



**Mountain Iron
City Council
Meeting**

MONDAY, JANUARY 4, 2021

6:30 P.M.

MOUNTAIN IRON COMMUNITY CENTER

IROQUOIS ROOM

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
IROQUOIS ROOM
MONDAY, JANUARY 4, 2021 - 6:30 P.M.
A G E N D A**

- I. Roll Call
 - II. Pledge of Allegiance
 - III. Oath of Office – Mrs. Peggy Anderson and Mr. Edmund Roskoski
 - IV. Consent Agenda
 - A. Minutes of the December 21, 2020, Regular Meeting (#1-6)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
 - V. Public Forum
 - VI. Committee and Staff Reports
 - A. Mayor’s Report
 - 1. Reorganization and Appointments (#7-11)
 - B. City Administrator’s Report
 - C. Director of Public Works Report
 - 1. Transfer Switch Purchase (#12-13)
 - D. Library Director/Special Events Coordinator’s Report
 - E. Sheriff’s Department Report
 - F. City Attorney’s Report
 - G. City Engineer’s Report
 - H. Liaison Reports
 - VII. Unfinished Business
 - VIII. New Business
 - A. Resolution Number 01-21 Ongoing Maintenance (#14-15)
 - B. Resolution Number 02-21 Bank Authorization (#16-17)
 - C. Reschedule Next Meeting (#18)
 - IX. Communications (#19-22)
 - X. Announcements
 - XI. Adjourn
- # Page Number in Packet
*Enclosed

MINUTES
MOUNTAIN IRON CITY COUNCIL
December 21, 2020

Mayor Skalko called the City Council meeting to order at 6:31p.m. with the following members present: Councilor Joe Prebeg Jr., Al Stanaway, Steve Skogman, Julie Buria and Gary Skalko. Also present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; Al Johnson, City Engineer; Bryan Lindsay, City Attorney; and SGT John Backman, Sheriff's Department.

It was moved by Skalko and seconded by Buria that the consent agenda be approved as follows:

1. Approve the minutes of the December 7, 2020, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period December 1-15, totaling \$275,179.98 (a list is attached and made a part of these minutes),
4. To authorize the payments of the bills and payroll for the period December 1-15, totaling \$466,595.23 (a list is attached and made a part of these minutes).

The motion carried with Skogman abstaining.

Public Forum:

- Martha Hartnett, Adventures Restaurant, spoke regarding Liquor Licenses, which was previously spoke about at the December 7th Council meeting, revenue has been down due to the COVID restrictions implemented by the State
- Bryan Lindsay, City Attorney, spoke regarding the best practices around reduction or discount in Liquor License renewal fees for surrounding businesses, instead of doing reductions, recommends the EDA to possibly help in means of a Small Business Grant Fund to help.
- Kenny Adams spoke during the public forum.

It was moved by Skogman and seconded by Stanaway to expedite a Small Business Grant Fund program through the EDA for local businesses affect by the COVID crisis to seek assistance. The Grant program would be based on certain criteria/guidelines established by the EDA, but would be aimed to help due to current restrictions imposed by the State of Minnesota. The motion carried.

It was moved by Stanaway and seconded by Prebeg to set up a closed meeting/session before or after the next City Council meeting, so the new Council and Mayor be updated regarding the information Kenny Adams presented at the Council meeting. The motion carried.

The Mayor reported on the following:

- Condolences to the family and friends of Eloise Anderson Reigstad
- Condolences to the family and friends of Robert Olsen
- Condolences to the family and friends of Marion Vranicar
- Condolences to the family and friends of Gladys Johnson
- Condolences to the family and friends of Steve Norvitch
- Condolences to the family and friends of Tom Kochevar

- Thank you to all those who are keeping this Country moving forward!
- Big Thank you to the City Crew for not only fixing the recent water line break, which affected Downtown residents but for snow plowing/cleanup during the same time frame

City Administrator:

- Working on next step/phase of CDBG Grant Application for slip-lining project
- Working on Enhancement Grant Application for trail
 - Trail from County 7 to Parkville to Mesabi Bike Trail

Director of Public Works:

- Water-line breaks – Highway 7, Mineral/County 102

It was moved by Skogman and seconded by Prebeg to approve the purchase a SNOGO Model WK Loader Mounted Snow Blower, in the amount of \$56,500 from Macqueen; item is budgeted in 2021 Capital Improvement Budget. The motion carried on roll call vote.

