



MOUNTAIN IRON CITY COUNCIL MEETING

MONDAY, MARCH 6, 2023

6:30 P.M.

MOUNTAIN IRON COMMUNITY CENTER

MOUNTAIN IRON ROOM

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, MARCH 6, 2023 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Minutes of the February 21, 2023, Regular Meeting (#1-9)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- IV. Public Forum
- V. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Works' Report
 - D. Library Director/Special Events Coordinator's Report
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - G. Fire Department's Report (#10)
 - H. Personnel Committee
 - 1. Management Salaries (#11)
 - I. Liaison Reports
- VI. Unfinished Business
- VII. New Business
 - A. Resolution Number 08-23 Property Acquisition (#12-13)
 - B. Request to Serve Alcohol at the Community Center (#14)
- VIII. Communications
- IX. Announcements
- X. Adjourn

Page Number in Packet
*Enclosed

MINUTES
MOUNTAIN IRON CITY COUNCIL
February 21, 2023

Mayor Anderson called the City Council meeting to order at 4:00p.m. with the following members present: Councilor Ed Roskoski, Al Stanaway, Joe Prebeg Jr., Julie Buria and Mayor Peggy Anderson. Also present were: Craig Wainio, City Administrator; Tim Satrang, Public Works Director; Amanda Inmon, Municipal Services Secretary; Lauren Buffetta, City Engineer; and SGT Grant Toma, Sheriff's Department.

It was moved by Prebeg and seconded by Buria the consent agenda be approved as follows:

1. Approve the minutes of the February 6, 2023 regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period February 1-15, totaling \$311,642.36 (a list is attached and made a part of these minutes),
4. To authorize the payments of the bills and payroll for the period February 1-15, totaling \$385,602.63 (a list is attached and made a part of these minutes).

The motion carried (Yes: Buria, Anderson, Prebeg, Stanaway; No: Roskoski)

It was moved by Roskoski to amend the original motion to remove the Napa Auto Parts bills from the consent agenda for separate consideration. The motion failed due to lack of support.

Public Forum:

- No one spoke during the forum

The Mayor reported on the following:

- Great job to the City Crew on the continued snow plowing

City Administrator:

- No formal report

Director of Public Works:

- Big thank you to City Crew for clearing the snowy roads, as well as Office Staff for fielding calls
- Please be aware of City vehicles moving and plowing snow

Sheriff's Department:

- No formal report

City Engineer:

- No formal report

It was moved by Roskoski, because of an increase in vehicle traffic and more pedestrian usage and to make the area safer, that the City Engineer put together a Nichols Avenue/County 109/ West side pedestrian sidewalk plan from Nichols Town Hall to the Short Stop Cenex Gas Station. Involved with this project the Mountain Iron City Administrator will submit an \$200,000 Grant proposal to the IRRR for the proposed sidewalk project. The motion failed due to lack of support.

Fire Department:

- Mountain Iron Fire Department Auxiliary up and running, with officers/staff
- Still in its infancy and currently establishing rules and operations
- Working on 10year plan for Fire Department regarding equipment, radios, staff and protective gear

It was moved by Prebeg and seconded by Roskoski to approve the recommendation of the Fire Department and hire the following individuals to the Mountain Iron Fire Department as paid on call firefighters, contingent on physicals and background checks. The motion carried.

- Jennifer Tomczyk
- Hunter Gilbert
- Casey Kintner

The motion carried.

It was moved by Prebeg and seconded by Buria to approve the recommendation of the Parks and Recreation Board for a memorial bench for Carol Kostich be allowed to be installed within the South Grove Park. The motion carried.

It was moved by Prebeg and seconded by Buria to accept the recommendation of the Personnel Committee and approve the following Laborers be promoted to the position of Equipment Operators effective immediately:

- Garrett Lenzen
- Keith Zorman

The motion carried.

