



**MOUNTAIN IRON
CITY COUNCIL
MEETING**

TUESDAY, JANUARY 17, 2023

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
TUESDAY, JANUARY 17, 2023 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Oath of Office
- III. Pledge of Allegiance
- IV. Consent Agenda
 - A. Minutes of the January 3 2023, Regular Meeting (#1-5)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- V. Public Forum
- VI. Committee and Staff Reports
 - A. Mayor's Report
 - 1. Appointments (#6)
 - B. City Administrator's Report
 - 1. Boiler Replacement (#7-8)
 - C. Director of Public Works' Report
 - D. Library Director/Special Events Coordinator's Report (#9)
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - 1. Change Order Number 3 – Sanitary Sewer Improvements (#10-12)
 - 2. Final Pay Request – Sanitary Sewer Improvements (#10-17)
 - G. City Attorney's Report
 - H. Liaison Reports
- VII. Unfinished Business
- VIII. New Business
 - A. Resolution Number 01-23 Censuring Councilor Roskoski (#18-20)
- IX. Communications (#21)
- X. Announcements
 - A. COW Work Session – January 25, 2023 1:30PM
- XI. Adjourn

Page Number in Packet
*Enclosed

**MINUTES
MOUNTAIN IRON CITY COUNCIL
January 3, 2023**

Mayor Anderson called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Ed Roskoski, Al Stanaway, Joe Prebeg Jr., Julie Buria and Mayor Peggy Anderson. Also present were: Craig Wainio, City Administrator; Tim Satrang, Public Works Director; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; Alan Johnson, City Engineer; Mark Madden, Fire Department Chief; and SGT Grant Toma, Sheriff's Department.

City Administrator administered the Oath of Office to Mr. Alan Stanaway City Council member.

It was moved by Prebeg and seconded by Buria the consent agenda be approved as follows:

1. Approve the minutes of the December 19, 2022 regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period December 16-31, totaling \$1,166,029.17 (a list is attached and made a part of these minutes),
4. To authorize the payments of the bills and payroll for the period December 16-31, totaling \$485,788.26 (a list is attached and made a part of these minutes).

The motion carried (Yes: Buria, Anderson, Prebeg, Stanaway; No: Roskoski)

Public Forum:

- Loretta Sanders, Downtown Mountain Iron resident, questioned the snow removal schedule for Mountain Iron, specifically around Marble Avenue, stated there is a large amount of slush and snow on the streets as well as several alleys and sidewalks, which still have yet to be removed

The Mayor reported on the following:

- No formal report

It was moved by Buria and seconded by Stanaway to approve the reorganization of the City and appoint Councilor Joe Prebeg, as Deputy Mayor for the 2023 year. The motion carried.

It was moved by Roskoski and seconded by Buria to designate The Trenti Law Firm as the City's Attorney for 2023 year. The motion carried.

It was moved by Prebeg and seconded by Stanaway to designate Benchmark Engineering as the City's Engineering Firm for 2023 year. The motion carried.

It was move by Stanaway and seconded by Buria to appoint the Hometown Focus as the official newspaper for the City of Mountain Iron for 2023 year. The motion carried.

It was moved by Roskoski to amend the motion to also include the Mesabi Tribune as the official newspaper for the City for 2023 year. The amended motion failed due to lack of support.

It was moved by Buria and seconded by Roskoski to set the regular City Council meetings for the first and third Mondays of the month at 6:30 p.m. at City Hall in the Mountain Iron Room. The motion carried.

It was moved by Prebeg and seconded by Stanaway to designate the City's official depositories as the American Bank, Frandsen Bank, Wells Fargo Bank, US Bank, Twin City Federal, League of Minnesota Cities 4M Fund, Miller Johnson Steichen Kinnard, Inc., Morgan Stanley, Northland Securities, First National Bank of Buhl, and Federal Home Loan Bank, for 2023 year. The motion carried.

It was moved by Roskoski and seconded by Prebeg to re-appoint Sue Tuomela to on the Utility Advisory Board for a 3-year term. The motion carried.

It was moved by Prebeg and seconded by Buria to re-appoint Jon Loeffen to Park and Recreation Board for a 3-year term. The motion carried.

It was moved by Buria and seconded by Roskoski to re-appoint Barbara Fivecoate to the Economic Development Authority (EDA) for a 5-year term. The motion carried.

It was moved by Prebeg and seconded by Stanaway to re-appoint Marcia Bergquist to the Library Board for a 3-year term. The motion carried.

It was moved by Roskoski and seconded by to contact Daniel Gunderson and Nicole Felten for possible interest in filling any board or commission vacancies. The motion failed due lack of support.

