

# **MOUNTAIN IRON CITY COUNCIL MEETING**

**MONDAY, FEBRUARY 5, 2024**

**6:30 P.M.**

**MOUNTAIN IRON COMMUNITY CENTER  
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, FEBRUARY 5, 2024 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
  - A. Minutes of the January 16, 2024, Regular Meeting (#1-7)
  - B. Receipts
  - C. Bills and Payroll
  - D. Communications
- IV. Public Forum
- V. Committee and Staff Reports
  - A. Mayor's Report
    - 1. Appointment (#8)
  - B. City Administrator's Report
    - 1. Election Judges (#9)
    - 2. Summer Workers (#10)
  - C. Director of Public Work's Report
  - D. Library Director/Special Events Coordinator's Report (#11)
  - E. City Engineer's Report
  - F. Fire Department's Report
  - G. Planning and Zoning Commission (#12-14)
    - 1. Conditional Use Permit – Plaza 53
    - 2. Conditional Use Permit and Variance - Mitchell
  - H. Liaison Reports
- VI. Unfinished Business
- VII. New Business
  - A. Reschedule Next Meeting – Presidents Day
- VIII. Communications (#15-18)
- IX. Announcements
- X. Adjourn

# Page Number in Packet  
\*Enclosed

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
January 16, 2024

Mayor Anderson called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Ed Roskoski, Al Stanaway, Joe Prebeg Jr., and Mayor Peggy Anderson. Also, present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; Al Johnson, City Engineering; SGT Grant Toma, Sheriff's Department and Bryan Lindsay, City Attorney. Absent members: Councilor Julie Buria.

It was moved by Prebeg and seconded by Stanaway the consent agenda be approved as follows:

1. Approve the minutes of the January 2, 2024, regular meeting.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period December 16-31, \$378,742.04 (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period December 16-31, totaling \$484,131.29 (a list is attached and made a part of these minutes).

The motion carried with Councilor Buria absent.

It was moved by Roskoski and seconded by Prebeg to amend the motion, that the wrong recorded votes of two motions of the December 18, 2023, City Council meeting be corrected as follows:

**"It was moved by Stanaway and seconded by Buria to approve Resolution #23-23; Approving Plans and Specifications and Ordering Advertisement for Bids (a copy is attached and made a part of these minutes). The motion carried on roll call vote (Yes: Roskoski, Stanaway, Prebeg, Buria and Anderson; No:-)." and It was moved by Prebeg and seconded by Buria to reschedule the January 1, 2024 meeting due to the New Year's Eve Holiday, to Tuesday, January 2, 2024 at 6:30pm. The motion carried (Yes: Roskoski, Stanaway, Prebeg and Buria; No: Anderson)." The motion carried with Councilor Buria absent.**

Public Forum:

- No one spoke during the forum

The Mayor reported on the following:

- No formal report

It was moved by Stanaway and seconded by Roskoski to approve the reorganization of the City and appoint Councilor Joe Prebeg Jr., as Deputy Mayor for the 2024 year. The motion carried with Councilor Buria absent (Yes: Stanaway, Prebeg and Anderson; No: Roskoski).

It was moved by Prebeg and seconded by Roskoski to re-appoint Bret Renzaglia (I) and appoint Ron Ostman to the Utility Advisory Board for a 3-year term. The motion carried with Councilor Buria absent.

It was moved by Stanaway and seconded by Prebeg to re-appoint Arin Marks (I) and Joe Prebeg (I) and appoint Dan Lind to the Park and Recreation Board for a 3-year term. The motion carried with Councilor Buria absent.

It was moved by Prebeg and seconded by Stanway to appoint Julie Buria and Kim Koebensky to the Economic Development Authority (EDA) for a 5-year term. The motion carried with Councilor Buria absent.

It was moved by Stanaway and seconded by Prebeg to re-appoint Julie Buria (I) and Steve Hunter (I) and appoint Mary Luomanen to the Public Safety & Health Board for a 3-year term. The motion carried with Councilor Buria absent.

It was moved by Roskoski and seconded by Stanaway to re-appoint Margaret Soyering (I), Jim Techar (I) and Steve Hunter (I) to the Planning & Zoning Board for a 3-year term. The motion carried with Councilor Buria absent.

