.** Short-term rentals are subject to lodging tax as provided for in Section 110 of the Mountain Iron City Code. A short-term rental license holder is required to file monthly lodging tax reports to the State of Minnesota.

**SECTION 7. EXPIRATION OF LICENSE.** Short term rental licenses shall expire annually on December 31st of each year unless suspended or revoked as provided for in this chapter.

**SECTION 8. RENEWAL OF LICENSE.** Applications for renewal of an existing short-term rental license must be made at least sixty (60) days prior to the expiration of the current short-term rental license. All such applications shall be made to the City on forms provided by the City. If the license holder does not offer the property for short-term rentals at least twice in a calendar year, then they are not eligible for renewal.

**SECTION 9. NO VESTED RIGHT.** Licenses granted hereunder constitute a revocable, limited right. Nothing herein shall be construed as granting a vested property right. No party shall have any expectancy of reissuance of any license after its annual expiration.

**SECTION 10. CRITERIA FOR ISSUANCE.** Prior to issuance of a Short-Term Rental License, the applicant shall ensure that the following criteria are met:

- A. The proposed Short-Term Rental is located in a Residential Zoning District.
- B. The proposed Short-Term Rental complies with all of the Performance standards and all applicable state and county regulations. Applicant must provide proof of registration and licensure with the Minnesota Department of Health Lodging License.
- C. Applicant must secure a Conditional Use Permit from the City's Planning & Zoning Commission

**SECTION 11. LICENSED SHORT-TERM RENTALS.** All licensed premises must be connected to an approved sewer and water system and must be current on all Mountain Iron utility services.

**SECTION 12. LICENSE NOT TRANSFERABLE.** No short-term rental license shall be transferable to another person or another dwelling unit. Every person holding a short-term rental license shall give notice in writing to the City within five (5) business days after having legally transferred or otherwise disposed of the legal control of any dwelling unit for which a short-term rental license has been issued. Such notice shall include the name and address of the person succeeding to the ownership or control of such dwelling unit.

**SECTION 13. REGISTERED AGENT REQUIRED.** No short-term rental license shall be issued without the designation of a local agent. The agent may, but is not required to be, the owner. One person may be the agent for multiple dwelling units. At all times, the agent shall have on file with the City a primary phone number as well as current address. The agent or a representative of the agent shall be available during all times that the dwelling unit is being rented as the primary number to respond immediately to complaints and contacts relating to the dwelling unit. The City shall be notified in writing within ten (10) business days of any change of agent. The agent shall be responsible for the activities of tenants and the maintenance and upkeep of the dwelling unit and shall be authorized and empowered to receive notice of a violation of the provisions of City ordinances and state law, to receive orders, and to institute remedial action to affect such orders, and to accept service of process pursuant to law.

**SECTION 14. RESPONSIBILITY OF OWNERS.** No owner shall undertake or allow the short-term rental of a dwelling unit that does not comply with all applicable City ordinances, the laws of the State of Minnesota, and this Section. It shall be the owner's responsibility to ensure compliance with the following:

- A. Maintenance Standards. Every dwelling unit used for short-term rental shall conform to all building and zoning requirements of the City of Mountain Iron and laws of the State of Minnesota.
- B. Parking. The site shall provide on-site parking sufficient to accommodate the occupants of the rental dwelling unit. No person shall, for the purpose of camping, lodging, or residing therein, leave or park a vehicle or motor vehicle on or within the limits of any road or on any road right-of-way.

- C. Signs Prohibited.
- D. Tenants. Owner or registered agents shall maintain a list of all current and prior tenants of each dwelling unit, including dates stayed at the dwelling units. The owner or registered agent shall make the list available to City staff and/or law enforcement upon request.
- E. Emergency Contact. The owner shall post within the dwelling unit the name, address, email and primary and secondary telephone number of the owner or any registered agent that can be utilized by tenants or their guests.
- F. Noise Standards. Quiet hours shall be between 10 p.m. and 7 a.m. Any outdoor amplified sound during this time that can be heard by neighboring property owners is prohibited.
- G. Solid Waste. Owner shall ensure that appropriate solid waste and/or recycling bins are available for use by tenants and guests and shall not be stored in public view.
- H. Posted Notice. Owner shall post within the dwelling unit, notice of all use restrictions as set forth in this Ordinance.
- I. Maximum number of guests will be limited to two times the number of bedrooms, or sleeping areas, plus one.

**SECTION 15. DISORDERLY CONDUCT PROHIBITED.** Disorderly conduct is prohibited on all licensed premises. It shall be the responsibility of the owner to ensure that all tenants occupying the licensed premises and their guests conduct themselves in such a manner as not to cause the licensed premises to be disorderly. For purposes of this section, disorderly conduct refers to any disorderly conduct violation under Minnesota Statutes or City of Mountain Iron Ordinances.

**SECTION 16. LICENSE REVOCATION.** Every short-term rental license is subject to revocation for violations of this Section or any other provision of Minnesota or City of Mountain Iron Ordinances.

- A. Violations. Violations of this Section shall be reported to the City Clerk's Office. The City Administrator shall review the violation and provide written notice to the license holder of the violation and any necessary remedial actions.
- B. Revocation. If a license holder fails to correct a violation or receives three (3) violations within any twelve (12) month period, the City Administrator shall recommend revocation of the short-term rental license to the City Council. The City Council and City Administrator shall provide written notice to the owner and any registered agent of the revocation. The notice shall inform the owner and agent of the right to appeal the decision to the Mountain Iron City Council.
- C. Appeal. A license holder aggrieved by the revocation of a short-term rental license may appeal to the City Council. Such appeal shall be taken by filing with the City Clerk's office within ten (10) days after date of issuance of the written revocation notice, a written statement requesting a hearing before the City Council and setting forth fully the grounds for the appeal. A hearing shall be held within thirty (30) days of receipt of the request. Notice of the hearing shall be given by the City Clerk's Office in writing, setting forth the time and place of the hearing. Such notice shall be mailed, postage prepaid, to the license holder at his/her last known address at

least five (5) days prior to the date set for hearing.