City Administrator:

- Nichols Town Hall insurance finalized, most plans already completed, near future hope is to have specs completed for potential bids

Director of Public Works:

- South Grove Rink open, weekday hours 4:00pm-8:00pm and weekend 1:00pm-8:00pm
- Snowiest December winter in a number years, big thank you to City Crew/Staff for their hard work
- Partnership with Environmental Services Dept. and St. Louis County for bio-solids disposal and extending the life of St. Louis County landfill
- Electrical Dept. developing 5-year plan
- City crew out with snow blower, moving snow in West Virginia and South Grove areas

Library Director/Special Events Coordinator:

- Winter Reading program
 - January 4th – February 28th

Sheriff's Department:

- No formal report

City Engineer:

- No formal report

Fire Department:

- Ended busiest year seen within tenure at Department, 510 calls received last year
- Fire Department having holiday meal as well as Officers business meeting scheduled January 16th
 - reestablishing Auxiliary meeting

It was moved by Roskoski and seconded by to accept the Fire Department report as presented. The motion failed due to lack of support.

It was moved by Prebeg and seconded by Buria to approve the Surface Lease Agreement as presented with RGGGS Land & Minerals, LTD, to extend the term an additional five years with an annual rental fee of \$300. The motion carried.

It was moved by Roskoski and seconded by to publish the Mountain Iron City Council meeting minutes in the official City newspaper for a trial period of six months, and if money is an issue, then City Councilor Roskoski will pay \$100 per month from his City Council pay towards the publication fee. The failed due to lack of support.

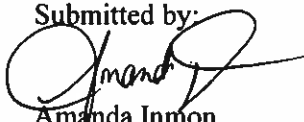
Discussion ensued regarding publication of minutes within newspapers

It was moved by Roskoski and seconded by Prebeg to publish the City Council minutes in the official City newspaper for a trial period of six months. The motion failed (Yes: Roskoski, No: Anderson, Prebeg, Buria, and Stanaway).

It was moved by Roskoski and seconded by Prebeg to have the City Administrator seek preliminary costs on average for a month, for the publication of City Council minutes in the paper. The motion (Yes: Prebeg, Roskoski, No: Anderson, Buria, Stanaway)

At 7:11p.m., it was moved by Buria and seconded by Prebeg that the meeting be adjourned. The motion carried (No: Roskoski; Yes; Anderson, Buria, Prebeg, Stanaway).

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Distribution Summary

Category	Distribution	GL Account	Amount
CD INTEREST	CD INTEREST 101	101-36-6200-000	1,988.19
CD INTEREST	CD INTEREST 378	378-36-6210-000	897.89
CD INTEREST	CD INTEREST 601	601-36-6200-010	32.07
CD INTEREST	CD INTEREST 602	602-36-2100-062	96.20
CD INTEREST	CD INTEREST 603	603-34-4400-010	192.41
INTERGOVERNMENTAL REVENUE	LOCAL GOVERNMENT AID	101-33-3401-000	708,402.50
INTERGOVERNMENTAL REVENUE	MISCELLANEOUS STATE AID	101-33-3401-011	534.70
LICENSES	ANIMAL	101-32-2100-000	5.00
LICENSES	CIGARETTE	101-32-2100-000	100.00
LICENSES	LIQUOR	101-32-2100-000	50.00
METER DEPOSITS	ELECTRIC	604-22000	300.00
METER DEPOSITS	WATER	601-22000	40.00
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-6200-070	20.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	101-21709	66,474.99
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	230-31-1010-000	58.30
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	2,088.00
MISCELLANEOUS	MISC. - GENERAL	101-20607	75.00
MISCELLANEOUS	MISC. - GENERAL	101-36-6200-089	200.00
MISCELLANEOUS	MISC. - GENERAL	101-37-7100-023	299,214.98
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	1.14
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	101-21710	330.62
PERMITS	BUILDING	101-32-2100-000	658.06
UTILITY	UTILITY	001-11105	84,269.12
Grand Totals:			<u>1,166,029.17</u>

Report Criteria:

Report type: Summary

Check Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/23	01/05/2023	158555	10078	ALLIED GENERATORS (DBA)	602-20200	1,840.00
01/23	01/05/2023	158556	10075	ARAMARK UNIFORM SERVICES	602-20200	144.35
01/23	01/05/2023	158557	10010	ARROW AUTO	101-20200	1,348.61
01/23	01/05/2023	158558	10026	ARROWHEAD REGIONAL FIRE FIGHTER'S ASSOC.	101-20200	75.00
01/23	01/05/2023	158559	10042	AUTO VALUE VIRGINIA	603-20200	87.66
01/23	01/05/2023	158560	30054	BAKER TILLY VIRCHOW KRAUSE LLP	602-20200	4,996.00
01/23	01/05/2023	158561	20039	BIOSOLIDS DISPOSAL SITE	602-20200	6,400.67
01/23	01/05/2023	158562	20043	BOBCAT OF DULUTH, INC.	101-20200	170.46
01/23	01/05/2023	158563	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	173.00
01/23	01/05/2023	158564	30055	BTAC ACQUISITION CORP.	101-20200	785.47
01/23	01/05/2023	158565	30026	COMO LUBE & SUPPLIES INC	602-20200	145.00
01/23	01/05/2023	158566	30021	COMPASS MINERALS AMERICA INC.	101-20200	4,150.84
01/23	01/05/2023	158567	30073	COMPENSATION CONSULTANTS, LTD	101-20200	150.00
01/23	01/05/2023	158568	40027	DULUTH/SUPERIOR COMMUNICATIONS INC.	301-20200	8,117.00
01/23	01/05/2023	158569	70016	GOPHER STATE ONE CALL INC	604-20200	8.10
01/23	01/05/2023	158570	70029	GUARDIAN PEST CONTROL INC	101-20200	91.60
01/23	01/05/2023	158571	80010	HOMETOWN ELECTRIC	602-20200	18.50
01/23	01/05/2023	158572	90026	INDUSTRIAL LUBRICANT COMPANY	602-20200	1,341.60
01/23	01/05/2023	158573	160037	LINDE GAS & EQUIPMENT INC.	101-20200	37.75
01/23	01/05/2023	158574	130030	MACQUEEN EQUIPMENT	603-20200	657.48
01/23	01/05/2023	158575	130006	MESABI HUMANE SOCIETY	101-20200	2,041.66
01/23	01/05/2023	158576	130004	MESABI TRIBUNE	101-20200	37.50
01/23	01/05/2023	158577	130184	MID-STATE TRUCK SERVICE INC.	602-20200	1,333.89
01/23	01/05/2023	158578	110035	MIDWEST COMMUNICATIONS	101-20200	345.00
01/23	01/05/2023	158579	130009	MINNESOTA POWER (ALLETE INC)	101-20200	1,779.47
01/23	01/05/2023	158580	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	464.17
01/23	01/05/2023	158581	30001	NAPA AUTO PARTS	101-20200	332.78
01/23	01/05/2023	158582	140040	NEDLUND INDUSTRIES INC.	603-20200	19,608.65
01/23	01/05/2023	158583	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	123,924.80
01/23	01/05/2023	158584	140004	NORTHERN ENGINE & SUPPLY INC	603-20200	104.22
01/23	01/05/2023	158585	140005	NORTHERN FITNESS GROUP	101-20200	208.08
01/23	01/05/2023	158586	140043	NORTHLAND AUTO SERVICE	101-20200	712.52
01/23	01/05/2023	158587	140056	NORTHLAND TRUST SERVICES INC	378-20200	43,025.00
01/23	01/05/2023	158588	130017	PARK STATE BANK	101-20200	341.85
01/23	01/05/2023	158589	180021	RANGE ASSOC OF MUNICIPALITIES	101-20200	700.00
01/23	01/05/2023	158590	180029	RGGS LAND & MINERALS, LTD., LP	101-20200	300.00
01/23	01/05/2023	158591	180006	RMB ENVIRONMENTAL LABORATORIES	602-20200	990.99
01/23	01/05/2023	158592	180005	ROAD MACHINERY & SUPPLIES CO.	101-20200	1,207.18
01/23	01/05/2023	158593	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	45,833.34
01/23	01/05/2023	158594	190016	ST LOUIS COUNTY AUDITOR	101-20200	478.72
01/23	01/05/2023	158595	180023	TECH BYTES	101-20200	172.00
01/23	01/05/2023	158596	200028	TRI CITIES BIOSOLIDS DISPOSAL	602-20200	6,040.10
01/23	01/05/2023	158597	30072	VC3	301-20200	1,726.50
01/23	01/05/2023	158598	60038	WRIGHT EXPRESS FINAN SERV CORP	602-20200	11,041.89
01/23	01/05/2023	158599	140056	NORTHLAND TRUST SERVICES INC	601-20200	65,393.75
01/23	01/05/2023	158600	190016	ST LOUIS COUNTY AUDITOR	101-20200	116.00

Grand Totals:

358,999.15

PP-Ending 12/23

126,789.11

TOTAL EXPENDITURES**\$485,788.26**

COUNCIL LETTER 011723-VIA1

MAYOR ANDERSON

COMMISSION APPOINTMENTS

DATE: January 12, 2023

FROM: Mayor Anderson

Craig J. Wainio
City Administrator

The Mayor Anderson requested this item be placed on the Agenda with the following background information:

B. City Advisory Board/Commission Appointments:

- 1) Library Board (3 year term)
 - a. Amanda Claesson
 - b. Tara Wainio
- 3) Public Safety and Health Board (3 year term)
 - a. Shelby Peterson
 - b. Caitlyn Rinnell

Craig Wainio

From: Mark Witzman <markw@uhlco.com>
Sent: Wednesday, January 11, 2023 2:25 PM
To: Craig Wainio
Subject: Mt. Iron Library Boiler Replacement
Attachments: MW22089 Mt. Iron Library Boiler Replacement Proposal.pdf

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Craig,

Please see the attached price to replace one boiler at the Mt. Iron Library. If we wanted to replace both boilers you can double this cost. I know both Terry and Jeremy said the boilers are getting close to end of life but the replacements aren't too bad as far as price goes.

