



**MOUNTAIN IRON  
CITY COUNCIL  
MEETING**

**MONDAY, NOVEMBER 15, 2021**

**6:30 P.M.**

**MOUNTAIN IRON COMMUNITY CENTER  
IROQUOIS ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, NOVEMBER 15, 2021 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
  - A. Minutes of the November 1, 2021, COW Meeting (#1)
  - B. Minutes of the November 1, 2021, Regular Meeting (#2-11)
  - C. Receipts
  - D. Bills and Payroll
  - E. Communications
- IV. Public Forum
- V. Committee and Staff Reports
  - A. Mayor's Report
  - B. City Administrator's Report
    - 1. Temporary Winter Workers (#12-13)
  - C. Director of Public Works' Report
  - D. Library Director/Special Events Coordinator's Report
  - E. Sheriff's Department Report
  - F. City Engineer's Report
    - 1. Pay Request Number 5 – Well Number 3 (#14-16)
  - G. Fire Department's Report
    - 1. Hire Firefighter (#17)
  - H. Liaison Reports
- VI. Unfinished Business
- VII. New Business
  - A. Ordinance Number 03-21 Amending Chapter 31 (#18-19)
  - B. Alternate Care Site (#20-21)
- VIII. Communications (#22-26)
- IX. Announcements
- X. Adjourn

# Page Number in Packet  
\*Enclosed

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
COMMITTEE OF THE WHOLE MEETING  
November 1, 2021

Mayor Anderson called the City Council Committee of the Whole meeting to order at 6:00p.m. with the following members present: Councilor Joe Prebeg Jr., Ed Roskoski, Julie Buria and Mayor Anderson. Also present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Alan Johnson, City Engineer; Bryan Lindsay, City Attorney; Kevin Friebe, Sheriff's Department; and Amanda Inmon, Municipal Services Secretary. Absent members: Councilor Steve Skogman.

Public hearing regarding Violation of Chapter 96 Nuisances of the Mountain Iron City Code, against the following property: Lot Eleven (11) of Block Two (2), Spring Park Addition to the City of Mountain Iron, St. Louis County; 5623 Oriole Avenue, Mountain Iron, MN.

At 6:34p.m., it was moved by Prebeg and seconded by Buria that the meeting be adjourned. The motion carried with Councilor Skogman absent.

Submitted by:



Amanda Inmon  
Municipal Services Secretary  
[www.mtniron.com](http://www.mtniron.com)

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
November 1, 2021

Mayor Anderson called the City Council meeting to order at 6:36p.m. with the following members present: Councilor Ed Roskoski, Julie Buria, Joe Prebeg Jr. and Mayor Peggy Anderson. Also present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; Al Johnson, City Engineer; Bryan Lindsay, City Attorney; and Kevin Friebe, Sheriff's Department. Absent members: Councilor Steve Skogman.

It was moved by Prebeg and seconded by Buria that the consent agenda be approved as follows:

1. Approve the minutes of the October 18, 2021, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period October 16-31, totaling \$236,922.92 (a list is attached and made a part of these minutes),
4. To authorize the payments of the bills and payroll for the period October 16-31, totaling \$455,338.76 (a list is attached and made a part of these minutes).

The motion carried with Councilor Skogman absent.

Public Forum:

- Mary Pernu, owner of 5623 Oriole Avenue, spoke regarding the public nuisance violation located at her property, along with lack of utilities and RV/Campers at location

The Mayor reported on the following:

- "Trucks & Treats," looked like it went over well, was able to make it to one location

City Administrator:

- No formal report

It was moved by Prebeg and seconded by Roskoski that the liquor and cigarette license applications for the period of January 1, 2022 through December 31, 2022, be approved and issued to the establishments pursuant to the approval, where necessary, of the Liquor Control Commission and pursuant to the payment of all outstanding taxes, license fees, and utility charges:

Jeff & Greg Properties, Inc.  
DBA: B. G.'s Saloon  
5494 Highway 7  
Virginia (Mountain Iron), MN 55792

On-Sale Intoxicating Liquor  
Sunday On-Sale Intoxicating Liquor  
Off-Sale 3.2 Malt Beverage

Silver Creek Liquor Company, Inc.  
DBA: Silver Creek Liquor  
5489 Highway 7

Off-Sale Intoxicating Liquor  
Cigarette  
Off-Sale Intoxicating Liquor

Virginia (Mountain Iron), MN 55792

American Legion Post #220  
DBA: Yoki-Bergman Post  
5748 Mountain Avenue, PO Box 361  
Mountain Iron, MN 55768

Club On-Sale Intoxicating Liquor  
Off-Sale Non-Intoxicating Liquor

Mac's Bar, Inc.  
DBA: Mac's Bar  
8881 Main Street, PO Box 313  
Mountain Iron, MN 55768

Off-Sale Intoxicating Liquor  
On-Sale Intoxicating Liquor  
Sunday On-Sale Intoxicating Liquor

F. P. Troutwine, C & B Warehouse Distr.  
Mountain Iron Short Stop  
5537 Nichols Avenue  
Mountain Iron, MN 55768

Cigarette

Sundberg Enterprises, LLC  
DBA: Sawmill Saloon & Restaurant  
5478 Mountain Iron Drive  
Virginia (Mountain Iron), MN 55792