- D. Effect of Revocation. If a short-term rental license is revoked, it shall be unlawful for anyone to thereafter allow any new short-term rental occupancies of the dwelling unit until such time as a valid short-term rental license is issued by the City. No person who has had a license revoked under this Section shall be issued a short-term rental license for one year from the date of revocation.

**SECTION 17. VIOLATION.** Any person who undertakes or allows any violation of this section shall be guilty of a misdemeanor.

**SECTION 18. INCONSISTENT ORDINANCES.** Any inconsistent ordinance or parts thereof are hereby repealed and replaced with the provision of this ordinance.

**SECTION 19. CITY CODE.** This ordinance shall be incorporated into the Mountain Iron City Code as Section 154.032(B) Short Term Vacation Rentals.

**SECTION 20. EFFECTIVE DATE.** This Ordinance becomes effective on the date of its publication, or upon the publication of a summary of the Ordinance as provided by Minn. Stat. § 412.191, subd. 4, as it may be amended from time to time, which meets the requirements of Minn. Stat. § 331A.01, subd. 10, as it may be amended from time to time.

**DULY ADOPTED BY THE CITY COUNCIL THIS 19<sup>th</sup> DAY OF MAY, 2025.**

Attested:

  
\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Peggy Anderson



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 04-25

### ACCEPTING BID

**WHEREAS**, pursuant to an advertisement for bids for Improvement Number MI22-08, the proposed improvement of the alleyway between Old Highway 169 and Mineral Avenue all located east of Mineral Avenue by Road Reconstruction, Alignment and Drainage Improvements, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

	Total
Mesabi Bituminous	\$305,525.00
George Bougalis & Sons	\$450,850.50
Utility Systems of America	\$345,205.00
Bougalis Inc	\$395,575.00
KGM Contractors	\$365,595.00

**AND WHEREAS**, it appears that Mesabi Bituminous of Gilbert, Minnesota is the lowest responsible bidder,

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:**

1. The Mayor and City Administrator are hereby authorized and directed to enter into the attached contract with Mesabi Bituminous of Gilbert, Minnesota in the name of the City of Mountain Iron for the improvement of the alleyway between Old Highway 169 and Mineral Avenue all located east of Mineral Avenue by Road Reconstruction, Alignment and Drainage Improvements, according to the plans and specifications therefore approved by the City Council and on file in the Office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

**DULY ADOPTED BY THE CITY COUNCIL THIS 19<sup>th</sup> DAY OF MAY, 2025.**

ATTEST:

City Administrator

  
Mayor Peggy Anderson

**COUNCIL LETTER 060225-VB1**

**ADMINISTRATION**

**SUMMER WORKER**

**DATE:** May 29, 2025

**FROM:** Craig J. Wainio  
City Administrator

---

Staff is seeking City Council approval to hire the following as summer temporary employee:

Library  
Devyn Dahl





Real People. Real Solutions.

4960 Miller Trunk Highway  
Suite 550  
Duluth, MN 55811

Ph: (218) 729-5939  
Bolton-Menk.com

May 29, 2025

Craig Wainio, City Administrator  
City of Mountain Iron  
8586 South Enterprise Drive  
Mountain Iron, MN 55768

RE: Mineral Avenue Watermain

Dear Mr. Wainio,

Enclosed, please find Change Order No. 1. Change Order No. 1 increases the contract amount by \$74,500.00. This Change Order is necessary to modify the scope of the work being done. During the construction project it was discovered that additional pipes were present in the pit where the proposed connections were to be made. These pipes were at multiple elevations, and some contained the raw water fed to the water plant. This change will remove the crossing pipes and clean up the connections so there is not extra bends and tees to make the connection.

This change order also includes a temporary water service, traffic control, and additional pavement replacement.

Please consider this Change Order as the work has stopped due to what was found.

Please feel free to contact me with any questions or comments at [alan.johnson@bolton-menk.com](mailto:alan.johnson@bolton-menk.com) or (218) 780-2323

Sincerely,

**Bolton & Menk, Inc.**

**Alan Johnson, P.E.**  
City Engineer

Enclosure:  
Change Order 1

## CHANGE ORDER

Order No. 1

Date: 5/28/25

NAME OF PROJECT/PROJECT NO: Mineral Avenue Watermain Improvements

OWNER: City of Mountain Iron

CONTRACTOR: 2EZ dba Jola and Sopp Excavating  
PO Box 566, Eveleth, MN 55734

ENGINEER: Bolton and Menk

### Reason for Change Order:

This Change Order is additional piping was found that needs to be corrected so the water distribution system can be isolated efficiently in the future. A well line and distribution line were both located in the connection area near Slate Street, these lines appeared to cross as well as part of the distribution crossed also, this connection will be all be removed and minimized with new valves to clear up clutter and also assist in location of the piping the future. This also includes some time for the contractor to pothole to verify connections and setting up temporary water in the area.