Library Director/Special Events Coordinator:

- Winter Reading program, January 4th – February 26th
- Curbside pickup hours increasing January 4th, Thursday 10am-6pm and Fridays, 10am-2pm
- City of Mountain Iron “2020 Holiday Lighting Contest”
 - “The WOW Factor” category winner – 8377 Spruce Drive
 - “Traditional Spirit of Christmas” category winner – 8765 Merritt Place
 - “Elegance of Design” category winner – 8730 Fairview Lane
 - Wild Card winners (not entered but definitely noticed)
 - 5469 Aster Avenue and 8386 Spruce Drive
 - Beautiful Christmas decorations at Diamond Willow as well

Sheriff’s Department:

- No formal report

City Attorney:

- No formal report

City Engineer:

- No formal report

Fire Department:

- No formal report

It was moved by Prebeg and seconded by Stanaway to approve the recommendation of the Fire Department and hire Mr. Alek Thro, as a volunteer Fire Fighter, contingent on passing a background check, physical, as well as drug and alcohol test. The motion carried.

It was moved by Stanaway and seconded by Skogman to accept the first reading of the ordinance as presented. The motion carried.

It was moved by Prebeg and seconded by Buria to adopt, Policy # 2020-01, Personal Device Use Policy as presented. The motion carried.

Council members and Staff want to give a big thank you, congratulations and best wishes to Mayor Skalko for his 18 years of dedicated service to the City of Mountain Iron as Mayor.

Council members and Staff want to send a big thank you, congratulations and best wishes to Councilor Stanaway for his dedicated service to the City of Mountain Iron as a Council Member.

Mayor Skalko wanted to thank those individuals, which helped him throughout the years, which include not only his wife and family, but also the City Crew, Public Works Director, Office Staff, the City Administrator, Sheriff's Department, Fire Department and City Attorney, including current and past personnel. Additionally all those volunteers which are on the City's Boards, Advisories and Committees, as well as the other Mayors and members of the Communities. It was an honor and privilege to serve as Mayor these past 18 years.

At 7:53.m. it was moved by Prebeg and seconded by Skogman to recess the regular meeting and enter into a closed meeting. The motion carried.

At 8:35p.m. it was moved by Prebeg and seconded by Buria to adjourn the closed meeting and reconvene the regular meeting. The motion carried.

The performance evaluations and salary employment agreements were discussed along with proposed wage increases for the Director of Public Works, the Library Director/Special Events Coordinator, and the City Administrator.

It was moved by Prebeg and seconded by Stanaway to approve the following salary increases for the management staff:

Craig J. Wainio	2.0%
Tim Satrang	2.0%
Anna Amundson	2.0%

With the increase being effective January 1, 2021, and another 2% increase starting on January 01, 2022. All other benefits will be remain the same, with the understanding the agreements can be re-opened when more information is available, with another closed session to discuss it further with the City Attorney if needed. The motion carried.

From all of the City of Mountain Iron City Council, Staff and Crew, Merry Christmas and Happy New Year!

At 8:39.m., it was moved by Skalko and seconded by Stanaway that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Communications:

1. Thank you for the support of the RAMS (Range Association of Municipalities and Schools) organization.

Distribution Summary

Category	Distribution	GL Account	Amount
CD INTEREST	CD INTEREST 101	101-36-6200-000	2,556.63
CD INTEREST	CD INTEREST 378	378-36-6210-000	1,154.61
CD INTEREST	CD INTEREST 601	601-36-6200-010	41.24
CD INTEREST	CD INTEREST 602	602-36-2100-062	123.71
CD INTEREST	CD INTEREST 603	603-34-4400-010	247.42
FINES	CRIMINAL	101-35-5100-000	442.15
LICENSES	CIGARETTE	101-32-2100-000	100.00
LICENSES	LIQUOR	101-32-2100-000	75.00
METER DEPOSITS	ELECTRIC	604-22000	1,000.00
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-6200-070	30.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	101-21709	53,224.67
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	1,755.55
MISCELLANEOUS	FAX CHARGES	101-36-6200-061	50
MISCELLANEOUS	FIRE DEPT-MISC INCOME	101-36-6200-087	1,500.00
MISCELLANEOUS	MISC. - GENERAL	101-37-7100-023	8,963.00
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	12.20
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	101-21710	389.82
UTILITY	UTILITY	001-11105	203,563.48
Grand Totals:			<u>275,179.98</u>

Report Criteria:

Report type: Summary

Check.Type = {<-} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/20	12/28/2020	155456	10056	A T & T MOBILITY	101-20200	1,507.70
12/20	12/28/2020	155457	10078	ALLIED GENERATORS (DBA)	601-20200	2,665.00
12/20	12/28/2020	155458	10006	ANDERSON AUTO CENTER (DBA)	101-20200	1,012.43
12/20	12/28/2020	155459	10075	ARAMARK	602-20200	122.17
12/20	12/28/2020	155460	10042	AUTO VALUE VIRGINIA	101-20200	53.96
12/20	12/28/2020	155461	20057	BELL LUMBER & POLE COMPANY	604-20200	15,175.00
12/20	12/28/2020	155462	20022	BENCHMARK ENGINEERING INC	601-20200	85,338.00
12/20	12/28/2020	155463	20011	BLUE ROSE CAPITAL ADVISORS, LLC	601-20200	1,800.00
12/20	12/28/2020	155464	30055	BTAC ACQUISITION CORP.	101-20200	701.27
12/20	12/28/2020	155465	30084	CARDMEMBER SERVICE	603-20200	7,733.42
12/20	12/28/2020	155466	170001	CENTURY LINK	101-20200	264.89
12/20	12/28/2020	155467	30072	COMPUTER WORLD	101-20200	1,250.00
12/20	12/28/2020	155468	140013	CORE & MAIN LP	603-20200	2,500.00
12/20	12/28/2020	155469	1901024	CTC	101-20200	511.89
12/20	12/28/2020	155470	894	ERNIE AIKEY	101-20200	68.22
12/20	12/28/2020	155471	60002	FENA ADVERTISING INC	101-20200	131.85
12/20	12/28/2020	155472	6004	FRED FAUST	602-20200	460.84
12/20	12/28/2020	155473	60005	FRYBERGER BUCHANAN SMITH &	601-20200	5,000.00
12/20	12/28/2020	155474	70051	GREATER MN PARKS & TRAILS	101-20200	150.00
12/20	12/28/2020	155475	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
12/20	12/28/2020	155476	80022	HAWKINS INC	601-20200	287.29
12/20	12/28/2020	155477	80001	HILLYARD/HUTCHINSON	101-20200	120.00
12/20	12/28/2020	155478	90029	IRON RANGE INVESTMENTS, LLC	101-20200	7,500.00
12/20	12/28/2020	155479	120032	LAKE COUNTRY POWER	101-20200	118.50
12/20	12/28/2020	155480	140026	MINNESOTA ENERGY RESOURCES	602-20200	2,963.41
12/20	12/28/2020	155481	130009	MINNESOTA POWER (ALLETE INC)	101-20200	1,169.44
12/20	12/28/2020	155482	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	464.17
12/20	12/28/2020	155483	1901041	MN DEPARTMENT OF TRANSPORTATION	301-20200	19,364.72
12/20	12/28/2020	155484	130155	MN PUBLIC FACILITIES AUTHORITY	602-20200	3,405.72
12/20	12/28/2020	155485	120007	MOTION INDUSTRIES INC	603-20200	125.72
12/20	12/28/2020	155486	130015	MOUNTAIN IRON PUBLIC UTILITIES	602-20200	15,480.43
12/20	12/28/2020	155487	30001	NAPA AUTO PARTS	101-20200	330.70
12/20	12/28/2020	155488	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	83,346.00
12/20	12/28/2020	155489	9039	NORTHLAND FIRE & SAFETY, INC	101-20200	398.00
12/20	12/28/2020	155490	140056	NORTHLAND TRUST SERVICES INC	378-20200	49,506.25
12/20	12/28/2020	155491	160066	PACE ANALYTICAL SERVICES, LLC	601-20200	367.50
12/20	12/28/2020	155492	160020	PTM DOCUMENT SYSTEMS	602-20200	332.94
12/20	12/28/2020	155493	170007	QUILL CORPORATION	101-20200	425.70
12/20	12/28/2020	155494	180012	RESCO	602-20200	5,517.97
12/20	12/28/2020	155495	180005	ROAD MACHINERY & SUPPLIES CO.	603-20200	243.75
12/20	12/28/2020	155496	230028	SLIPSTREAM	604-20200	200.32
12/20	12/28/2020	155497	190016	ST LOUIS COUNTY AUDITOR	101-20200	95.00
12/20	12/28/2020	155498	190033	STAR TRIBUNE	101-20200	131.95
12/20	12/28/2020	155499	5007	SUN LIFE FINANCIAL	602-20200	887.83
12/20	12/28/2020	155500	180026	TIMOTHY D BROOKS	101-20200	32,377.22
12/20	12/28/2020	155501	210001	UNITED ELECTRIC COMPANY	604-20200	190.54
12/20	12/28/2020	155502	220014	VIKING INDUSTRIAL NORTH	602-20200	61.24
12/20	12/28/2020	155503	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	47,625.65
12/20	12/28/2020	155504	22003	VIRGINIA PLASTICS	101-20200	1,000.00
12/20	12/28/2020	155505	220020	VISA OR AMERICAN BANK CC PMT	101-20200	2,522.06
12/20	12/28/2020	155506	240001	XEROX CORPORATION	101-20200	76.17
12/20	12/28/2020	155507	260002	Z/TECH	101-20200	39.99
				TOTAL		403,211.42
				PP-Ending 12/11		63,383.81

