



MOUNTAIN IRON CITY COUNCIL MEETING

MONDAY, June 7, 2021

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
IROQUOIS ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
IROQUOIS ROOM
MONDAY, JUNE 7, 2021 - 6:30 P.M.
A G E N D A**

- I. Roll Call
 - II. Pledge of Allegiance
 - III. Consent Agenda
 - A. Minutes of the May 17, 2021, Regular Meeting (#1-10)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
 - IV. Public Forum
 - V. Committee and Staff Reports
 - A. Mayor's Report
 - 1. Planning and Zoning Commission Appointment (#11)
 - B. City Administrator's Report
 - C. Director of Public Works' Report
 - 1. Roof Replacement (#12)
 - D. Library Director/Special Events Coordinator's Report (#13)
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - 1. Pay Request Number 5 – Filter Replacement (#14-15)
 - 2. Change Order Number 1 – Well Number 3 (#16-19)
 - G. Fire Department Report (#20-23)
 - H. Utility Advisory Board (#24-25)
 - 1. Large Trash Pickup (#26)
 - 2. AMI Metering Opt-Out Policy (#27-28)
 - 3. Ground line Inspections Services (#29-44)
 - I. Personnel Committee
 - 1. 2021-2024 AFSCME Agreement (#45)
 - J. Liaison Reports
 - VI. Unfinished Business
 - VII. New Business
 - A. Resolution Number 10-21 Grant Application (#46)
 - B. Highway 169 Crossing (#47)
 - VIII. Communications
 - IX. Announcements
 - X. Adjourn
- # Page Number in Packet
*Enclosed

MINUTES
MOUNTAIN IRON CITY COUNCIL
May 17, 2021

Mayor Anderson called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Julie Buria, Steve Skogman, Joe Prebeg Jr., Ed Roskoski, and Mayor Peggy Anderson. Also present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Amanda Inmon, Municipal Services Secretary; Anna Amundson, Library Director/Special Events Coordinator; Al Johnson, City Engineer; Kevin Friebe, Sheriff's Department and Bryan Lindsay, City Attorney.

It was moved by Prebeg and seconded by Buria that the consent agenda be approved as follows:

1. Approve the minutes of the May 3, 2021, LBAE meeting as submitted
2. Approve the minutes of the May 3, 2021, regular meeting as submitted.
3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period May 1-15, totaling \$190,885.75 (a list is attached and made a part of these minutes),
5. To authorize the payments of the bills and payroll for the period May 1-15, totaling \$641,299.37 (a list is attached and made a part of these minutes).

Councilor Roskoski stated that in the previous minutes, there were no mention of the letter received by only the Council members, City Administrator and Director of Public Works, nor regarding the pictures Mrs. Lysnes brought, would like them added for future reference, and placed on file with the City. Councilor Skogman stated that the letter received at the previous meeting was added to tonight, May 17's meeting, due to its length and amount of information.

The motion carried (Yes: Anderson, Roskoski, and Skogman No: Prebeg, Buria).

Public Forum:

- Jerry Kujala stated that he received complaints from a couple property owners in town, after the snow melted, regarding alterations to lots, which was causing standing water due to fill placement. Mr. Kujala wanted to know what he should be doing or where he should be referring these individuals, as there is no City Ordinance regarding fill placement or lot alteration. Bryan Lindsay stated the matter could be considered civil matter, but should do a consolation afterwards.
- Councilor Roskoski stated that a house was brought in
- Tammy Lysnes read the letter which she wrote regarding Shorthair Lane, (letter filed in minutes binder at City) and handed to Councilor members, City Administrator and Director of Public Works for discussion during the May 3, 2021 meeting, which was tabled for the May 17, 2021 meeting

The Mayor reported on the following:

- Concerned citizen – upset about what was said at the last meeting regarding vaccines, due to the ever-changing information, those concerned should check out the Minnesota department of Health website– epidemiology dept.

City Administrator:

- As requested at last meeting, 4th Version of the COVID-19 plan has been prepared for approval

It was moved by Prebeg and seconded by Skogman to approve the COVID-19 Version Four Preparedness Plan for the City of Mountain Iron as presented, with the re-opening of the City Hall and other buildings being on June 1, 2021, following all State and local guidelines. The motion carried.

It was moved by Skogman and seconded by Buria to hire the following as summer temporary employees:

Public Works/Public Utilities:
Caden Renzaglia

Parks & Recreation:
Riley Kitner Skylar Mattila

Library:
Madison Overbye

Coaches:

| | |
|-----------------|-------------------|
| Lisa Stevens | Cassie Stevens |
| Charlie Overbye | Mike Larson |
| Josh Inmon | Justin Inmon |
| Corey Johnson | Jimmy Janckila |
| Bob Fox | Jesse White |
| Audrey White | Megan Priener |
| Jennifer Otto | Cecilia Schneider |
| Abigail White | |

Tennis:
Rajia Sarich
Annie Marcella
Jill Westerbur

Umpire:
Monte Speidel
Rick Zubina
Ellie Autio
Carter Movich

The motion carried.

It was moved by Roskoski and seconded by Skogman to run two more ads in the Hometown Focus and Mesabi Daily News for Public Works/Public Utilities Summer Employees. The motion carried.

It was moved by Prebeg and seconded by Skogman to table the purchase of recycling bins from Nedlund Industries for discussion at a future date. The motion carried.

- Councilor Roskoski stated that the street damage on the short City Street into the south end of UPS is quite similar to the Shorthair Lane situation. Mr. Roskoski stated that in March 2021 a City Contractor severely damaged the short City Street into UPS during snow removal; City workers repaired this street during the summer of 2020. However, after November's snow and heavy slush, the damage is way beyond any normal City work. Mr. Roskoski's son took pictures, what used to be the street in one area is now in a pile on the other side. UPS employees and countless others use this short City Street, every working day, including the weekends.

It was moved by Prebeg and seconded by Skogman to send the repair of the short City Street into the south end of UPS to the Street and Alley Committee for further review and discussion. The motion carried.

Director of Public Works:

- Discussed streets status regarding short City street located south of the UPS, agreed that is beyond City work repair in its current state
- Road side clean-up, individuals have contacted City for help in the past and made arrangements for vests and trash bags to be provided by the City, encourage and cooperate with citizens who participate in trash pickup
- Certificate of Commendation to the Wastewater Treatment Facility Operational Award, great job to Mountain Iron WWTP and its staff for exceptional compliance with its MPCA NPDES/SDS wastewater permit during the 2020 review period

Library Director/Special Events Coordinator:

- Library will plan to open on with reduced hours based on approved preparedness plan
 - Monday – Thursday 10:00-12:00pm & 4:00-6:00pm
- Summer Reading program 2021
 - Monday, June 7th – Friday, July 30th
 - Take & make Craft kits
 - Story Strolls – June 15th, June 29th, July 13th & July 27th
 - Chalk the Walk – June 22nd & June 23rd
 - Tie Dye – July 20th & July 21st
- City of Mountain Iron Community “Clean-up days”
 - Thursday, June 3 – Saturday, June 5th
 - Open to all residents, families, civic groups and business
 - Bags, gloves, safety vests provided
 - Call (218)750-4911 to register your team & designate your pick-up date/time/area

It was moved by Roskoski and seconded by Prebeg to approve the COVID-19 Preparedness Plan for the City of Mountain Iron Library as presented, with the re-opening of the Library being on June 1st, following all State and local guidelines The motion carried.

Sheriff's Department:

- No formal report

City Engineer:

- No formal report

It was moved by Prebeg and seconded by Buria to approve Pay Request No. 2 – for the Well Project– Well Number 3, in the amount of \$134,472.50, to Peterson Well Drilling, Inc., Mountain Iron, MN. This amount includes a 5% retainage. The motion carried on roll call vote.

City Attorney:

- No formal report

It was moved by Prebeg and seconded by Skogman to approve the recommendation of the Personnel Committee and hire Kerry Dahl to the Mountain Iron Fire Department as paid on call firefighter, contingent on physical and background check. The motion carried.

Liaison:

- Councilor Roskoski – Library board met on May 12th, topics discussed during meeting by Mrs. Amundson, the next meeting will be in September after summer recess
- Councilor Roskoski stated that residents seemed to be happy regarding passed Resolution #7-21, prompted positive talk around town “The purpose of City Government, why is Mountain Iron called a City? Because people live here. How are the people’s needs taken care of? By a Government called the City Council. Who decides who is on the City Council? The people who live here decide by voting. Who takes care of people’s needs? Hired City employees with varied skills. How are the employees paid? By taxes paid by the people who live here. How are the people’s needs, wishes, concerns, of the people who live here taken care of? By letters, phone calls, public forums, meetings, suggestions, complaints, rules and laws. In other words, the Government is for the people, by the people.”

Director of Public Works responded to Shorthair lane concerns

- 2018 MN State Community and Technical College Grader Training instructor worked with four Mountain Iron City employees, with hands on training with specifics on recovering gravel from road shoulders and reshaping the road surface, shoulder and fore slopes
 - Grader safety
 - Operators manual overview
 - Pre-shift inspection
 - Grader control functions
 - Grader operations
 - Shutdown/post shift inspections
- Councilor Prebeg – is there a regular grading schedule for City Roads or is it based on the condition of road

It was moved by Roskoski and seconded by to have the City repair as soon as possible, all grader damage the east side of the road on Lysnes property, repair their driveway, all grass and sod, all gravel, rocks, and sod clumps be removed. The motion carried failed due to lack of support from fellow Councilor members.

It was moved by Prebeg and seconded by Skogman to move any further discussion regarding Shorthair lane be referred to the Street and Alley committee. The motion carried.

- Councilor Roskoski requested that all meeting notices for Streets and Alley meetings be sent to him and Mrs. Lysnes in writing.

It was moved by Skogman and seconded by Buria to approve Resolution #08-21; Rescinding Resolution #02-20, declaring local emergency (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Buria to approve Resolution #09-21; Charitable Gambling, Premises permit for Virginia Elks lodge (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Roskoski and seconded by Prebeg to accept and add the Fire Department report as presented to the minutes. The motion carried.

