



**MOUNTAIN IRON
CITY COUNCIL
MEETING**

TUESDAY, SEPTEMBER 7, 2021

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
TUESDAY, SEPTEMBER 7, 2021 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Minutes of the August 16, 2021, Regular Meeting (#1-6)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- IV. Public Forum
- V. Committee and Staff Reports
 - A. Mayor's Report
 - 1. Proclamation – National Rail Safety Week (#7-8)
 - B. City Administrator's Report
 - 1. Heat Share Agreement (#9-12)
 - C. Director of Public Works' Report
 - 1. Safety Management Contract (#13-16)
 - D. Library Director/Special Events Coordinator's Report
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - 1. Pay Request Number 6 – Filter Replacement (#17-18)
 - 2. Pay Request Number 7 – Filter Replacement (#19-20)
 - G. Fire Department Report (#21-22)
 - H. Public Safety and Health Committee
 - 1. Fire Hall Committee (#23)
 - I. Utility Advisory Board
 - J. Liaison Reports
- VI. Unfinished Business
- VII. New Business
 - A. Authorization to Serve Liquor (#24)
 - B. Accept Retirement (#25)
 - C. Elevator Door Driver Replacement (#26-30)
- VIII. Communications (#31-48)
- IX. Announcements
- X. Adjourn

Page Number in Packet
*Enclosed

MINUTES
MOUNTAIN IRON CITY COUNCIL
August 16, 2021

Mayor Anderson called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Ed Roskoski, Julie Buria, Joe Prebeg Jr. and Mayor Peggy Anderson. Also present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Amanda Inmon, Municipal Services Secretary; Anna Amundson, Library Director/Special Events Coordinator; Al Johnson, City Engineer; Bryan Lindsay, City Attorney; and Kevin Friebe, Sheriff's Department. Absent members: Councilor Steve Skogman.

It was moved by Prebeg and seconded by Buria that the consent agenda be approved as follows:

1. Approve the minutes of the August 2, 2021, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period August 1-15, totaling \$315,152.17 (a list is attached and made a part of these minutes),
4. To authorize the payments of the bills and payroll for the period August 1-15, totaling \$617,085.65 (a list is attached and made a part of these minutes).

The motion carried with Councilor Skogman absent.

Public Forum:

- Mr. Roskoski spoke regarding safety at the intersection on County Road 169 and County Road 7. Several people have had this happen to them when they were turning in this intersection from County 7 onto County 169, marked turn arrows on the road are not big enough; there is no center turn arrows marked. Drivers are not following the arrows correctly, there is only one turn lane, not two. Diagram being presented at Public Health & Safety Board, it is recommended that the County be contacted so that arrows can be properly marked, with the additional center arrow.

The Mayor reported on the following:

- Big thank you to the all-volunteers Merritt Days Committee that helped throughout Merritt Days. Also big thanks to the Fire Department, Sheriff's Department, Mrs. Amundson and City Crew for all the help and work.

City Administrator:

- No current cost estimate for the repairs at Nichols Town Hall

Director of Public Works:

- Roughly 78% of Minnesota in severe drought condition currently
- No water restrictions/bans currently, asking residents to help conserve water
 - Please limit lawn irrigation and vehicle washing

Library Director/Special Events Coordinator:

- Summer Reading Program Winners
 - Top Winners: Audrina Johnson, Amelia Niska, Kenton Johnson & Henry Niska
 - Top winners read over 2500 minutes between them

Sheriff's Department:

- No formal report

City Engineer:

- Peterson Well Drilling – test hole drilled, currently waiting on test pump to be completed

It was moved by Roskoski and seconded by Buria to approve Pay Request No. 3 – for the Well Project– Well Number 3, in the amount of \$156,631.25, to Peterson Well Drilling, Inc., Mountain Iron, MN. This amount includes a 5% retainage. The motion carried on roll call vote with Councilor Skogman absent (4:0).

City Attorney:

- No formal report

It was moved by Prebeg and seconded by Buria to approve the recommendation of the Personnel Committee and hire Jordan Bissonette to the Mountain Iron Fire Department as a paid on call firefighter, contingent on physical and background check. The motion carried with Councilor Skogman absent.

It was moved by Roskoski and seconded by Buria to accept the recommendation of the Planning & Zoning Committee and approve the Conditional Use Permit for James Neault at 5707 Marble Avenue, Mountain Iron. The property is legally described as follows:

Parcel Code: 175-0020-00540**LEGAL DESCRIPTION:** PLAT NAME: MERRITTS 1ST ADDITION TO MOUNTAIN IRON; LOT 0011; BLOCK 004; DESCRIPTION: LOT: 0011 BLOCK: 004
Address: 5708 Marble Avenue, Mountain Iron, MN 55768

The motion carried with Councilor Skogman absent.

It was moved by Roskoski and seconded by Buria to accept the recommendation of the Planning & Zoning Committee and approve the Conditional Use Permit for Bruce Kochevar at Mountain Iron. The property is legally described as follows:

Parcel Code: 175-0070-01250
LEGAL DESCRIPTION: PLAT NAME: MT IRON; SECTION 10; TOWNSHIP 58; RANGE 18; DESCRIPTION: THAT PART OF NE1/4 OF NW1/4 COMM AT SW COR OF NE1/4 OF NW1/4 THENCE N00DEG06'37"W ALONG W LINE 766.60 FT TO PT OF BEG THENCE E 78 FT THENCE N00DEG06'37"W 50 FT THENCE W 78 FT TO W LINE THENCE S00DEG06'37"E ALONG W LINE 50 FT TO PT OF BEG
Address: Mountain Iron, MN 55768

The motion carried with Councilor Skogman absent.

It was moved by Prebeg and seconded by Buria to accept the recommendation of the Utility Advisory Board and approve the recommended upgrades to the City of Mountain Iron's distribution system as presented, with a cost of roughly \$85,400. The motion carried on a roll call vote with Councilor Skogman absent (4:0).

Liaison:

- Councilor Roskoski spoke regarding the last Planning & Zoning, possibly modifying the canvas storage structures in Residential areas as well as water drainage issues between Residential properties. Specifically properties that have been established for 30-40 years with no drainage problems, however subsequently problems after a new home is built next to it.

It was moved by Prebeg and seconded by Roskoski to accept the recommendation from Staff and approve the honorary street designation of Silicon Way to Senator David J. Tomassoni Drive; for all that, Senator Tomassoni has done for the community and City of Mountain Iron. The motion carried with Councilor Skogman absent.

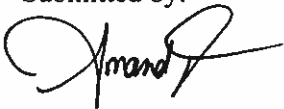
It was moved by Prebeg and seconded by Buria to reschedule the Monday, September 6, 2021 meeting due to the Labor Day Holiday to Tuesday, September 7, 2021 at 6:30pm in the Mountain Iron Room, at the Mountain Iron City Hall. The motion carried with Councilor Skogman absent.

Announcements:

- Note to residents; recent activity on Spruce Drive into Ann's Acres
 - Contractors were working at the Natural Gas substation on the corner of Spruce Drive and County Road 7, new pumps are going to be installed as well as a fence enlargement
 - All stakes are the marked out locations where the Contractors can and cannot go

At 7:12p.m., it was moved by Buria and seconded by Prebeg that the meeting be adjourned. The motion carried with Councilor Skogman absent.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Communications:

1. Minnesota Power is expanding homegrown solar energy on the Iron Range, building an approximately 5-megawatt solar array in Mountain Iron to deliver solar renewable solar power to municipal customers.

Distribution Summary

Category	Distribution	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	400.00
BUILDING RENTALS	COMMUNITY CENTER	500.00
CAMPGROUND RECEIPTS	CREDIT CARD FEES	178.96
CAMPGROUND RECEIPTS	FEES	5,390.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	170.94
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	385.09
FINES	CRIMINAL	473.27
LICENSES	ANIMAL	15.00
METER DEPOSITS	ELECTRIC	800.00
MISCELLANEOUS	ASSESSMENT SEARCHES	10.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	107,513.64
MISCELLANEOUS	DELTA DENTAL PAYABLE	3,321.85
MISCELLANEOUS	FAX CHARGES	1.53
MISCELLANEOUS	FIRE DEPT-MISC INCOME	3,820.00
MISCELLANEOUS	LIBRARY-COPIES, FINES, MISC.	15.00
MISCELLANEOUS	REIMBURSEMENTS	2.04
MISCELLANEOUS	SALE-COPIES, MAPS, LABOR-ADMIN	.51
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	626.60
MISCELLANEOUS	WWTP-MISCELLANEOUS INCOME	583.67
PERMITS	BUILDING	2,530.37
PERMITS	VENDOR	150.00
SPECIAL ASSESSMENTS	INTEREST-SP.ASSESS.-BONDS ISSU	54.81
SPECIAL ASSESSMENTS	SPECIAL ASSESS.-BOND MONEY	1,289.64
UTILITY	UTILITY	186,919.25
Grand Totals:		315,152.17

