



**MOUNTAIN IRON
CITY COUNCIL
MEETING**

TUESDAY, JUNE 20, 2023

6:30 P.M.

MOUNTAIN IRON COMMUNITY CENTER

MOUNTAIN IRON ROOM

**MOUNTAIN IRON CITY COUNCIL MEETING
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TUESDAY, JUNE 20, 2023 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Minutes of the June 5, 2023, Regular Meeting (#1-6)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- IV. Public Forum
- V. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Work's Report
 - 1. Road Repair Quote (#7-8)
 - D. Library Director/Special Events Coordinator's Report
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - G. City Attorney's Report
 - H. Fire Department's Report
 - 1. Hire Firefighters (#9)
 - I. Liaison Reports
- VI. Unfinished Business
- VII. New Business
 - A. Reschedule Next Meeting due to Holiday
- VIII. Communications
- IX. Announcements
- X. Adjourn

Page Number in Packet
*Enclosed

MINUTES
MOUNTAIN IRON CITY COUNCIL
June 5, 2023

Mayor Anderson called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Ed Roskoski, Al Stanaway, Joe Prebeg Jr. Julie Buria, and Mayor Peggy Anderson. Also present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; SGT Toma, Sheriff's Department; Al Johnson, City Engineer; and Mark Madden, Mountain Iron Fire Chief.

It was moved by Prebeg and seconded by Buria the consent agenda be approved as follows:

1. Approve the minutes of the May 15, 2023 regular meeting.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period May 16-31, \$253,680.42 (a list is attached and made a part of these minutes),
4. To authorize the payments of the bills and payroll for the period May 16-31, totaling \$547,661.36 (a list is attached and made a part of these minutes).

The motion carried (Yes: Stanaway, Prebeg, Anderson, Buria; No: Roskoski)

It was moved by Roskoski to amend the original motion to remove the Napa Christenson Parts bills in the amount of \$400 from the consent agenda for separate consideration. The motion failed due to lack of support.

Public Forum:

- No one spoke during the public forum

The Mayor reported on the following:

- City crew has been doing a great job patching pot holes

City Administrator:

- Big Thank you to Representative Lislegard for helping the City of Mountain Iron secure \$500,000 for the South Grove Recreation Complex

Director of Public Works:

- Large trash, June 5th – June 9th and June 12th – 16th
- Hydrant flushing starting next week, June 12th-16th
- City of Mountain Iron hosting Red Cross blood drive, June 6th
- Shout out to Mike Dundas and Nate Welsh on saving ducklings found in storm sewer

It was moved by Prebeg and seconded by Roskoski to accept the proposed quote from Great Northern Environmental for one Submersible NSF61 Tank Mixer, in the amount \$11,570.00. The motion carried on roll call vote (5:0).

It was moved by Buria and seconded by Stanaway to accept the proposed quote from Maddox for 3-Phase Padmount Transformer, in the amount \$23,229. The motion carried on roll call vote (5:0).

It was moved by Prebeg and seconded by Buria to accept the proposed quote from the Stuart C Irby Company for 8250ft electrical wire, in the amount \$31,374.75. The motion carried on roll call vote (5:0).

Library Director/Special Events Coordinator:

- Summer Reading Program
 - Started Monday, June 5th
 - Sign up at Library
 - Story-time, Wednesday, June 7th
- “Meet up and Chow Down” with United Way of Northeastern MN
 - June 5th – August 31st
 - Monday – Thursday
 - 12:00pm – 1:00pm (lunches served first come first served)

Sheriff’s Department:

- No formal report

City Engineer:

- No formal report

Fire Department:

- Community Steps program information to come

It was moved by Roskoski to accept the Fire Department report as presented. The motion failed due to lack of support.

It was moved by Prebeg and seconded by Buria to approve the recommendation of the Personnel Committee and hire Lisa Richards as a paid on-call First Responder, contingent on physical and background check. The motion carried.

It was moved by Prebeg and seconded by Roskoski to approve Policy #2023-01, the Federal Awards Administration Policy as presented. The motion carried.