Off-Sale Intoxicating Liquor  
On-Sale Intoxicating Liquor  
Sunday On-Sale Intoxicating Liquor

Adventures, Virginia, Inc.  
Greg Hartnett  
5475 Mountain Iron Drive  
Virginia (Mountain Iron), MN 55792

Off-Sale Intoxicating Liquor  
On-Sale Intoxicating Liquor  
Sunday On-Sale Intoxicating Liquor

Walgreen Company  
5474 Mountain Iron Drive  
Virginia (Mountain Iron), MN 55792

Cigarette

Mountain Iron Hospitality, LLC  
DBA: Comfort Inn & Suites  
8570 Rock Ridge Drive  
Mountain Iron, MN 55768

On-Sale 3.2 Malt Beverage  
Wine

WJ Holdings, Inc.  
DBA: AmericInn Lodge & Suites  
5480 Mountain Iron Drive  
Virginia, MN 55792

On-Sale 3.2 Malt Beverage  
Wine

WalMart Inc.  
DBA: Walmart #4849  
8580 Rock Ridge Drive  
Mountain Iron, MN 55768

Off-Sale Intoxicating Liquor  
Cigarette

The motion carried with Councilor Skogman absent.

It was moved by Buria and seconded by Prebeg to accept the recommendation of City Staff and approve the purchase of six Franklin 4-station election-voting booths from Inclusion-Solutions in the amount of \$5,643.70, to replace the ones that were damaged at Nichols Town Hall. The motion carried on roll call vote (4:0) with Councilor Skogman absent.

It was moved by Prebeg and seconded by Buria to maintain the City of Mountain Iron's current coverage, thus not waiving the monetary limits on municipal tort liability established by MN Statute Section 466.04, and to approve the Liability Coverage with the League of Minnesota Cities. The motion carried with Councilor Skogman absent.

Director or Public Works:

- Snow-plows are being readied for the winter season
- Water Treatment plant siding project underway

It was moved by Prebeg and seconded by Buria to approve the recommendation of City Staff and approve Version #1 of Minnesota Power’s Scope at Heliene, at the estimated amount of \$21,350. The motion carried on roll call vote (4:0) with Councilor Skogman absent.

It was moved by Buria and seconded by Roskoski to approve the recommendation of the City Staff and approve the proposal from Range Cornice & Roofing for the installation of new gutters and downspouts on the Northeast, North and South side of the Community Center/City Hall building, in the amount of \$5,551.00. The motion carried on roll call vote (4:0) with Councilor Skogman absent.

- 2<sup>nd</sup> Annual “Holiday Lighting contest”
  - Judging – Friday, December 17<sup>th</sup> and Saturday, December 28<sup>th</sup>
  - Lighting categories:
    - Traditional Spirit of Christmas
    - Elegance of Design
    - WOW Factor
    - Best in the Business

Sheriff’s Department:

- No formal report

City Engineer:

- No formal report

It was moved by Prebeg and seconded by Buria to approve Pay Request No. 2 – for the Proposed Well #3 project in the amount of \$138,657.25, to Bougalis, Inc., Hibbing, MN. This amount includes a 5% retainage. The motion carried on roll call vote (4:0) with Councilor Skogman absent.

City Attorney:

- No formal report

Fire Department:

- Fire Prevention week – roughly 8 MIFD volunteers worked with neighboring Eveleth Fire Department and Gilbert Fire Department – visited all three schools
- “Trucks & Treats” went over well
- “Spaghetti Feed” fundraiser/benefit for Firefighter Kyle Tomczyk & family
  - November 22, 2021 at Mountain Iron Community Center

It was moved by Roskoski and seconded by the Mountain Iron Fire Department report as presented. The motion failed due to lack of support.

It was moved by Prebeg and seconded by Buria to approve Resolution #18-21; Approving State of Minnesota Joint Powers Agreements with the City of Mountain Iron on behalf of its City Attorney and Police Department (a copy is attached and made a part of these minutes). The motion carried with Councilor Skogman absent.

It was moved by Buria and seconded by Prebeg to approve Resolution #19-21; Reestablishing Polling Places (a copy is attached and made a part of these minutes). The motion carried with Councilor Skogman absent.

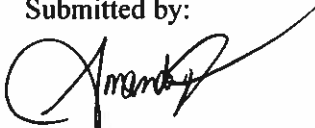
It was moved by Prebeg and seconded by Buria to approve Resolution #20-21; Declaring the Following Real Property as a Public Nuisance: 5623 Oriole Avenue (175-0057-00250) (a copy is attached and made a part of these minutes). The motion carried with Councilor Skogman absent.

Announcements:

- None

At 7:20p.m., it was moved by Buria and seconded by Prebeg that the meeting be adjourned. The motion carried with Councilor Skogman absent.