### The following changes are hereby made to the CONTRACT DOCUMENTS:

The contract amount is increased by \$74,500.00

### Change to CONTRACT PRICE:

Original CONTRACT PRICE \$ 317,833.00

Current CONTRACT PRICE adjusted by previous CHANGE ORDERS \$ 317,833.00

The CONTRACT PRICE due to this CHANGE ORDER will be increased by: \$ 74,500.00

The new CONTRACT PRICE including this CHANGE ORDER will be: \$ 392,333.00

Recommended by: Alan Johnson  
Engineer (Authorized Signature)

Digitally signed by Alan Johnson  
DN: C=US, E=alan.johnson@bolton-menk.com,  
O=Bolton and Menk, CN=Alan Johnson  
Reason: I am approving this document  
Date: 2025.05.29 07:32:47-05'00'

5/29/25

Date:

Approved by: Owner (Authorized Signature)

Date:

Accepted by: Contractor (Authorized Signature)

5/28/2025

Date:



# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 05-25

### **RESOLUTION AUTHORIZING CITY TO MAKE APPLICATION TO AND ACCEPT GRANT FUNDS FROM THE MINNESOTA DEPARTMENT OF PUBLIC SAFETY**

**WHEREAS**, the authorizing authority approves of the attached application for the Restorative Practices Initiatives Grant Program project; and

**WHEREAS**, the authorizing authority agrees to accept funding for the underlying project if approved by the Minnesota Department of Public Safety.

**NOW BE IT RESOLVED** that the authorizing authority of the City of Mountain Iron does adopt this resolution.

**NOW BE IT RESOLVED** that the City of Mountain Iron may take all necessary action to apply for and receive the grant and the Mayor and City Administrator are hereby authorized and directed to execute and deliver documents and forms related to the grant including but not limited to a grant agreement.

**DULY ADOPTED BY THE CITY COUNCIL THIS 2<sup>nd</sup> DAY OF JUNE, 2025.**

ATTEST:

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Mayor Peggy Anderson

---

City Administrator

# MINNESOTA DEPARTMENT OF PUBLIC SAFETY



Alcohol  
and Gambling  
Enforcement

Bureau of  
Criminal  
Apprehension

Driver  
and Vehicle  
Services

Emergency  
Communication  
Networks

Homeland  
Security and  
Emergency  
Management

Minnesota  
State Patrol

Office of  
Communications

Office of  
Justice Programs

Office of  
Pipeline Safety

Office of  
Traffic Safety

State Fire  
Marshal



## Office of Justice Programs

445 Minnesota Street • Suite 2300 • Saint Paul, Minnesota 55101-1515

Phone: 651.201.7300 • Fax: 651.296.5787 • TTY: 651.205.4827 • Toll Free 1.888.622.8799

[www.ojp.dps.mn.gov](http://www.ojp.dps.mn.gov)

May 22nd, 2025

Craig Wainio  
Mountain Iron, City of  
8586 Enterprise Drive South  
Mountain Iron, MN 55768-8260

Dear Craig,

I am pleased to inform you that your proposal A-RPI-2025-MTIRONCI-130 for the Iron Range Restorative Hub has been selected for funding by the Restorative Practices Initiatives Grant. The tentative award amount is \$236,048.00 contingent upon final negotiation of a budget.

A total of \$8,000,000.00 was available for grant awards. The process was very competitive. ORP received 55 applications requesting over \$20,000,000. From this total, 31 applications have been selected for funding.

Kari Gonzalez will be contacting you soon to finalize negotiations and start the pre-award process. Once the application is approved, we will initiate the grant contract agreement in e-grants. You will then receive a message from e-grants when the grant agreement is ready for signature.

Contact Kari at [kari.gonzalez@state.mn.us](mailto:kari.gonzalez@state.mn.us) if you would like to receive feedback on your application.

Congratulations on being selected for funding. We look forward to working with you to ensure success on your initiative.

Sincerely,

A handwritten signature in black ink that reads "Rebecca Rabb".

Rebecca Rabb,  
Deputy Director of External Relations  
Interim Director of Office of Restorative Practices  
Minnesota Office of Justice Programs

EQUAL OPPORTUNITY EMPLOYER

## **4.1 Narrative**

### **4.1.1 Organizational Overview**

**Provide a description of the agency and its relationship to the advisory committee, local community and relevant experience with restorative practices.**

The City of Mountain Iron (CMI), population 3,000, is located on Minnesota's Mesabi Iron Range in Saint Louis County. The Range is comprised of eleven towns (Hibbing, Chisholm, Buhl, Mountain Iron, Virginia, Gilbert, Eveleth, Biwabik, Hoyt Lakes, Aurora, and Embarrass), from populations in the hundreds to the largest at 16,000; the total population is roughly 40,000.

CMI is new to Restorative Practices (RP) and has taken the initiative to bring RP to Northern Saint Louis County (NSLC) through this grant proposal. We have engaged an RP practitioner Laura Thro, MPS (Thro) a resident of CMI, with experience working with individuals impacted by crime, including responsible and harmed parties, and their families. With expertise in trauma-informed practices and fostering healing at both individual and community levels, Thro has a track record of developing programs to reduce crime by strengthening community. She is also a trainer with the Center for Restorative Justice and Peacemaking..

CMI will act as the fiscal agent for the North Saint Louis County Restorative Practice Advisory Committee (NSLC-RPAC). CMI will collaborate closely with NSLC-RPAC to nurture community relationships and ensure that RPs are accessible to all residents. Our RP practitioner (Thro), working with the NSLC-RPAC, developed the RP initiative in this proposal based on the identified needs of the NSLC community. CMI is a central hub for NSLC, and is frequently a site for community programs and meetings. Our commitment to community is evident in programs like those led by the Mountain Iron Fire Department (MIFD) to support families in need.

