



MOUNTAIN IRON CITY COUNCIL MEETING

MONDAY, MAY 19, 2025

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, MAY 19, 2025 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Minutes of the May 5, 2025, Regular Meeting (#1-5)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- IV. Public Forum
- V. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Work's Report
 - 1. Pay Request Number 2 – Quad Cities Dewatering (#6-7)
 - D. Library Director/Special Events Coordinator's Report (#8)
 - E. City Engineer's Report
 - F. City Attorney's Report
 - G. Fire Department's Report
 - H. Planning and Zoning Commission
 - 1. Conditional Use Permit Nous Sommes Mason LLC (#9-11)
 - I. Personnel Committee
 - 1. Laborer Position (#12)
 - J. Liaison Reports
- VI. Unfinished Business
- VII. New Business
 - A. Ordinance Number 03-25 Short Term Rentals (#13-18)
 - B. Resolution Number 04-25 Accepting Bids (#19-20)
 - C. Notice of Resignation (#21)
- VIII. Communications (#22-23)
- IX. Announcements
- X. Adjourn

Page Number in Packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
May 5, 2025

Mayor Anderson called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Ed Roskoski, Bradley Gustafson, Al Stanaway, Julie Buria, and Mayor Peggy Anderson. Also, present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; Sgt. Grant Toma, Sheriff's Dept.; and Al Johnson, City Engineer.

It was moved by Buria and seconded by Stanaway the consent agenda be approved as follows:

1. Approve the minutes of April 21, 2025, regular meeting.
2. Approve the minutes of April 24, 2025, Local Board of Appeals and Equalization meeting.
3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period April 16-30, totaling \$253,846.00 (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period April 16-30, totaling \$293,832.02 (a list is attached and made a part of these minutes).

The motion carried (No: Roskoski; Yes: Gustafson, Stanaway, Buria and Anderson).

Public Forum:

- No one spoke during the forum

The Mayor reported on the following:

- Nice job to the city crew on the work done on Mountain Iron drive

City Administrator:

- No formal report

It was moved by Roskoski and seconded by Gustafson to approve the following individuals as summer temporary employees:

Public Works:

Lacey Jacobson
Dylan Anderson
Kendall Jackson
Thomas Debeltz
Fred DuChamp

Parks & Recreation:

Braxton Negen
Derrick Dahl

Coaches:

Anthony Farley	Kristen Farley	Ashley Friedlieb
Linday Ervin	Michelle Brown	Kris Aho
Anthony Allegrezza	Adam Nelson	Mike Larson
Eric Holmstrom	Cody Ellis	Jimmy Janckila
Julia Lindseth	Dusty Hannahs	Jesse White
Megan Preiner	Mark Madden	Chuck Overbye
Christina Bergman	Courtney Aluni	Casey Aluni
Ty Hebl	Isabelle Mattson	

Umpires:

Rick Sebunia	Louis Parenteau	Steven Norby
Mike Moore	Natalie Bergman	

The motion carried.

Director of Public Works:

- Cost savings by reducing curbside recycling to one day a month, changing the garbage pickup to 4 days a week and minimal increase in garbage rates
- Walgreens water-line repaired, electrical crews doing vegetation removal and transformer work being completed, street sweepers are out as well – please be aware of city crew

It was moved by Buria and seconded by Gustafson to approve the recommendation of the Utility Advisory Committee (UAB) and approve the collection of curbside recycling to be completed one-day per month instead of the current five-day schedule; allow staff to implement a four-day per week garbage collection schedule; and increase 30-gallon containers \$0.19; 60-gallon containers \$0.38; 90-gallon containers \$0.58; 300-gallon containers \$1.80. The motion carried unanimously on roll call vote.

It was moved by Buria and seconded by Gustafson to approve the large trash pick-up for City of Mountain Iron residents with garbage service fee of \$15.00, scheduled for a one-week period and follow the normal garbage route schedule, with collection taking place from June 2nd through June 6th, utility bills must be paid in full to be eligible. The motion carried.

Library Director/Special Events Coordinator:

- City wide Garage sales
 - Friday, May 16th & Saturday, May 17th
 - Register a sale by May 9th call (218) 750-4911

Sheriff's Department:

- No formal report

City Engineering:

- Mineral Avenue watermain project started, received bids for downtown alley project and downtown Main Street feasibility study available for consideration

Liaison:

- Councilor Gustafson spoke regarding the following:
 - Parks & Rec meeting on April 23rd for South Grove project presentation
 - Thanks, staff, for creating WII Rivers Campground Facebook page

Councilor Gustafson updated the Council on the Employee survey – response form

It was moved by Gustafson and seconded by Stanaway to reinstitute the Buildings and Grounds Board and the Labor and Management Board, and to meet quarterly. The motion carried.

