



**MOUNTAIN IRON
CITY COUNCIL
MEETING**

MONDAY, MARCH 18, 2024

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, MARCH 18, 2024 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Minutes of the March 4, 2024, Regular Meeting (#1-6)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- IV. Public Forum
- V. Committee and Staff Reports
 - A. Mayor's Report (#7)
 - 1. Proclamation – Sexual Assault Awareness Month (#7-9)
 - B. City Administrator's Report
 - C. Director of Public Work's Report
 - D. Library Director/Special Events Coordinator's Report
 - E. City Engineer's Report
 - F. City Attorney's Report
 - G. Sheriff's Department Report
 - H. Liaison Reports
- VI. Unfinished Business
- VII. New Business
 - A. Resolution Number 03-24 Setting a Public Hearing (#10-12)
 - B. Resolution Number 04-24 Setting a Public Hearing (#13-15)
 - C. Resolution Number 05-24 Preparation of Plans and Specifications (#16)
 - D. Temporary On-Sale Liquor License (#17)
- VIII. Communications
- IX. Announcements
- X. Adjourn

Page Number in Packet
*Enclosed

MINUTES
MOUNTAIN IRON CITY COUNCIL
March 5, 2024

Mayor Anderson called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Ed Roskoski, Al Stanaway, Joe Prebeg Jr., Julia Buria, and Mayor Peggy Anderson. Also, present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; Al Johnson, City Engineer; and SGT Grant Toma, Sheriff's Department.

It was moved by Prebeg and seconded by Buria the consent agenda be approved as follows:

1. Approve the minutes of the February 22, 2024, regular meeting.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period February 16-29, \$122,857.24 (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period February 16-29, totaling \$405,410.11 (a list is attached and made a part of these minutes).

The motion carried (Yes: Stanaway, Prebeg, Buria and Anderson; No: Roskoski).

It was moved by Roskoski to amend the motion, to remove the Parts City/Champion Auto bills in the amount of \$197.00, and Floor to Ceiling in the amount of \$4,666.00, from the consent agenda for separate consideration. The motion failed due to lack of support.

Public Forum:

- No one spoke during the forum

The Mayor reported on the following:

- No formal report

It was moved by Prebeg and seconded by Roskoski to appoint Jason Inmon to the Parks & Recreation Board for a 3-year term. The motion carried.

City Administrator:

- IRRRB Board meeting at end of the month – on agenda to receive funding for Enterprise Drive NE and electrical upgrades

Director of Public Works:

- Thank you to State Patrol Officer Greg Lind for recent training about CDL
- West II Rivers – featured for “Lake of the week” in the MN Outdoor News

Library Director/Special Events Coordinator:

- Congratulations to Damion Tapio on receiving 3rd place at the Minnesota State Tournament
- 39th Annual Easter Egg Hunt
 - Sunday, March 29th @ noon
 - Mountain Iron-Buhl Elementary School grounds
- Annual City-wide Garage sale
 - More information to come – weekend in May

City Engineer:

- No formal report
- Winter road load restrictions ending, Spring load restrictions start Monday, March 11th

Fire Department:

- Special DNR burning restrictions due to lack of snow
- Helped Mountain Iron-Buhl School Forest group clean out/burn area for building of pavilion

It was moved by Roskoski to have the Fire Department reports be brought to City Hall earlier to be included in the City Council packet. The motion failed due to lack of support.

It was moved by Roskoski to accept the Fire Department report as presented. The motion failed due to lack of support.

It was moved by Stanaway and seconded by Buria to adopt the new Fire Department Fitness Reimbursement Policy as proposed. The motion carried.

Sheriff's Department:

- No formal report

It was moved by Prebeg and seconded by Buria to approve the recommendation of the Parks & Recreation Board and advertise for West II Rivers Campground Caretaker position. The motion carried.

It was moved by Prebeg and seconded by Buria to donate \$100.00 to the MN Girls Basketball All-Stars to sponsor Hali Savela and Jordan Zubich to play in the Minnesota Girls Basketball All-Star Series game, monies to come out of the Charitable Gambling Fund. The motion carried on roll call vote.

