



**MOUNTAIN IRON
CITY COUNCIL
MEETING**

MONDAY, OCTOBER 21, 2024

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, OCTOBER 21, 2024 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Minutes of the October 7, 2024, Regular Meeting (#1-5)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- IV. Public Forum
- V. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Work's Report
 - 1. Pay Request Number 1 – Quad Cities Dewatering (#6-7)
 - D. Library Director/Special Events Coordinator's Report (#8)
 - E. City Engineer's Report
 - F. City Attorney's Report
 - G. Planning and Zoning Commission
 - 1. Status of Superior Fuel and the zoning questions on the site they currently occupy.
 - 2. Status of all the outstanding administrative tickets that have been issued with no response from the recipient(s).
 - H. Liaison Reports
- VI. Unfinished Business
- VII. New Business
 - A. Set COW meeting for Budget Review
- VIII. Communications (#9-15)
- IX. Announcements
 - A. Halloween Carnival – October 27th, 12-3, Community Center
- X. Adjourn

Page Number in Packet
*Enclosed

MINUTES
MOUNTAIN IRON CITY COUNCIL
October 7, 2024

Mayor Anderson called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Ed Roskoski, Al Stanaway, and Mayor Peggy Anderson. Also, present were: Craig Wainio, City Administrator; Amanda Inmon, Municipal Services Secretary; Al Johnson, City Engineer; and SGT Grant Toma, Sherriff's Dept. Absent members: Councilor Julia Buria and Councilor Joe Prebeg Jr.,

It was moved by Stanaway and seconded by Anderson the consent agenda be approved as follows:

1. Approve the minutes of the September 16, 2024, regular meeting.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period September 16-30, \$148,497.34 (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period September 16-30, \$688,805.52 totaling \$a list is attached and made a part of these minutes).

The motion carried (Yes: Stanaway and Anderson; No: Roskoski) with Councilor Buria and Prebeg absent.

It was moved by Roskoski to amend the motion, to remove the bills from Napa Auto Parts in the amount of \$176.00, and the bills from Pomp's Tire in the amount of \$290.00 from the consent agenda for separate consideration. The motion failed due to lack of support.

Public Forum:

- No one spoke during the forum

The Mayor reported on the following:

- Thank you to the Public Works Department – keeping power up during recent windstorm

City Administrator:

- No formal report

It was moved by Roskoski that the City Administrator contact St. Louis County Head Road Engineer Jim Foldesi about the following, sixteen permanent residents are on Voss Road/County 372, there have been requests that the road be repaved with 4inches of asphalt, 15-16ft wide. The roadway culverts and ditches appear to flow fine, the roadbed is solid all year round. Please place this request on your road project schedule, thank you Mountain Iron City Council. The motion failed due to lack of support.

Sheriff's Department:

- “Coffee with a cop” October 2nd from 11am-1pm at Adventures Restaurant – well received

City Engineering:

- No formal report

It was moved by Stanaway and seconded by Roskoski to approve Pay Request No. 1 – for the Drainage Improvement Project, in the amount of \$81,088.20.00 for 2EZ Inc. DBA: Jola and Sopp Excavating, Inc., Eveleth, MN, with the approval of Change Order No. 1, with an increase of \$15,471.00. The Change Order changes the amount to \$102,526.00. The motion carried on roll call vote with Councilor Buria and Prebeg absent.

Fire Department:

- Reminder – dry Fall, follow the DNR's recommendations for burning/burning permits
- Fire prevention week – multi department group rotating through the local Range Schools

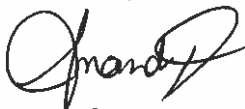
It was moved by Stanaway and seconded by Roskoski to authorize the Soroptimist of Virginia a Temporary On-sale Liquor License, for their “Chick Flick” Fundraiser to be held on October 23, 2024, at the Cinema 6 Movie Theatre. The motion carried with Councilor Buria and Prebeg absent.

