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MEMORIAL DAY

★ HONORING ALL WHO SERVED ★

MOUNTAIN IRON CITY COUNCIL MEETING

MONDAY, MAY 15, 2023

6:30 P.M.

MOUNTAIN IRON COMMUNITY CENTER

MOUNTAIN IRON ROOM

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, MAY 15, 2023 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Minutes of the May 1, 2023 Local Board of Appeals & Equalization (#1)
 - B. Minutes of the May 1, 2023, Regular Meeting (#2-7)
 - C. Receipts
 - D. Bills and Payroll
 - E. Communications
- IV. Public Forum
- V. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Work's Report
 - 1. Lift Station Repairs (#8-10)
 - 2. Large Trash Pickup (#11)
 - D. Library Director/Special Events Coordinator's Report (#12)
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - G. City Attorney's Report
 - H. Planning and Zoning Commission
 - 1. Conditional Use/Variance Application (#13-16)
 - I. Liaison Reports
- VI. Unfinished Business
- VII. New Business
 - A. Summer Seasonal Employees (#17)
 - B. Authorization to Temporarily Close Street (#18)
 - C. Authorization to Serve Alcohol (#19)
- VIII. Communications (#20-25)
- IX. Announcements
- X. Adjourn

Page Number in Packet
*Enclosed

MINUTES
MOUNTAIN IRON CITY COUNCIL
BOARD OF APPEAL AND EQUALIZATION
May 1, 2023

Mayor Peggy Anderson called the meeting to order at 6:00p.m. with the following members present: Joe Prebeg, Ed Roskoski, Alan Stanaway and Mayor Peggy Anderson. Also present were: Amanda Inmon, Municipal Services Secretary; and Shaun Hailey, St. Louis County Residential Appraisal.

It was moved by Prebeg and seconded by Stanaway to reconvene the Local Board of Appeal and Equalization meeting. The motion carried (4:0).

It was moved by Roskoski to reduce the building value to \$330,000 or the 2022 valuation to the property of Wayne Pohia at 8754 Unity Drive, Mountain Iron, Parcel Code 175-0070-01487. The motion failed.

It was moved by Prebeg and seconded by Stanaway to accept the recommendation of the St. Louis County Assessors and make no changes to the property of Wayne Pohia at 8754 Unity Drive, Mountain Iron, Parcel Code 175-0070-01487. The motion carried (Yes: Stanaway, Prebeg, Anderson; No: Roskoski).

It was moved by Prebeg and seconded by Stanaway to accept the recommendation of the St. Louis County Assessors and make no changes to the property of Thomas Nikolanci, 8821 Unity Drive, Mountain Iron, Parcel Code 175-0070-01325. The motion carried (Yes: Anderson, Buria, Prebeg; No: Roskoski).

It was moved by Prebeg and seconded by Stanaway to accept the recommendation of the St. Louis County Assessors and make no changes to the property of Julie Buria at 8424 Centennial Drive, Mountain Iron, Parcel Code 175-0061-00030. The motion carried (4:0).

At 6:29p.m., it was moved by Prebeg and seconded by Stanaway to adjourn the Local Board of Appeal and Equalization meeting. The motion carried.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

**MINUTES
MOUNTAIN IRON CITY COUNCIL
May 1, 2023**

Mayor Anderson called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Ed Roskoski, Al Stanaway, Joe Prebeg Jr. and Mayor Peggy Anderson. Also present were: Craig Wainio, City Administrator; Amanda Inmon, Municipal Services Secretary; SGT Toma, Sheriff's Department; Al Johnson, City Engineer; and Mark Madden, Mountain Iron Fire Chief. Absent members: Councilor Julie Buria

It was moved by Prebeg and seconded by Stanaway the consent agenda be approved as follows:

1. Approve the minutes of the April 17, 2023 regular meeting as submitted.
2. Approve the minutes of the April 20, 2023 Local Board of Appeal and Equalization.
3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period April 16-30, totaling \$132,694.42 (a list is attached and made a part of these minutes),
5. To authorize the payments of the bills and payroll for the period April 16-30, totaling \$ (a list is attached and made a part of these minutes).

The motion carried (Yes: Stanaway, Prebeg, Anderson; No: Roskoski) with Councilor Buria absent.

It was moved by Roskoski to amend the original motion to remove the Napa Christenson Auto Parts bills in the amount of over \$600.00 from the consent agenda for separate consideration. The motion failed due to lack of support.

Public Forum:

- No one spoke during the forum

The Mayor reported on the following:

- The City received a thank you from Mazie Buffetta for the support
- Congratulations Mazie on her accomplishment

City Administrator:

- No formal report

It was moved by Roskoski that the City of Mountain iron advertise in the Hometown Focus and the Mesabi Tribune for additional summer employees until the roster is filled. The motion failed.

Director of Public Works:

- City crews getting ready for spring and updating Campground

It was moved by Roskoski to have the following projects be completed in the summer of 2023 by Mountain Iron City Employees or as add-ons to the Trail Interconnect or 2nd Street Mesabi Bituminous project: Unit Drive pavement leveling; by the 8821 area-the 8758 area-the Unity and Ivory Lane intersection area-the 8355 driveway area by the 1st National Bank and Thrivent; the Jasmine and Daffodil intersection area, raise and patch an area 8' wide by 16' long by the mail box area at 5411 North Court; Spruce Drive from County #7 to the Aspen Lane Intersection, have a Street crown paved in that area for proper water drainage; Repair the City sinking storm sewer between 8366 and 8368 Spruce Drive, also lower the south catch basin grill, repair the damage driveway at 8368 Spruce Drive. The motion failed.

Sheriff's Department:

- No formal report

City Engineer:

- No formal report

Fire Department:

- Fire responders responded to roughly 70% of emergency calls received in April

It was moved by Roskoski to accept the Fire Department report as presented. The motion failed.

