



# **MOUNTAIN IRON CITY COUNCIL MEETING**

**MONDAY, May 2, 2022**

**6:30 P.M.**

**MOUNTAIN IRON COMMUNITY CENTER  
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, MAY 2, 2022 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
  - A. Minutes of the April 18, 2022, Regular Meeting (#1-9)
  - B. Minutes of the April 21, 2022, Local Board of Appeals (#3-5)
  - C. Receipts
  - D. Bills and Payroll
  - E. Communications
- IV. Public Forum
- V. Committee and Staff Reports
  - A. Mayor's Report
  - B. City Administrator's Report
  - C. Director of Public Works' Report
  - D. Library Director/Special Events Coordinator's Report
  - E. Sheriff's Department Report
  - F. City Engineer's Report
    - 1. Pay Request Number 5 – Well Number 3 BP2 (#10-13)
  - G. Fire Department's Report
  - H. Utility Advisory Board
    - 1. Large Trash Pick-up (#14)
  - I. Personnel Committee
    - 1. Letter of Understanding (#15-17)
  - J. Liaison Reports
- VI. Unfinished Business
- VII. New Business
  - A. Resolution Number 06-22 Grant Application (#18)
- VIII. Communications
- IX. Announcements
- X. Adjourn

# Page Number in Packet  
\*Enclosed

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
April 18, 2022

Mayor Anderson called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Ed Roskoski, Julie Buria, Joe Prebeg Jr. and Mayor Peggy Anderson. Also present were: Craig Wainio, City Administrator; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; Al Johnson, City Engineer; Bryan Lindsay, City Attorney; and Kevin Friebe, Sheriff's Department.

It was moved by Prebeg and seconded by Buria that the consent agenda be approved as follows:

1. Approve the minutes of the April 4, 2022 regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period April 1-15, totaling \$152,411.40 (a list is attached and made a part of these minutes),
4. To authorize the payments of the bills and payroll for the period April 1-15, totaling \$325,799.72 (a list is attached and made a part of these minutes).

The motion carried (Yes: Buria, Anderson, Prebeg; No: Roskoski).

Public Forum:

- No one spoke during the public forum

The Mayor reported on the following:

- No report

It was moved by Prebeg and seconded by Buria to accept the resignation of Andrea Wilson, from the Economic Development Authority Board (EDA) effective April 12, 2022. The motion carried.

City Administrator:

- Follow up in regards to other Cities donating to the St. Louis County Fair Association
- First Laborer started today, the other one will start in a couple weeks

Library Director/Special Events Coordinator:

- Big thank you to the Parks & Rec crew, Mesabi Family YMCA and for the donation of Easter supplies received from the new Bargain store, "Mystery Deals," which recently opened in Plaza 53

Sheriff's Department:

- No formal report

City Engineer:

- No formal report

City Attorney:

- No formal report

It was moved by Prebeg and seconded by Buria to approve Resolution #05-22; Charitable Gambling Permit for the Virginia Amateur Hockey Association to be conducted at the Sawmill Saloon & Restaurant, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Roskoski and seconded by Prebeg to authorize the Soroptimist of Virginia a Temporary On-sale Liquor License, for their "Chick Flick" Fundraiser to be held on May 18<sup>th</sup> at the Cinema 6 Movie Theatre. The motion carried

Announcement:

- Local Board of Appeals and Equalization
  - Thursday, April 21<sup>st</sup> @ 5:00pm
- Public hearing for a CUP to establish a half-way house at 8880 Main Street
  - Monday, April 25<sup>th</sup> @ 6:30pm

At 6:58p.m., it was moved by Buria and seconded by Prebeg that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Innon  
Municipal Services Secretary  
[www.mtniron.com](http://www.mtniron.com)

Communications:

1. Mediacom is participating in the FCC's Affordable Connectivity Program (ACP) which helps provide discounts to eligible customer's internet bill, call (850)934-2551 or by visiting [www.mediacomcable.com/acp](http://www.mediacomcable.com/acp)

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
BOARD OF APPEAL AND EQUALIZATION  
April 21, 2022

Mayor Peggy Anderson called the meeting to order at 5:00p.m. with the following members present: Joe Prebeg, Julie Buria, Ed Roskoski and Mayor Peggy Anderson. Also present were: Amanda Inmon, Municipal Services Secretary; Shaun Hainey, St. Louis County Residential Appraisal and Crystal Royer, St. Louis Residential Appraiser.