M = Manual Check, V = Void Check

TOTAL EXPENDITURES**\$466,595.23**

COUNCIL LETTER 010421-VIA1

MAYOR ANDERSON

REORGANIZATION

DATE: December 31, 2020

FROM: Mayor Anderson

Craig J. Wainio
City Administrator

As part of the reorganization of the City, the Mayor is recommended that the City Council adopt the following:

1. Deputy Mayor –
2. Trenti Law Firm is designated as the City Attorney.
3. Benchmark Engineering is designated as the City Engineer.
4. Official newspaper for the City – Hometown Focus.
5. 1st and 3rd Monday's of the month at 6:30 p.m. are the official meeting times.
6. The following are the official depositories of the City:
 - a. American Bank
 - b. Frandsen Bank
 - c. Wells Fargo Bank
 - d. US Bank
 - e. Twin City Federal
 - f. League of Minnesota Cities 4M Fund
 - g. Miller Johnson Steichen Kinnard, Inc.
 - h. Morgan Stanley
 - i. Northland Securities
 - j. First National Bank of Buhl
 - k. Federal Home Loan Bank

COUNCIL LETTER 010421-VIA1

MAYOR ANDERSON

COMMISSION APPOINTMENTS

DATE: December 31, 2020

FROM: Mayor Anderson

Craig J. Wainio
City Administrator

The Mayor Skalko requested this item be placed on the Agenda with the following background information:

- B. City Advisory Board/Commission Appointments:
- 1) Planning & Zoning (3 year term)
 - a.
 - b.
 - 2) Utility Advisory Board (3 year term)
 - a.
 - b.
 - 3) Parks & Recreation Board (3 year term)
 - a.
 - b.
 - c.
 - 4) Economic Development Authority (5 year term)
 - a.
 - b. City Council Member
 - 5) Library Board (3 year term)
 - a.
 - 6) Public Safety and Health Board (3 year term)
 - a.
 - b.
 - c. City Council Member
 - 7) Personnel Committee
 - a. City Council Member
 - 8) Street Committee
 - a. City Council Member
 - b. City Council Member
 - 9) Quad Cities Joint Recreational Authority
 - a. City Council Member
 - 10) Shared Services Committee
 - a. City Council Member



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

December 29, 2021

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: 2021 Municipal Engineering Services
City of Mountain Iron

Dear Mr. Wainio,

Benchmark Engineering, Inc. would like to thank you for the opportunity to provide service to the City of Mountain Iron as your designated City Engineer. We look forward to continued participation in upcoming projects with the City of Mountain Iron.

Enclosed please find a copy of the 2021 rate sheet for Benchmark Engineering, Inc. This rate sheet will be utilized for any hourly jobs, or not-to-exceed hourly quotes, requested by the City. Please note that we have maintained all our hourly rates. We are still committed to providing the City of Mountain Iron with city engineering and surveying services at competitive rates.

Benchmark Engineering, Inc. will continue to provide project design and bidding services for any requested city projects in 2021, based upon the awarded bid costs, in accordance with the following breakdown or if requested by a proposal per project:

<u>Project Awarded Bid</u>	<u>Project Design & Bidding Services</u>
\$400,000 and greater	8%
\$100,000 - \$399,999	9%
\$99,999 and less	Billed hourly – not to exceed 13%


Project related costs such as materials testing and permit fees will be billed at direct costs. As always, we will attend City Council meetings and other special meetings at no charge, as we consider ourselves an extension of City Staff. In addition, we will continue to assist the City Staff in pursuit of any available funding opportunities for municipal construction projects. Any work during a construction project will be at our hourly rates.

Benchmark Engineering, Inc. will bring in other engineering firms and services as needed for specialty projects such as Wastewater and water treatment, electrical, architects, and other services we do not

typically perform in house. These services will be considered individually by the city for consideration as requested.

We look forward to working with you, the City Council and City Staff on your 2021 projects. If you have any questions, or need additional information, please do not hesitate to contact us.

Sincerely,
Benchmark Engineering, Inc.

A handwritten signature in black ink, appearing to read 'Alan Johnson', with a long horizontal flourish extending to the right.