Please let me know if you have any questions.

Thank you,

Mark Witzman

Account Manager / Mechanical Engineer

Address: 4444 Airpark Blvd.

Duluth, MN 55811

Company: (218) 727-1767

Fax: (218) 727-7408

Mobile: (218) 290-3641

Email: markw@uhlco.com

Website: www.uhlcompany.com



Give us a Follow





4444 Airpark Blvd.
Duluth, MN 55811

PROPOSAL

Proposal #: MW22089

Date: 1/11/23

To: City of Mt. Iron
8586 Enterprise
Mt. Iron, MN 55768

Project: Mt. Iron Library Boiler Replacement

Attention: Craig Wanio

We propose to furnish the materials and/or perform the labor necessary to: Remove and replace existing Weil-McLain boiler. Provide and install new identical boiler.

This Includes:

- A. Disconnect and remove existing Weil-McLain boiler.
- B. Prepare existing piping and venting for connection to new boiler.
- C. Provide and install new identical boiler.
- D. System startup and testing.

Exclusions:

- A. Overtime.
- B. Painting/Patching.

All material is guaranteed to be as specified, and the above work to be completed in a substantial workmanlike manner for the sum of: **\$7,837.00.**

Any alteration or deviation from above specifications involving extra cost will be executed only upon written order and will become an extra charge over and above the estimate. This proposal is valid for 30days.

Respectfully submitted: Mark Witzman

Account Manager

ACCEPTANCE OF PROPOSAL

The prices, specifications and other Terms set forth on page 2 of this proposal are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made as outlined herein.

Accepted by:

Name (print):

Title:

Company Name:

Date:

Mountain Iron Public Library

Monthly Report

December 2022

Circulation

Items checked out: 1,282 Items checked in: 1,371

Total Circulation of materials in December: 2,653

Attendance:

Adults: 344 Youth: 110 Patrons in December: 454

Special Events/Programs held: 7 (68 participants)

Reference Desk visits (email, phone, and messenger): 209 Computer Use Sessions: 64

Total Library usage: 522

Events and Activities at the library in December:

December 2nd, 9th & 16th: Holiday Story Time (17 participants)

December 5th & 19th: City Council Meetings (Anna)

December 5th: Spirit Lake 4H Club meeting (22 participants)

December 7th & 21st: After School Reading Club (24 participants)

December 7th: ALS Meeting (Anna)

December 14th: Library Board Meeting (cancelled)

December 15th: LIBRARY CLOSED DUE TO WEATHER

December 20th: Book-to-Movie program (5 participants)

December 29th: Iron Range Tykes Reading (Anna)



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

January 9, 2023

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: Downtown Sanitary Sewer Improvements
City of Mountain Iron
Project No.: MI21-06

Dear Mr. Wainio;

Enclosed please find Pay Request No. 2- Final for the 2021 Downtown Sanitary Sewer Improvements Project in the amount of **\$12,700.78** for approval at your next scheduled City Council meeting. This amounts is the retainage on the work completed to date. Please refer to the enclosed pay request breakdown for a summary of items completed.

Also enclosed is Change Order No. 3. Change Order No. 3 **decreases** the contract amount to set it equal to the work performed on this project. Change Order No. 3 **decreased** the contract amount by **\$66,611.20**. Please consider Change Order No. 3 before Pay Request 2 to set the contract amount prior to authorizing payment.

Also enclosed is the contractors IC-134 forms for your records.

If you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.

Alan J. Johnson, P.E.

