



NOVEMBER 11th

**MOUNTAIN IRON
CITY COUNCIL
MEETING**

MONDAY, NOVEMBER 7, 2022

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, NOVEMBER 7, 2022 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Minutes of the October 17, 2022, Regular Meeting (#1-10)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- IV. Public Forum
- V. Committee and Staff Reports
 - A. Mayor's Report
 - 1. Resignation (#11)
 - B. City Administrator's Report
 - 1. Advertise for Rink Attendants (#12)
 - C. Director of Public Works' Report
 - D. Library Director/Special Events Coordinator's Report (#13)
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - 1. Pay Request Number 7 – Well BP2 (#14-17)
 - G. Fire Department's Report
 - 1. First Responder Pay (#18)
 - H. Liaison Reports
- VI. Unfinished Business
- VII. New Business
 - A. Ordinance Number 04-22 Fire Department (#19-21)
 - B. 2023 Liquor & Tobacco Licensing (#22)
 - C. Set Meeting to Canvass the Election Results (#23)
 - D. Set COW Meeting for 2023 Budget (#23)
- VIII. Communications (#24-27)
- IX. Announcements
- X. Adjourn

Page Number in Packet
*Enclosed

MINUTES
MOUNTAIN IRON CITY COUNCIL
October 17, 2022

Mayor Anderson called the City Council meeting to order at 6:29p.m. with the following members present: Councilor Ed Roskoski, Julie Buria and Mayor Peggy Anderson. Also present were: Craig Wainio, City Administrator; Tim Satrang, Public Works Director; Anna Amundson, Library Director/Special Events Coordinator; Lisa Stevens, Accounting Technician; and Lauren Buffetta, City Engineer Representative. Absent members: Councilor Joe Prebeg Jr.

It was moved by Buria and seconded by Anderson that the consent agenda be approved as follows:

1. Approve the minutes of the October 3, 2022 regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period October 1-15, totaling \$135,780.70 (a list is attached and made a part of these minutes),
4. To authorize the payments of the bills and payroll for the period October 1-15, totaling \$348,698.26 (a list is attached and made a part of these minutes).

The motion carried (Yes: Buria, Anderson; No: Roskoski) with Councilor Prebeg absent.

Public Forum:

- No one spoke during forum

Mayor Anderson recessed the regular City Council meeting, and open the Public Hearing on the Street Improvement Number 18-06, Mountain Iron Drive.

- No one spoke during public hearing

Mayor Anderson reconvened the regular City Council meeting.

The Mayor reported on the following:

- Big thank you to the City Crew for all the early street patching and brush clearing that was done before the first recent snow fall

City Administrator:

- No formal report

Director of Public Works:

- Pumps for lift stations that need attention; quotes enclosed
- Recent brush clearing will allow the sun to hit roads thus helping clear ice buildup and help improve safety conditions within in the ditches, clearing debris and allowing for better water flow
- Hydrant flushing being conducted

It was moved by Buria and seconded by Roskoski to approve the quote from Minnesota Pump Works, to replace an existing pump at East Mud Lake Lift Station, for the total amount of \$50,527.20. The motion carried on roll call vote with Councilor Prebeg absent.

Library Director/Special Events Coordinator:

- Halloween Carnival
 - Sunday, October 30th from 12:00pm – 3:00pm
 - Mountain Iron Community Center
- Trunks & Treats with Mountain Iron Fire Department
 - Monday, October 31st from 5:00pm – 7:00pm
 - Library & South Grove Recreation Complex
- “Take & Make” projects available at the Library

City Engineer:

- No formal report

Fire Department:

- Recent Fire Drill at MIB School, with surrounding Fire Departments, quite successful and a great learning opportunity for everyone
- Thank you to Tim Satrang, Director Public Works, from the Fire Department for the extra vehicle, it has lessened their response time on calls

It was moved by Roskoski and seconded by Buria by to approve the quote from Grand Forks Fire Department for seven sets of Globe G Xtreme Turnout Gear, in the amount of \$20,545.00. The motion carried on roll call vote with Councilor Prebeg absent.

It was moved by Buria and seconded by Anderson to approve Ordinance #03-22; Amending Chapter 96 of the Mountain Iron City Code (a copy is attached and made a part of these minutes). The motion carried (Yes: Buria and Anderson; No: Roskoski) with Councilor Prebeg absent.

It was moved by Buria and seconded by Anderson to approve Resolution #18-22; Adopting Assessment (a copy is attached and made a part of these minutes). The motion carried (Yes: Buria and Anderson; No: Roskoski) with Councilor Prebeg absent.

It was moved by Buria and seconded Anderson by to approve Resolution #19-22; Approving Membership in the Minnesota Environmental Science and Economic Review Board (a copy is attached and made a part of these minutes). The motion carried with Councilor Prebeg absent.

It was moved by Buria and seconded by Roskoski to approve Resolution #20-22; Authorizing the City of Mountain Iron to make Application to and Accept Funds from the Community Infrastructure Grant Program

from The Department of IRRR (a copy is attached and made a part of these minutes). The motion carried with Councilor Prebeg absent.