City Administrator:

- No formal report

Director of Public Works:

- Appreciate the City Crew's efforts in snow removal and cleanup, also for restoring power over the weekend during an outage
- During subzero temperatures and without a lot of snow coverage, frost can drop fast

Library Director/Special Events Coordinator:

- Winter Reading program
  - January 8<sup>th</sup> – February 29<sup>th</sup>

Sheriff's Department:

- No formal report

City Engineer:

- No formal report

City Attorney:

- Received three follow-up enforcement letters for Planning & Zoning
- Oriole Ave. property – set agenda item at a Council meeting

It was moved by Stanaway and seconded by Prebeg to table the recommendation of the Planning & Zoning Committee for the Conditional Use (CUP) for Sandvik (Koski) until response is given from Planning & Zoning. The CUP is the use of a shipping container to be used as an accessory structure. The motion carried with Councilor Buria absent.

It was moved by Prebeg and seconded by Stanaway to approve the recommendation of the Public Health & Safety Board and approve the Fire Department training and Equipment Policy 2024-XX as presented. The motion carried with Councilor Buria absent (Yes: Stanaway, Prebeg and Anderson; No: Roskoski).

It was moved by Stanaway and seconded by Prebeg to approve Resolution #01-24; Ordering Improvement and Preparation of Plans (a copy is attached and made a part of these minutes). The motion carried with Councilor Buria absent.

It was moved by Prebeg and seconded by Roskoski to approve the enclosed Agreement of Services between Frontier Energy and the Mountain Iron Public Utilities as presented. The motion carried unanimously on roll call vote with Councilor Buria absent.

It was moved by Prebeg and seconded by Stanaway to approve the quote in the amount of \$23,168.00, from Hartway Painting & Wallcovering, LLC, for interior painting of the Community Center. The motion carried unanimously on roll call vote with Councilor Buria absent.

It was moved by Prebeg and seconded by Stanaway to approve the quote in the amount of \$27,298.62, for a Sand Pro340 with blade for our Recreation Department from MTI Distributing. The motion carried on roll call vote with Councilor Buria absent (No: Roskoski; Yes: Stanaway, Prebeg, and Anderson).

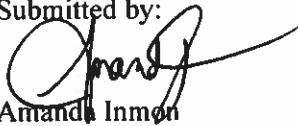
It was moved by Roskoski and seconded by Prebeg to authorize the Sundberg Enterprises, LLC, DBA: Sawmill Saloon to serve alcohol at the Education MN event on Friday, January 19, 2024, to be held at the Mountain Iron Community Center. The motion carried with Councilor Buria absent.

Announcements:

- Mesabi Fit open with “soft” opening with memberships available

At 7:26p.m., it was moved by Prebeg and seconded by Stanaway that the meeting be adjourned. The motion carried with Councilor Buria absent.

Submitted by:



Amanda Inmon  
Municipal Services Secretary  
[www.mtniron.com](http://www.mtniron.com)

Distribution Summary

Category	Distribution	GL Account	Amount
CD INTEREST	CD INTEREST 101	101-36-6200-000	5,236.81
CD INTEREST	CD INTEREST 378	378-36-6210-000	2,365.01
CD INTEREST	CD INTEREST 601	601-36-6200-010	84.47
CD INTEREST	CD INTEREST 602	602-36-2100-062	253.39
CD INTEREST	CD INTEREST 603	603-34-4400-010	506.79
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	604-37-4100-000	50.00
CHARGE FOR SERVICES	SEWER-CHARGE FOR SERVICES	602-36-2100-000	43.55
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	601-36-1001-000	48.26
FINES	ADMINISTRATIVE OFFENSE	101-35-5100-002	4.96
FINES	CRIMINAL	101-35-5100-000	227.88
METER DEPOSITS	ELECTRIC	604-22000	850.00
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-6200-070	40.00
MISCELLANEOUS	BC/BS - MEDICA PAYABLE	101-21709	63,288.92
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	2,059.00
MISCELLANEOUS	FIRE DEPT-MISC INCOME	101-36-6200-087	27,431.24
MISCELLANEOUS	LIBRARY- FINES & FEES	101-36-6200-092	21.99
MISCELLANEOUS	LIBRARY-MISC. INCOME	101-45-1501-217	250.00
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	5.72
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	101-21710	282.86
PERMITS	BUILDING	101-32-2100-000	215.75
UTILITY	UTILITY	001-11105	275,475.44
Grand Totals:			<u>378,742.04</u>



