



MOUNTAIN IRON CITY COUNCIL MEETING

MONDAY, DECEMBER 7, 2020

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
IROQUOIS ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
IROQUOIS ROOM
MONDAY, DECEMBER 7, 2020 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Minutes of the November 12, 2020, Special Meeting (#1-3)
 - B. Minutes of the November 16, 2020, Regular Meeting (#4-12)
 - C. Receipts
 - D. Bills and Payroll
 - E. Communications
- IV. Public Forum
- V. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - 1. Humane Society Contract (#13-17)
 - C. Director of Public Works Report
 - D. Library Director/Special Events Coordinator's Report
 - 1. Library Aide (#18-19)
 - E. Sheriff's Department Report
 - 1. Squad Purchase (#20-22)
 - F. City Engineer's Report
 - G. Fire Department
 - 1. Equipment Purchases (#23-30)
 - H. Liaison Reports
- VI. Unfinished Business
- VII. New Business
 - A. Resolution Number 30-20 Final Levy (#31-32)
 - B. Resolution Number 31-20 EDA Levy (#31-33)
 - C. Resolution Number 32-20 Awarding Bid (#34-36)
 - D. Resolution Number 33-20 Awarding Bid (#37-39)
 - E. Resolution Number 34-20 Grant Application (#40-42)
- VIII. Communications
- IX. Announcements
- X. Closed Meeting under MN Statute 13D.05, Subd 3(a)
- XI. Adjourn

Page Number in Packet
*Enclosed

MINUTES
SPECIAL MEETING
MOUNTAIN IRON CITY COUNCIL
NOVEMBER 12, 2020

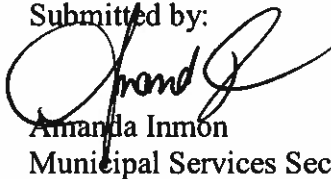
Mayor Skalko called the City Council meeting to order at 6:30p.m.with the following members present: Joseph Prebeg, Jr, Alan Stanaway, Steve Skogman, Julie Buria and Mayor Gary Skalko. Also present was: Amanda Inmon, Municipal Services Secretary.

The special meeting was called to canvas the General Election results.

It was moved by and seconded by to adopt Resolution Number 26-20, General Election, (a copy is attached and made a part of these minutes). The motion carried

At 6:45p.m., it was moved by and seconded by that the meeting be adjourned. The motion carried.

Submitted by:

A handwritten signature in black ink, appearing to read 'Amanda Inmon', is written over the printed name and title.

Amanda Inmon
Municipal Services Secretary

www.mtniron.com



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 26-20

GENERAL ELECTION

WHEREAS, at the Municipal General Election of the City of Mountain Iron, County of St. Louis, State of Minnesota, held in the City of Mountain Iron, Minnesota on November 3, 2020, and being the place where it was directed to be held by the City Council after giving due notice thereof as provided by law, and;

WHEREAS, eight qualified voters of said City to act as judges of said Municipal Election, each of whom has within the time limit subscribed by law, been designated and appointed by the City Council to act as judges of the election. And, each of whom being present at the designated hour and each of whom duly took and subscribed an oath to faithfully discharge the duties required of them at such election. The judges being duly qualified, forthwith opened the polls by proclamation at 7:00 a.m. and the election proceeded by ballot without adjournment or intermission until closed at 8:00 p.m., and;

WHEREAS, the subjects voted at such election, as stated in notice thereof, were to vote for one (1) Mayor, to a two year term, and two (2) Councilors, to four year terms, and;

WHEREAS, at 8:00 p.m., in the evening of said day, the polls were closed, proclamation thereof, having been made by one of the judges in each of the two precincts, and;

WHEREAS, upon the closing of the polls, the judges then proceeded to publicly tabulate the count and canvass the votes and a true statement thereof was duly proclaimed to the voters as follows:

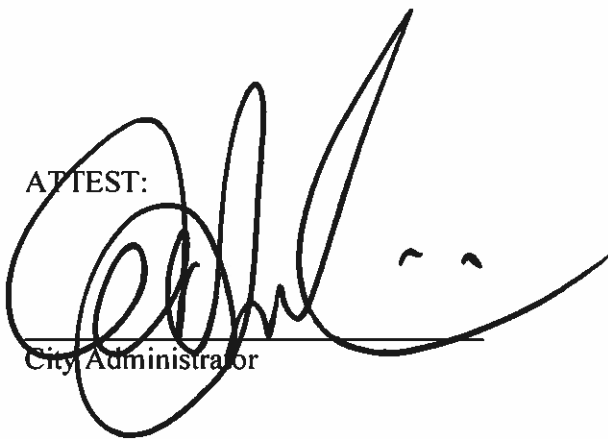
MAYOR	NUMBER OF VOTES RECEIVED
Peggy Anderson	878
Steve Skogman	809
Write-Ins	16
COUNCILOR	NUMBER OF VOTES RECEIVED
Edmund "Ed" Roskoski	811
Joe Prebeg Jr.	800
Alan Stanaway	796
Daniel L Gunderson	554
Write-ins	12