Announcements:

- Community Supporting Students- open to all Business & Civics groups to support and promote
 - To add things/items to bags which will be given to all students from MIB public schools
 - Thursday, May 27th at 3pm at the City of Mountain Iron parking lot
- Merritt Days Committee meeting
 - Thursday, June 3rd at the MIB high school commons area (door #4)

At 8:03p.m., it was moved by Skogman and seconded by Prebeg that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Distribution Summary

| Category | Distribution | GL Account | Amount |
|---------------------|--------------------------------|-----------------|------------|
| CAMPGROUND RECEIPTS | CREDIT CARD FEES | 101-36-6200-091 | 235.52 |
| CAMPGROUND RECEIPTS | FEES | 101-36-6200-091 | 6,540.00 |
| CAMPGROUND RECEIPTS | LODGING TAX PAYABLE - W2 CAMP. | 101-20803 | 189.00 |
| CAMPGROUND RECEIPTS | SALES TAX PAYABLE-W2 CAMPGR. | 101-20800 | 469.23 |
| CHARGE FOR SERVICES | ELECTRIC-CHG FOR SERVICES | 604-37-4100-000 | 224.11 |
| FINES | CRIMINAL | 101-35-5100-000 | 764.78 |
| METER DEPOSITS | ELECTRIC | 604-22000 | 500.00 |
| MISCELLANEOUS | ASSESSMENT SEARCHES | 101-36-6200-070 | 40.00 |
| MISCELLANEOUS | BLUE CROSS/BLUE SHIELD PAYABLE | 101-21709 | 56,411.51 |
| MISCELLANEOUS | CHARITABLE GAMBLING PROCEEDS | 230-31-1010-000 | 391.23 |
| MISCELLANEOUS | DELTA DENTAL PAYABLE | 101-21708 | 1,679.85 |
| MISCELLANEOUS | EDA REIMBURSEMENT | 101-13104 | 8,084.97 |
| MISCELLANEOUS | FAX CHARGES | 101-36-6200-061 | 1.02 |
| MISCELLANEOUS | LIBRARY-COPIES, FINES, MISC. | 101-36-6200-092 | 1,359.99 |
| MISCELLANEOUS | REC DEPT-VARIOUS FEES/PMTS | 101-36-6200-090 | 700.00 |
| MISCELLANEOUS | REIMBURSEMENTS | 101-37-7100-022 | 51 |
| MISCELLANEOUS | USABLE LIFE INS. PAYABLE | 101-21710 | 328.94 |
| PERMITS | BUILDING | 101-32-2100-000 | 196.72 |
| PERMITS | VENDOR | 101-32-2100-000 | 50.00 |
| UTILITY | UTILITY | 001-11105 | 112,718.37 |
| Grand Totals: | | | 190,885.75 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Check GL Account | Amount |
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| 05/21 | 05/18/2021 | 156030 | 60032 | MICHAEL DUNDAS | 101-20200 | 541.90 |
| 05/21 | 05/18/2021 | 156031 | 130194 | MID-STATE TRUCK SERVICE INC. | 603-20200 | 1,166.69 |
| 05/21 | 05/18/2021 | 156032 | 130133 | MIDWEST PLAYSCAPES INC | 101-20200 | 1,453.00 |
| 05/21 | 05/18/2021 | 156033 | 130116 | MINNESOTA CITY/CO MGMT ASSOC. | 101-20200 | 120.00 |
| 05/21 | 05/18/2021 | 156034 | 130076 | MINNESOTA DEPARTMENT OF NATURAL RESOUR | 101-20200 | 1,700.00 |
| 05/21 | 05/18/2021 | 156035 | 130044 | MINNESOTA DEPT OF HEALTH | 601-20200 | 2,272.00 |
| 05/21 | 05/18/2021 | 156036 | 140026 | MINNESOTA ENERGY RESOURCES | 101-20200 | 1,681.42 |
| 05/21 | 05/18/2021 | 156037 | 130009 | MINNESOTA POWER (ALLETE INC) | 604-20200 | 118,790.98 |
| 05/21 | 05/18/2021 | 156038 | 130180 | MINNESOTA TELECOMMUNICATIONS | 101-20200 | 464.17 |
| 05/21 | 05/18/2021 | 156039 | 130035 | MN PUBLIC SAFETY GROUP, LLC. | 101-20200 | 150.00 |
| 05/21 | 05/18/2021 | 156040 | 130016 | MODERN MARKETING | 101-20200 | 223.44 |
| 05/21 | 05/18/2021 | 156041 | 140052 | NORTHEAST SERVICE COOPERATIVE | 101-20200 | 103,389.00 |
| 05/21 | 05/18/2021 | 156042 | 140004 | NORTHERN ENGINE & SUPPLY INC | 601-20200 | 87.60 |
| 05/21 | 05/18/2021 | 156043 | 160066 | PACE ANALYTICAL SERVICES, LLC | 602-20200 | 173.00 |
| 05/21 | 05/18/2021 | 156044 | 170007 | QUILL CORPORATION | 101-20200 | 507.83 |
| 05/21 | 05/18/2021 | 156045 | 180030 | REINDERS, INC. | 101-20200 | 1,195.00 |
| 05/21 | 05/18/2021 | 156046 | 60030 | RHONDA MCCONNELL | 101-20200 | 492.47 |
| 05/21 | 05/18/2021 | 156047 | 190026 | RICK COLDAGELLI | 101-20200 | 837.66 |
| 05/21 | 05/18/2021 | 156048 | 9028 | RITTER & RITTER SEWER SERVICE INC. | 602-20200 | 3,934.00 |
| 05/21 | 05/18/2021 | 156049 | 180005 | ROAD MACHINERY & SUPPLIES CO. | 101-20200 | 642.56 |
| 05/21 | 05/18/2021 | 156050 | 60024 | SALLY YUCCAS | 101-20200 | 342.79 |
| 05/21 | 05/18/2021 | 156051 | 190096 | SCHRAMM, CURTIS | 604-20200 | 541.90 |
| 05/21 | 05/18/2021 | 156052 | 190028 | SCOTT CHANDLER | 101-20200 | 947.35 |
| 05/21 | 05/18/2021 | 156053 | 1901026 | SCOTT NOVAK | 604-20200 | 1,359.76 |
| 05/21 | 05/18/2021 | 156054 | 190045 | SERVICE SOLUTIONS | 101-20200 | 23.00 |
| 05/21 | 05/18/2021 | 156055 | 190059 | ST LOUIS COUNTY AUDITOR | 603-20200 | 30,538.75 |
| 05/21 | 05/18/2021 | 156056 | 190039 | ST LOUIS COUNTY RECORDERS OFFICE | 101-20200 | 46.00 |
| 05/21 | 05/18/2021 | 156057 | 190060 | SYSTEMS TECHNOLOGY GROUP, INC | 101-20200 | 395.00 |
| 05/21 | 05/18/2021 | 156058 | 60025 | TERRENCE NISKA | 101-20200 | 541.90 |
| 05/21 | 05/18/2021 | 156059 | 200020 | THE TRENTI LAW FIRM | 101-20200 | 6,796.54 |
| 05/21 | 05/18/2021 | 156060 | 190088 | TIM SATRANG | 101-20200 | 1,359.76 |
| 05/21 | 05/18/2021 | 156061 | 60028 | TIMOTHY BIANCHI-ROSSI | 101-20200 | 541.90 |
| 05/21 | 05/18/2021 | 156062 | 180026 | TIMOTHY O BROOKS | 101-20200 | 555.34 |
| 05/21 | 05/18/2021 | 156063 | 80053 | TYREL HEBL | 601-20200 | 1,359.76 |
| 05/21 | 05/18/2021 | 156064 | 210001 | UNITED ELECTRIC COMPANY | 604-20200 | 3,192.16 |
| 05/21 | 05/18/2021 | 156065 | 220014 | VIKING INDUSTRIAL NORTH | 101-20200 | 201.60 |
| 05/21 | 05/18/2021 | 156066 | 220004 | VIRGINIA DEPARTMENT OF PUBLIC | 604-20200 | 48,369.41 |
| 05/21 | 05/18/2021 | 156067 | 220020 | VISA OR AMERICAN BANK CC PMT | 101-20200 | 2,471.79 |
| 05/21 | 05/18/2021 | 156068 | 1472 | WILLIAM COHEN & HEATHER MATLI | 604-20200 | 88.21 |
| 05/21 | 05/18/2021 | 156069 | 60038 | WRIGHT EXPRESS FINAN SERV CORP | 602-20200 | 4,195.17 |
| 05/21 | 05/18/2021 | 156070 | 240001 | XEROX CORPORATION | 602-20200 | 598.18 |
| 05/21 | 05/18/2021 | 156071 | 10056 | A T & T MOBILITY | 101-20200 | 70.19 |
| 05/21 | 05/18/2021 | 156072 | 130011 | UNITED STATES POSTAL SERVICE | 601-20200 | 450.93 |
| 05/21 | 05/26/2021 | 156073 | 16000 | PETERSON WELL DRILLING, INC. | 601-20200 | 134,472.50 |

Grand Totals:

567,595.56

PP-Ending 05/14

73,703.81

TOTAL EXPENDITURES**\$641,299.37**

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Check GL Account | Amount |
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| 05/21 | 05/18/2021 | 155977 | 10056 | A T & T MOBILITY | 101-20200 | 1,421.06 |
| 05/21 | 05/18/2021 | 155978 | 10070 | A-1 RENTAL SERVICES INC | 101-20200 | 13.40 |
| 05/21 | 05/18/2021 | 155979 | 10012 | ABE ENVIRONMENTAL SYSTEMS, INC | 101-20200 | 4,054.75 |
| 05/21 | 05/18/2021 | 155980 | 10058 | ALEX AIR APPARATUS, INC | 101-20200 | 720.40 |
| 05/21 | 05/18/2021 | 155981 | 60019 | AMANDA INMON | 101-20200 | 1,359.78 |
| 05/21 | 05/18/2021 | 155982 | 10006 | ANDERSON AUTO CENTER (DBA) | 101-20200 | 299.72 |
| 05/21 | 05/18/2021 | 155983 | 60033 | ANDREW POCKET | 101-20200 | 604.58 |
| 05/21 | 05/18/2021 | 155984 | 60023 | ANNA AMUNDSON | 101-20200 | 461.43 |
| 05/21 | 05/18/2021 | 155985 | 20022 | BENCHMARK ENGINEERING INC | 601-20200 | 36,107.05 |
| 05/21 | 05/18/2021 | 155986 | 80051 | BRADFORD BENNETT | 601-20200 | 1,359.76 |
| 05/21 | 05/18/2021 | 155987 | 30055 | BTAC ACQUISITION CORP. | 101-20200 | 432.88 |
| 05/21 | 05/18/2021 | 155988 | 30084 | CARDMEMBER SERVICE | 603-20200 | 8,337.63 |
| 05/21 | 05/18/2021 | 155989 | 170001 | CENTURY LINK | 101-20200 | 269.70 |
| 05/21 | 05/18/2021 | 155990 | 220003 | CITY OF VIRGINIA | 101-20200 | 25.95 |
| 05/21 | 05/18/2021 | 155991 | 30022 | COLOSIMO PATCHIN KEARNEY | 101-20200 | 77.00 |
| 05/21 | 05/18/2021 | 155992 | 140013 | CORE & MAIN LP | 601-20200 | 1,322.40 |
| 05/21 | 05/18/2021 | 155993 | 230021 | CRAIG J WAINIO | 101-20200 | 1,359.76 |
| 05/21 | 05/18/2021 | 155994 | 30099 | CREATIVE PRODUCT SOURCE, INC. | 101-20200 | 386.96 |
| 05/21 | 05/18/2021 | 155995 | 1901024 | CTC | 101-20200 | 515.43 |
| 05/21 | 05/18/2021 | 155996 | 1476 | DARREL & JEANETTE BLISS | 604-20200 | 111.63 |
| 05/21 | 05/18/2021 | 155997 | 130145 | DAVID MAZZEO | 101-20200 | 2,164.68 |
| 05/21 | 05/18/2021 | 155998 | 40060 | DELTA DENTAL OF MINNESOTA | 101-20200 | 1,932.55 |
| 05/21 | 05/18/2021 | 155999 | 60027 | DENNIS RICCIO | 101-20200 | 541.90 |
| 05/21 | 05/18/2021 | 156000 | 40013 | DR MATTHEW A GAHN | 604-20200 | 400.00 |
| 05/21 | 05/18/2021 | 156001 | 40015 | DULUTH NEWS TRIBUNE | 101-20200 | 349.84 |
| 05/21 | 05/18/2021 | 156002 | 1473 | DYLAN BETSINGER | 604-20200 | 105.13 |
| 05/21 | 05/18/2021 | 156003 | 50041 | EMERGENCY AUTOMOTIVE TECH INC | 301-20200 | 2,171.52 |
| 05/21 | 05/18/2021 | 156004 | 90004 | EMERGENCY SERVICES MARKETING | 101-20200 | 2,066.00 |
| 05/21 | 05/18/2021 | 156005 | 50054 | EVERBRIDGE, INC. | 101-20200 | 3,000.00 |
| 05/21 | 05/18/2021 | 156006 | 60008 | FAIRVIEW CLINIC-MOUNTAIN IRON | 101-20200 | 97.00 |
| 05/21 | 05/18/2021 | 156007 | 60029 | FERGUSON ENTERPRISES INC | 601-20200 | 88.97 |
| 05/21 | 05/18/2021 | 156008 | 1218 | FLOOR TO CEILING STORE | 604-20200 | 194.24 |
| 05/21 | 05/18/2021 | 156009 | 50048 | FRONTIER ENERGY | 604-20200 | 784.50 |
| 05/21 | 05/18/2021 | 156010 | 1901034 | GERRY KNAPPER | 101-20200 | 530.75 |
| 05/21 | 05/18/2021 | 156011 | 60017 | GREG JARVELA | 604-20200 | 1,359.76 |
| 05/21 | 05/18/2021 | 156012 | 80022 | HAWKINS INC | 602-20200 | 1,067.90 |
| 05/21 | 05/18/2021 | 156013 | 80001 | HILLYARD/HUTCHINSON | 101-20200 | 1,338.29 |
| 05/21 | 05/18/2021 | 156014 | 80037 | HOMETOWN MEDIA PARTNERS | 101-20200 | 532.75 |
| 05/21 | 05/18/2021 | 156015 | 9036 | IRON RANGE MINING ASSOCIATION OF MN | 101-20200 | 300.00 |
| 05/21 | 05/18/2021 | 156016 | 60031 | JACQUELYN LOEFFEN | 101-20200 | 715.98 |
| 05/21 | 05/18/2021 | 156017 | 130164 | JEFF MARKS | 101-20200 | 1,359.76 |
| 05/21 | 05/18/2021 | 156018 | 1474 | JOHN & VIVIAN CARTIER | 604-20200 | 150.00 |
| 05/21 | 05/18/2021 | 156019 | 190027 | JOHN SEURER | 101-20200 | 565.04 |
| 05/21 | 05/18/2021 | 156020 | 1475 | JONATHAN GIBSON | 604-20200 | 95.50 |
| 05/21 | 05/18/2021 | 156021 | 190025 | JUDY SEURER | 101-20200 | 1,038.24 |
| 05/21 | 05/18/2021 | 156022 | 60034 | KEVIN FRIEBE | 101-20200 | 27.00 |
| 05/21 | 05/18/2021 | 156023 | 120006 | L & M SUPPLY | 101-20200 | 1,430.26 |
| 05/21 | 05/18/2021 | 156024 | 60021 | LENNY ALBRECHT | 101-20200 | 1,359.76 |
| 05/21 | 05/18/2021 | 156025 | 60020 | LISA STEVENS | 101-20200 | 1,359.76 |
| 05/21 | 05/18/2021 | 156026 | 1477 | MARYKAY FLAMENT | 604-20200 | 122.80 |
| 05/21 | 05/18/2021 | 156027 | 1901033 | MATTHEW CERKVENIK | 604-20200 | 866.32 |
| 05/21 | 05/18/2021 | 156028 | 130111 | MIB PTA | 101-20200 | 115.00 |
| 05/21 | 05/18/2021 | 156029 | 40049 | MICHAEL DOWNS | 101-20200 | 840.48 |