- Shaun Hainey, St. Louis County Residential Appraiser, stated during the 2022 the City of Mountain Iron sales study, there were 31 improved residential sales and 7 vacant land sales. Individual values may have been impacted due to new construction, continuing construction, demolition, or requests for review. Mountain Iron had a 93.1% median ratio after adjustments were made based on the sales study ratio.

**It was moved by Roskoski and seconded by Prebeg to direct the St. Louis County Assessors to meet with Brian Vidor to review their property at 8796 Forest Drive, Mountain Iron, Parcel Code 175-0140-00190, to further make recommendations at a later date. The motion carried (3:0).**

**It was moved by Prebeg and seconded by Roskoski to direct the St. Louis County Assessors to meet with Jeff Hanson to review their property at 4949 Highway 7, Mountain Iron, Parcel Code 175-0071-03790, to further make recommendations at a later date. The motion carried (3:0).**

**It was moved by Roskoski and seconded by to change the recommendation of the St. Louis County Assessor and reduce the building value amount back to \$68,000 to the property of Dan Gunderson at 8794 Forest Drive, Mountain Iron, Parcel Code 175-0140-00180. The motion failed due to lack of support.**

**It was moved by Prebeg and seconded by Buria to accept the recommendation of the St. Louis County Assessors and make no changes to the property of Dan Gunderson at 8794 Forest Drive, Mountain Iron, Parcel Code 175-0140-00180. The motion carried on roll call vote (Yes: Anderson, Buria, Prebeg; No: Roskoski).**

**It was moved by Roskoski and seconded by Prebeg to direct the St. Louis County Assessors to meet with Cleone Phillips to review their property at 4826 Butler Road, Mountain Iron, Parcel Code 175-0071-05038 to further make recommendations at a later date. The motion carried (3:0).**

**It was moved by Roskoski and seconded by Prebeg to direct the St. Louis County Assessors to meet with Daniel Miettunen to review their property at 8739 Fairview Lane, Mountain Iron, Parcel Code 175-0055-01450 to further make recommendations at a later date. The motion carried (3:0).**

**It was moved by Prebeg and seconded by Buria to direct the St. Louis County Assessors to meet with Alan Stanaway to review their property at 5152 Spirit Lake Road, Mountain Iron, Parcel Code 175-0071-02550 to further make recommendations at a later date. The motion carried (4:0).**

**It was moved by Roskoski and seconded by Prebeg to direct the St. Louis County Assessors to meet with Craig Olsen to review their property at 8380 Marigold St, Mountain Iron, Parcel Code 175-0071-01802 to further make recommendations at a later date. The motion carried (4:0).**

**It was moved by Roskoski and seconded by Prebeg to direct the St. Louis County Assessors to meet with Edward Zeidler to review their property at 8450 Mud Lake Road, Mountain Iron, Parcel Code 175-0071-01282 to further make recommendations at a later date. The motion carried (4:0).**

**It was moved by Prebeg and seconded by Buria to make no changes to the property of John Roskoski at 5732 Mineral Avenue, Mountain Iron, Parcel Code 175-0010-02500. The motion carried (3:0) with Roskoski abstaining.**

**It was moved by Prebeg and seconded by Buria to accept the recommendation of the St. Louis County Assessors and make no changes to the property of John Roskoski at 5409 North Court, Mountain Iron, Parcel Code 175-0012-00150/00160 and 175-0069-00900. The motion carried (3:0) with Roskoski abstaining.**

**It was moved by Roskoski and seconded by Prebeg to direct the St. Louis County Assessors to meet with Bob and Beth Skalko to review their property at 5441 Diamond Lane, Mountain Iron, Parcel Code 175-0130-00010 to further make recommendations at a later date. The motion carried (4:0).**

**It was moved by Prebeg and seconded by Buria to accept the recommendation of the St. Louis County Assessors and make no changes to the property of David Carron at 8787 Mud Lake Road, Mountain Iron, Parcel Code 175-0055-00485. The motion carried on roll call vote (Yes: Anderson, Prebeg, Buria; No: Roskoski).**

