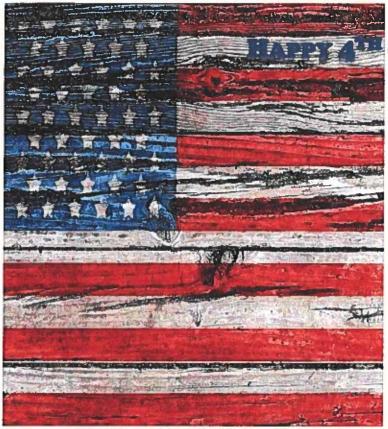
OF JULY!



MOUNTAIN IRON CITY COUNCIL MEETING

TUESDAY, JULY 6, 2021
6:30 P.M.
MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM

MOUNTAIN IRON CITY COUNCIL MEETING COMMUNITY CENTER IROQUOIS ROOM MONDAY, JULY 6, 2021 - 6:30 P.M. A G E N D A

I.	Roll Call				
II.	Pledge of Allegiance				
III.	Consent Agenda A. Minutes of the June 21, 2021, Regular Meeting (#1-8) B. Receipts C. Bills and Payroll D. Communications				
IV.	Public Forum				
V.	Committee and Staff Reports A. Mayor's Report B. City Administrator's Report C. Director of Public Works' Report D. Library Director/Special Events Coordinator's Report E. Sheriff's Department Report F. City Engineer's Report G. Liaison Reports				
VI.	Unfinished Business				
VII.	New Business A. Resolution Number 12-21 Ordering Bids (#9-10)				
VIII.	Communications (#11-12)				
IX.	Announcements				
X.	Adjourn	# Page Number in Packet *Enclosed			

MINUTES MOUNTAIN IRON CITY COUNCIL June 21, 2021

Mayor Anderson called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Joe Prebeg Jr., Ed Roskoski, and Mayor Peggy Anderson. Also present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Amanda Inmon, Municipal Services Secretary; Anna Amundson, Library Director/Special Events Coordinator; Al Johnson, City Engineer; Kevin Friebe, Sheriff's Department and Bryan Lindsay, City Attorney. Absent members: Councilor Steve Skogman and Councilor Julie Buria.

It was moved by Prebeg and seconded by Roskoski that the consent agenda be approved as follows:

- 1. Approve the minutes of the June 07, 2021, regular meeting as submitted.
- 2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
- 3. To acknowledge the receipts for the period June 1-15, totaling \$264,594.23 (a list is attached and made a part of these minutes),
- 4. To authorize the payments of the bills and payroll for the period June 1-15, totaling \$556,103.49 (a list is attached and made a part of these minutes).

The motion carried with Councilor Skogman and Councilor Buria absent.

Public Forum:

> No one spoke during the public forum

The Mayor reported on the following:

> Congratulations and best wishes to all of the Mountain Iron-Buhl 2021 graduates

City Administrator:

- > Fire at Nichols Town Hall roughly 10 days ago, fire still under investigation
- State Fire Marshall and Insurance Agency have been on site, in addition to City Crews and Service Master

Director of Public Works:

- ➤ Large Trash pickup, June 21st July 2nd
- Next month, curbside recycling will start again
- > Power outage recently
- > Patching holes throughout town

It was moved by Roskoski and seconded by Anderson to hire the following as summer temporary employees, Paris Pontinen and Cody Maki for the Public Works/Public Utilities Department. The motion carried with Councilor Skogman and Councilor Buria absent.

Library Director/Special Events Coordinator:

- > "Meet Up & Chow Down," sponsored by United Way of Northeastern MN
 - Monday, June 7th Thursday, September 3rd
 - Pickup 12:00pm 1:00pm
 - Free to all Youth (ages 1-18)
- > Summer Reading program
 - Monday, June 7th Friday, July 30th
 - Packets available for pickup
- Take & Make Craft kits available
- ➤ 4th of July Family Celebration
 - Monday, July 5th
 - 8:30am Coffee an' at Senior Center
 - 9:30am Parade starts

Sheriff's Department:

> State Fire Marshall has lead on fire at Nichols Town Hall, Investigators from Virginia Office assisting

City Engineer:

No formal report

It was moved by Prebeg and seconded by Anderson to approve Pay Request No. 4 – for the Filter Replacement – Water Treatment Plant, in the amount of \$196,776.83, to Magney Construction, Inc. Chanhassen, MN. This amount includes a 5% retainage. The motion carried unanimously on a roll call vote with Councilor Skogman and Councilor Buria absent.