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 08-21

RESCINDING RESOLUTION NUMBER 02-20

WHEREAS, on March 23, 2020 the City Council adopted Resolution Number 02-20 declaring a local emergency due to COVID-19; and

WHEREAS, the City of Mountain Iron understands that COVID-19 is still a public health crisis and should be taken seriously; and

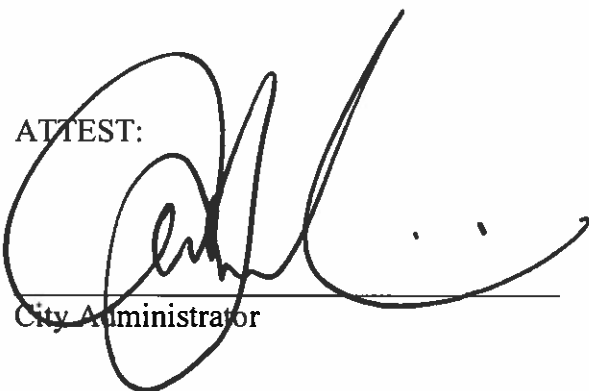
WHEREAS, the City of Mountain Iron is able to make accommodations to enable it to conduct its affairs in a safe manner; and,

WHEREAS, the City of Mountain Iron no longer needs emergency powers operate effectively and efficiently.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mountain Iron, Minnesota, that Resolution Number 02-20 Declaring a Local Emergency is hereby rescinded effective June 1, 2021.

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF MAY, 2021.

ATTEST:



City Administrator

Mayor Peggy Anderson



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 09-21

CHARITABLE GAMBLING

WHEREAS, the Virginia Elks, has applied for a new Premises Permit consisting of electronic pull-tabs, electronic linked bingo, tipboards, and pull-tabs at BG's Saloon, 5494 Highway 7, Mountain Iron, Minnesota, and;

WHEREAS, the Virginia Elks, is requesting that their Premises Permit be issued.

NOW, THEREFORE, BE IT RESOLVED BY THE MOUNTAIN IRON CITY COUNCIL, that the Mountain Iron City Council hereby approves said premises permit.

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF MAY, 2021.

ATTEST:

City Administrator


Mayor Peggy Anderson

COUNCIL LETTER 060721-VA1

MAYOR

APPOINTMENT

DATE: June 3, 2021

FROM: Mayor Anderson

Craig J. Wainio
City Administrator

The City has received one applicant to serve on the Planning and Zoning Commission, therefor I am nominating Mr. Steven Hunter to serve on the Planning and Zoning Commission.



RANGE CORNICE & ROOFING COMPANY

ROOFING & ARCHITECTURAL SHEET METAL CONTRACTOR

PHONE: (218) 263-8812

Fax: (218) 263-8185

510 W. 41st Street

Hibbing, MN 55746

TO: City of Mountain Iron
ATTN: Tim Satrang
EMAIL: tsatrang@ci.mountain-iron.mn.us

DATE: April 27, 2021
QUOTE NO.: 21-110
SUBJECT: Water Treatment building
Approximately 2,500 S. F.

BID PROPOSAL

We are pleased to submit this proposal on our interpretation of your requirements, subject to the attached terms and conditions.

A) We propose to furnish all labor, equipment, and material to install a new fully adhered EPDM roof system as follows:

1. Set up all necessary equipment and material to meet or exceed OSHA standards.
2. Remove existing roofing, down to the concrete deck, and dispose of as per state and county codes.
3. Install new self adhered vapor barrier over entire deck.
4. Install multiple layers of tapered and flat ISO insulation and adhere to substrate, as per manufacturer's specifications.
5. Install new wood nailer, to accommodate new insulation height, as needed.
6. Install new 60 mil EPDM membrane and adhere to new insulation, as per manufacturer's specifications.
7. Flash all walls/penetrations watertight, as per manufacturer's specifications.
8. Fabricate and install all new prefinished metal coping, scuppers and counterflashing.
(Color to be selected by owner from standard color chart).
9. Clean up roof and grounds to pre-existing conditions or better.
10. Furnish 20 year manufacturer's roof system warranty.

For the sum of:

FIFTY-FIVE THOUSAND ONE HUNDRED SEVENTY-FIVE AND NO/100 (\$55,175.00) DOLLARS

B) Pricing to provide all labor, equipment and materials to install a new metal wall panel system on your building.

For the sum of:

SIXTY-NINE THOUSAND NINE HUNDRED TWO AND NO/100 (\$69,902.00) DOLLARS

**Pricing includes hat or Zee channel, 2" extruded insulation, Tyvek air barrier and all needed matching prefinished metal flashing.

Note: Above pricing is budgetary pricing only!



RANGE CORNICE & ROOFING COMPANY
Terrance E. Marty/President

EQUAL OPPORTUNITY EMPLOYER



Mountain Iron Public Library

Monthly Report

May 2021

Circulation (COVID-19/ Closure Order per the City in place):

Items checked out: 952 Items checked in: 950

Total Circulation of materials in May: 1,902

Attendance:

Adults: - Youth: - Patrons in May: 181

Special Events/Programs held: 1 (30 participants)

Reference Desk visits (email, phone, and messenger): 324 Computer Use Sessions: 0

Total Library Usage: 535

Events and Activities at the library in May:

May 3rd & 17th: City Council Meetings (Anna)

May 10th: Dementia-Friendly Facility training (Anna)

May 12th – Library Board Meeting

May 19th: ALS Training (Anna)

May 20th: Readsquared (Summer Reading Program online platform) Training (Anna)

May 26th: ALS COMPASS Meeting (Anna)

May 3 – 27th: Legacy Program: Juggling (30 kits distributed)

Application for Payment No. 5

To: The City of Mountain Iron

From: Magney Construction, Inc., 1401 Park Road, Chanhassen, MN 55317

Contract: _____

Project: Filter Replacement - Water Treatment Plant

Owners Contract No. _____ Engineer's Project No. 193804656

Date of this Invoice: 28-May-21

Invoice Work Period: 5-1-21 through 5-31-21

| | |
|--------------------------------|--------------------|
| 1) Original Contract amount | \$844,500.00 |
| 2) Change Orders to date: 1,2 | \$58,133.27 |
| 3) Revised Contract amount | \$902,633.27 |
| 4) Value completed to date | \$661,869.29 |
| 5) Materials stored on site | \$0.00 |
| 6) Total Earned to date | \$661,869.29 |
| 7) Amount retained | \$33,093.46 |
| 8) Amount previously paid | \$537,655.82 |
| Amount due this Payment | \$91,120.01 |

Accompanying Documentation:

CONTRACTOR'S Certification:


The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 1 inclusive; (2) title of all work, materials and equipment incorporated in said Work otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interest or encumbrance (except such as are recovered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance by the Contract Documents and not defective.

Magney Construction, Inc. (Contractor)

By: Peter Aldritt
Project Manager

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Owner: City of Mountain Iron Engineer: Stantec Engineering

By: _____ By: 

Date: _____ Date: 6/1/21

Contractor: Magney Construction, Inc.
 Owner: City of Mountain Iron, MN
 Project: Filter Replacement
 Slantec Project No. 193804656

Date of Application:
 Work Completed Through:

APPLICATION FOR PAYMENT SCHEDULE

| Spec. Section | Description of Work | Scheduled Value | Work Previous Application | Completed This Application | Materials Presently Stored | Total Completed & Stored to Date | % Complete | Balance To Finish |
|------------------|--|--------------------|---------------------------------|----------------------------------|----------------------------------|--|---------------|-------------------------|
| 6113 | Bond & Insurance | \$ 12,600 | 12,600.00 | 0.00 | 0.00 | 12,600.00 | 100% | 0.00 |
| 11000 | Mobilization | \$ 37,700 | 37,700.00 | 0.00 | 0.00 | 37,700.00 | 100% | 0.00 |
| 12000 | De- Mobilization | \$ 14,200 | 0.00 | 0.00 | 0.00 | 0.00 | 0% | 14,200.00 |
| 15000 | Supervision & Gen'l Conditions (5 mos @ \$12K/Mos) | \$ 60,000 | 41,000.00 | 12,000.00 | 0.00 | 53,000.00 | 88% | 7,000.00 |
| 24119 | Demolition | \$ 105,700 | 105,700.00 | 0.00 | 0.00 | 105,700.00 | 100% | 0.00 |
| 32000 | Rebar - Materials | \$ 13,600 | 13,600.00 | 0.00 | 0.00 | 13,600.00 | 100% | 0.00 |
| 32001 | Rebar - Labor | \$ 12,900 | 12,900.00 | 0.00 | 0.00 | 12,900.00 | 100% | 0.00 |
| 33000 | Concrete Work | \$ 181,400 | 181,400.00 | 0.00 | 0.00 | 181,400.00 | 100% | 0.00 |
| 42200 | Masonry | \$ 7,800 | 7,800.00 | 0.00 | 0.00 | 7,800.00 | 100% | 0.00 |
| 55000 | Metal Fabrications | \$ 13,700 | 0.00 | 0.00 | 0.00 | 0.00 | 0% | 13,700.00 |
| 66000 | Plastic Fabrications (FRP Grating) | \$ 1,900 | 0.00 | 0.00 | 0.00 | 0.00 | 0% | 1,900.00 |
| 71113 | Bituminous Damproofing (Includes Drainage Board) | \$ 5,600 | 5,600.00 | 0.00 | 0.00 | 5,600.00 | 100% | 0.00 |
| 79200 | Joint Sealants | \$ 1,600 | 1,600.00 | 0.00 | 0.00 | 1,600.00 | 100% | 0.00 |
| 99100 | Painting | \$ 18,200 | 0.00 | 0.00 | 0.00 | 0.00 | 0% | 18,200.00 |
| 220500 | Plumbing Work | \$ 10,800 | 10,800.00 | 0.00 | 0.00 | 10,800.00 | 100% | 0.00 |
| 230500 | HVAC Work | \$ 21,200 | 8,000.00 | 13,200.00 | 0.00 | 21,200.00 | 100% | 0.00 |
| 260505 | Electrical Work | \$ 16,600 | 8,000.00 | 5,500.00 | 0.00 | 13,500.00 | 81% | 3,100.00 |
| 312300 | Earthwork | \$ 1,600 | 0.00 | 800.00 | 0.00 | 800.00 | 50% | 800.00 |
| 329200 | Seeding | \$ 900 | 0.00 | 0.00 | 0.00 | 0.00 | 0% | 900.00 |
| 331000 | Water Utilities | \$ 7,800 | 0.00 | 7,800.00 | 0.00 | 7,800.00 | 100% | 0.00 |
| 400510 | Process Pipe & Fittings | \$ 84,500 | 39,164.99 | 36,885.00 | 0.00 | 76,049.99 | 90% | 8,450.01 |
| 400511 | Access Manways into Filter Underdrain Plenum | \$ 12,100 | 12,100.00 | 0.00 | 0.00 | 12,100.00 | 100% | 0.00 |
| 400525 | Process Valves | \$ 48,200 | 48,200.00 | 0.00 | 0.00 | 48,200.00 | 100% | 0.00 |
| 401100 | Pressure Gauges | \$ 800 | 0.00 | 0.00 | 0.00 | 0.00 | 0% | 800.00 |
| 409110 | Field Instruments | \$ 1,100 | 0.00 | 0.00 | 0.00 | 0.00 | 0% | 1,100.00 |
| 409132 | Magnetic Flow Meters | \$ 3,900 | 0.00 | 3,900.00 | 0.00 | 3,900.00 | 100% | 0.00 |
| 444313 | Filter Equipment | \$ 105,400 | 0.00 | 0.00 | 0.00 | 0.00 | 0% | 105,400.00 |
| 444329 | Filter Media | \$ 42,700 | 0.00 | 0.00 | 0.00 | 0.00 | 0% | 42,700.00 |
| | Change Order 1 - AIS Valves and Pipe | \$ 39,577 | 19,788.50 | 15,830.80 | 0.00 | 35,619.30 | 90% | 3,958.00 |
| | Change Order 2 - SS Air Header | 18,555.97 | 0.00 | 0.00 | 0.00 | 0.00 | 0% | 18,555.97 |
| | Totals | 902,633.27 | 565,953.49 | 95,915.80 | 0.00 | 661,869.29 | 73% | 240,763.98 |



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

May 11, 2021

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: Proposed Well #3
City of Mountain Iron
Project No.: MI15-08

Dear Mr. Wainio;

Enclosed please find **Change Order No. 1** for the Proposed Well #3 project. This Change Order increases the contract amount by **\$164,875.00**. This change order is for a change of scope to drill out the test hole where water was found. The test hole produced water during the test pumping and cracking in the rock layer showed it can be enough for a water supply well. The proposed production hole was unsuccessful, an attempt to blast it also did not improve the water flow rate. This change order also will at 30 days to the contract.

If approved please sign the change order and return to my office.

Also, see the letter enclosed from Peterson Well Drilling summarizing the situation.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.


Alan J. Johnson, P.E.

Project Engineer
Enclosure

Pc: Dennis Peterson, Peterson Well Drilling, Inc.

CHANGE ORDER

Order No. 1

Date: 5/11/21

NAME OF PROJECT/PROJECT NO: Proposed Well 3/MI15-08

OWNER: City of Mountain Iron

CONTRACTOR: Peterson Well Drilling
8854 Spring Park Road, Mountain Iron, MN 55768

ENGINEER: Benchmark Engineering, Inc.

Reason for Change Order:

This Change Order is to modify the well drilling scope. After drilling the production hole, they was very little water found. This change order would be to redrill the test hole area to a 10" well. This hole produced 250 to 300 gpm when test pumped. The water appeared to be good quality and have enough cracking in the rock formation to produce water. This change order would also add an additional 30 days to the contract.

The following changes are hereby made to the CONTRACT DOCUMENTS:

The contract amount is increased by \$164,875.00.

Change to CONTRACT PRICE:

Original CONTRACT PRICE \$ 324,450.00

Current CONTRACT PRICE adjusted by previous CHANGE ORDERS \$ 0.00

The CONTRACT PRICE due to this CHANGE ORDER will be increased by: \$ 164,875.00

The new CONTRACT PRICE including this CHANGE ORDER will be: \$ 489,325.00

Recommended by: 
Engineer (Authorized Signature)

5-11-21
Date:

Approved by: _____
Owner (Authorized Signature)

Date:

Accepted by: _____
Contractor (Authorized Signature)

Date:



05-10-2021

We drilled the 6" test well hitting the slate at 100'. We cased it to 100' and drilled open 6" hole thru the slate and ore to almost 150'. The magnetic taconite starts there. We had no water until 185' at 225' to 250' we had approx. 125 + gpm. We drilled down to 600' and hit the greenstone (non magnetic rock) we went 10' further. We test pump the well with a 30hp 500gpm pump set at 330' the test well produced 250 gpm at 118' (everything is looking good).

We moved approx. 50' away and drilled our 10" well cased down to 145' into the magnetic taconite, drilled down to 600' hit non magnetic rock, (not much water 20' gpm approx.) tried into non magnetic rock until 670' test pump the well just to be sure 15gpm at 100'.

Knowing where the water was coming in on the 6" test well we did a string blast from 225' to 250'.

Test pump 10" well again at 140' it now pumps 10-12 gpm less water. I talked to Bruce Blomgren on Friday night. He is the retired geological from geological survey. He was up 2-3 years ago when the project was being planned. He helped locate the place to drill. As he stated back then, wells in the hard rock can change a lot just by moving a short distance, but he was also shocked by the change in the gpm from the test well to the production well, but as he stated if you don't hit the same fractures in the rock, that will happen.

I asked his advice he suggested pulling 6" casing and drilling down over the existing test well. It will be very tricky, but we found the flow rate you need, opening the 6" to 10" all the way to 610'

I feel we can do this. But it is gonna take some specialized tools and hole opener with good stabilization. We know our test hole is straight because we ran a 5 7/8" pump down to 330' in a 6' rock hole. Its going to take perfect alignment over the 6' casing, pull the 6' casing and drill down with dual rotary with 6x10 carbide hole opener as we advance the 10' casing down to 145' and hitting our existing 6" hole we next need to switch drill rigs and put our rock drilling rig on the 10" hole, next drill down the 10" and open the 6" hole to 10" down to 610. This will take a good stabilizer and maybe a few bits.

The price for this as follows:

Re-mob and retooling expense for carbide hole openers and re- alignment
on 6" hole

\$19,500.00

Remove 6" casing with dual rotary rig

\$3,125.00

Re-drill hole with 6x10 carbide hole opener and stabilizer, advancing 10"
casing with a 10" carbide shoe. Down to 100' and seating the 10" casing
down to 145' over the 6" hole in the rock.

145' x 225 \$32,625.00

Next bring in our rock drill and drill down over the 6" hole in the casing to
610' using long straitization, this may take a couple of 10" hammer bits

465' of hole opener driven

465x225 \$104,625.00

Approx. 10 hrs development

10x500 \$5,000.00

TOTAL \$164,875.00

Mountain Iron Fire Department
Call and Mutual Aid Report
2021

| Description | Year To Date | Quarter 1 | | | Quarter 2 | | | Quarter 3 | | | Quarter 4 | | |
|------------------------|--------------|-----------|--------|--------|-----------|--------|--------|-----------|-------|-------|-----------|--------|--------|
| | | 22-Jan | 19-Feb | 19-Mar | 16-Apr | 14-May | 11-Jun | 9-Jul | 6-Aug | 3-Sep | 1-Oct | 29-Oct | 24-Nov |
| Total Calls | 36 | 11 | 7 | 8 | 5 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Mutual Aid Calls | 22 | 6 | 4 | 6 | 3 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fire Hours | 71.5 | 28 | 12 | 17.5 | 6 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Mt Iron Call Man Hours | 157 | 48 | 69 | 9 | 9 | 22 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Mutual Aid Man Hours | 190.5 | 68 | 18 | 70.5 | 18 | 16 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Call Man Hours | 347.5 | 116 | 87 | 79.5 | 27 | 38 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Mutual Aid Hour % | 55% | 59% | 21% | 89% | 67% | 42% | | | | | | | |

Mountain Iron Fire Department
Call and Response Report
2021

| FF = Firefighter | | Quarter 1 | | | | Quarter 2 | | | | Quarter 3 | | | | Quarter 4 | | | |
|------------------------|--------------|-----------|--------|--------|--------|-----------|--------|-------|-------|-----------|-------|--------|--------|-----------|--|--|--|
| Description | Year To Date | 22-Jan | 19-Feb | 19-Mar | 16-Apr | 14-May | 11-Jun | 9-Jul | 6-Aug | 3-Sep | 1-Oct | 29-Oct | 24-Nov | 24-Dec | | | |
| Total Calls | 36 | 11 | 7 | 8 | 5 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| False/Cancelled Alarms | 11 | 3 | 2 | 3 | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Working Calls | 25 | 8 | 5 | 5 | 4 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| FF/Working Calls | 127 | 33 | 37 | 26 | 17 | 14 | | | | | | | | | | | |
| FF/False/Cancl. Alarms | 48 | 18 | 9 | 10 | 3 | 8 | | | | | | | | | | | |
| Total Responders | 175 | 51 | 46 | 36 | 20 | 22 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| FF per Call | 4.82 | 4.64 | 6.57 | 4.50 | 4.00 | 4.40 | | | | | | | | | | | |
| FF per Working Call | 5.13 | 4.13 | 7.40 | 5.20 | 4.25 | 4.67 | | | | | | | | | | | |
| Combined per Call | 4.82 | 4.64 | 6.57 | 4.50 | 4.00 | 4.40 | | | | | | | | | | | |
| % Member Response | 22% | 18% | 32% | 23% | 18% | 20% | | | | | | | | | | | |