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
08/21	08/17/2021	156453	10056	A T & T MOBILITY	603-20200	1,741.99
08/21	08/17/2021	156454	10070	A-1 RENTAL SERVICES INC	101-20200	1,148.26
08/21	08/17/2021	156455	10075	ARAMARK	604-20200	135.69
08/21	08/17/2021	156456	10021	ARROWHEAD LIBRARY SYSTEM	101-20200	12.50
08/21	08/17/2021	156457	20022	BENCHMARK ENGINEERING INC	301-20200	32,935.65
08/21	08/17/2021	156458	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	56.00
08/21	08/17/2021	156459	30055	BTAC ACQUISITION CORP.	101-20200	525.18
08/21	08/17/2021	156460	30084	CARDMEMBER SERVICE	603-20200	7,841.48
08/21	08/17/2021	156461	1493	CATHY BRANCHET	604-20200	326.19
08/21	08/17/2021	156462	170001	CENTURY LINK	101-20200	272.30
08/21	08/17/2021	156463	1500	CHAD LAURILA	604-20200	72.83
08/21	08/17/2021	156464	30082	CITY OF EVELETH	603-20200	937.62
08/21	08/17/2021	156465	30073	COMPENSATION CONSULTANTS, LTD	101-20200	148.00
08/21	08/17/2021	156466	1494	CORA EMERY	604-20200	136.55
08/21	08/17/2021	156467	402	COREY JOHNSON	101-20200	51.93
08/21	08/17/2021	156468	1361	CORY ANDERSON	101-20200	165.56
08/21	08/17/2021	156469	1901024	CTC	101-20200	543.26
08/21	08/17/2021	156470	1358	DONALD BROWN	101-20200	99.34
08/21	08/17/2021	156471	40027	DULUTH/SUPERIOR COMMUNICATIONS INC.	101-20200	981.25
08/21	08/17/2021	156472	1901003	ERIC RHEIN	604-20200	24.00
08/21	08/17/2021	156473	50049	ESSENTIA HEALTH	101-20200	90.00
08/21	08/17/2021	156474	1499	ESTATE OF JOYCE PALKOVICH	604-20200	132.92
08/21	08/17/2021	156475	60062	F.I.R.E. (DBA)	101-20200	6,850.00
08/21	08/17/2021	156476	1218	FLOOR TO CEILING STORE	101-20200	47.96
08/21	08/17/2021	156477	50048	FRONTIER ENERGY	604-20200	699.69
08/21	08/17/2021	156478	70016	GOPHER STATE ONE CALL INC	604-20200	48.60
08/21	08/17/2021	156479	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
08/21	08/17/2021	156480	1363	HARRY AMOS	101-20200	66.22
08/21	08/17/2021	156481	80001	HILLYARD/HUTCHINSON	101-20200	333.06
08/21	08/17/2021	156482	80010	HOMETOWN ELECTRIC	101-20200	2,453.84
08/21	08/17/2021	156483	80037	HOMETOWN MEDIA PARTNERS	101-20200	216.75
08/21	08/17/2021	156484	1496	JACOB & KELLY DORMAN	604-20200	49.71
08/21	08/17/2021	156485	1342	KERRY KILMARTIN	101-20200	33.11
08/21	08/17/2021	156486	120006	L & M SUPPLY	101-20200	2,111.90
08/21	08/17/2021	156487	120002	LAWSON PRODUCTS INC	101-20200	237.72
08/21	08/17/2021	156488	1498	LUCY OKERSTROM	604-20200	82.00
08/21	08/17/2021	156489	130059	MCGRANN SHEA CARNIVAL STRAUGHN	604-20200	462.50
08/21	08/17/2021	156490	1359	MICHAEL SMITH	101-20200	66.23
08/21	08/17/2021	156491	130194	MID-STATE TRUCK SERVICE INC.	101-20200	1,762.13
08/21	08/17/2021	156492	110035	MIDWEST COMMUNICATIONS	101-20200	945.00
08/21	08/17/2021	156493	130044	MINNESOTA DEPT OF HEALTH	601-20200	2,272.00
08/21	08/17/2021	156494	140026	MINNESOTA ENERGY RESOURCES	602-20200	484.08
08/21	08/17/2021	156495	130009	MINNESOTA POWER (ALLETE INC)	604-20200	101,826.23
08/21	08/17/2021	156496	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	464.17
08/21	08/17/2021	156497	130035	MN PUBLIC SAFETY GROUP, LLC.	101-20200	400.00
08/21	08/17/2021	156498	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	95,311.00
08/21	08/17/2021	156499	140042	NORTHERN DOOR & HARDWARE INC	101-20200	280.00
08/21	08/17/2021	156500	9039	NORTHLAND FIRE & SAFETY, INC	101-20200	164.80
08/21	08/17/2021	156501	160075	PAARK PAVING INC.	101-20200	16,250.00
08/21	08/18/2021	156502	427	PEGGY ANDERSON	101-20200	.00 V
08/21	08/17/2021	156503	1495	PETER MICHOLIC	604-20200	44.92
08/21	08/17/2021	156504	16000	PETERSON WELL DRILLING, INC.	601-20200	156,631.75
08/21	08/17/2021	156505	180082	RANGE LANDSCAPE AND GARDEN	101-20200	33.95

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
08/21	08/17/2021	156506	180031	ROMA LAE DESIGNS	101-20200	720.00
08/21	08/17/2021	156507	1362	SARAH DAY	101-20200	154.53
08/21	08/17/2021	156508	190045	SERVICE SOLUTIONS	101-20200	23.00
08/21	08/17/2021	156509	40062	SHANNON LEE GUNDERSON	101-20200	450.00
08/21	08/17/2021	156510	190104	SNYDER INDUSTRIES INC	603-20200	228.64
08/21	08/17/2021	156511	190062	STEVENS WELDING & FABRICATING LLC	603-20200	2,500.00
08/21	08/17/2021	156512	200003	TACONITE TIRE SERVICE	101-20200	3,929.11
08/21	08/17/2021	156513	200020	THE TRENTI LAW FIRM	101-20200	2,649.84
08/21	08/17/2021	156514	1360	TONY ANICK	101-20200	66.23
08/21	08/17/2021	156515	1497	TONYA REMPEL & TAYLOR RATH	604-20200	46.64
08/21	08/17/2021	156516	210001	UNITED ELECTRIC COMPANY	604-20200	212.37
08/21	08/17/2021	156517	220028	VAN IWAARDEN ASSOCIATES	101-20200	1,500.00
08/21	08/17/2021	156518	220014	VIKING INDUSTRIAL NORTH	602-20200	1,034.65
08/21	08/17/2021	156519	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	68,592.76
08/21	08/17/2021	156520	220020	VISA OR PARK STATE BANK CC PMT	101-20200	4,891.08
08/21	08/17/2021	156521	60038	WRIGHT EXPRESS FINAN SERV CORP	602-20200	5,612.13
08/21	08/17/2021	156522	240001	XEROX CORPORATION	602-20200	475.22
08/21	08/17/2021	156523	10056	A T & T MOBILITY	101-20200	529.48
08/21	08/17/2021	156524	812	T & E CONCERT SERVICE	101-20200	6,500.00
08/21	08/17/2021	156525	130011	UNITED STATES POSTAL SERVICE	601-20200	450.63

Grand Totals:

539,662.73

PP-Ending - 08/06

\$77,422.92

TOTAL EXPENDITURES**\$617,085.65**

**Proclamation
National Rail Safety Week**

WHEREAS, 1,889 rail grade crossing collisions resulted in 678 personal injuries and were responsible for 201 fatalities in the United States during 2020; and

WHEREAS, 1,088 trespassing incidents have occurred in the United States resulting in 532 pedestrians being killed and another 556 injured while trespassing on railroad property rights of way during 2020; and

WHEREAS, educating and informing the public about rail safety, reminding the public that railroad right of ways are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws will reduce the number of fatalities and injuries; and

WHEREAS, the International Association of Chiefs of Police, National Operation Lifesaver, United States Department of Transportation, and all local, state, county, and railroad law enforcement officers, first responders, and railroad corporations commit to partnering together in an effort to educate at a national level all aspects of railroad safety, to enforce applicable laws in support of National Rail Safety Week;

THEREFORE, I, Peggy Anderson, Mayor, do hereby attest my full support proclaiming September 20th to 26th, 2021, National Rail Safety Week and I encourage all citizens to recognize the importance of rail safety education.

Peggy Anderson
Mayor
City of Mountain Iron



Craig Wainio

From: Stephen Covey <marie-pier.triganne@cn.ca>
Sent: Tuesday, August 24, 2021 9:43 AM
To: Craig Wainio
Subject: We'd like to hear from you: Rail Safety Week 2021 Proclamation request
Attachments: RSW2021_Resolutions_US.pdf

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



cn.ca

Dear Mr. Wainio:

Don't forget to adopt the Rail Safety Week 2021 Proclamation

Rail Safety Week will be held in the United States, Mexico, and Canada from **September 20-26, 2021**. As a proud neighbor of your community, CN is committed to help prevent accidents and injuries at rail crossings by collaborating on efforts to raise rail safety awareness to help keep your fellow citizens safe.

We want to remind you of this important opportunity to become a powerful ally in rail safety efforts by adopting the attached proclamation in support of Rail Safety Week. Like many other municipalities, by adopting the proclamation your city can help prevent injuries in your community and save lives.

Please send a copy of your proclamation by e-mail to Marie-Pier.Triganne@cn.ca or by mail to the contact below and let us know about your plans to promote rail safety in your community.

Stacey Lyons
Manager of Government and Public Affairs
297 Rivergate Road
Memphis TN 38109
708-571-5495

If you have any questions or concerns about rail safety in your community, please don't hesitate to reach out to Stacey at Stacey.Lyons@cn.ca. For additional information about Rail Safety Week 2021, please consult <http://www.cn.ca/railsafety> or <https://oli.org/>.

Sincerely,

Stephen Covey
Chief of Police and Chief Security Officer





DOING
THE MOST
GOOD

NORTHERN DIVISION HEADQUARTERS

2445 Prior Avenue North
Roseville, MN 55113
p: 651-746-3400
f: 651-746-3410
SalvationArmyNorth.org

Brian Peddle, *General*
Commissioner F. Bradford Bailey, *Territorial Commander*
Lt. Colonel Dan Jennings, *Divisional Commander*

August 12, 2021

City of Mountain Iron
Craig Wainio
City Administrator
8586 Enterprise Drive South
Mountain Iron, MN 55768

Greetings from The Salvation Army's HeatShare Program staff. The cost of our bill inserts has decreased!

I would like to thank everyone who has continued to be an active participant of the HeatShare Program. HeatShare is celebrating its 39th year thanks to the commitment of utilities such as yours. Since 1982, HeatShare and many of the municipal electric and gas utilities of Minnesota have worked closely together. For those who are not currently active participants, it is our hope that you will join us this next HeatShare season. Hopefully, we can count on all our community partners to be a part of our HeatShare network.

HeatShare provides emergency assistance with heating and utility bills. It is a voluntary, nongovernmental program of The Salvation Army. HeatShare program helps warm the lives of the elderly, disabled and others who have nowhere else to turn. It is a one-time, last resort for many who have no other resources available to see them through a tough time.

This program is a positive way for you to reach out to customers in need; especially with energy costs rising year after year. Additionally, there are many households who have limited resources to turn to; particularly after the state programs are closed or unavailable.

Your support of this program would aid those in your community in receiving the help that they need if you could contribute in at least one of the following ways (please check all applicable boxes):

- ☐ By purchasing and distributing bill inserts to your customers to raise donations.
- ☐ Utilizing your website to advertise the HeatShare Program (a suggested example attached).
- ☐ By adding information about the HeatShare Program to your utility newsletter (a suggested example attached)

If you do not wish to aid us in our outreach efforts to promote and raise funds for the HeatShare Program to benefit your customers, please check the box below:

- ☐ We do not wish to participate in the HeatShare Program

Enclosed you will find a copy of The Salvation Army's HeatShare Agreement. If you wish to participate in the program, please present this to your governing authorities to review and sign. A self-addressed stamped envelope is enclosed so you can conveniently return the signed agreement and order form back to us. Once received, a fully executed agreement will be returned to you.

It is my hope that in the upcoming year I will be able to reach out and make personal contact with many of you. In the meantime, if you have any questions about the HeatShare Program or this agreement, please contact me at 651-746-3542. Our program continues to be a success in Minnesota, thanks to individuals and organizations like you.

Thank you for your support.

Sincerely,

Ana Gonzalez
Divisional HeatShare Coordinator
The Salvation Army Divisional Headquarters

Enclosures

THE SALVATION ARMY HEATSHARE PROGRAM AGREEMENT

COMES NOW, City of Mountain Iron, in joint partnership with The Salvation Army, an Illinois Corporation (The Salvation Army), submits its joint customer contribution fund program plan as follows:

PROGRAM NAME:

HeatShare (A voluntary non-governmental program of The Salvation Army) which has been in existence since 1982.