Submitted by:



Amanda Inmon  
Municipal Services Secretary  
[www.mtniron.com](http://www.mtniron.com)

Communications:

1. Minnesota State Demographic Center's results for the population and household counts for the Federal Census for April 1, 2020.
  - Total Population: 2,878
  - Household population: 2,851



Distribution Summary

<u>Category</u>	<u>Distribution</u>	<u>Amount</u>
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	500.00
BUILDING RENTALS	COMMUNITY CENTER	175.00
BUILDING RENTALS	SENIOR CENTER	50.00
FINES	ADMINISTRATIVE OFFENSE	150.00
INTERGOVERNMENTAL REVENUE	GRANTS RECEIVABLE	22,500.45
INTERGOVERNMENTAL REVENUE	MISCELLANEOUS STATE AID	530.94
LICENSES	CIGARETTE	100.00
LICENSES	LIQUOR	75.00
METER DEPOSITS	ELECTRIC	1,250.00
METER DEPOSITS	WATER	40.00
MISCELLANEOUS	ASSESSMENT SEARCHES	60.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	1,707.51
MISCELLANEOUS	CABLE TV FRANCHISE FEE	6,511.34
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	137.30
MISCELLANEOUS	DELTA DENTAL PAYABLE	193.70
MISCELLANEOUS	FAX CHARGES	.53
MISCELLANEOUS	REIMBURSEMENTS	41.05
MISCELLANEOUS	SPEC. EVENT-FUNDS NOT USED-CR	450.00
PERMITS	BUILDING	1,912.38
UTILITY	UTILITY	200,537.72
Grand Totals:		<u>236,922.92</u>



Report Criteria:  
 Report type: Summary  
 Check.Type = (<->) "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/21	11/02/2021	156767	10041	ARROWHEAD EMS ASSOCIATION, INC.	101-20200	75.00
11/21	11/02/2021	156768	20054	BEER TAP SERVICES	101-20200	55.00
11/21	11/02/2021	156769	20069	BOUGALIS INC.	601-20200	138,657.25
11/21	11/02/2021	156770	30026	COMO LUBE & SUPPLIES INC	101-20200	62.50
11/21	11/02/2021	156771	30072	COMPUTER WORLD	101-20200	2,544.00
11/21	11/02/2021	156772	40060	DELTA DENTAL OF MINNESOTA	101-20200	1,932.55
11/21	11/02/2021	156773	50049	ESSENTIA HEALTH	101-20200	108.00
11/21	11/02/2021	156774	60029	FERGUSON ENTERPRISES INC	601-20200	24.66
11/21	11/02/2021	156775	70016	GOPHER STATE ONE CALL INC	604-20200	56.70
11/21	11/02/2021	156776	80022	HAWKINS INC	601-20200	841.87
11/21	11/02/2021	156777	80001	HILLYARD/HUTCHINSON	101-20200	341.10
11/21	11/02/2021	156778	80010	HOMETOWN ELECTRIC	602-20200	726.05
11/21	11/02/2021	156779	80037	HOMETOWN MEDIA PARTNERS	101-20200	15.00
11/21	11/02/2021	156780	120013	L & L RENTALS INC	604-20200	744.00
11/21	11/02/2021	156781	120032	LAKE COUNTRY POWER	101-20200	201.00
11/21	11/02/2021	156782	130032	MAGNEY CONSTRUCTION, INC.	601-20200	4,103.40
11/21	11/02/2021	156783	130006	MESABI HUMANE SOCIETY	101-20200	1,791.66
11/21	11/02/2021	156784	13001	MID-AMERICA BOOKS	101-20200	125.70
11/21	11/02/2021	156785	130194	MID-STATE TRUCK SERVICE INC.	101-20200	280.52
11/21	11/02/2021	156786	110035	MIDWEST COMMUNICATIONS	101-20200	270.00
11/21	11/02/2021	156787	130008	MINNESOTA MUNICIPAL UTILITIES	604-20200	4,582.25
11/21	11/02/2021	156788	130009	MINNESOTA POWER (ALLETE INC)	101-20200	546.00
11/21	11/02/2021	156789	140048	NORTH COUNTRY HEATING	101-20200	110.00
11/21	11/02/2021	156790	140005	NORTHERN FITNESS GROUP	101-20200	208.08
11/21	11/02/2021	156791	140056	NORTHLAND TRUST SERVICES INC	601-20200	62,500.00
11/21	11/02/2021	156792	160066	PACE ANALYTICAL SERVICES, LLC	602-20200	283.00
11/21	11/02/2021	156793	130017	PARK STATE BANK	101-20200	976.96
11/21	11/02/2021	156794	160038	PITNEY BOWES GLOBAL FINANCIAL	101-20200	274.35
11/21	11/02/2021	156795	160023	POHAKI LUMBER	602-20200	225.18
11/21	11/02/2021	156796	80027	PRO HYDRO-TESTING LLC	101-20200	312.00
11/21	11/02/2021	156797	170007	QUILL CORPORATION	101-20200	685.70
11/21	11/02/2021	156798	180020	RANGE RENT-ALL LLC.	101-20200	149.99
11/21	11/02/2021	156799	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	42,500.00
11/21	11/02/2021	156800	190039	ST LOUIS COUNTY RECORDERS OFFICE	101-20200	46.00
11/21	11/02/2021	156801	190015	ST LOUIS MRO INC.	101-20200	50.00
11/21	11/02/2021	156802	190088	TIM SATRANG	101-20200	41.00
11/21	11/02/2021	156803	210001	UNITED ELECTRIC COMPANY	604-20200	1,385.48
11/21	11/02/2021	156804	220025	VERIZON WIRELESS	602-20200	16.96
11/21	11/02/2021	156805	220014	VIKING INDUSTRIAL NORTH	101-20200	126.91