It was moved by Stanaway and seconded by Prebeg to accept the recommendation of the Public Health and Safety Board and approve the purchase of the following Fire Department PPE gear, \$9,000 to purchase 25 sets of Wildland PPE from the DNR Surplus Cache in Grand Rapids; \$7,500 to purchase 25 sets of Wildland FF Boots from Virginia Surplus; and \$4,200 to purchase 12 CO Monitors for the First Responders. The motion carried on roll call vote with Councilor Buria absent.

It was moved by Prebeg and seconded by Stanaway to accept the recommendation of the Parks and Recreation Board and approve the enclosed agreement, hiring Darrin and Donna Johnson for the West Two Rivers Campground caretaker position for the 2023 season. The motion carried with Councilor Buria absent.

It was moved by Prebeg and seconded by Stanaway to approve the recommendation by the Personnel Committee, and authorize the posting and advertising for two Laborer positions and one Secretary position internally and to advertise in local papers in not filled internally. The motion carried with Councilor Buria absent.

It was moved by Roskoski to amend the motion to include the Mesabi Tribune paper when advertising for open positions. The motion failed.

It was moved by Stanaway and seconded by Prebeg to approve Resolution #01-23; Amending Chapter 10 of the Mountain Iron City Code, setting a Penalty for noncompliance (a copy is attached and made a part of these minutes). The motion carried (Yes: Anderson, Stanaway, Prebeg; No: Roskoski) with Councilor Buria absent.

- Discussion ensued regarding Knox boxes, location of boxes, Knox Box Ordinance already in place, adopted in 2016, only thing being done is modifying ordinance

It was moved by Roskoski to amend the motion that the City Ordinance additions and amendments be forward to the City Attorney and Law enforcement, for review before put in place, to get answers, specifically who does the Ordinance apply to; how do you notify people about the Ordinance; debate how long they have to comply to the Ordinance; what are the Knox box installation standards/colors; and any other legal issues/concerns the City Attorney or Law Enforcement might come up with. The motion failed

It was moved by Prebeg and seconded by Stanaway to accept the resignation of Jacquelyn Loeffen from her position as a Secretary for the City of Mountain Iron, effective May 3, 2023. The motion carried with Councilor Buria absent.

It was moved by Stanaway and seconded by Prebeg to authorize Sundberg Enterprises, LLC dba: The Sawmill Saloon and Restaurant to serve alcohol at the Baumann Wedding on Saturday, June 3, 2023, to be held at the Mountain Iron Community Center. The motion carried with Councilor Buria absent.

It was moved by Roskoski that the City of Mountain Iron advertise in the Hometown Focus and Mesabi Tribune the upcoming COW meeting, when it is going to happen, where it is going to happen, with who the meeting is going to be with, and what it is going to be about and state in that advertisement that any Mountain Iron citizen or business people are invited to attend and participate. The motion failed.

It was moved by Prebeg and seconded by Stanaway to schedule a Committee of the Whole (COW) meeting with St. Louis County for Tuesday, May 23, 2023 at 1:00pm at the Mountain Iron City Hall. The motion carried (Yes: Stanaway, Prebeg, Anderson; No: Roskoski) with Councilor Buria absent.

Announcement:

- Lots available at Woodland Estates, South Forest Grove and Unity II addition
- Merritt Days celebration August 7th-12th

At 7:20p.m., it was moved by Stanaway and seconded by Prebeg that the meeting be adjourned. The motion carried with Councilor Buria absent.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Distribution Summary

Category	Distribution	GL Account	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	101-20607	200.00
BUILDING RENTALS	COMMUNITY CENTER	101-36-6200-089	125.00
CAMPGROUND RECEIPTS	CREDIT CARD FEES	101-36-6200-091	129.28
CAMPGROUND RECEIPTS	FEES	101-36-6200-091	3,900.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	101-20803	115.20
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	101-20800	287.71
METER DEPOSITS	ELECTRIC	604-22000	650.00
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-6200-070	20.00
MISCELLANEOUS	BC/BS - MEDICA PAYABLE	101-21709	2,523.97
MISCELLANEOUS	CABLE TV FRANCHISE FEE	101-36-6200-051	6,665.95
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	157.00
MISCELLANEOUS	FAX CHARGES	101-36-6200-061	.60
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	2.50
PERMITS	BUILDING	101-32-2100-000	47.93
UTILITY	UTILITY	001-11105	117,869.28
Grand Totals:			132,694.42

Report Criteria:

Report type: Summary

Check Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/23	05/03/2023	158981	10058	ALEX AIR APPARATUS 2 LLC	101-20200	804.89
05/23	05/03/2023	158982	10075	ARAMARK UNIFORM SERVICES	101-20200	144.35
05/23	05/03/2023	158983	10042	AUTO VALUE VIRGINIA	101-20200	173.30
05/23	05/03/2023	158984	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	125.00
05/23	05/03/2023	158985	20051	BSN SPORTS, LLC	101-20200	392.87
05/23	05/03/2023	158986	30016	CHAMPION AUTO	101-20200	54.38
05/23	05/03/2023	158987	30082	CITY OF EVELETH	101-20200	793.20
05/23	05/03/2023	158988	140013	CORE & MAIN LP	601-20200	8,866.21
05/23	05/03/2023	158989	190096	CURTIS SCHRAMM	101-20200	171.49
05/23	05/03/2023	158990	40015	DULUTH NEWS TRIBUNE	101-20200	349.84
05/23	05/03/2023	158991	40027	DULUTH/SUPERIOR COMMUNICATIONS INC.	101-20200	1,934.25
05/23	05/03/2023	158992	60029	FERGUSON ENTERPRISES INC	601-20200	235.57
05/23	05/03/2023	158993	180026	GRAND FORKS FIRE EQUIPMENT LLC	101-20200	252.00
05/23	05/03/2023	158994	70029	GUARDIAN PEST CONTROL INC	101-20200	91.60
05/23	05/03/2023	158995	80022	HAWKINS INC	602-20200	1,387.40
05/23	05/03/2023	158996	80010	HOMETOWN ELECTRIC	602-20200	2,122.22
05/23	05/03/2023	158997	80037	HOMETOWN MEDIA PARTNERS	101-20200	71.00
05/23	05/03/2023	158998	90001	ILLINOIS LIBRARY ASSOCIATION	101-20200	165.98
05/23	05/03/2023	158999	90016	IRON MINING ASSOCIATION OF MINNESOTA	101-20200	300.00
05/23	05/03/2023	159000	110006	KEN WASCHKE AUTO PLAZA	101-20200	162.50
05/23	05/03/2023	159001	120032	LAKE COUNTRY POWER	101-20200	210.75
05/23	05/03/2023	159002	120002	LAWSON PRODUCTS INC	101-20200	151.00
05/23	05/03/2023	159003	120014	LUNDGREN MOTORS	101-20200	145.31
05/23	05/03/2023	159004	130030	MACQUEEN EQUIPMENT	301-20200	973.68
05/23	05/03/2023	159005	130006	MESABI HUMANE SOCIETY	101-20200	2,041.67
05/23	05/03/2023	159006	13001	MID-AMERICA BOOKS	101-20200	386.25
05/23	05/03/2023	159007	130194	MID-STATE TRUCK SERVICE INC.	603-20200	714.03
05/23	05/03/2023	159008	140025	MINNESOTA ENERGY RESOURCES	601-20200	308.00
05/23	05/03/2023	159009	130009	MINNESOTA POWER (ALLETE INC)	101-20200	1,665.29
05/23	05/03/2023	159010	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	464.17
05/23	05/03/2023	159011	130016	MODERN MARKETING	101-20200	832.72
05/23	05/03/2023	159012	30001	NAPA AUTO PARTS	101-20200	601.37
05/23	05/03/2023	159013	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	111,960.17
05/23	05/03/2023	159014	140004	NORTHERN ENGINE & SUPPLY INC	603-20200	236.96
05/23	05/03/2023	159015	140005	NORTHERN FITNESS GROUP	101-20200	422.63
05/23	05/03/2023	159016	140044	NORTHLAND LAWN, SPORT & EQUIPMENT	101-20200	122.23
05/23	05/03/2023	159017	130017	PARK STATE BANK	101-20200	97.39
05/23	05/03/2023	159018	160057	PHIL'S GARAGE DOOR SERVICE	101-20200	2,201.50
05/23	05/03/2023	159019	170005	QUALITY FLOW SYSTEMS INC	602-20200	844.00
05/23	05/03/2023	159020	170007	QUILL CORPORATION	101-20200	349.83
05/23	05/03/2023	159021	180004	RANGE COOPERATIVES	101-20200	27.10
05/23	05/03/2023	159022	180006	RMB ENVIRONMENTAL LABORATORIES	601-20200	632.71
05/23	05/03/2023	159023	180005	ROAD MACHINERY & SUPPLIES CO.	101-20200	108.73
05/23	05/03/2023	159024	190014	SHERWIN WILLIAMS	101-20200	321.33
05/23	05/03/2023	159025	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	45,833.33
05/23	05/03/2023	159026	5007	SUN LIFE FINANCIAL	602-20200	902.07
05/23	05/03/2023	159027	200003	TACONITE TIRE SERVICE	101-20200	2,606.77
05/23	05/03/2023	159028	200020	THE TRENTI LAW FIRM	101-20200	4,502.81
05/23	05/03/2023	159029	210002	UNITED TRUCK BODY COMPANY INC	101-20200	762.42
05/23	05/03/2023	159030	30072	VC3	101-20200	3,764.54
05/23	05/03/2023	159031	60038	WRIGHT EXPRESS FINAN SERV CORP	602-20200	6,622.87
TOTAL:						\$209,411.68

M = Manual Check, V = Void Check

PP-Ending 04/14

71,094.39

TOTAL EXPENDITURES

\$280,506.07



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

ORDINANCE NUMBER 01-23

AMENDING CHAPTER 10 OF THE MOUNTAIN IRON CITY CODE

THE CITY OF MOUNTAIN IRON HEREBY ORDAINS:

Section 1. Amending Section 10.99. Section 10.99 of the Mountain Iron City Code is hereby amended to read as follows:

§ 10.99 GENERAL PENALTY.

City Code Chapter 97 Knox Box is hereby added as Section 10.99 Appendix III (E).

Section 2. Amending Section 10.99. Section 10.99 of the Mountain Iron City Code is hereby amended to read as follows:

§ 10.99 GENERAL PENALTY.

(F) Violation of City Code Chapter 97 will result in a \$500 penalty per required Knox Box. Within 60 days of the administration of the penalty, proof of box purchase is provided to the City of Mountain Iron, the penalty may be withdrawn

Section 3. Inconsistent Ordinances. All Ordinances or portions thereof inconsistent with this Ordinance shall be repealed and replaced with the provisions of this Ordinance.

Section 4. Effective Date. This Ordinance shall be effective in accordance with State Statute.

DULY ADOPTED BY THE CITY COUNCIL THIS 1st DAY OF MAY, 2023.

ATTEST:



City Administrator

Mayor Peggy Anderson



Minnesota Pump Works
1 Cannon St W
Dundas, MN 55019

Quote
#QTE003739
05/01/2023

Bill To
Mountain Iron MN, City of
8586 Enterprise Dr S
Mountain Iron MN 55768
United States
Phone:

Ship To
Mountain Iron MN, City of
8586 Enterprise Dr S
Mountain Iron MN 55768
United States

Details

Quote for Sale and Installation of Piping at HWY 169 Lift Station. Pumper Truck Provided by Others While Work in Progress. Based Upon Reusing Existing Valving. Freight Not Yet Included.