PURPOSE:

The purpose of this energy related program, shall be to advance the common good and general welfare of the people by soliciting voluntary contributions from customers and employees to assist needy Minnesotans with energy related problems, including but not limited to residential heating bills, repairs on home heating equipment, and shut offs; and to provide assistance in reducing the cost of utilities for qualified low-income elderly, disabled, and others with special needs who have difficulty paying their energy related expenses.

CUSTOMER NOTIFICATION:

Customers will be notified through City of Mountain Iron. Notifications will be made via bill inserts and/or newsletter. In addition, press releases and media notification will be utilized when appropriate and beneficial to HeatShare and City of Mountain Iron.

TRANSFER/DISTRIBUTION OF FUNDS:

City of Mountain Iron will transfer funds to The Salvation Army on a regular basis in amounts equal to contributions received and processed prior to such date. Funds will be allocated by each Salvation Army unit corresponding to City of Mountain Iron in direct proportion to donations received from their area. On an exceptional basis, The Salvation Army, will have at their discretion, the authority to adjust the distribution of funds where they deem fit. A minimum of 85% of the funds will be used in the distribution of funds as per the guidelines on attachment A-1.

IMPLEMENTATION:

Implementation is to be scheduled within the effective dates of this agreement by one or more of the following:

- Insertion of HeatShare bill insert into at least one monthly bill,
- Advertisement of HeatShare program on website,
- Utility newsletter.

ADDITIONAL:

City of Mountain Iron proposes at this time to absorb the expense of solicitation through paying of bill inserts, any promotional costs deemed necessary, and the cost of collection and transmittal of contributions.

EFFECTIVE DATE:

This plan becomes effective this October 1, 2021, and stays effective until September 30, 2022, or until City of Mountain Iron or The Salvation Army terminates this agreement by giving a 90-day written notice to the other party.

NOTICE:

The Salvation Army will follow the operational guidelines on (A-1) attached hereto. Notices shall be deemed given upon personal delivery, or when deposited in the United States mail, postage prepaid and addressed as follows:

If to City of Mountain Iron:

Attn: Craig Wainio
Title: City Administrator
Address: 8586 Enterprise Drive South
Mountain Iron, MN 55768
Phone:

If to The Salvation Army:

Attn: Ana Gonzalez
Title: Divisional HeatShare Coordinator
Address: 2445 Prior Avenue N
Roseville, MN 55113
Phone: 651-746-3542

WHEREFORE, City of Mountain Iron, requests that its proposed joint customer contribution fund program be approved as submitted.

By: _____
Title: _____
Attest: _____
Title: _____
Dated the _____ day of _____ 2021

The Salvation Army, an Illinois Corporation

By: _____
Title: Divisional Commander
Attest: _____
Title: Divisional HeatShare Coordinator
Dated the _____ day of _____ 2021

THE SALVATION ARMY HEATSHARE PROGRAM GUIDELINES

TO QUALIFY FOR ASSISTANCE FROM THE HEATSHARE PROGRAM:

1. Applicants must have a past due bill or final (disconnect) notice and;
2. Applicants must be income eligible as per Attachment A-1 and;
3. Applicants must have applied for assistance previously from other available public agencies and;
4. Applicants must reside in the designated areas where funds are raised for the program.
5. Applicants must be:
 - a. 65 years of age or older, or disabled/handicapped, such that financial assistance from the HeatShare program would relieve a substantial need or
 - b. Circumstances have arisen which deplete an individuals or families immediate cash resources. For example, an illness, major repair bill or sudden lay off, may leave a family, usually able to cope with insufficient cash resources to meet heating needs even though normally they have sufficient income to do so.
 - c. After initial assistance has been received, if an underlying problem exists (such as a client paying more rent than their income will allow) attempts must be made to remedy the situation before further assistance will be given.
 - d. Households who request assistance in consecutive years will be asked to participate in activities to strengthen the self-sufficiency of the family.
6. Assistance is available only once per year at a maximum of \$400 for those living outside of the Twin Cities area, and \$500 for those living within the Twin Cities Area.
7. Types of assistance granted will be for natural gas, electric, fuel oil, and propane.

Note: These are guidelines and on occasion, due to extenuating circumstances, clients may be given special considerations.

2021-2022 ANNUAL NET INCOME GUIDELINES

The income guidelines below are based on 50% of State Median Income.

Household	Annual Income	Monthly Income
1	\$33,918	\$2,826.50
2	\$44,355	\$3,696.25
3	\$54,791	\$4,565.92
4	\$65,228	\$5,435.67
5	\$75,664	\$6,305.33
6	\$86,101	\$7,175.08
7	\$88,058	\$7,338.17
8	\$90,014	\$7,501.17
9	\$91,971	\$7,664.25
10	\$93,928	\$7,827.33
11	\$95,885	\$7,990.42
12	\$97,842	\$8,153.50
13	\$99,799	\$8,316.58
14*	\$101,755	\$8,479.58

August 16, 2021

MEMORANDUM

To: Safety Management Participants

From: Mike Willetts, Director of Job Training and Safety

Subject: 2021-22 Safety Management Program Contract

It is time to renew your safety management program contract. If we held a regional group meeting earlier this year, please note that the budgets have not changed since then, unless to make specific corrections. For those where we did not hold a group meeting this year, please note that the budgets have been created with the goal of having minimal price increases while covering MMUA's costs in providing your service. The contract amendments will cover October 1, 2021 through September 30, 2022, to coincide with MMUA's fiscal year.

Two copies of your contract amendment are enclosed. Please sign both contracts keeping one for your records and mailing the other to the address shown below. **Please do not send payment at this time.** You will be billed October 1. Mail your signed contract to:

Larry Pederson, Director of Finance
Minnesota Municipal Utilities Association
3131 Fernbrook Lane North, Suite 200
Plymouth, MN 55447-5337

If you have any concerns with the new contract, please contact me or Larry as follows:

Mike Willetts: phone 763-746-0705 or e-mail mwilletts@mmua.org
Larry Pederson: phone 763-746-0704 or e-mail lpederson@mmua.org

Thank you for being part of MMUA's safety management groups. With this program and your support we have proven that working together as a group we can develop a safety program that is affordable and at the same time works.

Minnesota Municipal Utilities Association

AMENDMENT TO SERVICES AGREEMENT

Safety Management Program

Contract Date: July 23, 2021

Contract Number: 20-2022

The services agreement entered into between Minnesota Municipal Utilities Association (MMUA) and Mountain Iron Public Utilities (Mountain Iron), dated July 31, 2020, contract number 20-2021, is amended as follows:

PART II, Section 1.

1. DURATION: This Agreement shall remain in force from October 1, 2021 until September 30, 2022 (the "expiration date").

PART III, Section 1.

1. COMPENSATION: For the services covered by this Agreement, Mountain Iron shall pay MMUA an annual fee of twelve thousand fifty dollars and 00 cents (\$12,050.00) for the 2021-22 annual period. Such compensation shall be due and payable according to the selected payment terms below.

Payment terms for the fee agreed to above shall be based on one of the following options (select one):

- ☐ Annual Payment (\$12,050.00)
- ☐ Quarterly Payments (\$3,012.50 each)

For any term of less than twelve full calendar months, the fee shall be a portion of the annual fee, pro-rated based on the number of calendar months or partial calendar months in which the services were provided as a percentage of twelve (12).

The parties hereby accept the terms of the Agreement as modified.

Mountain Iron Public Utilities

Minnesota Municipal Utilities Association

By _____

By  _____

Title _____

Title Chief Executive Officer

Date _____

Date July 23, 2021

Purchase Order # _____

Minnesota Municipal Utilities Association

AMENDMENT TO SERVICES AGREEMENT

Safety Management Program

Contract Date: July 23, 2021

Contract Number: 20-2022

The services agreement entered into between Minnesota Municipal Utilities Association (MMUA) and Mountain Iron Public Utilities (Mountain Iron), dated July 31, 2020, contract number 20-2021, is amended as follows:

PART II. Section 1.

1. DURATION: This Agreement shall remain in force from October 1, 2021 until September 30, 2022 (the "expiration date").

PART III. Section 1.

1. COMPENSATION: For the services covered by this Agreement, Mountain Iron shall pay MMUA an annual fee of twelve thousand fifty dollars and 00 cents (\$12,050.00) for the 2021-22 annual period. Such compensation shall be due and payable according to the selected payment terms below.

Payment terms for the fee agreed to above shall be based on one of the following options (select one):

- ☐ Annual Payment (\$12,050.00)
- ☐ Quarterly Payments (\$3,012.50 each)

For any term of less than twelve full calendar months, the fee shall be a portion of the annual fee, pro-rated based on the number of calendar months or partial calendar months in which the services were provided as a percentage of twelve (12).

The parties hereby accept the terms of the Agreement as modified.

Mountain Iron Public Utilities

By _____

Title _____

Date _____

Purchase Order # _____

Minnesota Municipal Utilities Association

By  _____

Title Chief Executive Officer

Date July 23, 2021

Minnesota Municipal Utilities Association
Safety Management Program

Northeast Group Fee Calculation (Dave Lundberg)

October 1, 2021 - September 30, 2022

City	Population	2021-22 Annual Charge	2021-22 Quarterly Charge	2020-21 Annual Charge	Difference	Total 2021-22 with JTS	# of Days	2021-22 List Price
Aitkin	2,123	\$12,050.00	\$3,012.50	\$11,700.00	\$350.00	\$12,050.00	1	\$12,050.00
Dayton	6,072	\$8,750.00	\$2,187.50	\$8,400.00	\$350.00	\$8,750.00	0.67	\$8,750.00
Grand Marais	1,410	\$16,050.00	\$4,012.50	\$15,700.00	\$350.00	\$16,050.00	2	\$16,050.00
Grand Rapids	11,392	\$22,050.00	\$5,512.50	\$21,700.00	\$350.00	\$22,050.00	2	\$22,050.00
Keewatin	1,033	\$6,500.00	\$1,625.00	\$6,150.00	\$350.00	\$6,500.00	0.5	\$6,500.00
Mahtomedi	8,040	\$9,850.00	\$2,462.50	\$9,500.00	\$350.00	\$9,850.00	1	\$15,050.00
Moose Lake	2,794	\$16,050.00	\$4,012.50	\$15,700.00	\$350.00	\$16,050.00	2	\$16,050.00
Mountain Iron	2,893	\$12,050.00	\$3,012.50	\$11,700.00	\$350.00	\$12,050.00	1	\$12,050.00
Nashwaug	962	\$10,550.00	\$2,637.50	\$10,200.00	\$350.00	\$10,550.00	1	\$10,550.00
North Branch	10,726	\$13,050.00	\$3,262.50	\$12,700.00	\$350.00	\$13,050.00	1	\$13,050.00
Osego	17,323	\$8,500.00	\$2,125.00	\$8,150.00	\$350.00	\$8,500.00	0.67	\$10,750.00
Rogers	12,991	\$0.00	\$0.00	\$12,150.00	(\$12,150.00)	\$0.00		\$0.00
Two Harbors	3,638	\$12,050.00	\$3,012.50	\$11,700.00	\$350.00	\$12,050.00	2	\$12,050.00
Zimmerman	5,734	\$0.00	\$0.00	\$11,150.00	(\$11,150.00)	\$0.00		\$0.00
Totals:		\$147,500.00	\$36,875.00	\$166,600.00	(\$19,100.00)	\$159,500.00	14.84	\$156,950.00

Annual JTS (Electric)		2020-21	2019-20
Aitkin	\$600.00 per lineman	\$0.00	\$0.00
Grand Marais	0	\$1,200.00	\$1,200.00
Grand Rapids	2	\$4,800.00	\$4,200.00
Keewatin	8	\$0.00	\$0.00
Moose Lake	0	\$2,400.00	\$2,400.00
Mountain Iron	4	\$1,800.00	\$1,800.00
Nashwaug	3	\$0.00	\$0.00
North Branch	0	\$1,800.00	\$1,800.00
Totals:	20	\$12,000.00	\$11,400.00

Please notify Larry Pederson of changes to your city.