It was moved by Buria and seconded by Stanaway to approve Resolution #04-23; Authorizing The City of Mountain Iron To Make An Application To And Accept Funds From The Development Infrastructure Grant Program From The Department Of IRRR (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Stanaway and seconded by Buria to approve Resolution #05-23; Authorizing The City of Mountain Iron To Make An Application To And Accept Funds From The IRRRB Trails Program (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Stanaway and seconded by Prebeg to approve Resolution #06-23; Authorizing The City of Mountain Iron To Make An Application To And Accept Funds From The Culture And Tourism Grant Program From The Department Of IRRR (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Buria to approve Resolution #07-23; Approving Plans and Specifications and Ordering Advertisement for Bids for Improvement Number MI22-CE (a copy is attached and made a part of these minutes). The motion carried (Yes: Anderson, Prebeg, Stanaway, and Buria; No: Roskoski).

It was moved by Buria and seconded by Roskoski to authorize the BG's Bar & Grill to serve alcohol at the Schaeffbauer wedding on Saturday, April 29, 2023, to be held at the Mountain Iron Community Center. The motion carried.

It was moved by Prebeg and seconded by Buria to authorize Valentini's Supper Club in Chisholm to serve alcohol at The United Way of Northeast Minnesota's "Annual Campaign Celebration," on Thursday, March 30, 2023, to be held at the Mountain Iron Community Center. The motion carried.

Announcement:

- Councilor Roskoski wanted to give condolences to the family and friends of Ashley Rinell

At 4:36p.m., it was moved by Prebeg and seconded by Buria that the meeting be adjourned. The motion carried (Yes: Anderson, Prebeg, Stanaway, and Buria; No: Roskoski).

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Communications:

1. Mountain Iron Public Library Meeting (at Library)
 - Monday, February 27, 2023 at 6:30pm
2. Local Board of Appeals and Equalization tentatively scheduled April 20, 2023
 - Mountain Iron Room from 5:00pm – 6:00pm

Distribution Summary

Category	Distribution	GL Account	Amount
BUILDING RENTALS	SENIOR CENTER	101-36-6200-089	25.00
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	604-37-4100-000	4.36
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	601-36-1001-000	60.00
FINES	CRIMINAL	101-35-5100-000	401.84
INTERGOVERNMENTAL REVENUE	GRANTS RECEIVABLE	301-11500	50,000.00
LICENSES	ANIMAL	101-32-2100-000	5.00
METER DEPOSITS	ELECTRIC	604-22000	350.00
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-6200-070	10.00
MISCELLANEOUS	BC/BS - MEDICA PAYABLE	101-21709	70,580.40
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	230-31-1010-000	127.28
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	2,323.00
MISCELLANEOUS	FAX CHARGES	101-36-6200-061	.00
MISCELLANEOUS	MISC. - GENERAL	101-20607	1,000.00
MISCELLANEOUS	MISC. - GENERAL	101-36-6200-089	1,200.00
MISCELLANEOUS	MISC. - GENERAL	101-36-6200-090	205.00
MISCELLANEOUS	MISC. - GENERAL	NONE	.00
MISCELLANEOUS	P&Z - MISC. INCOME	101-36-6200-071	3.80
MISCELLANEOUS	REC DEPT-VARIOUS FEES/PMTS	101-36-6200-090	525.00
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	3,497.61
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	101-21710	330.62
PERMITS	BUILDING	101-32-2100-000	3,722.78
SPECIAL ASSESSMENTS	INTEREST-SP.ASSESS.-BONDS ISSU	378-36-1020-000	7.31
SPECIAL ASSESSMENTS	SPECIAL ASSESS.-BOND MONEY	378-36-1000-000	91.39
UTILITY	UTILITY	001-11105	177,171.97
Grand Totals:			311,642.36

Print Criteria:

Report type: Summary

Check Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/23	02/16/2023	158712	130011	UNITED STATES POSTAL SERVICE	604-20200	691.08
02/23	02/17/2023	158713	130011	UNITED STATES POSTAL SERVICE	604-20200	101.26
02/23	02/22/2023	158714	10056	A T & T MOBILITY	101-20200	167.37
02/23	02/22/2023	158715	10042	AUTO VALUE VIRGINIA	603-20200	304.11
02/23	02/22/2023	158716	20022	BENCHMARK ENGINEERING INC	101-20200	7,750.00
02/23	02/22/2023	158717	1811	BRIDGETTE NEVALA	101-20200	200.00
02/23	02/22/2023	158718	30014	CALVARY CEMETERY ASSOCIATION	101-20200	6,000.00
02/23	02/22/2023	158719	30084	CARDMEMBER SERVICE	603-20200	6,825.01
02/23	02/22/2023	158720	170001	CENTURY LINK	101-20200	141.70
02/23	02/22/2023	158721	30021	COMPASS MINERALS AMERICA INC.	101-20200	4,312.56
02/23	02/22/2023	158722	1901024	CTC	101-20200	539.59
02/23	02/22/2023	158723	635	CURT & ANNETTE PIRI	101-20200	225.00
02/23	02/22/2023	158724	190096	CURTIS SCHRAMM	101-20200	29.75
02/23	02/22/2023	158725	1597	FELICIA MATTILA	604-20200	232.56
02/23	02/22/2023	158726	6004	FRED FAUST	603-20200	204.30
02/23	02/22/2023	158727	50048	FRONTIER ENERGY	604-20200	685.16
02/23	02/22/2023	158728	70040	GVC INDUSTRIES, LLC	101-20200	1,474.53
02/23	02/22/2023	158729	80022	HAWKINS INC	602-20200	60.00
02/23	02/22/2023	158730	80026	HUSKY SPRING	101-20200	688.30
02/23	02/22/2023	158731	190102	IRON RANGE TOOLS LLC	603-20200	211.95
02/23	02/22/2023	158732	110013	JERRY D KUJALA	101-20200	551.43
02/23	02/22/2023	158733	1809	JILL MARTINSON	101-20200	200.00
02/23	02/22/2023	158734	1596	JOSH CARLSON & BRITTNEY HAMRE	604-20200	350.00
02/23	02/22/2023	158735	1810	KYLE PAAKKONEN	101-20200	200.00
02/23	02/22/2023	158736	200055	KYLE TOMCZYK	101-20200	134.67
02/23	02/22/2023	158737	120032	LAKE COUNTRY POWER	101-20200	210.75
02/23	02/22/2023	158738	120002	LAWSON PRODUCTS INC	101-20200	607.43
02/23	02/22/2023	158739	120035	LENCI ENTERPRISES INC	301-20200	8,267.10
02/23	02/22/2023	158740	1599	LINDA SPINELLI	604-20200	150.00
02/23	02/22/2023	158741	130030	MACQUEEN EQUIPMENT	603-20200	4,719.45
02/23	02/22/2023	158742	130113	MIB SOFTBALL CLUB	101-20200	673.90
02/23	02/22/2023	158743	130194	MID-STATE TRUCK SERVICE INC.	604-20200	504.33
02/23	02/22/2023	158744	110035	MIDWEST COMMUNICATIONS	101-20200	100.00
02/23	02/22/2023	158745	130044	MINNESOTA DEPT OF HEALTH	601-20200	2,272.00
02/23	02/22/2023	158746	140026	MINNESOTA ENERGY RESOURCES	602-20200	6,694.59
02/23	02/22/2023	158747	130009	MINNESOTA POWER (ALLETE INC)	604-20200	201,547.34
02/23	02/22/2023	158748	130031	MOUNTAIN IRON ECONOMIC DEV	102-20200	26,998.89
02/23	02/22/2023	158749	130015	MOUNTAIN IRON PUBLIC UTILITIES	602-20200	15,399.80
02/23	02/22/2023	158750	30001	NAPA AUTO PARTS	101-20200	339.28
02/23	02/22/2023	158751	140004	NORTHERN ENGINE & SUPPLY INC	603-20200	279.82
02/23	02/22/2023	158752	160030	PRECISION MACHINE	603-20200	450.00
02/23	02/22/2023	158753	170007	QUILL CORPORATION	101-20200	128.95
02/23	02/22/2023	158754	180006	RMB ENVIRONMENTAL LABORATORIES	602-20200	307.10
02/23	02/22/2023	158755	1598	SEWIT HAGOS	604-20200	140.75
02/23	02/22/2023	158756	200020	THE TRENTI LAW FIRM	101-20200	3,076.52
02/23	02/22/2023	158757	30072	VC3	101-20200	3,057.00
02/23	02/22/2023	158758	240001	XEROX CORPORATION	101-20200	475.70
02/23	02/22/2023	158759	1812	DEVIN LANGE	604-20200	78.16
02/23	02/22/2023	158760	220020	VISA OR PARK STATE BANK CC PMT	101-20200	4,474.89