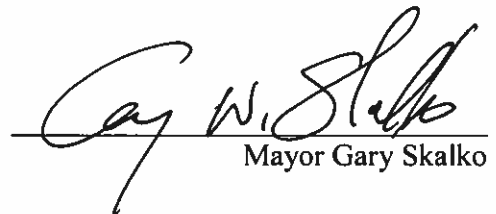
NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, SAINT LOUIS COUNTY, STATE OF MINNESOTA, does hereby accept the foregoing as a true statement of the results of tabulating and canvassing of votes by ballot, at said Municipal General Election held on Tuesday, November 3, 2020 and does hereby elect the following, each of whom will assume office commencing January 1, 2021:

Peggy Anderson	To the Office of Mayor for a two (2) year term;
Edmund "Ed" Roskoski	To the Office of City Councilor for a four (4) year term; and,
Joe Prebeg Jr.	To the Office of City Councilor for a four (4) year term.

DULY ADOPTED BY THE CITY COUNCIL THIS 12th DAY OF NOVEMBER, 2020.

ATTEST:



City Administrator

Mayor Gary Skalko

MINUTES
MOUNTAIN IRON CITY COUNCIL
November 16, 2020

Mayor Skalko called the City Council meeting to order at 6:32p.m. with the following members present: Councilor Joe Prebeg Jr., Julie Buria, and Mayor Gary Skalko. Also present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; Al Johnson, City Engineer; and SGT John Backman, Sheriff's Department. Absent members: Al Stanaway and Steve Skogman.

It was moved by Skalko and seconded by Buria that the consent agenda be approved as follows:

1. Approve the minutes of the November 2, 2020, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period November 1-15, totaling \$196,872.72 (a list is attached and made a part of these minutes),
4. To authorize the payments of the bills and payroll for the period November 1-15, totaling \$472,213.27 (a list is attached and made a part of these minutes).

The motion carried with Councilor Skogman and Stanaway absent.

Public Forum:

- No one spoke during the public forum.

The Mayor reported on the following:

- Congratulations to Peggy Anderson on winning Mayoral Seat for City of Mountain Iron, 2nd woman mayor in the City's 130 year history
- Congratulations to Joe Prebeg on re-election to City Council
- Best of luck to Al Stanaway, very dedicated and hard-working councilor and will be missed
- Condolences to the family and friends of Erma Jean Forseen
- Condolences to the family and friends of Wendell Koski
- Condolences to the family and friends of Faye "Bruzenak" Brown
- Condolences to the family and friends of Patricia "Patty" Lewis
- Thank you to all those who are keeping this Country moving forward, especially those working within the Healthcare Field!

City Administrator:

- Request that the Councilors and Mayor keep him informed of any changes, as once there are only 2 Councilors the meeting cannot happen, and things might be better to hold meeting virtually

It was moved by Prebeg and seconded by Buria that the liquor and cigarette license applications for the period of January 1, 2021 through December 31, 2021, be approved and issued to the establishments pursuant to the approval, where necessary, of the Liquor Control Commission and pursuant to the payment of all outstanding taxes, license fees, and utility charges:

Jeff & Greg Properties, Inc.
DBA: B. G.'s Saloon
5494 Highway 7
Virginia (Mountain Iron), MN 55792

On-Sale Intoxicating Liquor
Sunday On-Sale Intoxicating Liquor
Off-Sale 3.2 Malt Beverage

Silver Creek Liquor Company, Inc.
DBA: Silver Creek Liquor
5489 Highway 7
Virginia (Mountain Iron), MN 55792

Off-Sale Intoxicating Liquor
Cigarette
Off-Sale Intoxicating Liquor

American Legion Post #220
DBA: Yoki-Bergman Post
5748 Mountain Avenue, PO Box 361
Mountain Iron, MN 55768

Club On-Sale Intoxicating Liquor
Off-Sale Non-Intoxicating Liquor

Mac's Bar, Inc.
DBA: Mac's Bar
8881 Main Street, PO Box 313
Mountain Iron, MN 55768