Application for Payment No. 6

To: The City of Mountain Iron

From: Magney Construction, Inc., 1401 Park Road, Chanhassen, MN 55317

Contract: _____

Project: Filter Replacement - Water Treatment Plant

Owners Contract No. _____ Engineer's Project No. 193804656

Date of this Invoice: 1-Jul-21

Invoice Work Period: 6-1-21 through 6-30-21

1) Original Contract amount	\$844,500.00
2) Change Orders to date: 1,2	\$58,133.27
3) Revised Contract amount	\$902,633.27
4) Value completed to date	\$856,125.27
5) Materials stored on site	\$0.00
6) Total Earned to date	\$856,125.27
7) Amount retained	\$42,806.26
8) Amount previously paid	\$628,775.83
Amount due this Payment	\$184,543.18

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 1 inclusive; (2) title of all work, materials and equipment incorporated in said Work otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interest or encumbrance (except such as are recovered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance by the Contract Documents and not defective.

Magney Construction, Inc. (Contractor)

By: Peter Aldritt
Project Manager

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Owner: City of Mountain Iron Engineer: Stantec Engineering

By: _____ By: 

Date: _____ Date: 7-1-21

Contractor Magney Construction, Inc.
 Owner City of Mountain Iron, MN
 Project Filter Replacement
 Stateloc Project No. 193804656

Date of Application:
 Work Completed Through:

APPLICATION FOR PAYMENT SCHEDULE

Spec. Section	Description of Work	Scheduled Value	Work Previous Application	Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance To Finish
6113	Bond & Insurance	\$ 12,600	12,600.00	0.00	0.00	12,600.00	100%	0.00
11000	Mobilization	\$ 37,700	37,700.00	0.00	0.00	37,700.00	100%	0.00
12000	De- Mobilization	\$ 14,200	0.00	0.00	0.00	0.00	0%	14,200.00
15000	Supervision & Gen'l Conditions (5 mos @ \$12K/Mos)	\$ 60,000	53,000.00	3,000.00	0.00	56,000.00	93%	4,000.00
24119	Demolition	\$ 105,700	105,700.00	0.00	0.00	105,700.00	100%	0.00
32000	Rebar - Materials	\$ 13,600	13,600.00	0.00	0.00	13,600.00	100%	0.00
32001	Rebar - Labor	\$ 12,900	12,900.00	0.00	0.00	12,900.00	100%	0.00
33000	Concrete Work	\$ 181,400	181,400.00	0.00	0.00	181,400.00	100%	0.00
42200	Masonry	\$ 7,800	7,800.00	0.00	0.00	7,800.00	100%	0.00
55000	Metal Fabrications	\$ 13,700	0.00	13,700.00	0.00	13,700.00	100%	0.00
66000	Plastic Fabrications (FRP Grating)	\$ 1,900	0.00	1,900.00	0.00	1,900.00	100%	0.00
71113	Bituminous Damproofing (Includes Drainage Board)	\$ 5,600	5,600.00	0.00	0.00	5,600.00	100%	0.00
79200	Joint Sealants	\$ 1,600	1,600.00	0.00	0.00	1,600.00	100%	0.00
99100	Painting	\$ 18,200	0.00	17,000.00	0.00	17,000.00	93%	1,200.00
220500	Plumbing Work	\$ 10,800	10,800.00	0.00	0.00	10,800.00	100%	0.00
230500	HVAC Work	\$ 21,200	21,200.00	0.00	0.00	21,200.00	100%	0.00
260505	Electrical Work	\$ 16,600	13,500.00	2,200.00	0.00	15,700.00	95%	900.00
312300	Earthwork	\$ 1,600	800.00	800.00	0.00	1,600.00	100%	0.00
329200	Seeding	\$ 900	0.00	0.00	0.00	0.00	0%	900.00
331000	Water Utilities	\$ 7,800	7,800.00	0.00	0.00	7,800.00	100%	0.00
400510	Process Pipe & Fittings	\$ 84,500	76,049.99	8,450.01	0.00	84,500.00	100%	0.00
400511	Access Manways into Filter Underdrain Plenum	\$ 12,100	12,100.00	0.00	0.00	12,100.00	100%	0.00
400525	Process Valves	\$ 48,200	48,200.00	0.00	0.00	48,200.00	100%	0.00
401100	Pressure Gauges	\$ 800	0.00	800.00	0.00	800.00	100%	0.00
409110	Field Instruments	\$ 1,100	0.00	1,100.00	0.00	1,100.00	100%	0.00
409132	Magnetic Flow Meters	\$ 3,900	3,900.00	0.00	0.00	3,900.00	100%	0.00
444313	Filter Equipment	\$ 105,400	0.00	105,400.00	0.00	105,400.00	100%	0.00
444329	Filter Media	\$ 42,700	0.00	21,350.00	0.00	21,350.00	50%	21,350.00
	Change Order 1 - AIS Valves and Pipe	\$ 39,577	35,619.30	0.00	0.00	35,619.30	90%	3,958.00
	Change Order 2 - SS Air Header	18,555.97	0.00	18,555.97	0.00	18,555.97	100%	0.00
	Totals	902,633.27	661,869.29	194,255.98	0.00	856,125.27	95%	46,508.00

Application for Payment No. 7

To: The City of Mountain Iron
From: Magney Construction, Inc., 1401 Park Road, Chanhassen, MN 55317
Contract: _____
Project: Filter Replacement - Water Treatment Plant

Owners Contract No. _____ Engineer's Project No. 193804656
Date of this Invoice: 31-Jul-21
Invoice Work Period: 7-1-21 through 8-1-21

1) Original Contract amount	\$844,500.00
2) Change Orders to date: 1,2,3	\$60,803.00
3) Revised Contract amount	\$905,303.00
4) Value completed to date	\$902,633.27
5) Materials stored on site	\$0.00
6) Total Earned to date	\$902,633.27
7) Amount retained	\$45,131.66
8) Amount previously paid	\$813,319.01
Amount due this Payment	\$44,182.60

Accompanying Documentation:


CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 1 inclusive; (2) title of all work, materials and equipment incorporated in said Work otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interest or encumbrance (except such as are recovered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance by the Contract Documents and not defective.

Magney Construction, Inc. (Contractor)

By: Peter Aldritt
Project Manager

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Owner: City of Mountain Iron Engineer: Stantec Engineering
By: _____ By: 
Date: _____ Date: 8-4-21

Contractor: Magney Construction, Inc.
 Owner: City of Mountain Iron, MN
 Project: Filter Replacement
 Stantec Project No. 193804656

Date of Application:
 Work Completed Through:

APPLICATION FOR PAYMENT SCHEDULE

Spec. Section	Description of Work	Scheduled Value	Work Previous Application	Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance To Finish
6113	Bond & Insurance	\$ 12,600	12,600.00	0.00	0.00	12,600.00	100%	0.00
11000	Mobilization	\$ 37,700	37,700.00	0.00	0.00	37,700.00	100%	0.00
12000	De- Mobilization	\$ 14,200	0.00	14,200.00	0.00	14,200.00	100%	0.00
15000	Supervision & Gen'l Conditions (5 mos @ \$12K/Mos)	\$ 60,000	56,000.00	4,000.00	0.00	60,000.00	100%	0.00
24119	Demolition	\$ 105,700	105,700.00	0.00	0.00	105,700.00	100%	0.00
32000	Rebar - Materials	\$ 13,600	13,600.00	0.00	0.00	13,600.00	100%	0.00
32001	Rebar - Labor	\$ 12,900	12,900.00	0.00	0.00	12,900.00	100%	0.00
33000	Concrete Work	\$ 181,400	181,400.00	0.00	0.00	181,400.00	100%	0.00
42200	Masonry	\$ 7,800	7,800.00	0.00	0.00	7,800.00	100%	0.00
55000	Metal Fabrications	\$ 13,700	13,700.00	0.00	0.00	13,700.00	100%	0.00
66000	Plastic Fabrications (FRP Grating)	\$ 1,900	1,900.00	0.00	0.00	1,900.00	100%	0.00
71113	Bituminous Damproofing (Includes Drainage Board)	\$ 5,600	5,600.00	0.00	0.00	5,600.00	100%	0.00
79200	Joint Sealants	\$ 1,600	1,600.00	0.00	0.00	1,600.00	100%	0.00
99100	Painting	\$ 18,200	17,000.00	1,200.00	0.00	18,200.00	100%	0.00
220500	Plumbing Work	\$ 10,800	10,800.00	0.00	0.00	10,800.00	100%	0.00
230500	HVAC Work	\$ 21,200	21,200.00	0.00	0.00	21,200.00	100%	0.00
260505	Electrical Work	\$ 16,600	15,700.00	900.00	0.00	16,600.00	100%	0.00
312300	Earthwork	\$ 1,600	1,600.00	0.00	0.00	1,600.00	100%	0.00
329200	Seeding	\$ 900	0.00	900.00	0.00	900.00	100%	0.00
331000	Water Utilities	\$ 7,800	7,800.00	0.00	0.00	7,800.00	100%	0.00
400510	Process Pipe & Fittings	\$ 84,500	84,500.00	0.00	0.00	84,500.00	100%	0.00
400511	Access Manways into Filter Underdrain Plenum	\$ 12,100	12,100.00	0.00	0.00	12,100.00	100%	0.00
400525	Process Valves	\$ 48,200	48,200.00	0.00	0.00	48,200.00	100%	0.00
401100	Pressure Gauges	\$ 800	800.00	0.00	0.00	800.00	100%	0.00
409110	Field Instruments	\$ 1,100	1,100.00	0.00	0.00	1,100.00	100%	0.00
409132	Magnetic Flow Meters	\$ 3,900	3,900.00	0.00	0.00	3,900.00	100%	0.00
444313	Filter Equipment	\$ 105,400	105,400.00	0.00	0.00	105,400.00	100%	0.00
444329	Filter Media	\$ 42,700	21,350.00	21,350.00	0.00	42,700.00	100%	0.00
	Change Order 1 - AIS Valves and Pipe	\$ 39,577	35,619.30	3,958.00	0.00	39,577.30	100%	0.00
	Change Order 2 - SS Air Header	\$ 18,555.97	18,555.97	0.00	0.00	18,555.97	100%	0.00
	Change Order 3 - Backwash Pressure Relief Pipe	\$ 2,669.73	0.00	0.00	0.00	0.00	0%	2,669.73
	Totals	905,303.00	856,125.27	46,508.00	0.00	902,633.27	100%	2,669.73