It was moved by Gustafson and seconded by Roskoski, to have staff review the results, continue open communication, present ideas for improvement, and a game plan. The motion carried.

It was moved by Stanaway and seconded by Gustafson authorizing a special events permit for BG's Bar & Grill to have "Live Music on the Patio," at their location scheduled for June 21, 2025. The motion carried.

It was moved by Stanaway and seconded by Buria authorizing Sundberg Enterprises, LLC dba The Sawmill Saloon and Restaurant to serve alcohol at Lake Superior Geology Event, scheduled for May 14th & May 15th at the Community Center. The motion carried.

Announcement:

- 2025 Merritt Days Planning Committee
 - Tuesday, May 13th at the Mountain Iron Library at 5:30pm

At 7:05p.m., it was moved by Buria and seconded by Stanway the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Distribution Summary

Category	Distribution	GL Account	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	101-20607	400.00
BUILDING RENTALS	COMMUNITY CENTER	101-36-6200-089	500.00
CAMPGROUND RECEIPTS	CREDIT CARD FEES	101-36-6200-091	228.77
CAMPGROUND RECEIPTS	FEES	101-36-6200-091	6,684.43
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	101-20803	199.48
CAMPGROUND RECEIPTS	PEPSI COLA	101-36-6200-091	.00
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	101-20800	480.39
METER DEPOSITS	ELECTRIC	604-22000	500.00
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-6200-070	10.00
MISCELLANEOUS	BC/BS - MEDICA PAYABLE	101-21709	65,716.78
MISCELLANEOUS	CABLE TV FRANCHISE FEE	101-36-6200-051	6,027.12
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	230-31-1010-000	1,107.09
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	1,756.00
MISCELLANEOUS	EDA REIMBURSEMENT	101-13104	10,513.70
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	1,204.43
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	101-21710	325.58
PERMITS	BUILDING	101-32-2100-000	521.00
PERMITS	CONDITIONAL USE	101-32-2100-000	150.00
SALE OF PROPERTY	SALE OF PROP-UNITY SECOND ADD	301-36-6210-061	500.00
UTILITY	UTILITY	001-11105	157,021.23
Grand Totals:			253,846.00

Report Criteria:

Report type: Summary

Check Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/25	05/08/2025	161958	10070	A-1 RENTAL SERVICES INC	101-20200	36.53
05/25	05/08/2025	161959	130194	ASCENDANCE TRUCKS CENTRAL, LLC	603-20200	1,825.96
05/25	05/08/2025	161960	10042	AUTO VALUE VIRGINIA	101-20200	167.99
05/25	05/08/2025	161961	20043	BOBCAT OF DULUTH, INC.	101-20200	26.20
05/25	05/08/2025	161962	20051	BSN SPORTS, LLC	101-20200	2,249.21
05/25	05/08/2025	161963	30016	CHAMPION AUTO	604-20200	403.05
05/25	05/08/2025	161964	220003	CITY OF VIRGINIA	101-20200	45.96
05/25	05/08/2025	161965	30073	COMPENSATION CONSULTANTS, LTD	602-20200	148.00
05/25	05/08/2025	161966	551	GARTH WILSON	101-20200	66.23
05/25	05/08/2025	161967	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
05/25	05/08/2025	161968	80022	HAWKINS INC	602-20200	2,658.07
05/25	05/08/2025	161969	80001	HILLYARD/HUTCHINSON	101-20200	831.77
05/25	05/08/2025	161970	80037	HOMETOWN MEDIA PARTNERS	101-20200	1,850.75
05/25	05/08/2025	161971	90026	INDUSTRIAL LUBRICANT COMPANY	101-20200	1,131.20
05/25	05/08/2025	161972	90012	IRON RANGE ECONOMIC ALLIANCE	101-20200	75.00
05/25	05/08/2025	161973	10043	IRON RANGE ENGINEERING & CONSULTING	604-20200	2,362.50
05/25	05/08/2025	161974	110006	KEN WASCHKE AUTO PLAZA	101-20200	55.00
05/25	05/08/2025	161975	120006	L & M SUPPLY	604-20200	12,186.93
05/25	05/08/2025	161976	120002	LAWSON PRODUCTS INC	604-20200	895.70
05/25	05/08/2025	161977	130006	MESABI HUMANE SOCIETY	101-20200	2,179.17
05/25	05/08/2025	161978	130004	MESABI TRIBUNE	101-20200	3,207.51
05/25	05/08/2025	161979	130024	MINNESOTA POLLUTION CONTROL AG	602-20200	931.67
05/25	05/08/2025	161980	130009	MINNESOTA POWER (ALLETE INC)	101-20200	1,517.29
05/25	05/08/2025	161981	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	464.17
05/25	05/08/2025	161982	30001	NAPA AUTO PARTS	604-20200	984.05
05/25	05/08/2025	161983	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	124,352.16
05/25	05/08/2025	161984	140042	NORTHERN DOOR & HARDWARE INC	101-20200	793.00
05/25	05/08/2025	161985	140044	NORTHLAND LAWN, SPORT & EQUIPMENT	101-20200	212.67
05/25	05/08/2025	161986	160066	PACE ANALYTICAL SERVICES, LLC	101-20200	300.00
05/25	05/08/2025	161987	170007	QUILL CORPORATION	101-20200	1,003.20
05/25	05/08/2025	161988	180006	RMB ENVIRONMENTAL LABORATORIES	602-20200	424.28
05/25	05/08/2025	161989	190059	ST LOUIS COUNTY AUDITOR	603-20200	35,608.75
05/25	05/08/2025	161990	190024	ST LOUIS COUNTY SHERIFF	101-20200	47,500.00
05/25	05/08/2025	161991	30072	VC3	101-20200	5,743.26
05/25	05/08/2025	161992	10075	VESTIS	603-20200	189.78
05/25	05/08/2025	161993	240001	XEROX CORPORATION	101-20200	83.24
05/25	05/08/2025	161994	260001	ZIEGLER INC	101-20200	262.45