Training Participation
 Roster Total = 23
 Average Per Event = 11.21
 Attendees = 157.00
 Scheduled Events = 14.00
 Logged Training Hours = 468.00
 Average Training Per FF = 20.35

| Master_Incident_Number | Radio_Name | Jurisdiction | Response_Date | Problem | Priority_Description |
|------------------------|------------|--------------|---------------|--------------------------|----------------------|
| MTFD2110462 | MTR2 | MT IRON FD | 5/3/2021 | MEDIC-MEDIC | 1A |
| MTFD2110522 | MTR2 | MT IRON FD | 5/3/2021 | MEDIC-MEDIC | 1A |
| MTFD2110735 | MTR2 | MT IRON FD | 5/6/2021 | PI-PERSONAL INJ | 1A |
| MTFD2110741 | MTR2 | MT IRON FD | 5/6/2021 | MDIFFB-DIFF BREATH | 1A |
| MTFD2110841 | MTR1 | MT IRON FD | 5/7/2021 | MEDIC-MEDIC | 1A |
| MTFD2110855 | MTR2 | MT IRON FD | 5/7/2021 | MDIFFB-DIFF BREATH | 1A |
| MTFD2110907 | MTR2 | MT IRON FD | 5/8/2021 | MDIAB-DIABETIC EMERGENCY | 1A |
| MTFD2111290 | MTR | MT IRON FD | 5/12/2021 | MHEART-HEART | 1A |
| MTFD2111744 | MTR | MT IRON FD | 5/17/2021 | MEDIC-MEDIC | 1A |
| MTFD2111812 | MTR1 | MT IRON FD | 5/17/2021 | PI-PERSONAL INJ | 1A |
| MTFD2111852 | MTR | MT IRON FD | 5/18/2021 | MHEART-HEART | 1A |
| MTFD2112146 | MTR1 | MT IRON FD | 5/21/2021 | PI-PERSONAL INJ | 1A |
| MTFD2112196 | MTR | MT IRON FD | 5/21/2021 | MEDIC-MEDIC | 1A |
| MTFD2112232 | MTR1 | MT IRON FD | 5/22/2021 | MEDIC-MEDIC | 1A |
| MTFD2112296 | MTR | MT IRON FD | 5/22/2021 | MSEIZ-SEIZURE | 1A |
| MTFD2112370 | MTR2 | MT IRON FD | 5/23/2021 | MEDIC-MEDIC | 1A |
| MTFD2112537 | MTR2 | MT IRON FD | 5/24/2021 | MEDIC-MEDIC | 1A |
| MTFD2112593 | MTR | MT IRON FD | 5/25/2021 | MHEART-HEART | 1A |
| MSCF2112626 | MTR | MISC FIRE | 5/25/2021 | PI-PERSONAL INJ | 1A |
| MTFD2112624 | MTR | MT IRON FD | 5/25/2021 | FLINE-LINE PROBLEMS | 1A |
| MTFD2112676 | MTR2 | MT IRON FD | 5/25/2021 | MEDIC-MEDIC | 1A |
| MTFD2112676 | MTR | MT IRON FD | 5/25/2021 | MEDIC-MEDIC | 1A |
| MTFD2112732 | MTR2 | MT IRON FD | 5/26/2021 | MEDIC-MEDIC | 1A |
| MTFD2112778 | MTR | MT IRON FD | 5/26/2021 | PI-PERSONAL INJ | 1A |
| MTFD2112874 | MTR1 | MT IRON FD | 5/27/2021 | MEDIC-MEDIC | 1A |
| MTFD2112882 | MTR2 | MT IRON FD | 5/27/2021 | MEDIC-MEDIC | 1A |
| MTFD2113003 | MTR2 | MT IRON FD | 5/29/2021 | MEDIC-MEDIC | 1A |
| MTFD2113194 | MTR | MT IRON FD | 5/31/2021 | MEDIC-MEDIC | 1A |

| Location_Name | Address | Apartment | City | Cross_Street |
|---|---|-----------|---|---|
| PARK VILLA APTS WEST | 8521 Park Villa Dr 8784 Fairview Ln Park Ridge Dr / Rock Ridge Dr | | Mountain Iron Mountain Iron Mountain Iron | Enterprise Dr N/Dead End Garden Dr S/Mineral Ave |
| LM SUPPLY MT | 8497 Enterprise Dr N 4921 Admiral Rd 5639 Eagle Ave 9293 Otto Rd | | Mountain Iron Mountain Iron Mountain Iron Mountain Iron | Hwy 7/Nichols Ave Hwy 101/Maxwell Rd Dead End/Parkville St Old Hwy 169/Ostman Rd |
| RAINTREE APTS MT 8523 | 8523 Raintree Dr 8866 Granite St | 4C | Mountain Iron Mountain Iron | Nichols Ave/Dead End Mineral Ave/Marble Ave |
| LM SUPPLY MT | 8497 Enterprise Dr N 8317 Jasmine St | | Mountain Iron Mountain Iron | Hwy 7/Nichols Ave Dead End/Aster Ave |
| HOOVER COMPANY SHOP | Parkville Rd / Old Hwy 169 5729 Mesabi Ave 8867 Quartz St | | Mountain Iron Mountain Iron Mountain Iron | Agate St/Main St Mineral Ave/Dead End Flint St/Main St |
| COMFORT INN MT IRON | 5738 Mineral Ave 8570 Rock Ridge Dr 8359 Spruce Dr | 308 | Mountain Iron Mountain Iron Mountain Iron | Enterprise Dr N/Dead End Balsam Dr/North Ct Carnation Ave/Daffodil Ave |
| LAURENTIAN ST LUKES CLINIC MT WORK CH COMM 1 | 8373 Unity Dr Sax Rd / Cranberry Ln Admiral Rd / Maxwell Rd 8359 Spruce Dr 8359 Spruce Dr | | Mountain Iron Mountain Iron Mountain Iron Mountain Iron Mountain Iron | |
| DIAMOND WILLOW ASSISTED LIVING 8583 | 8583 Unity Dr 5692 Mineral Ave 5440 Garden Dr N 8539 Raintree Dr | 5A | Mountain Iron Mountain Iron Mountain Iron Mountain Iron | Balsam Dr/North Ct Balsam Dr/North Ct Coral Ln/Diamond Ln Granite St/Flint St |
| RAINTREE APTS MT 8539 | 8539 Raintree Dr | 8:00 AM | Mountain Iron | Merritt Pl/Garden Dr N |
| DIAMOND WILLOW ASSISTED LIVING 8583 | 8583 Unity Dr | | Mountain Iron | Nichols Ave/Dead End |
| DIAMOND WILLOW ASSISTED LIVING 8583 | 8583 Unity Dr | 6 | Mountain Iron | Coral Ln/Diamond Ln |

| Fixed_Time_CallEnteredQueue | Time_Assigned | Time_ArrivedAtScene | Call_Disposition | Fixed_Time_Call_Cleared |
|-----------------------------|---------------|---------------------|--------------------------|-------------------------|
| 6:55:54 AM | 6:56:07 AM | 1063663:01:11 | FCLR-CLEARED | 7:10:29 AM |
| 10:47:23 PM | 10:47:49 PM | NULL | FCLR-CLEARED | 11:13:51 PM |
| 1:09:13 PM | 1:09:48 PM | NULL | FCLR-CLEARED | 1:18:19 PM |
| 1:51:39 PM | 1:52:40 PM | NULL | FCLR-CLEARED | 2:13:07 PM |
| 4:20:17 PM | 4:21:15 PM | NULL | FCAN-CANCEL | 4:26:57 PM |
| 6:21:50 PM | 6:22:05 PM | NULL | FCLR-CLEARED | 6:27:23 PM |
| 9:19:11 AM | 9:19:21 AM | NULL | FCLR-CLEARED | 9:25:44 AM |
| 4:16:20 PM | 4:18:46 PM | NULL | FCLR-CLEARED | 5:00:13 PM |
| 8:41:18 AM | 8:42:35 AM | 1064000:50:32 | FCLR-CLEARED | 9:12:03 AM |
| 6:13:24 PM | 6:13:55 PM | 1064010:19:05 | FCLR-CLEARED | 6:44:17 PM |
| 6:48:33 AM | 6:49:53 AM | NULL | FCLR-CLEARED | 7:32:20 AM |
| 1:17:37 PM | 1:19:47 PM | NULL | FCLR-CLEARED | 1:31:01 PM |
| 10:35:28 PM | 10:35:35 PM | 1064110:49:03 | FCLR-CLEARED | 11:12:11 PM |
| 9:51:41 AM | 10:00:54 AM | 1064122:09:03 | FCLR-CLEARED | 11:04:52 AM |
| 7:37:46 PM | 7:37:54 PM | NULL | FAST-ASSISTANCE RENDERED | 8:10:06 PM |
| 10:39:03 AM | 10:39:48 AM | NULL | FAST-ASSISTANCE RENDERED | 10:54:42 AM |
| 11:04:59 PM | 11:06:07 PM | NULL | FCLR-CLEARED | 11:33:27 PM |
| 11:34:08 AM | 11:37:35 AM | NULL | FCLR-CLEARED | 11:56:44 AM |
| 4:03:24 PM | 4:13:27 PM | NULL | FAST-ASSISTANCE RENDERED | 4:16:12 PM |
| 3:52:29 PM | 4:16:12 PM | NULL | FAST-ASSISTANCE RENDERED | 4:44:42 PM |
| 9:39:06 PM | 9:39:56 PM | NULL | FAST-ASSISTANCE RENDERED | 9:40:46 PM |
| 9:39:06 PM | 9:40:46 PM | 1064205:48:19 | FAST-ASSISTANCE RENDERED | 10:16:42 PM |
| 1:38:26 PM | 1:38:36 PM | 1064221:47:11 | FAST-ASSISTANCE RENDERED | 3:30:56 PM |
| 10:14:12 PM | 10:15:53 PM | 1064230:23:41 | FAST-ASSISTANCE RENDERED | 11:12:36 PM |
| 7:58:24 PM | 7:59:33 PM | NULL | FAST-ASSISTANCE RENDERED | 8:07:20 PM |
| 9:07:28 PM | 9:08:33 PM | NULL | FAST-ASSISTANCE RENDERED | 9:15:06 PM |
| 3:29:16 AM | 3:30:46 AM | NULL | FCLR-CLEARED | 3:55:12 AM |
| 8:59:31 AM | 9:01:07 AM | NULL | FCLR-CLEARED | 9:10:01 AM |

**Mountain Iron Utility Advisory Board
Minutes
18 May 2021**

Meeting was called to order 4:02 p.m. by Chairperson Renzaglia

Members present: Reynold Renzaglia, Sue Tuomela, Bret Renzaglia, Jacob Osell Others present: Tim Satrang, Public Works Director, and Lisa Stevens, Accounting Technician. Absent member: Paul Jacobsen, and Joe Prebeg, council liason.

Moved by Reynold Renzaglia supported by Sue Tuomela to approve the Consent Agenda including the 10 March 2020 Minutes. Motion carried unanimously

Communications: None

Public Forum: Councilor Roskoski in audience

Reports:

Electrical:

Reynold noted it was not necessary to go back through all of the outages for the year 2020. There were a streak of outage events that mainly happened with the Virginia feed and were resolved.

Water:

A water line on Unity Drive had a crack found in the cast iron pipe which causes issues. The trick is to stop the crack from spreading. This pipe is more than 100 years old. The City is looking for funding that would help in replacing these old pipes as cast iron is a hard surface to repair.

Old Business:

Water Treatment Plant: The updates and new construction is coming along and should be completed in early June. Went from a 4 cell system to 3 cell system to help cut costs. The bid came in under the engineer's estimate. The filters being put in will now outlast the building has their estimated life is 100 years.

Water tower repairs and painting: The tower project was bonded with an interest rate of less than 2%. It was at the point where paint and structural issues would cause inspection to fail. The project went very smooth and very few issues happened or were noticed by residents.