It was moved by Buria and seconded by Anderson to approve Resolution #21-22; Ordering Preparation of Report on Improvement (a copy is attached and made a part of these minutes). The motion carried with Councilor Prebeg absent.

It was moved by Buria and seconded by Roskoski to authorize the BG's Bark & Grill to serve alcohol at the Political Rally on Tuesday, October 25, 2022, to be held at the Mountain Iron Community Center. The motion carried with Councilor Prebeg absent.

It was moved by Roskoski and seconded by Buria to donate \$75.00, to the Mountain Iron-Buhl Yearbook, monies to come from the Charitable Gambling Fund. The motion carried with Councilor Prebeg absent.

Announcements:

- Iron Range Assembly – “Bean Feed”
 - October 25, 2022 at the Mountain Iron Community Center
 - From 5:00pm – 8:00pm
 - Non-perishable food donations or cash for Quad City Food shelf accepted
 - Labor endorsed candidates speaking

At 7:14 p.m., it was moved by Buria and seconded by Anderson that the meeting be adjourned. The motion carried (Yes: Buria and Anderson; No: Roskoski) with Councilor Prebeg absent.

Submitted by:



Lisa Stevens
Accounting Technician
www.mtniron.com

Distribution Summary

Category	Distribution	GL Account	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	101-20607	200.00
BUILDING RENTALS	COMMUNITY CENTER	101-36-6200-089	700.00
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	604-37-4100-000	38.57
FINES	ADMINISTRATIVE OFFENSE	101-35-5100-002	1.68
FINES	CRIMINAL	101-35-5100-000	1,013.20
LICENSES	CIGARETTE	101-32-2100-000	100.00
LICENSES	LIQUOR	101-32-2100-000	100.00
METER DEPOSITS	ELECTRIC	604-22000	1,650.00
METER DEPOSITS	WATER	601-22000	80.00
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-6200-070	40.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	101-21709	934.84
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	230-31-1010-000	811.87
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	110.00
MISCELLANEOUS	LIBRARY-OVERPMT. BOOK ACCT.	101-45-1501-217	60.75
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	2.25
PERMITS	BUILDING	101-32-2100-000	5,660.57
UTILITY	UTILITY	001-11105	124,276.97
Grand Totals:			<u>135,780.70</u>

Report Criteria:

Report type: Summary

Check Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/22	10/14/2022	158250	130011	UNITED STATES POSTAL SERVICE	601-20200	613.10
10/22	10/19/2022	158251	10056	A T & T MOBILITY	101-20200	1,410.80
10/22	10/19/2022	158252	10070	A-1 RENTAL SERVICES INC	101-20200	93.68
10/22	10/19/2022	158253	10012	ABE ENVIRONMENTAL SYSTEMS, INC	101-20200	1,460.00
10/22	10/19/2022	158254	1575	ADAM LE & VIET TRAN	604-20200	175.87
10/22	10/19/2022	158255	957	AMY BURIA & STEVE NILSSON	101-20200	200.00
10/22	10/19/2022	158256	10075	ARAMARK UNIFORM SERVICES	101-20200	144.35
10/22	10/19/2022	158257	10042	AUTO VALUE VIRGINIA	101-20200	228.73
10/22	10/19/2022	158258	20022	BENCHMARK ENGINEERING INC	101-20200	13,751.25
10/22	10/19/2022	158259	20043	BOBCAT OF DULUTH, INC.	101-20200	89.49
10/22	10/19/2022	158260	20070	BOUND TREE MEDICAL LLC	101-20200	641.25
10/22	10/19/2022	158261	30055	BTAC ACQUISITION CORP.	101-20200	757.98
10/22	10/19/2022	158262	30084	CARDMEMBER SERVICE	603-20200	8,867.42
10/22	10/19/2022	158263	170001	CENTURY LINK	101-20200	296.46
10/22	10/19/2022	158264	30082	CITY OF EVELETH	101-20200	34.20
10/22	10/19/2022	158265	30022	COLOSIMO PATCHIN KEARNEY	101-20200	230.00
10/22	10/19/2022	158266	140013	CORE & MAIN LP	601-20200	871.05
10/22	10/19/2022	158267	1576	CRYSTAL JOHNSON	604-20200	344.85
10/22	10/19/2022	158268	1901024	CTC	101-20200	537.79
10/22	10/19/2022	158269	40033	DALE'S SNOWMOBILE & ATV REPAIR	101-20200	30.00
10/22	10/19/2022	158270	130145	DAVID MAZZEO	101-20200	100.00
10/22	10/19/2022	158271	958	DAVID SALO	101-20200	200.00
10/22	10/19/2022	158272	1006	ERIC SANDSTROM	101-20200	200.00
10/22	10/19/2022	158273	50048	ESSENTIA HEALTH	101-20200	198.00
10/22	10/19/2022	158274	60003	FIVE SEASONS SPORTS CENTER	101-20200	73.56
10/22	10/19/2022	158275	80022	HAWKINS INC	602-20200	386.27
10/22	10/19/2022	158276	80001	HILLYARD/HUTCHINSON	101-20200	669.75
10/22	10/19/2022	158277	80037	HOMETOWN MEDIA PARTNERS	101-20200	63.00
10/22	10/19/2022	158278	956	JEAN BANKS	101-20200	200.00
10/22	10/19/2022	158279	1573	JENNIFER SALE	604-20200	119.60
10/22	10/19/2022	158280	190020	JOHN BACKMAN	101-20200	70.00
10/22	10/19/2022	158281	1572	JOHNNY & SUSAN HODGE	604-20200	74.38
10/22	10/19/2022	158282	1574	JON SOJKA	601-20200	112.07
10/22	10/19/2022	158283	60016	KEITH ZORMAN	101-20200	149.93
10/22	10/19/2022	158284	120013	L & L RENTALS INC	101-20200	508.20
10/22	10/19/2022	158285	120006	L & M SUPPLY	602-20200	1,798.76
10/22	10/19/2022	158286	959	LACEY FOSS	101-20200	200.00
10/22	10/19/2022	158287	120032	LAKE COUNTRY POWER	101-20200	210.75
10/22	10/19/2022	158288	120002	LAWSON PRODUCTS INC	602-20200	1,007.48
10/22	10/19/2022	158289	130041	MESABI BITUMINOUS	101-20200	2,009.28
10/22	10/24/2022	158290	80032	MESABI COMMUNITY TELEVISION	101-20200	.00 V
10/22	10/19/2022	158291	130004	MESABI TRIBUNE	101-20200	37.50
10/22	10/19/2022	158292	130194	MID-STATE TRUCK SERVICE INC.	603-20200	194.45
10/22	10/19/2022	158293	130039	MINNESOTA DEPT OF COMMERCE	604-20200	424.39
10/22	10/19/2022	158294	140026	MINNESOTA ENERGY RESOURCES	602-20200	1,361.65
10/22	10/19/2022	158295	130098	MINNESOTA ENVIRONMENTAL SCIENCE &	101-20200	542.50
10/22	10/19/2022	158296	130008	MINNESOTA MUNICIPAL UTILITIES	604-20200	4,117.25
10/22	10/19/2022	158297	130009	MINNESOTA POWER (ALLETE INC)	604-20200	130,562.03
10/22	10/19/2022	158298	130016	MODERN MARKETING	101-20200	1,289.01
10/22	10/19/2022	158299	130015	MOUNTAIN IRON PUBLIC UTILITIES	101-20200	14,968.89
10/22	10/19/2022	158300	30001	NAPA AUTO PARTS	101-20200	681.48
10/22	10/19/2022	158301	1007	NINA JOHNSON-KRAHL	101-20200	100.00
10/22	10/19/2022	158302	140056	NORTHLAND TRUST SERVICES INC	601-20200	66,300.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/22	10/19/2022	158303	170007	QUILL CORPORATION	101-20200	312.36
10/22	10/19/2022	158304	180006	RMB ENVIRONMENTAL LABORATORIES	601-20200	210.17
10/22	10/19/2022	158305	180005	ROAD MACHINERY & SUPPLIES CO.	101-20200	6,613.14
10/22	10/19/2022	158306	190010	SEPPI BROTHERS	101-20200	568.40
10/22	10/19/2022	158307	190045	SERVICE SOLUTIONS	101-20200	27.00
10/22	10/19/2022	158308	210003	ULTIMATE SAFETY CONCEPTS, INC	101-20200	4,893.00
10/22	10/19/2022	158309	210001	UNITED ELECTRIC COMPANY	604-20200	247.20
10/22	10/19/2022	158310	220020	VISA OR PARK STATE BANK CC PMT	101-20200	1,436.09
10/22	10/19/2022	158311	30011	WP & RS MARS COMPANY	101-20200	3,279.87
10/22	10/19/2022	158312	240001	XEROX CORPORATION	101-20200	716.69
10/22	10/19/2022	158313	130138	MIB YEARBOOK	230-20200	75.00
10/22	10/28/2022	158314	130184	CASH	101-20200	250.00

Grand Totals:

278,137.37

PP-Ending

70,560.89

TOTAL EXPENDITURES**\$348,698.26**



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 18-22

ADOPTING ASSESSMENT

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met and heard and passed upon all objections to the proposed assessment for Improvement Number 18-06, the improvement of Mountain Iron Drive between 12th Street and the Southerly Corporate Limits of the City of Mountain Iron by Road Reconstruction, Alignment and Drainage Improvements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of ten years, the first of the installments to be payable on or before the first Monday in January 2023, and shall bear interest at the rate of 4.25 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2023. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the city treasurer, except that no interest shall be charged if the entire assessment is paid within 180 days from the adoption of this resolution; and he/she may, at any time thereafter, pay to the city treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
4. The City Administrator shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF OCTOBER, 2022.