Liaison:

- Council Stanaway updated on recent Public Health & Safety Board meeting, updates for several policies for the Fire Department discussed with some being brought to Council in future

Announcements:

- Mountain Iron Merritte Days - planning meeting
 - Tuesday, March 12th @ 5pm at the
 - Mountain Iron-Buhl Commons area (use door #4)

At 6:50p.m., it was moved by Buria and seconded by Prebeg that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Distribution Summary

Category	Distribution	GL Account	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	101-20607	200.00
BUILDING RENTALS	COMMUNITY CENTER	101-36-6200-089	75.00
METER DEPOSITS	ELECTRIC	604-22000	500.00
MISCELLANEOUS	BC/BS - MEDICA PAYABLE	101-21709	1,690.40
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	46.00
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	3,691.32
UTILITY	UTILITY	001-11105	116,654.52
Grand Totals:			<u>122,857.24</u>

Report Criteria:
 Report type: Summary
 Check Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/24	03/05/2024	160271	130087	MN GIRLS BASKETBALL ALL-STARS	230-20200	100.00
03/24	03/05/2024	160272	130087	MN GIRLS BASKETBALL ALL-STARS	230-20200	100.00
03/24	03/07/2024	160273	1848	AMY ENGLAND	101-20200	200.00
03/24	03/07/2024	160274	130194	ASCENDANCE TRUCKS CENTRAL, LLC	101-20200	1,749.40
03/24	03/07/2024	160275	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	110.00
03/24	03/07/2024	160276	30097	C. EMERY NELSON, INC.	602-20200	636.86
03/24	03/07/2024	160277	401	CAROLYN RENN	101-20200	200.00
03/24	03/07/2024	160278	30016	CHAMPION AUTO	101-20200	197.22
03/24	03/07/2024	160279	220003	CITY OF VIRGINIA	101-20200	51.04
03/24	03/07/2024	160280	30073	COMPENSATION CONSULTANTS, LTD	602-20200	144.00
03/24	03/07/2024	160281	1245	CONNIE MURPHY	101-20200	200.00
03/24	03/07/2024	160282	1847	CURL MESABI	101-20200	200.00
03/24	03/07/2024	160283	60006	FISHER PRINTING COMPANY	602-20200	1,164.00
03/24	03/07/2024	160284	1218	FLOOR TO CEILING STORE	301-20200	4,666.74
03/24	03/07/2024	160285	70016	GOPHER STATE ONE CALL INC	604-20200	12.15
03/24	03/07/2024	160286	180026	GRAND FORKS FIRE EQUIPMENT LLC	101-20200	610.75
03/24	03/07/2024	160287	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
03/24	03/07/2024	160288	2017	HABITAT FOR HUMANITY	101-20200	200.00
03/24	03/07/2024	160289	80001	HILLYARD/HUTCHINSON	101-20200	1,405.71
03/24	03/07/2024	160290	80010	HOMETOWN ELECTRIC	604-20200	1,155.72
03/24	03/07/2024	160291	80037	HOMETOWN MEDIA PARTNERS	101-20200	342.85
03/24	03/07/2024	160292	10043	IRON RANGE ENGINEERING & CONSULTING	604-20200	2,143.50
03/24	03/07/2024	160293	1665	JEREMY HOUGLUM	604-20200	186.21
03/24	03/07/2024	160294	1663	KELI HJELM	604-20200	127.31
03/24	03/07/2024	160295	120047	LAURENTIAN CHAMBER OF COMMERCE	101-20200	200.00
03/24	03/07/2024	160296	120002	LAWSON PRODUCTS INC	101-20200	343.96
03/24	03/07/2024	160297	835	LINDA FOUCAULT	101-20200	200.00
03/24	03/07/2024	160298	120064	LOCATORS & SUPPLIES, INC.	101-20200	216.14
03/24	03/07/2024	160299	130006	MESABI HUMANE SOCIETY	101-20200	2,083.34
03/24	03/07/2024	160300	130004	MESABI TRIBUNE	101-20200	897.00
03/24	03/07/2024	160301	130039	MINNESOTA DEPT OF COMMERCE	604-20200	410.30
03/24	03/07/2024	160302	130024	MINNESOTA POLLUTION CONTROL AG	602-20200	1,450.00
03/24	03/07/2024	160303	130009	MINNESOTA POWER (ALLETE INC)	101-20200	1,885.72
03/24	03/07/2024	160304	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	464.17
03/24	03/07/2024	160305	130035	MN PUBLIC SAFETY GROUP, LLC.	101-20200	1,200.00
03/24	03/07/2024	160306	130018	MSA PROFESSIONAL SERVICES, INC.	602-20200	400.64
03/24	03/07/2024	160307	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	116,478.00
03/24	03/07/2024	160308	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	163.45
03/24	03/07/2024	160309	130017	PARK STATE BANK	604-20200	960.80
03/24	03/07/2024	160310	16666	PATTY MORIN	604-20200	121.77
03/24	03/07/2024	160311	170007	QUILL CORPORATION	101-20200	385.74
03/24	03/07/2024	160312	180006	RMB ENVIRONMENTAL LABORATORIES	602-20200	337.54
03/24	03/07/2024	160313	1848	SHARI FRUECHTE	101-20200	200.00
03/24	03/07/2024	160314	190014	SHERWIN WILLIAMS	101-20200	33.26
03/24	03/07/2024	160315	190039	ST LOUIS COUNTY RECORDERS OFFICE	101-20200	92.00
03/24	03/07/2024	160316	190024	ST LOUIS COUNTY SHERIFF	101-20200	189,351.64
03/24	03/07/2024	160317	5007	SUN LIFE FINANCIAL	602-20200	947.73
03/24	03/07/2024	160318	1845	TERESA KALB	101-20200	200.00
03/24	03/07/2024	160319	1814	TIANA JOHNSON	101-20200	100.00
03/24	03/07/2024	160320	1664	TOMMY MILAM	604-20200	298.57
03/24	03/07/2024	160321	130011	UNITED STATES POSTAL SERVICE	604-20200	320.00
03/24	03/07/2024	160322	110007	WASCHKE FAMILY CHRYSLER DODGE JEEP RAM	101-20200	394.11
03/24	03/07/2024	160323	230043	WISCONSIN CENTRAL	601-20200	310.37