Voltage upgrade: There is a new engineer from MN Power we are working with to give advice on how to achieve the number one goal of getting off of Virginia's power. They have been coordinating between us and Virginia to get this done. Single phase transformers are 25 weeks out so it's going to continue being a very slow process.

Reynold discussed getting security cameras behind the city garage to guard the transformers this summer. Tim mentioned he will look at the budget. There was also discussion about the yard waste site. It was rumored that there are people outside of the city are utilizing this site. Tim mentioned that it should still be placed outside the fence. There are other items stored inside the fence that should not be accessible to the public so having yard waste placed outside keeps people safer.

New Business:

Opted Out Policy: Discussion took place about having a policy drafted in regards to residents entering an agreement with the City for not utilizing an upgraded AMR/AMI meter. Tim read the policy provided to the board and proposed it gets submitted to council for approval. The fee would be \$25 added to the resident's monthly utility bill. Reynold suggested to take the dollar amount off the policy in case it should be agreed by council for higher fee.

It was moved by Reynold Renzaglia and supported by Sue Tuomela to have an attorney review the policy and then send the policy to council for approval. Motion carried unanimously.

Curbside Recycling: There was a schedule proposed to resume the curbside recycling program. It was recommended by board that City staff get the program going as soon as possible which would be the end of June.

Large Trash pickup: The large trash notice was dispersed to the board for approval. It was recommended it be changed with an actual schedule of dates each section of town would be picked up.

It was moved by Sue Tuomela and supported by Jacob Osell to continue the service and recommend it to council for approval. Motion carried unanimously.

Other new business: Tim has been in contact with MN Power in regards to creating an electrical mapping system of the city. It would cost around \$16,000-17,000 from the electrical fund however it would help in the long term for stability in the electrical department. It would be a 25+ year investment and would help us pin point outages when they occur and help identify any other issues with electrical equipment. He would like the board to send this to council for their approval.

It was moved by Sue Tuomela and supported by Bret Renzaglia to move forward with sending the mapping system contract to council for approval. Motion carried unanimously.

Open discussion: Everyone is glad to be meeting in person again.

Announcements: The next meeting will take place on Tuesday, June 29, 2021 at 4:00pm.

Meeting Adjourned at 5:30 pm

Respectfully submitted,
Lisa Stevens
Accounting Technician



CITY OF MOUNTAIN IRON LARGE TRASH PICKUP

8586 Enterprise Drive South, Mountain Iron, MN 55768 www.mtniron.com Phone: 748-7570 Office Hours: Monday-Friday 7:30 am to 4:00 pm

The City of Mountain Iron will be offering a large trash pick-up for our residents with garbage service for a fee of \$10.00. **Complete the form below and submit payment by June 14th.** **Your utility bill must be paid in full** in order to be eligible for the large trash pickup. Each residence will be picked up only once. Have your large trash ready to be picked up on the first day of your area's scheduled pickup. No refund of application fee.

Tentative Schedule:

Monday, June 21 through Friday, June 25, 2021:

Downtown area- South Grove area- Mud Lake Road- Unity Addition- Wolf area- County Road 7- Highway 101- Rural areas- Kinross- Spirit Lake area

Monday, June 28 through Friday, July 2, 2021:

Parkville area- Stoney Brook- Lambert Addition- West Virginia- Westgate- Ann's Acres- Southern Drive

-Items that will be picked up: Auto/truck highway tires up to 20" (limit of 4 tires, no tractor tires), clothing, appliances (refrigerators and freezers must have doors removed), scrap metals, household goods, furniture, old bikes, motors (lawn mowers, weed eaters, etc.) **that are *drained of oil and gas*.**

-Items that will not be picked up: Flammable containers including propane tanks, box springs or mattresses, tv sets, computers or computer parts, demolition material (old buildings, boards, cement blocks, etc.)

(Yard waste will not be picked up. This can be brought to the site on Mineral Avenue between the City Garage and South Grove). Come to City Hall and sign out a remote to enter the site. Bring Hazardous Waste Material (filled paint cans etc.) to the St. Louis county Solid Waste Dept.

The City/Director of Public Works reserves the right to limit the number of items being picked up.

Name & Address (if different than label on reverse side) _____

I understand that any remaining trash is the homeowner's responsibility to promptly remove and dispose of properly. I understand that no flammable containers, household garage or recyclable materials will be accepted in this trash pickup. I have not allowed large trash from outside the Mountain Iron garbage service area to be deposited on my property for pickup.

***Signature: _____

Brief description of items to be picked up:

CITY USE ONLY/ 2021: DRIVER'S INITIALS

Date pickup complete: _____

Reason Trash was left: _____

\$10.00 paid: _____



City of Mountain Iron

8586 Enterprise Drive South, Mountain Iron, MN 55768

Advanced Meter Infrastructure (AMI) Policy

The City of Mountain Iron is installing an Advanced Meter Infrastructure (AMI) metering system for electric and water utility customers to improve accuracy and efficiency of the meter reading and billing system. If a customer decides to opt out of the metering upgrade program, they will be billed an additional \$25 on their monthly bill to cover the associated labor costs with manually reading the meter and billing for the usage. If a customer opts out and does not allow the City access to manually read the meter after two months another \$25 per month charge will be added for having to estimate the usage. If access is not provided over a six-month time frame the metered service will be disconnected until access is provided again and all fees are paid. All disconnect fees and minimum service charges will be the customer's responsibility. If a customer wishes to remain on manually read meter system, they must complete the Advanced Meter Infrastructure opt out form and agree to the conditions of this policy.

Adopted on: _____

By: _____

By: _____



City of Mountain Iron

8586 Enterprise Drive South, Mountain Iron, MN 55768

AMI Metering Opt Out Form

Mountain Iron Utilities Customers who choose not to have an Advanced Meter Infrastructure (AMI) meter must complete the opt out form below:

*Please note only requests from account holders will be processed

Name on account: _____

Account Number: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Please initial by each statement and sign full name in box below:

I am the authorized person on the account and request that the Mountain Iron Utilities install a non-AMI meter at the service address listed above. _____

I understand that a monthly fee of \$25.00 dollars will be added to my bill each month for my usage to be manually read and billed. _____

I understand that if I fail to provide access to my meter for a meter reading after two months, I will be charged an additional \$25.00 per month that my readings are estimated. If access is not provided within six months the water and/or electric service will be disconnected. _____

Customer Signature

Groundline Inspection Services Scope of Work

By and between the City of Mountain Iron and Minnesota Power

This Groundline Inspection Services Scope of Work is incorporated into the Master Services Agreement between the City of Mountain Iron (City) and Minnesota Power as a Scope of Work. This Scope of Work is entered into by and between the City, a Municipal Electric Utility, and Minnesota Power, as of this _____ day of _____ 2021.

WHEREAS, the City owns and operates an electrical distribution system and utility, and

WHEREAS, Minnesota Power is interested in providing Groundline Inspection Services to City, subject to the terms herein.

NOW THEREFORE, City and Minnesota Power enter this Scope of Work for the purposes of establishing the rights, duties, and responsibilities of the respective parties with respect to Minnesota Power's performance of the Groundline Inspection Services, and as further governed by the terms and conditions of the Master Services Agreement in effect between the parties. In Consideration of the mutual promises contained in this Agreement, City and Minnesota Power hereby agree to the following:

1. Minnesota Power and Minnesota Power's contractor shall provide all supervision, qualified personnel, and necessary equipment to inspect poles, lines, and associated hardware.
2. Inspections shall be performed in accordance with Attachment A.
3. Units to be inspected will be mapped with GPS readings and will be included in Minnesota Power's Geographic Information System (GIS). Electronic maps in the form of PDF of the City's electric distribution system will be provided to the City after mapping is completed.
4. Minnesota Power shall review the inspection results and will provide the City with a report that will include analysis of the results and recommended steps needed to resolve issues identified in the report.
5. As part of the inspection service, Minnesota Power shall provide the necessary inspection materials not provided by the inspection contractor, including the following:
 - Bar codes for identifying poles in field
 - Red tags for identification of reject poles
 - Vests, magnetic signs, and letters identifying the inspectors as working for Minnesota Power.
 - Padmount equipment stickers
6. The City shall provide the following services in conjunction with the inspections:
 - Announcements and notification to the community regarding the timing and scope of the inspections.
 - A phone number for initial response to customer questions and concerns.

Cost Structure:

Minnesota Power shall provide the above described services at the following costs:

1. The cost per unit (pole or padmount equipment) is \$13.00. This covers the pole and padmount placement (using GPS) in the Minnesota Power Geographic Information System (GIS), the inspection and treatment of poles and padmounts as described in the inspection specification and a report including analysis of the results and recommended steps needed to resolve issues.
2. The cost to map overhead equipment including primary wire, secondary wire, transformers, street lights, cutouts, and service points is \$7500.00. Item 2 can only be completed in conjunction with Item 1.
3. Pole replacements and correction of other issues identified during the inspection process may be performed by a contractor hired by the City or Minnesota Power line crews or Minnesota Power contract crews, as requested by the City, under the terms identified in the maintenance agreement between Minnesota Power and the City. These costs are not included in items 1 or 2 above.
4. Current status of The City's distribution system will be documented and mapped. Improvements or changes made to distribution system can be made to the mapping if provided to Minnesota Power. This work will require a new scope of work. These costs are not included in items 1 or 2 above.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed by the duly authorized signatories the ____ day of _____, 2021.

CITY OF MOUNTAIN IRON

By: _____

Title: _____

MINNESOTA POWER

By: _____

Title: _____

ATTACHMENT A

MINNESOTA POWER

STANDARD SPECIFICATION FOR GROUNDLINE INSPECTION AND TREATMENT OF STANDING WOOD POLES

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1.0 SCOPE

This specification establishes the minimum requirements for conducting groundline inspection and treatment of standing wood poles.

2.0 GENERAL REQUIREMENTS

The Purchaser shall furnish Contractor with maps showing the location of all poles in the area to be inspected. Contractor's supervisor shall attend Pre-Job Conference at the Purchaser's offices prior to commencing work.

The Contractor shall furnish all training, supervision, labor, tools, equipment and material required for the completion of the Work described in the Contract Documents. All poles included in the scope of Work shall be inspected. Contractor shall provide vehicles and equipment required to access all poles. Contractor shall contact Purchaser regarding unusual access requirements.

Work shall be done in a neat and efficient manner. Precautions shall be taken to protect sod, trees, bushes, etc. Contractor shall be liable for any damage to same and any claim resulting from such damage shall be settled promptly and to the satisfaction of the Purchaser.

Personnel conducting groundline inspections shall be thoroughly trained in the techniques utilized in determining the condition of wood pole structures. In addition, inspectors shall be thoroughly trained in the safe storage, handling and application and disposal of fungicides, insecticides, wood preservatives, and other chemicals utilized in the inspection and treatment of wood poles. Inspectors shall wear personal protective equipment as required by Minnesota State OSHA. Inspectors shall be trained to identify the hazards associated with overhead electric conductors, and shall be trained to identify damaged insulators, conductor, grounding, guy wires, and other appurtenances. Inspectors shall be licensed or certified as required under all applicable federal, state, and local regulations.

All chemicals employed in completing this work shall bear EPA registered labels. All chemicals shall be stored, handled, transported, applied, and disposed of in accordance with the manufacturer's instructions and in accordance with all applicable federal, state, and local regulations.

3.0 MINIMUM INSPECTION REQUIREMENTS

All poles designated for inspection shall receive a minimum visual and sounding inspection in accordance with this specification.

Poles 20 years old or older and poles where age cannot be determined by pole stamp or date nail shall receive borings in addition to visual and sounding inspection in accordance with this specification.