**Share your agency's experience with past grant management.**

CMI has a proven track record of successfully managing grants ranging from \$50,000 to \$10,000,000. Our extensive experience includes securing and administering grants from various state and federal agencies. At the state level, we have successfully managed grants such as the Service Planning grant through the Minnesota Department of Public Safety. Additionally, we have secured and maintained grants from federal agencies, including FEMA, RRRB, and the Community Development Block Grant program.

### **4.1.2 Planning Process**

**Provide a description of the origins of the initiative, including how the community provided input, and why you are proposing to begin a new approach.**

In 2021 the MIFD initiated a program to remind students that their community was with them every step of the way, Community Steps. At this time, United Way conducted research on youth in NSLC, showing that half of the youth believed "not a single adult cared about them." NSLC youth also experienced high levels of Adverse Childhood Experiences (Aces). Earlier this year, a youth stole (from a partnering store) something they would have been given through Community Steps. The MIFD employed RP, instead of calling the police. The parent of the youth asked for help with navigating their teen's mental health needs, including a desire for a restorative parenting circle. Through the data collected by United Way and the powerful stories in our community its clear RP are essential to meeting residents' evolving needs. CMI wants to ensure personal well-being through quality growth and we recognize that RPs are a way to accomplish this.

CMI is taking a two-pronged approach to introducing RP. Firstly, we are acting as the fiscal agent for the NSLC-RPAC. Secondly, we are implementing RP services within NSLC. The NSLC-RPAC, with about 25 diverse members, chose CMI as their fiscal agent to promote regional unity.

CMI's central location in SLC makes it ideal for this role. Additionally, CMI plans to implement RP for NSLC residents, fostering individual and family growth. Based on feedback, Community and Restorative Parenting Circles will be initiated upon grant receipt, with the goal of establishing additional restorative practices as needed.

**Include relevant information such as how harmed parties' needs have or have not been met.**

SLC is the largest county in the state, covering almost 7,000 square miles. While Duluth is its largest city, a significant portion of SLC is north of Duluth. These rural communities lack access to the level of programs, resources, and support available in Duluth. For example, CMI is without a police department; we rely on the SLC Sheriff's office (with approximately 12 deputies covering the largest county in Minnesota at a time). Through community input we are aware that in many cases there is not a service available to harmed parties in NSLC. Harmed parties, who are already struggling financially, are known to drive three hours round trip for an hour appointment. When there are geographical gaps in services it increases harmed parties' belief that they are alone.

**Rate of disruptive behavior in schools, etc. Northern St. Louis crime data**

Research and focus groups conducted with young people living in NSLC have revealed a concerning trend: a majority of these youth feel that no adult cares about them. This alarming sentiment is coupled with higher-than-average rates of tobacco, alcohol, and substance abuse among this population. In response to these challenges, local schools are implementing RP to address behavioral and mental health issues, while alternative schools are expanding to accommodate the growing number of students grappling with the effects of ACEs.

Data from Computer Aided Dispatch System (CAD) from January 2024 to November 2024 for the SLC Sheriff's Department only. Of the 12,466 calls: 1,893 were violence, interpersonal conflict and neighbor disputes, etc. 1,250 were categorized as mental health, missing persons, welfare, suicide related, and substance abuse, etc. 299 were categorized as theft, burglary, counterfeit, forgery, etc. 150 were juvenile/child specific calls. With 1,458 categorized as misc. (unknown trouble, non-medical assistance, attempted pickup, unwanted persons, etc. In SLC, an astonishing 84% of the incarcerated population are of African heritage, despite the fact that only 2% of the population are of that heritage. The needs of those who have caused harm and those who have been harmed have gone unmet in NSLC.

**Describe how the grant will serve diverse populations, especially populations experiencing inequities and/or disparities.**

This project is designed to meet the unique needs of those residing in NSLC through offering circles that have no requirements to participate in. This project will serve a population that experiences high levels of inequity and disparity (residing too far from services, racial discrimination, aging population, and socio-economic disadvantages). We will create an inclusive program that welcomes members from all backgrounds, ethnicities, generations, and beliefs.

**4.1.3 Project Description**

**Describe and justify the proposed activities, including, as relevant: The alignment with RP.**

This project will establish RP in NSLC by creating the Iron Range Community Hub. This Hub will act as a central support system, offering RP and resources to NSLC residents and agencies. In addition to providing opportunities for collaboration and RP training, the Hub will implement two key initiatives: Community Circles and Restorative Parenting Circles. Community Circles will meet weekly to address a variety of community needs, ranging from specific instances of harm or conflict

to broader community concerns. These circles will also play a crucial role in fostering connection and building relationships within the community. Restorative Parenting Circles, also meeting weekly, will focus on promoting healthier family communication and enhancing the well-being of youth. By offering these circles free of charge and making them accessible to all NSLC residents, we aim to overcome barriers that may prevent individuals from engaging in RP or accessing other vital services. Our approach emphasizes community empowerment and accountability, creating a comprehensive framework for positive change. CMI's proposal to support the NSLC-RPAC and establish these Circles aligns with the core principles, practices, and values of RP, providing safe and supportive environments where relationships can heal and thrive.

**Engagement with the intervention stage (prevention, prior to court referrals).**

These Circles will address the root causes of substance abuse and foster healthier family relationships, providing an alternative to legal intervention. Circles proactively prevent harm by offering conflict resolution and support.