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/24	03/07/2024	160324	60038	WRIGHT EXPRESS FINAN SERV CORP	602-20200	3,924.23
03/24	03/07/2024	160325	260002	Z/TECH	101-20200	1,466.00
Grand Totals:						341,828.54
PP-Ending 03/01						63,581.57
TOTAL EXPENDITURES						\$405,410.11

EMBRACE YOUR VOICE

YOUR VOICE IS NECESSARY IN THIS CONVERSATION

February 22, 2024

Dear Mayor and City Councilpersons:

The Sexual Assault Program of NSLC would greatly appreciate if you could discuss and adopt the enclosed **Mayors' Proclamation** at an upcoming city council meeting for the month of April. This Proclamation recognizes April as **Sexual Assault Awareness Month**.

We are grateful for your community's partnership in the mission to end sexual violence through public awareness and support of its' victims. **Embrace Your Voice.**

Together we DO make a difference!

Sincerely,

Jamie Koppes

Jamie Koppes
Executive Director/Crime Victim Coordinator
Sexual Violence Advocacy Services
Awareness & Prevention
Sexual Assault Program of NSLC

jamiek@stopsexualviolence.org
(218)749-4725

www.stopsexualviolence.org



2024 Sexual Assault Awareness Month
Mayor Proclamation

WHEREAS, Sexual Assault Awareness Month is intended to bring awareness to the fact that sexual violence is widespread and is a public health concern for individuals, families, community members and communities as a whole.

WHEREAS, Child sexual abuse /exploitation, rape and sexual harassment impact all communities as seen by the national statistics: One in three girls and one in six boys will be sexually violated by the age of 18. One in five children is solicited sexually while on the internet. One-third of all sexual violence cases in Northern St. Louis County happen to children 17 years and younger.