Grand Totals:


252,861.30

PP-Ending 04/25

40,970.72

TOTAL EXPENDITURES

\$293,832.02

 EJCDC ENGINEERS JOINT CONTRACTORS DOCUMENTS COMMITTEE		Contractor's Application for Payment No. 2	
Application Period: 9/30/2024 to 4/24/2025		Application Date: 4/24/2025	
To: Quad Cities Biosolids Disposal Site Authority (Owner)	From: (Contractor) 2 E. Inc. dba Jola & Sopp Excavating	Via (Engineer): MSA Professional Services, Inc.	
Project: Quad Cities Biosolids Dewatering Upgrades	Contract: Quad Cities Biosolids Dewatering Upgrades		
Owner's Contract No.:	Contractor's Project No.: 24005	Engineer's Project No.: 21440001	

Approved Change Orders		Change Order Summary	
Number	Additions	Deductions	
1	\$1,022.90		
2	\$3,532.95		
3	\$2,036.72		
TOTALS	\$6,582.57		
NET CHANGE BY CHANGE ORDERS			\$6,582.57

1. ORIGINAL CONTRACT PRICE.....	\$	\$259,000.00
2. Net change by Change Orders.....	\$	\$6,582.57
3. Current Contract Price (Line 1 + 2).....	\$	\$265,582.57
4. TOTAL COMPLETED AND STORED TO DATE		
(Column F total on Progress Estimates).....		
5. RETAINAGE:		
a. 5% X <u>\$265,582.57</u> Work Completed.....	\$	\$10,299.13
b. X <u> </u> Stored Material.....	\$	
c. Total Retainage (Line 5a + Line 5b).....	\$	\$10,299.13
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	\$195,683.44
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$177,665.56
8. AMOUNT DUE THIS APPLICATION.....	\$	\$18,217.88
9. BALANCE TO FINISH, PLUS RETAINAGE		
(Column C total on Progress Estimates + Line 5c above).....	\$	\$69,899.13

Contractor's Certification

The undersigned Contractor certifies to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractors legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature _____ Date 4/24/2025

Payment of:	\$18,217.88	(Line 8 or other - attach explanation of the other amount)	4/24/2025	(Engineer)	(Date)
is recommended by:					
Payment of:	\$18,217.88	(Line 8 or other - attach explanation of the other amount)			
is approved by:				(Owner)	(Date)
Approved by:					(Date)

Mountain Iron Public Library

Monthly Report

April 2025

Circulation

Items checked out: 1,205 Items checked in: 1,397

Total Circulation of materials in April: 2,602

Attendance:

Adults: 422 Youth: 158 Patrons in April: 580

Special Events/Programs held: 10 (134 participants)

Reference Desk visits (email, phone, and messenger): 182 Computer Use Sessions: 87

Total Library usage: 714

Events and Activities at the library in April:

April 3rd & 10th – Cub Scouts meetings

April 4th – ALS Legacy Program

April 7th – Spirit Lake 4H meeting

April 8th – Merritt Days committee meeting

April 9th – Mountain Iron Cemetery Project (Senior Center)

April 11th & 25th – Young Reader Story Times

April 16th – Iron Range Tykes visit

April 16th – Library Board meeting

April 21st – City Council meeting

April 23rd – ALS Technology meeting (Anna)

April 23rd – MIB Community Education Advisory Board meeting

April 28th – Friends of the Library meeting

May Events:

May 2nd & 9th – Young Reader Story Time

May 5th – Spirit Lake 4H meeting

May 5th & 19th – City Council Meetings

May 8th & 15th – Cub Scouts meetings

May 13th – Merritt Days Committee meeting

May 14th – Iron Range Tykes visit

May 14th – Library Directors meeting (ALS)

May 15th – 17th – FOL BOOK SALE

May 21st – Library Board Meeting

May 20th – 23rd – LIBRARY CLEANING

May 22nd – MIB Community Service Project

May 27th – FOL meeting

CITY OF MOUNTAIN IRON

☒ **CONDITIONAL USE PERMIT** ☐ **VARIANCE APPLICATION**

Name of Owner: NOUS SOMMER MAISON LLC Signature of Owner: Nous Sommer Maison, LLC by [Signature] its president
 Address: 5470 MOUNTAIN IRON DRIVE Date: April 15, 2025
MOUNTAIN IRON, UT 55768

Legal Description:

Section: _____ Township: _____ Range: _____ Lot: _____ Block: _____ Parcel Code: _____

See attached for full description

Description:

175-0071-01218, 175-0071-01214

Description of Proposed Use for CONDITIONAL USE PERMIT:

Retail Space in the original entry & Dining Space.

Partial use for Brewing, Bottling & Packaging Beverages.

Statement as to why proposed use will not cause injury to value of adjoining property.

Building has been un-used for several years, we are fixing the Building Back to a retail space. Opening a New Retail Business should increase traffic to this business District and should have positive impacts on Surrounding Businesses

Statement as to how proposed use is to be designed, arranged, and operated in order to permit development and use of neighboring property.

We are having a retail space, and using existing parking lot.

This should Not hinder neighboring Property Development

Area for which VARIANCE requested: (i.e. setbacks, height, etc)

Statement addressing condition of "undue hardship" for which VARIANCE is requested.

*Owner is required to submit a vicinity map, drawn to scale, showing owners and adjoining property including all existing or proposed buildings or uses. Use reverse side of this form.

OFFICE USE ONLY

ITEM	ACTION	DATE	INITIAL
Application Submitted	submitted	04/17	[Signature]
Application Paid	paid	04/22	[Signature]
Zoning Administrator Review	reviewed	04/21	[Signature]
Public Hearing Set	date set 05/12	04/22	[Signature]
Hearing Notice Published	published 04/25	04/25	[Signature]
Planning & Zoning Recommendation (Board of Adjustment and Appeals Rec.)	approved	05/12	[Signature]
City Council Action			
Filed with County Recorder			

4.022546

Conditions Attached _____

Legal Description for CUP

PARCEL CODE: 175-71-01218

LEGAL DESCRIPTION: PLAT NAME: MT IRON SECTION:-; TOWNSHIP: 58; RANGE: 18; LOT:-; BLOCK: -; DESCRIPTION: PART OF SE1/4 OF NE1/4 COMMENCING AT SE CORNER THENCE W 458.31 FT TO E R/W LINE OF RAILROAD THENCE NW ALONG R/W 804.31 FT THENCE N 80 DEG 22 MIN 1 SEC E 162 FT TO PT OF BEG THENCE CONTINUE SAME BEARING 156.81 FT THENCE N 25 DEG 44 MIN 16 SEC W 121.46 FT THENCE NW ALONG TANGENTIAL CURVE, CONCAVE TO SW WITH 25 FT RADIUS, 32.24 FT THENCE S 80 DEG 22 MIN 1 SEC W 92.80 FT THENCE S 6 DEG 59 MIN 9 SEC E 134.96 FT TO PT OF BEG
Address: 5470 Mountain Iron Drive, Virginia, MN 55792

PARCEL CODE: 175-71-01217

LEGAL DESCRIPTION: PLAT NAME: MT IRON SECTION: 13; TOWNSHIP: 58; RANGE: 18; LOT:-; BLOCK:-; DESCRIPTION: PART OF SE1/4 OF NE1/4 COMMENCING AT SE CORNER THENCE W 458.31 FT TO E R/W LINE OF RAILROAD THENCE NW ALONG R/W 804.31 FT THENCE N 80 DEG 22 MIN 1 SEC E 162 FT TO PT OF BEG THENCE CONTINUE SAME BEARING 156.81 FT THENCE N 25 DEG 44 MIN 16 SEC W 121.46 FT THENCE NW ALONG TANGENTIAL CURVE, CONCAVE TO SW WITH 25 FT RADIUS, 32.24 FT THENCE S 80 DEG 22 MIN 1 SEC W 92.80 FT THENCE S 6 DEG 59 MIN 9 SEC E 134.96 FT TO PT OF BEG
Address: Virginia, MN 55768

Mountain Iron Planning and Zoning Commission
May 12, 2025

Chairperson Jim Techar called the meeting to order at 6:30 p.m. with the following members present: Steve Giorgi, Margaret Soyring, Lauren Buffetta, Al Stanaway, Mayor Peggy Anderson and Jerry Kujala, Zoning Administrator. Absent Barb Fivecoate

Moved by Giorgi, supported by Soyring to add under New Business: Industrial Zoning and accept the minutes of the April 14, 2025. Motion carried. Absent Fivecoate

Fivecoate entered the meeting at 6:05 p.m.