It was moved by Prebeg and seconded by Roskoski approve Pay Request No. 3 – Final for the Water Tower Improvement Project, in the amount of \$41,022.50 to Viking Industrial Painting LLC, Omaha, NE. The motion carried unanimously on a roll call vote with Councilor Skogman and Councilor Buria absent.

City Attorney:

> No formal report

It was moved by Prebeg and seconded by Roskoski to approve the recommendation of the Personnel Committee and hire Julia Knapper to the Mountain Iron Fire Department as a paid on call firefighter, contingent on physical and background check. The motion carried unanimously with Councilor Skogman and Councilor Buria absent.

Liaison:

- ➤ Merritt days Celebration, Sunday, August 8th Saturday, August 14th
 - Raffles, Car Show, "Larry Nanti" Run/walk, Parade, Fiddle Championship, Treasure Hunt, Food Vendors, Kids Corner, Family Day at West II Rivers Campground, Bingo, Street Dance, Live Music and Bands plus much more

Minutes – City Council June 21, 2021 Page 3

It was moved by Roskoski and seconded by Prebeg to approve Resolution #11-21; Accepting the Coronavirus Local Fiscal Recovery Fund Established under the American Rescue Plan Act. The motion carried unanimously with Councilor Skogman and Councilor Buria absent.

It was moved by Prebeg and seconded by Roskoski to reschedule the Monday, July 5, 2021 meeting due to the 4th of July Holiday to Tuesday, July 6, 2021 at 6:30pm in the Iroquois Room, at the Mountain Iron City Hall. The motion carried unanimously with Councilor Skogman and Councilor Buria absent.

Announcements:

Merritt Days Committee meeting on Thursday, July 8th @ 6:00pm, Mountain Iron-Buhl High school Commons area (use door #4)

At 7:07p.m., it was moved by Roskoski and seconded by Prebeg that the meeting be adjourned. The motion carried unanimously with Councilor Skogman and Councilor Buria absent.

Submitted by:

Amanda Inmon

Municipal Services Secretary

www.mtniron.com

Communications:

- 1. City of Mountain Iron 4th of July Family Celebration, Monday, July 5th with Parade starting at 9:30am in Old Downtown Mountain Iron.
- 2. Thank you from the Mountain Iron-Buhl High school Class of 2021 for the support.

Receipt Register - by Date Receipt Dates: 06/01/2021 - 06/15/2021 Page: 33 Jul 01, 2021 9:28AM

<u>Distribution Summary</u>

Category Distribution		GL Account	Amount	
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	101-20607	700.00	
BUILDING RENTALS	COMMUNITY CENTER	101-36-6200-089	225.00	
BUILDING RENTALS	NICHOLS HALL	101-36-6200-089	70.00	
BUILDING RENTALS	SENIOR CENTER	101-36-6200-089	100.00	
CAMPGROUND RECEIPTS	CREDIT CARD FEES	101-36-6200-091	726,05	
CAMPGROUND RECEIPTS	FEES	101-36-6200-091	14,570,00	
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	101-20803	442,13	
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	101-20800	1,093.25	
CD INTEREST	CD INTEREST 101	101-36-6200-000	1,181.43	
CD INTEREST	CD INTEREST 378	378-36-6210-000	533.55	
CD INTEREST	CD INTEREST 601	601-36-6200-010	19.05	
CD INTEREST	CD INTEREST 602	602-36-2100-062	57.17	
CD INTEREST	CD INTEREST 603	603-34-4400-010	114.33	
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	603-34-4400-003	430.00	
CHARGE FOR SERVICES	SEWER-CHARGE FOR SERVICES	602-36-2100-000	.00,	
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	601-36-1001-000	10.00	
FINES	CRIMINAL	101-35-5100-000	566.54	
METER DEPOSITS	ELECTRIC	604-22000	600.00	
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-6200-070	90.00	
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	101-21709	2,037.78	
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	230-31-1010-000	126.40	
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	290.55	
MISCELLANEOUS	MISC GENERAL	101-37-7100-023	7,064.49	
MISCELLANEOUS	REC DEPT-VARIOUS FEES/PMTS	101-36-6200-090	150.00	
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	1.53	
PERMITS	BUILDING	101-32-2100-000	1,518.31	
UTILITY	UTILITY	001-11105	231,876.67	
Grand Totals:			264,594.23	