WHEREAS, In fiscal 2023, our local Sexual Assault Program of Northern St. Louis County has worked with more than 464 primary and secondary crime victims of sexual violence whom reside in our communities. The Program has provided more than 17,650 documented trauma and victim-focused advocacy services with these crime victims.

WHEREAS, Staff, Board Members and Volunteers of our local anti-sexual violence program; The Sexual Assault Program of Northern St. Louis County, encourage every person to speak out when witnessing acts of violence, however small; and to help survivors connect with community allies.

WHEREAS, We must work together to educate and engage communities in sexual violence awareness and prevention and to believe, listen, learn and support its victims and family members.

WHEREAS, a growing number of Minnesota leaders are committed to sexual violence prevention; and

WHEREAS, All Minnesotans must be part of the solution to eliminate crimes of sexual violence.

THEREFORE, I, the Mayor of the City of Mt. Iron, Minnesota, do hereby proclaim the month of April in the year of 2024 as:

SEXUAL ASSAULT AWARENESS MONTH

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the city of Mt. Iron located in St. Louis County in the state of Minnesota.

_____ this _____ day of _____, 2024.

Mayor Signature

TOTAL PROGRAM STATISTICS

Fiscal Year 2023

Local Crime Victims from Northern St. Louis County:

* Child & Youth Victims Served	174
* Adult Victims Served	290
Total Crime Victims Served	464












* Primary victims is the person the crime directly happened to and a Secondary victim is a parent, family member, loved one and/or friend that is affected by the crime against the primary victim

Advocacy Services Available:

Crisis Counseling/Intervention, Crime Victim Rights, Follow-up, Information & Referrals, Personal Advocacy, Info & Support during forensic exams, Criminal Justice Support/Advocacy, Legal Advocacy (*Orders for Protection, Harassment Orders, Civil & Family Court*) Financial Assistance, Assistance in filing Reparations, Individual, Group/family and peer Advocacy, Individual/family and group sessions are available throughout the year for children/teens,/adults, Supportive sessions in-person, or virtually (Doxy me or Zoom)

Total Services Provided: More than 17,652

Types of Crimes:

- | | |
|---|--|
|  Child/Teen Sexual Abuse (by family) |  Adult Sexual Assault |
|  Child/Teen Sexual Assault (by others) |  Sexual Harassment |
|  Internet-Related Crimes/Child Pornography |  Obscene Phone Calls/Texts |
|  Sex Trafficking/Sexual Exploitation |  Stalking |
|  Adults abused as children |  Exposing |
|  Child/Youth Porn/Revenge Porn | |

Sincere Gratitude to our Funders

- Minnesota Office of Justice Program - United Way of NEMN
- Community Development Block Grant - St. Louis County
- Many Community Allies and Organizations

Believe Listen Learn Support



COUNCIL LETTER 031824-VIIA

DEVELOPMENT

RESOLUTION NUMBER 03-24

DATE: March 14, 2024

FROM: Craig J. Wainio
City Administrator

Resolution Number 03-24 Calls for a Public Hearing for the purposes of creating a Tax Increment Financing District to support the proposed rental housing development. The proposed TIF district, will be used to support the developer's application for tax credits needed to make this development a reality. If the application is successful TIF will be used to assist with site work, infrastructure and land purchase. A proposed hearing date of May 6, 2024 has been set in the Resolution. It is recommended that the City Council adopt Resolution Number 03-24 Setting a Public Hearing for the possible establishment of a Tax Increment Financing District in support of the proposed multifamily housing development.