It was moved by Prebeg and seconded by Stanaway to authorize B.G.’s Bar & Grill to serve alcohol at the event on Saturday, June 10, 2023, to be held at the Mountain Iron Recreation Center. Councilor Prebeg amended the motion so that it was contingent on more information regarding the location of the event. The motion carried.

It was moved by Stanaway and seconded by Roskoski to approve the Memorandum of Understanding between the City of Mountain Iron and AFSCME Council 65, Local 453 as presented. The motion carried.

It was moved by Prebeg and seconded by Buria to reschedule the Monday, January 17, 2022 meeting due to the Juneteenth Holiday to Tuesday, June 20, 2023 at 6:30pm at the Mountain Iron City Hall. The motion carried.

At 7:00p.m., it was moved by Prebeg and seconded by Buria that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Communications:

1. Thank you from Mountain Iron Senior Citizens Club for the recent contribution
2. Thank you from the MIB School Readiness Program for participating in the School Readiness “MIB Truck Night”

Distribution Summary

Category	Distribution	GL Account	Amount
CAMPGROUND RECEIPTS	CREDIT CARD FEES	101-36-6200-091	508.94
CAMPGROUND RECEIPTS	FEES	101-36-6200-091	15,120.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	101-20803	463.28
CAMPGROUND RECEIPTS	PAVILION FEES	101-36-6200-091	230.00
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	101-20800	1,119.10
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	603-34-4400-003	910.00
METER DEPOSITS	ELECTRIC	604-22000	650.00
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-6200-070	20.00
MISCELLANEOUS	BC/BS - MEDICA PAYABLE	101-21709	2,049.42
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	44.00
MISCELLANEOUS	FIRE DEPT-MISC INCOME	101-36-6200-087	900.00
MISCELLANEOUS	REC DEPT-VARIOUS FEES/PMTS	101-36-6200-090	300.00
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	8.80
PERMITS	BUILDING	101-32-2100-000	427.53
UTILITY	UTILITY	001-11105	230,929.35
Grand Totals:			<u>253,680.42</u>