Check Register - Summary Check Issue Dates: 6/16/2021 - 6/23/2021 Page: 1 Jun 23, 2021 01:18PM

Report Criteria

Report type: Summary
Check.Type = {<>} "Adjustment"

. Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/21	06/16/2021	156152	130011	UNITED STATES POSTAL SERVICE	601-20200	450,
06/21	06/22/2021	156153	10056	A T & T MOBILITY	101-20200	1,357.8
06/21	06/22/2021	156154	10070	A-1 RENTAL SERVICES INC	101-20200	1,538.7
06/21	06/22/2021	156155	10060	AFFORDABLE ROLL-OFFS	603-20200	1,000.0
06/21	06/22/2021	156156		ALLISON WITALA	101-20200	100.0
06/21	06/22/2021	156157		ANDERSON AUTO CENTER (DBA)	604-20200	1,286.6
06/21	06/22/2021	156158		ARAMARK	602-20200	129.0
06/21	06/22/2021	156159	20022		601-20200	11,060.0
06/21	06/22/2021	156160	20070	BOUND TREE MEDICAL LLC	101-20200	744.2
06/21	06/22/2021	156161	1339	BRETT FANKHOUSER	101-20200	33.
06/21	06/22/2021	156162	30055	BTAC ACQUISITION CORP.	101-20200	1,408.7
06/21	06/22/2021	156163	30084	CARDMEMBER SERVICE	603-20200	7,453.2
06/21	06/22/2021	156164	170001	CENTURY LINK	101-20200	270.:
06/21	06/22/2021	156165		COMPENSATION CONSULTANTS, LTD	101-20200	296.0
06/21	06/22/2021	156166		CORE & MAIN LP	601-20200	2,054.7
06/21	06/22/2021	156167	1901024		101-20200	559.
06/21	06/22/2021	156168		DANIELLE THOMPSON	604-20200	321.2
06/21	06/22/2021	156169		DELTA DENTAL OF MINNESOTA	101-20200	1,932.
06/21	06/22/2021	156170		ELLEN TAUBE	101-20200	298.0
06/21	06/22/2021	156171		ESTATE OF JOYCE MANNINEN	604-20200	108.
06/21	06/22/2021	156172		ESTATE OF THOMAS MANDSAGER	604-20200	104.4
06/21	06/22/2021	156173		FAIRVIEW CLINIC-MOUNTAIN IRON	101-20200	204.0
06/21	06/22/2021	156174		FISHER PRINTING COMPANY	601-20200	805.0
06/21	06/22/2021 06/22/2021	156175		FRONTIER ENERGY	604-20200	826.
06/21		156176	70004	GRANDE ACE HARDWARE	101-20200	12.6
06/21 06/21	06/22/2021	156177	70029	GUARDIAN PEST CONTROL INC	101-20200	88.0
06/21	06/22/2021 06/22/2021	156178		HAWKINS INC	602-20200	1,428.2
06/21	06/22/2021	156179 156180		HOMETOWN MEDIA PARTNERS	603-20200	246.0
06/21	06/22/2021	156181	1478	INK'D GRAPHIX PLUS (DBA) JACKIE MISTEK	101-20200	700.0
06/21	06/22/2021	156182	1340	JASON KARPPINEN	604-20200 101-20200	230.1 629.1
06/21	06/22/2021	156183	130164	JEFF MARKS	101-20200	100.0
06/21	06/22/2021	156184	1480	JOSEPH & BETHANY HELGERSON	604-20200	
06/21	06/22/2021	156185		L & M SUPPLY	602-20200	14.5 3,015.3
06/21	06/22/2021	156186		LAKE COUNTRY POWER	101-20200	201.0
06/21	06/22/2021	156187		LAURI GETCHELL	604-20200	375.1
06/21	06/22/2021	156188		LAWSON PRODUCTS INC	602-20200	1,210.9
06/21	06/22/2021	156189		MACQUEEN EQUIPMENT	101-20200	416.0
06/21	06/22/2021	156190			601-20200	196,776.8
06/21	06/22/2021	156191		MATTHEW & ASHLEY RANNIKAR	604-20200	133.8
06/21	06/22/2021	156192		MATTHEW SUNDBERG	101-20200	44,1
06/21	06/22/2021	156193		MAUREEN RANUM	101-20200	200.0
06/21	06/22/2021	156194		MCGRANN SHEA CARNIVAL STRAUGHN	604-20200	370.0
06/21	06/22/2021	156195		MICHAEL BANNER	101-20200	264.9
06/21	06/22/2021	156196	130194	MID-STATE TRUCK SERVICE INC.	101-20200	290.5
06/21	06/22/2021	156197		MIDWEST COMMUNICATIONS	101-20200	150.0
06/21	06/22/2021	156198		MIKE FARNAM	101-20200	728.4
06/21	06/22/2021	156199		MINNESOTA BUREAU OF CRIMINAL	101-20200	15.0
06/21	06/22/2021	156200		MINNESOTA DEER HUNTERS ASSN	101-20200	325.0
06/21	06/22/2021	156201		MINNESOTA ENERGY RESOURCES	602-20200	1,278,6
06/21	06/22/2021	156202		MN ASSOCIATION OF SMALL CITIES	101-20200	1,500.5
06/21	06/22/2021	156203		MN PUBLIC SAFETY GROUP, LLC.	101-20200	400.0
06/21	06/22/2021	156204		MOUNTAIN IRON PUBLIC UTILITIES	602-20200	15,803.3

