



# **MOUNTAIN IRON CITY COUNCIL MEETING**

**TUESDAY, JANUARY 21, 2025**

**6:30P.M.**

**MOUNTAIN IRON COMMUNITY CENTER**

**MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
TUESDAY, JANUARY 21, 2025 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
  - A. Minutes of the January 6, 2025, Committee-of-the-Whole Meeting (#1)
  - B. Minutes of the January 6, 2025, Regular Meeting (#2-7)
  - C. Receipts
  - D. Bills and Payroll
  - E. Communications
- IV. Public Forum
- V. Committee and Staff Reports
  - A. Mayor's Report
    - 1. Reorganization and Appointments (#8)
    - 2. Transparency (#9)
  - B. City Administrator's Report
  - C. Director of Public Work's Report
    - 1. Transformer Quotes (#10)
    - 2. Transformer Quotes (#11)
    - 3. Agreement for Hydrotech Discfilter Pilot Testing (#12)
  - D. Library Director/Special Events Coordinator's Report (#13-17)
    - 1. Library Policy Update (#14-16)
  - E. Sheriff's Department Report
  - F. City Engineer's Report
    - 1. MPCA Grant Application Proposal (#18)
  - G. City Attorney's Report
  - H. Liaison Reports
- VI. Unfinished Business
- VII. New Business
  - A. Resolution Number 01-25 Ordering Report (#19-20)
- VIII. Communications (#21-25)
- IX. Announcements
  - A. City Offices Closed All Day on Jan 20<sup>th</sup> – Martin Luther King Day
- X. Adjourn

# Page Number in Packet  
\*Enclosed

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
COMMITTEE OF THE WHOLE MEETING  
January 6, 2025

Mayor Anderson called the City Council Committee of the Whole meeting to order at 5:32p.m. with the following members present: Ed Roskoski, Julie Buria, Alan Stanaway and Mayor Anderson. Also present were: Craig Wainio, City Administrator; Public Works Director, Tim Satrang; and Library Director Anna Amundson.

The City Council discussed the agreements with management personnel.

At 6:05pm, Mayor Anderson adjourned the meeting.

Submitted by:

Craig J. Wainio  
City Administrator

[www.mtniron.com](http://www.mtniron.com)

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
January 6, 2025

Mayor Anderson called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Ed Roskoski, Al Stanaway, Bradley Gustafson., Julia Buria and Mayor Peggy Anderson. Also, present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; Sgt. Grant Toma, Sheriff's Dept.; Al Johnson, City Engineer; and Mark Madden, Fire Dept Chief.

City Administrator administered the Oath of Office to Mr. Bradley Gustafson, City Council member.

It was moved by Buria and seconded by Stanaway the consent agenda be approved as follows:

1. Approve the minutes of the December 16, 2024, regular meeting.
2. Approve the minutes of the December 23, 2024, Committee-of-the-Whole Meeting.
3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period December 16-31, totaling \$1,023,027.38 (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period December 16-31, totaling \$300,468.47 (a list is attached and made a part of these minutes).

The motion carried (No: Roskoski; Yes: Gustafson, Stanaway, Buria and Anderson).

It was moved by Roskoski and seconded Gustafson to amend the original motion to remove the Parts City/Champion bills in the amount of \$773.00, and the Napa Christenson bills in the amount of \$254.00 from the consent agenda for separate consideration. The motion failed (Yes: Roskoski; No: Gustafson, Stanaway, Buria, and Anderson).

Public Forum:

- Justin Blazewicz, requested update on disciplinary records

The Mayor reported on the following:

- Requested COW meeting to discuss the January 3<sup>rd</sup> J-Turn

It was moved by Gustafson and seconded by Roskoski to approve the reorganization of the City and appoint Councilor Julie Buria., as Deputy Mayor for the 2024 year. The motion carried with Buria abstaining.

It was moved by Stanaway and seconded by Buria to designate The Trenti Law Firm as the City's Attorney for 2025 year. The motion carried (No: Roskoski; Yes: Gustafson, Stanaway, Buria and Anderson).

It was moved by Buria and seconded by Gustafson to designate Benchmark Engineering as the City's Engineering Firm for 2025 year. The motion carried.

It was moved by Stanaway to and seconded by Buria to amend the motion to change the name Bolton-Mink/Benchmark Engineering as the City's Engineering Firm for 2025. The motion carried.