ATTEST:

City Administrator


Mayor Peggy Anderson



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 19-22

APPROVING MEMBERSHIP IN THE MINNESOTA ENVIRONMENTAL SCIENCE AND ECONOMIC REVIEW BOARD (MESERB)

WHEREAS, the Minnesota Environmental Science and Economic Review Board (MESERB) is a joint powers organization made up of cities, public utilities commissions, sanitary sewer districts, and business associates committed to using established principles of science, law and engineering to advocate for sound and cost-effective environmental regulations; and

WHEREAS, MESERB is dedicated to using these principles in the research, study, and analysis of environmental issues impacting the provision of wastewater treatment services in the State of Minnesota; and

WHEREAS, MESERB actively monitors environmental activities at a federal, state and local level and provides up to date information and analysis to MESERB members regarding the provision of wastewater services and the impacts of proposed environmental regulations thereon; and

WHEREAS, MESERB uses these principles of science, law, and engineering to analyze water quality standards, rules, and mandates imposed by the Environmental Protection Agency and the Minnesota Pollution Control Agency, to ensure accountability for agency activities and to ensure that imposed regulations are justified and will result in measurable improvements to water quality and public health; and

WHEREAS, MESERB implements these principles of science, law, and engineering to evaluate new or reissued NPDES Permits of MESERB members to ensure that environmental requirements contained in such permits are appropriate and consistent with applicable rules and regulations; and

WHEREAS, MESERB takes collective action and works with environmental interests and federal and state regulators to communicate the comments, concerns, and recommendations of wastewater treatment facility operators and aid in the development of scientifically justified and effective environmental rules and standards.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that the City of Mountain Iron hereby agrees to join the Minnesota Environmental Science and Economic Review Board (MESERB), hereby directs and authorizes the Mayor and City Administrator to sign the MESERB Joint Powers Agreement and any other associated documentation needed to effect membership in MESERB, and hereby directs and authorizes payment of the membership assessment required to participate in MESERB.

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF OCTOBER, 2022.

ATTEST:

City Administrator


Peggy Anderson
Mayor Peggy Anderson



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 20-22

AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE COMMUNITY INFRASTRUCTURE GRANT PROGRAM FROM THE DEPARTMENT OF IRRR

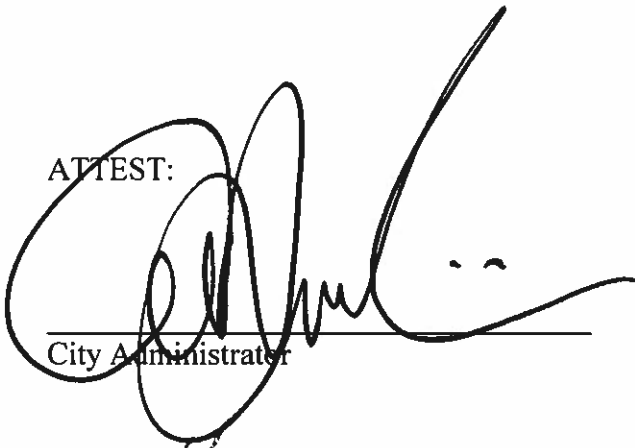
WHEREAS, the Mountain Iron City Council approves of the attached application for the Lift Station Drainage project; and,

WHEREAS, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the Department of IRRR.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that it does hereby adopt this Resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF OCTOBER, 2022.

ATTEST:



City Administrator

Mayor Peggy Anderson



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 21-22

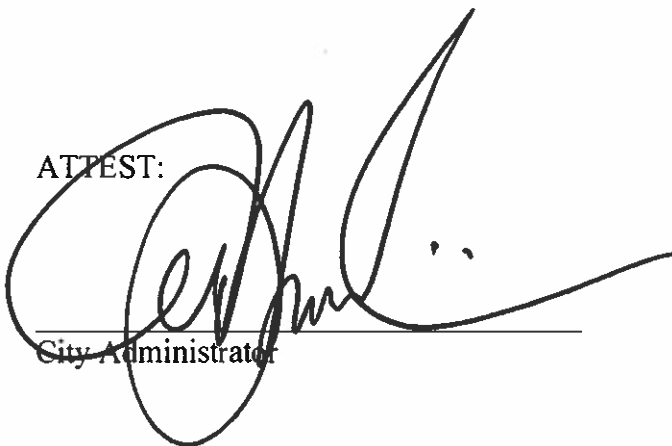
ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to improve the alleyway between Old Highway 169 and Mineral Avenue all located east of Mineral Avenue by Road Reconstruction, Alignment and Drainage Improvements and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA that the proposed improvement be referred to Benchmark Engineer for study and that that person is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF OCTOBER, 2022.

ATTEST:



City Administrator

Mayor Peggy Anderson

Mayor Peggy Anderson
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768-8260
October 17, 2022

Mayor Anderson,

I am resigning from the City of Mountain Iron Public Safety and Health Board effective December 15, 2022.

Thank you, the Board members and former Mayor Gary Skalko for this experience.

Sincerely,


Margaret A. Ratai

Cc: Chairperson Margaret Soyring, Pubic Health and Safety Board

COUNCIL LETTER 110722-IVB1

PARKS AND RECREATION

WINTER WORKERS

DATE: November 3, 2022

FROM: Craig J. Wainio
City Administrator

Staff is requesting that the City Council authorize the advertisement for Rink Workers for the upcoming season.