Project Engineer
Enclosure

Pc: Bruce White, Insituform Technology USA, LLC



TO: City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron MN 55768

Make Checks Payable to:
INSITUFORM TECHNOLOGIES USA, LLC
PLEASE REMIT PAYMENT TO:
Insituform Technologies USA, LLC
Post Office Box 674060
Dallas, Texas 75267-4060

ESTIMATE #
INVOICE #
JOB #
WORK COMPLETED THRU:
INVOICE DATE:

Final
Retainage
102854
09/09/22
12/01/22

PROJECT: 2021 Downtown Sanitary Sewer
Project MI21-06

ITEM NO	DESCRIPTION	CONTRACT		COMPLETED THIS PERIOD			COMPLETED-TO-DATE		
		QUANTITY	UNIT PRICE	QUANTITY	%	AMOUNT	QUANTITY	%	AMOUNT
1	CLEAN SEWER PIPE	6,100 LF	\$2.60	0 LF	0%	\$0.00	5,210 LF	85%	\$13,548.00
2	TELEWISE SEWER PIPE	6,100 LF	\$2.10	0 LF	0%	\$0.00	5,210 LF	85%	\$10,941.00
3	MOBILIZATION	1 LS	\$25,116.80	0 LS	0%	\$0.00	1 LS	100%	\$25,116.80
4	REMOVE MISC STRUCTURES	45 EA	\$78.40	0 EA	0%	\$0.00	9 EA	20%	\$714.80
5	LINE SEWER PIPE CIPP 8"	4862 LF	\$29.20	0 LF	0%	\$0.00	4,594 LF	94%	\$134,144.80
6	LINE SEWER PIPE CIPP 10"	280 LF	\$31.50	0 LF	0%	\$0.00	288 LF	111%	\$9,072.00
7	LINE SEWER PIPE CIPP 12"	171 LF	\$56.10	0 LF	0%	\$0.00	56 LF	33%	\$3,141.60
8	LINE SEWER PIPE CIPP 18"	720 LF	\$78.50	0 LF	0%	\$0.00	654 LF	91%	\$51,339.00
9	TRAFFIC CONTROL	1 LS	\$1,856.70	0 LS	0%	\$0.00	LS	0%	\$0.00
10	CLEAN SEWER PIPE	4000 LF	\$3.30	0 LF	0%	\$0.00	LF	0%	\$0.00
11	TELEWISE SEWER PIPE	4000 LF	\$2.60	0 LF	0%	\$0.00	LF	0%	\$0.00
12	MOBILIZATION	1 LS	\$7,317.00	0 LS	0%	\$0.00	LS	0%	\$0.00
13	REMOVE MISC STRUCTURES	15 EA	\$98.00	0 EA	0%	\$0.00	EA	0%	\$0.00
CO 1.1	6" Protruding Taps Cut	8 HR	\$250.00	0 HR	0%	\$0.00	2 HR	25%	\$500.00
CO 1.2	Additional CCTV Mob Pro Taps	1 LS	\$2,500.00	0 LS	0%	\$0.00	1 LS	100%	\$2,500.00
CO 1.3	Protruding Taps Cut	6 EA	\$500.00	0 EA	0%	\$0.00	6 EA	100%	\$3,000.00
CO 1.4	Additional CCTV Non-CIPP	1 LS	\$5,250.00	0 LS	0%	\$0.00	LS		

EARNED THIS PERIOD:	\$0.00	EARNED TO DATE:	\$254,016.80
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Less: Retainage @ 0% 0.00

Previous Estimates 254,016.80

Other

Total Payments

Applied to Date 241,314.82

FIAL RETAINAGE DUE
THIS ESTIMATE: \$12,700.78

CHANGE ORDER

Order No. 3

Date: 1/6/2023

NAME OF PROJECT/PROJECT NO: 2021 Sanitary Sewer Improvements

OWNER: City of Mountain Iron

CONTRACTOR: Insituform Technology USA LLC.
1140 Bunker Lake Blvd. Anoka, MN 55303

ENGINEER: Benchmark Engineering, Inc.

Reason for Change Order:

This Change Order is to set the contract amount equal to the actual work completed.

The following changes are hereby made to the CONTRACT DOCUMENTS:

The contract amount is decreased by \$66,611.20

Change to CONTRACT PRICE:

Original CONTRACT PRICE \$ 307,876.80

Current CONTRACT PRICE adjusted by previous CHANGE ORDERS \$ 320,626.80

The CONTRACT PRICE due to this CHANGE ORDER will be decreased by: \$ 66,611.20

The new CONTRACT PRICE including this CHANGE ORDER will be: \$ 254,015.60

Recommended by:


Engineer (Authorized Signature)

1-9-2023
Date:

Approved by:

Owner (Authorized Signature)

Date:

Accepted by:


Contractor (Authorized Signature)

1-9-23
Date:

RECOMMENDATION OF PAYMENTNo. 2-Final

Owner's Project No.: _____

Engineer's Project No.: MI21-06Project: 2021 Downtown Sanitary Sewer ImprovementsCONTRACTOR: Insituform Technologies USA, LLCFor Period Ending: January 9, 2023

To: City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.Dated January 9, 2023By _____
**STATEMENT OF WORK**