It was moved by Gustafson and seconded by Buria to appoint the Hometown Focus as the official newspaper for the City of Mountain Iron for 2025 year. The motion carried.

It was moved by Roskoski to amend the motion for City Staff to contact Mesabi Tribune to obtain their rate structures for publishing Mountain Iron City meeting minutes for 2025, because many other area City Councils and School Boards also publish their minutes in papers. The amended motion failed due to lack of support.

It was moved by Stanaway and seconded by Roskoski to set the official City Council meetings for the first and third Mondays of the month at 6:30 p.m. at City Hall in the Mountain Iron Room. The motion carried.

It was moved by Anderson and seconded by Roskoski to designate the City's official depositories as the Park State Bank, Frandsen Bank, Wells Fargo Bank, US Bank, Twin City Federal, League of Minnesota Cities 4M Fund, Miller Johnson Steichen Kinnard, Inc., Morgan Stanley, Northland Securities, First National Bank of Buhl, and Federal Home Loan Bank, for 2025 year. The motion carried.

City Administrator:

- No formal report

Director of Public Works:

- Water line break in South Grove over the morning
- Power outage over the weekend

Library Director/Special Events Coordinator:

- Winter Reading program
  - January 6<sup>th</sup> – February 28<sup>th</sup>

Sheriff's Dept.

- No formal report
- Did send communications up regarding signage on Highway 169

City Engineering:

- No formal report

**Fire Department:**

- First Responders' response call rate is at 75% to date
- Losing 2-4 members in the New Year, will be advertising to replace them
- Training schedule changes

It was moved by Roskoski to accept the Fire Department report as presented. The motion failed due to lack of support.

It was moved by Buria and seconded by Gustafson to approve the proposal for one Skeeter Ford F550 Rescue Brush Truck, Specification 2199, for the amount of \$410,986.00, to Macqueen Equipment. The motion carried unanimously on roll call vote.

It was moved by Stanaway and seconded by Buria to approve the Conditional Use (CUP) and Variance for Franklin Advertising. The Variance permit is for installing a sign less than 300 ft from another sign. The CUP permit is for an off-site sign. The property is legally described as follows:

**Parcel Code: 175-0071-01224**

**PLAT NAME:** MOUNTAIN IRON LANDS IN THE CITY

**SECTION:** -; **TOWNSHIP:** 58; **RANGE:** 18 ; **LOT:** -; **BLOCK** 13; **DESCRIPTION:** PART OF SE1/4 OF NE1/4 COMM ON S LINE 458.31 FT W OF SE COR THENCE N 12 DEG 37' 09" W ALONG E R.O.W. OF DWP RR 577.89 FT THENCE N 75 DEG 55' 05" E 365.21 FT TO THE PT OF BEG THENCE N 25 DEG 44' 16" W 321.76 FT TO THE S R.O.W. OF 13TH ST S EASEMENT THENCE E 43.20 FT ALONG A TANGENTIAL CURVE CONCAVE TO THE S RADIUS 921.93 FT & A CENTRAL ANGLE OF 2 DEG 41' 05" THENCE N 89 DEG 04' 26" E ALONG R.O.W OF 13TH ST S 21.04 FT TO THE W R.O.W. OF US HWY #53 THENCE S 190.57 FT MORE OR LESS ALONG THE W R.O.W. WITH R.O.W. LINE BEING A SPIRAL CURVE CONCAVE TO THE E TO THE PT OF CURVE THENCE S 112.83 FT ALONG A TANGENTIAL CURVE CONCAVE TO THE E RADIUS 1412.31 FT & A CENTRAL ANGLE OF 4 DEG 34' 38" THENCE S 75 DEG 55' 05" W 48.31 FT TO THE PT OF BEG

**Address:** Mountain Iron, MN 55768

The motion carried.

It was moved by Gustafson and seconded by Stanaway to approve the management agreements for the City Administrator, Director of Public Works and the Library Director as discussed at the Committee of the Whole meeting. The motion carried unanimously on roll call vote.

**Liaison:**

- Mountain Iron Public Library seeking Library Board member for a 3-year term

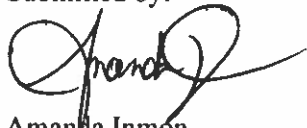
It was moved by Roskoski and seconded by Gustafson to reschedule the January 20, 2025, City Council meeting due to the Martin Luther King Holiday to Tuesday, January 21, 2025, at 6:30pm. The motion carried.