Mountain Iron Public Library

Monthly Report

October 2022

Circulation

Items checked out: 1,586 Items checked in: 1,714

Total Circulation of materials in October: 3,300

Attendance:

Adults: 431 Youth: 170 Patrons in October: 601

Special Events/Programs held: 6 (54 participants)

Reference Desk visits (email, phone, and messenger): 242 Computer Use Sessions: 87

Total Library usage: 655

Events and Activities at the library in October:

October 3rd & 17th: City Council Meetings (Anna)

October 4th: Friends of the Library Meeting (Anna)

October 3rd – 31st: FOL Roll Sale Fundraiser

October 5th, 12th, 19th & 26th: After School Reading Club

October 10th: Senior Center AED Training (Anna)

October 12th: Iron Range Tykes Reading (Anna)

October 12th: Library Board Meeting

October 13th: Early Childhood Literacy meeting (Anna)

October 18th: ALS Strategic Plan Review (Anna)

October 18th: Spirit Lake 4H Club meeting (Anna)

October 25th: Book-to-Movie program

October 31st: Trucks & Treats with the Fire Department



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

October 14, 2022

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: Proposed Well #3
City of Mountain Iron
Project No.: MI15-08
Bid Package 2

Dear Mr. Wainio;

Enclosed please find Pay Request No. 7 for the Proposed Well #3, Bid Package 2 project in the amount of **\$73,400.80**, for approval at your next scheduled City Council meeting. These amounts include withholding 5% retainage on work completed to date. Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.


For Alan J. Johnson, P.E.

Project Engineer
Enclosure

Pc: Clay Witkofsky, TNT Construction Group, LLC.

RECOMMENDATION OF PAYMENTNo. 7

Owner's Project No.: _____

Engineer's Project No.: MI15-08Project: Proposed Well #3 Bid Package 2CONTRACTOR: TNT Construction Group, LLC., 40 Country Road 63, Grand Rapids, Mn 55744For Period Ending: October 14, 2022

To: City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.Dated October 14, 2022By **STATEMENT OF WORK**

Original Contract Price	\$ <u>139,000.00</u>	Work & Materials to Date	\$ <u>152,901.00</u>
Net Change Orders	\$ <u>40,264.00</u>	Amount Retained (5%)	\$ <u>7,645.05</u>
Current Contract Price	\$ <u>179,264.00</u>	Subtotal	\$ <u>145,255.95</u>
		Previous Payments	\$ <u>71,855.15</u>
		Amount Due this Payment	\$ <u>73,400.80</u>

**Continuation Sheet**

APPLICATION NO:	007
APPLICATION DATE:	July
PERIOD TO:	July

[illegible]

AIA Document G703® - 1992. Copyright © 1963, 1965, 1966, 1967, 1970, 1978, 1983 and 1992 by The American Institute of Architects. All rights reserved. The American Institute of Architects® AIA, the AIA Logo, C/O's and AIA Contract Documents are registered trademarks and may not be used without permission. This document was produced by AIA software at 11:14:27 ET on 07/28/2022 under Order No 2114306898 which expires on 04/27/2023. It is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents' Terms of Service. To report copyright violations, please email copyright@aia.org. User Notes:

(3B9ADABC)



AIA Document G702® - 1992

Application and Certificate for Payment

TO OWNER:	CITY OF MOUNTAIN IRON 8586 ENTERPRISE DRIVE S MT. IRON, MN 55768	PROJECT:	MT IRON WELL PUMP HOUSE MT IRON, MN	APPLICATION NO:	007	PERIOD TO:	July 31, 2022	Distribution to:	OWNER: <input type="checkbox"/>
FROM	TNT CONSTRUCTION GROUP, LLC 40 COUNTY ROAD 63 GRAND RAPIDS, MN 55744	VIA	ARCHITECT:	BENCHMARK ENGINEERING 8878 MAIN STREET PO BOX 251 MT. IRON, MN 55768	CONTRACT FOR:	General Construction	CONTRACT DATE:	December 08, 2020	ARCHITECT: <input checked="" type="checkbox"/>
CONTRACTOR:					PROJECT NOS:	MI15-08 / 21148 /		CONTRACTOR: <input type="checkbox"/>	
								FIELD: <input type="checkbox"/>	
								OTHER: <input type="checkbox"/>	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$139,000.00
2. NET CHANGE BY CHANGE ORDERS \$40,264.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$179,264.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$132,901.00

5. RETAINAGE:

- a. 5.00 % of Completed Work
(Column D + E on G703) \$7,645.05
- b. 0 % of Stored Material
(Column F on G703) \$0.00

Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$7,645.05

6. TOTAL EARNED LESS RETAINAGE \$145,255.95

(Line 4 Less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$71,855.15

(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE \$73,400.80

9. BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 less Line 6)

\$34,008.05

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$40,264.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$40,264.00	\$0.00
NET CHANGES by Change Order		\$40,264.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner and that current payment shown herein is now due.

