



**MOUNTAIN IRON
CITY COUNCIL
MEETING**

MONDAY, SEPTEMBER 19, 2022

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, SEPTEMBER 19, 2022 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Minutes of the September 7, 2022, Regular Meeting (#1-8)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- IV. Public Forum
- V. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Works' Report
 - 1. Lift Station Valve Replacement (#9)
 - D. Library Director/Special Events Coordinator's Report (#10)
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - 1. Change Order Number 3 – Well Number 3 (#11-12)
 - 2. Pay Request Number 1 - Sanitary Sewer Improvements (#13-15)
 - G. City Attorney's Report
 - H. Liaison Reports
- VI. Unfinished Business
 - A. Resolution Number 14-22 Censure (#16-18)
- VII. New Business
 - A. Resolution Number 15-22 EDA Levy (#19-20)
 - B. Resolution Number 16-22 Preliminary Levy (#19-24)
 - C. Resolution Number 17-22 Mesabi Pit Support (#25-26)
- VIII. Communications
- IX. Announcements
- X. Adjourn

Page Number in Packet
*Enclosed

**MINUTES
MOUNTAIN IRON CITY COUNCIL
September 7, 2022**

Mayor Anderson called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Ed Roskoski, Joe Prebeg Jr., Julie Buria, and Mayor Peggy Anderson. Also present were: Craig Wainio, City Administrator; Tim Satrang, Public Works Director; Anna Amundson, Library Director/Special Events Coordinator, Amanda Inmon, Municipal Services Secretary; Al Johnson, City Engineer; Bryan Lindsay, City Attorney; and SGT Grant Toma, Sheriff's Department.

It was moved by Prebeg and seconded by Buria that the consent agenda be approved as follows:

1. Approve the minutes of the August 1, 2022 regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period August 16-31, totaling \$875,076.52 (a list is attached and made a part of these minutes),
4. To authorize the payments of the bills and payroll for the period August 16-31, totaling \$622,784.78 (a list is attached and made a part of these minutes).

The motion carried.

Public Forum:

- No one spoke during the public forum

The Mayor reported on the following:

- No formal report

It was moved by Roskoski and seconded by Buria to approve and proclaim September 19th – September 25th National Rail Safety Week, and encourage all citizens to recognize the importance of rail safety education (a copy is attached and made a part of these minutes). The motion carried.

City Administrator:

- No formal report

Director of Public Works:

- CIPP lining of sewers of old downtown area finishing up
- City Crews jetting/cleaning sewers, repairing asphalt/curbs

Library Director/Special Events Coordinator:

- Partnership with United Way of Northeastern Minnesota, able to give out 18-30 free lunches daily, as well as “Buddy Backpacks” (weekend meals for kids)
- Summer reading program ended August 26th

Sheriff’s Department:

- No formal report
- Sheriff’s office rolled out BODY cameras for all sheriffs/deputies

City Engineer:

- No formal report

City Attorney:

- No formal report

It was moved by Prebeg and seconded by Buria to table Change Order No. 3 – for the Proposed Well #3 project, with no increase in price but an extension for the completion date, which would be December 31, 2022, for TNT Construction Group, Grand Rapids, MN. The motion carried on roll call vote (4:0).

Fire Department:

- Fire Department partnered with United Way of Northeastern Minnesota in addition to several other local departments from Hibbing, Gilbert and Sheriff’s Department for the Community Steps Program
- Fire Prevention week coming soon

It was moved by Roskoski and seconded by to accept the Fire Department report as presented. The motion failed due to lack of support

It was moved by Prebeg and seconded by Roskoski to approve the request by the Public Health and Safety Board and add three (3) new Lieutenant Officer Positions with ad \$25.00/month stipend for each of the three positions. The motion carried.

Liaison:

- Councilor Roskoski mentioned that the YMCA intersection could possibly be converted from a 4-way stop back to a 2-way stop, less traffic due to the closure of YMCA, possibly be discussed at Streets and Alleys Board or Public Health and Safety Board


It was moved by Prebeg and seconded by Buria to approve Resolution #13-22; Calling a Hearing on Proposed Assessment of the cost of Improvement Number 18-06, improvement of Mountain Iron Drive between 12th Street and the Southerly Corporate limits (a copy is attached and made a part of these minutes). The motion carried (Yes: Buria, Anderson, Prebeg; No: Roskoski).

It was moved by Prebeg and seconded by Buria to authorize Sundberg Enterprises, LLC dba: The Sawmill Saloon and Restaurant, to serve alcohol at the Banks Wedding Reception scheduled for September 30, 2022 at the Mountain Iron Community Center. The motion carried.

It was moved by Prebeg and seconded by Buria to table Resolution #14-22; Censuring Council Member Edward Roskoski (a copy is attached and made a part of these minutes). The motion carried with Councilor Roskoski abstaining.