Mountain Iron Fire Department
Call and Mutual Aid Report
2021

Description	Quarter 1				Quarter 2				Quarter 3				Quarter 4			
	Year To Date	22-Jan	19-Feb	19-Mar	16-Apr	14-May	11-Jun	9-Jul	6-Aug	3-Sep	1-Oct	29-Oct	24-Nov	24-Dec		
Total Calls	76	11	7	8	5	5	11	13	5	11	0	0	0	0		
Mutual Aid Calls	37	6	4	6	3	3	4	6	1	4	0	0	0	0		
Fire Hours	139.5	28	12	17.5	6	8	18	27	6	17	0	0	0	0		
Mt Iron Call Man Hours	343.5	48	69	9	9	22	53	49.5	14	70	0	0	0	0		
Mutual Aid Man Hours	294	68	18	70.5	18	16	33.5	39	18	13	0	0	0	0		
Total Call Man Hours	637.5	116	87	79.5	27	38	86.5	88.5	32	83	0	0	0	0		
Mutual Aid Hour %	46%	59%	21%	89%	67%	42%	39%	44%	56%	16%						

Mountain Iron Fire Department
Call and Response Report
2021

Description	Quarter 1				Quarter 2				Quarter 3				Quarter 4			
	Year To Date	22-Jan	19-Feb	19-Mar	16-Apr	14-May	11-Jun	9-Jul	6-Aug	3-Sep	1-Oct	29-Oct	24-Nov	24-Dec		
Total Calls	76	11	7	8	5	5	11	13	5	11	0	0	0	0		
False/Cancelled Alarms	19	3	2	3	1	2	1	4	1	2						
Working Calls	57	8	5	5	4	3	10	9	4	9	0	0	0	0		
FF/Working Calls	277	33	37	26	17	14	52	34	21	43						
FF/False/Cancl. Alarms	74	18	9	10	3	8	2	12	2	10						
Total Responders	351	51	46	36	20	22	54	46	23	53	0	0	0	0		
FF per Call	4.66	4.64	6.57	4.50	4.00	4.40	4.91	3.54	4.60	4.82						
FF per Working Call	4.96	4.13	7.40	5.20	4.25	4.67	5.20	3.78	5.25	4.78						
Combined per Call	4.68	4.64	6.57	4.50	4.00	4.40	4.91	3.54	4.60	4.82						
% Member Response	24%	20%	35%	25%	20%	22%	25%	18%	25%	23%						

Training Participation

Roster Total =	21
Average Per Event =	9.20
Attendees =	230.00
Scheduled Events =	25.00
Logged Training Hours =	726.00
Average Training Per FF =	34.57

27 w/ 3 EMR only, 3 - FF Medical L.O.A, 1 - EMR Medical L.O.A.

Response_Date	Location_Name	Address	Apartment	City	Cross_Street
8/2/2021		8866 Granite St		Mountain Iron	Mineral Ave/Marble Ave
8/2/2021	MEADOWBROOK APTS MT (8388 - N BLDG)	8388 Jasmine St	2	Mountain Iron	Daffodil Ave/Hwy 7
8/3/2021	PARK PLACE APTS MT	8529 Park Villa Dr	104	Mountain Iron	Enterprise Dr N/Dead End
8/3/2021	PARK PLACE APTS MT	8529 Park Villa Dr	106	Mountain Iron	Enterprise Dr N/Dead End
8/6/2021	DIAMOND WILLOW ASSISTED LIVING 8585	8585 Unity Dr	7	Mountain Iron	Coral Ln/Diamond Ln
8/7/2021		5605-h Nichols Ave		Mountain Iron	Cardinal St/Spring Park Rd
8/8/2021		5425 Heather Ave		Mountain Iron	Dead End/Centennial Dr
8/9/2021		8749 Mud Lake Rd		Mountain Iron	Sainio Rd/Park Dr
8/9/2021		Streetcar Rd / Browns Rd		Mountain Iron	
8/12/2021	COMFORT INN MT IRON	8570 Rock Ridge Dr		Mountain Iron	Enterprise Dr N/Dead End
8/13/2021		5440 Garden Dr N		Mountain Iron	Merritt Pl/Garden Dr N
8/14/2021		5414 Bluebell Ave		Mountain Iron	Dead End/Bluebell Ave
8/16/2021	LAURENTIAN ST LUKES CLINIC MT	8373 Unity Dr		Mountain Iron	Carnation Ave/Daffodil Ave
8/18/2021		5619 Oriole Ave		Mountain Iron	Cardinal St/Spring Park Rd
8/18/2021	DOLLAR TREE MT	5465 Mountain Iron Dr		Mountain Iron	S 16th Ave/Hwy 53
8/20/2021		8395 Spruce Dr		Mountain Iron	North Ct/Aspen Ln
8/21/2021	DIAMOND WILLOW ASSISTED LIVING 8585	8585 Unity Dr		Mountain Iron	Coral Ln/Diamond Ln
8/23/2021	FE4	4967 Haenke Rd		Mountain Iron	Dead End/Willow Dr
8/23/2021	DIAMOND WILLOW ASSISTED LIVING 8585	8585 Unity Dr	3	Mountain Iron	Coral Ln/Diamond Ln
8/25/2021	MOUNTAIN MANOR APTS MT	5700 Mountain Ave	114	Mountain Iron	Granite St/Flint St
8/26/2021		8749 Mud Lake Rd		Mountain Iron	Sainio Rd/Park Dr
8/28/2021		5463 Garden Dr N		Mountain Iron	Greenwood Ln/Park Dr
8/28/2021	WALMART MT	8580 Rock Ridge Dr		Mountain Iron	Rock Ridge Dr/Mineral Ave
8/28/2021	SAWMILL SALOON BAR MT	5478 Mountain Iron Dr		Mountain Iron	Mountain Iron Dr/RAMP HWY 169 TO SB HWY 53
8/29/2021		Hwy 101 / Hwy 7		Mountain Iron	
8/31/2021		8820 Korpi Rd		Mountain Iron	Mineral Ave/Dead End

There is only a side suction which limits having a drop tank behind the truck which has been needed to keep the truck safe in limited space areas. Research has been done for upgrades to Engine 19. Estimates have been received from MacQueen Equipment to do the engineering and Pearson to modify Engine 19 for an estimated \$150,000.00. Plans are to add this request to the 2022 budget and have the work done during Spring 2022. Refer to May 25, 2021 e-mail from Interim Chief Mark Madden.

- Discussion held on recent fires in the City of Mountain Iron.
- Discussion held on the daytime response to mutual aid fires and staffing models. Recommendation by Interim Chief with support from Chairperson Soyring to increase the number of department members from 25 to 35. Currently PERA account is 300% solvent. M. Ratai will draft a proposed change to the Paid On-Call Fire Department and First Responders Ordinance with the membership increase and adding the Community Outreach officer for review at the next meeting.

- Fire hall has been cleaned and organized. There is still a shortage of space. Two used shipping containers will be placed behind the Fire Hall in the near future for cold storage. Discussion about need for a new larger fire hall.

Motion by M. Soyring and second by M. Ratai to have the City Council establish a committee to explore building a new fire hall. Motion passed. Chairperson M. Soyring will bring this request to Mayor Peggy Anderson for the next Council meeting agenda.

- MIFD plans to start billing the MN Department of Natural Resources (DNR) for wildfire expenses.
- MIFD currently does not have a contract with the MNDNR or US Forest Service to help fight the Greenwood and other fires in the Superior National Forest. A future contract with these agencies is being explored.

C. Sheriff's Office Report:

- No follow-up was done about the bear feeding incident reported at the April 28th meeting.
- Sgt. Friebe is working on blight complaints educating those involved to make the property compliant. Noted that ordinances and codes are confusing. M. Soyring will send Sgt. Friebe clarification about the zoning categories as it pertains to blight.
- Merritt Days had low calls. Staffed with four (4) additional officers on Friday night and three (3) on Saturday night.

D. Other – Mesabi Human Society: no report

V. Unfinished Business

- M. Ratai will continue to follow-up with City Administrator Waino to have the 2020 Board minutes published on the City website. and three ordinances presented to the City Council in December. The ordinances are The old versions are found under Codes on the City website.
- City Administrator Wainio provided the Board members with a copy of the updated the Paid-On-Call Fire Department and First Responders, Animal Control and Nuisance requested by M. Ratai. Ordinances for the meeting that

To whom it may concern,

Bg's Bar & Grill requests permission to provide alcoholic beverages at Mt. Iron
Community Center for

Brian Ellis Wedding

On 9/11/21.

All applicable rules and laws will be strictly adhered to at all times.

Thank You,



Bg's Bar & Grill

Dennis Riccio
5314 Mineral Ave
Mountain Iron, MN 55768
16 August 2021

City of Mountain Iron
8586 Enterprise Drive
Mountain Iron, MN 55768

Dear Mayor Anderson, City Councilors, Administrator Wainio, and Director Satrang,

I would like to inform you that I will be retiring effective 8 October 2021. I do have nine-days vacation scheduled 7 September 2021 through 17 September 2021 I intend on using. My twenty-five years of full time service and six plus years of part time service to the City of Mountain Iron have been wonderful. However, after all those years, it's time for me to retire. I am looking forward to my retirement.

I truly have enjoyed working with the different Mayors, Councilors, Supervisors, and fellow employees throughout the years. Thank you and the citizens for allowing me to spend my career working for the City of Mountain Iron.

Sincerely, *Dennis Riccio* 8-16-2021

Dennis Riccio
Equipment Operator



Schindler Elevator Corporation
895 Blue Gentian Road
Suite 12
Eagan, MN 55121-1568
Phone:
Fax: 651-406-5321

UPGRADE ORDER AGREEMENT

Date: 08/30/2021

Estimate Number: CNAN-C6DNZK (2021.2.1)

To:
City Of Mountain Iron
8586 Enterprise Dr S
Mountain Iron, MN 55768-8260

Customer:
Mountain Iron Library
5742 Mountain Ave
Mountain Iron, MN 55768-9636

Attn: Craig Wainio

Schindler hereby proposes to furnish and install the following with respect to the equipment located at the above building:

IDD DOOR OPERATOR INSTALL TWO (2) UNITS

As a Leader in the elevator industry, we are continuously investing in solutions that will help reduce repair and operating costs due to unforeseen events that impact your elevator system.

The existing VFQKS16 Door Operator is obsolete. To prevent any extended downtime of your elevators, we recommend installing the IDD Door Operator Kit which will replace the obsolete door controller and motor.