Grand Totals:

313,234.08

PP-Ending 02/03

72,368.55



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 04-23

AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE DEVELOPMENT INFRASTRUCTURE GRANT PROGRAM FROM THE DEPARTMENT OF IRRR

WHEREAS, the Mountain Iron City Council approves of the attached application for the distribution facility project; and,

WHEREAS, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the Department of IRRR.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that it does hereby adopt this Resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 21st DAY OF FEBRUARY, 2023.

ATTEST.

City Administrator

Peggy Anderson
Mayor Peggy Anderson



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RESOLUTION NUMBER 05-23

AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE REGIONAL TRAILS GRANT PROGRAM FROM THE DEPARTMENT OF IRRR

WHEREAS, the Mountain Iron City Council approves of the attached application for the School Forest project; and,

WHEREAS, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the Department of IRRR.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that it does hereby adopt this Resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 21ST DAY OF FEBRUARY, 2023.

ATTEST:


City Administrator


Mayor Peggy Anderson



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RESOLUTION NUMBER 06-23

AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE CULTURE AND TOURISM GRANT PROGRAM FROM THE DEPARTMENT OF IRRR

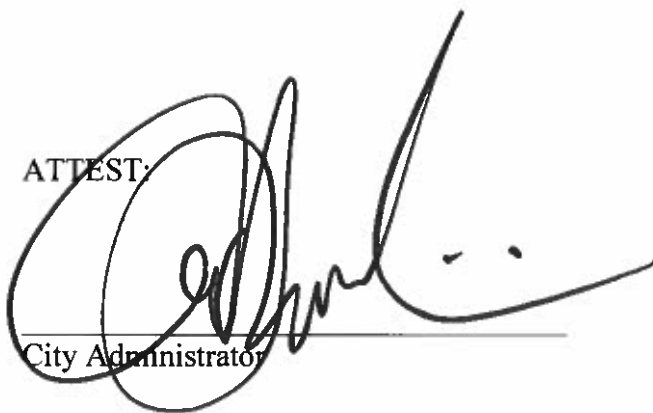
WHEREAS, the Mountain Iron City Council approves of the attached application for the West Two Rivers Campground Improvement project; and,

WHEREAS, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the Department of IRRR.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that it does hereby adopt this Resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 21st DAY OF FEBRUARY, 2023.

ATTEST:



City Administrator

Mayor Peggy Anderson



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RESOLUTION NUMBER 07-23

APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

WHEREAS, pursuant to a resolution passed by the council June 18, 2022, the city engineer has prepared plans and specifications for Improvement Number MI22-CE, the proposed improvement of Second Street between 16th Avenue and Highway 53 by Road Reconstruction and Drainage Improvements and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Administrator shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received by the Administrator until 10:00 a.m. on March 21, 2023, at which time they will be publicly opened in the Mountain Iron Room of the Community Center by the City Administrator and engineer, will then be tabulated, and will be considered by the City Council at 6:30 p.m. on April 3, 2023, in the Mountain Iron Room of the Community Center. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City Administrator for ten percent of the amount of such bid.

DULY ADOPTED BY THE CITY COUNCIL THIS 21st DAY OF FEBRUARY, 2023.