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 03-24

CALLING PUBLIC HEARING ON THE MODIFICATION OF DEVELOPMENT DISTRICT NO. 1 AND THE ESTABLISHMENT OF TAX INCREMENT FINANCING (HOUSING) DISTRICT NO. 1-18

BE IT RESOLVED by the City Council (the "Council") of the City of Mountain Iron, Minnesota (the "City"), as follows:

1) Public Hearing. The Council shall meet on Monday, May 6, 2024, at approximately 6:30 p.m., to hold a public hearing on the proposed: (a) modification of the Development Program for Development District No. 1; (b) establishment of Tax Increment Financing (Housing) District No. 1-18 within Development District No. 1; and (c) adoption of a Tax Increment Financing Plan for Tax Increment Financing (Housing) District No. 1-18, pursuant to and in accordance with Minnesota Statutes, Sections 469.124 through 469.133, both inclusive, as amended and Minnesota Statutes, Sections 469.174 through 469.1794, both inclusive, as amended (collectively, the "Act"). Notice of Hearing. Filing of Plan. The City Administrator is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto as Exhibit A, to be published in the City's official newspaper not more than 30 days and not less than 10 days prior to the scheduled hearing date and to place a copy of the proposed Development Program and Tax Increment Financing Plan on file in the Administrator's Office at City Hall and to make such copies available for inspection by the public.

2) Preparation and Distribution of Documents. Northland Securities, Inc. is hereby authorized and directed to prepare modifications to the Development Program and to prepare the Tax Increment Financing Plan. Northland Securities, Inc. is also authorized to distribute proposed documents for review as required by the Act. All documents shall be submitted to the City Administrator for review prior to distribution.

DULY ADOPTED BY THE CITY COUNCIL THIS 18th DAY OF MARCH, 2024.

Mayor Peggy Anderson

ATTEST:

City Administrator

EXHIBIT A

**CITY OF MOUNTAIN IRON
COUNTY OF ST. LOUIS
STATE OF MINNESOTA
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the City Council of the City of Mountain Iron, St. Louis County, Minnesota, will hold a public hearing on May 6, 2024 at 6:30 p.m., at the City Hall, in the City of Mountain Iron, Minnesota, relating to the proposed (a) modification of the Development Program for Development District No. 1; (b) establishment of Tax Increment Financing (Housing) District No. 1-18 within Development District No. 1; and (c) adoption of a Tax Increment Financing Plan for Tax Increment Financing (Housing) District No. 1-18, pursuant to Minnesota Statutes, Sections 469.124 through 469.133, both inclusive, as amended and Minnesota Statutes, Sections 469.174 through 469.1794, both inclusive, as amended. Copies of the Development Program and Tax Increment Financing Plan as proposed to be adopted, will be on file and available for public inspection at the office of the City Administrator at City Hall.

The property included in Development District No. 1 is described in the Development Program on file in the office of the City Administrator. The property proposed to be included in Tax Increment Financing (Housing) District No. 1-18 is described in the Tax Increment Financing Plan on file in the office of the City Administrator.

The boundaries of Development District No. 1 and the Tax Increment Financing (Housing) District No. 1-18 are shown in the map below:

[INSERT MAP of Development District No. 1 and Tax Increment Financing (Housing) District No. 18]

All interested persons may appear at the hearing and present their view orally or in writing.

Dated: March 18, 2024.

BY ORDER OF THE CITY COUNCIL

/s/ _____
City Administrator

[Publish _____, 2024]

COUNCIL LETTER 031824-VIIA

DEVELOPMENT

RESOLUTION NUMBER 04-24

DATE: March 14, 2024

FROM: Craig J. Wainio
City Administrator

Resolution Number 04-24 Calls for a Public Hearing for the purposes of creating a Tax Increment Financing District to support the proposed Viking Coca-Cola distribution center development. The proposed TIF district, in conjunction with a grant from the IRRRB, will be used to assist with site work, infrastructure and land purchase. A proposed hearing date of May 6, 2024 has been set in the Resolution. It is recommended that the City Council adopt Resolution Number 04-24 Setting a Public Hearing for the possible establishment of a Tax Increment Financing District in support of the Viking Coca-Cola distribution center.