Schindler Elevator Corporation proposes to provide all labor, material, engineering and supervision required to perform the following scope of work during regular working hours of the elevator trade:

- Remove existing door operator controller and motor.
- Install new IDD | UDI door operator kit
- Interface to elevator system
- Open and close car doors at precise and consistent speeds
- Control the "stack" effect resulting from strong air currents in elevator hoistways
- Close doors smoothly with code-compliant force adjusted to the door's weight.
- Test and adjust door system and restore to normal operation.

Price: \$17,146.00, plus applicable taxes. (Quotations valid for 60 days; price based upon work during regular working hours of regular working days.)

***Financing available (see below)**



Payment: 50% of the price is due upon acceptance of this proposal;
40% of the price is due as work progresses within 30 days of invoice;
Balance due upon completion, within 30 days of invoice.

Schindler reserves the right not to source material or schedule labor for the above quoted work until initial payment has been received.

Schindler retains title to any equipment furnished hereunder until final payment is made. Late or non-payment will result in assessment of interest charged at a rate of 1 1/2% per month or the highest legal rate available, and any attorneys' fees, expenses, and costs of collection. The customer understands that this is a fixed price proposal. Supporting documentation for materials and/or labor shall not be a condition precedent for payment in full to be made to Schindler.

Available Financing: Schindler understands that the cost of capital improvements can put a strain on a property's budget. For this reason, Schindler has teamed with leading financial organizations (Lender) in an effort to help our customers sort through the best options to fund these capital improvements. The financing is done directly between the Lender and you, our customer. In return, Schindler requires that you enter into a new 5-year maintenance agreement with Schindler.

Often times, other building systems will need upgrades as a part of the elevator or escalator improvements. The cost of the related work can be rolled into the total finance package with the Lender.

As an example, if you finance \$25,000.00 for 60 months, your monthly payment would be approximately \$510.00 plus any applicable state and federal tax. The monthly finance payment is an approximation and will be finalized between you and the Lender.

Financing is subject to the borrower's qualifications, including income, property evaluation, sufficient equity and final credit approval. Approvals are subject to underwriting guidelines, interest rates, and program guidelines. Loans are subject to change without notice based upon eligibility and market conditions. This is not a commitment to make a loan as financing options are subject to credit checks and approval.

This program is offered and provided through third-party financial organizations and are dependent upon those entities' rules, regulations, and restrictions.

If the maintenance agreement is cancelled for any reason prior to the 60-month term, all remaining balances become due immediately.

Your sales representative will be happy to facilitate the process moving forward if you are interested in our financing option. The finance credit approval form can be found attached to this document.



The attached terms and conditions are incorporated herein by reference.

Acceptance by you as owner's agent or authorized representative and subsequent approval by our authorized representative will be required to validate this agreement.

Proposed:

By: Lance Larson

For: Schindler Elevator Corporation

Title: Sales Representative

Date: 8/30/2021

Accepted:

By: _____

For: City Of Mountain Iron

Title: _____

Date: _____

Approved:

By: John Best

Title: District Manager

Date: _____



TERMS AND CONDITIONS

1. Any changes to the building to meet local or state codes are to be made by Purchaser. Any changes in the Work required due to building conditions discovered in the performance of the Work will be paid by Purchaser.
2. No work, service materials or equipment other than as specified hereunder is included or intended.
3. Purchaser retains its normal responsibilities as Owner of the equipment which is subject of this Agreement.
4. Schindler will not be liable for damages of any kind, in excess of the Price of this Agreement, nor in any event for special, indirect, consequential or liquidated damages.
5. Any cutting and patching is by others and not included in this work.
6. Neither party shall be responsible for any loss, damage, detention or delay caused by labor trouble or disputes, strikes, lockouts, fire, explosion, theft, lightning, wind storm, earthquake, floods, epidemics, pandemics, storms, riot, civil commotion, malicious mischief, embargoes, shortages of materials or workmen, unavailability of material from usual sources, government priorities or requests or demands of the National Defense Program, civil or military authority, war, insurrection, failure to act on the part of either party's suppliers or subcontractors, orders or instructions of any federal, state, or municipal government or any department or agency thereof, acts of God, or by any other cause beyond the reasonable control of either party. Dates for the performance or completion of the work shall be extended by such delay of time as may be reasonably necessary to compensate for the delay.
7. We warrant that the work will comply with the specifications and that there will be no defects in materials or workmanship for one year after completion of the work or acceptance thereof by beneficial use, whichever is earlier. Our duty under this warranty is to correct nonconformance or defect at our expense within a reasonable time after the receipt of notice. THE EXPRESS WARRANTIES CONTAINED HEREIN ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. Purchaser's remedies hereunder are exclusive.
8. Purchaser agrees to defend, indemnify and hold Schindler harmless from and against any claims, lawsuits, demands, judgments, damages, costs and expenses arising out of this Agreement except to the extent caused by or resulting from the sole and direct fault of Schindler.
9. For non-maintenance contract customers, Customer hereby agrees, without limitation, to defend, indemnify, release and hold harmless Schindler and its employees, affiliates, divisions, parent entities, predecessors and successors, representatives and agents from and against all claims, liabilities, losses, injuries, death, damages, fines, penalties, payments, costs, and expenses (including reasonable attorneys' fees and expenses) arising out of or relating to the Work performed by Schindler under this Agreement.
INSURANCE: At a minimum, Customer shall provide to Schindler, insurance coverages as set forth within, and a certificate of insurance evidencing such coverage: Comprehensive General Liability (including Products Liability, Completed Operations, Broad Form Property damage, and Blanket Contractual Liability) in the amounts of \$2M per occurrence, \$5M aggregate. Schindler Holding, Ltd., Schindler Elevator Corporation, and Schindler Enterprises, Inc. shall be named as additional insureds on the above referenced policies, pursuant to ISO Form CG 2010 11/85, and shall appear as such on the Certificate of Insurance. Insurance shall provide a waiver of subrogation in favor of the entities named as additional insureds. Insurance shall be primary over any other valid and collectible insurance. Any deductible / retention is the responsibility of the Named Insured.
10. Any proprietary material, information, data or devices contained in the equipment or work provided hereunder, or any component or feature thereof, remains our property. This includes, but is not limited to, any tools, devices, manuals, software, modems, source/ access/ object codes, passwords. In the event Schindler's maintenance obligation is terminated, the Schindler Ahead features ("SA") (if applicable) will be deactivated and Schindler reserves the right to remove the Schindler Ahead hardware. If Schindler is no longer the maintenance provider, Customer is responsible for obtaining alternative telephone service for the elevator phones.
11. In the event of governmental changes to applicable tariffs, tax rates, including but not limited to sales tax, use tax, excise tax, privilege tax, transaction tax and similar changes, or loss of tax exempt status, Schindler reserves the rights to adjust the contract price accordingly to account for all additional cost impacts.

Craig Wainio

From: Constance Nason <constance.nason@schindler.com>
Sent: Monday, August 30, 2021 1:00 PM
To: Craig Wainio
Cc: Lance Larson
Subject: Schindler Proposal Mountain Iron Library
Attachments: CNAN-C6DNZKPropsl_SEC_En.pdf

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Valued Schindler Client:

As you may recall, last fall we utilized a DocuSign campaign to notify you of the obsolescence of the LUST door drive on your elevator and sent out pricing to upgrade the drive to IDD (Integrated Door Drive). Unfortunately, since the campaign expired, you may no longer have access to the information about this upgrade or the proposal to approve. For this reason, we wanted to send out a refreshed proposal w/ 2021 date we are holding the price if this proposal is accepted withing 30 days.

As a friendly reminder, your current door drive may be functioning properly right now, but we have seen a large number fail over the last 2 years. Approving the upgrade proactively will result in us scheduling at a time that is convenient for you and completing w/ minimal downtime.

Waiting until the current obsolete unit fails may result in downtimes of up to two weeks as we diagnose, await your approval, order the custom material, wait for material to arrive, and then schedule.

Please see attached proposal and let me know if you have any questions.



Lance Larson | Service Sale
Phone 651-406-5340

lance.larson@schindler.com

www.us.schindler.com

The information contained in this message is intended only for use of the individual(s) named above and may contain confidential, proprietary or legally privileged information. No confidentiality or privilege is waived or lost by any mistransmission. If you are not the intended recipient of this message you are hereby notified that you must not use, disseminate, copy it in any form or take any action in reliance of it. If you have received this message in error please delete it and any copies of it and notify the sender immediately.



Protecting, maintaining and improving the health of all Minnesotans

July 2, 2021

Mountain Iron City Council
c/o City Administrator
Mountain Iron City Hall
8586 Enterprise Drive South
Mountain Iron, Minnesota 55768

Dear Council Members:

SUBJECT: Sanitary Survey Report for Mountain Iron Public Water System (PWS), St. Louis County, PWSID 1690035

Enclosed is a copy of the sanitary survey report summarizing an on-site inspection of your Community Public Water System. This report includes a review of the system's water source, facilities, equipment, operation, maintenance, and monitoring compliance for the purpose of evaluating the adequacy of the facilities for producing and distributing safe drinking water. Technical and management information regarding the operation of the system may also be provided. Conducting sanitary surveys on a regular basis is an important element in preventing contamination of drinking water supplies and in maintaining compliance with the National Primary Drinking Water Standards.

Please take appropriate action to address any deficiencies or recommendations identified within this report. A deficiency may lead to a contamination of the water supply or failure of the system to be in compliance with the Safe Drinking Water Act. The enclosed report must be kept on file and made available for public review for not less than ten (10) years.

The Minnesota Department of Health (MDH) continues to monitor your PWS for contaminants identified by state and federal drinking water regulations. The results of such monitoring are not part of this report. They are sent to you under separate cover as they become available.

If you have questions concerning the information contained in the report, please contact me at 218/302-6178.

Sincerely,

A handwritten signature in black ink, appearing to be "M. Luhrsen", is written over a horizontal line.