## Report Criteria:

Report type: Summary

Check Type = {&lt;&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/24	01/18/2024	160101	10056	A T & T MOBILITY	101-20200	1,410.41
01/24	01/18/2024	160102	10067	AQUA-PURE INC.	602-20200	575.00
01/24	01/18/2024	160103	1659	ASHLEY LOSSING	604-20200	184.84
01/24	01/18/2024	160104	20022	BENCHMARK ENGINEERING INC	301-20200	4,902.50
01/24	01/18/2024	160105	30055	BTAC ACQUISITION CORP.	101-20200	212.16
01/24	01/18/2024	160106	30084	CARDMEMBER SERVICE	603-20200	7,334.43
01/24	01/18/2024	160107	170001	CENTURY LINK	101-20200	365.34
01/24	01/18/2024	160108	30016	CHAMPION AUTO	101-20200	269.09
01/24	01/18/2024	160109	220003	CITY OF VIRGINIA	101-20200	54.76
01/24	01/18/2024	160110	30073	COMPENSATION CONSULTANTS, LTD	602-20200	144.00
01/24	01/18/2024	160111	1901024	CTC	101-20200	541.02
01/24	01/18/2024	160112	1661	DEBRA MCGUIRK	604-20200	127.43
01/24	01/18/2024	160113	1843	ELISSA TROLAND	101-20200	200.00
01/24	01/18/2024	160114	1660	ERIK SUNDQUIST JR	604-20200	281.75
01/24	01/18/2024	160115	50049	ESSENTIA HEALTH	101-20200	60.00
01/24	01/18/2024	160116	60008	FAIRVIEW CLINIC-MOUNTAIN IRON	101-20200	74.00
01/24	01/18/2024	160117	50048	FRONTIER ENERGY	604-20200	425.63
01/24	01/18/2024	160118	180026	GRAND FORKS FIRE EQUIPMENT LLC	101-20200	1,183.01
01/24	01/18/2024	160119	80022	HAWKINS INC	602-20200	20.00
01/24	01/18/2024	160120	80001	HILLYARD/HUTCHINSON	101-20200	1,353.76
01/24	01/18/2024	160121	80037	HOMETOWN MEDIA PARTNERS	101-20200	55.00
01/24	01/18/2024	160122	90016	IRON MINING ASSOCIATION OF MINNESOTA	101-20200	300.00
01/24	01/18/2024	160123	30023	J P COOKE COMPANY	101-20200	70.81
01/24	01/18/2024	160124	929	KAITLYN JENSEN	101-20200	200.00
01/24	01/18/2024	160125	110006	KEN WASCHKE AUTO PLAZA	101-20200	318.00
01/24	01/18/2024	160126	120006	L & M SUPPLY	101-20200	1,093.31
01/24	01/18/2024	160127	120005	LEAGUE OF MN CITIES INS TRUST	602-20200	61,192.00
01/24	01/18/2024	160128	130194	MID-STATE TRUCK SERVICE INC.	101-20200	866.19
01/24	01/18/2024	160129	110035	MIDWEST COMMUNICATIONS	101-20200	345.00
01/24	01/18/2024	160130	140026	MINNESOTA ENERGY RESOURCES	602-20200	3,587.74
01/24	01/18/2024	160131	130008	MINNESOTA MUNICIPAL UTILITIES	604-20200	9,305.03
01/24	01/18/2024	160132	130009	MINNESOTA POWER (ALLETE INC)	604-20200	200,222.75
01/24	01/18/2024	160133	130155	MN PUBLIC FACILITIES AUTHORITY	602-20200	4,944.34
01/24	01/18/2024	160134	130018	MSA PROFESSIONAL SERVICES, INC.	602-20200	1,124.75
01/24	01/18/2024	160135	30001	NAPA AUTO PARTS	101-20200	142.17
01/24	01/18/2024	160136	140043	NORTHLAND AUTO SERVICE	101-20200	809.49
01/24	01/18/2024	160137	140016	NORTHLAND SECURITIES	101-20200	550.00
01/24	01/18/2024	160138	150023	OSI ENVIRONMENTAL INC	603-20200	100.00
01/24	01/18/2024	160139	160038	PITNEY BOWES GLOBAL FINANCIAL	101-20200	280.98
01/24	01/18/2024	160140	16008	PNC EQUIPMENT FINANCE	301-20200	74,553.83
01/24	01/18/2024	160141	160030	PRECISION MACHINE	603-20200	1,152.00
01/24	01/18/2024	160142	170007	QUILL CORPORATION	101-20200	773.83
01/24	01/18/2024	160143	180009	RANGE RECREATION CIVIC CENTER	101-20200	6,577.20
01/24	01/18/2024	160144	180006	RMB ENVIRONMENTAL LABORATORIES	602-20200	386.65
01/24	01/18/2024	160145	1844	SARAH SKOGMAN	101-20200	200.00
01/24	01/18/2024	160146	134	SHIRLEY SAVELA	101-20200	200.00
01/24	01/18/2024	160147	190039	ST LOUIS COUNTY RECORDERS OFFICE	101-20200	66.00
01/24	01/18/2024	160148	180023	TECH BYTES	603-20200	40.00
01/24	01/18/2024	160149	130021	THE TOOL CHEST INC.	101-20200	676.45
01/24	01/18/2024	160150	200020	THE TRENTI LAW FIRM	101-20200	3,264.62
01/24	01/18/2024	160151	190088	TIM SATRANG	101-20200	150.62
01/24	01/18/2024	160152	30072	VC3	101-20200	3,142.30
01/24	01/18/2024	160153	220014	VIKING INDUSTRIAL NORTH	602-20200	198.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/24	01/18/2024	160154	220020	VISA OR PARK STATE BANK CC PMT	101-20200	7,109.53
01/24	01/18/2024	160155	240001	XEROX CORPORATION	101-20200	591.69
01/24	01/19/2024	160156	130015	MOUNTAIN IRON PUBLIC UTILITIES	602-20200	15,044.94
01/24	01/19/2024	160157	1662	RAY WALDORF	603-20200	300.10
01/24	01/19/2024	160158	130011	UNITED STATES POSTAL SERVICE	601-20200	629.43
Grand Totals:						420,283.88
PP-Ending 01/05						63,847.41
TOTAL EXPENDITURES						\$484,131.29





# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 01-24

### ORDERING IMPROVEMENT AND PREPARATION OF PLANS

**WHEREAS**, Resolution Number 17-23 was adopted by the City Council on the 2<sup>nd</sup> day of October, 2023, applying for an IRRRB Grant for the proposed Mineral Avenue Watermain Replacement Project, and

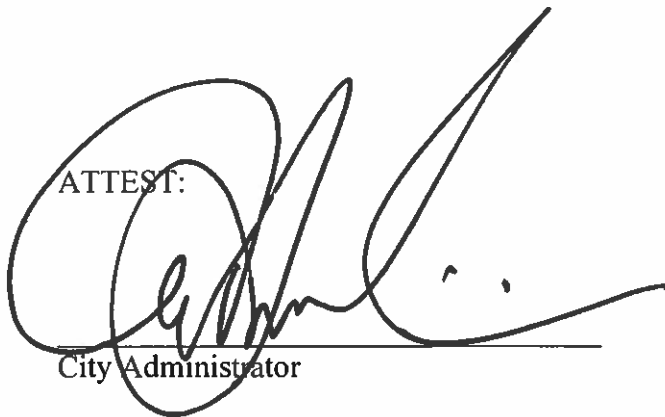
**WHEREAS**, the City of Mountain Iron was awarded funding under the IRRRB Community Infrastructure program for the Mineral Avenue Watermain Replacement Project.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:**

1. Such improvement is necessary, cost-effective, and feasible as detailed in the IRRRB Grant application.
2. Such improvement is hereby ordered as outlined in the IRRRB Grant application.
3. Benchmark Engineering is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

**DULY ADOPTED BY THE CITY COUNCIL THIS 16<sup>th</sup> DAY OF JANUARY, 2024.**

ATTEST:

  
\_\_\_\_\_  
City Administrator  
\_\_\_\_\_  
Mayor Peggy Anderson

**COUNCIL LETTER 020524-VA1**

**MAYOR ANDERSON**

**REORGANIZATION**

**DATE:** February 1, 2024

**FROM:** Mayor Anderson

Craig J. Wainio  
City Administrator

---

As part of the reorganization of the City, the Mayor is recommended that the City Council adopt the following:

City Advisory Board/Commission Appointments:

- 1) Library Board (3-year term)
  - a. Dana Sorenson

**COUNCIL LETTER**  
**ADMINISTRATION**  
**ELECTION JUDGES**

**DATE:** February 5, 2024

**FROM:** Amanda Inmon  
Municipal Services Secretary

---

Staff is seeking City Council approval to hire the following as election judges, and to allow staff to hire additional judges as needed to fill required vacancies for the 2024 Election Season:

Jean Inmon	Emily Unhjem
Debra Krall	Cera Brink
Barb Horvat	Barb Ramondo
Sherri Henson	Bill Krall

Payment \$14.00 per hour for training, Absentee Ballot processing (as needed), Accuracy testing and for the Presidential Primary Nomination Election, the Primary Election and General Elections

**COUNCIL LETTER 020524-VB2**

**ADMINISTRATION**

**SUMMER EMPLOYEES**

**DATE:** February 1, 2024  
**FROM:** Craig J. Wainio  
City Administrator

---

Staff is requesting that the City Council authorize Staff to advertise for temporary seasonal employees for the summer months. Once a list of potential employees is developed, it will be forwarded to the City Council for final approval.

*Mountain Iron Public Library*



# MEETING

---

Members of the community & patrons are invited.

---

**February 26<sup>th</sup>, 2024**

**MONDAY • 6:30pm**

**For more information • Call: (218) 735-8625**

**AGENDA: 2023 Overview, 2024 Goals, Public Forum**

**Coffee an' will be provided**

*Hosted by the Library Board and Director*

# **Mountain Iron Planning and Zoning Commission**

**January 22, 2024**

Vice Chairperson Lauren Buffetta called the meeting to order at 6:30 p.m. with the following members present: Margaret Soyering, Barb Fivecoate, Al Stanaway, and Jerry Kujala, Zoning Administrator. Absent Jim Techar, Steve Hunter, and Peggy Anderson

It was moved by Stanaway and seconded by Fivecoate to accept the Consent Agenda and minutes of the January 8, 2024, meeting with the correction: **Jerry Kujala, Zoning Administrator, Building Inspector**. The motion carried with Techar, Hunter and Anderson absent.

It was moved by Fivecoate and seconded by Stanaway to close the regular meeting and open the public hearing. The motion carried with Techar, Hunter and Anderson absent.

The purpose of the public hearing is to consider a request made by Michael Mitchell for a Conditional Use (CUP) Permit for the installation of a garage that is over 900 square feet and a Variance permit for construction of a building over 15 feet high. The property is legally described as follows:

**PARCEL CODE:** 175-0020-00110

**LEGAL DESCRIPTION:** PLAT NAME: MERRITTS 1<sup>ST</sup> ADDITION TO MOUNTAIN IRON: SECTION-; TOWNSHIP: -; RANGE: -; LOT:0011; BLOCK: 001

**ADDRESS:** 5717 MOUNTAIN AVENUE, MOUNTAIN IRON, MN 55768

It was moved by Fivecoate and seconded by Soyering to close the public hearing and resume the regular meeting. The motion carried with Techar, Hunter and Anderson absent.

It was moved by Soyering and seconded by Fivecoate to recommend the City Council approve the CUP for Plaza 53 for a Storage Container to be earthtone, after Brad Schumacher attended the meeting and confirmed the setbacks. The motion carried with Techar, Hunter and Anderson absent.

It was moved by Fivecoate and supported by Stanaway to recommend the City Council approve the CUP and Variance for Michael Mitchell. The motion carried with Techar, Hunter and Anderson absent.

At 6:55p.m., it was moved by Fivecoate and seconded by Stanaway that the meeting be adjourned. The motion carried with Techar, Hunter and Anderson absent.

