



**MOUNTAIN IRON
CITY COUNCIL
MEETING**

MONDAY, MARCH 4, 2024

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, MARCH 4, 2024 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Minutes of the February 22, 2024, Regular Meeting (#1-6)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- IV. Public Forum
- V. Committee and Staff Reports
 - A. Mayor's Report (#7)
 - 1. Appointment
 - B. City Administrator's Report
 - C. Director of Public Work's Report
 - D. Library Director/Special Events Coordinator's Report (#8)
 - E. City Engineer's Report
 - F. Fire Department's Report (#9)
 - G. Sheriff's Department Report
 - H. Public Health and Safety Board
 - 1. Fire Department Fitness Policy
 - I. Parks and Recreation Board
 - 1. Advertise for West II Rivers Campground Caretaker
 - J. Liaison Reports
- VI. Unfinished Business
- VII. New Business
- VIII. Communications (#10-13)
- IX. Announcements
- X. Adjourn

Page Number in Packet
*Enclosed

MINUTES
MOUNTAIN IRON CITY COUNCIL
February 22, 2024

Mayor Anderson called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Ed Roskoski, Al Stanaway, Joe Prebeg Jr., Julia Buria, and Mayor Peggy Anderson. Also, present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; Al Johnson, City Engineer; SGT Grant Toma, Sheriff's Department; and Bryan Lindsay, City Attorney.

It was moved by Buria and seconded by Prebeg the consent agenda be approved as follows:

1. Approve the minutes of the February 5, 2024, regular meeting.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period February 1-15, \$357,501.20 (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period February 1-15, totaling \$465,338.23 (a list is attached and made a part of these minutes).

The motion carried (Yes: Stanaway, Prebeg, Buria and Anderson; No: Roskoski).

It was moved by Roskoski to amend the motion, to remove the bills from Taconite Tire in the amount of \$115.00, Parts City/Champion Auto bills in the amount of \$658.00, and Floor to Ceiling in the amount of \$4,937.00, from the consent agenda for separate consideration. The motion failed due to lack of support.

Public Forum:

- No one spoke during the forum

The Mayor reported on the following:

- No formal report

City Administrator:

- No formal report
- Community Center painting project is complete, minus the one wall being wallpapered

Director of Public Works:

- Well project – Peterson Well Drilling set pump in new well, tests currently being run

Library Director/Special Events Coordinator:

- Winter Reading Program – ends Thursday, February 29th
- Annual meeting – Monday, February 26th @ 6:30pm
- Curbside service currently not available due to shed damage
- 39th Annual Easter Egg Hunt – Sunday, March 29th @ noon

City Engineer:

- No formal report

It was moved by Prebeg seconded by Buria to approve the recommendation of the Fire Department and approve the hiring of Ryan Sterle as a paid on-call Firefighter and Dana Sorenson as a First Responder, contingent on background check and physical. The motion carried.

City Attorney:

- No formal report

Sheriff's Department:

- No formal report

It was moved by Prebeg and seconded by Buria to approve the quote from Emergency Automotive Technologies, Inc. in the amount of \$16,708.77 to outfit squad vehicle. The motion carried unanimously on roll call vote.

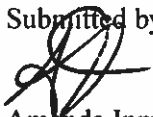
It was moved by Roskoski and seconded by Prebeg to approve Resolution #02-24; Accepting Bids for Improvement Number MI22-06, Mineral Avenue Drainage Improvements (a copy is attached and made a part of these minutes). The motion carried unanimously on roll call vote.

It was moved by Stanaway and seconded by Prebeg to accept the resignation of Jerry Kujala from his position as the City of Mountain Iron's Zoning Administrator and Residential Building Inspector, effective May 1, 2024. The motion carried.

It was moved by Prebeg and seconded by Buria to authorize Boomtown to cater and serve alcohol at the United Way of Northeastern Minnesota's Annual Campaign Celebration on Thursday, March 21, 2024, to be held at the Mountain Iron Community Center. The motion carried.