Announcement:

- City Offices closed January 20<sup>th</sup> in observance of Martin Luther King Day
- Mountain Iron Merritt Days Planning Committee meeting
  - Thursday, January 9<sup>th</sup> at 5:30 pm
  - Senior Center
  - 5-Prize treasure hunt, main street parade, with neighborhood float contest and Saturday car show

At 7:16p.m., it was moved by Buria and seconded by Stanaway the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon  
Municipal Services Secretary  
[www.mtniron.com](http://www.mtniron.com)

Distribution Summary

Category	Distribution	GL Account	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	101-20607	600.00
BUILDING RENTALS	COMMUNITY CENTER	101-36-6200-089	250.00
CAMPGROUND RECEIPTS	CREDIT CARD FEES	101-36-6200-091	160.21
CAMPGROUND RECEIPTS	FEES	101-36-6200-091	4,830.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	101-20803	141.60
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	101-20800	356.33
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	603-34-4400-003	171.10
INTERGOVERNMENTAL REVENUE	LOCAL GOVERNMENT AID	101-33-3401-000	797,858.50
INTERGOVERNMENTAL REVENUE	MISCELLANEOUS STATE AID	101-33-3401-011	4,724.87
LICENSES	LIQUOR	101-32-2100-000	105.00
MISCELLANEOUS	BC/BS - MEDICA PAYABLE	101-21709	126,774.25
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	3,583.00
MISCELLANEOUS	MISC. - GENERAL	101-37-7100-023	14,193.00
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	69
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	101-21710	624.92
PERMITS	BUILDING	101-32-2100-000	200.50
UTILITY	UTILITY	001-11105	68,453.41
Grand Totals:			<u>1,023,027.38</u>