**It was moved by Prebeg and seconded by Buria to direct the St. Louis County Assessors to meet with Mark Madden to review their property at 5412 Park Drive, Mountain Iron, Parcel Code 175-0055-01560 and the property at 8861 Maxwell Road, Mountain Iron, Parcel Code 175-0071-03075 to further make recommendations at a later date. The motion carried (4:0).**

**It was moved by Roskoski and seconded by Prebeg to direct the St. Louis County Assessors to meet with Heather and Chris Tanner to review their property at XXXX Chesapeake Court, Mountain Iron, Parcel Code 175-0067-00270 to further make recommendations at a later date. The motion carried (4:0).**

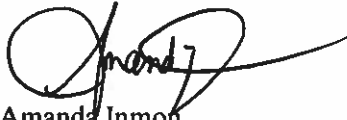
**It was moved by Prebeg and seconded by Buria to accept the recommendation of the St. Louis County Assessors and reduce the value amount from \$57,200 to \$54,700 for the property of Carolyn Olsen at 5430 Giorgi Rd, Mountain Iron, Parcel Code 175-0071-01765. The motion carried (4:0).**

**It was moved by Prebeg and seconded by Buria to accept the recommendation of the St. Louis County Assessors and reduce the value amount from \$118,001 to \$109,800 for the property of Donald Cucich at 8983 Highway 101, Mountain Iron, Parcel Code 175-0071-04865. The motion carried (3:0 with Councilor Roskoski abstaining).**

**It was moved by Prebeg and seconded by Buria to reconvene the Local Board of Appeal and Equalization for Tuesday, May 10, 2022 at 5:00pm. The motion carried.**

At 7:45p.m., it was moved by Roskoski and seconded by Buria to recess the Local Board of Appeal and Equalization meeting. The motion carried.

Submitted by:

A handwritten signature in black ink, appearing to read 'Amanda Inmon', with a long horizontal flourish extending to the right.

Amanda Inmon  
Municipal Services Secretary  
[www.mtniron.com](http://www.mtniron.com)

Distribution Summary

Category	Distribution	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	600.00
BUILDING RENTALS	COMMUNITY CENTER	325.00
CAMPGROUND RECEIPTS	CREDIT CARD FEES	123.64
CAMPGROUND RECEIPTS	FEES	3,730.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	111.90
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	275.13
FINES	CRIMINAL	814.07
METER DEPOSITS	ELECTRIC	300.00
MISCELLANEOUS	ASSESSMENT SEARCHES	70.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	1,479.68
MISCELLANEOUS	DELTA DENTAL PAYABLE	220.00
MISCELLANEOUS	DUE TO MTN IRON EDA	348.46
MISCELLANEOUS	EDA REIMBURSEMENT	8,435.03
MISCELLANEOUS	LIBRARY-COPIES, FINES, MISC.	1,200.00
MISCELLANEOUS	MISC. - GENERAL	630.00
MISCELLANEOUS	REC DEPT-VARIOUS FEES/PMTS	1,810.00
PERMITS	BUILDING	111.11
PERMITS	VENDOR	50.00
UTILITY	UTILITY	131,777.38
Grand Totals:		<u>152,411.40</u>