At 6:55p.m., it was moved by Buria and seconded by Prebeg that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Distribution Summary

Category	Distribution	GL Account	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	101-20607	800.00
BUILDING RENTALS	COMMUNITY CENTER	101-36-6200-089	325.00
CAMPGROUND RECEIPTS	CREDIT CARD FEES	101-36-6200-091	95.84
CAMPGROUND RECEIPTS	FEES	101-36-6200-091	2,890.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	101-20803	86.70
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	101-20800	213.20
INTERGOVERNMENTAL REVENUE	MINING EFFECTS TAX	101-33-3401-009	319,139.00
INTERGOVERNMENTAL REVENUE	TACONITE MUNICIPAL AID	101-33-3401-008	316,451.00
METER DEPOSITS	ELECTRIC	604-22000	1,100.00
METER DEPOSITS	WATER	601-22000	40.00
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-6200-070	100.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	101-21709	64,189.45
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	2,038.00
MISCELLANEOUS	FAX CHARGES	101-36-6200-061	2.98
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	40.04
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	101-21710	330.62
PERMITS	BUILDING	101-32-2100-000	2,620.29
UTILITY	UTILITY	001-11105	164,614.40
Grand Totals:			<u>875,076.52</u>

Report Criteria:

Report type: Summary

Check.Type = (<>) "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/22	09/09/2022	158076	10056	A T & T MOBILITY	101-20200	3,703.35
09/22	09/09/2022	158077	10070	A-1 RENTAL SERVICES INC	101-20200	2,568.00
09/22	09/09/2022	158078	10067	AQUA-PURE INC.	602-20200	7,188.20
09/22	09/09/2022	158079	10042	AUTO VALUE VIRGINIA	101-20200	154.99
09/22	09/09/2022	158080	20001	BARK DESIGN, INC.	101-20200	1,095.57
09/22	09/09/2022	158081	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	88.00
09/22	09/09/2022	158082	30055	BTAC ACQUISITION CORP.	101-20200	589.21
09/22	09/09/2022	158083	30016	CHAMPION AUTO	101-20200	317.37
09/22	09/09/2022	158084	30024	COALITION OF GREATER MN CITIES	101-20200	5,558.00
09/22	09/09/2022	158085	30099	CREATIVE PRODUCT SOURCE, INC.	101-20200	217.02
09/22	09/09/2022	158086	40033	DALE'S SNOWMOBILE & ATV REPAIR	101-20200	100.00
09/22	09/09/2022	158087	40063	DEPARTMENT OF COMMERCE	604-20200	322.33
09/22	09/09/2022	158088	60029	FERGUSON ENTERPRISES INC	601-20200	18,941.52
09/22	09/09/2022	158089	60003	FIVE SEASONS SPORTS CENTER	101-20200	23.06
09/22	09/09/2022	158090	70016	GOPHER STATE ONE CALL INC	604-20200	67.50
09/22	09/09/2022	158091	70004	GRANDE ACE HARDWARE	101-20200	26.01
09/22	09/09/2022	158092	70029	GUARDIAN PEST CONTROL INC	101-20200	92.60
09/22	09/09/2022	158093	80050	HIBBING COMMUNITY COLLEGE	101-20200	815.00
09/22	09/09/2022	158094	80010	HOMETOWN ELECTRIC	101-20200	9,674.05
09/22	09/09/2022	158095	80037	HOMETOWN MEDIA PARTNERS	101-20200	199.00
09/22	09/09/2022	158096	90023	INTER CITY OIL CO., INC.	602-20200	1,072.17
09/22	09/09/2022	158097	676	ISD 2142 ST LOUIS COUNTY SCHOOL	101-20200	200.00
09/22	09/09/2022	158098	110037	KELLER FENCE COMPANY	101-20200	1,120.18
09/22	09/09/2022	158099	1561	KEVIN & STEPHANIE GUETKE	604-20200	70.78
09/22	09/09/2022	158100	120013	L & L RENTALS INC	101-20200	3,125.58
09/22	09/09/2022	158101	120006	L & M SUPPLY	604-20200	2,284.54
09/22	09/09/2022	158102	120032	LAKE COUNTRY POWER	101-20200	210.75
09/22	09/09/2022	158103	120019	LEAGUE OF MN CITIES	101-20200	3,420.00
09/22	09/09/2022	158104	1560	LORETTA HANSON	604-20200	169.46
09/22	09/09/2022	158105	120014	LUNDGREN MOTORS	101-20200	16.85
09/22	09/09/2022	158106	130030	MACQUEEN EQUIPMENT	301-20200	49,948.50
09/22	09/09/2022	158107	1393	MATT CARLSON	101-20200	33.11
09/22	09/09/2022	158108	130041	MESABI BITUMINOUS	101-20200	3,262.74
09/22	09/09/2022	158109	130006	MESABI HUMANE SOCIETY	101-20200	1,916.66
09/22	09/09/2022	158110	130004	MESABI TRIBUNE	101-20200	3,325.93
09/22	09/09/2022	158111	130194	MID-STATE TRUCK SERVICE INC.	603-20200	6,246.43
09/22	09/09/2022	158112	110035	MIDWEST COMMUNICATIONS	101-20200	4,120.00
09/22	09/09/2022	158113	130039	MINNESOTA DEPT OF COMMERCE	604-20200	541.10
09/22	09/09/2022	158114	130044	MINNESOTA DEPT OF HEALTH	601-20200	2,260.00
09/22	09/09/2022	158115	130082	MINNESOTA MAYORS ASSOCIATION	101-20200	30.00
09/22	09/09/2022	158116	130009	MINNESOTA POWER (ALLETE INC)	604-20200	137,928.64
09/22	09/09/2022	158117	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	464.17
09/22	09/09/2022	158118	130097	MINNESOTA VALLEY TESTING LABS	602-20200	537.02
09/22	09/09/2022	158119	130015	MOUNTAIN IRON PUBLIC UTILITIES	602-20200	16,788.87
09/22	09/09/2022	158120	30001	NAPA AUTO PARTS	101-20200	204.37
09/22	09/09/2022	158121	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	113,311.68
09/22	09/09/2022	158122	140042	NORTHERN DOOR & HARDWARE INC	601-20200	3,670.70
09/22	09/09/2022	158123	140005	NORTHERN FITNESS GROUP	101-20200	208.08
09/22	09/09/2022	158124	130017	PARK STATE BANK	101-20200	266.85
09/22	09/09/2022	158125	160071	PURCHASE POWER	602-20200	1,500.00
09/22	09/09/2022	158126	170007	QUILL CORPORATION	101-20200	475.10
09/22	09/09/2022	158127	9022	RANGE MENTAL HEALTH CENTER	101-20200	200.00
09/22	09/09/2022	158128	180006	RMB ENVIRONMENTAL LABORATORIES	602-20200	414.90