## Report Criteria:

Report type: Summary

Check.Type = {&lt;&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/25	01/08/2025	161507	10056	A T & T MOBILITY	101-20200	1,242.27
01/25	01/08/2025	161508	1000	ACCT, INC.	301-20200	2,960.00
01/25	01/08/2025	161509	100010	AED BRANDS	101-20200	1,865.00
01/25	01/08/2025	161510	10085	AQUATIC ECOSOLUTIONS, INC.	101-20200	2,500.00
01/25	01/08/2025	161511	130194	ASCENDANCE TRUCKS CENTRAL LLC	603-20200	273.14
01/25	01/08/2025	161512	10042	AUTO VALUE VIRGINIA	604-20200	409.97
01/25	01/08/2025	161513	1713	BENJAMIN HUGHES & DELEANA SMITH	604-20200	98.75
01/25	01/08/2025	161514	30016	CHAMPION AUTO	603-20200	773.20
01/25	01/08/2025	161515	220003	CITY OF VIRGINIA	101-20200	54.84
01/25	01/08/2025	161516	30073	COMPENSATION CONSULTANTS, LTD	602-20200	150.00
01/25	01/08/2025	161517	14010	DAN & DENEEN GUNDERSON	101-20200	100.00
01/25	01/08/2025	161518	1715	DAN & KRISTIN SIEBERT	603-20200	36.46
01/25	01/08/2025	161519	2049	DAN LARSON	604-20200	80.95
01/25	01/08/2025	161520	1714	DAVID SCHIELE	604-20200	59.71
01/25	01/08/2025	161521	50049	ESSENTIA HEALTH	101-20200	64.00
01/25	01/08/2025	161522	70016	GOPHER STATE ONE CALL INC	604-20200	6.75
01/25	01/08/2025	161523	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
01/25	01/08/2025	161524	80022	HAWKINS INC	602-20200	40.00
01/25	01/08/2025	161525	210009	HD SUPPLY INC.	601-20200	134.95
01/25	01/08/2025	161526	80010	HOMETOWN ELECTRIC	101-20200	3,169.44
01/25	01/08/2025	161527	80037	HOMETOWN MEDIA PARTNERS	101-20200	288.75
01/25	01/08/2025	161528	90016	IRON MINING ASSOCIATION OF MINNESOTA	101-20200	500.00
01/25	01/08/2025	161529	10043	IRON RANGE ENGINEERING & CONSULTING	604-20200	11,116.59
01/25	01/08/2025	161530	90029	IRON RANGE INVESTMENTS, LLC	101-20200	7,500.00
01/25	01/08/2025	161531	14009	JEREMY BELLEVILLE	101-20200	100.00
01/25	01/08/2025	161532	110006	KEN WASCHKE AUTO PLAZA	101-20200	93.26
01/25	01/08/2025	161533	120032	LAKE COUNTRY POWER	101-20200	123.75
01/25	01/08/2025	161534	120005	LEAGUE OF MN CITIES INS TRUST	101-20200	500.00
01/25	01/08/2025	161535	160037	LINDE GAS & EQUIPMENT INC.	602-20200	207.20
01/25	01/08/2025	161536	130006	MESABI HUMANE SOCIETY	101-20200	2,179.17
01/25	01/08/2025	161537	130004	MESABI TRIBUNE	101-20200	701.50
01/25	01/08/2025	161538	110035	MIDWEST COMMUNICATIONS	101-20200	345.00
01/25	01/08/2025	161539	140026	MINNESOTA ENERGY RESOURCES	101-20200	1,590.16
01/25	01/08/2025	161540	130009	MINNESOTA POWER (ALLETE INC)	101-20200	1,286.06
01/25	01/08/2025	161541	130180	MINNESOTA TELECOMMUNICATIONS	603-20200	464.17
01/25	01/08/2025	161542	30001	NAPA AUTO PARTS	603-20200	254.43
01/25	01/08/2025	161543	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	128,711.44
01/25	01/08/2025	161544	140042	NORTHERN DOOR & HARDWARE INC	101-20200	40.00
01/25	01/08/2025	161545	140044	NORTHLAND LAWN, SPORT & EQUIPMENT	101-20200	157.71
01/25	01/08/2025	161546	130017	PARK STATE BANK	602-20200	279.88
01/25	01/08/2025	161547	170007	QUILL CORPORATION	101-20200	555.92
01/25	01/08/2025	161548	9023	RANGE REGIONAL HEALTH SERVICES	604-20200	96.47
01/25	01/08/2025	161549	180006	RMB ENVIRONMENTAL LABORATORIES	602-20200	848.54
01/25	01/08/2025	161550	180031	ST LOUIS COUNTY AUDITOR	101-20200	512.12
01/25	01/08/2025	161551	190024	ST LOUIS COUNTY SHERIFF	101-20200	47,500.00
01/25	01/08/2025	161552	210001	UNITED ELECTRIC COMPANY	604-20200	1,144.20
01/25	01/08/2025	161553	220025	VERIZON WIRELESS	602-20200	90.00
01/25	01/08/2025	161554	10075	VESTIS	603-20200	399.30
01/25	01/08/2025	161555	22003	VIRGINIA PLASTICS	101-20200	1,000.00
01/25	01/08/2025	161556	60038	WRIGHT EXPRESS FINAN SERV CORP	602-20200	6,280.70
01/25	01/08/2025	161557	260001	ZIEGLER INC	101-20200	290.49

PP-Ending - 01/03

71,203.63

M = Manual Check, V = Void Check

TOTAL EXPENDITURES

\$300,468.47

## COUNCIL LETTER 012125-VA1

MAYOR ANDERSON

### COMMISSION APPOINTMENTS

**DATE:** January 16, 2025

**FROM:** Mayor Anderson

Craig J. Wainio  
City Administrator

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The Mayor Anderson requested this item be placed on the Agenda with the following background information:

- A. City Advisory Board/Commission Appointments:
- 1) Utility Advisory Board (3-year term)
    - a. Reynold Renzaglia
    - b. Jacob Osell
    - L. Julia Buria
  - 2) Parks & Recreation Board (3-year term)
    - a. Brad Gustafson
    - b. Casey Kitner
    - c. Kristina Hawkins
    - L. Brad Gustafson
  - 3) Economic Development Authority (5-year term)
    - a. Steve Giorgi
    - L. Julie Buria
  - 4) Public Safety and Health Board (3-year term)
    - a. Lisa Richards
    - b.
    - L. Alan Stanaway
  - 5) Planning and Zoning (3-year term)
    - a. Barb Fivecoate
    - b. Steve Giorgi
    - L. Alan Stanaway
  - 6) Library Board
    - a. Janet Koski
    - b. Lisa Fredrickson
    - L. Ed Roskoski