Alan Johnson, P.E.
President

Enclosure



8878 Main Street
 P.O. Box 261
 Mountain Iron, MN 55768
 P: 218-735-8914 F: 218-735-8923

2021 Hourly Rate Sheet

ENGINEERING FEES

Professional Engineer	125.00
Design Engineer	100.00
Project Management	95.00
Design Engineering Technician	95.00
CAD Technician	85.00
On-Site Project Representative	70.00

SURVEYING FEES

Professional Land Surveyor	110.00
CAD Technician	95.00
Drone Pilot (No survey Equipment)	95.00
1 Person Survey Crew	110.00
2 Person Survey Crew	145.00
2 Person Survey with Drone	155.00
3 Person Survey Crew	165.00
2 Person Crew w/2 GPS Units	160.00
Bathymetric Survey Crew w/equipment	160.00

OTHER FEES

Utility Locator – standard	80.00
Utility Locator – w/GPS	110.00

OUTSIDE SERVICES – Including:	Direct Cost
Soils & Material Testing	
Wetland Delineations	
Outside Consulting Fees for Acquisition of Alternative Funding	



The following items will be provided at No Charge

- Assistance with cost estimates & grant applications for various funding sources, such as:
 UDSA, IRRRB, CDBG, ARDC, DNR, DEED, ACOE, MnDOT, State & Federal Trail Grants
- Project Administration
- Total Station & GPS Equipment
- Project Related Meetings – Including:
 - City Council
 - Planning & Zoning
 - Public Hearings
 - HRA
- Mileage
- Clerical
- Telephone

Rates valid January 1 through December 31, 2021

Lighthouse Power Systems
A division of Allied Generators
4172 Thunderchief Lane
Hermantown, MN 55811
Phone: 218-834-6979



Bid #: 10234
Bid Date: 12/11/2020
Last Updated: 12/11/2020

Customer

City of Mountain Iron
8586 Enterprise Drive S.
Mountain Iron , MN 55768

General Customer Contacts

Phone: 218-750-0121
Fax:
Cell: 218-742-6622
Email: thebl@ci.mountain-iron-mn.us

Job

City of Mountain Iron
8586 Enterprise Drive S.
Mountain Iron , MN 55768

Primary Contact

Name: City of Mountain Iron
Phone: 218-750-0121
Cell: 218-742-6622

Provide labor, material and services, in accordance with the following specifications and subject to the terms of this contract.

As per attached sheets

Any changes or additions requested by customer or their agents may incur additional charges. any changes or alterations by others may void all warranties or guarantees.

The price for the work above will be: **\$6,225.00**

The proposal is void if not accepted in writing within 30 days after the proposal date

Terms:

Net 20 days upon completion of the job.

50% down to order.

Lighthouse Power Systems

By: Chris Wright

ACCEPTANCE: The Above prices specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified and payment will be made as outline above.

please sign and return one copy of each page as acceptance

Date of acceptance: _____ Signature _____

Lighthouse Power Systems
A division of Allied Generators
4172 Thunderchief Lane
Hermantown, MN 55811
Phone: 218-834-6979



Bid #: 10234
Bid Date: 12/11/2020
Last Updated: 12/11/2020

Customer

City of Mountain Iron
8586 Enterprise Drive S.
Mountain Iron , MN 55768

Job

City of Mountain Iron
8586 Enterprise Drive S.
Mountain Iron , MN 55768

Job Description

Transfer switch sale and startup only.

Bid Items

Shipping

1 Delivery to site, set by others

Startup Services

1 Startup and customer training

Transfer Switch

1 Kohler KCS-DFTF-0200S,
1500 control logic, open transition, 240 VAC, 60 Hz, 3 pole, 4 wire, solid neutral, NEMA 4x, 200 amps, lit kit, with 1 year standard warranty.

Clarifications

1 Quote is firm for 60 days, Current Lead Time: 8-10 weeks after approved submittals, FOB Job Site (Customer Unload), Price does not include any applicable taxes or installation.

Sales Tax

1 Sales Tax not included

Total: \$6,225.00

COUNCIL LETTER 010421-VIIA

CITY ADMINISTRATOR

RESOLUTION 01-21

DATE: December 31, 2020

FROM: Craig J. Wainio
City Administrator

As art of the grant application being submitted for a possible trail connection between the Highway 169/County Road 7 intersection to the Mesabi Trail on County 109, a Resolution stating that the City will maintain the trail if it is funded. Enclosed is Resolution Number 01-21 Guaranteeing Ongoing Maintenance if such a trail was to be constructed. It is recommended that the City Council approve Resolution Number 01-21 as presented.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

RESOLUTION NUMBER 01-21

GUARANTEEING ONGOING MAINTENANCE

WHEREAS: The Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right of way or property ownership acquired without prior approval from the FHWA; and

WHEREAS: Transportation Alternatives projects receive federal funding; and

WHEREAS: the Minnesota Department of Transportation (MnDOT) has determined that for projects implemented with alternative funds, this requirement should be applied to the project proposer; and

WHEREAS: City of Mountain Iron is the sponsoring agency for the transportation alternatives project identified as the Parkville Trail Link.

THEREFORE BE IT RESOLVED THAT: the sponsoring agency hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned transportation alternatives project.

