



**MOUNTAIN IRON
CITY COUNCIL
MEETING**

MONDAY, APRIL 17, 2023

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
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MOUNTAIN IRON ROOM
MONDAY, APRIL 17, 2023 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Minutes of the April 3, 2023, Regular Meeting (#1-7)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- IV. Public Forum
- V. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Library Director/Special Events Coordinator's Report (#8)
 - D. Sheriff's Department Report
 - E. City Engineer's Report
 - F. City Attorney's Report
 - G. Liaison Reports
- VI. Unfinished Business
 - A. Senior Citizen Donation (#9)
- VII. New Business
- VIII. Communications (#10-11)
- IX. Announcements
- X. Adjourn

Page Number in Packet
*Enclosed

MINUTES
MOUNTAIN IRON CITY COUNCIL
April 3, 2023

Mayor Anderson called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Ed Roskoski, Al Stanaway, Councilor Joe Prebeg Jr., Julie Buria and Mayor Peggy Anderson. Also present were: Craig Wainio, City Administrator; Tim Satrang, Public Works Director; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; Al Johnson, City Engineer; Mark Madden, Fire Department Chief.

It was moved by Prebeg and seconded by Stanaway the consent agenda be approved as follows:

1. Approve the minutes of the March 20, 2023 regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period March 16-31, totaling \$319,102.50 (a list is attached and made a part of these minutes),
4. To authorize the payments of the bills and payroll for the period March 16-31, totaling \$396,168.63 (a list is attached and made a part of these minutes).

The motion carried (Yes: Buria, Anderson, Stanaway, Prebeg; No: Roskoski).

It was moved by Roskoski to amend the original motion to remove the Napa Auto Parts bills from the consent agenda for separate consideration. The motion failed due to lack of support.

Public Forum:

- Mazie Buffetta and Lauren Buffetta, the Virginia Elks Lodge is hosting Hoop Shoot Fundraiser on Wednesday, April 5th from 4:00-7:00pm
 - Funds will help support Mazie and her family's trip to Chicago on Saturday, April 22nd where she will compete in the Elks 2023 National Hoop Shoot representing Region III
 - Can send best "swishes" to Mazie by April 10th at www.elks.org/hoopshoot

It was moved by Prebeg and seconded by Stanaway to donate \$250 to Mazie Buffetta for the Virginia Elks Hoop Shoot Fundraiser, monies to come from Charitable Gambling fund. The motion carried on roll call vote.

The Mayor reported on the following:

- Great job to the City Employees on continuous snow removal and street patching

City Administrator:

- No formal report

It was moved by Stanaway and seconded by Buria to maintain the City of Mountain Iron's current coverage, thus not waiving the monetary limits on municipal tort liability established by MN Statue Section 466.04, and to approve the Liability Coverage with the League of Minnesota Cities. The motion carried.

Director of Public Works:

- City Crews to patching City streets where possible, in between snow removal
- Thank you to the Public and residents for their patience with snow removal and tree trimming

Library Director/Special Events Coordinator:

- 38th Annual Easter Egg Hunt
 - Merritt Elementary School Grounds
 - Separate area depending on age, with 24 special GOLDEN eggs
 - Sunday, April 8th at NOON
 - Event will be held rain or shine
- Collaboration of Mountain Iron Schools and Mountain Iron Library to present free Author event
 - Minnesota Author Mary Casanova
 - Merritt Elementary School Auditorium
 - Tuesday, April 11th at 9:30am

City Engineer:

- No formal report

Fire Department:

- First Responder training program up and running, meeting roughly once a month
- Department training focus in April on high occupancy, multiple story facilities such as Hotels and Apartment buildings
- Leadership training internally along with external group training on Leadership inclusion and discrimination

It was moved by Roskoski to accept the Fire Department Report as presented. The motion failed due to lack of support.

It was moved by Prebeg and seconded by Stanaway to approve Resolution #10-23; Accepting Bids for Improvement MI22-CE, proposed improvement of Second Street between 16th Avenue and Highway 53 by Road Reconstruction and Drainage Improvement (a copy is attached and made a part of these minutes). The motion carried (No: Roskoski; Yes: Stanaway, Prebeg, Buria, Anderson).

