



**Mountain Iron  
City Council  
Meeting**

**TUESDAY, JANUARY 3, 2023**

**6:30 P.M.**

**MOUNTAIN IRON COMMUNITY CENTER**

**MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
TUESDAY, JANUARY 3, 2023 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Oath of Office
- III. Pledge of Allegiance
- IV. Consent Agenda
  - A. Minutes of the December 19, 2022, Regular Meeting (#1-6)
  - B. Receipts
  - C. Bills and Payroll
  - D. Communications
- V. Public Forum
- VI. Committee and Staff Reports
  - A. Mayor's Report
    - 1. Reorganization and Appointments (#7-9)
  - B. City Administrator's Report
  - C. Director of Public Works' Report
  - D. Library Director/Special Events Coordinator's Report
  - E. Sheriff's Department Report
  - F. City Engineer's Report
  - G. Fire Department's Report
  - H. Liaison Reports
- VII. Unfinished Business
- VIII. New Business
  - A. Surface Lease (#10-11)
  - B. Publish Minutes (#12)
- IX. Communications
- X. Announcements
- XI. Adjourn

# Page Number in Packet  
\*Enclosed

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
December 19, 2022

Mayor Anderson called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Ed Roskoski, Joe Prebeg Jr., Julie Buria and Mayor Peggy Anderson. Also present were: Craig Wainio, City Administrator; Tim Satrang, Public Works Director; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; Alan Johnson, City Engineer; Bryan Lindsay, City Attorney; and SGT Grant Toma, Sheriff's Department.

It was moved by Prebeg and seconded by Buria the consent agenda be approved as follows:

1. Approve the minutes of the December 5, 2022 regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period December 1-15, totaling \$737,600.93 (a list is attached and made a part of these minutes),
4. To authorize the payments of the bills and payroll for the period December 1-15, totaling \$299,512.78 (a list is attached and made a part of these minutes).

The motion carried (Yes: Buria, Anderson, Prebeg; No: Roskoski)

**Public Forum:**

- No one spoke during forum

**The Mayor reported on the following:**

- Big thank you to City Crew for their continuous plowing efforts

**City Administrator:**

- Coordinating a working session with St. Louis County and MNDOT concerning the upcoming work on the main intersections and highways

**Director of Public Works:**

- Thank you to the City Crews for their continued snow plowing and removal work as well as taking care of the electrical outages that occurred over the weekend

**Library Director/Special Events Coordinator:**

- Winter Reading program
  - January 4<sup>th</sup> – February 28<sup>th</sup>

- 3<sup>rd</sup> Annual “Holiday Lighting Contest”
  - 2022 Grand Champion Holiday Lighting Contest – 5473 Daffodil Ave
  - “WOW” Factor Category (Griswold)
    - 1<sup>st</sup> Place – 9229 Old Highway 169
    - 2<sup>nd</sup> Place – 8392 Tamarack Drive
  - Traditional Spirit of Christmas
    - 1<sup>st</sup> Place – 8775 Merritt Place
    - 2<sup>nd</sup> Place – 5462 Park Drive
  - Elegance of Design
    - 1<sup>st</sup> Place – 8765 Merritt Place
    - 2<sup>nd</sup> Place – 4863 Butler Road
- Big thank you to the winner sponsors for the gift card/sponsorship
- Thank you to the MIB Speech/Drama Club for the Cocoa bar and treats

**Sheriff’s Department:**

- No formal report

**City Engineer:**

- No formal report

**City Attorney:**

- No formal report

**Liaison Report:**

- Councilor Prebeg reported on the recent UAB meeting, informed of several current issues, approved and supported the Councils decision regarding the generator repair at the Wastewater Treatment Facility

It was moved by Prebeg and seconded by Buria to approve the recommendation of the Personnel Committee and hire Mr. Jake Nelson, to the Mountain Iron Fire Department as paid on call firefighter, contingent on physical and background check. The motion carried.

It was moved by Roskoski and seconded by Prebeg to approve the Surface Lease with United States Steel as presented. The motion carried.

It was moved by Buria and seconded by Prebeg to authorize the Rink Sports Bar & Grill to serve alcohol at the Biese/Young wedding on Saturday, December 31, 2022, to be held at the Mountain Iron Community Center. The motion carried with Councilor Prebeg absent.