## Report Criteria:

Report type: Summary

Check Type = {&lt;&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/22	04/14/2022	157462	130146	CASH	101-20200	545.00
04/22	04/20/2022	157463	10056	A T & T MOBILITY	603-20200	1,656.89
04/22	04/20/2022	157464	10012	ABE ENVIRONMENTAL SYSTEMS, INC	101-20200	3,888.00
04/22	04/20/2022	157465	20022	BENCHMARK ENGINEERING INC	101-20200	38,032.50
04/22	04/20/2022	157466	20043	BOBCAT OF DULUTH, INC.	602-20200	725.04
04/22	04/20/2022	157467	80051	BRADFORD BENNETT	602-20200	24.22
04/22	04/20/2022	157468	30055	BTAC ACQUISITION CORP.	101-20200	971.46
04/22	04/20/2022	157469	30084	CARDMEMBER SERVICE	603-20200	7,421.41
04/22	04/20/2022	157470	170001	CENTURY LINK	101-20200	268.67
04/22	04/20/2022	157471	30026	COMO LUBE & SUPPLIES INC	602-20200	135.00
04/22	04/20/2022	157472	30073	COMPENSATION CONSULTANTS, LTD	101-20200	148.00
04/22	04/20/2022	157473	140013	CORE & MAIN LP	602-20200	1,232.54
04/22	04/20/2022	157474	1901024	CTC	101-20200	534.53
04/22	04/20/2022	157475	1540	ERIC HENDRICKSON	604-20200	156.89
04/22	04/20/2022	157476	50049	ESSENTIA HEALTH	101-20200	120.00
04/22	04/20/2022	157477	60008	FAIRVIEW CLINIC-MOUNTAIN IRON	101-20200	2,900.52
04/22	04/20/2022	157478	6004	FRED FAUST	602-20200	1,111.99
04/22	04/20/2022	157479	50048	FRONTIER ENERGY	604-20200	1,048.20
04/22	04/20/2022	157480	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
04/22	04/20/2022	157481	80037	HOMETOWN MEDIA PARTNERS	603-20200	419.25
04/22	04/20/2022	157482	1545	KAN & KRISTIN GRANT	604-20200	100.73
04/22	04/20/2022	157483	120006	L & M SUPPLY	101-20200	2,523.11
04/22	04/20/2022	157484	160037	LINDE GAS & EQUIPMENT INC.	101-20200	376.90
04/22	04/20/2022	157485	1539	LYLE JOHNSTON	604-20200	5.59
04/22	04/20/2022	157486	130030	MACQUEEN EQUIPMENT	101-20200	2,142.47
04/22	04/20/2022	157487	130014	MINNESOTA BUREAU OF CRIMINAL	101-20200	15.00
04/22	04/20/2022	157488	130039	MINNESOTA DEPT OF COMMERCE	604-20200	31.39
04/22	04/20/2022	157489	140026	MINNESOTA ENERGY RESOURCES	602-20200	3,661.50
04/22	04/20/2022	157490	130008	MINNESOTA MUNICIPAL UTILITIES	101-20200	37.50
04/22	04/20/2022	157491	130024	MINNESOTA POLLUTION CONTROL AG	602-20200	505.00
04/22	04/20/2022	157492	130009	MINNESOTA POWER (ALLETE INC)	604-20200	98,695.74
04/22	04/20/2022	157493	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	464.17
04/22	04/20/2022	157494	130176	MN FIRE SERVICE CERTIFICATION	101-20200	240.00
04/22	04/20/2022	157495	30001	NAPA AUTO PARTS	603-20200	1,608.10
04/22	04/20/2022	157496	1544	NORA SCHERF	604-20200	115.22
04/22	04/20/2022	157497	1901018	NORTH CENTRAL LABORATORIES	602-20200	38.16
04/22	04/20/2022	157498	140043	NORTHLAND AUTO SERVICE	101-20200	245.64
04/22	04/20/2022	157499	140056	NORTHLAND TRUST SERVICES INC	601-20200	1,300.00
04/22	04/20/2022	157500	160003	PERPICH TV & MUSIC INC	602-20200	508.46
04/22	04/20/2022	157501	180006	RMB ENVIRONMENTAL LABORATORIES	602-20200	264.00
04/22	04/20/2022	157502	1541	STEVEN BOERNER	604-20200	132.91
04/22	04/20/2022	157503	1543	STEVEN SCHULTZ	604-20200	80.15
04/22	04/20/2022	157504	190062	STEVENS WELDING & FABRICATING LLC	101-20200	1,266.59
04/22	04/20/2022	157505	5007	SUN LIFE FINANCIAL	602-20200	1,020.55
04/22	04/20/2022	157506	1542	SUSAN ERICKSON	604-20200	84.47
04/22	04/20/2022	157507	180023	TECH BYTES	101-20200	215.00
04/22	04/20/2022	157508	200020	THE TRENTI LAW FIRM	101-20200	3,673.46
04/22	04/20/2022	157509	210001	UNITED ELECTRIC COMPANY	604-20200	827.03
04/22	04/20/2022	157510	130011	UNITED STATES POSTAL SERVICE	601-20200	541.36
04/22	04/20/2022	157511	210002	UNITED TRUCK BODY COMPANY INC	101-20200	104.51
04/22	04/20/2022	157512	30083	UTILITY LOGIC	601-20200	213.54
04/22	04/20/2022	157513	220014	VIKING INDUSTRIAL NORTH	604-20200	277.43
04/22	04/20/2022	157514	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	58,197.61