**Training and collaboration plans.**

Approximately 300 hours will be dedicated to collaborative efforts during this grant cycle. An estimated 60 hours of training will be provided, including monthly trainings for committee and non-committee members (open to the public). Trainings will be conducted by committee members and external contractors, covering topics such as circle keeping, basic RP, and cultural competence.

**An estimated number of participants you expect to serve.**

The project goal is to have served 180 people through this project before November 2026. Our goal is to establish a minimum of two circles running the length of the grant cycle, and other circles meeting to work through specific needs. People per circle may range from four to 30 with an estimated average goal of 15 people per circle. All circle involvement is voluntary.

**Demographics and the needs of the participants you expect to serve.**

Demographics for St. Louis County include 90% being white, 1.6% African American, 2.4% American Indian, 1.2% Asian, and 2.0% Hispanic. In 2022, 26.7% of households in NSLC had an income of less than \$35,000. NSLC was over twice the Nationally average in 2023 with the National poverty rate being 11.1%. SLC is predominantly white, but its incarcerated population is disproportionately BIPOC. The county also struggles with addiction, mental health crises, and poverty. Many elderly residents are raising their grandchildren, and struggle financially. One example: a Grandma who applied for assistance in 2022 (through CMI) was caring for her ill daughter and her four grandkids. In 2023 the application came through a month after her daughter passed away. This year's application stated how she was struggling to meet the needs of her four grandkids.

**Describe roles and responsibilities of community members and initiative's staff.**

Volunteers will help people know about this project, and facilitate and lead circles, after going through RP training. Thro will lead community-guided RP initiatives in NSLC. Responsibilities include outreach, collaboration, facilitation, and training. Dr. Scott Vollum will evaluate the initiatives. Craig Wainio represents CMI's interests.

**A description of how the initiative meets the minimum eligibility requirements of the grant.**

This project utilizes RP to address racial disparities within the justice system, and individuals need to connect to community. Our project aims to repair harm and prevent future legal system

involvement. The initiative emphasizes cultural competency and community engagement, offering free RP programs to NSLC residents. An external evaluator will assess the program's overall effectiveness.

#### **4.1.4 Cultural Competence**

**Describe your agencies, commitment to conduct activities or provide services in an accessible, welcoming, and respectful manner that is culturally, sensitive, and honors the values of diverse life experiences.**

CMI is committed to diversity in all its expression in rural Minnesota. Our population is aging at a rate faster than the state overall (with only 7% under 18 and yet more than 18% over 65), creating pressures to serve our elders in ways typical of most rural communities. Adjacent to the Bois Forte tribal lands, the CMI is called upon to work collaboratively with tribal governments, and will continue to do so in this project.

**Describe how the diversity of your agencies, leadership staff, and staff reflects the participants you intend to work with. Describe how the lived experience of your agencies, leadership staff, and staff is reflected in the participants you intend to work with. Describe your agencies relevant experience working with the target population**

The NSLC-RPAC will be intentionally diverse and inclusive. It will seek to represent a wide range of perspectives, including those of Indigenous communities, such as the Bois Forte Band. We aim to be intergenerational, gender-diverse, and reflective of the racial and ethnic makeup of the communities we serve. In SLC, where 84% of the incarcerated population is of African heritage, it's especially critical that we include the voices of BIPOC residents. Our commitment to diversity is rooted in the belief that a broad range of perspectives will lead to more effective and equitable solutions. CMI Council members are community-elected officials who deeply understand their constituents' needs. CMI is committed to inclusivity, providing comprehensive services to all residents. Our programs ensure everyone feels valued and empowered, fostering a thriving community where everyone can succeed. Thro, has personal experience with poverty, domestic violence, and the court system, which fuels her passion for restorative practices.

#### **4.1.5 Evaluation**

An external program evaluator will be contracted by the CMI to conduct a thorough assessment of the initiatives throughout this grant cycle. The evaluation process will encompass a mixed-methods approach, utilizing both quantitative and qualitative research methodologies to gain a comprehensive understanding of the initiatives' impact. Quantitative data collection may involve surveys and statistical analysis to measure outcomes such as participant satisfaction, changes in behavior or attitudes, and recidivism rates. Qualitative data collection may include interviews, and focus groups to explore participants' experiences, perceptions, and the overall impact of the initiatives on the community.

Primary goals may include: Increased understanding of RPs and their integration. Fostering collaboration between community members and agencies involved in RPs. Improved parental relations and reduced family turmoil. Increased sense of belonging and being heard among youth participants. Development of respectful communication skills. Effective navigation of harm and repair through RP. Reintegration of those who have caused harm. Support for the development of RP initiatives led by participants. The external evaluator will provide regular progress reports to CMI, and the RP Coordinator with a final evaluation report being submitted at the end of the grant cycle. This report will include key findings, recommendations for improvement, and lessons learned to inform future restorative practice initiatives in the community.





# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 06-25

### CHARITABLE GAMBLING

**WHEREAS**, the Eveleth Elks Lodge 1161, has applied for a new Premises Permit consisting of electronic pull-tabs, electronic linked bingo, tipboards, and pull-tabs at Adventures Restaurant, 8476 Mountain Iron Drive, Virginia, Minnesota, and;

**WHEREAS**, the Eveleth Elks Lodge 1161, is requesting that their Premises Permit be issued.

**NOW, THEREFORE, BE IT RESOLVED BY THE MOUNTAIN IRON CITY COUNCIL**, that the Mountain Iron City Council hereby approves said premises permit.