Poles which have been reinforced at groundline with wood stub poles shall receive inspection and treatments in accordance with the requirements of this specification. The stub shall be inspected, bored, excavated, and/or treated in accordance with the requirements of this specification. The original pole need not be bored at groundline or excavated below groundline. Both the original pole and the wood stub shall have additional sets of three borings performed directly below each band location. Poles which have been reinforced with steel stubs shall also have additional sets of three borings performed directly below each band location.

When soundings, borings or visual inspection indicate the possible presence of carpenter ant infestation or internal decay, perform inspections and treatments in accordance with Sections 7.0 and 9.0, respectively, and fumigant treatment per Section 10.0 of this specification.

When internal decay or mechanical damage is found at groundline to the extent that the pole is rejected, per Section 11.0 of this specification, additional sets of three borings shall be performed at a point 15 inches and 48 inches above groundline to determine if residual shell thickness will permit pole reinforcement. All remaining wood in shell must be sound. Shell thickness measurements shall be recorded per Section 13.0 of this specification.

Treatment of rejected poles will be specified at the Pre-Job Conference.

When external decay or mechanical damage is found at groundline, or when the incised area of the pole extends less than 2" above groundline or is completely above ground with no evidence of a groundline bandage, or when there are indications that a pole has been re-set without a groundline bandage, perform below groundline inspection and treatment in accordance with Section 8.0 of this specification. Poles set in rock or standing water shall not be excavated.

The extent of fumigant application will be based on pole species, vintage and original treatment methods. The Purchaser will designate the preferred type of fumigant to be used at the pre-job conference. Any variation from the fumigant treatment specification per Section 10.0 shall be subject to approval by Purchaser. **Distribution poles shall not be treated with fumigants which would compel special disposal or handling requirements should the pole be removed from service at any time.**

When so designated, all pole species with evidence of internal decay shall receive preservative treatment in accordance with Section 9.0 in addition to fumigant treatment per Section 10.0.

When so designated all pole species with active or latent damage from carpenter ant activity shall receive insecticide treatment in accordance with Section 7.0 in addition to fumigant treatment per Section 10.0.

When so designated, poles of non-durable heartwood species, such as Douglas Fir and Pine, which have checked after original preservative treatment shall receive a remedial fumigant treatment in accordance with Section 10.0 and to include the flooding of checks with preservative treatment. Inspectors must have knowledge and use diligence in identifying untreated wood exposed in checks.

Poles of durable heartwood species (Western Red and Alaskan Yellow Cedar) with less than 2.0" minimum shell thickness at 15" above groundline or less than 4.0" minimum shell thickness at 48" above groundline shall **not** be treated. Poles of non-durable species (Douglas Fir and all Pine) with less than 2.5" minimum shell thickness at 15" above groundline or less than 5.0" minimum shell thickness at 48" above groundline shall **not** be treated.

4.0 VISUAL INSPECTION REQUIREMENTS

Visually inspect the above ground portion of the pole, and its attachments. Record pole number, aerial number, pole date, installed date, height, class, type of pole and original groundline treatment, above ground treatment, measured groundline circumference, incising location, underbuild, extent of shell decay or other damage, and soil condition in a format provided by the Purchaser.

Observe and document condition of pole top, crossarm, insulators, guys, guy protectors, ground wires, conductors, neutral wire, shield wires, bracing, bird nests, etc. as applicable. Note encroachments on right of way or trees in close proximity to conductors. Document conditions in a format provided by the Purchaser. **Major damage shall be reported to the Purchaser's representative immediately.**

5.0 SOUNDING INSPECTION REQUIREMENTS

Soundings shall be conducted using a light hammer and extend from groundline to a height that can be reached while standing at ground level. The soundings shall be in approximately 6 inch increments around the perimeter of the pole and progress upward in a spiral pattern in 1 foot increments. Any area that is suspected of internal defects, such as carpenter ant damage or internal decay, shall be further examined with inspections to identify and treat these defects in accordance with Section 7.0 and Section 9.0, respectively. Shell decay shall be reported.

6.0 POLE BORING REQUIREMENTS

Perform three (3) 0.20" diameter increment borings, or three (3) 3/8" drill bit borings, around the circumference of the pole at groundline to pole center. Each boring shall be taken at an approximate angle of 45 degrees from horizontal. (The increment borer or 3/8" bit shall be kept sharp at all times.) Poles shall be bored where sounding indicates the possibility of a defect or near a large check if one is present. If no defect is apparent, then perform borings at 120 degree intervals around the groundline circumference. Poles with fluctuating water marks shall be bored at the present groundline. Use a shell thickness indicator to measure all sound wood and to determine whether decay is present by 'feeling' growth rings. Record all results to nearest 1/4". Fill all bored holes with Copper Naphthenate (2% copper as metal), VAPAM (Sodium N-Methyldithiocarbamate - 32.7%) or other product subject to approval by Purchaser, and plug with preservative-treated hardwood dowels. For internal decay and fumigant treatment refer to Section 9.0 and 10.0, respectively.

7.0 Carpenter Ant Treatment

When carpenter ant damage is present in a pole, perform borings to identify the top gallery of interconnected galleries. Measure the distance from the pole surface to the major galleries (remaining undamaged wood thickness) with a shell thickness indicator. Continue this procedure until sound wood is encountered or to a height extending up to the limit of the pole that can be reached while standing at ground level. Repeat borings as necessary to identify vertical extent of carpenter ant damage. Apply insecticide approved by the Purchaser and in accordance with the manufacturer's recommendation. Apply fungicide in accordance with Section 10.0 of this specification and flood checks of non-durable heartwood species with preservative treatment. Plug all bored holes with preservative-treated hardwood dowels.

8.0 Below Groundline Inspection & Treatment

Excavate the pole to a depth of 18". Remove all loose wood and dirt from 2" above groundline to 18" below groundline. Perform three additional borings at 12" below groundline in accordance with Section 6.0 of this specification. All groundline bandages shall extend from 2" above groundline to the bottom of the excavation.

All excavated poles not rejected shall be groundline preservative treated from 2" above groundline to 18" below groundline with a groundline bandage subject to approval by the Purchaser. Before treating, remove decayed wood and dirt with a wire brush. A small chipping tool may be used for locating pockets of external decay using caution. In no instance shall visually sound wood be removed from the pole. No prods or bars shall be used to determine the extent of internal or external decay. Refer to Section 9.0 of this specification for treatment of internal decay.

Any excavations required shall be refilled and tamped the same day as dug in such a manner as to avoid the possibility of a depressed area due to later settling. No debris, loose dirt, etc., is to be left in area. Bushes, turf, etc., shall be replaced with care.

9.0 Internal Decay Treatment

Any pole with internal decay, enclosed pockets, heart rot or other voids present, shall be treated in accordance with this section.

Locate the extent of decay or voids by boring holes progressing in a vertical plane, beginning at the bottom of the void and progressing upward until sound wood is encountered. The entire decay area shall be saturated with a wood preservative such as Copper Naphthenate (2% copper as metal) pumped under pressure or other product (subject to approval by the Purchaser) thereby flooding the decayed area progressing from bottom to top via the bored holes. Preservative is pumped in the lowest bored hole until a return of preservative is noted in the bored hole immediately above. The lowest bored hole is then plugged. Preservative is then pumped in the bored hole above until return is noted in the next higher hole. The process is repeated until the entire void has been saturated or until a maximum of one (1) gallon is used. If no return of preservative is noted from the highest bored hole into the decay pocket or void, then a maximum of one (1) gallon shall be pumped into this hole. **Care must be exercised that the preservative is not escaping via checks or other means during flooding.** Apply fumigant in accordance with Section 10.0 of this specification. Fill all bored holes with Copper Naphthenate (2% copper as metal), VAPAM (Sodium N-Methyldithiocarbamate - 32.7%) or other product subject to approval by Purchaser and plug with preservative-treated hardwood dowels.

10.0 Fumigant Treatment

Fumigants shall contain fungicides which control internal decay and which serve as remedial treatment of poles susceptible to impending decay. The Purchaser specifies the following fumigants: (1) Metham Sodium, also known as Vapam, which is marketed under trade names such as WOODFUME, POL-FUME and SMDC, (2) Basamid, which is marketed under trade names such as DuraFume, UltraFume and SUPER-FUME, (3) MITC-FUME which is a trade name Osmose product. The fungal toxic component in all fumigants is MITC (Methylisothiocyanate).

Fumigants must only be applied in sound wood. Application borings shall be 7/8" in diameter at a steep angle (45 degrees or more) downward into the pole. **Caution** must be used to not allow the drill bit to intersect decay pockets, voids, deep checks or to extend through the opposite side of the pole. The first hole will be at groundline and succeeding holes 6" higher and rotated 90 degrees from the next lower hole.

Application rates for Vapam are one (1) pint for poles with groundline circumferences under 40", 1-1/2 pints for poles with 40"-50" circumferences and 2 pints for poles with

larger than 50" circumferences. [One (1) 7/8" x 15" hole has approximately ¼ pint volume].

Application rates for Basamid shall be 70 grams powder per 7/8" x 14" hole in accordance with pole circumferences and application procedures for MITC-FUME described below. An accelerant consisting of 1 oz. 2% Copper Naphthenate shall be applied to each treatment hole.

Application rates for MITC-FUME is 3 vials for poles with 30"- 35" groundline circumferences, 4 vials 36"- 49" c., 5 vials 50"- 59" c., and 6 vials 60" and over circumferences.

11.0 Rejection of Poles

Criterion for reporting poles as **REJECT**:

For measured circumferences at groundline **less than or equal to 48"**:

Any single shell thickness measurement less than 1.5 inches **OR**;
three shell thickness measurements each less than 2.0 inches in the same plane around the circumference of the pole shall be rejected.

For measured circumferences at groundline **greater than 48"**:

Any single shell thickness measurement less than 2.0 inches **OR**;
three shell thickness measurements each less than 2.5 inches in the same plane around the circumference of the pole shall be rejected.

Criterion for reporting as **PRIORITY** poles:

For measured circumferences at groundline **less than or equal to 48"**:

Any single shell thickness measurement less than or equal to 1.0 inch **OR**;
three shell thickness measurements each less than 1.5 inches in the same plane around the circumference of the pole shall be rejected.

For measured circumferences at groundline **greater than 48"**:

Any single shell thickness measurement less than or equal to 1.5 inches **OR**;
three shell thickness measurements each less than 2.0 inches in the same plane around the circumference of the pole shall be rejected.

12.0 Tagging of Poles

Reject Poles:

All rejected poles shall be tagged with (1) one 2-1/2" red aluminum tag. (Tags supplied by the Purchaser.)

Priority Poles:

All Priority poles shall be tagged with (2) two 2-1/2" red aluminum tags.

All Priority Poles For distribution poles, information reported shall include map number, pole number, pole owner, and whether or not the pole may be reinforced.

13.0 Anchor Eye Inspection (Transmission System Only)

Inspect visually, measure and record the height that anchor eyes are above ground. The measurement shall be the perpendicular distance from the lowest point of the anchor eye seat to the ground.

When an anchor eye is above ground 10" or less in swampy soil conditions and 3" or less in drained soil conditions, a digital photo shall be taken of the anchor eye to enable the Purchaser to identify the anchor type.

When an anchor eye is at or below ground level it must be so designated in the data collection by the letter ('B') or (-1) or some other means. A digital photo shall be taken ONLY of anchor eyes that are at ground level but not below.

Anchors shall be numbered consecutively in a clockwise direction beginning on an imaginary line extending to the left of each pole when facing the direction of increasing structure numbers in the Line. Anchors falling on this imaginary line or anchors bisecting the Line angle will begin the numbering scheme. Therefore, each pole in a structure which has supporting anchors will have those anchors identified to that particular pole.