It was moved by Roskoski to amend the motion to table the awarding of the bid for the 2nd Street Project, Resolution #10-23, and to schedule a City Council meeting with the three adjacent 2nd Street property owners and the City Engineer to go over the bid specifications for clarification and any potential changes that make for a better, longer lasting project. Examples: six inches of bituminous paving, Century Link telephone line conduit replacement/relocation, west end drainage, and the strange one of \$250 to salvage and reinstall mailbox stand, person by the name of John Roskoski made that mailbox stand many years ago, and it belongs to him. So if someone wants to give him \$250 to move it and put it back, he said, “He wouldn’t take it anyway.” The motion failed due to lack of support.

At 6:53p.m., it was moved by Prebeg and seconded by Stanaway that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Communications:

1. Local Board of Appeals and Equalization tentatively scheduled April 20, 2023
2. Mountain Iron-Buhl Class of 2023 hosting an All Night Grad Night Burger Bash Fundraiser on Friday, April 14th at Mac’s Bar from 11:00am-6:00pm

Distribution Summary

Category	Distribution	GL Account	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	101-20607	1,500.00
BUILDING RENTALS	COMMUNITY CENTER	101-36-6200-089	1,425.00
CAMPGROUND RECEIPTS	CREDIT CARD FEES	101-36-6200-091	114.00
CAMPGROUND RECEIPTS	FEES	101-36-6200-091	3,440.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	101-20803	104.33
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	101-20800	249.32
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-6200-070	20.00
MISCELLANEOUS	BC/BS - MEDICA PAYABLE	101-21709	69,557.71
MISCELLANEOUS	CABLE TV FRANCHISE FEE	101-36-6200-051	2,236.17
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	2,097.00
MISCELLANEOUS	FAX CHARGES	101-36-6200-061	1.20
MISCELLANEOUS	MISC. - GENERAL	101-37-7100-023	.60
MISCELLANEOUS	REC DEPT-VARIOUS FEES/PMTS	101-36-6200-090	1,005.00
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	2.50
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	101-21710	315.82
PERMITS	BUILDING	101-32-2100-000	13,810.99
UTILITY	UTILITY	001-11105	223,222.86
Grand Totals:			319,102.50