**DULY ADOPTED BY THE CITY COUNCIL THIS 2<sup>nd</sup> DAY OF JUNE, 2025.**

ATTEST:

---

Mayor Peggy Anderson

---

City Administrator

**LG215 Lease for Lawful Gambling Activity****LEASE INFORMATION**

Organization:	License/Site Number:	Daytime Phone:
Eveleth Elks Lodge #1161	01637	218-744-9900
Address:	City:	State: Zip:
415 1/2 Jones St.	Eveleth	MN 55734
Name of Leased Premises:	Street Address:	
Adventures, Virginia, Inc. DBA Adventures Restaurant & Pub	8476 Mountain Iron Dr.	
City:	State: Zip:	Daytime Phone:
Virginia	MN 55792	218-741-7151
Name of Legal Owner:	Business/Street Address:	
Gregory & Martha Hartnett	8476 Mountain Iron Dr.	
City:	State: Zip:	Daytime Phone:
Virginia	MN 55792	218-741-7151
Name of Lessor (if same as legal owner, write "SAME"):	Address:	
SAME	-	
City:	State: Zip:	Daytime Phone:
-	-	-

Check applicable item:

- ☒ **New or amended lease.** Effective date: 07/01/2025. Submit changes at least ten days before the effective date of the change.
- ☐ **New owner.** Effective date: \_\_\_\_\_. Submit new lease within ten days after new lessor assumes ownership.

**CHECK ALL ACTIVITY THAT WILL BE CONDUCTED (no lease required for raffles)**

- |  |   |
|--|---|
| <input type="checkbox"/> Pull-Tabs (paper)   | <input checked="" type="checkbox"/> Electronic Pull-Tabs  |
| <input checked="" type="checkbox"/> Pull-Tabs (paper) with dispensing device         | <input checked="" type="checkbox"/> Electronic Linked Bingo   |
| <input type="checkbox"/> Bar Bingo <input type="checkbox"/> Bingo                    | Electronic games may only be conducted:   |
| <input checked="" type="checkbox"/> Tipboards  | 1. at a premises licensed for the on-sale of intoxicating liquor or the on-sale of 3.2% malt beverages; or    |
| <input type="checkbox"/> Paddlewheel <input type="checkbox"/> Paddlewheel with table | 2. at a premises where bingo is conducted as the primary business and has a seating capacity of at least 100. |

**PULL-TAB, TIPBOARD, AND PADDLEWHEEL RENT (separate rent for booth and bar ops)**

**BOOTH OPERATION:** Some or all sales of gambling equipment are conducted by an employee/volunteer of a licensed organization at the leased premises.

**ALL GAMES, including electronic games:** Monthly rent to be paid: \_\_\_\_%, not to exceed 10% of gross profits for that month.

- Total rent paid from all organizations for only booth operations at the leased premises may not exceed \$1,750
- The rent cap does not include BAR OPERATION rent for electronic games conducted by the lessor.

**BAR OPERATION:** All sales of gambling equipment conducted by the lessor or lessor's employee.

**ELECTRONIC GAMES:** Monthly rent to be paid: 15%, not to exceed 15% of the gross profits for that month from electronic pull-tab games and electronic linked bingo games.

**ALL OTHER GAMES:** Monthly rent to be paid: 20%, not to exceed 20% of gross profits from all other forms of lawful gambling.

- If any booth sales conducted by a licensed organization at the premises, rent may not exceed 10% of gross profits for that month and is subject to booth operation \$1,750 cap.

**BINGO RENT (for leased premises where bingo is the primary business conducted, such as bingo hall)**

Bingo rent is limited to one of the following:

- Rent to be paid: 0%, not to exceed 10% of the monthly gross profit from all lawful gambling activities held during bingo occasions, excluding bar bingo.
- OR -
- Rate to be paid: \$ 0.00 per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor.
  - ⇒ Rent may not be paid for bar bingo.
  - ⇒ Bar bingo does not include bingo games linked to other permitted premises.

**LEASE TERMINATION CLAUSE (must be completed)**

The lease may be terminated by either party with a written 30 day notice. Other terms:



# LG215 Lease for Lawful Gambling Activity

6/15 Page 2 of 2

**Lease Term:** The term of this agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

**Management:** The owner of the premises or the lessor will not manage the conduct of lawful gambling at the premises. The organization may not conduct any activity on behalf of the lessor on the leased premises.

**Participation as Players Prohibited:** The lessor will not participate directly or indirectly as a player in any lawful gambling conducted on the premises. The lessor's immediate family and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises, except as authorized by Minnesota Statutes, Section 349.181.

**Illegal Gambling:** The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7865.0220, Subpart 3. In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises or that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without payment of rent during the time period determined by the Board for violations of this provision, as authorized by Minnesota Statutes, Section 349.18, Subd. 1(a).

To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes, Section 609.75.

Notwithstanding Minnesota Rules 7865.0220, Subpart 3, an organization must continue making rent payments under the terms of this lease, if the organization or its agents are found to be solely responsible for any illegal gambling, conducted at this site, that is prohibited by Minnesota Rules 7861.0260, Subpart 1, Item H, or Minnesota Statutes, Section 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.

The lessor must not modify or terminate the lease in whole or in part because the organization reported, to a state or local law enforcement authority or to the Board, the conduct of illegal gambling activity at this site in which the organization did not participate.

**Other Prohibitions:** The lessor will not impose restrictions on the organization with respect to providers (distributor or linked bingo game provider) of gambling-related equipment and services or in the use of net profits for lawful purposes.

The lessor, the lessor's immediate family, any person residing in the same residence as the lessor, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. The lessor must not modify or terminate this lease in whole or in part due to the lessor's violation of this provision. If there is a dispute as to whether a violation occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.