Original Contract Price	\$ <u>307,876.80</u>	Work & Materials to Date	\$ <u>254,015.60</u>
Net Change Orders	\$ <u>(53,861.20)</u>	Amount Retained (0%)	\$ <u>0.00</u>
Current Contract Price	\$ <u>254,015.60</u>	Subtotal	\$ <u>241,314.82</u>
		Previous Payments	\$ <u>241,314.82</u>
		Amount Due this Payment	\$ <u>12,700.78</u>



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-648-416-672
Submitted Date and Time:	6-Dec-2022 11:41:12 AM
Legal Name:	INSITUFORM TECHNOLOGIES USA LLC
Federal Employer ID:	43-1319597
User Who Submitted:	MN-ITU
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	2099793920
Minnesota ID:	3560426
Project Owner:	CITY OF MOUNTAIN IRON
Project Number:	#MI21-06 102854
Project Begin Date:	01-Jun-2022
Project End Date:	28-Sep-2022
Project Location:	2021 DOWNTOWN SANITARY SEWER IMPROVEMENTS
Project Amount:	\$254,015.60

Subcontractor Summary

Name	ID	Affidavit Number
AMERICAN ENVIRONMENTAL, LLC	1250560	1434423296

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-081-628-578
Submitted Date and Time:	5-Dec-2022 3:19:54 PM
Legal Name:	AMERICAN ENVIRONMENTAL LLC
Federal Employer ID:	27-0776037
User Who Submitted:	americanenviro
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1434423296
Minnesota ID:	1250560
Project Owner:	CITY OF MOUNTAIN IRON
Project Number:	MI21-06 102854
Project Begin Date:	01-Jun-2022
Project End Date:	05-Aug-2022
Project Location:	2021 DOWNTOWN SANITARY SEWER IMPROVEMENTS
Project Amount:	\$33,945.00
Subcontractors:	No Subcontractors

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Insituform Technologies USA, LLC
580 Goddard Ave
Chesterfield, MO 63005

FINAL LIEN WAIVER

Reference that certain Agreement between Insituform Technologies USA, LLC as Contractor and City of Mountain Iron Minnesota as Owner, on Project known as: 2021 Downtown Sanitary Sewer Improvements, Project#MI21-06, for work to be performed by said Contractor. Reference also that certain Invoice No(s) of Contractor to said Owner in the amount of \$33,945.00 for work, labor and materials installed in or furnished for said Project by and through Insituform Technologies USA, LLC, of which Owner has made payment in the amount of \$254,015.60, leaving an unpaid balance in the amount of \$0.00.

Contractor acknowledges receipt of Owners remittance for the amount of \$254,015.60 as final payment and contingent upon the final clearance and payment of said remittance, and further Contractor agrees to and does hereby waive and release said Property, Project, Owner and Owner from any and all liens, statutory or otherwise, for any and all work, labor and materials furnished by or through Insituform Technologies on said project to and including the work, labor and materials to the extent of payment in the amount of \$254,015.60.

The remittance of Owner identified as payment of \$254,015.60 marked "paid" or otherwise canceled by the bank against which said remittance was drawn shall constitute conclusive proof that amount was paid and that said payment thereof was received by Contractor and this Lien Waiver shall become effective automatically and without requirement of any further act, acknowledgement or receipt on the part of the Contractor named herein.

Dated this 6th day of December, 2022

Insituform Technologies USA, LLC

By: Mark Reeves

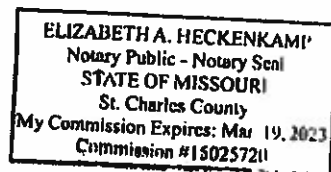
Title: Project Manager

Subscribed and sworn to before me, the undersigned Notary Public within and for the State of

Missouri, and the County of Saint Charles, this sixth day of December, 2022 in the City of Saint Charles.

Elizabeth A. Heckenkamp
Notary Public within and for said County and State:

My commission expires: March 19, 2023



American Environmental, LLC
3086 Walden Drive
Chaska, MN 55318

FINAL LIEN WAIVER

Reference that certain Agreement between American Environmental, LLC as Subcontractor and Insituform Technologies USA, LLC as Contractor, on Project known as: 2021 Downtown Sanitary Sewer Improvements, Project#MI21-06 City of Mountain Iron Minnesota, for work to be performed by said Subcontractor. Reference also that certain Invoice No(s) of Subcontractor to said Contractor in the amount of \$33,945.00 for work, labor and materials installed in or furnished for said Project by and through Insituform Technologies USA, LLC, of which Contractor has made payment in the amount of \$33,945.00, leaving an unpaid balance in the amount of \$0.00.

Subcontractor acknowledges receipt of Contractors remittance for the amount of \$33,945.00 as final payment and contingent upon the final clearance and payment of said remittance, and further Subcontractor agrees to and does hereby waive and release said Property, Project, Owner and Contractor from any and all liens, statutory or otherwise, for any and all work, labor and materials furnished by or through Insituform Technologies on said project to and including the work, labor and materials to the extent of payment in the amount of \$33,945.00.