Moved by Giorgi, supported by Stanaway to recess the regular meeting and open the public hearing. Motion carried.

The purpose of the Public Hearing is to consider a request by Nous Sommes Mason, LLC for a Conditional Use Permit (CUP) for the construction of brewing, bottling and packaging of beverages and a retail space. The property legal description is as follows:

PARCEL CODE: 175-71-01218 Legal Description is available at the Mountain Iron City Hall

PARCEL CODE: 175-71-01214 Legal Description is available at the Mountain Iron City Hall

Address: Virginia, MN 55792

There were no communications and no objections to the CUP.

Moved by Giorgi, supported by Stanaway to close the Public Hearing and resume the regular meeting.

Moved by Soyring, supported by Buffetta to recommend to the City Council to approve the CUP for Nous Sommes Mason, LLC for one year. Motion carried.

There was a lengthy discussion concerning the Slate Street Parcel that Monster Ink is proposing developing as a Commercial Business. The commission was brought up to date by members as to the history of the property at is currently zoned Industrial. Also discussed was why ordinances are not being enforced when violations occur.

Moved by Giorgi, supported by Al that the Committee directs Jim Techar, chairperson to write a letter to Craig Wainio City Administrator and the City Council requesting updates on the pending legal matters turned over to the City Attorney for action. He was also directed to write a letter to Mountain Iron EDA informing them that Planning and Zoning has never rezoned the parcel Monster Ink wants to develop from Industrial to Commercial and has no intentions of doing so.

COUNCIL LETTER 041925-VII

PERSONNEL COMMITTEE

LABORER POSITIONS

DATE: April 15, 2025
FROM: Personnel Committee

Craig J. Wainio
City Administrator

The Personnel Committee held interviews for the Laborer Positions on May 15. From those interviews the Personnel Committee is recommending that the following be candidates be hired for the Laborer Positions. Pending drug screening, medical review and background check.

Jesse Jacobsen
Casey Kitner



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

ORDINANCE NUMBER 03-25

AN ORDINANCE CONCERNING THE REGISTRATION AND LICENSING OF SHORT-TERM VACATION RENTALS

THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA
DOES ORDAIN:

SECTION 1. PURPOSE. The purpose of this ordinance is to ensure that the short-term rental of dwelling units within the City is conducted, operated, and maintained in R-1, R-2, R-2A, and R-3 Districts in a manner so as to protect the public health, safety, and welfare of the citizens of the City of Mountain Iron, and so as to not become a nuisance to the surrounding properties.

SECTION 2. DEFINITIONS. The following terms, as used in this Section, shall have the meanings stated:

"Dwelling." Any building or portion thereof which is designed for or used for residential purposes.

"Dwelling unit." Any room or group of rooms located within a dwelling and forming a single habitable unit equipped and intended to be used for living, sleeping, cooking, and eating.

"On-premise sign." A sign erected, maintained or used in the outdoor environment for the purpose of the display of messages pertinent to the use of the property on which it is displayed.

"Operate." To charge a rental charge for the use of a unit in a dwelling.

"Owner." Any person who, alone or jointly or severally with others: Shall have legal title to any dwelling or dwelling unit, with or without accompanying actual possession thereof; or Shall have charge, care or control of any dwelling or dwelling unit, as owner or agent of the owner, prime tenant, or as executor, executrix, administrator, administratrix, trustee or guardian of the estate of the owner. Any such person thus representing the actual owner shall be bound to comply with the provisions of this Section, to the same extent as if such person were the owner.

"Person." Any individual, firm, corporation, association or partnership.

"Short-term rental." The rental or lease of a dwelling unit, in whole or in part, for less than thirty (30) days.

"Short-term rental license." The license issued by the City for the rental or lease of a dwelling unit, in whole or in part, for thirty (30) days or less.

"Solid waste." Garbage, refuse or any other discarded solid organic or inorganic materials.

"Tenant." Any person who is occupying a dwelling unit in whole or in part under any agreement (written or oral), lease, or contract.

SECTION 3. REGISTRATION REQUIRED. No owner shall undertake the short-term rental of any dwelling unit to a tenant or tenants unless properly permitted by state, county, and any other governmental regulations, and as hereinafter provided, including, but not limited to, Minnesota Department of Health Lodging License.