Report Criteria

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/23	06/08/2023	159093	10056	A T & T MOBILITY	101-20200	1,189.97
06/23	06/08/2023	159094	10070	A-1 RENTAL SERVICES INC	101-20200	1,850.82
06/23	06/08/2023	159095	1399	AARON GARRELTS	101-20200	64.43
06/23	06/08/2023	159096	10012	ABE ENVIRONMENTAL SYSTEMS, INC	101-20200	3,939.00
06/23	06/08/2023	159097	10078	ALLIED GENERATORS (DBA)	602-20200	720.00
06/23	06/08/2023	159098	10055	ALTEC INDUSTRIES INC	604-20200	1,255.00
06/23	06/08/2023	159099	10075	ARAMARK UNIFORM SERVICES	101-20200	155.27
06/23	06/08/2023	159100	10042	AUTO VALUE VIRGINIA	101-20200	274.44
06/23	06/08/2023	159101	20009	BARBER GRAPHICS INC.	101-20200	234.20
06/23	06/08/2023	159102	1406	BEN BROWN	101-20200	66.23
06/23	06/08/2023	159103	20070	BOUND TREE MEDICAL LLC	101-20200	822.39
06/23	06/08/2023	159104	20051	BSN SPORTS, LLC	101-20200	743.98
06/23	06/08/2023	159105	30055	BTAC ACQUISITION CORP.	101-20200	1,184.46
06/23	06/08/2023	159106	30082	CITY OF EVELETH	101-20200	250.50
06/23	06/08/2023	159107	30089	CITY OF HIBBING	101-20200	300.00
06/23	06/08/2023	159108	220003	CITY OF VIRGINIA	101-20200	46.38
06/23	06/08/2023	159109	1309	DONNA ECKSTROMM	101-20200	66.23
06/23	06/08/2023	159110	50052	EMERGENCY APPARATUS	101-20200	397.12
06/23	06/08/2023	159111	50042	ESC SYSTEMS	602-20200	294.00
06/23	06/08/2023	159112	50049	ESSENTIA HEALTH	101-20200	80.00
06/23	06/08/2023	159113	50054	EVERBRIDGE, INC.	101-20200	3,000.00
06/23	06/08/2023	159114	60029	FERGUSON ENTERPRISES INC	601-20200	1,493.79
06/23	06/08/2023	159115	70016	GOPHER STATE ONE CALL INC	604-20200	79.85
06/23	06/08/2023	159116	180026	GRAND FORKS FIRE EQUIPMENT LLC	301-20200	18,991.40
06/23	06/08/2023	159117	70004	GRANDE ACE HARDWARE	101-20200	99.99
06/23	06/08/2023	159118	70029	GUARDIAN PEST CONTROL INC	101-20200	91.60
06/23	06/08/2023	159119	80022	HAWKINS INC	602-20200	435.00
06/23	06/08/2023	159120	80002	HEISEL BROTHERS, INC.	101-20200	247.00
06/23	06/08/2023	159121	80001	HILLYARD/HUTCHINSON	101-20200	410.76
06/23	06/08/2023	159122	80037	HOMETOWN MEDIA PARTNERS	101-20200	869.15
06/23	06/08/2023	159123	90026	INDUSTRIAL LUBRICANT COMPANY	602-20200	3,179.00
06/23	06/08/2023	159124	10043	IRON RANGE ENGINEERING & CONSULTING	604-20200	11,122.50
06/23	06/08/2023	159125	638	KAREN SEVERSON	101-20200	550.00
06/23	06/08/2023	159126	1823	KARIANN KOLOCEK	101-20200	200.00
06/23	06/08/2023	159127	20002	KB&D PRODUCTIONS, INC.	101-20200	395.00
06/23	06/08/2023	159128	1824	KEVIN NORTON	101-20200	200.00
06/23	06/08/2023	159129	200055	KYLE TOMCZYK	101-20200	96.19
06/23	06/08/2023	159130	120032	LAKE COUNTRY POWER	101-20200	210.75
06/23	06/08/2023	159131	130030	MACQUEEN EQUIPMENT	603-20200	867.79
06/23	06/08/2023	159132	130175	MADDOX INDUSTRIAL TRANSFORMER, LLC	604-20200	23,229.00
06/23	06/08/2023	159133	80032	MESABI COMMUNITY TELEVISION	101-20200	7,250.00
06/23	06/08/2023	159134	130006	MESABI HUMANE SOCIETY	101-20200	2,041.67
06/23	06/08/2023	159135	130004	MESABI TRIBUNE	101-20200	1,209.60
06/23	06/08/2023	159136	130113	MIB SOFTBALL CLUB	101-20200	499.88
06/23	06/08/2023	159137	13001	MID-AMERICA BOOKS	101-20200	95.80
06/23	06/08/2023	159138	130184	MID-STATE TRUCK SERVICE INC.	101-20200	302.61
06/23	06/08/2023	159139	130039	MINNESOTA DEPT OF COMMERCE	604-20200	554.30
06/23	06/08/2023	159140	130044	MINNESOTA DEPT OF HEALTH	601-20200	2,272.00
06/23	06/08/2023	159141	130009	MINNESOTA POWER (ALLETE INC)	604-20200	163,344.14
06/23	06/08/2023	159142	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	464.17
06/23	06/08/2023	159143	130079	MN ASSOCIATION OF SMALL CITIES	101-20200	1,486.55
06/23	06/08/2023	159144	130176	MN FIRE SERVICE CERTIFICATION	101-20200	25.00
06/23	06/08/2023	159145	130023	MN STATE FIRE CHIEFS ASSOCIATION	101-20200	570.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/23	06/08/2023	159146	130018	MSA PROFESSIONAL SERVICES, INC.	602-20200	2,765.00
06/23	06/08/2023	159147	30001	NAPA AUTO PARTS	101-20200	324.95
06/23	06/08/2023	159148	60011	NATHAN WELCH	603-20200	91.10
06/23	06/08/2023	159149	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	111,960.17
06/23	06/08/2023	159150	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	1,651.18
06/23	06/08/2023	159151	140005	NORTHERN FITNESS GROUP	101-20200	422.63
06/23	06/08/2023	159152	9039	NORTHLAND FIRE & SAFETY, INC	101-20200	355.00
06/23	06/08/2023	159153	130017	PARK STATE BANK	602-20200	244.24
06/23	06/08/2023	159154	160038	PITNEY BOWES GLOBAL FINANCIAL	101-20200	91.29
06/23	06/08/2023	159155	160023	POHAKI LUMBER	101-20200	169.18
06/23	06/08/2023	159156	170007	QUILL CORPORATION	101-20200	339.28
06/23	06/08/2023	159157	180006	RMB ENVIRONMENTAL LABORATORIES	601-20200	518.36
06/23	06/08/2023	159158	190045	SERVICE SOLUTIONS	101-20200	27.00
06/23	06/08/2023	159159	1407	SHAINA GUENIGSMAN	101-20200	66.23
06/23	06/08/2023	159160	1822	SHANNON BAUMANN	101-20200	200.00
06/23	06/08/2023	159161	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	45,833.33
06/23	06/08/2023	159162	190059	ST LOUIS COUNTY AUDITOR	603-20200	30,623.75
06/23	06/08/2023	159163	30126	STEPHEN BROOKS	603-20200	189.95
06/23	06/08/2023	159164	5007	SUN LIFE FINANCIAL	101-20200	901.49
06/23	06/08/2023	159165	923	SUSAN OSTMAN	101-20200	200.00
06/23	06/08/2023	159166	200020	THE TRENTI LAW FIRM	101-20200	2,956.64
06/23	06/08/2023	159167	30072	VC3	101-20200	3,280.00
06/23	06/08/2023	159168	110007	WASCHKE FAMILY CHRYSLER DODGE JEEP RAM	101-20200	893.42
06/23	06/08/2023	159169	230043	WISCONSIN CENTRAL	602-20200	165.24
06/23	06/08/2023	159170	60038	WRIGHT EXPRESS FINAN SERV CORP	602-20200	6,537.82
06/23	06/08/2023	159171	240001	XEROX CORPORATION	101-20200	584.54