The remittance of Contractor identified as payment of \$33,945.00 marked "paid" or otherwise canceled by the bank against which said remittance was drawn shall constitute conclusive proof that amount was paid and that said payment thereof was received by Subcontractor and this Lien Waiver shall become effective automatically and without requirement of any further act, acknowledgement or receipt on the part of the Subcontractor named herein.

Dated this 6th day of December, 2022

American Environmental, LLC

By: [Signature]

Title: Owner

Subscribed and sworn to before me, the undersigned Notary Public within and for the State of

MINNESOTA, and the County of SCOTT, this 6TH
day of DECEMBER, 2022 in the City of BELLE PLAINE.

[Signature]

Notary Public within and for said County and State:

My commission expires: JANUARY 31, 2023



Resolution Censuring Council Member Edmond Roskoski

Background

The attached resolution has been prepared for City Council consideration.

The Council may adopt the resolution of censure at its next regular meeting, direct staff to make changes before considering action, or take no action.

ATTACHMENTS: • Resolution of Censure – Edmond Roskoski



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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RESOLUTION NUMBER 01-23

CENSURING COUNCILMEMBER EDMUND ROSKOSKI

WHEREAS, the City Council for the City of Mountain Iron ("City Council") has adopted a Code of Conduct and adopted a resolution confirming a commitment to service and civility to clarify the conduct expectations of Council members and the Mayor; and

WHEREAS, the Code of Conduct describes the manner in which the Mayor and Council members should treat one another, city staff, consultants, constituents, and others with whom they have contact while representing the City of Mountain Iron; and

WHEREAS, the Code of Conduct reflects the work of the Mayor and City Council in defining more clearly the behavior, manners, and courtesies that are suitable for various occasions; and

WHEREAS, the constant and consistent theme through all of the Code of Conduct guidelines is "respect;" and

WHEREAS, the Code of Conduct notes that despite the pressures of making decisions that impact the lives of citizens, elected officials are called upon to exhibit appropriate behavior at all times; and

WHEREAS, the Code of Conduct specifically states in part that all Councilmembers are:

- To conduct themselves in both their official and personal actions in a manner that is above reproach and in the discussion of City business to refrain from personal attacks upon or disparagement of any other member of the discussion and at all times to respect the authority of the Mayor to maintain order within the City's meetings.
- To be accountable for their actions and behaviors and accept responsibility for their decisions.
- To oppose all forms of harassment and unlawful discrimination.
- To be respectful of citizens, city staff, officials, volunteers, and others who participate in or come into contact with the city's government and to never disparage another's lifestyle, religion, culture or history.

WHEREAS, the City Council and members of the public observing Council meeting have observed that Council member **Edmund Roskoski** violates the Code of Conduct by failing to observe and respect the authority of the Mayor in the control of the meeting in that he fails to move discussion forward or refrain from interruption and delay within the meetings, has made personal attacks in

discussion, to wit, referring to the Mayor as “ a bitch” which conduct can be observed approximately twenty-four and one half minutes into the regular Council meeting held January 3, 2023; and

WHEREAS, said complaint is documented in the recording of the proceedings of the January 3, 2023 meeting; and

WHEREAS, the City Council has considered all evidence presented to it with respect to the aforementioned complaint, all of which is hereby incorporated into this Resolution; and

WHEREAS, Councilor Roskoski has previously been censured by the Council during the fall of 2022.

NOW, THEREFORE, the City Council of the City of Mountain Iron hereby resolves as follows:

1. That during his tenure as a member of the Mountain Iron City Council, Councilmember Roskoski violated the Code of Conduct through his actions at City Council meetings as outlined and described above.

2. That pursuant to its authority under the rules of procedure, Councilmember Roskoski is censured and it is specifically noted that conduct such as alleged above is not in line with the expectation or tradition of the City of Mountain Iron.

3. That Councilmember Roskoski is once again directed to henceforth abide by the Code of Conduct. Without limitation, Councilmember Roskoski is specifically directed to observe and respect the authority of the Mayor, to refrain from personal attacks including calling names and the use of foul language and to treat members of the Council, staff, and those working for and with the City of Mountain Iron with respect and free from harassment and intimidation.

BE IT FURTHER RESOLVED, that this resolution shall be effective immediately upon passage.

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF JANUARY, 2023.