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/23	04/04/2023	158871	10056	A T & T MOBILITY	101-20200	1,174.57
04/23	04/04/2023	158872	10012	ABE ENVIRONMENTAL SYSTEMS, INC	101-20200	1,358.50
04/23	04/04/2023	158873	10068	ADVANCED OPTICAL	604-20200	400.00
04/23	04/04/2023	158874	14005	AIDEN BISSONETTE	101-20200	60.00
04/23	04/04/2023	158875	10075	ARAMARK UNIFORM SERVICES	602-20200	144.35
04/23	04/04/2023	158876	10042	AUTO VALUE VIRGINIA	603-20200	106.98
04/23	04/04/2023	158877	14008	BRIAN HOAG	101-20200	730.00
04/23	04/04/2023	158878	140013	CORE & MAIN LP	602-20200	11,133.00
04/23	04/04/2023	158879	50015	EAST RANGE FIRE DEPT COALITION	101-20200	50.00
04/23	04/04/2023	158880	1816	ELIZABETH KELLY	101-20200	200.00
04/23	04/04/2023	158881	50042	ESC SYSTEMS	101-20200	50.00
04/23	04/04/2023	158882	60029	FERGUSON ENTERPRISES INC	601-20200	42.05
04/23	04/04/2023	158883	60006	FISHER PRINTING COMPANY	601-20200	1,065.00
04/23	04/04/2023	158884	70016	GOPHER STATE ONE CALL INC	604-20200	5.40
04/23	04/04/2023	158885	180026	GRAND FORKS FIRE EQUIPMENT LLC	101-20200	659.00
04/23	04/04/2023	158886	70029	GUARDIAN PEST CONTROL INC	101-20200	91.60
04/23	04/04/2023	158887	70040	GVC INDUSTRIES, LLC	101-20200	2,949.05
04/23	04/04/2023	158888	2017	HABITAT FOR HUMANITY	101-20200	200.00
04/23	04/04/2023	158889	80022	HAWKINS INC	601-20200	1,163.03
04/23	04/04/2023	158890	80001	HILLYARD/HUTCHINSON	101-20200	1,298.55
04/23	04/04/2023	158891	90026	INDUSTRIAL LUBRICANT COMPANY	602-20200	2,153.05
04/23	04/04/2023	158892	10043	IRON RANGE ENGINEERING & CONSULTING	604-20200	8,975.00
04/23	04/04/2023	158893	30096	JAMES HIPPLE	101-20200	60.00
04/23	04/04/2023	158894	690	JANET AUTIO	101-20200	200.00
04/23	04/04/2023	158895	30070	JULIA KNAPPER	101-20200	640.00
04/23	04/04/2023	158896	200055	KYLE TOMCZYK	101-20200	80.00
04/23	04/04/2023	158897	12001	LAMKE BROADCASTING	101-20200	504.00
04/23	04/04/2023	158898	1817	LYDIA MARCONETT	101-20200	100.00
04/23	04/04/2023	158899	130012	MALTON ELECTRIC COMPANY	601-20200	2,395.00
04/23	04/04/2023	158900	130006	MESABI HUMANE SOCIETY	101-20200	2,041.66
04/23	04/04/2023	158901	130004	MESABI TRIBUNE	101-20200	18.00
04/23	04/04/2023	158902	110035	MIDWEST COMMUNICATIONS	101-20200	200.00
04/23	04/04/2023	158903	130008	MINNESOTA MUNICIPAL UTILITIES	604-20200	4,117.25
04/23	04/04/2023	158904	130008	MINNESOTA POWER (ALLETE INC)	101-20200	1,723.37
04/23	04/04/2023	158905	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	464.17
04/23	04/04/2023	158906	30001	NAPA AUTO PARTS	101-20200	491.62
04/23	04/04/2023	158907	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	119,982.59
04/23	04/04/2023	158908	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	62.72
04/23	04/04/2023	158909	140005	NORTHERN FITNESS GROUP	101-20200	422.63
04/23	04/04/2023	158910	130017	PARK STATE BANK	101-20200	266.51
04/23	04/04/2023	158911	160003	PERPICH TV & MUSIC INC	101-20200	29.99
04/23	04/04/2023	158912	160030	PRECISION MACHINE	603-20200	850.00
04/23	04/04/2023	158913	170007	QUILL CORPORATION	101-20200	256.60
04/23	04/04/2023	158914	180006	RMB ENVIRONMENTAL LABORATORIES	601-20200	276.61
04/23	04/04/2023	158915	190014	SHERWIN WILLIAMS	101-20200	64.73
04/23	04/04/2023	158916	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	45,833.34
04/23	04/04/2023	158917	190059	ST LOUIS COUNTY AUDITOR	603-20200	30,623.75
04/23	04/04/2023	158918	200006	TRIMARK INDUSTRIAL	101-20200	96.86
04/23	04/04/2023	158919	14003	TYLER NYGAARD	101-20200	710.00
04/23	04/04/2023	158920	230043	WISCONSIN CENTRAL	601-20200	250.00
04/23	04/04/2023	158921	60038	WRIGHT EXPRESS FINAN SERV CORP	601-20200	9,642.54
04/23	04/04/2023	158922	260001	ZIEGLER INC	101-20200	680.47
04/23	04/05/2023	158923	96	MAZIE BUFFETTA	230-20200	250.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/23	04/05/2023	158924	5007	SUN LIFE FINANCIAL	602-20200	991.17
Grand Totals:						258,334.71
PP-Ending 03/17						137,833.92
TOTAL EXPENDITURES						\$396,168.63



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 10-23

ACCEPTING BID

WHEREAS, pursuant to an advertisement for bids for Improvement Number MI22-CE, the proposed improvement of Second Street between 16th Avenue and Highway 53 by Road Reconstruction and Drainage Improvements, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

	Total
KGM Contractors	\$163,827.05
George Bougalis & Sons	\$167,286.48
Mesabi Bituminous	\$124,539.50
Casper Construction	\$187,000.00