Grand Totals:

267,985.82

PP-Ending 10/15  
 PP-Ending 10/29

123,942.44  
63,410.50

**TOTAL EXPENDITURES**

**\$455,338.76**



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 18-21

### APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF MOUNTAIN IRON ON BEHALF OF ITS CITY ATTORNEY AND POLICE DEPARTMENT

**WHEREAS**, the City of Mountain Iron on behalf of its Prosecuting Attorney and Police Department desires to enter into Joint Powers Agreements with the State of Minnesota. Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the City is eligible. The Joint Powers Agreements further provide the City with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the City to pay the costs for the network connection.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Mountain Iron, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the City of Mountain Iron on behalf of its Prosecuting Attorney and Police Department are hereby approved.
2. That the St. Louis County Sheriff's Department. Sgt. Luke Hendrickson, or his or her successor, is designated the Authorized Representative for the Police Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement. Jeremy Belleville is appointed as the Authorized Representative's designee.

3. That the City Attorney. Bryan M. Lindsay, or his or her successor, is designated the Authorized Representative for the Prosecuting Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, Sharon K. Fredrickson is appointed as the Authorized Representative's designee.

4. That Peggy Anderson, the Mayor for the City of Mountain Iron, and Craig Wainio, the City Administrator, are authorized to sign the State of Minnesota Joint Powers Agreements.

**DULY ADOPTED BY THE CITY COUNCIL THIS 1<sup>st</sup> DAY OF NOVEMBER, 2021.**

ATTEST:

City Administrator

  
Mayor Peggy Anderson



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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## RESOLUTION NUMBER 19-21

### REESTABLISHING POLLING PLACES

**WHEREAS**, the in 2017, there were legislative changes to M.S. 204B.16, Subd. 1 (Municipal and County-Unorganized Territory Polling Place Designations); the changes require all jurisdictions to designate polling places on an annual basis; and

**WHEREAS**, all municipalities are required to designate polling places, by ordinance or resolution, for each precinct by December 31<sup>st</sup> each year for the next calendar year

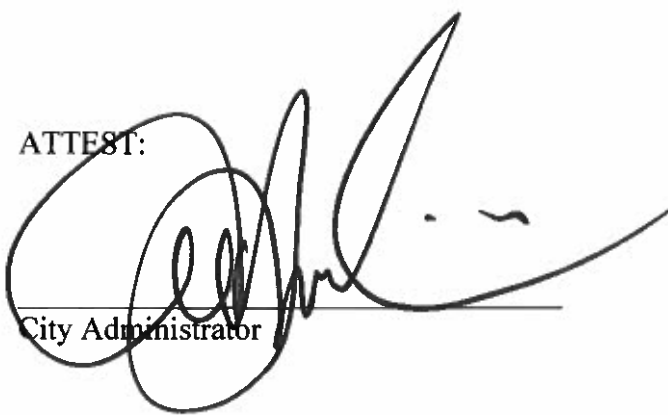
**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Mountain Iron, County of Saint Louis, State of Minnesota hereby reestablishes the polling places as follows:

Precinct 1: Community Center, 8586 Enterprise Drive South

Precinct 2: Community Center, 8586 Enterprise Drive South

**DULY ADOPTED BY THE CITY COUNCIL THIS 1<sup>st</sup> DAY OF NOVEMBER, 2021.**

ATTEST:



\_\_\_\_\_  
City Administrator



\_\_\_\_\_  
Mayor Peggy Anderson



# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 20-21

### DECLARING THE FOLLOWING REAL PROPERTY AS A PUBLIC NUISANCE: 5623 ORIOLE AVENUE (175-0057-00250)

**WHEREAS**, the real property identified as Lot 11 of Block 2, Spring Park Addition, with the Parcel Identification Number of 175-0057-00250, located at 5623 Oriole Avenue is characterized by nuisance conditions, including: Section 96.18 Public Nuisances Affecting Peace and Safety, Section 96.19 Nuisance Parking and Storage, Section 96.21 Building Maintenance and Appearance which is a hazard or menace to the public health, safety, and welfare as identified in Chapter 96 of the Mountain Iron City Code; and

**WHEREAS**, pursuant to the Mountain Iron City Code, the City Council may declare by Resolution all public nuisance violations on public or private property in the City as public nuisances and abate; and

**WHEREAS**, on November 1, 2021, at a duly noticed Public Hearing, the City Council has considered evidence presented with respect to this resolution.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA**, that in accordance with the Mountain Iron City Code Chapter 96 (Nuisances), the City Council declares the real property at 5623 Oriole Avenue a "Public Nuisance" based on the following violations:

1. Attractive nuisances dangerous to children in the form of abandoned and broken equipment, or neglected machinery.
2. Broken or discarded appliances, furniture and household equipment in yard areas for unreasonable periods of time.
3. Boxes and other debris stored in yards and visible from public streets for unreasonable periods.
4. Building exteriors which are maintained in such conditions as to become defective, unsightly, or in such a condition of deterioration or disrepair that the same cause's appreciable depreciation of the property values of surrounding property or is materially detrimental to proximal properties and improvements.
5. Maintenance of premises so out of harmony or conformance with the maintenance standards of adjacent properties as to cause substantial diminution of the enjoyment, use or property values of such adjacent property.
6. Unmaintained grass lawns and/or weed that is in a condition to cause unsightliness or become a fire menace when dry or which is otherwise dangerous to the public health and welfare.