CONTRACTOR:

By:

State of: MINNESOTA

County of: ITASCA

Subscribed and sworn to before

me this 28 day of July 2022

Notary Public: Kathleen V. Pauley

My Commission expires: January 31, 2024

Date: 7-28-22



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

COUNCIL LETTER 110722-IVG1

FIRE DEPARTMENT

PAY

DATE: November 3, 2022

FROM: Mark Madden
Fire Chief

Craig J. Wainio
City Administrator

The Department proposes increasing the First Responder stipend from the current \$10.00 per call to \$30.00 per 9-1-1 call from 7:00 AM to 10:59 PM and \$50.00 per 9-1-1 call from 11:00 PM to 6:59 PM. (Note: Fayal Volunteer Fire Department First Responders currently receive \$30.00 per 9-1-1 call and are not paid for training time.)

Based on the average of slightly less than a call a day (300 to 365/year) and a current response rate that fluctuates between 40% and 60% I'd estimate the high side of a payroll budget to be \$10,000/year.

Reviewing the FD financials I have through the end of July, I estimate end of year we're going to end up at around 80% of the 2022 combined payroll budget number for runs/training. Due to training class and make-up schedules for new hires, we've only paid out 4 of the budgeted 10 FF 1 & 2 class completion stipends. For current staff, we'll likely have 4 finish in January and two later in the year. If we included the FR stipends, I'd anticipate a similar overall payroll budget to 2022.

Due to minimal impact to the Fire Department budget and the incorporation of the First Responders into the Fire Department, it is recommended that increase outlined above be implemented effective January 1, 2023.

ORDINANCE NUMBER 04-22

AMENDING CHAPTER 31 OF THE MOUNTAIN IRON CITY CODE

**THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA DOES
ORDAIN:**

SECTION 1. AMENDMENTS. The text of Chapter 31 of the City Code is hereby repealed in its entirety and replaced with the following:

PAID-ON-CALL FIRE DEPARTMENT and FIRST RESPONDERS

§ 31.001 ESTABLISHED.

There is established in this City a Paid-On-Call Fire Department and First Responders (herein referred to as “the department”) consisting of a Chief, an Assistant Chief, Secretary/Financial Officer, Safety Officer, Training Officer, Apparatus/Maintenance Officer, Emergency Medical Services Director, Community Outreach Coordinator and the department not to exceed thirty five (35) members with thirty (30) firefighter and/or firefighter/First Responder positions and five (5) First Responder only positions. See Standard Operating Guidelines for firefighter officers Position Analysis.

(Prior Code, § 43.01) (Repealed and Amended 11.15.2021)

§ 31.002 APPOINTMENT.

The Chief of the Fire Department, the Assistant Chief, shall be appointed by the Council, which body shall, in making such appointments, take into consideration recommendations of the members of the department. Each officer shall hold office until his or her successor has been duly appointed, except that he or she may be removed by the Council for cause and after a public hearing. Subject to the discretion of the City Council, all appointments to officer positions are to be approved by the Fire Chief. Firefighters, probationary firefighters and First Responders shall be appointed by the members of the Department subject to confirmation by the Council. Firefighters and First Responders shall continue as members of the Department during good behavior and may be removed by the Council only for cause and after a public hearing.

(Prior Code, § 43.02)

§ 31.003 FIRE MARSHAL

The office of Fire Marshal may be held by the Chief or by the Assistant Chief, if the Council so decides. The Fire Marshal shall be charged with the enforcement of all ordinances

aimed at fire prevention. He or she shall have full authority to inspect all premises and to cause the removal or abatement of any fire hazards.

(Prior Code, § 43.03)

§ 31.004 DUTIES OF CHIEF.

The Chief or designated liaison shall make a report to the Public Safety and Health Board as to the condition of the equipment and needs of the Fire Department. He or she may submit additional reports and recommendations at any meeting of the Public Safety and Health Board. He or she shall be responsible for the proper training and discipline of the members of the Fire Department and may suspend any member for refusal or neglect to obey orders pending final action by the Council on his or her discharge or retention. See Position Analysis for Chief in Standard Operating Guidelines.

(Prior Code, § 43.04)

§ 31.005 RECORDS.

The Secretary/Financial Officer shall keep in convenient form a complete record of all fires, such record shall include the time of the alarm, location of fire, cause of fire (if known), type of building, name of owner and tenant, purpose for which occupied, value of building and contents, members of the Department responding to the alarm and such other information as he or she may deem advisable or as may be required from time to time by the Council or State Insurance Department. See Position Analysis in Standard Operating Guidelines.

(Prior Code, § 43.05)

§ 31.006 ATTENDANCE.

All members shall be required to attend business meetings, training sessions, calls and other events or functions required by the Department. Attendance shall be noted and these members will be compensated for training sessions.

(Prior Code, § 43.06)

§ 31.007 ASSISTANT CHIEF.

In the absence or disability of the Chief, the Assistant Chief shall perform all the functions and exercise all of the authority of the Chief. See Position Analysis in Standard Operating Guidelines.

(Prior Code, § 43.07)

§ 31.008 FIREFIGHTERS AND FIRST RESPONDERS.