Respectfully submitted by:

Margaret Soyering, Secretary

# CITY OF MOUNTAIN IRON

☐ **CONDITIONAL USE PERMIT** ☐ **VARIANCE APPLICATION**

Name of Owner: The Plaza 53<sup>LLC</sup> Signature of Owner: [Signature]  
 Address: 28551 127th St NW Date: 11-9-23  
Eden Prairie, MN 55398

**Legal Description:**

Section: Township: Range: Lot: Block: Parcel Code:

**Description:**

see attached

**Description of Proposed Use for CONDITIONAL USE PERMIT:**

Place a 40' x 8'6" Shipping Container

**Statement as to why proposed use will not cause injury to value of adjoining property.**

To the South it will be with in throwing Distance to the SAME UNIT  
To the West Zero Impact

**Statement as to how proposed use is to be designed, arranged, and operated in order to permit development and use of neighboring property.**

N/A

**Area for which VARIANCE requested: (i.e. setbacks, height, etc)**

20' Ft Set Back plus height 8'6"

**Statement addressing condition of "undue hardship" for which VARIANCE is requested.**

under current market conditions it is necessary for businesses  
to not be trapped or lose business due to supply chain issues

**\*Owner is required to submit a vicinity map, drawn to scale, showing owners and adjoining property including all existing or proposed buildings or uses. Use reverse side of this form.**

**OFFICE USE ONLY**

ITEM	ACTION	DATE	INITIAL
Application Submitted	<u>submitted</u>	<u>11/14</u>	<u>[Signature]</u>
Application Paid	<u>paid rpt. #4019917</u>	<u>11/14</u>	<u>[Signature]</u>
Zoning Administrator Review	<u>reviewed</u>	<u>11/17</u>	<u>[Signature]</u>
Public Hearing Set	<u>date set 12/11</u>	<u>11/17</u>	<u>[Signature]</u>
Hearing Notice Published	<u>published HTF</u>	<u>11/24</u>	<u>[Signature]</u>
Planning & Zoning Recommendation (Board of Adjustment and Appeals Rec.)	<u>approved</u>	<u>01/22</u>	<u>[Signature]</u>
City Council Action			
Filed with County Recorder			

Conditions Attached \_\_\_\_\_



# CITY OF MOUNTAIN IRON



**CONDITIONAL USE PERMIT**



**VARIANCE APPLICATION**

Name of Owner: MICHAEL MITCHELL

Signature of Owner: [Signature]

Address: 5712 MT AVE MOUNTAIN IRON UT 84040

Date: 12-21-23

**LEGAL DESCRIPTION DETAILS**

PARCEL ID: 175-0020-00110

PLAT NAME: MERRITTS 1ST ADDITION TO MOUNTAIN IRON

SECTION: - TOWNSHIP: - RANGE: - LOT: 0011 BLOCK: 001

DESCRIPTION: LOT: 0011 BLOCK: 001

**Description of Proposed Use for CONDITIONAL USE PERMIT:**

ADDITIONAL HEATED SHED SPACE

**Statement as to why proposed use will not cause injury to value of adjoining property.**

WILL BE A BRAND NEW STRUCTURE THAT CAN BE EASILY CONVERTED INTO A RESIDENCE IN THE FUTURE GIVING IT A HIGHER TAX RATE AND INCREASED VALUE

**Statement as to how proposed use is to be designed, arranged, and operated in order to permit development and use of neighboring property.**

**Area for which VARIANCE requested: (i.e. setbacks, height, etc)**

180 sq. ft. behind 30'x

**Statement addressing condition of "undue hardship" for which VARIANCE is requested.**

\*Owner is required to submit a vicinity map, drawn to scale, showing owners and adjoining property including all existing or proposed buildings or uses. Use reverse side of this form.

**OFFICE USE ONLY**

ITEM	ACTION	DATE	INITIAL
Application Submitted	<u>submitted</u>	<u>12/26</u>	<u>MR</u>
Application Paid			
Zoning Administrator Review	<u>reviewed</u>	<u>12/27</u>	<u>MR</u>
Public Hearing Set	<u>set for 01/22</u>	<u>12/27</u>	<u>MR</u>
Hearing Notice Published	<u>published in HTF</u>	<u>12/29</u>	<u>MR</u>
Planning & Zoning Recommendation (Board of Adjustment and Appeals Rec.)	<u>approved</u>	<u>01/22</u>	<u>MR</u>
City Council Action			
Filed with County Recorder			

Conditions Attached \_\_\_\_\_

Dear Council Members—

The club members of the  
Mtn. Iron Senior Citizens  
would like to Thank you  
for the monetary gift  
given to us at Christmas  
time. It was very  
appreciated.