**COUNCIL LETTER 012125-VA2**

**MAYOR ANDERSON**

**TRANPARENCY**

**DATE:** January 16, 2025

**FROM:** Mayor Anderson

Craig J. Wainio  
City Administrator

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The Mayor Anderson requested this item be placed on the Agenda with the following background information:

None

# COUNCIL LETTER 012125-VC1

## PUBLIC WORKS

### TRANSFORMER QUOTES

**DATE:** January 15, 2025  
**FROM:** Tim Satrang  
Director of Public Works  
  
Craig J. Wainio  
City Administrator

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City Staff requests authorization to purchase a 3 Phase Pad Mount 75KVA transformer from Sunbelt Solomon in the amount of \$19,845ea, due to shorter lead time and lower price

#### RESCO

3	75KVA 3PH 4160GY/2400 X 13800GY/7970	RESCO - Moorhead	1	EA	20,336.92000	20,336.92
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TRANSFORMER DV 3PH PAD  
NL=174 LL=573  
208Y/120  
DUAL VOLTAGE

ERMCO QUOTE#749279-00 ITEM#3

#### SUNBELT SOLUTIONS

Three Phase Pad Mount 75 KVA KVA: 75 @ 65°C   60Hz   Impedance: Standard HV: 4160GrdY/2400 x 13800GrdY/7970 (95 KV BIL)   Loop Feed   LV: 208Y/120 (30 KV BIL) Primary Taps: 2-2.5% FCAN & BN	1	\$19,845
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(6) 200 A Dead Front Wells & 15 kV Inserts Primary Bushings  
(4) 4-Hole Spade Secondary Bushings  
Bayonet Fusing  
Standard Tap Changer  
Standard Dual Voltage Switch  
(2) Three Phase Standard 2-Position LBOR  
Pressure Relief Device  
Drain Valve + Sampler  
Windings: Aluminum  
Non-PCB Mineral Oil  
Standard ANSI Paint - Green

# COUNCIL LETTER 012125-VC2

## PUBLIC WORKS

### TRANSFORMER QUOTES

**DATE:** January 15, 2025

**FROM:** Tim Satrang  
Director of Public Works

Craig J. Wainio  
City Administrator

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City Staff authorization to purchase a 3 Phase Pad Mount 150KVA transformer from Sunbelt Solomon in the amount of \$21,935, due to shorter lead times and lower price

#### RESCO

4	150KVA 3PH 4160GY/2400X13800GY/7970 TRANSFORMER 3PH PAD NL=277 LL=1056 480Y/277 DUAL VOLTAGE	RESCO - Moorhead	1	EA	22,812.31000	22,812.31
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ERMCO QUOTE#749279-00 ITEM#4

#### SUNBELT SOLUTIONS

Three Phase Pad Mount 150 KVA KVA: 150 @ 65°C   60Hz   Impedance: Standard HV: 4160GrdY/2400 x 13800GrdY/7970 (95 KV BIL)   Loop Feed   LV: 480Y/277 (30 KV BIL) Primary Taps: 2-2.5% FCAN & BN	1	\$21,935
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(6) 200 A Dead Front Wells & 15 kV Inserts Primary Bushings  
(4) 4-Hole Spade Secondary Bushings  
Bayonet Fusing  
Standard Tap Changer  
Standard Dual Voltage Switch  
(2) Three Phase Standard 2-Position LBOR  
Pressure Relief Device  
Drain Valve + Sampler

# Agreement for Hydrotech Discfilter Pilot Testing

**Client:** The City Of Mountain Iron, MN

**Location:** 8808 Grant Dr, Mountain Iron, MN 55768

**Date of Testing:** To be mutually agreed upon with a signed agreement. Tentatively Spring/Summer 2025

**Cost of Testing:** \$20,000 for four (4) weeks of operation

**Freight Cost:** \$7,500 Roundtrip

**Total Cost:** The total cost of a three (3) week pilot study will be \$27,500. This duration includes one day for setup on the first Monday and one for decommissioning on the last Friday.

**Payment Terms:** Billing will occur at the completion of pilot testing with payment due net thirty (30) days.

**Tax Exemption:** The Customer agrees to provide the necessary tax exemption certificate for sales tax prior to a pilot agreement executed by all parties.