Grand Totals:

471,220.50

PP-Ending 05/12

76,440.86

TOTAL EXPENDITURES**\$547,661.36**

3D CONCRETE & CONSTRUCTION

432 Fayal Rd

Eveleth, MN 55734

denny_3d_concrete@yahoo.com

(218) 248-5862

CITY OF MOUNTAIN IRON

May 29, 2023

8586 Enterprise Drive South

Mountain Iron, MN 55768

ATTENTION: TIM SATRANG

DIRECTOR OF PUBLIC WORKS

City Garage * 218/748-7598

Cell * 218/750-0121

Fax * 218/735-1138

tsatrang@ci.mountain-iron.mn.us

8368 SPRUCE DRIVE MT. IRON MN

We propose the following labor and material:

Sawcut 18' 6" full depth of concrete driveway.

Remove 18' 6" x 24' concrete drive and concrete around the catch basin.

Replace 18' 6" x 24' x 5" driveway slab on grade.

Reinforcement to be #4 (1/2") rebar 24" on center each way.

Form, pour, and finish with a non - skid fine broom surface.

Infill a circle around the catch basin to channel water into it.

Saw cut control joint at 9' 3" point and 12' center point.

Spray with kure n seal (curing and sealing compound)

Concrete mix design 4,000 P. S. I. air entrained (5% to 7%) ¾" aggregate.

ABOVE FOR THE SUM: NINE THOUSAND FIVE HUNDRED DOLLARS-----

ALTERNATE BID

3D will saw cut across the existing driveway.

City of Mt. Iron to remove and dispose of all concrete.

3 D fine grade, form, pour, and finish.

Saw cut control joints and seal.

ALTERNATE BID FOR THE SUM: SIX THOUSAND SIX HUNDRED SIXTY DOLLARS-----

WILLIAM DENNY

MIKE DUNDAS

3D CONCRETE and CONSTRUCTION, INC.

MT. IRON CITY REPRESENTATIVE

COUNCIL LETTER 062023-VH1

FIRE DEPARTMENT

HIRING

DATE: June 15, 2023

FROM: Mark Madden
Fire Chief

Craig J. Wainio
City Administrator

The Fire Department is recommending that the City Council approve the hiring of the following paid on call firefighters:

Russell Rask
Eric Monson