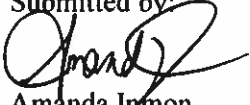
It was moved by Prebeg and seconded by Roskoski to reschedule the January 2, 2023 meeting due to the New Year’s Eve Holiday, to Tuesday, January 3, 2023 at 6:30pm. The motion carried.

It was moved by Prebeg and seconded by Buria to reschedule the January 16, 2023 meeting due to the Martin Luther King, Jr. Holiday, to Tuesday, January 17, 2023 at 6:30pm. The motion carried.

It was moved by Prebeg and seconded by Buria to donate \$250 to the St. Louis County Agricultural Fair Association, for the 2023 St. Louis County Fair, monies to come from the Charitable Gambling Fund. The motion carried on roll call vote.

At 6:53p.m., it was moved by Roskoski and seconded by Prebeg that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Iron  
Municipal Services Secretary  
[www.mtniron.com](http://www.mtniron.com)

Distribution Summary

Category	Distribution	GL Account	Amount
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	604-37-4100-000	130.46
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	603-34-4400-003	148.92
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	601-36-1001-000	60.00
FINES	CRIMINAL	101-35-5100-000	353.92
LICENSES	LIQUOR	101-32-2100-000	105.00
METER DEPOSITS	ELECTRIC	604-22000	650.00
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-6200-070	30.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	101-21709	1,564.23
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	220.00
MISCELLANEOUS	DUE FROM EDA (HRA)	102-11500	4,598.40
MISCELLANEOUS	EDA REIMBURSEMENT	101-13104	841.00
MISCELLANEOUS	FAX CHARGES	101-36-6200-061	8.01
MISCELLANEOUS	MISC - GENERAL	101-20607	500.00
MISCELLANEOUS	MISC - GENERAL	101-36-6200-089	200.00
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	737.86
MISCELLANEOUS	SPECIAL EVENT PROCEEDS	101-36-6200-090	100.00
PERMITS	BUILDING	101-32-2100-000	302.50
TAXES	BOND LEVY	101-31-1010-003	388.89
TAXES	DUE TO MOUNTAIN IRON EDA	101-20802	18,310.50
TAXES	MISCELLANEOUS TAXES	101-31-1010-007	3,067.20
TAXES	PENALTIES & INTEREST	101-37-7100-023	8.09
TAXES	PENALTIES & INTEREST-378 FUND	378-36-1020-000	437.66
TAXES	SPEC. ASSMTS-378 FUND-CURRENT	378-12100	9,393.24
TAXES	TAX LEVY	101-31-1010-000	544,310.50
TAXES	TAXES RECEIVABLE-DELINQUENT	101-10700	3,902.27
TAXES	TIF #15 INCREMENT COLLECTED	102-31-1010-015	8,129.52
UTILITY	UTILITY	001-11105	139,102.76
Grand Totals:			<u>737,600.93</u>