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/22	09/09/2022	158129	190045	SERVICE SOLUTIONS	101-20200	27.00
09/22	09/09/2022	158130	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	45,833.33
09/22	09/09/2022	158131	953	STEVE FORSLUND	101-20200	200.00
09/22	09/09/2022	158132	5007	SUN LIFE FINANCIAL	602-20200	1,079.19
09/22	09/09/2022	158133	812	T & E CONCERT SERVICE	101-20200	10,350.00
09/22	09/09/2022	158134	200003	TACONITE TIRE SERVICE	101-20200	163.18
09/22	09/09/2022	158135	954	TAMMIE PIETRINI	101-20200	200.00
09/22	09/09/2022	158136	210001	UNITED ELECTRIC COMPANY	604-20200	3,908.45
09/22	09/09/2022	158137	30072	VC3	101-20200	1,070.32
09/22	09/09/2022	158138	220025	VERIZON WIRELESS	602-20200	17.02
09/22	09/09/2022	158138	220004	VIRGINIA DEPARTMENT OF PUBLIC	602-20200	11.40
09/22	09/09/2022	158140	446	WILLIAM COPELAND	101-20200	100.00
09/22	09/09/2022	158141	60038	WRIGHT EXPRESS FINAN SERV CORP	602-20200	4,933.31
09/22	09/09/2022	158142	10056	A T & T MOBILITY	101-20200	575.69
09/22	09/09/2022	158143	30024	COALITION OF GREATER MN CITIES	101-20200	720.00
09/22	09/09/2022	158144	40063	DEPARTMENT OF COMMERCE	604-20200	386.21
Grand Totals:						480,661.04
PP-Ending 08/19						142,123.74
TOTAL EXPENDITURES						\$622,784.78



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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PROCLAMATION NATIONAL RAIL SAFETY WEEK

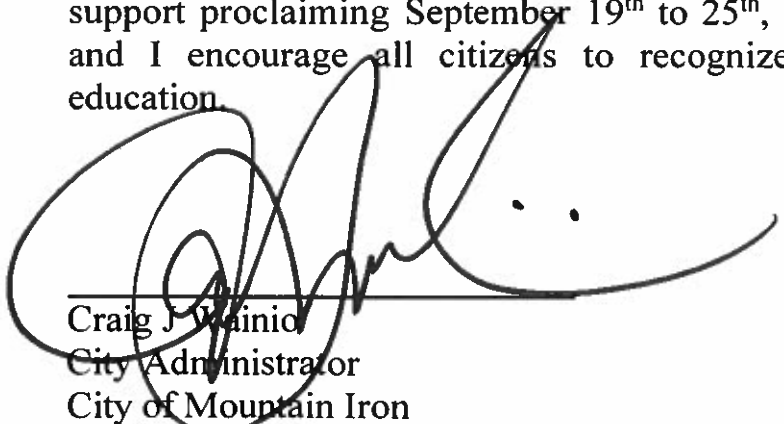
WHEREAS, 2,148 rail grade crossing collisions resulted in 658 personal injuries and were responsible for 238 fatalities in the United States during 2021; and

WHEREAS, 1,151 trespassing incidents have occurred in the United States resulting in 528 pedestrians being killed and another 623 injured while trespassing on railroad property rights of way during 2021; and

WHEREAS, educating and informing the public about rail safety, reminding the public that railroad right of ways are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws will reduce the number of fatalities and injuries; and

WHEREAS, the International Association of Chiefs of Police, National Operation Lifesaver, United States Department of Transportation, and all local, state, county, and railroad law enforcement officers, first responders, and railroad corporations commit to partnering together in an effort to educate at a national level all aspects of railroad safety, to enforce applicable laws in support of National Rail Safety Week;

THEREFORE, I, Peggy Anderson, Mayor, do hereby attest my full support proclaiming September 19th to 25th, 2022, National Rail Safety Week and I encourage all citizens to recognize the importance of rail safety education.