Prepared By
Bailey Mueller

Phone
877-645-8004

Email
info@minnesotapumpworks.com

Sales Rep
Justin MacPherson

Expires
05/31/2023

Terms
Net 30

Item	Comment	QTY	Rate	Amount
10288 ABS 4" GRA PEDESTAL KIT DN100 XFP W/ELBOW	Use 3" Bolt Pattern for Existing KSB Pumps	2	\$924.00	\$1,848.00
10647 ABS FASTENING KIT HRDWR 8X5/8-11X3, SS, 4" BRACKET TO PUMP		2	\$169.00	\$338.00
17476 HALLIDAY 2" UGRB SINGLE 304SS U4A EA 00A 03K A 3.3 CL (U4A SR UGBB) ABS PN 41686001		2	\$100.00	\$200.00
17490 HALLIDAY 2X4 IGRB SINGLE 304SS (U4B SR IGBB) ABS V25-00090		2	\$190.00	\$380.00
19764 PIPE 2" 304SS SCH40 PIPE PE	28' Station Depth	80	\$33.00	\$2,640.00
19818 PIPE 4" DUCTILE IRON SPOOL 4" x 8' FLXFL		2	\$1,100.00	\$2,200.00
19819 PIPE 4" DUCTILE IRON SPOOL 4" x 8' FLXPE		2	\$1,100.00	\$2,200.00
19812 PIPE 4" DUCTILE IRON SPOOL 4" x 4' FLXPE		2	\$605.00	\$1,210.00

Thank you for your business.
Toll Free: 877-645-8004 | Email: info@minnesotapumpworks.com | Website: <http://www.minnesotapumpworks.com>



QTE003739



Minnesota Pump Works
1 Cannon St W
Dundas, MN 55019

Quote
#QTE003739
05/01/2023

Item	Comment	QTY	Rate	Amount
14797 ELBOW 4" 90 DEGREE FLANGED DUCTILE IRON		2	\$268.00	\$536.00
10042 4" SB FLANGE COUPLING ADAPTER W/OUT PINS		2	\$393.00	\$786.00
21280 UNI-FLANGE 4" W/GASKET		2	\$110.00	\$220.00
15545 GASKET 4" X 1/8" FULL FACE GASKET		16	\$7.00	\$112.00
13161 BOLT 5/8 X 3 HEX BOLT ZINC		120	\$1.40	\$168.00
19371 NUT 5/8" ZINC		120	\$0.30	\$36.00
21927 WEDGE ANCHOR 3/8 X 2-3/4 SS		8	\$5.90	\$47.20
21921 WEDGE ANCHOR 1/2 X 4-1/4 S/ S		12	\$10.00	\$120.00
22429 MISC PARTS	2x2x3/16" SS ANGLE IRON & 5/8" SS READY ROD to Support Piping. Etc.	1	\$600.00	\$600.00
22548 ON-SITE SERVICE LABOR - STD		10	\$320.00	\$3,200.00
22561 SERVICE DRIVE TIME - STD		3.5	\$320.00	\$1,120.00
22565 SERVICE TRUCK MILEAGE - STD		180	\$1.75	\$315.00
23328 FUEL SURCHARGE - STD		1	\$94.50	\$94.50
22534 CONFINED SPACE ENTRY		1	\$175.00	\$175.00
22551 PER DIEM	If Needed	2	\$230.00	\$460.00

Thank you for your business.

Toll Free: 877-645-8004 | Email: info@minnesotapumpworks.com | Website: <http://www.minnesotapumpworks.com>



QTE003739



Minnesota Pump Works
1 Cannon St W
Dundas, MN 55019

Quote
#QTE003739
05/01/2023

Subtotal \$19,005.70

Total \$19,005.70

Pricing is valid for 10 days and does not include freight charges or applicable taxes.

Items quoted for repair and leftover 30 days, without a decision to repair, will be discarded.

Signature: _____ Date: _____





CITY OF MOUNTAIN IRON LARGE TRASH PICKUP

8586 Enterprise Drive South, Mountain Iron, MN 55768 www.mtniron.com Phone: 748-7570 Office Hours: Monday-Friday 7:30 am to 4:00 pm

The City of Mountain Iron will be offering a large trash pick-up for our residents with garbage service for a fee of \$10.00. **Complete the form below and submit payment by June 2nd. Your utility bill must be paid in full** in order to be eligible for the large trash pickup. Each residence will be picked up only once. Have your large trash ready to be picked up on the first day of your area's scheduled pickup. No refund of application fee.

Tentative Schedule:

Monday, June 5 through Friday, June 9, 2023:

Downtown area- South Grove area- Mud Lake Road- Unity Addition- Wolf area- County Road 7- Highway 101- Rural areas- Kinross- Spirit Lake area

Monday, June 12 through Friday, June 16, 2023:

Parkville area- Stoney Brook- Lambert Addition- West Virginia- Westgate- Ann's Acres- Southern Drive

-Items that will be picked up: Auto/truck highway tires up to 20" (limit of 4 tires, no tractor tires), clothing, appliances (refrigerators and freezers must have doors removed), scrap metals, household goods, furniture, old bikes, motors (lawn mowers, weed eaters, etc.) **that are drained of oil and gas.**

-Items that will not be picked up: Flammable containers including propane tanks, box springs or mattresses, tv sets, computers or computer parts, demolition material (old buildings, boards, cement blocks, etc.)

(Yard waste will not be picked up. This can be brought to the site on Mineral Avenue between the City Garage and South Grove). Come to City Hall and sign out a remote to enter the site. Bring Hazardous Waste Material (filled paint cans etc.) to the St. Louis county Solid Waste Dept.

The City/Director of Public Works reserves the right to limit the number of items being picked up.

Name & Address _____

I understand that any remaining trash is the homeowner's responsibility to promptly remove and dispose of properly. I understand that no flammable containers, household garage or recyclable materials will be accepted in this trash pickup. I have not allowed large trash from outside the Mountain Iron garbage service area to be deposited on my property for pickup.