## Report Criteria:

Report type: Summary

Check Type = {&lt;&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/22	12/14/2022	158493	190002	ST LOUIS COUNTY AUDITOR	603-20200	220.00
12/22	12/16/2022	158494	130011	UNITED STATES POSTAL SERVICE	601-20200	617.52
12/22	12/21/2022	158495	10056	A T & T MOBILITY	101-20200	1,798.19
12/22	12/21/2022	158496	10012	ABE ENVIRONMENTAL SYSTEMS, INC	101-20200	3,877.86
12/22	12/21/2022	158497	10042	AUTO VALUE VIRGINIA	603-20200	74.66
12/22	12/21/2022	158498	20022	BENCHMARK ENGINEERING INC	301-20200	18,562.50
12/22	12/21/2022	158499	1801	BETH PETERSON	101-20200	200.00
12/22	12/21/2022	158500	30126	BROOKS TOOLS LLC	603-20200	168.50
12/22	12/21/2022	158501	20051	BSN SPORTS, LLC	101-20200	326.82
12/22	12/21/2022	158502	30055	BTAC ACQUISITION CORP.	101-20200	97.37
12/22	12/21/2022	158503	10000	CAITYLN RINELL	101-20200	100.00
12/22	12/21/2022	158504	1134	CANDICE BERG	101-20200	200.00
12/22	12/21/2022	158505	30084	CARDMEMBER SERVICE	603-20200	7,744.83
12/22	12/21/2022	158506	170001	CENTURY LINK	101-20200	509.31
12/22	12/21/2022	158507	30021	COMPASS MINERALS AMERICA INC.	101-20200	1,862.10
12/22	12/21/2022	158508	30073	COMPENSATION CONSULTANTS, LTD	101-20200	148.00
12/22	12/21/2022	158509	1901024	CTC	101-20200	537.79
12/22	12/21/2022	158510	2000	DALE & CANDY SPRAGUE	101-20200	100.00
12/22	12/21/2022	158511	753	DAWN SAVELA	101-20200	100.00
12/22	12/21/2022	158512	1586	DELORES SMOLICH	604-20200	93.93
12/22	12/21/2022	158513	50049	ESSENTIA HEALTH	602-20200	30.00
12/22	12/21/2022	158514	60029	FERGUSON ENTERPRISES INC	601-20200	1,450.53
12/22	12/21/2022	158515	60006	FISHER PRINTING COMPANY	101-20200	16.00
12/22	12/21/2022	158516	80022	HAWKINS INC	602-20200	60.00
12/22	12/21/2022	158517	80037	HOMETOWN MEDIA PARTNERS	101-20200	219.20
12/22	12/21/2022	158518	10043	IRON RANGE ENGINEERING & CONSULTING	604-20200	4,660.00
12/22	12/21/2022	158519	388	JAN FREDRICKSON	101-20200	200.00
12/22	12/21/2022	158520	1590	JENNAH BRISTOL	604-20200	174.03
12/22	12/21/2022	158521	1804	JESSICA CARTER	101-20200	200.00
12/22	12/21/2022	158522	1589	KATHRYN LAWRENCE	604-20200	319.77
12/22	12/21/2022	158523	1802	KIMBERLY MORITZ	101-20200	200.00
12/22	12/21/2022	158524	120032	LAKE COUNTRY POWER	101-20200	123.75
12/22	12/21/2022	158525	19000	MELVIN & SHANNON CHAPMAN	101-20200	200.00
12/22	12/21/2022	158526	130194	MID-STATE TRUCK SERVICE INC.	604-20200	178.63
12/22	12/21/2022	158527	130039	MINNESOTA DEPT OF COMMERCE	604-20200	572.98
12/22	12/21/2022	158528	130102	MINNESOTA DEPT OF HEALTH	101-20200	315.00
12/22	12/21/2022	158529	140026	MINNESOTA ENERGY RESOURCES	602-20200	5,581.01
12/22	12/21/2022	158530	130008	MINNESOTA MUNICIPAL UTILITIES	604-20200	630.00
12/22	12/21/2022	158531	130009	MINNESOTA POWER (ALLETE INC)	604-20200	148,278.32
12/22	12/21/2022	158532	30125	MJM MEDICAL DIRECTION CONSORTIUM	101-20200	500.00
12/22	12/21/2022	158533	130015	MOUNTAIN IRON PUBLIC UTILITIES	602-20200	16,264.49
12/22	12/21/2022	158534	30001	NAPA AUTO PARTS	603-20200	214.67
12/22	12/21/2022	158535	1803	NICOLE LINDQUIST	101-20200	200.00
12/22	12/21/2022	158536	140042	NORTHERN DOOR & HARDWARE INC	601-20200	169.50
12/22	12/21/2022	158537	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	166.59
12/22	12/21/2022	158538	170007	QUILL CORPORATION	101-20200	198.13
12/22	12/21/2022	158539	1587	RILEY BOEHLAND & VANESSA EISENBRAUN	604-20200	134.18
12/22	12/21/2022	158540	180006	RMB ENVIRONMENTAL LABORATORIES	601-20200	282.06
12/22	12/21/2022	158541	190102	SNAP-ON TOOLS INC.	101-20200	32.21
12/22	12/21/2022	158542	190106	ST LOUIS COUNTY AGRICULTURAL	230-20200	250.00
12/22	12/21/2022	158543	190016	ST LOUIS COUNTY AUDITOR	101-20200	317.75
12/22	12/21/2022	158544	1588	STEPHANIE ROLF	603-20200	318.35
12/22	12/21/2022	158545	5007	SUN LIFE FINANCIAL	602-20200	980.66