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RESOLUTION NUMBER 04-24

CALLING PUBLIC HEARING ON THE MODIFICATION OF DEVELOPMENT DISTRICT NO. 1 AND THE ESTABLISHMENT OF TAX INCREMENT FINANCING (ECONOMIC DEVELOPMENT) DISTRICT NO. 1-17

BE IT RESOLVED by the City Council (the "Council") of the City of Mountain Iron, Minnesota (the "City"), as follows:

- 1) Public Hearing. The Council shall meet on Monday, May 6, 2024, at approximately 6:30 p.m., to hold a public hearing on the proposed: (a) modification of the Development Program for Development District No. 1; (b) establishment of Tax Increment Financing (Economic Development) District No. 1-17 within Development District No. 1; and (c) adoption of a Tax Increment Financing Plan for Tax Increment Financing (Economic Development) District No. 1-17, pursuant to and in accordance with Minnesota Statutes, Sections 469.124 through 469.133, both inclusive, as amended and Minnesota Statutes, Sections 469.174 through 469.1794, both inclusive, as amended (collectively, the "Act").
- 2) Notice of Hearing. Filing of Plan. The City Administrator is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto as Exhibit A, to be published in the City's official newspaper not more than 30 days and not less than 10 days prior to the scheduled hearing date and to place a copy of the proposed Development Program and Tax Increment Financing Plan on file in the Administrator's Office at City Hall and to make such copies available for inspection by the public.
- 3) Preparation and Distribution of Documents. Northland Securities, Inc. is hereby authorized and directed to prepare modifications to the Development Program and to prepare the Tax Increment Financing Plan. Northland Securities, Inc. is also authorized to distribute proposed documents for review as required by the Act. All documents shall be submitted to the City Administrator for review prior to distribution.

DULY ADOPTED BY THE CITY COUNCIL THIS 18th DAY OF MARCH, 2024.

Mayor Peggy Anderson

ATTEST:

City Administrator

EXHIBIT A

CITY OF MOUNTAIN IRON
COUNTY OF ST. LOUIS
STATE OF MINNESOTA

NOTICE OF PUBLIC HEARING

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The property included in Development District No. 1 is described in the Development Program on file in the office of the City Administrator. The property proposed to be included in Tax Increment Financing (Economic Development) District No. 1-17 is described in the Tax Increment Financing Plan on file in the office of the City Administrator.

The boundaries of Development District No. 1 and the Tax Increment Financing (Economic Development) District No. 1-17 are shown in the map below:

[INSERT MAP of Development District No. 1 and Tax Increment Financing (Economic Development) District No. 17]

All interested persons may appear at the hearing and present their view orally or in writing.

Dated: March 18, 2024.

BY ORDER OF THE CITY COUNCIL

/s/ _____
City Administrator

[Publish _____, 2024]



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 05-24

ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, Resolution Number 20-23 was adopted by the City Council on the 20th day of November, 2023, applying for an IRRRB Grant for the proposed Enterprise Drive Northeast Extension Project, and

WHEREAS, the City of Mountain Iron was awarded funding under the IRRRB Community Infrastructure program for the Enterprise Drive Northeast Extension Project.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the IRRRB Grant application.
2. Such improvement is hereby ordered as outlined in the IRRRB Grant application.
3. Benchmark Engineering is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

DULY ADOPTED BY THE CITY COUNCIL THIS 18th DAY OF MARCH, 2024.

Mayor Peggy Anderson

ATTEST:

City Administrator



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101
 651-201-7507 Fax 651-297-5259 TTY 651-282-6555
APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization Soreptimist Club of Virginia MN		Date organized 1-26-1956	Tax exempt number 41-6040928
Organization Address P.O. Box 389		City VIRGINIA	State MN
		Zip Code 55792	
Name of person making application Shirley Lenci		Business phone -	Cell Home phone 218-780-3608
Date(s) of event April 17, 2024	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name Susan Garrett	City Cotton	State MN	Zip Code 55724
Organization officer's name Madelyn mesich	City Virginia	State MN	Zip Code 55792
Organization officer's name Kathy Riordan	City Virginia	State MN	Zip Code 55792

Location where permit will be used. If an outdoor area, describe.

Cinematob - 8426 Enterprise Dr. So. Mt. Iron, MN 55766

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

NO

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

yes - Pacific Ag Insurance

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Please Print Name of City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US