ATTEST

City Administrator


Mayor Peggy Anderson

Mountain Iron Fire Department
Call and Mutual Aid Report
2023

Description	Quarter 1				Quarter 2				Quarter 3				Quarter 4			
	Year To Date	20-Jan	17-Feb	17-Mar	14-Apr	12-May	9-Jun	7-Jul	4-Aug	1-Sep	29-Sep	27-Oct	24-Nov	22-Dec		
Total Calls	11	9	2	0	0	0	0	0	0	0	0	0	0	0		
Mutual Aid Calls	5	4	1	0	0	0	0	0	0	0	0	0	0	0		
Fire Hours	22.5	14.5	8	0	0	0	0	0	0	0	0	0	0	0		
Mt Iron Call Man Hours	115	41	74	0	0	0	0	0	0	0	0	0	0	0		
Mutual Aid Man Hours	55.5	46.5	9	0	0	0	0	0	0	0	0	0	0	0		
Total Call Man Hours	170.5	87.5	83	0	0	0	0	0	0	0	0	0	0	0		
Mutual Aid Hour %	33%	53%	11%													

Mountain Iron Fire Department
Call and Response Report
2023

Description	Quarter 1				Quarter 2				Quarter 3				Quarter 4			
	Year To Date	20-Jan	17-Feb	17-Mar	14-Apr	12-May	9-Jun	7-Jul	4-Aug	1-Sep	29-Sep	27-Oct	24-Nov	22-Dec		
Total Calls	11	9	2	0	0	0	0	0	0	0	0	0	0	0		
False/Cancelled Alarms	3	2	1	0	0	0	0	0	0	0	0	0	0	0		
Working Calls	8	7	1	0	0	0	0	0	0	0	0	0	0	0		
FF/Working Calls	52	42	10													
FF/False/Canc. Alarms	17	8	9													
Total Responders	59	50	19	0	0	0	0	0	0	0	0	0	0	0		
FF per Call	7.53	5.56	9.50													
FF per Working Call	8.00	6.00	10.00													
Combined per Call	7.53	5.56	9.50													
% Member Response	31%	23%	38%													

Training Participation

Roster Total =	26
Average Per Event =	11.33
Attendees =	34.00
Scheduled Events =	3.00
Logged Training Hours =	147.00
Average Training Per FF =	5.65

First Responder Summary

First Responders Current Month	19	28	68%
Dayshift Call Response/Total Dayshift	11	18	61%
Afternoon Call Response/Total Afternoon	12	13	92%
Midnight Call Response/Total Midnight	1	6	17%
Weekend Call Response/Total Weekend	3	9	33%
First Responders YTD	27	46	59%
Possible % with Dayshift Coverage	34	46	74%
YTD			

COUNCIL LETTER 030623-VH1

PERSONNEL COMMITTEE

MANAGEMENT SALARIES

DATE: March 2, 2023

FROM: Personnel Committee

Craig J. Wainio
City Administrator

The Personnel Committee is recommending that the City Council approve a two percent increase for management personnel effective May 1st.



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RESOLUTION NUMBER 08-23

AUTHORIZING THE ACQUISITION OF TAX FORFEITED LAND

WHEREAS, the City of Mountain Iron has received from the County of Saint Louis a list of lands in said municipality which became the property of the State of Minnesota for non-payment of real estate taxes, and

WHEREAS, provided in the Minnesota Statute 282, the City Council is asked to approve the public sale of these parcels, or to indicate which parcels the City wishes to acquire, and

WHEREAS, the City desires to obtain title to parcels PIN 175-0020-00390 and 175-0070-01269, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA that the City Council of the City of Mountain Iron does approve the purchase of parcels PIN 175-0020-00390 and 175-0070-01269.

DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF MARCH, 2023.

