



JULY 4TH
INDEPENDENCE DAY

**MOUNTAIN IRON
CITY COUNCIL
MEETING**

MONDAY, JULY 1, 2024

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, JULY 1, 2024 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Minutes of the June 17, 2024, Regular Meeting (#1-4)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- IV. Public Forum
- V. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Work's Report
 - 1. Electrical Cabinet Purchase (#5)
 - D. Library Director/Special Events Coordinator's Report
 - E. City Engineer's Report
 - F. Sheriff's Department Report
 - G. Fire Departments Report
 - H. Liaison Reports
- VI. Unfinished Business
- VII. New Business
 - A. Residential Building Permit Fees (#6-8)
- VIII. Communications
- IX. Announcements
 - A. City Offices Closed July 4th
- X. Adjourn

Page Number in Packet
*Enclosed

MINUTES
MOUNTAIN IRON CITY COUNCIL
June 17, 2024

Mayor Anderson called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Ed Roskoski, Al Stanaway, Joe Prebeg Jr., Julie Buria, and Mayor Peggy Anderson. Also, present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Anna Amundson, Library Director/Special Events Coordinator; Lisa Stevens, Accounting Technician; Bryan Lindsay, City Attorney.

It was moved by Buria and seconded by Prebeg the consent agenda be approved as follows:

1. Approve the minutes of the June 3, 2024, regular meeting.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period June 1-15, \$269,220.79 (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period June 1-15, totaling \$209,303.81 a list is attached and made a part of these minutes).

The motion carried unanimously.

Public Forum:

- No one spoke during the forum

The Mayor reported on the following:

- Thank you to City crew for cleanup after the storm damage

City Administrator:

- No formal report

Director of Public Works:

- Nothing formal to report
- Large trash collection completed
- Thank you to those residents that helped during the recent storms

It was moved by Roskoski that City Crew put gravel, 4inches thick and 16 feet wide with a crown on entire Chesapeake Court route, compacted and feather-out the route edges. The motion failed due to lack of support.

Library Director/Special Events Coordinator:

- Summer reading program (roughly 97 kids and 34 kids signed up)
- Tuesday, June 18th - Traveling Lantern Co. production

City Attorney:

- No formal report

Sheriff's Department:

- No formal report

It was moved by Prebeg and seconded Stanaway to approve the Collective Bargaining Union Agreement, for May 1, 2024 to April 31, 2027, as presented. The motion carried passed unanimously on roll call vote.

It was moved by Prebeg and seconded by Buria to accept the resignation of Garrett Lenzen from the Operator position, effective Friday, July 5th. The motion carried.

Announcements:

- Thursday, June 20th Public Meeting at 6:00pm
 - US 169 at Nichols Ave/Mud Lake – J- Turn Project
- City Offices closed on Wednesday, June 19 for Juneteeth Holiday
- Merritt Days Committee meeting
 - Tuesday, June 25th @ 5:30 at the Mountain Iron Public Library

At 6:45p.m., it was moved by Buria and seconded by Stanaway that the meeting be adjourned. The motion carried.

Submitted by:



Lisa Stevens
Accounting Technician
www.mtniron.com

Distribution Summary

Category	Distribution	GL Account	Amount
CAMPGROUND RECEIPTS	CREDIT CARD FEES	101-36-6200-091	66.60
CAMPGROUND RECEIPTS	FEES	101-36-6200-091	2,010.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	101-20803	60.30
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	101-20800	148.23
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	603-34-4400-003	735.00
LICENSES	ANIMAL	101-32-2100-000	5.00
METER DEPOSITS	ELECTRIC	604-22000	650.00
MISCELLANEOUS	BC/BS - MEDICA PAYABLE	101-21709	64,129.90
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	1,955.00
MISCELLANEOUS	FILING FEES	101-36-6200-061	8.00
MISCELLANEOUS	LIBRARY-MISC. INCOME	101-45-1501-217	1,250.00
MISCELLANEOUS	REC DEPT-VARIOUS FEES/PMTS	101-36-6200-090	100.00
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	3.20
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	101-21710	282.86
PERMITS	BUILDING	101-32-2100-000	93.90
PERMITS	VENDOR	101-32-2100-000	50.00
UTILITY	UTILITY	001-11105	197,672.80
Grand Totals:			<u>269,220.79</u>