Craig J. Wainio
City Administrator
City of Mountain Iron

RAIL 
SAFETY
WEEK 



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 13-22

CALLING A HEARING ON PROPOSED ASSESSMENT

WHEREAS, by a Resolution passed by the Council on August 1, 2022, the City Administrator was directed to prepare a proposed assessment of the cost of Improvement Number 18-06, the improvement of Mountain Iron Drive between 12th Street and the Southerly Corporate Limits of the City of Mountain Iron by Road Reconstruction, Alignment and Drainage Improvements, and

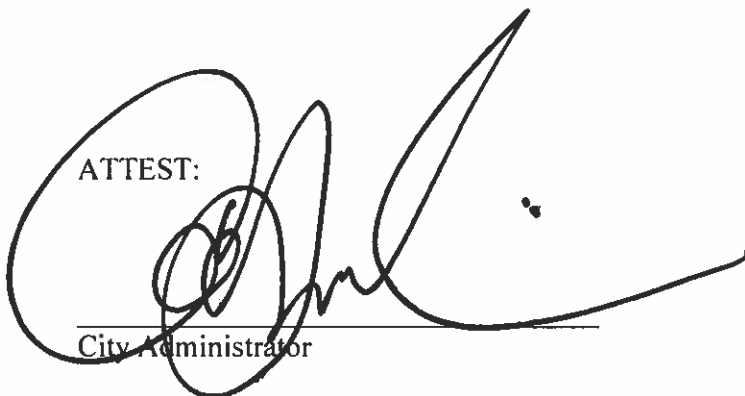
WHEREAS, the City Administrator has notified the Council that such proposed assessment has been completed and filed in his/her office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. A hearing shall be held at 6:30 p.m. on October 17, 2022 in the Community Center located at 8586 Enterprise Drive South to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he/she shall state in the notice the total cost of the improvement. He/She shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Mountain Iron, except that no interest shall be charged if the entire assessment is paid within 90 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City Administrator the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF SEPTEMBER, 2022.

ATTEST:



City Administrator



Mayor Peggy Anderson



800 6th Street
New Prague, MN 56071 USA
Tel: (952) 758-9445
Cell: (952) 221-9800
Fax: (952) 758-9661

Quotation

Customer Name: Mountain Iron, MN

Quotation Date: 08/16/2022

Contact: Ty

Prepared By: Cory Malay

Lead Time: 4 - 6 Weeks

Quality Flow Systems is pleased to provide a quotation in accordance with your request and as follows:

Lift Station Valve Upgrade;

This will consist of supplying and installing new valves and required fittings. Please see my itemized parts breakdown below.

Item	Description	Qty	Total Net
1	Lift Station Valve Replacement to Include: 2) 8" FCA's 2) 8" Swing Check Valves, Flange by Flange 2) 8" Gate Valves, with Wheeled Operator A/R) Gaskets, Hardware 1 Removal & Disposal of Current Valves 1) Installation Labor / Freight * Vac Truck for Station Bypass by Others	1	\$17,400.00 +any applicable tax

Terms:

Quotation is valid for 30 days. Based upon Quality Flow Systems Standard Terms and Conditions of Sale; copy provided upon request.

If you have any other questions or concerns, please give me a call.

Thanks for the opportunity,
Cory Malay
(952) 221-9800

Mountain Iron Public Library

Monthly Report

August 2022

Circulation

Items checked out: 2,669 Items checked in: 2,595

Total Circulation of materials in August: 5,264

Attendance:

Adults: 501 Youth: 371 Patrons in August: 872

Special Events/Programs held: 5 (281 participants)

Reference Desk visits (email, phone, and messenger): 299 Computer Use Sessions: 98

Summer Food Program: 402 meals + 40 Buddy Backpacks

Total Library usage: 1,153

Events and Activities at the library in August:

August 1st: Summer Reading Program Sign-up (August Challenge)

August 1st & 15th: City Council Meetings (Anna)

August 1st: Camp Kids Week 3

August 9th: Camp Kids Week 4 - Story Stroll

August 10th: Camp Kids Week 4 – Tie Dye Day/ Ice Cream Truck

August 13th: Library OPEN HOUSE (Merritt Days)

August 15th: ALS Legacy Project – Bell Museum Science Kits

August 16th: Friends of the Library Meeting

August 23rd: NEMBA Zoom meeting (Anna)

August 24th: ALS Compass Meeting (Anna)

August 26th: End of the Summer Reading Program



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

September 13, 2022

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: Proposed Well #3
City of Mountain Iron
Project No.: MI15-08
Bid Package 2

Dear Mr. Wainio;

Enclosed please find Change Order No. 3-Rev. Change order 3 is needed to extend the completion date to February 28, 2023. Several electrical items are still not onsite for installation. This Change Order increases the contract amount by \$0.00.