Membership to the department shall be restricted to those who live within a radius of ten minutes of the fire hall. Membership must obey all traffic laws in response. The minimum age requirement shall be 18 years of age. The department's active roster shall consist of a maximum of thirty (30) paid on call firefighter, firefighter/First Responder and five (5) First Responder only members. (Prior Code, § 43.08) (Repealed and Amended 11.15.2021)

§ 31.009 LOSS OF MEMBERSHIP.

Firefighters absent from three consecutive drills or calls, unless excused by the Chief, shall forfeit membership in the Department.

(Prior Code, § 43.09)

§ 31.010 COMPENSATION.

The members and officers of the Fire Department shall receive such compensation as the City Council shall determine by resolution, and a record book of the amounts of compensation for each position shall be kept on file in the office of the City Administrator and Fire Department of and for the City.

(Prior Code, § 43.10)

§ 31.011 MINIMUM PAY.

In computing compensation for fires and first responder calls, one hour shall be considered as the minimum to be paid to any member.

(Prior Code, § 43.11) (Repealed and Amended 11.15.2021)

§ 31.012 PRESENT MEMBERS.

Persons, who are members of the Fire Department at the time of the adoption of this section, shall not be required to serve a probationary period before receiving firefighter's rating. All members shall be provided with a copy of the Policies and Procedures for The Paid-On-Call Mountain Iron Fire Department (Policy Number 2015-01 and 2016-01).

(Prior Code, § 43.12)

SECTION 2. INCONSISTENT ORDINANCES. Any inconsistent Ordinances or parts thereof are hereby repealed and replaced with the provision of this Ordinance.

SECTION 3. EFFECTIVE DATE. This Ordinance becomes effective on the date of its publication, or upon the publication of a summary of the Ordinance as provided by Minn. Stat. § 412.191, subd. 4, as it may be amended from time to time, which meets the requirements of Minn. Stat. § 331A.01, subd. 10, as it may be amended from time to time.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF NOVEMBER, 2022.

Mayor Peggy Anderson

Attested:

City Administrator

CITY OF MOUNTAIN IRON LIQUOR & CIGARETTE LICENSES

Liquor and cigarette license applications for the period January 1, 2023 through December 31, 2023, to be approved and issued to the following individuals and business establishments pursuant to the approval, where necessary, of the Liquor Control Commission and pursuant to the payment of all outstanding license fees and utility charges:

Jeff & Greg Properties, Inc.
DBA: B. G.'s Saloon
5494 Highway 7
Virginia (Mountain Iron), MN 55792

On-Sale Intoxicating Liquor
Sunday On-Sale Intoxicating Liquor
Off-Sale 3.2 Malt Beverage

Silver Creek Liquor Company, Inc.
DBA: Silver Creek Liquor
5489 Highway 7
Virginia (Mountain Iron), MN 55792

Off-Sale Intoxicating Liquor
Cigarette

Commander
American Legion Post #220
5748 Mountain Avenue, PO Box 361
Mountain Iron, MN 55768

Club On-Sale Intoxicating Liquor
Off-Sale Non-Intoxicating Liquor

Mac's Bar, Inc.
DBA: Mac's Bar
8881 Main Street, PO Box 313
Mountain Iron, MN 55768

Off-Sale Intoxicating Liquor
On-Sale Intoxicating Liquor
Sunday On-Sale Intoxicating Liquor

F. P. Troutwine, C & B Warehouse Distr.
Mountain Iron Short Stop
5537 Nichols Avenue
Mountain Iron, MN 55768

Cigarette

Sundberg Enterprises, LLC
DBA: Sawmill Saloon & Restaurant
5478 Mountain Iron Drive
Virginia (Mountain Iron), MN 55792

Off-Sale Intoxicating Liquor
On-Sale Intoxicating Liquor
Sunday On-Sale Intoxicating Liquor

Adventures, Virginia, Inc.
Greg Hartnett
5475 Mountain Iron Drive
Virginia (Mountain Iron), MN 55792

Off-Sale Intoxicating Liquor
On-Sale Intoxicating Liquor
Sunday On-Sale Intoxicating Liquor

Walgreen Company
5474 Mountain Iron Drive
Virginia (Mountain Iron), MN 55792

Cigarette

Mountain Iron Hospitality, LLC
DBA: Comfort Inn & Suites
8570 Rock Ridge Drive
Mountain Iron, MN 55768

On-Sale 3.2 Malt Beverage
Wine

WJ Holdings, Inc.
DBA: AmericInn Lodge & Suites
5480 Mountain Iron Drive
Virginia, MN 55792

On-Sale 3.2 Malt Beverage

WalMart Inc.
DBA: Walmart #4849
8580 Rock Ridge Drive
Mountain Iron, MN 55768

Off-Sale Intoxicating Liquor
Cigarette

COUNCIL LETTER 110722-VIIC

ADMINISTRATION

MEETINGS

DATE: November 3, 2022

FROM: Craig J. Wainio
City Administrator

Staff is requesting that the following meetings be scheduled:

- Special Meeting to Canvass Election Results between November 14th and November 18th.
- COW Meeting to review 2021 Budget prior to December 5, 2022.