Report Criteria:

Report type: Summary
 Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/24	06/18/2024	160677	130011	UNITED STATES POSTAL SERVICE	601-20200	628.49
06/24	06/21/2024	160678	10056	A T & T MOBILITY	101-20200	729.58
06/24	06/21/2024	160679	10012	ABE ENVIRONMENTAL SYSTEMS, INC	101-20200	935.38
06/24	06/21/2024	160680	20070	BOUND TREE MEDICAL LLC	301-20200	13,296.78
06/24	06/21/2024	160681	30055	BTAC ACQUISITION CORP.	101-20200	688.52
06/24	06/21/2024	160682	30084	CARDMEMBER SERVICE	603-20200	8,469.60
06/24	06/21/2024	160683	30016	CHAMPION AUTO	101-20200	161.02
06/24	06/21/2024	160684	220003	CITY OF VIRGINIA	101-20200	47.42
06/24	06/21/2024	160685	753	DAWN SAVELA	101-20200	50.00
06/24	06/21/2024	160686	1218	FLOOR TO CEILING STORE	101-20200	113.94
06/24	06/21/2024	160687	70016	GOPHER STATE ONE CALL INC	604-20200	91.80
06/24	06/21/2024	160688	80022	HAWKINS INC	601-20200	1,959.88
06/24	06/21/2024	160689	80001	HILLYARD/HUTCHINSON	101-20200	452.14
06/24	06/21/2024	160690	90001	ILLINOIS LIBRARY ASSOCIATION	101-20200	480.42
06/24	06/21/2024	160691	20002	KB&D PRODUCTIONS, INC.	101-20200	495.00
06/24	06/21/2024	160692	120006	L & M SUPPLY	101-20200	4,334.80
06/24	06/21/2024	160693	130030	MACQUEEN EQUIPMENT	603-20200	2,455.09
06/24	06/21/2024	160694	130006	MESABI HUMANE SOCIETY	101-20200	2,083.34
06/24	06/21/2024	160695	130113	MIB SOFTBALL CLUB	101-20200	359.92
06/24	06/21/2024	160696	130177	MID-STATES EQUIPMENT, INC.	603-20200	59.00
06/24	06/21/2024	160697	140044	NORTHLAND LAWN, SPORT & EQUIPMENT	101-20200	37.67
06/24	06/21/2024	160698	170007	QUILL CORPORATION	101-20200	713.34
06/24	06/21/2024	160699	180006	RMB ENVIRONMENTAL LABORATORIES	602-20200	434.72
06/24	06/21/2024	160700	190059	ST LOUIS COUNTY AUDITOR	603-20200	35,395.00
06/24	06/21/2024	160701	190024	ST LOUIS COUNTY SHERIFF	101-20200	46,666.67
06/24	06/21/2024	160702	180023	TECH BYTES	101-20200	60.00
06/24	06/21/2024	160703	30072	VC3	101-20200	936.00
06/24	06/21/2024	160704	220020	VISA OR PARK STATE BANK CC PMT	604-20200	3,568.20
Grand Totals:						125,703.72
PP-Ending 06/07						83,600.09
TOTAL EXPENDITURES						\$209,303.81

COUNCIL LETTER 070124-VC1

ELECTRICAL DEPARTMENT

PRIMARY CABINETS

DATE: June 27, 2024

FROM: Tim Satrang
Director of Public Works

Craig J. Wainio
City Administrator

Staff is requesting the Council authorize the purchase of two-600-amp primary cabinets for an upgrade to the City owned substation west of Walmart. Staff recommends the purchase from Irby, at a cost of \$10,610.00 plus freight with an estimated delivery in 5-7 weeks.