DULY ADOPTED BY THE CITY COUNCIL THIS 4th DAY OF JANUARY, 2021.

Mayor Peggy Anderson

ATTEST:

City Administrator

RESOLUTION NUMBER 02-21

BANK AUTHORIZATION

THIS IS TO CERTIFY: That at a meeting of the City Council of the City of Mountain Iron, (hereafter referred to as the "City"), operating under the laws of the State of Minnesota, duly held on January 4, 2021, the following resolution was adopted:

BE IT RESOLVED, that the American Bank of the North, (hereafter referred to as the "Bank"), is hereby designated as a depository for the funds of the City, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies bearing any two of the following officers or employees of the City, whose actual signatures are shown below:

Gary Skalko – Mayor

Craig J. Wainio – City Administrator

– Deputy Mayor

Tim Satrang – Dir. of Public Works

and said Bank shall be and authorized to honor and pay whether or not payable to bearer or to the individual order of any agent or agents signing the same.

BE IT FURTHER RESOLVED, that the Bank is hereby directed to accept and pay without further inquiry any item drawn against any of the City's accounts with the Bank bearing the signature or signatures of Agents, as authorized above or otherwise, even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Bank shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of the item,

BE IT FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this City for deposit with the Bank, or for collection or discount by the Bank; and to accept drafts and other items payable at the Bank.

BE IT FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and

arrangements regarding the manner, conditions, or purposes for which funds, checks, or items of the City may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions. The other agreements and other acts may not be contrary to the provisions contained in this Resolution,

BE IT FURTHER RESOLVED, that the City hereby conferred upon the above named agents shall be and remain in full force and effect until written notice of any amendment or revocation thereof shall have been delivered to and received by the Bank at each location where an account is maintained. Bank shall be indemnified and held harmless from any loss suffered or any liability incurred by it in continuing to act in accordance with this resolution. Any such notice shall not affect any items in process at the time notice is given.

DULY ADOPTED BY THE CITY COUNCIL THIS 4th DAY OF JANUARY, 2021.

Mayor Peggy Anderson

ATTEST:

City Administrator

COUNCIL LETTER 010421-VIIC

ADMINISTRATION

RESCHEDULE MEETING

DATE: December 31, 2020

FROM: Craig J. Wainio
City Administrator

The next City Council meeting is scheduled for Martin Luther King Day so it will need to be rescheduled.

Mountain Iron Fire Department
Call and Mutual Aid Report
2020

Description	Year To Date	Quarter 1			Quarter 2			Quarter 3			Quarter 4			
		Jan	Feb	March	April	May	9-Jun	10-Jun	Aug	1-Sep	2-Sep	Oct	24-Nov	Dec
Total Calls	63	4	8	6	4	3	11	8	4	1	8	1	5	10
Mutual Aid Calls	34	3	3	4	2	2	7	5	1	1	3	0	3	5
Fire Hours	111	9	13	9	6	5	21	19	6	3	11	3	6	20.5
Mt Iron Call Man Hours	157	3	13	9	16	14	30	6	5	0	28	21	12	81
Mutual Aid Man Hours	263	28	40	17	7	8	41	56	12	6	28	0	20	35
Total Call Man Hours	420	31	53	26	23	22	71	62	17	6	56	21	32	116
Mutual Aid Hour %	63%	90%	75%	65%	30%	36%	58%	90%	71%	100%	50%	0%	63%	30%

Mountain Iron Fire Department
Call and Response Report
2020

Description	Year To Date	Quarter 1			Quarter 2			Quarter 3			Quarter 4			
		Jan	Feb	March	April	May	9-Jun	10-Jun	Aug	1-Sep	2-Sep	Oct	24-Nov	Dec
Total Calls	63	4	8	6	4	3	11	8	4	1	8	1	5	10
False/Cancelled Alarms	24	0	7	1	1	1	7	2	1	0	1	1	2	4
Working Calls	39	4	1	5	3	2	4	6	3	1	7	0	3	6
FF/Working Calls	157	19	6	18	12	10	12	16	8	2	38	0	16	28
FF/False/Canc. Alarms	81	0	17	2	3	3	28	6	2	0	1	7	12	23
Total Responders	238	19	23	20	15	13	40	22	10	2	39	7	28	51
FF per Call	3.95	4.75	2.88	3.33	3.75	4.33	3.64	2.75	2.50	2.00	4.88	7.00	5.60	5.10
FF per Working Call	4.32	4.75	6.00	4.00	5.00	3.00	2.87	2.67	2.67	2.00	5.43	7.00	5.33	4.67
% Member Response	33%	37%	46%	28%	31%	38%	23%	21%	21%	15%	42%	54%	41%	36%