**Conditions:** All of the conditions as stated in the Demo Test Agreement, Pilot Study Specifications and Proposal package (Attachment A, specifically Section III C-E) and the attached Standard Terms and Conditions (Attachment B) are acceptable to both parties.

**Agreed Upon and Accepted By:**

**Veolia Water Technologies, Inc. (dba Kruger)**  
4001 Weston Parkway  
Cary, NC 27513

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

P.O. # \_\_\_\_\_



Mountain Iron Public Library

Monthly Report

December 2024

**Circulation**

Items checked out: 1,059 Items checked in: 1,159

Total Circulation of materials in December: 2,218

**Attendance:**

Adults: 363 Youth: 104 Patrons in December: 467

Special Events/Programs held: 6 (57 participants)

Reference Desk visits (email, phone, and messenger): 127 Computer Use Sessions: 87

Total Library usage: 490

**Events and Activities at the library in December:**

December 2<sup>nd</sup> & 16<sup>th</sup>: City Council meetings

December 2<sup>nd</sup>: Spirit Lake 4H Club meeting

December 3<sup>rd</sup>: Merritt Days Committee meeting

December 4<sup>th</sup>: Iron Range Tykes visit

December 5<sup>th</sup>: ALS Legacy Program – author visit (Cary Griffith)

December 12<sup>th</sup> & 19<sup>th</sup>: Cub Scout meetings

December 6<sup>th</sup> & 13<sup>th</sup>: Young Readers Story Times

December 11<sup>th</sup>: Library Board meeting

December 17<sup>th</sup>: FOL Christmas Cookie sale

**Upcoming events in January 2025:**

Winter Reading Program = January 6<sup>th</sup> – February 28<sup>th</sup>, 2025

All other activities TBD

**The Library Board recognizes the right of each individual to approve or reject material for personal consideration and use based on his or her ideals and beliefs. However, individuals do not have the right to make these choices for the community as a whole. The Board defends the library's inclusion of materials with wide variety of topics and styles and will not remove controversial materials from the library when censorship is involved except under the orders of a court of competent jurisdiction.**

A Mountain Iron Public Library patron and/ or resident of the City of Mountain Iron has the right to request a reconsideration of any library material in circulation at Mountain Iron. Requests for reconsideration must be made in writing to include the item for review, the individual's name and contact information, and the reason for the review. REQUEST FOR RECONSIDERATION FORMS are available at the Library. Items requested for review will be presented to the Library Board in a timely manner. The item will remain in circulation until such time as a review is complete. The individual requesting the review will be notified IN WRITING WITHIN 90 DAYS of the outcome.

#### **Confidentiality of User Records Policy**

The Mountain Iron Public Library respects the rights of its patrons to privately seek information and borrow library materials. In accordance with Minnesota State Law (Statute 13.40), the library considers information in a patron's record – including both personal data and links to information on materials borrowed or requested – to be private. Such records will not be made available to any agency of local, state, or federal government except pursuant to such process, order, or subpoena as may be authorized under the authority of, and pursuant to local, state or federal law relating to civil, criminal, or administrative discovery procedures or legislative power. The library will resist issuance or enforcement of any such process, order of subpoena until such time as proper showing of good cause has been made in court of competent jurisdiction.

If any agent or officer of the court or law enforcement approaches library staff for access to library records, staff will immediately ask for identification and alert the Library Director that a request has been made. The Library will request to have its legal counsel present before and during the execution of a search warrant to assure that the search conforms to the terms of the warrant. Any court orders will be examined by the Library's legal counsel for defect. If a defect exists, the Library's counsel will advise on the best method to resist the order.



# Mountain Iron Public Library

## Request for Reconsideration of Material Form

The Library Board has established a materials selection policy and a procedure for gathering input about particular items. Completion of this form is the first step in that procedure. If you wish to request reconsideration of a resource, please return the COMPLETED form to the Library Director.

### Your Information

Date:	_____	Staff Date:	_____	Initial:	_____
Name:	_____				
Phone:	_____	Patron/ Resident:	_____		
Address:	_____				
City/ State/ Zip:	_____				
Email address:	_____				

### Request for Reconsideration

Resource on which you are commenting: \_\_\_\_\_

What type of resource is it: \_\_\_\_\_

Question #1: What brought your attention to this resource? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Questions #2: Have you examined the ENTIRE resource? YES/ NO (If no, what portions?) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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Question #3: What concerns you about the resource?