Announcement:

- “Walk to School Day” – October 9th
- Merritt days 2025 planning meeting
 - Tuesday, October 15th @ 5:30pm at the Mountain Iron Public Library

At 6:43p.m., it was moved by Roskoski and seconded by Stanaway the meeting be adjourned. The motion carried with Councilor Buria and Prebeg absent.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Report Criteria:

Report type: Summary
 Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/24	10/10/2024	161181	10056	A T & T MOBILITY	101-20200	1,241.59
10/24	10/10/2024	161182	10070	A-1 RENTAL SERVICES INC	101-20200	2,587.70
10/24	10/10/2024	161183	10012	ABE ENVIRONMENTAL SYSTEMS, INC	101-20200	2,311.12
10/24	10/10/2024	161184	10055	ALTEC INDUSTRIES INC	604-20200	4,240.06
10/24	10/10/2024	161185	10030	AMERICAN PUBLIC POWER ASSN	604-20200	1,738.29
10/24	10/10/2024	161186	10051	AQUA-AEROBIC SYSTEMS, INC.	602-20200	29,782.00
10/24	10/10/2024	161187	10001	ARROWHEAD ECONOMIC OPPORTUNITY	101-20200	200.00
10/24	10/10/2024	161188	10042	AUTO VALUE VIRGINIA	603-20200	313.54
10/24	10/10/2024	161189	14008	BRIAN ANTHONY HOAG	101-20200	90.00
10/24	10/10/2024	161170	30055	BTAC ACQUISITION CORP.	101-20200	588.81
10/24	10/10/2024	161171	8058	CASEY JOHN KINTNER	101-20200	230.00
10/24	10/10/2024	161172	30016	CHAMPION AUTO	603-20200	28.48
10/24	10/10/2024	161173	220003	CITY OF VIRGINIA	101-20200	48.81
10/24	10/10/2024	161174	30073	COMPENSATION CONSULTANTS, LTD	602-20200	144.00
10/24	10/10/2024	161175	140013	CORE & MAIN LP	601-20200	12,359.00
10/24	10/10/2024	161176	14006	DANA SUE SORENSEN	101-20200	2,030.00
10/24	10/10/2024	161177	50043	EJ EQUIPMENT, INC.	603-20200	788.92
10/24	10/10/2024	161178	30102	ERIC MONSON	101-20200	360.00
10/24	10/10/2024	161179	60029	FERGUSON ENTERPRISES INC	101-20200	1,240.26
10/24	10/10/2024	161180	60006	FISHER PRINTING COMPANY	101-20200	70.00
10/24	10/10/2024	161181	6004	FRED FAUST	101-20200	124.88
10/24	10/10/2024	161182	70016	GOPHER STATE ONE CALL INC	604-20200	141.75
10/24	10/10/2024	161183	180026	GRAND FORKS FIRE EQUIPMENT LLC	101-20200	466.65
10/24	10/10/2024	161184	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
10/24	10/10/2024	161185	80001	HILLYARD/HUTCHINSON	101-20200	306.82
10/24	10/10/2024	161186	80010	HOMETOWN ELECTRIC	602-20200	1,562.92
10/24	10/10/2024	161187	80037	HOMETOWN MEDIA PARTNERS	101-20200	366.00
10/24	10/10/2024	161188	30079	HUNTER MATTHEW GILBERT	101-20200	180.00
10/24	10/10/2024	161189	10043	IRON RANGE ENGINEERING & CONSULTING	604-20200	2,028.75
10/24	10/10/2024	161190	501	IRON RANGE PARTNERSHIP FOR	101-20200	200.00
10/24	10/10/2024	161191	98	JENNIFER MAIRE TOMCZYK	101-20200	120.00
10/24	10/10/2024	161192	100019	JOLA & SOPP EXCAVATING INC	301-20200	81,088.20
10/24	10/10/2024	161193	14000	JORDAN ALVIN BISSONETTE	101-20200	30.00
10/24	10/10/2024	161194	30070	JULIA ROSE KNAPPER	101-20200	470.00
10/24	10/10/2024	161195	140065	KEITH NYMAN	101-20200	150.00
10/24	10/10/2024	161196	200055	KYLE LEE TOMCZYK	101-20200	757.78
10/24	10/10/2024	161197	120013	L & L RENTALS INC	101-20200	1,475.00
10/24	10/10/2024	161198	120006	L & M SUPPLY	101-20200	1,960.56
10/24	10/10/2024	161199	120032	LAKE COUNTRY POWER	101-20200	210.75
10/24	10/10/2024	161200	120002	LAWSON PRODUCTS INC	101-20200	1,040.37
10/24	10/10/2024	161201	160037	LINDE GAS & EQUIPMENT INC.	101-20200	410.90
10/24	10/10/2024	161202	940	LISA MARIE RICHARDS	101-20200	60.00
10/24	10/10/2024	161203	120064	LOCATORS & SUPPLIES, INC.	604-20200	60.70
10/24	10/10/2024	161204	1879	MARIE LIRA	101-20200	100.00
10/24	10/10/2024	161205	742	MARSHA LEVASSEUR	101-20200	200.00
10/24	10/10/2024	161206	130006	MESABI HUMANE SOCIETY	101-20200	2,083.33
10/24	10/10/2024	161207	130004	MESABI TRIBUNE	101-20200	1,189.60
10/24	10/10/2024	161208	110035	MIDWEST COMMUNICATIONS	101-20200	200.00
10/24	10/10/2024	161209	140026	MINNESOTA ENERGY RESOURCES	101-20200	61.16
10/24	10/10/2024	161210	130008	MINNESOTA MUNICIPAL UTILITIES	604-20200	4,323.03
10/24	10/10/2024	161211	130009	MINNESOTA POWER (ALLETE INC)	604-20200	193,649.16
10/24	10/10/2024	161212	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	464.17
10/24	10/10/2024	161213	30001	NAPA AUTO PARTS	101-20200	176.28