At 6:58p.m., it was moved by Buria and seconded by Stanaway that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Distribution Summary

Category	Distribution	GL Account	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	101-20607	400.00
BUILDING RENTALS	COMMUNITY CENTER	101-36-6200-089	150.00
CD INTEREST	CD INTEREST 101	101-36-6200-000	15,002.63
CD INTEREST	CD INTEREST 378	378-36-6210-000	6,775.38
CD INTEREST	CD INTEREST 601	601-36-6200-010	241.98
CD INTEREST	CD INTEREST 602	602-36-2100-062	725.93
CD INTEREST	CD INTEREST 603	603-34-4400-010	1,451.87
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	604-37-4100-000	29.98
FINES	CRIMINAL	101-35-5100-000	509.92
LEASES	LEASES	101-37-7100-022	40.00
LICENSES	ANIMAL	101-32-2100-000	20.00
METER DEPOSITS	ELECTRIC	604-22000	650.00
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-6200-070	20.00
MISCELLANEOUS	BC/BS - MEDICA PAYABLE	101-21709	2,213.03
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	230.00
MISCELLANEOUS	MISC. - GENERAL	101-37-7100-023	870.00
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	3,696.57
PERMITS	CONDITIONAL USE	101-32-2100-000	75.00
PERMITS	VARIANCE	101-32-2100-000	75.00
UTILITY	UTILITY	001-11105	294,323.91
Grand Totals:			<u>327,501.20</u>

Report Criteria:
 Report type: Summary
 Check.Type = (<->) *Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/24	02/20/2024	160183	110035	MIDWEST COMMUNICATIONS	101-20200	308.00- V
02/24	02/16/2024	160214	130011	UNITED STATES POSTAL SERVICE	601-20200	622.80
02/24	02/23/2024	160215	10056	A T & T MOBILITY	101-20200	178.33
02/24	02/23/2024	160216	10012	ABE ENVIRONMENTAL SYSTEMS, INC	101-20200	1,600.01
02/24	02/23/2024	160217	10085	AQUATIC ECOSOLUTIONS, INC.	101-20200	1,188.00
02/24	02/23/2024	160218	10075	ARAMARK UNIFORM SERVICES	603-20200	181.32
02/24	02/23/2024	160219	10031	AYERS DISTRIBUTING CO	101-20200	1,192.00
02/24	02/23/2024	160220	20022	BENCHMARK ENGINEERING INC	601-20200	15,534.95
02/24	02/23/2024	160221	20070	BOUND TREE MEDICAL LLC	101-20200	719.16
02/24	02/23/2024	160222	30055	BTAC ACQUISITION CORP.	101-20200	1,008.18
02/24	02/23/2024	160223	30084	CARDMEMBER SERVICE	603-20200	6,934.34
02/24	02/23/2024	160224	170001	CENTURY LINK	602-20200	252.10
02/24	02/23/2024	160225	30016	CHAMPION AUTO	101-20200	653.86
02/24	02/23/2024	160226	30026	COMO LUBE & SUPPLIES INC	603-20200	72.50
02/24	02/23/2024	160227	1901024	CTC	101-20200	541.02
02/24	02/23/2024	160228	50049	ESSENTIA HEALTH	101-20200	60.00
02/24	02/23/2024	160229	60029	FERGUSON ENTERPRISES INC	101-20200	131.52
02/24	02/23/2024	160230	1218	FLOOR TO CEILING STORE	301-20200	3,795.37
02/24	02/23/2024	160231	50048	FRONTIER ENERGY	604-20200	884.75
02/24	02/23/2024	160232	180026	GRAND FORKS FIRE EQUIPMENT LLC	101-20200	3,226.87
02/24	02/23/2024	160233	80023	H&L MESABI COMPANY	101-20200	4,215.00
02/24	02/23/2024	160234	80030	HARTWAY PAINTING & WALLCOVERING LLC	301-20200	26,414.00
02/24	02/23/2024	160235	80022	HAWKINS INC	602-20200	20.00
02/24	02/23/2024	160236	80001	HILLYARD/HUTCHINSON	101-20200	599.82
02/24	02/23/2024	160237	80010	HOMETOWN ELECTRIC	101-20200	588.53
02/24	02/23/2024	160238	80037	HOMETOWN MEDIA PARTNERS	101-20200	92.00
02/24	02/23/2024	160239	120006	L & M SUPPLY	604-20200	1,344.33
02/24	02/23/2024	160240	120032	LAKE COUNTRY POWER	101-20200	210.75
02/24	02/23/2024	160241	130062	MCCOY CONSTRUCTION & FORESTRY	101-20200	1,643.49
02/24	02/23/2024	160242	130004	MESABI TRIBUNE	101-20200	308.00
02/24	02/23/2024	160243	110035	MIDWEST COMMUNICATIONS	101-20200	175.00
02/24	02/23/2024	160244	130014	MINNESOTA BUREAU OF CRIMINAL	101-20200	30.00
02/24	02/23/2024	160245	130044	MINNESOTA DEPT OF HEALTH	601-20200	2,315.00
02/24	02/23/2024	160246	140026	MINNESOTA ENERGY RESOURCES	602-20200	4,232.06
02/24	02/23/2024	160247	130009	MINNESOTA POWER (ALLETE INC)	604-20200	201,594.74
02/24	02/23/2024	160248	130035	MN PUBLIC SAFETY GROUP, LLC.	101-20200	400.00
02/24	02/23/2024	160249	130123	MORTON SALT, INC	101-20200	7,718.51
02/24	02/23/2024	160250	130015	MOUNTAIN IRON PUBLIC UTILITIES	602-20200	15,674.21
02/24	02/23/2024	160251	1901018	NORTH CENTRAL LABORATORIES	602-20200	3.50
02/24	02/23/2024	160252	9039	NORTHLAND FIRE & SAFETY, INC	101-20200	800.00
02/24	02/23/2024	160253	130017	PARK STATE BANK	604-20200	6,925.00
02/24	02/23/2024	160254	160003	PERPICH TV & MUSIC INC	101-20200	13.98
02/24	02/23/2024	160255	170007	QUILL CORPORATION	101-20200	173.07
02/24	02/23/2024	160256	180004	RANGE COOPERATIVES	101-20200	44.00
02/24	02/23/2024	160257	180070	RIVISTAS SUBSCRIPTION SERVICES	101-20200	716.77
02/24	02/23/2024	160258	180006	RMB ENVIRONMENTAL LABORATORIES	602-20200	620.73
02/24	02/23/2024	160259	190006	SPRING CREEK MANUFACTURING INC.	101-20200	1,285.00
02/24	02/23/2024	160260	200003	TACONITE TIRE SERVICE	101-20200	115.45
02/24	02/23/2024	160261	200020	THE TRENTI LAW FIRM	101-20200	5,938.52
02/24	02/23/2024	160262	210001	UNITED ELECTRIC COMPANY	604-20200	154.00
02/24	02/23/2024	160263	210002	UNITED TRUCK BODY COMPANY INC	101-20200	2,475.14
02/24	02/23/2024	160264	30072	VC3	101-20200	6,390.47
02/24	02/23/2024	160265	220025	VERIZON WIRELESS	601-20200	90.04