***Signature: _____

Brief description of items to be picked up:

CITY USE ONLY/ 2023: DRIVER'S INITIALS

Date pickup complete: _____

Reason Trash was left: _____

\$10.00 paid: _____

Mountain Iron Public Library

Monthly Report

April 2023

Circulation

Items checked out: 1,657 Items checked in: 1,694

Total Circulation of materials in April: 3,351

Attendance:

Adults: 335 Youth: 152 Patrons in April: 487

Special Events/Programs held: 9 (208 participants)

Reference Desk visits (email, phone, and messenger): 190 Computer Use Sessions: 79

Total Library usage: 695

Events and Activities at the library in April:

April 3rd & 17th: City Council Meetings

April 5th, 12th, 19th & 26th: After School visits

April 11th: Mary Casanova Legacy Program @ Merritt Elementary

April 12th: Library Board Meeting

April 14th, 21st & 28th: Young Reader Story Time

April 20th: Iron Range Tykes Reading

April 25th: Book-to-Movie program

CITY OF MOUNTAIN IRON



CONDITIONAL USE PERMIT



VARIANCE APPLICATION

Name of Owner: Alan Mattson

Signature of Owner: [Signature]

Address: 5479 Marion Lane
Virginia, MN 55792

Date: 4-12-23

Legal Description:

Section: 13 Township: 58 Range: 18 Lot: 0009 Block: 001 Parcel Code: 175-0017-00090
North West

Description: 175 City of Mt. Iron Lambert Addition, St. Louis County, MN

Description of Proposed Use for CONDITIONAL USE PERMIT:

Additional detached accessory building for our extra vehicles, UTV, boat & snowmobiles (30' w X 48' L = 1440 sq. ft. pole building)

Statement as to why proposed use will not cause injury to value of adjoining property.

Our house is on the end of a cul-de-sac. Perimeter of our property is lined with trees. This building would be on the end lot of the 3 we own with our home being near it. The pole building would be used for storage so personal items are not always seen in the yard.

Statement as to how proposed use is to be designed, arranged, and operated in order to permit development and use of neighboring property.

We plan on purchasing a pole building through Menards and hiring contractors to complete install (building and concrete). Since we have a large yard (3 lots), all materials would be stored in our yard during the process so neighbors wouldn't be burdened with items stored on the street.

Area for which VARIANCE requested: (i.e. setbacks, height, etc)

Height → pole building dimensions require roof to be > 15 ft. tall. (approx 19 ft. 4" at peak, inside clear height is 14 ft.)

Statement addressing condition of "undue hardship" for which VARIANCE is requested.

Although the height of the pole building would be > 15 ft, the lot the building would sit on is at the very end of the cul-de-sac in the back corner where it wouldn't visibly stick out as being a taller building.

***Owner is required to submit a vicinity map, drawn to scale, showing owners and adjoining property including all existing or proposed buildings or uses. Use reverse side of this form.**

OFFICE USE ONLY

ITEM	ACTION	DATE	INITIAL
Application Submitted	<u>submitted</u>	<u>04/14</u>	<u>[Signature]</u>
Application Paid	<u>pd rec # 6018943</u>	<u>4/14/23</u>	<u>LS</u>
Zoning Administrator Review	<u>reviewed</u>	<u>04/18</u>	<u>[Signature]</u>
Public Hearing Set	<u>date set</u>	<u>04/18</u>	<u>[Signature]</u>
Hearing Notice Published	<u>emailed to paper for 05/8 date</u>	<u>04/18</u>	<u>[Signature]</u>
Planning & Zoning Recommendation (Board of Adjustment and Appeals Rec.)	<u>approved</u>	<u>05/08</u>	<u>[Signature]</u>
City Council Action			
Filed with County Recorder			