CITY OF MOUNTAIN IRON

Check Register - Summary Check Issue Dates: 6/16/2021 - 6/23/2021 Page: 2 Jun 23, 2021 01:18PM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/21	06/22/2021	156205	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	97,330.50
06/21	06/22/2021	156206	140072	NORTHERN STAR FOOD EQUIPMENT	101-20200	336.25
06/21	06/22/2021	156207	140044	NORTHLAND LAWN, SPORT & EQUIPMENT	101-20200	554.34
06/21	06/22/2021	156208	150023	OSI ENVIRONMENTAL INC	602-20200	100.00
06/21	06/22/2021	156209	160066	PACE ANALYTICAL SERVICES, LLC	602-20200	402,00
06/21	06/22/2021	156210	160002	PETTY CASH FUND	602-20200	140.65
06/21	06/22/2021	156211	547	PHILLIP VILLA	101-20200	132.45
06/21	06/22/2021	156212	170007	QUILL CORPORATION	602-20200	566.76
06/21	06/22/2021	156213	9028	RITTER & RITTER SEWER SERVICE INC.	602-20200	3,111.87
06/21	06/22/2021	156214	249	ROGER JOHNSTON	101-20200	200.00
06/21	06/22/2021	156215	190062	STEVENS WELDING & FABRICATING LLC	601-20200	4,600,00
06/21	06/22/2021	156216	200020	THE TRENTI LAW FIRM	101-20200	3,168.78
06/21	06/22/2021	156217	180026	TIMOTHY D BROOKS	101-20200	307,97
06/21	06/22/2021	156218	210001	UNITED ELECTRIC COMPANY	604-20200	2,144.22
06/21	06/23/2021	156219	210041	USSSA STATE TOURNAMENT	101-20200	.00
06/21	06/22/2021	156220	220014	VIKING INDUSTRIAL NORTH	602-20200	1,068.30
06/21	06/22/2021	156221	220015	VIKING INDUSTRIAL PAINTING, LLC	601-20200	41,022.50
06/21	06/22/2021	156222	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	55,489.26
06/21	06/22/2021	156223	220020	VISA OR AMERICAN BANK CC PMT	101-20200	3,823,80
06/21	06/22/2021	156224	60038	WRIGHT EXPRESS FINAN SERV CORP	602-20200	4,888.87
06/21	06/22/2021	156225	240001	XEROX CORPORATION	101-20200	566.53
06/21	06/22/2021	156226	10056	AT&T MOBILITY	101-20200	294.17
06/21	06/22/2021	156227	6021	RICHARD SEBUNIA	101-20200	140.00
06/21	06/23/2021	156228	170002	CYBSA	101-20200	100.00
06/21	06/23/2021	156229	210041	USSSA STATE TOURNAMENT	101-20200	450.00
Grand	l Totals:					482,231.89
				PP-Ending 06/11		73,871.60
				TOTAL EXPENDITURES		\$556,103.49