If approved sign and return this Change Order. See enclosed information from the Contractor.

If you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.



Alan J. Johnson, P.E.

Project Engineer
Enclosure

Pc: Clay Witkofsky, TNT Construction Group, LLC.

CHANGE ORDER

Order No. 3-Rev

Date: 9/13/22

NAME OF PROJECT/PROJECT NO: Proposed Well 3/MI15-08

OWNER: City of Mountain Iron

CONTRACTOR: TNT Construction Group
40 County Road 63, Grand Rapids, Minnesota 55744

ENGINEER: Benchmark Engineering, Inc.

Reason for Change Order:

This Change Order is changing the completion date to allow additional time for materials that have been backordered. Final Completion date shall be February 28, 2023.

The following changes are hereby made to the CONTRACT DOCUMENTS:

The contract amount is increased by \$0.00

Change to CONTRACT PRICE:

Original CONTRACT PRICE \$ 139,000.00

Current CONTRACT PRICE adjusted by previous CHANGE ORDERS \$ 179,264.00

The CONTRACT PRICE due to this CHANGE ORDER will be increased by: \$ 0.00

The new CONTRACT PRICE including this CHANGE ORDER will be: \$ 179,264.00

Recommended by: 
Engineer (Authorized Signature)

9-13-2022
Date:

Approved by: _____
Owner (Authorized Signature)

Date:

Accepted by: _____
Contractor (Authorized Signature)

Date:



BENCHMARK ENGINEERING, INC.

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email: info@bm-eng.com

September 14, 2022

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: Downtown Sanitary Sewer Improvements
City of Mountain Iron
Project No.: MI21-06

Dear Mr. Wainio;

Enclosed please find Pay Request No. 1 for the 2021 Downtown Sanitary Sewer Improvements Project in the amount of **\$241,314.82** for approval at your next scheduled City Council meeting. These amounts include withholding 5% retainage on work completed to date. Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.

Alan J. Johnson, P.E.

Project Engineer
Enclosure

Pc: Bruce White, Insituform Technology USA, LLC

RECOMMENDATION OF PAYMENT

No. 1

Owner's Project No.: _____

Engineer's Project No.: MI21-06

Project: 2021 Downtown Sanitary Sewer Improvements

CONTRACTOR: Insituform Technologies USA, LLC

For Period Ending: September 9, 2022

To: City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated September 14, 2022

By  _____

STATEMENT OF WORK

Original Contract Price	\$ <u>307,876.80</u>	Work & Materials to Date	\$ <u>254,015.60</u>
Net Change Orders	\$ <u>12,750.00</u>	Amount Retained (5%)	\$ <u>12,700.78</u>
Current Contract Price	\$ <u>320,626.80</u>	Subtotal	\$ <u>241,314.82</u>
		Previous Payments	\$ <u>0.00</u>
		Amount Due this Payment	\$ <u>241,314.82</u>



TO: City of Mountain Iron
 8586 Enterprise Drive South
 Mountain Iron MN 55768

Make Checks Payable to:
INSITUFORM TECHNOLOGIES USA, LLC
 PLEASE REMIT PAYMENT TO:
 Insituform Technologies USA, LLC
 Post Office Box 674060
 Dallas, Texas 75267-4060

ESTIMATE # 1
 INVOICE # 20220913
 JOB # 102854
 WORK COMPLETED THRU: 09/09/22
 INVOICE DATE: 09/13/22

PROJECT: 2021 Downtown Sanitary Sewer
 Project MI21-06

ITEM NO	DESCRIPTION	CONTRACT		COMPLETED THIS PERIOD			COMPLETED-TO-DATE		
		QUANTITY	UNIT PRICE	QUANTITY	%	AMOUNT	QUANTITY	%	AMOUNT
1	CLEAN SEWER PIPE	6,100 LF	\$2.60	5,210 LF	85%	\$13,546.00	5,210 LF	85%	\$13,546.00
2	TELEWISE SEWER PIPE	6,100 LF	\$2.10	5,210 LF	85%	\$10,941.00	5,210 LF	85%	\$10,941.00
3	MOBILIZATION	1 LS	\$25,116.60	1 LS	100%	\$25,116.60	1 LS	100%	\$25,116.60
4	REMOVE MISC STRUCTURES	45 EA	\$79.40	9 EA	20%	\$714.60	9 EA	20%	\$714.60
5	LINE SEWER PIPE CIPP 8"	4862 LF	\$29.20	4,594 LF	94%	\$134,144.80	4,594 LF	94%	\$134,144.80
6	LINE SEWER PIPE CIPP 10"	260 LF	\$31.50	288 LF	111%	\$9,072.00	288 LF	111%	\$9,072.00
7	LINE SEWER PIPE CIPP 12"	171 LF	\$56.10	56 LF	33%	\$3,141.60	56 LF	33%	\$3,141.60
8	LINE SEWER PIPE CIPP 18"	720 LF	\$78.50	654 LF	91%	\$51,339.00	654 LF	91%	\$51,339.00
9	TRAFFIC CONTROL	1 LS	\$1,856.70	0 LS	0%	\$0.00	LS	0%	\$0.00
10	CLEAN SEWER PIPE	4000 LF	\$3.30	0 LF	0%	\$0.00	LF	0%	\$0.00
11	TELEWISE SEWER PIPE	4000 LF	\$2.60	0 LF	0%	\$0.00	LF	0%	\$0.00
12	MOBILIZATION	1 LS	\$7,317.00	0 LS	0%	\$0.00	LS	0%	\$0.00
13	REMOVE MISC STRUCTURES	15 EA	\$88.00	0 EA	0%	\$0.00	EA	0%	\$0.00
CO 1.1	6" Protruding Taps Cut	8 HR	\$250.00	2 HR	25%	\$500.00	2 HR	25%	\$500.00
CO 1.2	Additional CCTV Mob Pro Taps	1 LS	\$2,500.00	1 LS	100%	\$2,500.00	1 LS	100%	\$2,500.00
CO 1.3	Protruding Taps Cut	6 EA	\$500.00	6 EA	100%	\$3,000.00	6 EA	100%	\$3,000.00
CO 1.4	Additional CCTV Non-CIPP	1 LS	\$5,250.00	0 LS	0%	\$0.00	LS	0%	\$0.00
EARNED THIS PERIOD:						\$254,015.60	EARNED TO DATE:		\$294,015.60