Roster Total = 13

Master_Incident_Number	Radio_Name	Jurisdiction	Response_Date	Problem	Priority_Description
MTFD2030175	MTR	MT IRON FD	12/2/2020 22:43	MEDIC-MEDIC	1A
MTFD2030188	MTR	MT IRON FD	12/3/2020 4:26	MDIFFB-DIFF BREATH	1A
MTFD2030200	MTR	MT IRON FD	12/3/2020 9:18	MEDIC-MEDIC	1A
MTFD2030318	MTR1	MT IRON FD	12/4/2020 11:53	MCVA-STROKE	1A
MTFD2030357	MTR	MT IRON FD	12/4/2020 18:35	MEDIC-MEDIC	1A
MTFD2030406	MTR	MT IRON FD	12/5/2020 13:40	MEDIC-MEDIC	1A
MTFD2030527	MTR	MT IRON FD	12/6/2020 18:50	ASTINV-LIFT ASSIST	1A
MTFD2030611	MTR	MT IRON FD	12/7/2020 16:00	MEDIC-MEDIC	1A
MTFD2030679	MTR	MT IRON FD	12/8/2020 10:37	MEDIC-MEDIC	1A
MTFD2030765	MTR1	MT IRON FD	12/9/2020 11:13	ASTINV-LIFT ASSIST	1A
MTFD2030897	MTR1	MT IRON FD	12/10/2020 16:01	MEDIC-MEDIC	1A
MTFD2030939	MTR1	MT IRON FD	12/11/2020 2:23	MEDIC-MEDIC	1A
MTFD2030966	MTR1	MT IRON FD	12/11/2020 10:42	MEDIC-MEDIC	1A
MTFD2030991	MTR1	MT IRON FD	12/11/2020 16:52	MEDIC-MEDIC	1A
MTFD2031101	MTR	MT IRON FD	12/12/2020 18:39	MEDIC-MEDIC	1A
MTFD2031133	MTR1	MT IRON FD	12/13/2020 7:55	MEDIC-MEDIC	1A
MTFD2031179	MTR1	MT IRON FD	12/13/2020 19:21	MEDIC-MEDIC	1A
MTFD2031207	MTR1	MT IRON FD	12/14/2020 7:31	MEDIC-MEDIC	1A
MTFD2031305	MTR	MT IRON FD	12/15/2020 9:39	MEDIC-MEDIC	1A
MTFD2031391	MTR1	MT IRON FD	12/16/2020 6:13	MEDIC-MEDIC	1A
MTFD2031523	MTR1	MT IRON FD	12/17/2020 12:35	MEDIC-MEDIC	1A
MTFD2031647	MTR	MT IRON FD	12/18/2020 17:31	MEDIC-MEDIC	1A
MTFD2031649	MTR1	MT IRON FD	12/18/2020 17:45	MDIFFB-DIFF BREATH	1A
MTFD2031838	MTR	MT IRON FD	12/20/2020 21:30	SUJICA-ATTEMPTED SUICIDE	1A
MTFD2031986	MTR	MT IRON FD	12/22/2020 14:45	MEDIC-MEDIC	1A
MTFD2032281	MTR	MT IRON FD	12/25/2020 16:37	MSEIZ-SEIZURE	1A

Location_Name	Address	Apartment	City	Cross_Street
PARK PLACE APTS MT	8529 Park Villa Dr	7/21/1900	Mountain Iron	Enterprise Dr N/Dead End
	8359 Spruce Dr		Mountain Iron	Balsam Dr/North Ct
DIAMOND WILLOW ASSISTED LIVING 8583	8583 Unity Dr	1/4/1900	Mountain Iron	Coral Ln/Diamond Ln
	8764 Merritt Pl		Mountain Iron	Park Dr/Greenwood Ln
RAINTREE APTS MT 8523	8523 Raintree Dr	4C	Mountain Iron	Nichols Ave/Dead End
	5614 Falcon Ave		Mountain Iron	Cardinal St/Parkville St
	5413 Daisy Ave		Mountain Iron	Daisy Ave/Hwy 7
	5495 Daffodil Ave		Mountain Iron	Jasmine St/Unity Dr
	8795 Fairview Ln		Mountain Iron	Garden Dr S/Mineral Ave
RAINTREE APTS MT 8540	8540 Raintree Dr	10C	Mountain Iron	Nichols Ave/Dead End
	5605 Nichols Ave		Mountain Iron	Cardinal St/Spring Park Rd
DIAMOND WILLOW ASSISTED LIVING 8585	8585 Unity Dr		Mountain Iron	Coral Ln/Diamond Ln
DIAMOND WILLOW ASSISTED LIVING 8583	8583 Unity Dr	1/1/1900	Mountain Iron	Coral Ln/Diamond Ln
DIAMOND WILLOW ASSISTED LIVING 8585	8585 Unity Dr	1/7/1900	Mountain Iron	Coral Ln/Diamond Ln
	9138 Streetcar Rd		Mountain Iron	Browns Rd/Giorgis Rd
	8368 Southern Dr		Mountain Iron	Unnamed/Westview Ln
RAINTREE APTS MT 8517	8517 Raintree Dr	1F	Mountain Iron	Nichols Ave/Dead End
DIAMOND WILLOW ASSISTED LIVING 8585	8585 Unity Dr	1/7/1900	Mountain Iron	Coral Ln/Diamond Ln
DIAMOND WILLOW ASSISTED LIVING 8583	8583 Unity Dr	WA6	Mountain Iron	Coral Ln/Diamond Ln
DIAMOND WILLOW ASSISTED LIVING 8585	8585 Unity Dr		Mountain Iron	Coral Ln/Diamond Ln
	5731 Mesabi Ave		Mountain Iron	Agate St/Main St
DIAMOND WILLOW ASSISTED LIVING 8585	8585 Unity Dr	1/12/1900	Mountain Iron	Coral Ln/Diamond Ln
	5440 Garden Dr N		Mountain Iron	Merritt Pl/Garden Dr N
PARK VILLA APTS EAST	8515 Park Villa Dr	7/24/1900	Mountain Iron	Enterprise Dr N/Dead End
PARK PLACE APTS MT	8529 Park Villa Dr	10/27/1900	Mountain Iron	Enterprise Dr N/Dead End
RAINTREE APTS MT 8537	8537 Raintree Dr	c	Mountain Iron	Nichols Ave/Dead End