Irby	\$10,610.00 + freight	5-7 week lead time
Nortic	\$13,000.00 + freight	22 week lead time
G & W	\$23,400.00 + freight	31 week lead time



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

RESIDENTIAL BUILDING PERMIT FEES

RESIDENTIAL HOUSES: (need plan review, site plan, Zoning & SSC)

Single Family Dwelling (\$150/sq. ft. minimum)	.005 of project value \$75.00 minimum fee
Manufactured Home on slab *only for work on slab, not MH value*	.003 of project value \$75.00 minimum fee
Manufactured Home w/ basement or slab	.004 of project value \$75.00 minimum fee
Addition to Single Family Dwelling (porch) (\$150/sq. ft. minimum)	.005 of project value \$75.00 minimum fee
Exterior and/or Interior Remodel under \$7,500	\$70.00 \$1.00 SSC No Plan review fee
Exterior and/or Interior Remodel over \$7,500	\$90.00 + 1.00 SSC No Plan review fee

RESIDENTIAL HOUSES: (need plan review, site plan, Zoning & SSC)

(\$60/sq. ft. minimum)

Under 1,000 square feet	\$70.00
Over 1,000 square feet	\$85.00
Addition under 1,000 square feet	\$60.00

RESIDENTIAL SHEDS:

Up to 144 square feet	\$20.00 Zoning Permit
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RESIDENTIAL DECKS & FENCES: (need site plan)

Decks under 30 inches & fences 6 feet high or less	\$20.00 Zoning Permit
Decks over 30 inches & fences over 6 feet high	\$35.00 Building Permit (need Zoning & SSC) No plan review fee

RESIDENTIAL PLAN REVIEW FEES

<u>TOTAL PROJECT VALUATION</u>	<u>PLAN REVIEW FEE</u>
\$3,000.00 or less	\$20.00
\$3,001.00 to \$5,000.00	\$31.00
\$5,001.00 to \$10,000.00	\$44.00
\$10,001.00 to \$15,000.00	\$57.00
\$15,001.00 to \$20,000.00	\$70.00
\$20,001.00 to \$25,000.00	\$82.00
\$25,001.00 to \$30,000.00	\$93.00
\$30,001.00 to \$35,000.00	\$103.00
\$35,001.00 to \$40,000.00	\$112.00
\$40,001.00 to \$45,000.00	\$122.00
\$45,001.00 to \$50,000.00	\$132.00
\$50,001.00 to \$55,000.00	\$139.00
\$55,001.00 to \$60,000.00	\$145.00
\$60,001.00 to \$65,000.00	\$152.00
\$65,001.00 to \$70,000.00	\$158.00
\$70,001.00 to \$75,000.00	\$165.00
\$55,001.00 to \$60,000.00	\$145.00
\$60,001.00 to \$65,000.00	\$152.00
\$65,001.00 to \$70,000.00	\$158.00
\$70,001.00 to \$75,000.00	\$165.00
\$75,001.00 to \$80,000.00	\$171.00
\$80,001.00 to \$85,000.00	\$178.00

\$85,001.00 to \$90,000.00	\$184.00
\$90,001.00 to \$95,000.00	\$191.00
\$95,001.00 to \$100,00.00	\$197.00

TOTAL PROJECT VALUATION

PLAN REVIEW FEE

\$100,001.00 to \$500,000.00

\$197.00 for the first \$100,000 plus \$2.00 for each additional \$1,000 or fraction thereof, to and including \$500,000.00

\$500,001.00 to \$1,00,000.00

\$997.00 for the first \$500,000 plus \$2.00 for each additional \$1,000 or fraction thereof, to and including \$1,00,000.00

\$1,00,001.00 and up

As per formula on current SBC schedule