SECTION 4. LICENSE APPLICATION. An owner desiring to undertake or allow the short-term rental of a dwelling unit in the City shall apply for a short-term rental license. The application shall be submitted by the owner. The registration application shall be on a form prescribed by the City and shall include all required information.

SECTION 5. APPLICATION FEE. Short-term rentals registration fee shall be set forth in the City's fee schedule and may be adjusted from time-to-time by the City Council by formal resolution.

SECTION 6. LODGING TAX. Short-term rentals are subject to lodging tax as provided for in Section 110 of the Mountain Iron City Code. A short-term rental license holder is required to file monthly lodging tax reports to the State of Minnesota.

SECTION 7. EXPIRATION OF LICENSE. Short term rental licenses shall expire annually on December 31st of each year unless suspended or revoked as provided for in this chapter.

SECTION 8. RENEWAL OF LICENSE. Applications for renewal of an existing short-term rental license must be made at least sixty (60) days prior to the expiration of the current short-term rental license. All such applications shall be made to the City on forms provided by the City. If the license holder does not offer the property for short-term rentals at least twice in a calendar year, then they are not eligible for renewal.

SECTION 9. NO VESTED RIGHT. Licenses granted hereunder constitute a revocable, limited right. Nothing herein shall be construed as granting a vested property right. No party shall have any expectancy of reissuance of any license after its annual expiration.

SECTION 10. CRITERIA FOR ISSUANCE. Prior to issuance of a Short-Term Rental License, the applicant shall ensure that the following criteria are met:

- A. The proposed Short-Term Rental is located in a Residential Zoning District.
- B. The proposed Short-Term Rental complies with all of the Performance standards and all applicable state and county regulations. Applicant must provide proof of registration and licensure with the Minnesota Department of Health Lodging License.
- C. Applicant must secure a Conditional Use Permit from the City's Planning & Zoning Commission

SECTION 11. LICENSED SHORT-TERM RENTALS. All licensed premises must be connected to an approved sewer and water system and must be current on all Mountain Iron utility services.

SECTION 12. LICENSE NOT TRANSFERABLE. No short-term rental license shall be transferable to another person or another dwelling unit. Every person holding a short-term rental license shall give notice in writing to the City within five (5) business days after having legally transferred or otherwise disposed of the legal control of any dwelling unit for which a short-term rental license has been issued. Such notice shall include the name and address of the person succeeding to the ownership or control of such dwelling unit.

SECTION 13. REGISTERED AGENT REQUIRED. No short-term rental license shall be issued without the designation of a local agent. The agent may, but is not required to be, the owner. One person may be the agent for multiple dwelling units. At all times, the agent shall have on file with the City a primary phone number as well as current address. The agent or a representative of the agent shall be available during all times that the dwelling unit is being rented as the primary number to respond immediately to complaints and contacts relating to the dwelling unit. The City shall be notified in writing within ten (10) business days of any change of agent. The agent shall be responsible for the activities of tenants and the maintenance and upkeep of the dwelling unit and shall be authorized and empowered to receive notice of a violation of the provisions of City ordinances and state law, to receive orders, and to institute remedial action to affect such orders, and to accept service of process pursuant to law.

SECTION 14. RESPONSIBILITY OF OWNERS. No owner shall undertake or allow the short-term rental of a dwelling unit that does not comply with all applicable City ordinances, the laws of the State of Minnesota, and this Section. It shall be the owner's responsibility to ensure compliance with the following:

- A. Maintenance Standards. Every dwelling unit used for short-term rental shall conform to all building and zoning requirements of the City of Mountain Iron and laws of the State of Minnesota.
- B. Parking. The site shall provide on-site parking sufficient to accommodate the occupants of the rental dwelling unit. No person shall, for the purpose of camping, lodging, or residing therein, leave or park a vehicle or motor vehicle on or within the limits of any road or on any road right-of-way.

- C. Signs Prohibited.
- D. Tenants. Owner or registered agents shall maintain a list of all current and prior tenants of each dwelling unit, including dates stayed at the dwelling units. The owner or registered agent shall make the list available to City staff and/or law enforcement upon request.
- E. Emergency Contact. The owner shall post within the dwelling unit the name, address, email and primary and secondary telephone number of the owner or any registered agent that can be utilized by tenants or their guests.
- F. Noise Standards. Quiet hours shall be between 10 p.m. and 7 a.m. Any outdoor amplified sound during this time that can be heard by neighboring property owners is prohibited.
- G. Solid Waste. Owner shall ensure that appropriate solid waste and/or recycling bins are available for use by tenants and guests and shall not be stored in public view.
- H. Posted Notice. Owner shall post within the dwelling unit, notice of all use restrictions as set forth in this Ordinance.
- I. Maximum number of guests will be limited to two times the number of bedrooms, or sleeping areas, plus one.