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/22	04/20/2022	157515	220020	VISA OR PARK STATE BANK CC PMT	101-20200	14,128.37
04/22	04/20/2022	157516	230003	W.L. HALL CO	101-20200	1,407.76
04/22	04/20/2022	157517	230043	WISCONSIN CENTRAL	601-20200	250.00
04/22	04/20/2022	157518	60038	WRIGHT EXPRESS FINAN SERV CORP	602-20200	7,522.25
04/22	04/20/2022	157519	240001	XEROX CORPORATION	601-20200	512.16
04/22	04/20/2022	157520	260005	ZEP MANUFACTURING COMPANY	602-20200	112.69
04/22	04/20/2022	157521	260001	ZIEGLER INC	101-20200	273.21
04/22	04/20/2022	157522	10056	A T & T MOBILITY	101-20200	69.15
04/22	04/20/2022	157523	130014	MINNESOTA BUREAU OF CRIMINAL	101-20200	15.00
Grand Totals:						265,232.59
PP-Ending 04/01						60,567.13
TOTAL EXPENDITURES						\$325,799.72



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 05-22

### CHARITABLE GAMBLING

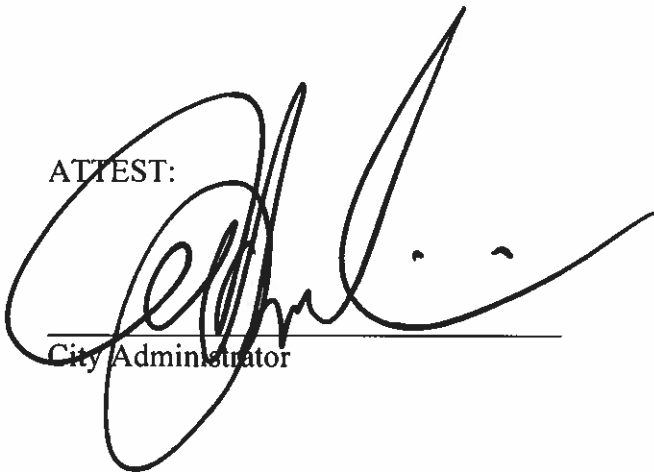
**WHEREAS**, the Virginia Amateur Hockey Association, has applied for a new Premises Permit consisting of raffles, paddlewheels, tipboards, and pull-tabs at the Sawmill Saloon and Restaurant, 5478 Mountain Iron Drive, Mountain Iron, Minnesota, and;

**WHEREAS**, the Virginia Amateur Hockey Association, is requesting that their Premises Permit be issued.

**NOW, THEREFORE, BE IT RESOLVED BY THE MOUNTAIN IRON CITY COUNCIL**, that the Mountain Iron City Council hereby approves said premise permit.

**DULY ADOPTED BY THE CITY COUNCIL THIS 18<sup>th</sup> DAY OF APRIL, 2022.**

ATTEST:

  
\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Mayor Peggy Anderson



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 • fax: 218-735-8923  
email: info@bm-eng.com

April 27, 2022

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 South Enterprise Drive  
Mountain Iron, MN 55768

Re: Proposed Well #3  
City of Mountain Iron  
Project No.: MI15-08  
Bid Package 2

Dear Mr. Wainio;

Enclosed please find Pay Request No. 5 for the Proposed Well #3, Bid Package 2 project in the amount of **\$24,225.00**, for approval at your next scheduled City Council meeting. These amounts includes withholding 5% retainage on work completed to date. Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**

Alan J. Johnson, P.E.

Project Engineer  
Enclosure

Pc: Clay Witkofsky, TNT Construction Group, LLC.

**RECOMMENDATION OF PAYMENT**No. 5

Owner's Project No.: \_\_\_\_\_

Engineer's Project No.: MI15-08Project: Proposed Well #3 Bid Package 2CONTRACTOR: TNT Construction Group, LLC., 40 Country Road 63, Grand Rapids, Mn 55744For Period Ending: April 27, 2022

To: City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.Dated April 27, 2022By  \_\_\_\_\_**STATEMENT OF WORK**

Original Contract Price	\$ <u>139,000.00</u>	Work & Materials to Date	\$ <u>63,137.00</u>
Net Change Orders	\$ <u>29,965.00</u>	Amount Retained (5%)	\$ <u>3,156.85</u>
Current Contract Price	\$ <u>168,965.00</u>	Subtotal	\$ <u>59,980.15</u>
		Previous Payments	\$ <u>35,755.15</u>
		Amount Due this Payment	\$ <u>24,225.00</u>