7. Overgrown vegetation causing detriment to neighboring properties or property values.
8. Dead trees, weeds, and debris that constitute an unsightly appearance, are dangerous to public safety and welfare, or are detrimental to nearby property or property values.
9. The accumulation and storage of abandoned, wrecked, dismantled or inoperative vehicles or parts thereof on private or public property.
10. To abandon, park, store or leave or permit the abandonment, parking, storing or leaving of any licensed or unlicensed vehicle or part thereof which is in abandoned, wrecked or dismantled or inoperative condition upon any private or public property.

**BE IT FURTHER RESOLVED** that the property owner shall have the right to abate the public nuisance in accordance with the City Council's Resolution declaring a nuisance, at his own expense, provided the same is done within 60 days. Upon compliance with the resolution by the owner, the proceedings hereunder shall be deemed terminated. If such nuisance is not completely abated by the owner, as directed, within the time set forth in the resolution, then the City Council shall cause the same to be abated by City forces or private contract, and entry upon the premises is expressly authorized for such purposes. All costs incurred by the City during the abatement may be assessed upon the property.

**DULY ADOPTED BY THE CITY COUNCIL THIS 1<sup>ST</sup> DAY OF NOVEMBER, 2021.**

ATTEST:



\_\_\_\_\_  
City Administrator



\_\_\_\_\_  
Mayor Peggy Anderson

**COUNCIL LETTER 111521-IVB1**

**PARKS AND RECREATION**

**WINTER WORKERS**

**DATE:** November 10, 2021

**FROM:** Craig J. Wainio  
City Administrator

---

Staff is requesting that the City Council authorize the advertisement for Rink Workers for the upcoming season.

**HELP WANTED:**

The City of Mountain Iron is accepting applications for seasonal/part-time rink attendants in the Recreation Department.

You must be 16 years of age or older to apply.

Starting wage is \$14.00 per hour.

Applications are available at the Mountain Iron City Hall,  
8586 Enterprise Drive South, Mountain Iron MN 55768  
or online at [www.mtniron.com](http://www.mtniron.com). EOE.

Deadline for applications is 4:00 p.m.  
on Tuesday, November 30, 2021.





CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 • fax: 218-735-8923  
email: info@bn-eng.com

November 9, 2021

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 South Enterprise Drive  
Mountain Iron, MN 55768

Re: Proposed Well #3  
City of Mountain Iron  
Project No.: MI15-08  
Bid Package 1

Dear Mr. Wainio;

Enclosed please find Pay Request No. 5 for the Proposed Well #3 project in the amount of **\$25,222.50** for approval at your next scheduled City Council meeting. This amount includes withholding 5% retainage on work completed to date. Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
Benchmark Engineering, Inc.

  
Alan J. Johnson, P.E.

Project Engineer  
Enclosure

Pc: Dennis Peterson, Peterson Well Drilling, Inc.

RECOMMENDATION OF PAYMENT

No. 5

Owner's Project No.: \_\_\_\_\_

Engineer's Project No.: MI15-08

Project: Proposed Well #3

CONTRACTOR: Peterson Well Drilling, Inc., 8554 Spring Park Road, Mountain Iron, MN 55768

For Period Ending: November 10, 2021

To: City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated November 10, 2021

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>324,450.00</u>	Work & Materials to Date	\$ <u>458,995.00</u>
Net Change Orders	\$ <u>164,875.00</u>	Amount Retained (5%)	\$ <u>22,949.75</u>
Current Contract Price	\$ <u>489,325.00</u>	Subtotal	\$ <u>436,045.25</u>
		Previous Payments	\$ <u>410,822.75</u>
		Amount Due this Payment	\$ <u>25,222.50</u>