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/24	10/10/2024	161214	1878	NORTH STAR CREDIT UNION	101-20200	200.00
10/24	10/10/2024	161215	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	122,365.90
10/24	10/10/2024	161216	140042	NORTHERN DOOR & HARDWARE INC	101-20200	15.00
10/24	10/10/2024	161217	140004	NORTHERN ENGINE & SUPPLY INC	602-20200	256.17
10/24	10/10/2024	161218	160043	POMP'S TIRE SERVICE INC	602-20200	290.09
10/24	10/10/2024	161219	160071	PURCHASE POWER	602-20200	1,500.00
10/24	10/10/2024	161220	170007	QUILL CORPORATION	101-20200	271.96
10/24	10/10/2024	161221	180006	RMB ENVIRONMENTAL LABORATORIES	602-20200	1,339.71
10/24	10/10/2024	161222	190059	ST LOUIS COUNTY AUDITOR	603-20200	35,395.00
10/24	10/10/2024	161223	190024	ST LOUIS COUNTY SHERIFF	101-20200	46,666.66
10/24	10/10/2024	161224	5007	SUN LIFE FINANCIAL	602-20200	1,029.95
10/24	10/10/2024	161225	130021	THE TOOL CHEST INC.	101-20200	469.85
10/24	10/10/2024	161226	190088	TIM SATRANG	101-20200	20.04
10/24	10/10/2024	161227	200028	TRI CITIES BIOSOLIDS DISPOSAL	602-20200	5,260.12
10/24	10/10/2024	161228	14003	TYLER NYGAARD	101-20200	270.00
10/24	10/10/2024	161228	30072	VC3	101-20200	3,750.68
10/24	10/10/2024	161230	220025	VERIZON WIRELESS	602-20200	90.04
10/24	10/10/2024	161231	10075	VESTIS	603-20200	197.52
10/24	10/10/2024	161232	220014	VIKING INDUSTRIAL NORTH	101-20200	633.26
10/24	10/10/2024	161233	230001	WALKER GIROUX AND HAHNE LLC	602-20200	45,875.00
10/24	10/10/2024	161234	60038	WRIGHT EXPRESS FINAN SERV CORP	602-20200	12,358.75
10/24	10/10/2024	161235	260005	ZEP MANUFACTURING COMPANY	602-20200	318.67
10/24	10/10/2024	161236	190067	ST LOUIS COUNTY AUDITOR	101-20200	35.00

Grand Totals:

634,769.41

PP-Ending 09/27

54,036.11

TOTAL EXPENDITURES

\$688,805.52

Distribution Summary

Category	Distribution	GL Account	Amount
CAMPGROUND RECEIPTS	CREDIT CARD FEES	101-36-6200-091	299.51
CAMPGROUND RECEIPTS	FEES	101-36-6200-091	9,068.54
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	101-20803	267.60
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	101-20800	661.72
CD INTEREST	CD INTEREST 101	101-36-6200-000	711.71
CD INTEREST	CD INTEREST 378	378-36-6210-000	321.42
CD INTEREST	CD INTEREST 601	601-36-6200-010	11.48
CD INTEREST	CD INTEREST 602	602-36-2100-062	34.44
CD INTEREST	CD INTEREST 603	603-34-4400-010	68.88
LICENSES	ANIMAL	101-32-2100-000	5.00
METER DEPOSITS	ELECTRIC	604-22000	1,500.00
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-6200-070	20.00
MISCELLANEOUS	BC/BS - MEDICA PAYABLE	101-21709	3,190.40
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	161.00
MISCELLANEOUS	LIBRARY-MISC. INCOME	101-45-1501-217	271.25
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	.69
PERMITS	BUILDING	101-32-2100-000	22,841.12
TAXES	MISCELLANEOUS TAXES	101-31-1010-007	12,578.80
UTILITY	UTILITY	001-11105	96,483.78
Grand Totals:			148,497.34



Contractor's Application for Payment No. 1

Application Period: Start to 9/30/2024	Application Date: 10/7/2024	
From (Contractor): 2 BZ, Inc dba Joia & Sopp Excavating	Vis (Engineer): MSA Professional Services, Inc.	
Contract: Quad Cities Biosolids Dewatering Upgrades		
Owner's Contract No.: 24005	Contractor's Project No.: 21440001	

Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions
1	\$1,022.90	
2	\$3,532.95	
3	\$2,026.72	
TOTALS		
NET CHANGE BY CHANGE ORDERS		\$6,582.57

1. ORIGINAL CONTRACT PRICE..... \$ 5259,000.00
2. Net change by Change Orders..... \$ 6,582.57
3. Current Contract Price (Line 1 ± 2)..... \$ 5265,582.57
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Program Estimates)..... \$ 1186,805.85
5. RETAINAGE:
 - a. 5% X \$186,805.85 Work Completed..... \$ 93,402.92
 - b. X Stored Material..... \$
 - c. Total Retainage (Line 5.a + Line 5.b)..... \$ 93,402.92
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 1177,465.56
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Applications)..... \$
8. AMOUNT DUE THIS APPLICATION..... \$ 1177,465.56
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Program Estimates + Line 5.c above)..... \$ 888,117.01

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, material and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of: \$ 1177,465.56 (Line 8 or other - attach explanation of the other amount)	
is recommended by: (Engineer)	10-7-2024 (Date)
Payment of: \$ 1177,465.56 (Line 8 or other - attach explanation of the other amount)	
is approved by: _____ (Owner)	_____ (Date)
Approved by: _____	_____ (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		Quad Cities Biosolids Dewatering Upgrades												
Application Period:		Start to 9/30/2024												
		Application Number: 1												
		Application Date: 10/7/2024												
Bid Item No.	Item Description	Contract Information						B	C	D	E	F	Balance to Finish (B - F)	
		Item Quantity	Units	Unit Price	Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date							Materials Presently Stored (not in C)
1	Improvements at Eveleth WWTF	1	LS	\$63,000.00	\$63,000.00	0.85	\$53,550.00		\$53,550.00		85.0%	\$9,450.00		
2	Improvements at Gilbert WWTF	1	LS	\$64,000.00	\$64,000.00	0.90	\$57,600.00		\$57,600.00		90.0%	\$6,400.00		
3	Improvements at Mt. Iron WWTF	1	LS	\$71,000.00	\$71,000.00	0.90	\$63,900.00		\$63,900.00		90.0%	\$7,100.00		
4	Improvements at Virginia WWTF	1	LS	\$36,000.00	\$36,000.00	0.20	\$7,200.00		\$7,200.00		20.0%	\$28,800.00		
5	Allowance for Site Conditions	1	LS	\$25,000.00	\$25,000.00							\$25,000.00		
	CHANGE ORDERS													
	CO #01 - Alternate Breaker	1	LS	\$1,022.90	\$1,022.90	1	\$1,022.90		\$1,022.90		100.0%			
	CO #02 - Additional Breaker Eveleth WWTF	1	LS	\$3,532.95	\$3,532.95	1	\$3,532.95		\$3,532.95		100.0%			
	CO #03 - Additional Mounting Hardware Gilbert WWTF	1	LS	\$2,026.72	\$2,026.72							\$2,026.72		
Totals														
								\$265,582.57		\$186,805.85		\$186,805.85	70.3%	\$78,776.72