**Access to Permitted Premises:** Consent is given to the Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel to enter and inspect the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the premises during any time reasonable and when necessary for the conduct of lawful gambling.

**Lessor Records:** The lessor must maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record must be maintained for 3-1/2 years.

**Rent All-Inclusive:** Amounts paid as rent by the organization to the lessor are all-inclusive. No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to:

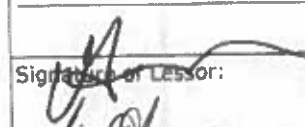
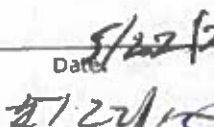

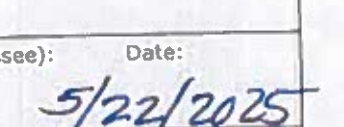
- trash removal
- electricity, heat
- snow removal
- storage
- janitorial and cleaning services
- other utilities or services
- lawn services
- security, security monitoring
- cost of any communication network or service required to conduct electronic pull-tabs games or electronic bingo
- in the case of bar operations, cash shortages.

Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Board. Rent payments may not be made to an individual.

## ACKNOWLEDGMENT OF LEASE TERMS

I affirm that this lease is the total and only agreement between the lessor and the organization, and that all obligations and agreements are contained in or attached to this lease and are subject to the approval of the director of the Gambling Control Board.

Other terms of the lease:

Signature of Lessor:	Date: 5/22/25	Signature of Organization Official (Lessee):	Date: 5/22/2025
			
Print Name and Title of Lessor:		Print Name and Title of Lessee:	
Gregory Hartnett	5/22/25	Jennifer Evenson, Gamb. Mgr.	

**Questions?** Contact the Licensing Section, Gambling Control Board, at 651-539-1900. This publication will be made available in alternative format (i.e. large print, braille) upon request. **Data privacy notice:** The information requested on this form and any attachments will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

**Mail or fax lease to:**  
Minnesota Gambling Control Board  
1711 W. County Road B, Suite 300 South  
Roseville, MN 55113  
Fax: 651-639-4032



MINNESOTA LAWFUL GAMBLING  
LG214 Premises Permit Application

6/15 Page 1 of 2

Annual Fee \$150 (NON-REFUNDABLE)

REQUIRED ATTACHMENTS TO LG214

1. If the premises is leased, attach a copy of your lease. Use LG215 Lease for Lawful Gambling Activity.
2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to "State of Minnesota."

Mail the application and required attachments to:  
Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

Questions? Call 651-539-1900 and ask for Licensing.

ORGANIZATION INFORMATION

Organization Name: Eveleth Elks Lodge #1161 License Number: 01637  
Chief Executive Officer (CEO) Melanie Weston-Hamalainen Daytime Phone: 218-410-6530  
Gambling Manager: Jennifer Evenson Daytime Phone: 218-750-4589

GAMBLING PREMISES INFORMATION

Current name of site where gambling will be conducted: Adventures Restaurant & Pub

List any previous names for this location:

Street address where premises is located: 5476 Mountain Iron Dr  
(Do not use a P.O. box number or mailing address.)

City: OR Township: Virginia County: St. Louis Zip Code: 55792

Does your organization own the building where the gambling will be conducted?

☐ Yes ☒ No If no, attach LG215 Lease for Lawful Gambling Activity.

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site? ☐ Yes ☒ No ☐ Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site? ☐ Yes ☒ No ☐ Don't know

GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA

Bank Name: Miners National Bank Bank Account Number: 0211854  
Bank Street Address: 401 Grant Avenue City: Eveleth State: MN Zip Code: 55734

ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES

Address (Do not use a P.O. box number):	City:	State:	Zip Code:
<u>415 1/2 Jones Street</u>	<u>Eveleth</u>	<u>MN</u>	<u>55734</u>
<u>7395 Ely Lake Dr</u>	<u>Eveleth</u>	<u>MN</u>	<u>55734</u>
<u>201 Hat Trick Avenue</u>	<u>Eveleth</u>	<u>MN</u>	<u>55734</u>

**ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION**

<b>CITY APPROVAL</b> for a gambling premises located within city limits	<b>COUNTY APPROVAL</b> for a gambling premises located in a township
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> <b>Local unit of government must sign.</b> </div>	<b>TOWNSHIP NAME:</b> _____  <b>Complete below only if required by the county.</b> On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)  Print Township Name: _____  Signature of Township Officer: _____  Title: _____ Date Signed: _____

**ACKNOWLEDGMENT AND OATH**

- |  |   |
|--|---|
| <ol style="list-style-type: none"> <li>1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises.</li> <li>2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.</li> <li>3. I have read this application and all information submitted to the Board is true, accurate, and complete.</li> <li>4. All required information has been fully disclosed.</li> <li>5. I am the chief executive officer of the organization.</li> </ol> | <ol style="list-style-type: none"> <li>6. I assume full responsibility for the fair and lawful operation of all activities to be conducted.</li> <li>7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them.</li> <li>8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect.</li> <li>9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.</li> <li>10. I understand the fee is non-refundable regardless of license approval/denial.</li> </ol> |
|--|---|

  
 Signature of Chief Executive Officer (designee may not sign)

5/23/2025  
 Date

<p><b>Data privacy notice:</b> The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public</p>	<p>information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;</p>	<p>Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management &amp; Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; Individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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This form will be made available in alternative format, i.e. large print, braille, upon request.