# AIA Document G702 - 1992

## Application and Certificate for Payment

TO OWNER:	CITY OF MOUNTAIN IRON 8586 ENTERPRISE DRIVE S MT. IRON, MN 55768	PROJECT:	MT IRON WELL PUMP HOUSE MT IRON, MN	APPLICATION NO: 005	PERIOD TO: April 30, 2022	Distribution to: OWNER: <input type="checkbox"/>
FROM	TNT CONSTRUCTION GROUP, LLC 40 COUNTY ROAD 63 GRAND RAPIDS, MN 55744	VIA	BENCHMARK ENGINEERING 8878 MAIN STREET PO BOX 261 MT. IRON, MN 55768	CONTRACT FOR: General Construction	CONTRACT DATE: December 08, 2020	ARCHITECT: <input checked="" type="checkbox"/>
CONTRACTOR:		ARCHITECT:		PROJECT NOS: M115-08 / 21148 /		CONTRACTOR: <input type="checkbox"/>
						FIELD: <input type="checkbox"/>
						OTHER: <input type="checkbox"/>

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
AIA Document G703, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM ..... \$139,000.00
2. NET CHANGE BY CHANGE ORDERS ..... \$29,965.00
3. CONTRACT SUM TO DATE (Line 1 + 2) ..... \$168,965.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) ..... \$63,137.00
5. RETAINAGE:
  - a. 5.00 % of Completed Work (Column D + E on G703) ..... \$3,156.85
  - b. 0 % of Stored Material (Column F on G703) ..... \$0.00

Total Retainage (Lines 5a + 5b or Total in Column I of G703) ..... \$3,156.85

6. TOTAL EARNED LESS RETAINAGE ..... \$59,980.15

(Line 4 Less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT ..... \$35,755.15

(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE ..... \$24,225.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 less Line 6)

\$108,984.85

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$29,965.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$29,965.00	\$0.00
NET CHANGES by Change Order		\$29,965.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: [Signature] Date: 4-26-22  
By: [Signature]  
State of: MINNESOTA

County of: ITASCA

Subscribed and sworn to before

me this 26 day of April 2022

Notary Public: Kathleen V. Paulley  
My Commission expires: January 31, 2024



KATHLEEN V. PAULLEY  
NOTARY PUBLIC - MINNESOTA  
My Comm. Exp. Jan. 31, 2024

### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$24,225.00  
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: [Signature] Date: 4/27/22  
By: [Signature]

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.

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## CITY OF MOUNTAIN IRON LARGE TRASH PICKUP

8586 Enterprise Drive South, Mountain Iron, MN 55768 [www.mtniron.com](http://www.mtniron.com) Phone: 748-7570 Office Hours: Monday-Friday 7:30 am to 4:00 pm

The City of Mountain Iron will be offering a large trash pick-up for our residents with garbage service for a fee of \$10.00. **Complete the form below and submit payment by May 27<sup>th</sup>.** Your utility bill must be paid in full in order to be eligible for the large trash pickup. Each residence will be picked up only once. Have your large trash ready to be picked up on the first day of your area's scheduled pickup. No refund of application fee.

### **Tentative Schedule:**

**Monday, June 6 through Friday, June 10, 2022:**

Downtown area- South Grove area- Mud Lake Road- Unity Addition- Wolf area- County Road 7- Highway 101- Rural areas- Kinross- Spirit Lake area

**Monday, June 13 through Friday, June 17, 2021:**

Parkville area- Stoney Brook- Lambert Addition- West Virginia- Westgate- Ann's Acres- Southern Drive

**-Items that will be picked up:** Auto/truck highway tires up to 20" (limit of 4 tires, no tractor tires), clothing, appliances (refrigerators and freezers must have doors removed), scrap metals, household goods, furniture, old bikes, motors (lawn mowers, weed eaters, etc.) **that are drained of oil and gas.**

**-Items that will not be picked up:** Flammable containers including propane tanks, box springs or mattresses, tv sets, computers or computer parts, demolition material (old buildings, boards, cement blocks, etc.)

(Yard waste will not be picked up. This can be brought to the site on Mineral Avenue between the City Garage and South Grove). Come to City Hall and sign out a remote to enter the site. Bring Hazardous Waste Material (filled paint cans etc.) to the St. Louis county Solid Waste Dept.