CITY OF MOUNTAIN IRON



"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com 8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 11-21

ACCEPTING THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT

WHEREAS, since the first case of coronavirus disease 2019 (COVID-19) was discovered in the United States in January 2020, the disease has infected over 32 million and killed over 575,000 Americans ("Pandemic"). The disease has impacted every part of life: as social distancing became a necessity, businesses closed, schools transitioned to remote education, travel was sharply reduced, and millions of Americans lost their jobs;

WHEREAS, as a result of the Pandemic cities have been called on to respond to the needs of their communities through the prevention, treatment, and vaccination of COVID-19.

WHEREAS, city revenues, businesses and nonprofits in the city have faced economic impacts due to the Pandemic.

WHEREAS, Congress adopted the American Rescue Plan Act in March 2021 ("ARPA") which included \$65 billion in recovery funds for cities across the country.

WHEREAS, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

WHEREAS, \$297,570 has been allocated to the City of Mountain Iron ("City") pursuant to the ARPA ("Allocation").

WHEREAS, the United States Department of Treasury has adopted guidance regarding the use of ARPA funds.

WHEREAS, the City, in response to the Pandemic, has had expenditures and anticipates future expenditures consistent with the Department of Treasury's ARPA guidance.

WHEREAS, the State of Minnesota will distribute ARPA funds to the City because its population is less than 50,000.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA AS FOLLOWS:

- 1. The City intends to collect its share of ARPA funds from the State of Minnesota to use in a manner consistent with the Department of Treasury's guidance.
- 2. City staff, together with the Mayor and the City Attorney are hereby authorized to take any actions necessary to receive the City's share of ARPA funds from the State of Minnesota for expenses incurred because of the Pandemic.
- 3. City staff, together with the Mayor and the City Attorney are hereby authorized to make recommendations to the City Council for future expenditures that may be reimbursed with ARPA funds.

DULY ADOPTED BY THE CITY COUNCIL THIS 21st DAY OF JUNE, 2021.

TTEST

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CITY OF MOUNTAIN IRON



"TACONITE CAPITAL OF THE WORLD"

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RESOLUTION NUMBER 12-21

APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

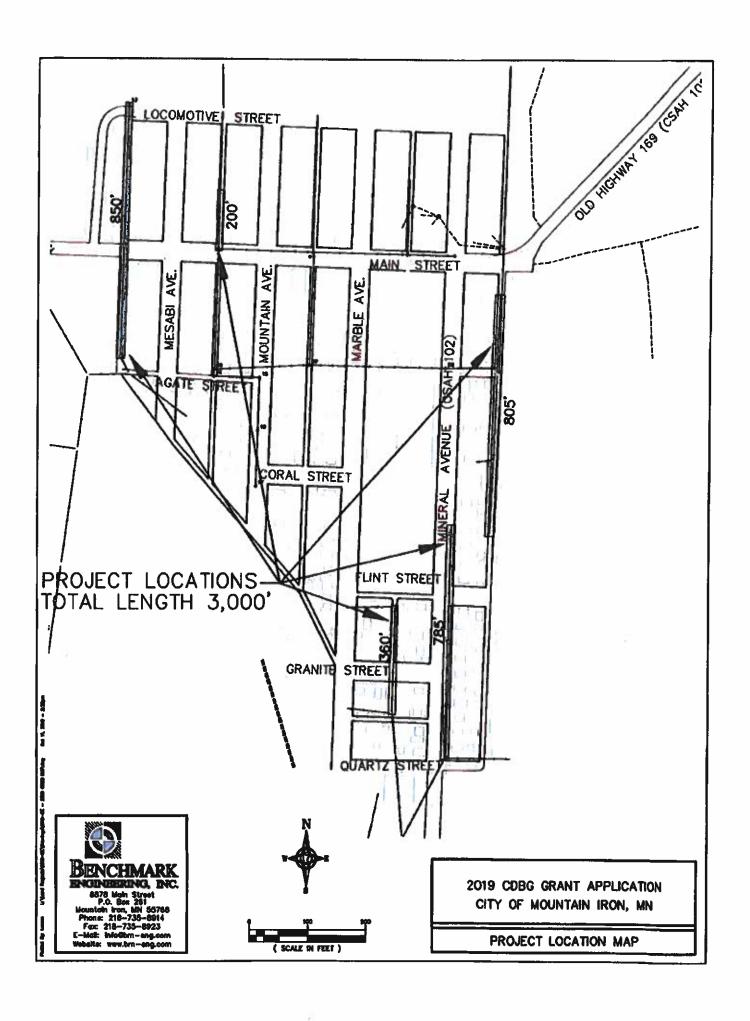
WHEREAS, pursuant to Resolution Number 04-21 passed by the City Council on March 15, 2021, the City Engineer has prepared plans and specifications for Improvement Number 21-06, the improvement of the sewer mains as identified in the attached Exhibit by sliplining and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