Michael Luhrsen, P.E.
Community Public Water Supply Unit
Environmental Health Division
11 East Superior Street, Suite 290
Duluth, Minnesota 55802-2007

ML

Enclosures

cc: Water Superintendent



MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report



System Name: **Mountain Iron**

PWSID: **1690035**

System Contact: **Tyrel Hebl**

Survey Date: **01/12/2021**

Surveyor: **Michael Luhrsen, P.E.**

PWS Type: **Community**

Contact Information

<u>Name</u>	<u>Address</u>	<u>Phone/Email</u>
Contact		
Tyrel Hebl		Business Phone 1 218/742-6622, Ext. cell Business Phone 2 218/735-8559, Ext. WWTP Email Thebl@ci.mountain-iron.mn.us
Tim Satrang		Business Phone 1 218/748-7570 Business Phone 2 218/750-0121, Ext. cell Email tsatrang@ci.mountain-iron.mn.us

Owner/Responsible Party

Mountain Iron City Council	c/o City Administrator Mountain Iron City Hall 8586 Enterprise Drive South Mountain Iron, MN 55768	Business Phone 1 218/748-7570 Email cwainio@ci.mountain-iron.mn.us
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Financial

Mountain Iron City Council	c/o City Administrator Mountain Iron City Hall 8586 Enterprise Drive South Mountain Iron, MN 55768	Business Phone 1 218/748-7570
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Sample Bottles/General Correspondence

Mountain Iron Water Superintendent	City Hall 8586 Enterprise Drive South Mountain Iron, MN 55768	Business Phone 1 218/742-6622, Ext. Cell Business Phone 2 218/735-8559 Email Thebl@ci.mountain-iron.mn.us
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Emergency Workday

Tyrel Hebl		Business Phone 1 218/742-6622, Ext. Cell Business Phone 2 218/735-8559, Ext. WWTP Email Thebl@ci.mountain-iron.mn.us
Brad Bennett		Business Phone 1 218/750-7214

Emergency After-Hours

Tyrel Hebl		Business Phone 1 218/742-6622, Ext. Cell Business Phone 2 218/735-8559, Ext. WWTP Email Thebl@ci.mountain-iron.mn.us
Craig Wainio, City Administrator		Business Phone 1 218/749-5297 Cell Phone 218/742-6561 Email cwainio@ci.mountain-iron.mn.us



MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report



System Name: **Mountain Iron**
PWSID: **1690035**
System Contact: **Tyrel Hebl**

Survey Date: **01/12/2021**
Surveyor: **Michael Luhrsen, P.E.**
PWS Type: **Community**

<u>Name</u>	<u>Address</u>	<u>Phone/Email</u>
Consumer Confidence Report		
Tim Satrang		Business Phone 1 218/748-7570 Email tsatrang@ci.mountain-iron.mn.us
Tyrel Hebl		Business Phone 1 218/742-6622 Email thebl@ci.mountain-iron.mn.us

Classification Information

Owner Type:	Municipal	Population:	2869
System Class:	C	Service Connections:	935
Service Area Characteristics:	Municipal	Class Points:	38

Certified Operators

<u>Name</u>	<u>Class</u>	<u>Expiration Date</u>	<u>Name</u>	<u>Class</u>	<u>Expiration Date</u>
Hebl, Tyrel P.	B	04/30/2024	Satrang, Tim C.	B	06/30/2023
Albrecht, Lenny M.	C	07/31/2021	Bennett, Bradford G.	C	06/30/2024

Production Totals

Design Capacity:		Emergency Capacity:	
Average Daily:	300,000 Gallons	Storage Capacity:	1,463,500 Gallons
Highest Daily:	600,000 Gallons		

Source Information

Well #1

Unique Well No.: 00150524	Source Type: Groundwater
Type: Well	Pump Capacity (gpm): 800
Status: Active	Pumping Rate (gpm): 800
Availability: Primary	Emergency Capacity:
Year Constructed: 1981	Static Depth (ft):
Well Depth (ft): 375	Drawdown (ft):
Casing Depth (ft): 160	Pump Type: Submersible
Casing Diameter (in): 12	Vulnerable: Yes
Screen Length (ft):	
Aquifer: Biwabik Iron-Formation	



MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report



System Name: **Mountain Iron**
PWSID: **1690035**
System Contact: **Tyrel Hebl**

Survey Date: **01/12/2021**
Surveyor: **Michael Luhrsen, P.E.**
PWS Type: **Community**

Well #2

Unique Well No.: 00150526	Source Type: Groundwater
Type: Well	Pump Capacity (gpm): 250
Status: Active	Pumping Rate (gpm): 250
Availability: Primary	Emergency Capacity:
Year Constructed: 1981	Static Depth (ft):
Well Depth (ft): 425	Drawdown (ft):
Casing Depth (ft): 160	Pump Type: Submersible
Casing Diameter (in): 12	Vulnerable: Yes
Screen Length (ft):	
Aquifer: Biwabik Iron-Formation	

Treatment Information

TREATMENT PLANT #1

Type: Treatment Plant
Status: Active
Availability: Primary

Source Water: Groundwater
Design Capacity:
Emergency Capacity:

Treatment Objective

Disinfection
Fluoridation
Iron Removal

Treatment Process Mechanism

Chlorine/Gas
Fluoridation/Hydrofluosilicic acid
Filtration (Gravity)/Dual media
Oxidation - chemical/Chlorine

Storage Information

Elevated 450000

Type: Storage-Elevated
Status: Active

Capacity: 450,000 Gallons
Availability: Primary
Chlorination: ☐

Ground 1000000

Type: Storage-Ground
Status: Active

Capacity: 1,000,000 Gallons
Availability: Primary
Chlorination: ☐

Ground 13500

Type: Storage-Ground
Status: Active

Capacity: 13,500 Gallons
Availability: Primary
Chlorination: ☐



MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report



System Name: **Mountain Iron**
PWSID: **1690035**
System Contact: **Tyrel Hebl**

Survey Date: **01/12/2021**
Surveyor: **Michael Luhrsen, P.E.**
PWS Type: **Community**

Bacteriological Sample Site Plan

Distribution

<u>Sample Site ID</u>	<u>Sample Location</u>	<u>Status</u>	<u>Notes</u>
	Library	Active	
	Wastewater Plant	Active	
	Operators Residence	Active	
	City Hall	Active	



MINNESOTA DEPARTMENT OF HEALTH
Section of Drinking Water Protection
Sanitary Survey Report



System Name: **Mountain Iron**
PWSID: **1690035**
System Contact: **Tyrel Hebl**

Survey Date: **01/12/2021**
Surveyor: **Michael Luhrsen, P.E.**
PWS Type: **Community**

Requirements and Recommendations

Water Source

As a reminder, it is required that a well for a community public water supply be located according to distances specified in Minn. Rules 4725.4450, including not less than 50 feet from a source of contamination including buried sewers (except as specified in Minn. Rules 4725.5850).

Pumps/Pump Facilities and Controls

No deficiencies observed.

Treatment

No deficiencies observed.

Water Storage

No deficiencies observed.

Distribution

It is recommended that dead ends in the distribution system be minimized by looping. If looping is not feasible, a fire hydrant, approved flushing hydrant or blow off for flushing purposes must be used at the dead ends to maintain water quality and/or chlorine residual. [Recommended Standards for Water Works 8.0]

All building services shall be installed in accordance with the Minnesota Plumbing Code, Minnesota Rules, Chapter 4715.

The minimum size of watermain, which provides for fire protection and serving fire hydrants, shall be six-inch diameter. Larger size mains will be required if necessary to allow the withdrawal of the required fire flow while maintaining the minimum residual pressure of 20 psi.

Monitoring/Reporting Data Verification

The following applicable records are required to be maintained by the water supply system:

- a. Coliform bacteria results - 5 years
 - b. Chlorine residual results - 5 years
 - c. Chemical results - 10 years
 - d. Sanitary survey reports - 10 years
 - e. All lead and copper materials - 12 years
 - f. Consumer confidence reports - 3 years
 - g. Public Notices - 3 years
 - h. Fluoride quarterly results and monthly reports - 1 year
- [Minn. Rules 4720.0350]



MINNESOTA DEPARTMENT OF HEALTH
Section of Drinking Water Protection
Sanitary Survey Report



System Name: **Mountain Iron**
PWSID: **1690035**
System Contact: **Tyrel Hebl**

Survey Date: **01/12/2021**
Surveyor: **Michael Luhrsen, P.E.**
PWS Type: **Community**

Requirements and Recommendations

Water System Management/Operation

As a reminder, engineering plans for new, modifications to, or additions to the water supply system, including watermains, are required to be properly submitted to the Minnesota Department of Health for review. All plans must be approved prior to the start of construction. [Minn. Rules 4720.0010]

It is recommended that the owner of the water supply institute a system of permits and inspections to enforce the Minnesota Plumbing Code.

To ensure security, it is recommended that a daily check of critical system components be conducted, including confirmation that all doors and access hatches are locked.

Operator Compliance with State Requirements

The certified operators are required to qualify themselves by attending waterworks operators training seminars offered throughout the state. Continuing education is valuable experience for anyone engaged in this field. The required contact hours in the previous 3 years for certification renewal are:

Class A 32 contact hours

Class B 24 contact hours

Class C 16 contact hours

Class D 8 contact hours

Class E 4 contact hours

[Minn. Rules 9400.1200]



MINNESOTA DEPARTMENT OF HEALTH
Section of Drinking Water Protection
Sanitary Survey Report



System Name: **Mountain Iron**
PWSID: **1690035**
System Contact: **Tyrel Hebl**

Survey Date: **01/12/2021**
Surveyor: **Michael Luhrsen, P.E.**
PWS Type: **Community**

Bacteriological Results and Chlorine Residuals

<u>Date</u>	<u>Sampling Location</u>	<u>Chlorine Residual Free / Total (mg/L)</u>	<u>Coliform Bacteria</u>	<u>E.Coli</u>
01/12/2021	TREATMENT PLANT #1	0.80 /	Absent	
01/12/2021	W.W. Plant	0.40 /	Absent	
01/12/2021	Store	0.40 /	Absent	



August 18, 2021

Craig Wainio, Clerk
City of Mt. Iron
8586 Enterprise Dr S
Mt. Iron, MN 55768

RE: TACONITE MUNICIPAL AID TO BE RECEIVED ON SEPTEMBER 15, 2021

Dear Sir/Madame:

The attached list shows that amount of Taconite Municipal Aid to be received on September 15, 2021.

Please call me if you have any questions.

Sincerely,

A handwritten signature in black ink that reads 'Robert A. Wagstrom'.

Robert A Wagstrom
Engineering Specialist. Sr.
Minerals Tax Office
230 1st Street S, Suite 102
Virginia, MN 55792
Phone: 218-735-3146

Enclosure

Cc: RAMS

TACONITE MUNICIPAL AID DISTRIBUTION - 2020 pay 2021

11-Aug-2021

Amount in the TMAA Fund --> \$6,743,652
 Percentage of the guarantee --> 100.000000%

COUNTY	CITY/TOWNSHIP	GUARANTEED GRANDFATHER AMOUNT plus Breitung Twp	CALCULATED DISTRIBUTION	TOTAL DISTRIBUTION
COOK	Schroeder Twp	\$0	\$0	\$0
		\$0	\$0	\$0
CROW WING	Crosby	0	200,015	200,015
	Ironton	0	43,118	43,118
	Riverton	0	2,717	2,717
	Trommald	0	3,144	3,144
	Irondale Twp	0	23,363	23,363
	Rabbit Lake Twp	0	0	0
	Wolford Twp	0	0	0
		\$0	\$272,357	\$272,357
ITASCA	Bovey	0	76,119	76,119
	Calumet	0	33,212	33,212
	Cohasset	0	0	0
	Coleraine	0	95,799	95,799
	Keewatin	8,326	96,790	105,116
	Marble	0	51,482	51,482
	Nashwauk	8,079	65,374	73,453
	Taconite	0	16,299	16,299
	Greenway Twp	7,511	22,419	29,930
	Lone Pine Twp	2,820	---	2,820
	Nashwauk Twp	8,370	9,980	18,350
		\$35,106	\$467,474	\$502,580
LAKE	Silver Bay	57,979	192,578	250,557
	Beaver Bay Twp	0	0	0
		\$57,979	\$192,578	\$250,557
ST. LOUIS	Aurora	\$3,047	\$191,867	194,914
	Babbitt	60,872	160,210	221,082
	Biwabik	0	80,484	80,484
	Buhl	0	85,290	85,290
	Chisholm	0	559,622	559,622
	Ely	0	378,649	378,649
	Eveleth	3,526	485,380	488,906
	Gilbert	1,606	190,423	192,029
	Hibbing	25,747	1,560,796	1,586,543
	Hoyt Lakes	92,896	141,365	234,261
	Kinney	0	30,334	30,334
	Leonidas	0	5,016	5,016
	McKinley	0	11,678	11,678
	Mountain Iron	145,670	196,083	341,753
	Tower	0	37,162	37,162
	Virginia	2,841	1,065,907	1,068,748
	Balkan Twp	0	18,962	18,962
	Biwabik Twp	0	11,770	11,770
	Breitung Twp	15,000	0	15,000
	Eagles Nest Twp	0	0	0
	Fayal Twp	0	26,211	26,211
	Great Scott Twp	11,910	1,489	13,399
	McDavitt Twp	8,048	4,245	12,293
	White Twp	29,481	65,053	94,534
	Wuori Twp	0	9,518	9,518
		\$400,644	\$5,317,514	\$5,718,158
	TOTALS	\$493,729	\$6,249,923	\$6,743,652
				\$6,743,652

Note: Some numbers may have been manually adjusted due to round-offs.