October 10, 2021



Pay Request No. 5  
 NEW MUNICIPALITY WELL  
 PROJECT NO.: M115-08

PROJECT COSTS		BID TABULATION		Peterson Well Drilling Inc Mountain Iron, MN		WORK COMPLETED	
ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	ITEM COST	Completed to Date	TOTAL COST COST
1	MOBILIZATION	LUMP SUM	1	\$19,500.00	\$19,500.00	1.00	\$19,500.00
2	FURNISH, DRILL & DRIVE 10" CASING	LN. FT.	100	\$175.00	\$17,500.00	145.00	\$25,375.00
3	DRILL 10" OPEN HOLE WELL	LN. FT.	500	\$185.00	\$97,500.00	525.00	\$102,375.00
4	FURNISH, INSTALL & REMOVE WELL DEV. EQUIPMENT	LUMP SUM	1	\$1,000.00	\$1,000.00	1.00	\$1,000.00
5	WELL DEVELOPMENT	HOURS	16	\$500.00	\$8,000.00	16.00	\$8,000.00
6	CHLORINATE WELL	LUMP SUM	1	\$750.00	\$750.00	1.00	\$750.00
7	FURNISH, INSTALL & REMOVE TEST PUMP AND RELATED EQUIPMENT	LUMP SUM	1	\$9,750.00	\$9,750.00	1.00	\$9,750.00
8	TEST PUMPING	HOURS	36	\$400.00	\$14,400.00	36.00	\$14,400.00
9	WATER ANALYSIS STD MENU WITH RADIONUCLICIDE	LUMP SUM	1	\$1,500.00	\$1,500.00	1.00	\$1,500.00
10	VIDEO TAPING	LUMP SUM	1	\$1,500.00	\$1,500.00	1.00	\$1,500.00
11	GAMMA LOG	LUMP SUM	1	\$1,500.00	\$1,500.00	1.00	\$1,500.00
12	GUARD POSTS	EACH	4	\$250.00	\$1,000.00		\$0.00
13	SITE RESTORATION	LUMP SUM	1	\$1,500.00	\$1,500.00		\$0.00
14	WELL PLUMBENSS & ALIGNMENT TEST	LUMP SUM	1	\$2,500.00	\$2,500.00	1.00	\$2,500.00
15	DRILL 6" STEEL OBSERVATION WELL	LN. FT.	600	\$122.00	\$73,200.00	610.00	\$74,420.00
17	AGGREGATE BASE(CV) CLASS 5	CU. YD.	40	\$25.00	\$1,000.00		\$0.00
18	PITLESS ADAPTER	EACH	1	\$28,550.00	\$28,550.00	1.00	\$28,550.00
19	PUMP (SIZE TO BE DETERMINED)	LUMP SUM	1	\$45,800.00	\$45,800.00		\$0.00
	CO #1	lump sum	1	\$164,875.00	\$164,875.00	1.00	\$164,875.00
	blasting	lump sum	1	5000	5000	1	\$5,000.00
				<b>TOTAL BASE BID: \$494,325.00</b>			
						<b>COMPLETED TO Date:</b> Retainage [5%]: \$22,949.75 Subtotal: \$436,045.25 Previous Payments: \$410,822.75 Total Due to Date: \$25,222.50	

## Craig Wainio

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**From:** Mark Madden  
**Sent:** Friday, November 5, 2021 9:46 AM  
**To:** Craig Wainio  
**Cc:** Joe Prebeg; Joe Prebeg (jfpребeg@hotmail.com)  
**Subject:** New FD Hire/Additional Interview Opportunity.  
**Attachments:** Gnatz, Keenan\_Application 2021-26-2021.pdf; Russell, Chris\_Application\_2021-11-04.pdf

Craig,

We interviewed Keenan Gnatz for a firefighter position Tuesday. He has 5 years in the service and is already a certified FF & EMR. We would like to proceed with the hiring process. Can you add this to the next Council agenda? I've also attached his background release form.

I've also attached an application for Chris Russell. I'd like to set up an interview with him as well (more an FYI for Joe). He's also a certified FF/EMR with 10 years of experience that has recently moved to the area in a career move.

Experienced guys like this are hard to come by and if we hire them, it saves us money on training costs.

Regards,

**Mark Madden**

Fire Chief

**Mountain Iron Fire Department**

Mobile (218) 750-8488

[mmadden@ci.mountain-iron.mn.us](mailto:mmadden@ci.mountain-iron.mn.us)



## Craig Wainio

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**From:** Margaret Ratai <margaretratai@gmail.com>  
**Sent:** Friday, October 29, 2021 8:10 AM  
**To:** Peggy Anderson; Julie Buria; Joe Prebeg; Ed Roskoski; Steve Skogman  
**Cc:** Craig Wainio; Mark Madden; Jim Hipple; Soyring, Margaret  
**Subject:** Public Safety and Health Board City Council Agenda Request  
**Attachments:** MIFD FireFighters and First Responders.Draft.10.1521.docx

**Caution:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

The Public Safety and Health Board met on October 27, 2021. The Board reviewed and passed a motion to approve the Paid-On-Call Fire Department and First Responders Ordinance updated October 15, 2021. See attached. The Board requests that the updated Ordinance be placed on the next City Council agenda for review and approval.

Thank you for your attention to this request.

Margaret A. Ratai  
218-750-0688

[margaretratai@gmail.com](mailto:margaretratai@gmail.com)

## ORDINANCE NUMBER 03-21

### AMENDING CHAPTER 31 OF THE MOUNTAIN IRON CITY CODE

#### THE CITY OF MOUNTAIN IRON HEREBY ORDAINS:

**Section 1. Amending Section 31.001.**

Section 31.001 of the Mountain Iron City Code is hereby

repealed and amended to read as follows:

#### **§ 31.001 ESTABLISHED.**

There is established in this City a Paid-On-Call Fire Department and First Responders (herein referred to as "the department") consisting of a Chief, an Assistant Chief, Secretary/Financial Officer, Safety Officer, Training Officer, Apparatus/Maintenance Officer, Emergency Medical Services Director, Community Outreach Coordinator and the department not to exceed thirty five (35) members with thirty (30) firefighter and/or firefighter/First Responder positions and five (5) First Responder only positions. See Standard Operating Guidelines for firefighter officers Position Analysis.