- 1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
- 2. The City Administrator shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received by the clerk until 10:00 a.m. on July 29, 2021, at which time they will be publicly opened in the Mountain Iron Room of the Community Center by the City Administrator and engineer, will then be tabulated, and will be considered by the City Council at 6:30 p.m. on August 2, 2021, in the Mountain Iron Room of the Community Center. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City Administrator for ten percent of the amount of such bid.

DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF JULY, 2021.

ATTEST:	Mayor Peggy Anderson
7111251.	
City Administrator	





June 11, 2021

City of Mountain Iron 8586 Enterprise Dr S Mountain Iron, MN 55768-8260

Dear Mayors and Administrators,

Greetings. We hope that you are doing well and are experiencing renewed energy and excitement about the summer days ahead.

At its June meeting, the League's Board of Directors approved a preliminary maximum membership dues schedule increase of 4% (four percent) for the fiscal year (FY) 2021-22 that runs from September 1, 2021 through August 31, 2022. This is only the second proposed dues increase in the past five fiscal years and reflects the evolving needs of our members. You may recall that the Board opted for no dues increase for FY 2020-21 in anticipation of member budget concerns associated with the COVID-19 pandemic.

Setting the maximum dues schedule increase is similar to a city setting its preliminary levy increase, in that the final dues schedule increase to be approved by the League Board cannot exceed the preliminary approved increase. The Board will formally discuss and approve a final dues schedule increase along with the League's FY 2022 budget at its August meeting.

We are carefully assessing the future of our work and planning programs and services in a post pandemic environment. Anticipated changes in the FY 2022 budget include the addition of two new staff to respond to member needs, and updates and enhancements to our education and training programs. As in every budget cycle, the League is committed to enhancing and improving our base operations and services too.

The past year has certainly been challenging for all of us. We will continue to reach out to members in the coming days to learn more about how the League can adapt to the changing needs of member cities in a post-pandemic world.

Feel free to contact David Unmacht at (651) 281-1205 or dunmacht@lmc.org with any questions. If your future travels lead you to St. Paul, be sure to stop by the League to visit the new member areas of our renovated building on University Avenue. We'd love to give you a tour and have you use our space.

The League staff is serious about our responsibility to carefully manage member assets and we thank you for your continued support of the work we do on your behalf.

Brad Wiersum

David Unmacht

President

Executive Director



Minnesota Department of Natural Resources Division of Parks and Trails 500 Lafayette Road St. Paul, MN 55155-4039

June 30, 2021

Craig J. Wainio, City Administrator City of Mountain Iron 8586 Enterprise Drive South Mountain Iron, MN 55768

Dear Craig J. Wainio,

RE: City of Mountain Iron, Project Number: C002-21-2B

rika RX Rivers

Parkville Trail Interconnect

I am pleased to inform you that your application to the 2021 Local Trail Connections Program has been selected for funding. A reimbursement grant in the amount of \$150,000 will be established contingent upon final processing of your application.

Our program staff will contact you soon with more information on how to proceed with your project. If you have any questions, please contact Daniel Golner, Trail Grants Coordinator at 651-259-5599.

Thank you for helping to connect people and the outdoors by providing outstanding parks and trails in your community

Sincerely,

Erika Rivers, Director

Division of Parks and Trails

CC: File #C002-21-2B