SECTION 15. DISORDERLY CONDUCT PROHIBITED. Disorderly conduct is prohibited on all licensed premises. It shall be the responsibility of the owner to ensure that all tenants occupying the licensed premises and their guests conduct themselves in such a manner as not to cause the licensed premises to be disorderly. For purposes of this section, disorderly conduct refers to any disorderly conduct violation under Minnesota Statutes or City of Mountain Iron Ordinances.

SECTION 16. LICENSE REVOCATION. Every short-term rental license is subject to revocation for violations of this Section or any other provision of Minnesota or City of Mountain Iron Ordinances.

- A. Violations. Violations of this Section shall be reported to the City Clerk's Office. The City Administrator shall review the violation and provide written notice to the license holder of the violation and any necessary remedial actions.
- B. Revocation. If a license holder fails to correct a violation or receives three (3) violations within any twelve (12) month period, the City Administrator shall recommend revocation of the short-term rental license to the City Council. The City Council and City Administrator shall provide written notice to the owner and any registered agent of the revocation. The notice shall inform the owner and agent of the right to appeal the decision to the Mountain Iron City Council.
- C. Appeal. A license holder aggrieved by the revocation of a short-term rental license may appeal to the City Council. Such appeal shall be taken by filing with the City Clerk's office within ten (10) days after date of issuance of the written revocation notice, a written statement requesting a hearing before the City Council and setting forth fully the grounds for the appeal. A hearing shall be held within thirty (30) days of receipt of the request. Notice of the hearing shall be given by the City Clerk's Office in writing, setting forth the time and place of the hearing. Such notice shall be mailed, postage prepaid, to the license holder at his/her last known address at

- least five (5) days prior to the date set for hearing.
- D. Effect of Revocation. If a short-term rental license is revoked, it shall be unlawful for anyone to thereafter allow any new short-term rental occupancies of the dwelling unit until such time as a valid short-term rental license is issued by the City. No person who has had a license revoked under this Section shall be issued a short-term rental license for one year from the date of revocation.

SECTION 17. VIOLATION. Any person who undertakes or allows any violation of this section shall be guilty of a misdemeanor.

SECTION 18. INCONSISTENT ORDINANCES. Any inconsistent ordinance or parts thereof are hereby repealed and replaced with the provision of this ordinance.

SECTION 19. CITY CODE. This ordinance shall be incorporated into the Mountain Iron City Code as Section 154.032(B) Short Term Vacation Rentals.

SECTION 20. EFFECTIVE DATE. This Ordinance becomes effective on the date of its publication, or upon the publication of a summary of the Ordinance as provided by Minn. Stat. § 412.191, subd. 4, as it may be amended from time to time, which meets the requirements of Minn. Stat. § 331A.01, subd. 10, as it may be amended from time to time.

DULY ADOPTED BY THE CITY COUNCIL THIS 19th DAY OF MAY, 2025.

Mayor Peggy Anderson

Attested:

City Administrator

Moved by Giorgi, supported by Fivecoate to request the City Council approve Ordinance #03-25;

Registration/Licensing of Short-Term Rentals with the following changes:

Delete Section 18

Insert it in the City Codes Under 154.032

Motion Carried.

Moved by Fivecoate, supported by Soyring to adjourn at 7:55 p.m. Motion Carried.

Respectfully submitted by:
Margaret Soyring, Secretary



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 04-25

ACCEPTING BID

WHEREAS, pursuant to an advertisement for bids for Improvement Number MI22-08, the proposed improvement of the alleyway between Old Highway 169 and Mineral Avenue all located east of Mineral Avenue by Road Reconstruction, Alignment and Drainage Improvements, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

	Total
Mesabi Bituminous	\$305,525.00
George Bougalis & Sons	\$450,850.50
Utility Systems of America	\$345,205.00
Bougalis Inc	\$395,575.00
KGM Contractors	\$365,595.00

AND WHEREAS, it appears that Mesabi Bituminous of Gilbert, Minnesota is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

1. The Mayor and City Administrator are hereby authorized and directed to enter into the attached contract with Mesabi Bituminous of Gilbert, Minnesota in the name of the City of Mountain Iron for the improvement of the alleyway between Old Highway 169 and Mineral Avenue all located east of Mineral Avenue by Road Reconstruction, Alignment and Drainage Improvements, according to the plans and specifications therefore approved by the City Council and on file in the Office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

DULY ADOPTED BY THE CITY COUNCIL THIS 19th DAY OF MAY, 2025.

Mayor Peggy Anderson

ATTEST:

City Administrator



Real People. Real Solutions.