**Section 2. Amending Section 31.008.**

Section 31.008 of the Mountain Iron City Code is hereby

repealed and amended to read as follows:

#### **§ 31.008 FIREFIGHTERS AND FIRST RESPONDERS.**

Membership to the department shall be restricted to those who live within a radius of ten minutes of the fire hall. Membership must obey all traffic laws in response. The minimum age requirement shall be 18 years of age. The department's active roster shall consist of a maximum of thirty (30) paid on call firefighter, firefighter/First Responder and five (5) First Responder only members.

**Section 3. Amending Section 31.008.**

Section 31.008 of the Mountain Iron City Code is hereby

repealed and amended to read as follows:

#### **§ 31.011 MINIMUM PAY.**

In computing compensation for fires and First Responder calls, one hour shall be considered as the minimum to be paid to any member.

**Section 4. Inconsistent Ordinances.** All Ordinances or portions thereof inconsistent with this Ordinance shall be repealed and replaced with the provisions of this Ordinance.

**Section 5. Effective Date.** This Ordinance shall be effective in accordance with State Statute.

**DULY ADOPTED BY THE CITY COUNCIL THIS 15<sup>th</sup> DAY OF NOVEMBER, 2021.**

ATTEST:

\_\_\_\_\_  
Mayor Peggy Anderson

\_\_\_\_\_  
City Administrator



**Essentia Health**

Here with you

November 3, 2021

Craig Wainio, City Administrator  
Mountain Iron City Hall  
8586 Enterprise Drive South  
Mt. Iron, MN 55768

Dear Mr. Wainio:

Attached is an agreement to have your organization become an alternate care site for Essentia Health-Virginia in the event of an emergency evacuation. As per our requirements, please sign both agreements, return one copy and retain the other for your file. Thank you.

Sincerely,

Robert Judnick  
Maintenance Manager

/td





**Essentia Health**

Here with you

**AGREEMENT OF ASSISTANCE**

**“OFF-SITE CARE FACILITY”**

If a situation arises where there is a need to evacuate Essentia Health-Virginia (EH-V) for any purpose, or if it becomes necessary for EH-V to meet area public health related needs away from the EH-V campus, Mountain Iron City Hall agrees to make space available at the Mountain Iron Community Center for use by EH-V staff based upon the event and available space.

Robert Judnick  
Maintenance Manager  
Essentia Health-Virginia  
901 Ninth Street North  
Virginia, MN 55792

Craig Wainio  
City Administrator  
Mountain Iron City Hall  
8586 Enterprise Drive South  
Mt. Iron, MN 55768

11/3/21

Date

Date

***Note: This agreement will be effective for the calendar year of 2022.***

# **RAMS** range association of municipalities and schools

5525 Emerald Avenue · Mountain Iron, MN 55768  
Phone: 218.235.0029 · Email: [idarukavina@ramsmn.org](mailto:idarukavina@ramsmn.org)

November 8, 2021

RAMS Board of Directors, Alternates, Association Members and Prospective Members:

The RAMS 2021 annual meeting will be held on Wednesday, December 29<sup>th</sup> at the Mountain Iron Community Center (8586 Enterprise Drive South, Mountain Iron). This year, we will hold the election of delegates to the Board of Directors. There are 12 open seats this year. As a reminder, each local unit of government that has paid their dues is entitled to one vote, one ballot in the election of the Board members. Ballots will be provided at the registration table the night of the meeting. Nomination forms have been sent out to each member unit and the deadline to return those is December 10<sup>th</sup>.

This year's annual dinner will be mainly the same format as prior years. We are looking forward to an excellent meal served by our friends from the Sawmill. Registration will begin at 5:00 pm and we will have a social hour with cash bar. The formal meeting and dinner will begin at 6:00 pm and this year's program will feature a "to be determined" guest speaker. Members of the Range delegation will be in attendance and we are hopeful you will join us for the evening as well.

As a member, your membership and support of RAMS is vital to our continued efforts and work in the region. I, along with the RAMS Board of Directors, can not thank you enough for your continuing support of our organization. As you all are aware, there is no shortage of issues to work on to help move our region forward. This year we've seen a number of challenges to current and proposed mine plans, as well as the continued challenges due to the COVID pandemic. However, we've also seen things to look forward to such as the recently passed infrastructure bill, new schools being built in our region, and the expansion of businesses such as Heliene in Mt. Iron. This year's speakers will no doubt highlight some of the successes of our region as well as the challenges we face going forward.

Please have one person from your city, township or school RSVP for your entire group with a list of names to Kristen at: [rams@ramsmn.org](mailto:rams@ramsmn.org) The deadline to RSVP is December 20<sup>th</sup>. An agenda and updated meeting notice will be sent out prior to the annual meeting and dinner. If your city or township is not currently a dues paying member of RAMS, please contact me at: [idarukavina@ramsmn.org](mailto:idarukavina@ramsmn.org) or call 218-235-0029. Township dues are \$300 annually and cities are slightly higher.