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/22	12/21/2022	158546	1585	SUZETTE MUELLER	604-20200	313.85
12/22	12/21/2022	158547	180023	TECH BYTES	603-20200	40.00
12/22	12/21/2022	158548	200020	THE TRENTI LAW FIRM	101-20200	1,457.97
12/22	12/21/2022	158549	210009	USA BLUE BOOK	602-20200	329.42
12/22	12/21/2022	158550	30072	VC3	101-20200	2,986.00
12/22	12/21/2022	158551	220020	VISA OR PARK STATE BANK CC PMT	101-20200	3,012.12
12/22	12/21/2022	158552	240001	XEROX CORPORATION	101-20200	627.11
12/22	12/29/2022	158553	90029	IRON RANGE INVESTMENTS, LLC	101-20200	7,500.00
12/22	12/29/2022	158554	22003	VIRGINIA PLASTICS	101-20200	1,000.00
Grand Totals:						238,043.76
PP-Ending 12/09						61,469.02
<b>TOTAL EXPENDITURES</b>						<b>\$299,512.78</b>



## **COUNCIL LETTER 010323-VIA1**

**MAYOR ANDERSON**

**REORGANIZATION**

**DATE:** December 29, 2022

**FROM:** Mayor Anderson

Craig J. Wainio  
City Administrator

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As part of the reorganization of the City, the Mayor is recommended that the City Council adopt the following:

1. Deputy Mayor –
2. Trenti Law Firm is designated as the City Attorney.
3. Benchmark Engineering is designated as the City Engineer.
4. Official newspaper for the City – Hometown Focus.
5. 1<sup>st</sup> and 3<sup>rd</sup> Monday's of the month at 6:30 p.m. are the official meeting times.
6. The following are the official depositories of the City:
  - a. American Bank
  - b. Frandsen Bank
  - c. Wells Fargo Bank
  - d. US Bank
  - e. Twin City Federal
  - f. League of Minnesota Cities 4M Fund
  - g. Miller Johnson Steichen Kinnard, Inc.
  - h. Morgan Stanley
  - i. Northland Securities
  - j. First National Bank of Buhl
  - k. Federal Home Loan Bank

**COUNCIL LETTER 010323-VIA1**

**MAYOR ANDERSON**

**COMMISSION APPOINTMENTS**

**DATE:** December 29, 2022

**FROM:** Mayor Anderson

Craig J. Wainio  
City Administrator

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The Mayor Anderson requested this item be placed on the Agenda with the following background information:

**B. City Advisory Board/Commission Appointments:**

- 1) Utility Advisory Board (3 year term)
  - a.
- 2) Parks & Recreation Board (3 year term)
  - a.
  - b.
- 3) Economic Development Authority (5 year term)
  - a.
- 4) Library Board (3 year term)
  - a.
  - b.
- 5) Public Safety and Health Board (3 year term)
  - a.
  - b.



December 31, 2022

City of Mountain Iron  
Attn: Mayor Peggy Anderson and Amanda Inmon  
City Hall  
Mt. Iron, MN 55768

**RE: 2023 Publication of City Council Proceedings, Legal, Classified and Display Advertising**

Dear Mayor Peggy Anderson and Amanda Inmon:

We ask to be named the official newspaper of the City of Mountain Iron and Hometown Focus meets the qualifications from the League of Minnesota to be a "qualified newspaper".

We invite you to review the following Hometown Multi-Media Investment Program. Our NEW distribution outlets connect us with a NEW audience. Now you can promote, brand and bundle your products and services with a connection to **Print-Online-Mobile-Tablet and APPS.**

Please provide us any information or news that you would like to inform the community.

We offer a worldwide connection to Northern Minnesota and the Iron Range. Click on [www.hometownfocus.us](http://www.hometownfocus.us) or [www.discovermn.us](http://www.discovermn.us) with no pay walls, and download our FREE APP, Discover MN.