Less: Retainage @ 5% 12,700.78

Previous Estimates 0.00

Other _____

Total Deductions from
 Earned to Date 12,700.78

AMOUNT DUE
 THIS ESTIMATE: \$241,314.82

Resolution Censuring Council Member Edmund Roskoski

Background

At the 15, 2022 City Council meeting, staff was directed to prepare a resolution censuring Council Member Roskoski. The attached resolution has been prepared for City Council consideration.

The Council may adopt the resolution of censure, direct staff to make changes before considering action, or take no action.

ATTACHMENTS: • Resolution of Censure – Edmund Roskoski



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 14-22 **CENSURING COUNCILMEMBER EDMUND ROSKOSKI**

WHEREAS, the City Council for the City of Mt. Iron ("City Council") has adopted a Code of Conduct and adopted a resolution confirming a commitment to service and civility to clarify the conduct expectations of Council members and the Mayor; and

WHEREAS, the Code of Conduct describes the manner in which the Mayor and Council members should treat one another, city staff, consultants, constituents, and others with whom they have contact while representing the City of Mt. Iron; and

WHEREAS, the Code of Conduct reflects the work of the Mayor and City Council in defining more clearly the behavior, manners, and courtesies that are suitable for various occasions; and

WHEREAS, the constant and consistent theme through all of the Code of Conduct guidelines is "respect;" and

WHEREAS, the Code of Conduct notes that despite the pressures of making decisions that impact the lives of citizens, elected officials are called upon to exhibit appropriate behavior at all times; and

WHEREAS, the Code of Conduct specifically states that all Council members are:

- To comply with both the letter and the spirit of the laws and policies affecting operations of the city.
- To recognize their obligation to implement the adopted goals and objectives of the City in good faith, regardless of my personal views.
- To conduct themselves in both their official and personal actions in a manner that is above reproach and in the discussion of City business to refrain from personal attacks upon or disparagement of any other member of the discussion and at all times to respect the authority of the Mayor to maintain order within the City's meetings.
- To be independent, impartial, and fair in their judgment and actions.
- To be accountable for their actions and behaviors and accept responsibility for their decisions.
- To oppose all forms of harassment and unlawful discrimination.

- To be respectful of citizens, city staff, officials, volunteers, and others who participate in or come into contact with the city's government and to never disparage another's lifestyle, religion, culture or history.

WHEREAS, the City Council and members of the public observing Council meeting have observed that Council member **Edmund Roskoski** violates the Code of Conduct by failing to observe and respect the authority of the Mayor in the control of the meeting in that he fails to move discussion forward or refrain from interruption and delay within the meetings, has made personal attacks in discussion, to wit, indicating that the Mayor may "be a queen, but she is no king" and indicating that the City Engineer had "no street smarts" and "does not know anything" ; and

WHEREAS, said complaints are documented recordings of the proceedings of recent City Council meetings; and

WHEREAS, the City Council has considered all evidence presented to it with respect to the aforementioned complaints, all of which is hereby incorporated into this Resolution.

NOW, THEREFORE, the City Council of the City of Mt. Iron hereby resolves as follows:

1. That during his tenure as a member of the Mt. Iron City Council, Council member Roskoski violated the Code of Conduct through his actions at City Council meetings as outlined and described above.

2. That pursuant to its authority under the rules of procedure, Council member Edmund Roskoski is censured and it is specifically noted that conduct such as alleged above is not in line with the expectation or tradition of the City of Mountain Iron.

3. That council member Roskoski is directed to henceforth abide by the Code of Conduct. Without limitation, Council member Roskoski is specifically directed to observe and respect the authority of the Mayor, to refrain from personal attacks and to treat members of the Council, staff, and those working for and with the City of Mountain Iron with respect and free from harassment and intimidation.