Mountain Iron Public Library

Monthly Report

September 2024

Circulation

Items checked out: 1,290 Items checked in: 1,384

Total Circulation of materials in September: 2,674

Attendance:

Adults: 377 Youth: 148 Patrons in September: 525

Special Events/Programs held: 7 (51 participants)

Reference Desk visits (email, phone, and messenger): 151 Computer Use Sessions: 90

Total Library usage: 576

Events and Activities at the library in September:

September 3rd & 17th: City Council meetings

September 3rd – September 20th: Great Library Duck Hunt 2024

September 3rd – September 30th: Library Card Sign-up/ This & That Treasure Hunt and Adopt-a-Plant

September 11th: Library Board meeting

September 12th: Friends of the Library new member meetings

September 16th, 18th, 23rd, 25th & 30th: MN Courts Youth Intervention Program

September 24th: FOL business meeting

September 25th: Iron Range Tykes visit

September 25th: ALS Technology meeting

Coming in October:

October 2nd & 3rd: Special Cataloguing with MRT

October 3rd & 10th: Cubs Scouts meetings

October 4th: ALS Legacy Program – Heck of a New Deal

October 7th & 21st: City Council meetings

October 7th, 9th, 14th & 16th: MN Courts Youth Intervention Program

October 7th: Spirit Lake 4H Club meeting

October 9th: Iron Range Tykes visit

October 9th: Library Board meeting

October 11th & 18th: Young Readers' Story Time

October 15th: Merritt Days committee meeting

October 16th: ALS Library Directors' meeting

October 22nd: FOL business meeting

October 30th: ALS Legacy Program – Sutter Brothers

October 31st: Trucks & Treats with MIFD

October 8, 2024

Mt Iron City Council
8586 Enterprise Drive South
Mountain Iron, MN 55768

Dear Council Members:

The Calvary Cemetery Association Board would like to extend a thank you for the generosity that the City of Mt Iron continues to bestow upon the Calvary Cemetery. This is not taken for granted and is much appreciated. In addition, thank you for the monetary support that the cemetery receives from you year after year. Without those funds, we would not be able to operate at our full potential.

We take pride in providing a beautiful and peaceful area for our community members to visit their loved ones. Thank you for your help in making this possible!

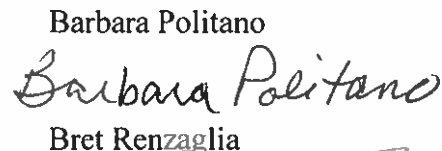
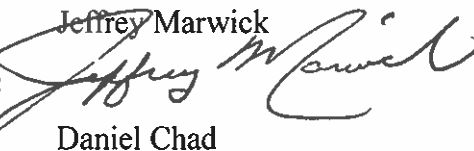
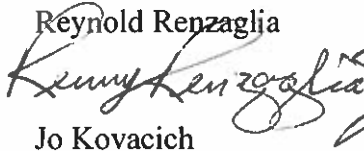
Sincerely,

The Calvary Cemetery Association Board Members

Reynold Renzaglia

Jeffrey Marwick

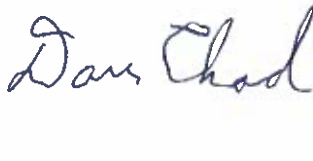
Barbara Politano



Jo Kovacich

Daniel Chad

Bret Renzaglia



MOUNTAIN IRON
PARKS & RECREATION

HALLOWEEN CARNIVAL

SUNDAY, OCTOBER 27TH
12:00 - 3:00 PM

MOUNTAIN IRON COMMUNITY CENTER
FREE ENTRY IN COSTUME OR BRING A DONATION TO THE QUAD
CITY FOOD SHELF.
COSTUME PRIZES ON THE SPOT

PLAY GAMES!