8878 Main St
Mountain Iron, MN 55768

Phone: (218) 735-8914
Bolton-Menk.com

May 8, 2025

City of Mountain Iron
Craig J. Wainio, City Administrator
8586 Enterprise Drive South
Mountain Iron, MN 55768

RE: Mineral Avenue Alley Improvements
City of Mountain Iron, MN
BMI Project No. 25X.137399.000

Dear Mr. Wainio,

Bids were received and opened in the Mountain Iron Room of the Community Center (Mountain Iron City Hall) on Wednesday, April 30, at 10:00 a.m. for the Project referenced above. Five bids were received the results of which are tabulated below:

Mineral Avenue Alley Improvements	
Contractor	Bid Amount
Mesabi Bituminous, Inc.	\$305,525.00
Utility Systems of American, Inc.	\$345,205.00
KGM Contractors, Inc.	\$365,595.00
Bougalis, Inc.	\$395,575.00
George Bougalis & Sons Co., Inc.	\$450,850.00

The low bidder for the project is Mesabi Bituminous, Inc. from Gilbert, Minnesota. A detailed Bid Abstract is herein attached for your review.

Based on past performance on similar projects in previous years, it is our opinion that Mesabi Bituminous, Inc. is qualified to perform the work required under this contract. If deemed financially feasible, we hereby recommend that Mesabi Bituminous, Inc. be awarded the contract based on the bid contract amount of \$305,525.00. Please keep their attached submitted documents for your records.

Sincerely,

Bolton & Menk, Inc.

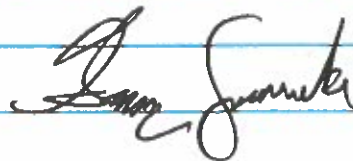
Alan J. Johnson, P.E.
Project Manager

Enclosures

5/13/25

Greg Jarvela

I am putting in my Notice
that 7/11/25 will be my last day
of work for the City of Mountain Iron





May 1, 2025

City Clerk
City of Mt. Iron
8586 Enterprise Drive S
Mt. Iron, MN 55768

Dear City Clerk:

This year's annual Mineral Hearing on unmined iron ore assessments for the year 2025 will be held at 10:00 am on May 21, 2025 and will be virtual using WebEx. There are two ways to join this meeting.

1. You can go to www.webex.com and click join a meeting. It will ask for a meeting number or access code, enter in **2492 656 3166**. It will ask for a meeting password, enter **Hp6G2RiM5BB**. This should connect you to the meeting and allow you speak and hear. Please mute your phone if not speaking.
2. You may also dial one of the call-in numbers from a phone. Either **+1-415-655-0003** or **+1-312-535-8110**. It will ask you for the meeting number or access code. Enter **2492 656 3166** followed by the # key. You will then be asked for your participant number which you can press # to skip. This should connect you to the meeting and allow you speak and hear. Please mute your phone if not speaking.

Notices of increases and omitted assessments have been included where applicable and the tentative valuations have been sent to the taxing districts.

Sincerely,

A handwritten signature in blue ink that reads 'Robert Pecchia'.

Robert Pecchia
State Prog Admin Principal

Enclosure

Equalization of Mines and Mineral Properties - 2025

MOUNTAIN IRON CITY

ST. LOUIS COUNTY

Operating Company and Fee Owner	Name of Property	Description			Assessment Jan 2, 2024 as Equalized by Commissioner of Revenue				Tonnage Changes: M = Mined + = Increase - = Decrease	Last Report	Assessment Jan 2, 2025 as Equalized by Commissioner of Revenue				Value Change
		Subd.	S-T-R	S.D.	Tons	Class	Market Rate ¢/Ton	Market Value Unmined Ore			Tons	Class	Market Rate ¢/Ton	Market Value Unmined Ore	
USS Corporation, Fee	Mt. Iron Mine 175-70-403	SE-NW	3-58-18	712	16,513	UGC	1.8	300		1963	16,513	UGC	1.8	300	
		NE-NE	10-58-18	712		154,012 Tons UGC				1968		154,012 Tons UGC			
		175-70-1190				112,983 Tons UGHM				1967		112,983 Tons UGHM			
		175-70-1200				6,445 Tons OPC						6,445 Tons OPC			
Tax Forfeit (11/1991)	Brunt Mine 175-70-1190	NW-NE	10-58-18	712		212,325 Tons OPHM						212,325 Tons OPHM			
						19,388 Tons UGC						19,388 Tons UGC			
		175-70-1210				270,308 Tons UGC				1967		270,308 Tons UGC			
		175-70-1300				899,815 Tons UGHM				1967		899,815 Tons UGHM			
Tax Forfeit (11/1990)	Iroquois Mine 175-70-1240	NW-SE	10-58-18	712		49,680 Tons UGHM (Tax Exempt)						49,680 Tons UGHM (Tax Exempt)			
						84,467 Tons OPHM (Tax Exempt)				1962		84,467 Tons OPHM (Tax Exempt)			
		TOTALS			16,513			300	0		16,513			300	0

RIP 4-14-25