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/24	02/23/2024	160266	220014	VIKING INDUSTRIAL NORTH	604-20200	717.10
02/24	02/23/2024	160267	220020	VISA OR PARK STATE BANK CC PMT	101-20200	4,094.87
02/24	02/23/2024	160268	240001	XEROX CORPORATION	101-20200	74.24
02/24	02/23/2024	160269	260001	ZIEGLER INC	101-20200	130.74
02/24	02/23/2024	160270	130009	MINNESOTA POWER (ALLETE INC)	101-20200	3,781.06
Grand Totals:						340,588.20
PP-Ending 02/16						125,338.23
TOTAL EXPENDITURES						\$465,926.43



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 02-24

ACCEPTING BID

WHEREAS, pursuant to an advertisement for bids for Improvement Number MI22-06, the Mineral Avenue Drainage Improvements, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

	Total
Ulland Brothers	\$167,715.00
George Bougalis & Sons	\$111,830.50
Utility Systems of America	\$159,675.00
TNT Construction Group	\$119,500.00
Bougalis Inc	\$127,760.00
Casper Construction	\$122,000.00
2EZ, Inc. dba Jola and Sopp	\$87,055.00


AND WHEREAS, it appears that 2EZ, Inc. dba Jola and Sopp of Eveleth, Minnesota is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

1. The Mayor and City Administrator are hereby authorized and directed to enter into the attached contract with 2EZ, Inc. dba Jola and Sopp of Eveleth, Minnesota in the name of the City of Mountain Iron for the Mineral Avenue Drainage Improvements, according to the plans and specifications therefore approved by the City Council and on file in the Office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

DULY ADOPTED BY THE CITY COUNCIL THIS 22nd DAY OF FEBRUARY, 2024.