Carolyn Olsen  
President

# **CALVARY CEMETERY ASSOCIATION**

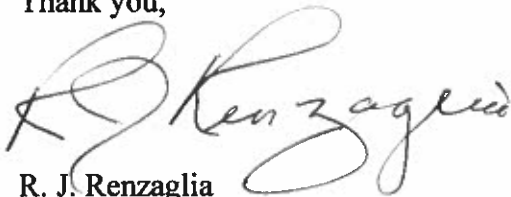
**P O BOX 188  
1120 9<sup>th</sup> Street North  
Virginia, Mn 55792**

January 16, 2024

Once again the Board of Directors for the Calvary Cemetery Association would like to thank the City of Mountain Iron for the past contribution/grant to our annual operating budget. As in the past, we are requesting \$6000 for the 2024 operating funds.

With the continued help from both Virginia and Mt. Iron, we will continue to operate in the black, maintain pricing and serve the needs of our citizens.

Thank you,

A handwritten signature in black ink, appearing to read "R. J. Renzaglia". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

R. J. Renzaglia  
Chairman of the Cemetery Board



## Arrowhead Library System

5528 Emerald Ave. • Mountain Iron, MN 55768-2069 • 218-741-3840 • [www.alslib.info](http://www.alslib.info)

January 18, 2024

Mr. Craig Wainio  
City Administrator  
City of Mountain Iron  
8586 Enterprise Dr So  
Mountain Iron MN 55768

Dear Mr. Wainio:

In accordance with **Minnesota Statutes** 134.34, Subdivision 7, I am forwarding your city a copy of the summary of the 2024 Annual Budget for the Arrowhead Library System (ALS). Your local public library is a member of ALS.

If you would like a detailed budget by department and program, please let me know. If you have any questions, please don't hesitate to contact me.

Sincerely,

Jim Weikum  
Executive Director

Enclosure

**Vision:** Preserving yesterday, enhancing today,  
imagining tomorrow.

**Mission:** To support libraries, through leadership and collaboration,  
in fostering lifelong learning and community enrichment.

## Arrowhead Library System 2024 Budget

	Budget 2024
<b>REVENUE</b>	
State Grant	\$ 1,753,811
Carlton County	\$ 152,222
Cook County	\$ 29,356
Itasca County	\$ 246,080
Koochiching County	\$ 53,698
Lake County	\$ 40,400
Lake of the Woods County	\$ 33,118
St. Louis County	\$ 720,489
Grand Rapids Townships	\$ 147,000
Other Grants & Reimbursements (e-rate, MNLink)	\$ 114,671
Interest	\$ 49,000
Program Revenue	\$ 66,602
Regional Library Telecommunications Aid (RLTA)	\$ 46,004
Transfer In	\$ 7,200
Donations	\$ 12,000
Miscellaneous	\$ 8,100
ARPA	
<b>TOTAL Revenue</b>	<b>\$ 3,479,751</b>
<b>EXPENSES</b>	
Library Books	\$ 90,086
Other Library Materials	\$ 177,500
Lost Materials Reimbursements	\$ 150
Materials Use Reimbursements	\$ 300
Postage	\$ 114,100
Library Supplies	\$ 84,650
Travel, Conventions, Training, and Meetings	\$ 22,350
Utilities/Telecommunications	\$ 228,200
Equipment Maint/Rent/Repair	\$ 168,450
Postage Mtr Maint/Rent/Repair	\$ 2,500
Vehicle Repairs	\$ 7,000
Vehicle Service/Fuel	\$ 27,500
Building Repair and Contract Services	\$ 23,000
Insurance	\$ 33,460
Dues & Contract Services	\$ 514,500
Capital Expenditures	\$ 95,000
Salaries	\$ 1,168,240
Fringe Benefits	\$ 627,737
Staff Reimb/Honorarium	\$ 17,850
OCLC_BOOKWHERE	\$ 33,500
<b>TOTAL Expenses</b>	<b>\$ 3,436,074</b>
<b>Excess (Deficiency) Revenues Over Expenses</b>	<b>\$ 43,677</b>
<b>Net Revenue (Deficiency)</b>	<b>\$ 43,677</b>