5525 Emerald Avenue · Mountain Iron, MN 55768
Phone: 218.235.0029 · Email: idarukavina@ramsmn.org

DATE: November 1, 2022
TO: RAMS MEMBERS
RE: NOTICE OF NOMINATIONS FOR RAMS BOARD OF DIRECTORS

As the year comes to a close, it is time for our member units to take action on filling the following vacancies on the RAMS Board of Directors. If your community or township has not had a seat on the RAMS Board, now is your opportunity to nominate someone from your board.

Nominated by Townships, Cities or School Districts:

➤ Eleven (11) vacancies (2-year term – 1/1/2023-12/31/2024)

Nominated by Superintendents Association:

➤ One (1) vacancy (2-year term – 1/1/2023-12/31/24)

Attached is a list of the twelve current board members whose term of office on the RAMS Board of Directors expires at the end of 2022. Each member unit (City, Township, School District) has the right to submit one nominee to be placed on the ballot, which will be voted on **in person at the Annual Meeting**. You may decide to nominate the same person whose term has expired, if they still hold an elected seat with your local government unit, or someone else from your elected officials. You may decide not to nominate anyone – the choice is yours. **PLEASE MAKE CERTAIN THIS ITEM IS PLACED ON YOUR BOARD AGENDA IN NOVEMBER OR EARLY DECEMBER in order to submit the nomination by the December 9th, 2022, deadline. Nominations received by this date will be placed on the official ballot.**

PLEASE RETURN THE OFFICIAL NOMINATION FORM BY DECEMBER 9th, 2022 in one of the following ways:

Email: idarukavina@ramsmn.org

Mail: RAMS, 5525 Emerald Avenue, Mt. Iron, MN 55768

If you have any questions, please do not hesitate to contact either myself at 218-235-0029, or Kristen (RAMS Office Administrative Assistant) at 218-748-7651 or by email at rams@ramsmn.org.

Thanks for your immediate attention to this matter.

Sincerely,

Ida Rukavina
RAMS Executive Director

“One Range...One Voice”

**Range Association of Municipalities and Schools Board Members
(Term Expiring 12/31/2022)**

Medure, Pat	School Board	ISD 318-Grand Rapids
Scholz, Stacey	School Board	ISD 2909-Rock Ridge
Adams, Dale	City Council	City of Grand Rapids
Anderson, Glenn	City Council	City of Babbitt
Fisher, Jim	Township Supervisor	McDavitt Township
Hoff, Shane	City Council	City of Silver Bay
Lehman, Stuart	City Council	City of Buhl
McLaughlin, Kim	School Board	ISD 701-Hibbing
Pittman, Ron	Township Supervisor	Cherry Township
Saari, Cal	City Councilor	City of Nashwauk
Warwas, Cal	Township Supervisor	Clinton Township
Schmidt, Noel	Superintendent Association	ISD 2909-Rock Ridge

**OFFICIAL NOMINATION FORM
RAMS BOARD OF DIRECTORS
JANUARY 2023-DECEMBER 2024**

As a current dues paying member of RAMS, we officially nominate the following elected official
(Council Member, Township Supervisor, School Board Director):

Name

Elected Title

for the following term:

TWO YEAR TERM (TOWNSHIPS, CITIES, SCHOOL BOARD)

JANUARY 1, 2023-DECEMBER 31, 2024 (11 vacancies)

Submitted by:

Title

Date

Entity

NOMINATIONS MUST BE SUBMITTED BY DECEMBER 9th, 2022, IN ORDER TO BE INCLUDED ON THE OFFICIAL BALLOT. The election will be held at the Annual Meeting, December 15th, 2022...SAVE THE DATE!!

EMAIL: ldarukavina@ramsmn.org MAIL: RAMS, 5525 Emerald Ave., Mt Iron, MN 55768



Xtream • Business • OnMedia

Theresa Sunde
Senior Manager, Government Relations

Sent via email

October 13, 2022

Dear Mountain Iron Community Leader:

The purpose of this letter is to inform you that, on or about November 15, 2022, Mediacom will be implementing the following programming changes and rate adjustments:¹

Product:	Old Rate:	New Rate:	Net Change:
Local Broadcast Station Surcharge ²	\$22.51	\$22.65	.14
Regional Sports Surcharge	\$8.81	\$9.16	.35
Variety TV	\$99.00	\$105.00	\$6.00

The decision to make price adjustments is always a difficult one. However, the fees we pay to retransmit local broadcast stations like ABC, CBS, FOX and NBC as well as regional and national sports networks continue to grow rapidly. In addition, supply chain challenges and labor shortages experienced over the past year have resulted in significant inflationary pressure across our business.

Mediacom appreciates the opportunity to continue to serve your community's telecommunications needs. If you have any questions, please contact me directly at tsunde@mediacomcc.com

Sincerely,

Theresa Sunde

¹ Depending on the terms of each customer's promotional package, these rate changes may not impact a customer until their current promotional package expires.

² Mediacom bills monthly in advance. As a result, the increases for both the Local Broadcast Surcharge and Regional Sports Surcharge are based on our best estimate of the cost increases our company will incur for broadcast and regional sports programming. Mediacom will "true up" customer bills in a subsequent month if it turns out that our estimate was too high or too low.