ALL GAME PROCEEDS BENEFIT LOCAL STUDENT GROUPS & YOUTH
ORGANIZATIONS!

\$1/ \$5 GAME CARDS

LIONS CLUB BINGO - 12PM - \$.25/ CARD

MESSIAH LUTHERAN CHURCH
CONCESSIONS & BAKE SALE



October 12, 2024

To : The Honorable Mayor Peggy Anderson and Members of the Mt Iron City Council

My name is Claudia Skalko, resident of Mt Iron and presently serving as a Board Member of the Virginia Essentia Health Hospital Foundation. I was an employee of the former Virginia Regional Medical Center (now Essentia Health) for 31 years along with working with your present Mayor Ms Peggy Anderson, who was also was a Nurse.

The Members of the Hospital Foundation have sponsored the Festival of Trees, a community celebration, for many years which is held in the month of November. This event has allowed the Foundation to support projects that enhance the Hospital and care given to it's clients and employees.

This year, (2024) we found that with the increased admission numbers being more than 14,000 ED visits it was necessary to direct our interests towards supporting a remodeling of the current Emergency Room. We strongly feel this project will enhance patient care, create more space to meet the increase in need and demand, and create a safer working environment and care setting for our health care providers and clients who use the Emergency Room.

I have attached a letter from Nick Bakhtari, Program Manager for Major Giving who further explains the need for this expansion.

I am personally asking as a Nurse who has worked in an ER setting and has used the emergency room when an unexpected health crises arose, that the City Council consider being a sponsor of this Festival event. I humbly would like to entertain a request of \$500 in support of our effort for this project but would be happy if you even considered a lesser amount.

Thank you for taking time to read this request and I welcome any questions you might have in reference to anything I have mentioned.

Sincerely,

Claudia Skalko

A handwritten signature in black ink that reads "Claudia Skalko". The signature is written in a cursive style with a large initial 'C' and a long, sweeping underline.



Essentia Health

Virginia Regional Foundation



Hello,

I am Nick Bakhtiari, with the Essentia Health Virginia Regional Foundation. Having recently moved back to the area and reconnecting with friends, neighbors, and colleagues, I am feeling inspired by the community's support and generosity towards projects that positively impact our region's families. This year's Festival of Trees will be supporting our mission to make a healthy difference in people's lives.

We have exciting events planned for the whole family November 21 -24! Thursday evening, we say 'thank you' to donors of the Essentia Health Virginia Regional Foundation at our Annual Jingle Mingle. Saturday, guests will visit old and new friends while enjoying the Tour of Homes, followed by Pancake Breakfast with Santa on Sunday.

All proceeds from the event will support a remodel of the Virginia Hospital Emergency Department (ED). The remodel will enhance patient care by creating more space to meet the increase in demand and create a safer working environment and care setting for our healthcare providers. Currently, the 7-bed ED is over capacity and challenged to meet our community's needs, resulting in hallway beds being used to manage overflow. The ED sees over 14,000 patients annually, and it is recommended to have 10-12 patient rooms to accommodate the needs of a community our size. Additionally, the current ED lacks the necessary swing room capabilities to properly care for patients experiencing a mental health crisis, while also providing a safe place for staff to deliver care in these challenging moments.

We invite you to consider supporting this year's event as a major sponsor. Your gift will move the project forward and build awareness of our community's need for the most critical healthcare needs.

Together, we will make a meaningful difference for patients and families!

Warm regards,

Nick Bakhtiari
Program Manager/Major Gifts
Virginia Regional Foundation

Sarah Benz, MBA
Virginia Regional Foundation
Board Member

Taby Tapio, RN
Virginia Regional Foundation
Board Member
Virginia Hospital ED Nurse



PLATINUM

\$5,000

- Live recognition during Jingle Mingle program.
- Logo recognition on flyers, programs, social media posts, and signage throughout all events.
- One premier table reserved at Jingle & Mingle. (8 tickets)
- Company name listed in program with all sponsors.
- 8 tickets to Tour of Homes.
- 8 Tickets to Pancake Breakfast with Santa.