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Question #4: What action are you requesting the Library Board to consider?

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**YOUR SIGNATURE**\_\_\_\_\_

Thank you.

**Mountain Iron Public Library**  
**5742 Mountain Avenue**  
**PO Box 477**  
**Mountain Iron, MN 55768**



*Mountain Iron Public Library*

# MEETING

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Members of the community & patrons are invited.

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**February 24<sup>th</sup>, 2025**



**MONDAY • 6:30pm**

**For more information • Call: (218) 735-8625**

**AGENDA: 2024 Overview, 2025 Goals, Public Forum**

**Coffee an' will be provided**

*Hosted by the Library Board and Director*



Real People. Real Solutions.

4960 Miller Trunk Highway  
Suite 550  
Duluth, MN 55811

Ph: (218) 729-5939  
Bolton-Menk.com

January 16, 2025

Craig Wainio, City Administrator  
City of Mountain Iron  
8586 South Enterprise Drive  
Mountain Iron, MN 55768

RE: Professional Engineering Services Scope and Fee:  
2025 MPCA Stormwater Resiliency grant

Dear Mr. Wainio,

On behalf of Bolton & Menk, Inc., we thank you for the opportunity to present this scope and fee letter in response to the City of Mountain Iron to first search assist in preparing a grant application to Grant Navigator through the League of Minnesota Cities (LMC) for grant writing assistance. This grant will reimburse the city for up to \$5000 of the grant application costs. We propose to prepare the grant then to the MPCA Stormwater resiliency application and be able to provide a better application for this project.

If the City of Mountain Iron would like to proceed with this application process, please first approve making an application to LMC then approve Bolton and Menk to work with staff to develop scope and submit the grant application due to the MPCA in February.

We appreciate the opportunity to continue servicing Mountain Iron and value the great working relationship we have developed with the staff and council. Please feel free to contact me with any questions or comments regarding the services proposed herein at [alan.johnson@bolton-menk.com](mailto:alan.johnson@bolton-menk.com) or (218) 780-2323

Sincerely,

**Bolton & Menk, Inc.**

**Alan Johnson, P.E.**  
City Engineer

**COUNCIL LETTER 012125-VIIA**

**STREET COMMITTEE**

**RESOLUTION 01-25**

**DATE:** January 16, 2025

**FROM:** Street Committee

Craig J. Wainio  
City Administrator

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The Street Committee has identified a portion of Main Street as a potential construction project due to the current condition and age of the street. This street is located between Mineral Avenue and Slate Street. In order to begin the process of reviewing the current conditions and possible fixes, the City Council needs to authorize a feasibility study for the potential project. Resolution Number 01-25 authorizes BoltOn and Menk Engineering to perform the feasibility study. The Street Committee recommends the City Council adopt Resolution Number 01-25 Ordering Preparation of Report on Improvement as presented.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 01-25

### ORDERING PREPARATION OF REPORT ON IMPROVEMENT

**WHEREAS**, it is proposed to improve the Main Street between Mineral Avenue and Slate Street by street reconstruction Improvements and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA** that the proposed improvement be referred to Bolton and Menk Engineering for study and that that person is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

**DULY ADOPTED BY THE CITY COUNCIL THIS 21<sup>st</sup> DAY OF JANUARY, 2025.**

\_\_\_\_\_  
Mayor Peggy Anderson

ATTEST:

\_\_\_\_\_  
City Administrator



# Arrowhead Library System

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5528 Emerald Ave. • Mountain Iron, MN 55768-2069 • 218-741-3840 • [www.alslib.info](http://www.alslib.info)

January 6, 2025

Craig Wainio  
City Administrator  
City of Mountain Iron  
8586 Enterprise Dr So  
Mountain Iron, MN 55768

Dear Mr. Wainio:

In accordance with **Minnesota Statutes** 134.34, Subdivision 7, I am forwarding your city a copy of the Arrowhead Library System (ALS) 2025 Annual Budget summary. This budget was approved by the ALS Governing Board on December 12, 2024. Your local public library is a member of ALS.

If you would like a detailed budget by department and program, please let me know. I'm also happy to answer any questions you may have in general about ALS programs and services. Wishing you a terrific new year!