An equal opportunity employer



# Saint Louis County

Planning and Zoning Department  
www.stlouiscountymn.gov

TO: St. Louis County Cities, Organized Towns and Interested Parties

FROM: Donald Rigney, Land Use Planning Manager, Acting Secretary, St. Louis County Planning Commission

DATE: May 15, 2025

RE: Planning Commission Public Hearing **Tuesday, June 17, 2025**, for proposed St. Louis County Zoning Ordinance 62 amendments

NOTICE IS HEREBY GIVEN THAT THE ST. LOUIS COUNTY PLANNING COMMISSION WILL HOLD A HYBRID VIRTUAL AND IN-PERSON PUBLIC HEARING ON **TUESDAY, JUNE 17, 2025, AT 9:00 AM.**

The St. Louis County Planning Commission will conduct a hybrid virtual and in-person public hearing on **Tuesday, June 17, 2025**, at the Government Services Center, 201 South 3<sup>rd</sup> Avenue West, Virginia, MN, regarding the following:

The Planning Commission will consider comments on proposed amendments to St. Louis County Zoning Ordinance 62.

St. Louis County Planning and Community Development Department underwent a departmental re-organization in 2024. Zoning Ordinance 62 is now implemented by a re-organized Planning & Zoning Department. As an ongoing review process, St. Louis County has been working to correct general grammatical issues and department references within the zoning ordinance and to amend ordinance language to be consistent with Minnesota State Statute requirements.

The St. Louis County Planning Commission established a workshop on May 15, 2025, to discuss the details of the proposed amendments to ordinance language of Zoning Ordinance 62. Amendments to Ordinance 62, except for standards specifically related to Short Term Rentals and Chronic Wasting Disease, have not occurred since 2016.

The following are the specific areas of the draft Zoning Ordinance amendments:

- General grammar clean-up and correction of department and comprehensive plan references.
- Article VI, Section 6.21 - Animal Units. The proposed amendments correct an error that may lead to the misinterpretation of the total allowed animal units.
- Article VI, Sections 6.22 F and G - Extractive Use Dust Control. Proposed amendments clarify where dust control measures can be enforced by the St. Louis County Planning and Zoning Department.



- Article VIII, Section 8.7 C - Zoning Map Amendment. Proposed amendments correct the steps and timeline requirements as to how zoning map amendments are legally processed.
- Article X, Section 10.2 - BOA Alternate Membership. The proposed amendment adds additional language consistent with Minnesota State Statute specific to St. Louis County regarding Board of Adjustment membership.

Please find enclosed the proposed amendments of the ordinance. In addition, all proposed amendments, including general language clean up, to Zoning Ordinance 62 may be found here:

<https://www.stlouiscountymn.gov/departments-a-z/planning-zoning/boards-committees>.

The meeting will be open to the public and live streamed via WebEx, giving the public the opportunity to watch and listen and even speak to the Planning Commission. You will also have the option to listen to the meeting live via telephone. For more information on how to view or participate in the public hearing, please visit the county website at [www.stlouiscountymn.gov/departments-a-z/planning-zoning/boards-committees](http://www.stlouiscountymn.gov/departments-a-z/planning-zoning/boards-committees).

Your input is important to us. It is not necessary that you comment; however, if you wish to, you can do so by attending the hearing, sending a letter, or e-mailing Donald Rigney at [rigneyd@stlouiscountymn.gov](mailto:rigneyd@stlouiscountymn.gov) prior to the hearing. All letters must be signed and received in our office by noon on **Friday, June 13, 2025**. All correspondence will be presented to the Planning Commission as part of the hearing. Please email Donald Rigney at [rigneyd@stlouiscountymn.gov](mailto:rigneyd@stlouiscountymn.gov) or call at 218-725-5001 if you have any questions.

**Please confirm receipt of this email by May 23, 2025.**

\*\* This notice can be made available in alternate formats for individuals with a disability or in different languages for individuals who are limited in English proficiency. Requests for notices in alternate formats, language and/or requests for reasonable accommodation relative to accessing facilities, programs or services should be made to Angela Lepak at 218-471-7103 or at [landuseinfo@stlouiscountymn.gov](mailto:landuseinfo@stlouiscountymn.gov), Human Resources at 218-726-2422 or Melissa Honkola, Americans with Disabilities Act Coordinator, at 218-725-5068 or at [honkolam@stlouiscountymn.gov](mailto:honkolam@stlouiscountymn.gov). \*\*



INDEPENDENT SCHOOL DISTRICT NO. 712  
**MOUNTAIN IRON-BUHL PUBLIC SCHOOLS**

8659 Unity Drive, Mountain Iron, MN 55768

Office (218)735-8271

Fax (218)735-8982

[www.MIB.k12.mn.us](http://www.MIB.k12.mn.us)

Dear MIB Laurentian Yearbook Supporter:

The students at Mountain Iron-Buhl High School would like to thank you for supporting this year's yearbook, as well as our high school students, by sponsoring a page or pages in our book. Your support means a lot to us and will aid us in creating memories for years to come for the MI-B students and community. Your support also enables us to keep the student price of the book down, which enables students to purchase an affordable book of their own each year.

Our MIB Yearbooks  
have arrived and  
they look great!

We appreciate that  
our community  
supports us and is  
a part of our  
yearbook!

Thank you for your  
support!



Pictured L-R: Hanna Villebrun (11), Ava Luukkonen (11),  
Claudia Fernandez (10), Aniyah Thomas (11), and Delilah  
Goerd (10)

**Thank you for supporting our students at MIB!**

2024-2025 MIB Journalism Staff

Cathy O'Malley, Yearbook Teacher

218-735-8271, ext. 1040

[comalley@isd712.org](mailto:comalley@isd712.org)