This unique multi-media platform delivers added value to city, schools, businesses, customers, viewers, and readers reaching a WEEKLY audience of OVER 200,000 and GROWING! We are the first COMMUNITY DRIVEN newspaper in the state of Minnesota that offers print, online, and mobile platforms. We look forward to working with contributors in your area for even more coverage of your community. News, events, articles and submissions of any kind may be sent to our Editor, [editor@htfnews.us](mailto:editor@htfnews.us)

- Rate for City Council proceedings and legal publications based on a six & nine column format: **\$3.25 per column inch.**
- Display advertising, based on six column format: **\$5.50 per column inch.**
- Discount for rerunning advertisements: **\$4.50 per column inch.**

There will be no extra charge for extra composition. Also, we will post your legal, classified or display ad to our website at [www.hometownfocus.us](http://www.hometownfocus.us) and as an added value your ad will appear in our digital edition.

Thank you for your consideration. We appreciate an opportunity to serve you and **Grow Community together, we are locally owned & operated.**

Sincerely,

Jeff Asbach

Scott Asbach

# **RGGS LAND & MINERALS, LTD., L.P.**

**P.O. Box 1266**

**Virginia, Minnesota 55792**

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December 20, 2022

City of Mountain Iron  
8586 Enterprise Drive  
Mountain Iron, MN 55768

Re: Surface Lease Agreement 13304

The above referenced Surface Lease Agreement for a rock signboard located upon RGGS lands within the NE¼ of NE¼, Section 12, T58N-R18W, Saint Louis County, Minnesota will expire on December 31, 2022.

Please find enclosed an Amendment to extend the term of the Surface Lease Agreement for an additional five (5) years, with a newly amended expiration date of December 31, 2027. The annual rental fee for this amended time period will be \$300.00.

Please review the enclosed Amendment. If acceptable to the City of Mountain Iron, sign the Amendment documents and return one original document along with full payment to this office.

Feel free to contact this office with any questions related to this Amendment or Surface Lease.

Respectfully,

Jason Evans  
RGGS Land & Minerals, LTD., L.P.

**AMENDMENT**

**Surface Lease 13304 (hereinafter the "Agreement")**

***IT IS HEREBY AGREED***, by and between the undersigned parties, that the referenced Agreement by and between RGGGS Land & Minerals, LTD., L.P., a Delaware limited partnership, and the City of Mountain Iron is hereby amended as follows:

1. The original term of the referenced Agreement was January 1, 2005 through December 31, 2005. The Agreement was amended multiple times for term extensions, with a current expiration date of December 31, 2022.
2. The referenced Agreement is hereby amended to extend the term an additional five (5) years, with a newly amended expiration date of December 31, 2027.
3. The annual rental fee for this extended time period shall be \$300.00, which sum shall be payable to RGGGS Land & Minerals, LTD., L.P.
4. This Amendment shall be effective as of January 1, 2023.

***IT IS FURTHER AGREED*** that except as hereinabove amended, the terms, conditions, and obligations of the referenced Agreement are incorporated herein as if fully set forth at length, and shall remain in full force and effect until termination or until otherwise further amended by the parties in writing.

***IN WITNESS WHEREOF***, the parties hereto have executed this Amendment as of the date(s) set forth below.

Lessor: RGGGS LAND & MINERALS, LTD., L.P.

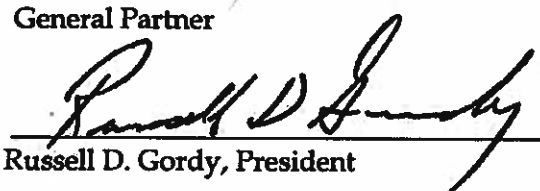
Lessee: CITY OF MOUNTAIN IRON

By: Gordy Oil Company, a Texas corporation

By: \_\_\_\_\_

Its: General Partner

Name: \_\_\_\_\_

By:   
Russell D. Gordy, President

Title: \_\_\_\_\_

Dated: 12/20/22

Dated: \_\_\_\_\_

To: Craig Wainio  
From: Ed Roskoski

12-27-22

Would you please place the following on the January 3rd City Council meeting agenda.

Thank You-

New Business:

Publish Mountain City Council meeting minutes.

The MI-B School Board and many other area public entities publish meeting minutes in the Mesabi Tribune and/or Home Town Focus. The City should give it a try for at least 6 months.