Fixed_Time_CallEnteredQueue	Time_Assigned	Time_ArrivedAtScene	Time_Depart_Scene	Call_Disposition
12/2/2020 22:43	12/2/2020 22:44	NULL	NULL	FCLR-CLEARED
12/3/2020 4:26	12/3/2020 4:28	NULL	NULL	FCLR-CLEARED
12/3/2020 9:18	12/3/2020 9:19	NULL	NULL	FCLR-CLEARED
12/4/2020 11:53	12/4/2020 11:53	NULL	NULL	FCLR-CLEARED
12/4/2020 18:35	12/4/2020 18:35	NULL	NULL	FCLR-CLEARED
12/5/2020 13:40	12/5/2020 13:41	12/5/2020 13:48	NULL	FAST-ASSISTANCE RENDERED
12/6/2020 18:50	12/6/2020 18:51	NULL	NULL	FAST-ASSISTANCE RENDERED
12/7/2020 16:00	12/7/2020 16:00	12/7/2020 16:08	NULL	FCLR-CLEARED
12/8/2020 10:37	12/8/2020 10:41	12/8/2020 10:41	NULL	FCLR-CLEARED
12/9/2020 11:13	12/9/2020 11:15	NULL	NULL	FAST-ASSISTANCE RENDERED
12/10/2020 16:01	12/10/2020 16:02	12/10/2020 16:10	NULL	FAST-ASSISTANCE RENDERED
12/11/2020 2:23	12/11/2020 2:25	NULL	NULL	FAST-ASSISTANCE RENDERED
12/11/2020 10:42	12/11/2020 10:45	12/11/2020 10:52	NULL	FCLR-CLEARED
12/11/2020 16:52	12/11/2020 16:52	12/11/2020 17:00	NULL	FAST-ASSISTANCE RENDERED
12/12/2020 18:39	12/12/2020 18:40	12/12/2020 18:48	NULL	FCLR-CLEARED
12/13/2020 7:55	12/13/2020 7:55	NULL	NULL	FCLR-CLEARED
12/13/2020 19:21	12/13/2020 19:21	NULL	NULL	FAST-ASSISTANCE RENDERED
12/14/2020 7:31	12/14/2020 7:32	NULL	NULL	FCLR-CLEARED
12/15/2020 9:39	12/15/2020 9:41	NULL	NULL	FCLR-CLEARED
12/16/2020 6:13	12/16/2020 6:15	NULL	NULL	FCLR-CLEARED
12/17/2020 12:35	12/17/2020 12:36	12/17/2020 12:44	NULL	FCLR-CLEARED
12/18/2020 17:31	12/18/2020 17:32	NULL	NULL	FCLR-CLEARED
12/18/2020 17:45	12/18/2020 17:46	NULL	NULL	FAST-ASSISTANCE RENDERED
12/20/2020 21:30	12/20/2020 21:32	12/20/2020 21:48	NULL	FCLR-CLEARED
12/22/2020 14:45	12/22/2020 14:46	NULL	NULL	FCLR-CLEARED
12/25/2020 16:37	12/25/2020 16:38	NULL	NULL	FAST-ASSISTANCE RENDERED