Conditions Attached _____

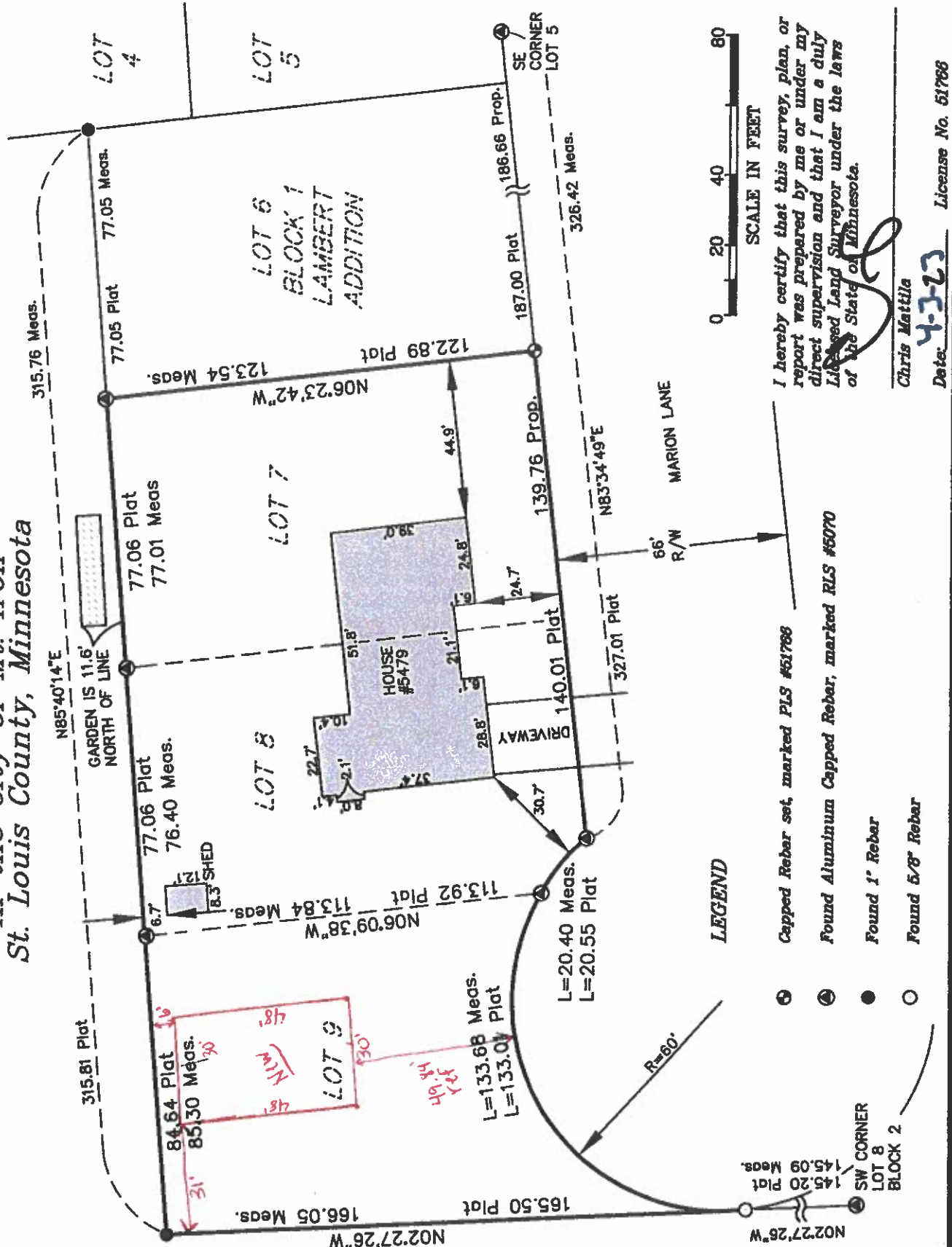
DM redliner
12 Apr 23

**Parcel Description
(DOC #01458970):
Lots 7, 8 and 9, Block
1, Lambert Addition,
St. Louis County,
Minnesota**

NORTHERN LIGHTS
SURVEYING
SERVICES
611 9th St. No.
Virginia, MN. 55792
Phone: (218) 741-2575
www.northernlightsurvey.com

Dan Mattson

SECTION: 19
TOWNSHIP: 58 NORTH
RANGE: 18 WEST
COUNTY: St. Louis
DATE: 04/08/2023
DRAWN BY: JMW
JOB NO: 2023-024
DRAWING NO: 72023024



I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Chris Mattila

Date: 7-5-77 License No. 51768

Mountain Iron Planning and Zoning Commission

May 8, 2023

Chairperson Jim Techar called the meeting to order at 6:30 p.m. with the following members present: Margaret Soyring, Al Stanaway, Lauren Buffetta, Steve Hunter, Jim Techar, Mayor Peggy Anderson and Jerry Kujala, Zoning Administrator. Absent members: Barb Fivecoate.

It was moved by Stanaway and seconded by Anderson to approve the minutes of the March 27, 2023 meeting. The motion carried with Fivecoate absent.

It was moved by Soyring and seconded by Buffetta to close the regular meeting and open the Public Hearing. The motion carried with Fivecoate absent.

The purpose of the public hearing is to consider the request made by Independent School District #712 for a Conditional Use Permit (CUP). The Conditional Use is for an installation of a garage that is over 900 square feet. The property is legally described as follows:

Parcel Code: 175-0071-01582

LEGAL DESCRIPTION: PLAT NAME: MT IRON; SECTION: 14; TOWNSHIP: 58; RANGE: 18; LOT - ; BLOCK: -; DESCRIPTION: E 300 FT OF THE N 600 FT OF NE1/4 OF NW1/4

Address: 8632 Unity Drive, Mountain Iron, MN 55768

- Paul Stefanich, Mike Bakk and David Durbahn questioned size and location with no objections

It was moved by Soyring and seconded by Hunter to close the public hearing. The motion carried with Fivecoate absent.

It was moved by Soyring and seconded by Hunter to open the public hearing. The motion carried with Fivecoate absent.

The purpose of the public hearing is to consider a request made by Danielle and Alan Mattson for a Conditional Use Permit (CUP) and Variance permit. The Conditional Use is for an installation of a garage that is over 900 square feet and the Variance permit is for construction of a building over 15 feet high. The property is legally described as:

Parcel Code: 175-0017-00070

LEGAL DESCRIPTION: PLAT NAME: LAMBERT ADDITION; SECTION: - ; TOWNSHIP: - ; RANGE: - ; LOT - ; BLOCK: 001; DESCRIPTION: LOTS 7 & 8

Address: 5479 Marion Lane, Mountain Iron, MN 55768

- One email and one letter were received in support. One letter of opposition because of size, possible business use and impact on neighborhood was received.

It was moved by Soyring and seconded by Hunter to close hearing and open the regular meeting. The motion carried with Fivecoate absent.

It was moved by Soyring and seconded by Hunter to table the conditional use permit for ISD 712 until a legal opinion is received as to whether this parcel was spot zoned. The motion carried with Fivecoate absent.

It was moved by Soyring and seconded by Buffetta to recommend to the City Council to approve the CUP and Variance for Danielle and Alan Mattson for a garage. The motion carried with Fivecoate absent.

- Zoning Administrator Kujala reported that two storage containers have appeared on properties with permits which he is checking on. There still has been no update for the attorney on two properties in violation with building permits. There are also possibly some bed and breakfasts operating without permits.

AT 7:55p.m., it was moved by Hunter and seconded by Buffetta that the meeting be adjourned. The motion carried with Fivecoate absent.