Mayor Peggy Anderson

ATTEST:

City Administrator

CVT	Jurisdiction	C/T	Date	Time	am/pm	Type	Location
10	Duluth	City	^5/17/23	2	PM	LBAE	Virtual via WebEx
15	Biwabik	City	05/09/23	5-6	PM	LBAE	Biwabik City Hall
20	Chisholm	City	04/18/23	4-5	PM	LBAE	Chisholm City Hall
30	Ely	City	05/11/23	5-6	PM	LBAE	Ely City Hall
40	Eveleth	City	05/10/23	1-2	PM	LBAE	Eveleth City Hall
60	Gilbert	City	04/26/23	3-4	PM	Open Book	Please call your Appraiser
80	Tower	City	04/12/23	10-11	AM	Open Book	Please call your Appraiser
90	Virginia	City	04/13/23	9-10	AM	LBAE	Virginia City Hall
100	Aurora	City	05/04/23	1-2	PM	LBAE	Aurora City Hall
105	Babbitt	City	04/27/23	9-10	AM	LBAE	Babbitt Municipal Center
110	Brookston	City	04/18/23	11-12	AM	Open Book	Please call your Appraiser
115	Buhl	City	04/25/23	10-11	AM	LBAE	Buhl Senior Center
120	Cook	City	04/18/23	10-11	AM	Open Book	Please call your Appraiser
125	Floodwood	City	05/10/23	1-2	PM	LBAE	Floodwood City Hall
139	Hibbing	City	05/09/23	1-2	PM	Open Book	Please call your Appraiser
140	Hibbing	City	05/09/23	1-2	PM	Open Book	Please call your Appraiser
141	Hibbing	City	05/09/23	1-2	PM	Open Book	Please call your Appraiser
142	Hoyt Lakes	City	04/20/23	5-6	PM	LBAE	Hoyt Lakes City Hall
145	Iron Junction	City	04/11/23	9-10	AM	Open Book	Please call your Appraiser
150	Kinney	City	05/04/23	5-6	PM	LBAE	Kinney/Great Scott Library
156	Leonidas	City	04/11/23	9-10	AM	Open Book	Please call your Appraiser
160	McKinley	City	05/03/23	1-2	PM	Open Book	Please call your Appraiser
165	Meadowlands	City	05/09/23	12-1	PM	LBAE	Please call your Appraiser
175	Mountain Iron	City	04/20/23	5-6	PM	LBAE	Mt Iron City Hall
180	Orr	City	04/11/23	9-10	AM	Open Book	Please call your Appraiser
185	Proctor	City	05/16/23	10-11	AM	LBAE	Proctor City Hall
190	Winton	City	04/13/23	10-11	AM	LBAE	Winton Community Center
200	Alango	Twp	05/02/23	5-6	PM	LBAE	Alango Town Hall
205	Alborn	Twp	04/12/23	10-11	AM	LBAE	Alborn Town Hall
210	Alden	Twp	05/04/23	1-2	PM	LBAE	Alden Town Hall
215	Angora	Twp	05/11/23	6-7	PM	LBAE	Angora Town Hall
225	Arrowhead	Twp	05/02/23	4-5	PM	LBAE	Arrowhead Town Hall
230	Ault	Twp	04/26/23	2-3	PM	LBAE	Ault Town Hall
235	Balkan	Twp	04/27/23	6-7	PM	LBAE	Balkan Community Center
240	Bassett	Twp	04/13/23	3-4	PM	LBAE	Bassett Town Hall
250	Beatty	Twp	04/27/23	10-11	AM	LBAE	Beatty Town Hall
260	Biwabik	Twp	05/09/23	11-12	AM	LBAE	Biwabik Town Hall
270	Breitung	Twp	04/11/23	1-2	PM	LBAE	Breitung Town Hall
275	Brevator	Twp	05/02/23	11-12	AM	LBAE	Brevator Town Hall
278	Camp 5	Twp	04/11/23	11-12	AM	LBAE	Please call your Appraiser
280	Canosia	Twp	04/26/23	10-11	AM	LBAE	Canosia Town Hall
285	Cedar Valley	Twp	05/18/23	1-2	PM	LBAE	Cedar Valley Town Hall
290	Cherry	Twp	05/17/23	6-7	PM	LBAE	Cherry Community Center
295	Clinton	Twp	05/09/23	4-5	PM	LBAE	Clinton Town Hall
300	Colvin	Twp	04/12/23	10-11	AM	LBAE	Colvin Town Hall
305	Cotton	Twp	05/04/23	4-5	PM	LBAE	Cotton Community Center
308	Crane Lake	Twp	04/13/23	2-3	PM	LBAE	Fellowship Hall
310	Culver	Twp	05/10/23	4-5	PM	LBAE	Culver Town Hall
315	Duluth	Twp	04/18/23	4-5	PM	LBAE	Duluth Town Hall
317	Eagles Nest	Twp	05/06/23	10-11	AM	LBAE	Eagles Nest Town Hall
320	Ellsburg	Twp	05/09/23	1-2	PM	LBAE	Melrude Town Hall