Best,

Mollie M. Stanford  
Executive Director

Enclosure

## Arrowhead Library System 2025 Budget

	<b>Budget 2025</b>
<b>REVENUE</b>	
State Grant	\$ 1,758,230
Carlton County	\$ 154,048
Cook County	\$ 29,356
Itasca County	\$ 249,325
Koochiching County	\$ 54,568
Lake County	\$ 40,804
Lake of the Woods County	\$ 33,118
St. Louis County	\$ 720,489
Grand Rapids Townships	\$ 147,000
Other Grants & Reimbursements (e-rate, MNLink)	\$ 130,187
Interest	\$ 65,000
Program Revenue	\$ 62,602
Regional Library Telecommunications Aid (RLTA)	\$ 55,508
Transfer In	\$ 7,200
Donations	\$ 12,000
Miscellaneous	\$ 8,380
ARPA	
<b>TOTAL Revenue</b>	<b>\$ 3,527,815</b>
<b>EXPENSES</b>	
Library Books	\$ 89,986
Other Library Materials	\$ 178,800
Lost Materials Reimbursements	\$ 150
Materials Use Reimbursements	\$ 300
Postage	\$ 114,350
Library Supplies	\$ 106,050
Travel, Conventions, Training, and Meetings	\$ 29,050
Utilities/Telecommunications	\$ 232,500
Equipment Maint/Rent/Repair	\$ 180,450
Postage Mtr Maint/Rent/Repair	\$ 2,000
Vehicle Repairs	\$ 7,000
Vehicle Service/Fuel	\$ 27,500
Building Repair and Contract Services	\$ 23,000
Insurance	\$ 33,320
Dues & Contract Services	\$ 522,400
Capital Expenditures	\$ 50,000
Salaries	\$ 1,230,984
Fringe Benefits	\$ 644,899
Staff Reimb/Honorarium	\$ 46,750
OCLC_BOOKWHERE	\$ 34,000
<b>TOTAL Expenses</b>	<b>\$ 3,553,489</b>
<b>Excess (Deficiency) Revenues Over Expenses</b>	<b>\$ (25,674)</b>
<b>Net Revenue (Deficiency)</b>	<b>\$ (25,674)</b>



<b>Department</b>	<b>2025 Budget Expense</b>	
<b>Administration</b>	\$	<b>781,613.84</b>
<b>Payments to Libraries</b>	\$	<b>296,301.46</b>
<b>Automation</b>	\$	<b>760,492.66</b>
<b>Library Services</b>		
Children's Programming	\$	57,500.00
Computer Training Facility	\$	250.00
Consulting/CE	\$	173,550.00
Delivery/Maintenance	\$	281,958.81
ILL	\$	229,626.73
Print Shop	\$	129,540.34
<b>Library Services TOTAL</b>	\$	<b>872,425.88</b>
<b>Patron Services</b>		
BKM	\$	326,094.58
MAB	\$	376,986.51
<b>Patron Services TOTAL</b>	\$	<b>703,081.08</b>
<b>Technical Services</b>		
Collections/Database	\$	26,000.00
Processing/Acquisitions	\$	113,573.98
<b>Technical Services TOTAL</b>	\$	<b>139,573.98</b>
<b>Grand Total</b>	\$	<b>3,553,488.91</b>



St. Louis County Agricultural Society/Fair Association

P.O. Box 627 Chisholm, MN 55719 T: (218) 254-0024 Email: office@stlofair.org

Dear Fair Supporter,

The St. Louis County Fair Board would like to extend a sincere "thank-you" for your support of "The Five Best Days of Summer". Your donation will go a long way towards making this year's Fair successful. Enclosed is a Certificate of Appreciation for you to display in your place of business. We hope it will serve as a reminder of our gratitude for your generosity. Again, thank-you for your support, and we'll see you at the Fair!!

Sincerely yours,

A handwritten signature in black ink that reads "Karen McNeal". The signature is written in a cursive style.

Karen McNeal  
Executive Director/Manager

THE FIVE BEST DAYS OF SUMMER



PRESENTED TO

# CITY OF MOUNTAIN IRON

In grateful recognition of your support for the

2025 ST. LOUIS COUNTY FAIR

“THE FIVE BEST DAYS OF SUMMER”

  
Authorized signature

12/27/2024

Date