GOLD

\$2,500

- Live recognition during Jingle Mingle program + Recognition on signage throughout all events.
- Logo recognition in program and on signage at Jingle Mingle and Pancake Breakfast.
- One premier table reserved at Jingle & Mingle. (8 tickets)
- 4 tickets to Tour of Homes.
- 4 Tickets to Pancake Breakfast with Santa.

SILVER

\$1,000

- Logo recognition in program and on signage at Jingle Mingle and Pancake Breakfast.
- 4 tickets to the Jingle & Mingle event.
- 4 Tickets to Tour of Homes.
- 4 Tickets to Pancake Breakfast with Santa.

BRONZE

\$500

- Recognition on signage throughout all events.
- Company name listed in program with all sponsors.
- 2 tickets to the Jingle & Mingle event.
- 2 Tickets to Tour of Homes.
- 2 Tickets to Pancake Breakfast with Santa.

QUESTIONS?

Nick Bakhtiari, Program Manager– Major Giving
Essentia Health Virginia Regional Foundation
218-305-0073 | nicholas.bakhtiari@essentiahealth.org

Robin Pestalozzi, MNM, Senior Director – Major Giving, East Market
218-786-5111 | robin.pestalozzi@essentiahealth.org



Essentia Health
Virginia Regional Foundation



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2024 SPONSORSHIP LEVELS

EXCLUSIVE

\$20,000

Official Sponsor of Essentia Health Foundations events during the Festival of Trees. *Only one package is available.*

- Recognition as top sponsor in ALL advertising, media relations and mailings, including event invitations which are mailed to over 1,000 local individuals and companies.
- Live recognition during all event programming.
- Logo recognition on all printed materials for all events.
- Two premier tables reserved at Jingle & Mingle. (16 tickets)
- 16 tickets to the Jingle & Mingle event.
- 16 tickets to Pancake Breakfast with Santa.
- 16 tickets to Tour of Homes.
- Gift for each attendee.

ELITE

\$10,000

- Recognition as one of our top sponsors on invitations which are mailed to over 1,000 local individuals and companies.
- Logo recognition on flyers, tickets, programs, social media posts, and signage throughout all events.
- Live recognition during jingle Mingle program & Pancake Breakfast.
- Two premier tables reserved at Jingle & Mingle. (16 tickets)
- Company name listed in program with all sponsors.
- 8 tickets to Tour of Homes.
- 8 tickets to Pancake Breakfast with Santa.
- Gift for each attendee.

Continued to back for additional giving levels >



2024 SPONSORSHIP LEVELS

- EXCLUSIVE PARTNER - \$20,000:** *Official Sponsor of Essentia Health Foundations events during the Festival of Trees. Only one package is available!*
- ELITE SPONSOR - \$10,000:** *This sponsorship allows access to your guest to all events, and the recognition of representing your company!*
- PLATINUM SPONSOR - \$5,000:** *Make a statement in our philanthropic community and provide an unforgettable experience for your party at the Festival of Trees!*
- GOLD SPONSOR - \$2,500**
- SILVER SPONSOR - \$1,000**
- BRONZE SPONSOR - \$500**

Contact Name _____ Phone _____

Company Name (Please print name as you wish to be listed) _____

Address _____

City _____ State _____ Zip _____

Email _____

YES! We plan to attend the Festival of Trees. (Please PRINT attendee names below.)

We are unable to attend the Festival of Trees but please accept and acknowledge our corporate sponsorship. You will receive appropriate recognition via signage and a marketing materials of all corporate sponsors.

Check enclosed (Payable to Essentia Health Foundation). In the amount of \$ _____

Please charge my credit card \$ _____ Visa MasterCard Discover AmEx

Card Number _____ CVC Code _____ Exp. Date _____

Signature _____

Please return completed form to: Essentia Health Foundation, 400 East Third St., Duluth, MN 55805

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