Respectfully Submitted by:

Margaret Soyring, Secretary

COUNCIL LETTER 051523-VIA

ADMINISTRATION

SUMMER WORKERS

DATE: May 11, 2023
FROM: Craig J. Wainio
City Administrator

Staff is seeking City Council approval to hire the following as summer temporary employees:

Public Works:

Lacey Jacobson
Thomas Debeltz
Ava Butler
Peyton Sandberg

Parks & Recreation:

Landon Kniefel
Carter Mavec

Library:

Jordan Zubich

Coaches:

Jordan Rautio	Anthony Farley
Anthony Allegrezza	Amy Mattson
Charlie Overbye	Mike Larson
Jimmy Janckila	Bob Fox
Dom Delcario	Julia Lindseth
Allison Fink	Jesse White
Megan Priner	Elle Otto
Abigail White	Samantha Hoff
Jenna Norman	Christina Bergman

Umpires:

Rick Seburnia	Monte Speidel
Louis Parentou	Nicole Bergman
Jayden Lang	

Dear City Administrator Wainio and Members of the City Council:

On June 2, 2023, three families will be hosting a graduation party downtown on Mac's bar patio between 3-7 p.m. Our MIB 2023 grads and their families are excited to celebrate in old downtown Mountain Iron. Macs offers us the perfect spot that will allow for both indoor and outdoor space. Would the City be willing to block the main street in the area in front of the establishment for overflow of people who are outside? Specifically, the area from the alley to the stop sign at the four corners. Our preference is that we only have people who are of age in the bar where alcohol will be served. Mocktails will be served on the patio. Having three families on the patio could feel cramped. Blocking the street opens up the space for that time. Mac's is open to the public during the time of the graduation parties, so the community is welcome.

Thank you for considering. If there is any mess, we would pick it up, of course. And, we could move any barricades after the restricted time. I would request that be from 2 p.m. to 8:00 p.m. to give time on each side of the event. I text the person who owns the bank building and they are not opposed.

Thank you.

Jeremy Jesch

218 750-3418

PO Box 295

Mtn. Iron, MN 55768

Craig Wainio



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

From:
Sent:
To:
Subject:

Craig Wainio <wainiocj@gmail.com> FAX: 218-748-7573 • www.mtniron.com
Tuesday, May 9, 2023 8:57 AM
1586 CENTRAL DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260
Craig Wainio
Fwd: Mesabi Fit

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Sent from my iPhone

Begin forwarded message:

From: Jeremy Jesch <jjesch@isd712.org>
Date: May 9, 2023 at 8:54:04 AM CDT
To: wainiocj@gmail.com
Subject: Mesabi Fit

Mr. Wainio,

I would like to request permission for Mac's Inc. to serve alcohol for the Mesabi Fit event taking place at the Community Center on June 15, 2023. Thank you for your consideration.

Jeremy Jesch

Merritt Days Meeting 4/25/23, MIB Commons 5:30pm

- Ed Roskoski
- Thomas family
- Peggy Anderson
- Sue Vidor
- Karen Kniefel
- Anna Amundson
- Jason Gellerstedt

- 1st national bank (B2 Bank) 659.96
- Park State Bank: 4,784.49 (savings)
- 222.13 (checking)

CONFIRMED AND APPROVED: Leonidas statue presentation 6-7pm August 12th at the Senior Center, coffee an' to be served. \$150.00 donation to Merritt Days Committee

PENDING: The Forge Haus Ax Throwing: should we do a 4 hour window instead of all day-need to get updated pricing

PENDING: Peggy is in conversation with 1972 football team to confirm if trailer will be needed for the parade

PENDING: 1 band before the parade, radio/spotify music during the other times

- Times for bands on Saturday: 3:00-4:15, 5:45-7:15, 7:30-9:30, 10:00-??
- Budget for music: \$3,500.00

PENDING: Extend parking areas – old school lots and Minntac owned areas

- Golf cart rentals?

PENDING: Kids Corner

- Dunk Tank: Jeremy to talk to Brandon and Taby Tapio
- Magician/other type of show: Karen working on
- Country Connection Farm/petting zoo: Anna working on

APPROVED: \$200.00 for historic treasure hunt, \$200 or under for Car Show

PENDING: Advertising – Karen in communication with Jessie and Kaye at Midwest Communications about promotional ads

PENDING: some type of fundraiser – Beer/Brats, Spaghetti, etc. Time, Location, Date TBD

RAFFLES: pull behind camper from Grand Rapids/Duluth \$18,000 price range

- \$40 tickets?
- Approved to use Square card reader

Next meeting: May 2nd 5:30pm @ MIB school



Arrowhead Library System

5528 Emerald Ave. • Mountain Iron, MN 55768-2069 • 218-741-3840 • www.alslib.info

May 3, 2023

Craig Wainio
City Administrator
City of Mountain Iron
8586 Enterprise Dr. So
Mountain Iron MN 55768

Dear Mr. Wainio:

In accordance with **Minnesota Statutes** 134.34, Subdivision 7, I am forwarding your city a copy of the summary of the 2023 Annual Budget for the Arrowhead Library System (ALS). Your local public library is a member of ALS.

If you would like a detailed budget by department and program, please let me know. If you have any questions, please don't hesitate to contact me.

Sincerely,

Jim Weikum
Executive Director

Enclosure

Arrowhead Library System

Budget

	Budget 2023	
REVENUE		
State Grant	\$	1,433,140
Carlton County	\$	151,590
Cook County	\$	28,780
Itasca County	\$	240,698
Koochiching County	\$	53,645
Lake County	\$	40,000
Lake of the Woods County	\$	33,118
St. Louis County	\$	720,489
Grand Rapids Townships	\$	146,100
Other Grants & Reimbursements (e-rate, MNLink)	\$	141,104
Interest	\$	8,750
Program Revenue	\$	68,102
Regional Library Telecommunications Aid (RLTA)	\$	57,158
Transfer In	\$	7,200
Donations	\$	12,000
Miscellaneous	\$	8,100
TOTAL Revenue	\$	3,149,974
EXPENSES		
Library Books	\$	89,886
Other Library Materials	\$	166,500
Lost Materials Reimbursements	\$	150
Materials Use Reimbursements	\$	400
Postage	\$	114,300
Library Supplies	\$	78,150
Travel, Conventions, Training, and Meetings	\$	15,900
Utilities/Telecommunications	\$	227,150
Equipment Maint/Rent/Repair	\$	156,700
Postage Mtr Maint/Rent/Repair	\$	2,000
Vehicle Repairs	\$	6,500
Vehicle Service/Fuel	\$	28,100
Building Repair and Contract Services	\$	23,000
Insurance	\$	28,421
Dues & Contract Services	\$	496,050
Capital Expenditures	\$	5,800
Salaries	\$	1,203,309
Fringe Benefits	\$	603,704
Staff Reimb/Honorarium	\$	17,850
OCLC_BOOKWHERE	\$	32,000
TOTAL Expenses	\$	3,295,871
Excess (Deficiency) Revenues Over Expenses	\$	(145,897)
Net Revenue (Deficiency)	\$	(145,897)