14.0 Reporting Requirements

At the time of inspection, the contractor shall document inspection results of all poles inspected, treated, or rejected on an electronic data collection method approved by the Purchaser.

Identification of Poles:

Poles shall be identified by Map Number and Pole Number for Distribution lines.

Poles shall be identified by Line Number, Structure Number, and Pole Number for Transmission Lines.

Pole numbers shall be based on the following:

For multiple pole structures, poles shall be numbered consecutively from left to right with pole number one (1) being the pole furthest to the left when facing the direction of increasing structure numbers.

Identification of Other Features:

Conductors, shield wires, insulator strings, etc. shall be numbered consecutively from left to right in a similar manner to poles or from top to bottom if applicable.

15.0 Inspection and Treatment Identification

All inspected poles shall be marked with an aluminum tag bearing the words "Groundline Inspected", the year inspected, and the name of the Contractor. All poles given a groundline preservative treatment shall be marked with an additional aluminum tag bearing the words "Groundline Treated", the year treated, and the name of the Contractor. All tags will be of a size and shape to be easily visible and will be supplied by the contractor.

16.0 Quality Control

The Contractor shall ensure that all data is accurately reported and that errors are not introduced through transcription or through haste in performance. The Purchaser reserves the right to audit Contractor's performance at any time.

17.0 Basis for Payment

Payment for the Work shall be per the Pay Items established in the proposal section. All other materials, equipment, labor, supervision, consumable items, report preparation, services and facilities required to complete the Work shall be considered as incidental to and included in the established Pay Items. Invoices shall be submitted in a format acceptable to The Purchaser and shall clearly identify quantities actually inspected, bored or treated in a Transmission Line or by Distribution map number for the billing period. The Purchaser may retain 10% from all invoices submitted by the Contractor pending completion of quality control audits as conveyed in Section 16.0.

18.0 Proposal Section

Additional Information Required with Proposal:

Furnish written qualifications including work history and training certifications for all inspection and supervision personnel to be utilized on this project.

Include product specifications, performance information, and Material Safety Data Sheets for all chemical treatment products proposed for use in completing the Work.

Minnesota Power Contact Persons:

Distribution Line Inspections - Mike Pontius: 218-851-9376; Josiah Loeffler: 320-360-7796

DISTRIBUTION LINE INSPECTION

DISTRIBUTION ENGINEERING AND OPERATIONS

ADDENDUM TO SPECIFICATION OF INSPECTION OF STANDING WOOD POLES.

APPLICABLE TO DISTRIBUTION POLES.

The following items are additions to the corresponding numbered section of the main inspection and treatment specification and apply to distribution (not transmission) equipment only.

2. GENERAL REQUIREMENTS

2.1. Electronic Mapping and Inspection Unit Identification

2.1.1. Data provided to contractor by Minnesota Power

- 2.1.1.1. The inspection units will be provided to the contractor by Minnesota Power in a personal geodatabase.**

3. MINIMUM INSPECTION REQUIREMENTS

- 3.1 No poles will be routinely bored for reinforcing.**
- 3.2 Customer owned meter poles (PRIVATE), will be included in the inspection process. These poles shall be visually inspected, sounded and bored at groundline as per 3.0. Bar codes are to be applied to these poles.**
- 3.3 Customer owned meter pedestals (subtypecd=6 and Facilityowner = CUST), will be included in the inspection process. These pedestals shall be visually inspected. Bar codes are to be applied to these pedestals.**
- 3.4 On foreign owned poles (FOREIGN) to which MP is attached, the attached MP line, apparatus, and hardware should be visually inspected, but the pole should not be sounded, bored, treated, or bar coded.**
- 3.5 If non-MP poles (i.e. - municipal or key accounts) are included in the annual inspection, they will be processed and inspected the same as MP owned poles. MP will provide the maps and data and all invoicing will be sent to MP.**

4. VISUAL INSPECTION REQUIREMENTS

Maintenance codes reported for poles and pad-mounted equipment should be based upon the inspector's judgment of a need for action on the part of the facility owner. The codes are used to create work orders or to direct an engineer or designer to a location in need of work. The only codes to be used are included in the attached list. If no existing maintenance code seems appropriate to describe an action item encountered in the field, use code ERC and add an explanation in the

comments field. Non-action items (i.e. - can't treat) should be recorded in the comments field.

Units that are not in field and pick up units are to be identified as such in the appropriate Y/N field (SPEC_FLAG_NIF or SPEC_FLAG_PICKUP), not by using codes in the maintenance or comment fields.

Following are Distribution specific inspection requirements.

- 4.0. Pole and Cabinet Bar Code Numbering
 - 4.0.1. Install bar code tag on pole or PM (tX, switch gear, or primary, secondary, or meter pedestal) where no tag currently exists
 - 4.0.2. Scan existing or installed tag
- 4.1. Overhead Lines
 - 4.1.1. Conductor - Note areas of fraying or damage to primary phase, primary neutral, or secondary wires. Also report broken or defective ground wires.
Problems noted using maintenance codes DC, DSW
 - 4.1.2. Line Clearances – report locations where there appears to be potential line clearance concerns.
Problems noted using maintenance codes LCC, CCC, LNC
 - 4.1.3. Tree Trimming – report locations where trees are posing an immediate threat to primary wires (TIW) or trees with branches capable of supporting someone climbing and able to come within contact distance of primary conductors (TIWC).
Problems noted using maintenance codes TIW and TIWC
 - 4.1.4. Line Hardware - (switches, arresters, cutouts, insulators, connectors, clamps, etc.) Check for indications of arcing, broken leads, open doors/blown fuses, loose ties
Problems noted using maintenance codes BLA, DH, DI
 - 4.1.5. Line Equipment - (transformers, capacitor banks, regulators, reclosers, street lights) Check for indications of overheating, bulging, oil leakage, damaged bushings.
Problems noted using maintenance codes CTX, CLE
 - 4.1.6. Grounds, Guys and Anchors - Document broken ground wires, missing guy markers, pulled anchors, and loose or broken guy wires. If it appears that there has been theft of copper, indicate by stating “theft” in the comments field.
Problems noted using maintenance codes BGW, DG, MGG, PA
 - 4.1.7. Warning Signs (SWL&P only) – Check for the presence and condition of overhead warning signs, where required. Remove old deteriorated signs and install new sign.

4.1.8. Poles

- 4.1.8.1. Pole Ownership – Ownership is contained in the electronic data delivered from MP.
- 4.1.8.2. Pole Date - Record the date of the pole. If no date is visible on the brand, tag, or date nail, estimate the date and indicate that it is an estimate.
- 4.1.8.3. Bulk Delivery Structure # - record the aerial number (black on yellow at pole top) on each bulk delivery pole where present. The construction specification calls for aerial numbering on every 5th pole.
- 4.1.8.4. Pole Attachments - The pole attachment audit is not part of the current specification.
- 4.1.8.5. Pole and Crossarm Condition – Report damage or conditions requiring attention or correction.

Problems noted using maintenance codes BCA, BCAB, DT, ID, LP, MD, ST, WP2

4.2. Underground Lines

4.2.1. Cabinets, Pedestals, and Padmount Transformers

General condition of padmount transformers, sectionalizing pedestals (primary and secondary), translosures, and other enclosures. Report the location of easily accessible cabinets with exposed lifting ears. Oil Leaks - report units that are leaking oil to the extent that it can be detected without opening cabinets. Obstructions - report units with obstructions that would prohibit access for maintenance or repair.

Problems noted using maintenance code PBM, PMC, PMLE, PMLO, PMO, PMT, PMWO

- 4.2.1.1. Apply appropriate warning and notice decals and remove or cover obsolete decals. Do not remove or cover any labels referring to PCB's. Do not cover the kVA size or the alpha character that identifies the cabinet or transformer relative to others in the same circuit.
- 4.2.1.2. Locks - install locks where needed. Report locations where locks installed.
- 4.2.1.3. Install Penta-head bolt where it is missing.
- 4.2.1.4. Remove lifting bolts where they have been left installed in cabinet.

- 4.2.2. Meter Pedestals - Visit all installations coded as MP owned Meter pedestals. Visually inspect the meter pedestal and sound the post. Record the results.

4.3. GPS Locations

- 4.3.1. Record the GPS coordinates (1 to 10 meter accuracy) of each inspection unit.

6.0 POLE BORING REQUIREMENTS

For poles 20 years old to 50 years old perform only one boring at groundline. Boring should be adjacent to largest check or other location of increased likelihood of decay.

11.0 Rejection of Poles

If the single boring referenced in section 6.0 above reveals decay or damage, 3 additional borings should be performed at approximately 90 degree rotations from the original boring. The reject status of the pole will be based on the percent remaining strength.

Determining Remaining Groundline Strength or Minimum Groundline

Circumference: Measurements of the following decay and damage conditions shall be collected and input into a strength calculating program which will calculate the remaining strength of the pole: shell rot, exposed pockets, enclosed pockets, and mechanical damage.

Decay measurements are entered with consideration for the orientation to the line of lead and the program models the resulting cross section. Multiple types of damage are combined within the calculations and the center of gravity of the pole cross section is adjusted accordingly.

The output is shown as estimated Percent Remaining Strength. The traditional Groundline Effective Circumference will be reported as well. This is the circumference of a smaller, sound pole that approximates the bending capacity equivalent to the decayed pole's remaining strength. Groundline Effective Circumferences for non-excavated poles are estimates of true pole condition based on the limitations of the inspection method.

A **"Reject Pole"** is:

- A pole with an estimated remaining strength of 67% or less

OR

- Any pole having a minimum average shell less than 2"

A **"Priority Pole"** is:

- A pole with an estimated remaining strength of 13% or less

OR

- Any pole having an average minimum shell thickness equal to or less than 1"

OR

- A pole with an estimated effective circumference of less than 50% of its original circumference

12.0 Tagging of Poles

For Distribution, Priority poles shall be reported through the scheduled submittal of data. Any inspection unit that requires immediate attention shall be reported to Distribution's designated representative within 24 hours of inspection.

14.0 Reporting Requirements

Inspection results shall be communicated to the purchaser in a method agreed to by both parties prior to the beginning of the project. The inspection results shall be delivered to MP at the completion of each inspection packet. The inspection packets shall be agreed to by both parties prior to the beginning of the project. Results shall be reported on both an incremental basis (since last report); and cumulative (YTD). All units in each incremental submittal shall have an increment number assigned to identify in which incremental submittal they were contained. Invoices can be submitted weekly, but may not be approved until the corresponding incremental data has been received at Minnesota Power.

COUNCIL LETTER 051221-VI1

PERSONNEL COMMITTEE

AFSCME AGREEMENT

DATE: June 3, 2021

FROM: Personnel Committee

Craig J. Wainio
City Administrator

The Personnel Committee is recommending the ratification of the agreement between the City of Mountain Iron and AFSCME Local 453 as was previously delivered to the Mayor and City Council.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 10-21

AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM RESIDENTIAL REDEVELOPMENT GRANT PROGRAM

WHEREAS, the Mountain Iron City Council approves of the attached application for the 5741 Mesabi Avenue residential redevelopment project; and,

WHEREAS, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the IRRRB.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that it does hereby adopt this Resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF JUNE, 2021.

Mayor Peggy Anderson

ATTEST:

City Administrator

6-21-21

To: Craig Wainio
From: Ed Roskoski

Please place the following on the
June 7th City Council meeting agenda.

Thank You -

New Business

Highway 169 Crossing

It has been reported that in 2024
MnDOT is going to put in a pedestrian
crossing between Rock Ridge Drive
and Emerald Avenue across 169.

This is a perfect opportunity for a
multi-agency grant project for City
sidewalks in that area.