BE IT FURTHER RESOLVED, that this resolution shall be effective immediately upon passage.

DULY ADOPTED BY THE CITY COUNCIL THIS 19th DAY OF SEPTEMBER, 2022.

Mayor Peggy Anderson

ATTEST:

City Administrator

COUNCIL LETTER 091922-VIIA

ADMINISTRATION

2023 BUDGET

DATE: September 15, 2022

FROM: Craig J. Wainio
City Administrator

Enclosed in you packet you will find a preliminary draft of the 2023 Budget. At this meeting the City Council needs to set the proposed levy for 2023. The budget and adjoining Resolution show a three percent increase in the levy from 2023, an increase of \$40,736, Staff is proposing this increase in order to offset increases in health insurance premiums wages, operational costs and upcoming projects.

Resolution Number 15-22 sets the EDA levy for 2022. This Resolution reflects a levy of the same amount as last year which generates approximately \$12,000 for the EDA. It is recommended that the City Council adopt Resolution Number 15-22 as presented.

Resolution Number 16-22 adopts the preliminary levy amount that must be certified to the County by September 30th. This Resolution is presented with the increase in the levy as outlined above over last year. It is recommended that the City Council adopt Resolution Number 16-22.



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RESOLUTION NUMBER 15-22

CONCERNING THE 2023 ECONOMIC DEVELOPMENT AUTHORITY TAX LEVY

WHEREAS, the Mountain Iron Economic Development Authority was created on the 19th day of April, 2004, pursuant to Minnesota Statutes 469.090-469.108 and;

WHEREAS, Minnesota Statutes, Section 469.107, Subdivision 1, specifically authorized the Mountain Iron Economic Development Authority to levy against the taxable property of the City of Mountain Iron, St. Louis County, Minnesota.

NOW, THEREFORE BE IT RESOLVED by the City Council of Mountain Iron, Minnesota, that for the purpose of further development and to provide for any activities that are within the jurisdiction of the Mountain Iron Economic Development Authority as defined according to Minnesota Statutes. The Mountain Iron City Council submits to the County Auditor of St. Louis County, Minnesota, a final tax levy with a levy set to the maximum allowable for the Mountain Iron Economic Development Authority.

DULY ADOPTED BY THE CITY COUNCIL THIS 19th DAY OF SEPTEMBER, 2022.

Mayor Peggy Anderson

ATTEST:

City Administrator



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RESOLUTION NUMBER 16-22

APPROVING PROPOSED 2022 TAX LEVY, COLLECTABLE 2023

BE IT RESOLVED, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following sums of money be levied for the current year, collectable in 2023, upon the taxable property in the City of Mountain Iron for the following purposes:

TOTAL PROPOSED LEVY	\$1,398,585
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The City Administrator is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Saint Louis County, Minnesota.

DULY ADOPTED BY THE CITY COUNCIL THIS 19th DAY OF SEPTEMBER, 2022.

Mayor Peggy Anderson

ATTEST:

City Administrator

**BUDGET SUMMARY
CITY OF MOUNTAIN IRON**

EXPENDITURES	2022	2023	Difference	Percent
Administration	\$ 659,000.00	\$ 656,000.00	\$ (3,000.00)	-0.5%
Public Safety	\$ 748,350.00	\$ 748,350.00	-	0.0%
Public Works	\$ 1,077,000.00	\$ 1,077,000.00	-	0.0%
Culture and Rec	\$ 520,000.00	\$ 520,000.00	-	0.0%
General Government	\$ 1,027,304.00	\$ 1,135,094.00	\$ 107,790.00	10.5%
TOTAL	\$ 4,031,654.00	\$ 4,136,444.00	\$ 104,790.00	2.6%
REVENUE				
Taxes	\$ 42,000.00	\$ 42,000.00	-	0.0%
Intergovernmental Aid	\$ 2,446,805.00	\$ 2,501,859.00	\$ 55,054.00	2.3%
General Revenue	\$ 185,000.00	\$ 194,000.00	\$ 9,000.00	4.9%
TOTAL	\$ 2,673,805.00	\$ 2,737,859.00	\$ 64,054.00	2.4%
GENERAL LEVY	\$ 1,357,849.00	\$ 1,398,585.00	\$ 40,736.00	3.0%

**BUDGET SUMMARY
CITY OF MOUNTAIN IRON
REVENUE**

GENERAL REVENUE	2022	2023	Difference	Percent
Lic. & Permits	\$ 27,000.00	\$ 27,000.00	\$ -	0.0%
Charges for Service	\$ 80,000.00	\$ 90,000.00	\$ 10,000.00	12.5%
Fines	\$ 11,000.00	\$ 10,000.00	\$ (1,000.00)	-9.1%
Interest	\$ 15,000.00	\$ 15,000.00	\$ -	0.0%
Refunds	\$ 50,000.00	\$ 50,000.00	\$ -	0.0%
General	\$ 2,000.00	\$ 2,000.00	\$ -	0.0%
Subtotal	\$ 185,000.00	\$ 194,000.00	\$ 9,000.00	4.9%