Mayor Peggy Anderson

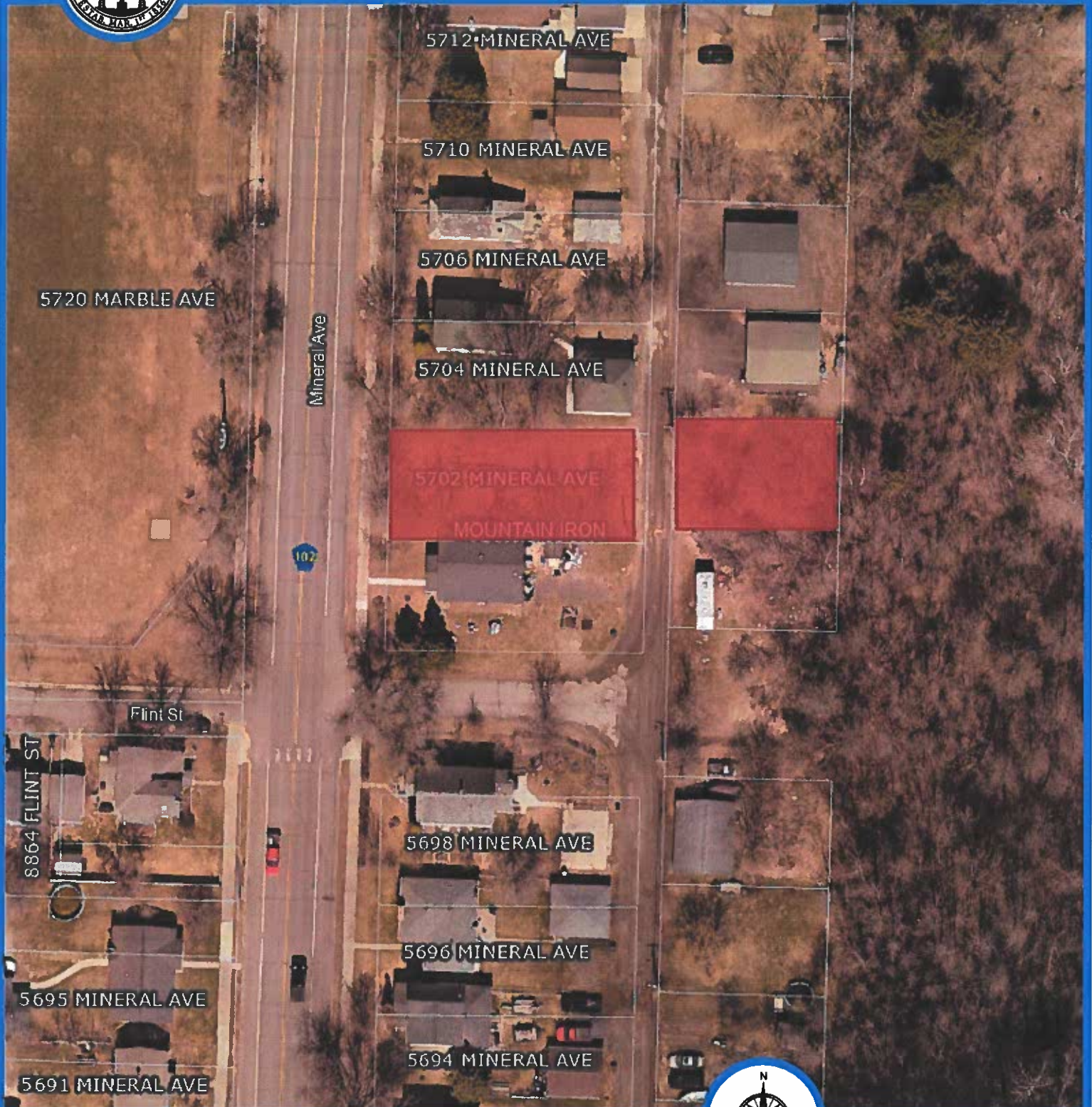
ATTEST:

City Administrator

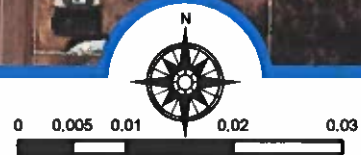


County Land Explorer

St. Louis County, Minnesota



Title...



County Land Explorer

St. Louis County

www.stlouiscountymn.gov/explorer

Minnesota

Disclaimer

This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein

Map created using County Land Explorer
www.stlouiscountymn.gov/explorer

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To whom it may concern,

Bg's Bar & Grill requests permission to provide alcoholic beverages at Mt. Iron
Community Center for

Devala funeral

On 3/7/23.

All applicable rules and laws will be strictly adhered to at all times.

Thank You,



Bg's Bar & Grill