The City/Director of Public Works reserves the right to limit the number of items being picked up.

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Name & Address \_\_\_\_\_  
\_\_\_\_\_

I understand that any remaining trash is the homeowner's responsibility to promptly remove and dispose of properly. I understand that no flammable containers, household garage or recyclable materials will be accepted in this trash pickup. I have not allowed large trash from outside the Mountain Iron garbage service area to be deposited on my property for pickup.

\*\*\*\*Signature: \_\_\_\_\_

**Brief description of items to be picked up:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CITY USE ONLY/ 2022: DRIVER'S INITIALS**

Date pickup complete: \_\_\_\_\_

Reason Trash was left: \_\_\_\_\_

\$10.00 paid: \_\_\_\_\_



**COUNCIL LETTER 050222-VII**

**PERSONNEL**

**LOI**

**DATE:** April 28, 2022  
**FROM:** Personnel Committee  
Craig J. Wainio  
City Administrator

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Staff was made aware of a discrepancy between our Personnel Policy and AFSCME regarding health insurance for employees working less than 32 hours per week. Our Personnel Policy allowed the City to pro rate and bill the additional costs for employees working less than 32 hours per week and the agreement did not have this provision. Based upon that, we worked with AFSCME to develop a Letter of Understanding to address the discrepancy, the letter is enclosed for your review. It is recommended that the City Council approve the Letter of Understanding as presented.

**Relevant Personnel Policy Language:**

Full-Time Employee - Shall mean an employee who is employed on a year-round basis and works the full regularly scheduled 40-hour workweek of the office in which such employee works.

Part-Time Employee - Shall mean an employee who is employed on a year-round basis, but averages less than 32 hours per week in the office in which such employee works.

**Sec. 10 HEALTH INSURANCE.**

Subd. 1 Employees. The City of Mt. Iron will pay the premium for a group hospital and medical insurance plan equal to the Employee Benefit Plan of Duluth as carried by the Employer in 1988, for all permanent full-time employees. Permanent Part-time employees premiums will be paid on a prorated basis based upon the average number of hours worked per week.

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**Union Proposal to Resolve the Issue of Insurance Contributions:**

**Letter of Understanding  
between  
AFSCME Council 65, Local 453  
and  
The City of Mountain Iron**

**Clarification of Insurance Appendix**

The Union and the Employer agree to the following changes to the Union collective bargaining agreement in order to clarify the practice of pro-rating employee insurance benefits based on hours of work.

**Appendix C, Active Employees Group Insurance Benefits**

**Section C.**

For regular full-time employees whose assigned workweek is at least 32 hours, tThe Employer shall provide a base contribution of \$800.00 per month toward a single hospital/medical policy, and a base contribution of \$2,000.00 per month toward a family hospital/medical policy. Any amount higher than the base contribution shall be split on a 75/25 percentage basis, with the employee paying 25% of the cost above the base contribution. (Example: January 1, 2007, the actual premium for a family plan is \$2,078.00 per month; the Employer would pay the base of

\$2,000.00 leaving a balance of \$78.00 which would be split 75/25 or amount to \$19.50 being paid by the employee.)

For regular employees whose assigned work week is less than 32 hours, they shall be eligible to receive the employer contributions toward insurance pro-rated based on their average hours of work per week.

Section F.

If a regular full-time employee is on a qualified unpaid parental leave, FMLA leave, or other approved medical leave, the employer shall continue contributions toward health insurance on the basis of the employee's regular hours of work.

Section G.

If a regular full-time employee does not work their regular hours for any other reason and does not utilize paid time to supplement those unworked hours, the employer shall pro-rate the employee's contribution toward their health insurance premiums for that pay period, and the employee shall be responsible for remitting the remaining amount from their paycheck or post-tax income.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 06-22

### **AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM RESIDENTIAL REDEVELOPMENT GRANT PROGRAM**

**WHEREAS**, the Mountain Iron City Council approves of the attached application for the 5741 Mesabi Avenue residential redevelopment project; and,

**WHEREAS**, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the IRRRB.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that it does hereby adopt this Resolution.

**DULY ADOPTED BY THE CITY COUNCIL THIS 2<sup>nd</sup> DAY OF MAY, 2022.**

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Mayor Peggy Anderson

ATTEST:

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City Administrator