Biosolids Disposal Site Authority

413 Pierce Street
Eveleth, MN 55734

City of Eveleth

City of Gilbert

City of Virginia

City of Mountain Iron

August 17, 2021

Honorable Mayor and City Council
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Mayor and Council,

At a regular meeting of the Biosolids Disposal Site Authority (BDSA) held August 11, 2021, the 2022 BDSA budget in the total amount of \$36,950.00 was adopted. Enclosed is a copy of the 2022 BDSA budget.

By Ordinance, this budget is to be funded by an annual per capita fee from each member city. At this time, the annual per capita fee for financing the 2022 budget was set at \$ 2.2342.

The 2020 census for the City of Mountain Iron is 2826 persons. Mountain Iron's share of the BDSA 2022 budget is \$ 6,313.85.

Mountain Iron's share of the 2022 budget will be billed in December 2021.

It is hoped that this information is sufficient for determining your City's budget.

If you have any questions concerning this budget, please contact Tim Satrang or myself.

Sincerely,



Michael L. Wiskow
BDSA Secretary/Treasurer

Copy: Tim Satrang

2022 BDSA Budget

Site Superintendent	\$ 500.00
Sites and Road Maintenance	13,000.00
Snow Plowing	0.00
Professional Services	4,050.00
Sec/Treas and Office	3,800.00
Insurance & Bond	1,600.00
<u>Site Permanent Improvements</u>	<u>14,000.00</u>
Total	\$ 36,950.00

The 2022 BDSA Budget will be funded by an annual \$ 2.2342 per capita charge, per the Ordinance that established the BDSA. Each City's share is as follows:

<u>City</u>	<u>Population</u>	<u>Share of Budget</u>
Eveleth	3,569	7,973.86
Gilbert	1,770	3,954.53
Mt. Iron	2,826	6,313.85
<u>Virginia</u>	<u>8,373</u>	<u>18,706.96</u>
Totals	17,098	\$ 36,949.20

It was agreed that the City of Virginia should not have to pay for snow plowing as they do not land apply biosolids during the winter. Virginia's share of the 2022 budget will be adjusted (reduced by 50.6%) of the actual winter 2020-2021 snow plowing cost of \$0.00 (none of the member Cities land applied biosolids during the winter of 2020-2021, therefore the snow plowing cost was \$0.00).

Adjustment to Virginia's share is $\$0 \times 0.506 = \0.00 .

2022 BDSA Adjusted Share of Budget

<u>City</u>	<u>Population</u>	<u>Share of Budget</u>
Eveleth	3,569	7,973.86
Gilbert	1,770	3,954.53
Mt. Iron	2,826	6,313.85
<u>Virginia</u>	<u>8,373</u>	<u>18,706.96</u>
Totals	17,098	\$ 36,949.20

Tri- Cities Biosolids Disposal Authority

**413 Pierce Street
Eveleth, MN 55734**

City of Eveleth

City of Gilbert

City of Mountain Iron

August 17, 2021

Honorable Mayor and City Council
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Mayor and Council,

At a regular meeting of the Tri-Cities Biosolids Disposal Authority (TCBDA) held August 11, 2021, the 2022 TCBDA budget in the total amount of \$81,500.00 was adopted. Enclosed is a copy of the 2022 TCBDA budget.

The 2022 TCBDA budget will be funded per the Ordinance that established the TCBDA. Each City pays according to the percentage of loads they hauled compared to the total loads from all three cities during the period of July 1, 2020 to June 30, 2021.

Mountain Iron's share of the 2022 budget is \$26,080.00.

The first quarter of Mountain Iron's share of the 2022 budget will be billed in December 2021.

It is hoped that this information is sufficient for determining your City's budget.

If you have any questions concerning this budget, please contact Tim Satrang or myself.

Sincerely,



Michael L. Wiskow
TCBDA Secretary/Treasurer

Copy: Tim Satrang

2022 TCBDA Budget

* Employees Wages & Benefits	\$ 42,000.00
Insurance & Bond	4,000.00
**Office& Administration	11,200.00
Fuel	5,500.00
Repair & Maintenance	3,000.00
Garage Expense	3,700.00
Professional Services	3,700.00
Truck Replacement	12,000.00
Communication Rental	<u>0.00</u>
Subtotal	85,100.00
less BDSA reimbursements	<u>- 3,600.00</u>
Total	\$ 81,500.00

* Employee's Wages & Benefits includes Application Tech/ Site Mgr, Relief Driver, and City of Mt. Iron Bookkeeper.

** Office & Administration includes Secretary/Treasurer (independent contractor) expense.

The 2022 TCBDA budget will be funded per Ordinance that established the TCBDA. Each City pays according to the percentage of loads that they hauled, compared to the total from all three Cities during the time period of July 1, 2020 to June 30, 2021.

<u>City</u>	<u>% of loads</u>	<u>Share of Budget</u>
Eveleth	47.5	\$ 38,712.50
Gilbert	20.5	16,707.50
<u>Mt. Iron</u>	<u>32.0</u>	<u>26,080.00</u>
Totals	100.0	\$ 81,500.00



August 13, 2021

Dear Minnesota City Clerks,

Thank you for your commitment to ensuring your city's residents have access to public library services. The attached documentation provides your city's state-certified level of library support for 2022. Minnesota Statutes, sections [134.34](#) and [275.761](#) establish the amount at 90% of the state-certified level of support set in 2011.

With your city's financial support for library services, Minnesota's public libraries rose to the challenges posed during the 2020 calendar year and continued to serve Minnesota's residents in creative, meaningful ways. Staff at State Library Services are grateful for the extraordinary effort this work has taken.

As we move forward, please be advised that should a city fall below its state-certified level of library support, Minnesota Statutes, section 134.34, subdivision 4 requires removal of the city from State Library Services' funding formulas. This would greatly reduce the breadth and depth of library services available to the city's residents.

Thank you again for your continued support of Minnesota's libraries. Together, we can ensure that all Minnesota residents benefit from quality library services.

Sincerely,

A handwritten signature in black ink, appearing to read 'Hannah B.', with a stylized flourish.

Hannah Buckland
State Library Program Specialist



MINNESOTA DEPARTMENT OF EDUCATION

1500 Highway 36 West ■ Roseville, Minnesota 55113 ■ 651-582-8200 ■ mde.contactus@state.mn.us ■

@MnDeptEd



State Library Services
1500 Highway 36 West
Roseville, MN 55113
v: 651-582-8792
hannah.buckland@state.mn.us

July 2021

CERTIFICATION OF MINIMUM LOCAL SUPPORT REQUIREMENT: 2022

This is to certify the 2022 minimum level of financial support to be provided for operating expenses for public library services and participation in the regional public library system programs pursuant to *Minnesota Statutes*, Chapter 134.34 for the city of:

Mountain Iron

The state-certified level of library support for 2022 is: **\$117,000**

This amount represents the equivalent of 90% of the official 2011 state-certified level of library support.



August 14, 2021

Mr. Craig Wainio
City of Mt. Iron
5372 Mineral Ave.
Mt. Iron, MN 55768

Dear Craig,

As we are aware that each City is in the process of preparing their 2022 budget, we wanted to inform you the Quad Cities Joint Powers Board decided at the August 2021 meeting that the request for annual appropriation will remain at \$39,150.00

The allocation of funds is utilized directly for building maintenance and capital improvements. The Board agrees in order to maintain the integrity of our beautiful facility that the budget should remain consistent with the past ten years.

Listed below is the amount requested from each city. If you have any questions, please feel free to contact me at (218) 290-3930 or email peggiese@gmail.com

	<u>% population</u>	<u>Amount</u>
Virginia	51.3%	20,083.95
Eveleth	21.6%	8,456.40
Mt. Iron	16.8%	6,577.20
Gilbert	10.3%	<u>4,032.45</u>
		39,150.00

We would like to extend our sincere gratitude for your continued support of the Range Recreation Civic Center. We greatly appreciate your alliance and continuous partnership.

Sincerely,

A handwritten signature in blue ink, appearing to read "Peggy Giese".

Peggy Giese
RRCC Executive Board Assistant

CC: Mayor Peggy Anderson

September 1, 2021



Club Mesabi, Inc.
PO Box 139
Virginia, MN 55792

City of Mountain Iron
8586 Enterprise Drive So
Mountain Iron, MN 55768

Ladies & Gentlemen,

We would like to inform you about the upcoming Great River Energy Mesabi Trail Tour Series, hosted by Club Mesabi. Instead of one large bicycle tour as we have held in the past 15 years, in 2021 we are doing a series of smaller tours, each with only about 200 riders.

September 18 – bikers will be riding out and back, on the Mesabi Trail, from Olcott Park in Virginia to Buhl (28 miles) or Hibbing (52 miles).

The entire tour will be on the Mesabi Trail. Course marshals will be stationed at any locations where the Mesabi Trail crosses a major road; marshals will not stop traffic, but rather assure the cyclists stop for motor vehicles and follow the rules of the road.

We will have EMS personnel and mechanical support available all along the route.

We will be using radios from St Louis County, with our own event channel - SU Event 1. In the case of an emergency, you may communicate with us directly via that event channel.

Enclosed is a brochure that gives more specifics about the tour. Please feel free to contact me if you have any questions.

Yours truly,

A handwritten signature in black ink, reading "Ardy Nurmi-Wilberg". The signature is fluid and cursive, with the first name "Ardy" being particularly prominent.

Ardy Nurmi-Wilberg
Tour Director
Club Mesabi, Inc., Executive Director
218-749-4331 (home office)
218-780-9164 (cell – tour day contact)
ardynw@msn.com