Sincerely,



Ida Rukavina  
Executive Director  
[idarukavina@ramsmn.org](mailto:idarukavina@ramsmn.org)  
218-235-0029

*We will be following state COVID protocols to be safe and masks are welcome if you choose.*

***"One Range...One Voice"***

## RAMS 2021 ANNUAL MEETING

Wednesday, December 29, 2021

Mt. Iron Community Center

8586 Enterprise Drive

Registration/Social Hour begins @ 5PM

Dinner/Program @ 6PM

Please join us for dinner provided by RAMS.

By invitation only. Please RSVP to [rams@ramsminn.org](mailto:rams@ramsminn.org) by

December 20, 2021

*RAMS Annual Meeting will also include the election of RAMS Board Members.*



5525 Emerald Avenue · Mountain Iron, MN 55768  
Phone: 218.235.0029 · Email: idarukavina@ramsmn.org

DATE: November 2, 2021  
TO: RAMS MEMBERS  
RE: NOTICE OF NOMINATIONS FOR RAMS BOARD OF DIRECTORS

As the year comes to a close, it is time for our member units to take action on filling the following vacancies on the RAMS Board of Directors. If your community or township has not had a seat on the RAMS Board, now is your opportunity to nominate someone from your board.

**Nominated by Townships, Cities or School Districts:**

➤ Eleven (11) vacancies (2-year term – 1/1/2022-12/31/2023)

**Nominated by Superintendents Association:**

➤ One (1) vacancy (2-year term – 1/1/2022-12/31/23)

Attached is a list of the twelve current board members whose term of office on the RAMS Board of Directors expires at the end of 2021. Each member unit (City, Township, School District) has the right to submit one nominee to be placed on the ballot, which will be voted on **in person at the Annual Meeting**. You may decide to nominate the same person whose term has expired, if they still hold an elected seat with your local government unit, or someone else from your elected officials. You may decide not to nominate anyone – the choice is yours. **PLEASE MAKE CERTAIN THIS ITEM IS PLACED ON YOUR BOARD AGENDA IN NOVEMBER OR EARLY DECEMBER in order to submit the nomination by the December 10<sup>th</sup>, 2021, deadline. Nominations received by this date will be placed on the official ballot.**

**PLEASE RETURN THE OFFICIAL NOMINATION FORM BY DECEMBER 10<sup>th</sup>, 2021 in one of the following ways:**

Email: [idarukavina@ramsmn.org](mailto:idarukavina@ramsmn.org)

Mail: RAMS, 5525 Emerald Avenue, Mt. Iron, MN 55768

If you have any questions, please do not hesitate to contact either myself at 218-235-0029, or Kristen (RAMS Office Administrative Assistant) at 218-748-7651 or by email at rams@ramsmn.org.

Thanks for your immediate attention to this matter.

Sincerely,

Ida Rukavina  
RAMS Executive Director

*“One Range...One Voice”*

**Range Association of Municipalities and Schools Board Members  
(Term Expiring 12/31/2021)**

<b>Baribeau, Charlie</b>	<b>City Council</b>	<b>City of Virginia</b>
<b>Kalmi, Barb</b>	<b>School Board</b>	<b>ISD 319-Nashwauk/Keewatin</b>
<b>Aldrich, Richard</b>	<b>Superintendents Assn</b>	<b>ISD701-Hibbing</b>
<b>Berrini, Bob</b>	<b>Township Supervisor</b>	<b>Morse Township</b>
<b>Champa, John</b>	<b>Mayor</b>	<b>City of Chisholm</b>
<b>Hoffman-Saccoman, Jennifer</b>	<b>City Council</b>	<b>City of Hibbing</b>
<b>Kess, Paul</b>	<b>City Council</b>	<b>City of Ely</b>
<b>Kringstad, Orlyn</b>	<b>Mayor</b>	<b>City of Tower</b>
<b>Luzalch, Milan</b>	<b>Township Supervisor</b>	<b>Great Scott Township</b>
<b>Stolp, Warren</b>	<b>Township Supervisor</b>	<b>Nashwauk Township</b>
<b>Worshek, Dave</b>	<b>City Council</b>	<b>City of Aurora</b>
<b>Zins, David</b>	<b>City Council</b>	<b>City of Hoyt Lakes</b>



**OFFICIAL NOMINATION FORM  
RAMS BOARD OF DIRECTORS  
JANUARY 2022-DECEMBER 2023**

As a current dues paying member of RAMS, we officially nominate the following elected official  
(Council Member, Township Supervisor, School Board Director):

Name
Elected Title

for the following term:

**TWO YEAR TERM (TOWNSHIPS, CITIES, SCHOOL BOARD)**  
JANUARY 1, 2022-DECEMBER 31, 2023 (11 vacancies)

Submitted by:

\_\_\_\_\_

Title

\_\_\_\_\_

Date

\_\_\_\_\_

Entity

**NOMINATIONS MUST BE SUBMITTED BY DECEMBER 10<sup>th</sup>, 2021 IN ORDER TO BE INCLUDED ON THE OFFICIAL BALLOT. The election will be held at the Annual Meeting, December 29<sup>th</sup>, 2021...SAVE THE DATE!!**

EMAIL: [ldarukavina@ramsmn.org](mailto:ldarukavina@ramsmn.org) MAIL: RAMS, 5525 Emerald Ave., Mt Iron, MN 55768