ATTEST:



City Administrator

Mayor Peggy Anderson

COUNCIL LETTER 030424-VA1

MAYOR ANDERSON

REORGANIZATION

DATE: February 29, 2024

FROM: Mayor Anderson

Craig J. Wainio
City Administrator

As part of the reorganization of the City, the Mayor is recommended that the City Council adopt the following:

City Advisory Board/Commission Appointments:

- 1) Parks and Recreation Board (3-year term)
 - a. Jason Inmon

Easter EGG HUNT

39TH ANNUAL - CITY OF MOUNTAIN IRON

30

MARCH 30TH
2024

STARTS
At NOON

12 pm

The Mountain Iron Parks & Recreation Department will be sponsoring the 39th annual Easter Egg Hunt, promptly at NOON, at the Merritt Elementary School grounds. This event is open to all children 12 years of age or under.

There will be separate areas for ages
0-3, 4-7, & 8-12.

24 special GOLDEN eggs will be hidden with a prize given to each child who finds one!

This event will be held rain or shine.



For information, call Events Coordinator: 218-750-4911

MOUNTAIN IRON FIRE DEPARTMENT FITNESS REIMBURSEMENT POLICY

Policy Number 2016-04 R1

Adopted: Month XX, 2024

This policy shall replace, in its entirety, previously adopted Policy Number 2016-04, Adopted November 7, 2016.

The City of Mountain Iron will reimburse an individual Firefighter who signs this agreement for a set amount towards a fitness facility membership of the Firefighter's choice. In order to qualify for the City reimbursement plan, each Firefighter must meet their required call/training volume for each month and workout a minimum of 8 times per month. If a Firefighter fails to meet these criteria, the Firefighter is ineligible for that month's membership reimbursement from the City. The City of Mountain Iron will reimburse the Firefighter up to \$25 (twenty-five dollars) (the amount shall not exceed the monthly membership cost) per month on their paycheck upon submission of proof for 8 workouts per month. Meeting participation requirements will be determined by the Fire Department upon submission of each month's payroll.

This is not a contract to provide a fitness facility membership to a Firefighter. The Firefighter is solely responsible for the balance of the monthly membership payments. The City of Mountain Iron is under no circumstance responsible to the fitness facility for membership payments, only to reimburse the Firefighter as defined above within this policy.

Signatures below are acknowledgment by the Firefighter, Fire Department, and the City of Mountain Iron of the Firefighter's request and City's acceptance into the fitness membership reimbursement plan.

Firefighter Sign and Date

City Sign and Date

City Sign and Date



To Whom It May Concern:

I was selected by the Minnesota Coaches Association as one of the top 40 girls senior basketball players! I will celebrate my successful high school career by playing one last game together with my peers!

The fee for this event is **\$425**. It will cover all expenses that go into this event. This is not just a basketball game to me; it is a celebration of the hard work I have put in over the years. This is a great way for me to represent my school and community.

If you would be able to sponsor me in any way for this event, I would be forever grateful. Your name will appear next to mine in the program recognizing your monetary donation to me.

Thank you for your time and consideration. I have included the committee's contact information at the bottom, please contact them with any questions or concerns.

Checks can be given back to me and can be made out to MN Girls Basketball All-Stars.

Regards,

Hali Savela
Hali Savela

Sponsorship Form

*print this form and mail to Michelle Goodman with your money

Player's Name	Hali Savela
School	Mountain Iron - Buhl
Class (circle one)	<input checked="" type="radio"/> A <input type="radio"/> AA <input type="radio"/> AAA <input type="radio"/> AAAA

SPONSORS

List names as they are to appear in the program. Print neatly.

	Business Name
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	

If you haven't noticed the MARCH 10th date that's listed 5 times above, please make note of it :)



To Whom It May Concern:

I was selected by the Minnesota Coaches Association as one of the top 40 girls senior basketball players! I will celebrate my successful high school career by playing one last game together with my peers!

The fee for this event is \$425. It will cover all expenses that go into this event. This is not just a basketball game to me; it is a celebration of the hard work I have put in over the years. This is a great way for me to represent my school and community.

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Thank you for your time and consideration. I have included the committee's contact information at the bottom, please contact them with any questions or concerns.

Checks can be given back to me and can be made out to MN Girls Basketball All-Stars.

Regards,

Jordan Zubich

Sponsorship Form

*print this form and mail to Michelle Goodman with your money

Player's Name	Jordan Zubich
School	Mountain Iron - Buhl
Class (circle one)	<input checked="" type="radio"/> A <input type="radio"/> AA <input type="radio"/> AAA <input type="radio"/> AAAA

SPONSORS

List names as they are to appear in the program. Print neatly.

	Business Name
1.	
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If you haven't noticed the MARCH 10th date that's listed 5 times above, please make note of it :)