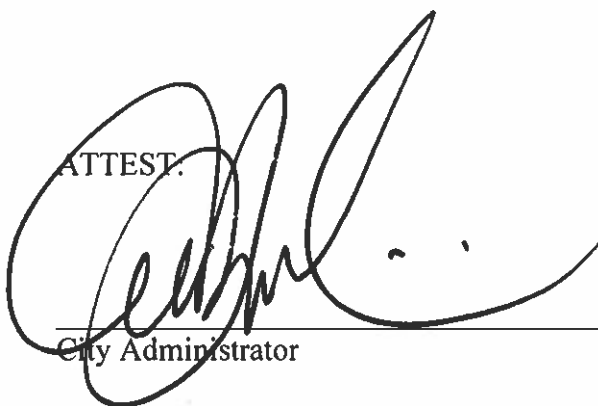
AND WHEREAS, it appears that Mesabi Bituminous of Gilbert, Minnesota is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

1. The Mayor and City Administrator are hereby authorized and directed to enter into the attached contract with Mesabi Bituminous of Gilbert, Minnesota in the name of the City of Mountain Iron for the improvement of Second Street between 16th Avenue and Highway 53, according to the plans and specifications therefore approved by the City Council and on file in the Office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

DULY ADOPTED BY THE CITY COUNCIL THIS 3rd DAY OF APRIL, 2023.

ATTEST:



City Administrator

Mayor Peggy Anderson

Mountain Iron Public Library

Monthly Report

March 2023

Circulation

Items checked out: 2,026 Items checked in: 1,931

Total Circulation of materials in March: 3,957

Attendance:

Adults: 421 Youth: 198 Patrons in March: 619

Special Events/Programs held: 7 (102 participants)

Reference Desk visits (email, phone, and messenger): 194 Computer Use Sessions: 84

Total Library usage: 721

Events and Activities at the library in March:

March 1st, 8th, 15th, 22nd & 29th: After School visits

March 3rd, 10th, 24th & 31st: Young Reader Story Time

March 6th & 20th: City Council Meetings

March 8th: Library Board Meeting

March 9th: Iron Range Tykes Reading

March 28th: Book-to-Movie program

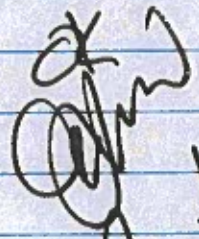
March 29th: ALS Compass Meeting (Anna)

Mtn. Iron Senior Citizens
Tax Exempt Numbers

Fed 41-1341189

State - 4774703

Carolyn Olsen
218-735-8581


Donation
Authorized



Thank you very much for your contribution
of \$250.00 to the Food Shelf Project.
Your support is appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read 'Karl Christy'.

Quad City Food Shelf

No goods or services were provided in
exchange for this contribution.



INDEPENDENT SCHOOL DISTRICT NO. 712
MOUNTAIN IRON-BUHL PUBLIC SCHOOLS

8659 Unity Drive, Mountain Iron, MN 55768

Office (218)735-8271

Fax (218)735-8982

www.MIB.k12.mn.us

**Superintendent, Dr. Reggie Engebritson | Director of Teaching and Learning, Kristi Berlin
Principal, Adam Nelson, Ed.S. | Dean of Students, Kris Hoffman**

Dear MIB Laurentian Yearbook Supporter:

The students at Mountain Iron-Buhl High School would like to thank you for supporting this year's yearbook and our high school by sponsoring a page or pages in our book. Your support means a lot to us and will aid us in creating memories for years to come for the MI-B students and community. Your support also enables us to keep the student price of the book down, which enables them to be able to afford their own book each year.

Our MIB Yearbook staff is happy to say that they finished creating the book and are excitedly awaiting its publication and delivery.



Thank you for supporting our students at MIB!

MIB Journalism Staff

Tori Anderson, Jayden Lyons, Hali Savela, and Jordan Zubich

Cathy O'Malley, Yearbook Teacher

218-735-8271, ext. 1040

comalley@isd712.org

SCHOOL BOARD

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