INTERGOVERNMENTAL REVENUE

Local Government Aid	\$ 1,416,805.00	\$ 1,436,859.00	\$ 20,054.00	1.4%
Taconite Production Tax	\$ 570,000.00	\$ 580,000.00	\$ 10,000.00	1.8%
Taconite Municipal Aid	\$ 330,000.00	\$ 335,000.00	\$ 5,000.00	1.5%
Mining Effects Tax	\$ 110,000.00	\$ 110,000.00	\$ -	0.0%
Other	\$ 20,000.00	\$ 40,000.00	\$ 20,000.00	100.0%
Subtotal	\$ 2,446,805.00	\$ 2,501,859.00	\$ 55,054.00	2.3%

TAXES

Tax Levy	\$ 1,357,849.00	\$ 1,398,585.00	\$ 40,736.00	3.0%
Market Rate Levy	\$ -	\$ -	\$ -	-
Misc. Taxes	\$ 20,000.00	\$ 20,000.00	\$ -	0.0%
Franchise	\$ 22,000.00	\$ 22,000.00	\$ -	0.0%
Subtotal	\$ 1,399,849.00	\$ 1,440,585.00	\$ 40,736.00	2.9%

Total \$ 4,031,654.00 \$ 4,136,444.00 \$ 104,790.00 **2.6%**

**BUDGET SUMMARY
CITY OF MOUNTAIN IRON
EXPENDITURES**

DEPARTMENT	2022	2023	Difference	Percent
City Council	\$ 25,000.00	\$ 25,000.00	-	0.0%
Administration	\$ 595,000.00	\$ 595,000.00	-	0.0%
Election	\$ 5,000.00	\$ 2,000.00	(3,000.00)	100.0%
Planning & Zoning	\$ 34,000.00	\$ 34,000.00	-	0.0%
Sheriffs	\$ 570,000.00	\$ 570,000.00	-	0.0%
Fire Protection	\$ 146,850.00	\$ 146,850.00	-	0.0%
Emergency Management	\$ 6,000.00	\$ 6,000.00	-	0.0%
Animal Control	\$ 25,500.00	\$ 25,500.00	-	0.0%
Streets	\$ 845,000.00	\$ 845,000.00	-	0.0%
Buildings	\$ 232,000.00	\$ 232,000.00	-	0.0%
Campground	\$ 84,000.00	\$ 84,000.00	-	0.0%
Recreation	\$ 244,000.00	\$ 244,000.00	-	0.0%
Government	\$ 550,600.00	\$ 573,600.00	23,000.00	4.2%
Library	\$ 192,000.00	\$ 192,000.00	-	0.0%
Transfers	\$ 476,704.00	\$ 561,494.00	84,790.00	17.8%
Total	\$ 4,031,654.00	\$ 4,136,444.00	\$ 104,790.00	2.6%



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RESOLUTION NUMBER 17-22

SUPPORTING THE MISSION OF THE MESABI FIT COALITION

WHEREAS, the Mesabi Fit Coalition has been formed as a non-profit corporation with the following mission:

The Mesabi Fit Coalition is committed to assuring that the Mesabi Family Y facility will be utilized for aquatic, fitness and other recreational opportunities by the general public, including children, seniors and low-income families.

WHEREAS, the Mesabi Fit Coalition seeks to secure a supportive partnership of local organizations/businesses to acquire and operate the Mesabi Family Y property or, alternatively, to acquire it themselves to establish a non-profit community recreation center sustained in part by user memberships, and

WHEREAS, the Mesabi Family Y facility has served the Iron Range community for thirty years, providing recreational opportunities such as aquatics which are not available elsewhere in our area. Without this aquatics program, children have far fewer options for learning to swim and seniors and mobility challenged people are deprived of the health benefits of water exercise, and

WHEREAS, the facility also has a history of utilizing scholarships and other subsidies to ensure that a broad range of recreation opportunities were available to community members not able to pay market rate membership, and

WHEREAS, it took a broad-based public/private community investment to build and sustain this facility, and

WHEREAS, given the continued viability of the facility, that investment remains capable of delivering dividends to our community through improved individual health, positive recreation opportunities and a source of community identity and pride.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA approves and supports the mission of the Mesabi Fit Coalition.

DULY ADOPTED BY THE CITY COUNCIL THIS 19th DAY OF SEPTEMBER, 2022.

Mayor Peggy Anderson

ATTEST:

City Administrator

Craig Wainio

From: Sharon Chadwick <sharon.moilan@gmail.com>
Sent: Tuesday, September 13, 2022 11:49 AM
To: Craig Wainio
Cc: Marieta Johnson
Subject: Resolution for October 3 meeting
Attachments: MF resolution Mt Iron.docx

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thanks for speaking with me this morning. Attached you will find our proposed resolution regarding our organization (Mesabi Fit Coalition) and the former Y facility. We were not positive that we could have someone available to speak on 9/19 so I think it would be best to set this for 10/3/22. Please don't hesitate to contact me if there are any issues. I would also appreciate knowing the time we should plan on being available on the 3rd.

Sharon Chadwick