May 1, 2023

City Clerk
City of Mt. Iron
8586 Enterprise Drive S
Mt. Iron, MN 55768

Dear City Clerk:

This year's annual Mineral Hearing on unmined iron ore assessments for the year 2023 will be held at 10:00 am on May 22, 2023 and will be virtual using WebEx. There are two ways to join this meeting.

1. You can go to www.webex.com and click join a meeting. It will ask for a meeting number or access code, enter in **2494 707 8659**. It will ask for a meeting password, enter **8gtD7PrC8J8**. This should connect you to the meeting and allow you speak and hear. Please mute your phone if not speaking.
2. You may also dial one of the call-in numbers from a phone. Either **+1-415-655-0003** or **+1-312-535-8110**. It will ask you for the meeting number or access code. Enter **2494 707 8659** followed by the # key. You will then be asked for your participant number which you can press # to skip. This should connect you to the meeting and allow you speak and hear. Please mute your phone if not speaking.

Notices of increases and omitted assessments have been included where applicable and the tentative valuations have been sent to the taxing districts.

Sincerely,

A handwritten signature in blue ink that reads 'Robert A. Wagstrom'.

Robert A Wagstrom
Engineering Specialist Sr.

Enclosure

Operating Company and Fee Owner	Name of Property	Description			Assessment Jan 2, 2022 as Equalized by Commissioner of Revenue				Tonnage Changes:	Last Report	Assessment Jan 2, 2023 as Equalized by Commissioner of Revenue				Value Change
		Subd.	S-T-R	S.D.	Tons	Class	Market Rate \$/Ton	Market Value Unmined Ore			M = Mined + = Increase - = Decrease	Tons	Class	Market Rate \$/Ton	
USS Corporation, Fee	Mt. Iron Mine														
	175-70-403	SE-NW	3-58-18	712	16,513	UGC	1.8	300		1963	16,513	UGC	1.8	300	
Tax Forfeit (11/1991)	Brunt Mine	NE-NE	10-58-18	712		154,012 Tons UGC				1968		154,012 Tons UGC			
	175-70-1190					112,983 Tons UGHM						112,983 Tons UGHM			
	175-70-1200	NW-NE	10-58-18	712		6,445 Tons OPC				1967		6,445 Tons OPC			
						212,325 Tons OPHM						212,325 Tons OPHM			
						19,388 Tons UGC						19,388 Tons UGC			
	175-70-1210	SW-NE	10-58-18	712		270,308 Tons UGC				1967		270,308 Tons UGC			
						899,815 Tons UGHM						899,815 Tons UGHM			
	175-70-1300	NW-SE	10-58-18	712		49,680 Tons UGHM				1967		49,680 Tons UGHM			
						(Tax Exempt)						(Tax Exempt)			
Tax Forfeit (11/1990)	Iroquois Mine	E1/2 NW	10-58-18	712		84,467 Tons OPHM				1962		84,467 Tons OPHM			
	175-70-1240					(Tax Exempt)						(Tax Exempt)			
		TOTALS			16,513			300	0		16,513			300	

BAW 4-20-23



April 2023

Dear Friend of Iron Range Rotary:

This year is the 47th Annual Iron Range Rotary Club Gary Carlson Memorial Kids Fishing & Casting Contest held Thursday, June 8th, 2023 on Silver Lake in Virginia, MN. It's our biggest event of the year attracting over 350 registered kids accompanied by parents, grandparents and supervising adults from all over the Iron Range and beyond. This event is free for all who participate and helps teach & promote a life-long, healthy activity, and to provide an alternative to the less desirable choice that kids have today.

Over \$6,000 in prizes are awarded. All participants receive a T-shirt commemorating the event, door prize, FREE hot dogs, beverage and chips. If a child does not have fishing gear, a life jacket or bait, we provide it for them. Our Rotarians also teach the kids how to use the equipment and how to fish.

Your sponsorship would be used to help with the budget of this event. Our event is promoted through advertising via local radio stations, local newspapers and word of mouth.

Sponsorships: (Checks can be made out to: Iron Range Rotary Club)

- Walleye Sponsors (\$500)
 - Includes business name larger w/logo in paper advertisements and business name on 400 T-Shirts
 - Business announced live during event
- Northern Sponsors (\$250)
 - Includes business name smaller w/logo in paper advertisements
 - Business announced live during event

Please let us know if we can include you as a sponsor and make this year's contest a great success again.

Yours in Rotary Service,

Jessica J. Lautigar

Deadline for Sponsors: Tuesday, May 9, 2023
To be included on t-shirts/advertisements

jlautigar@dsgw.com
(218) 290-9725

47th Annual Iron Range Rotary Club Gary Carlson Memorial Kids Fishing & Casting Contest

_____ Yes, we would like to be a sponsor: Contact Information:

_____ Contact Name:

_____ Walleye Sponsor \$500

_____ Business Name:

_____ Northern Sponsor \$250

_____ Address:

_____ No, Thank you.

_____ Other (Describe) _____

_____ Email Address:

_____ Check Enclosed

_____ Please Invoice