Off-Sale Intoxicating Liquor
On-Sale Intoxicating Liquor
Sunday On-Sale Intoxicating Liquor

F. P. Troutwine, C & B Warehouse Distr.
Mountain Iron Short Stop
5537 Nichols Avenue
Mountain Iron, MN 55768

Cigarette

Sundberg Enterprises, LLC
DBA: Sawmill Saloon & Restaurant
5478 Mountain Iron Drive
Virginia (Mountain Iron), MN 55792

Off-Sale Intoxicating Liquor
On-Sale Intoxicating Liquor
Sunday On-Sale Intoxicating Liquor

Adventures, Virginia, Inc.
Greg Hartnett
5475 Mountain Iron Drive
Virginia (Mountain Iron), MN 55792

Off-Sale Intoxicating Liquor
On-Sale Intoxicating Liquor
Sunday On-Sale Intoxicating Liquor

Walgreen Company
5474 Mountain Iron Drive
Virginia (Mountain Iron), MN 55792

Cigarette

Mountain Iron Hospitality, LLC
DBA: Comfort Inn & Suites
8570 Rock Ridge Drive
Mountain Iron, MN 55768

On-Sale 3.2 Malt Beverage
Wine

WJ Holdings, Inc.
DBA: AmericInn Lodge & Suites
5480 Mountain Iron Drive
Virginia, MN 55792

On-Sale 3.2 Malt Beverage
Wine

WalMart Inc.
DBA: Walmart #4849
8580 Rock Ridge Drive
Mountain Iron, MN 55768

Off-Sale Intoxicating Liquor
Cigarette

The motion carried with Councilor Skogman and Stanaway absent.

Director of Public Works:

- Christmas Lights have been hung throughout the City
- Water Tower project is mostly complete, only a couple items left to complete
- Plows have been out and about, please be cautious and pay attention to roads and plows

Library Director/Special Events Coordinator:

- Increasing “curbside” pickup hours, more information to come
- City of Mountain Iron “2020 Holiday Lighting Contest”
 - 4 Categories for judging –
 - Register for contest through December 15th
 - Those wanting to register call Anna @ 750-4911
 - Judging will occur on Friday, December 18th and Saturday, December 19th
 - Winners announced Monday, December 21st at City Council meeting
 - 17 homes have registered as of today, November 16th

Sheriff’s Department:

- No formal report

City Engineer:

- No formal report

City Attorney:

- No formal report

Liaison Report:

- Scheduled Shared Services Study meeting canceled due to both City’s Emergency Personnel being called out for an Emergency call – no new information at this time

It was moved by Prebeg and seconded by Buria to approve Pay Request No. 2 – for the Water Tower Improvement project in the amount of \$50,302.50, to Viking Industrial Painting, Omaha, NE. This amount includes a 5% retainage. The motion carried on roll call vote with Councilor Skogman and Stanaway absent.

It was moved by Prebeg and seconded by Buria to approve Resolution #27-20; Authorizing the Issuance, Sale and Delivery of \$1,240,000 General Obligation Water Revenue Bond, Series 2020A (a copy is attached and made a part of these minutes). The motion carried with Councilor Skogman and Stanaway absent.

It was moved by Prebeg and seconded by Buria to approve Resolution #28-20; Accepting Bids for Improvement Number 18-06 and Improvement Number 15-08, with Peterson Well Drilling (a copy is attached and made a part of these minutes). The motion carried with Councilor Skogman and Stanaway absent.

It was moved by Buria and seconded by Prebeg to approve Resolution #29-20; Approving Community Development Block Grant (CDBG) Application (a copy is attached and made a part of these minutes). The motion carried on roll call vote with Councilor Skogman and Stanaway absent.

At 7:08.p.m. it was moved by Skalko and seconded by Buria that the meeting be adjourned. The motion carried with Councilor Skogman and Stanaway absent.

Submitted by:

A handwritten signature in black ink, appearing to read 'Amanda', with a stylized flourish extending to the right.

Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Distribution Summary

Category	Distribution	GL Account	Amount
FINES	CRIMINAL	101-35-5100-000	651.55
LICENSES	CIGARETTE	101-32-2100-000	100.00
LICENSES	LIQUOR	101-32-2100-000	125.00
METER DEPOSITS	ELECTRIC	604-22000	300.00
METER DEPOSITS	WATER	601-22000	40.00
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-6200-070	50.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	101-21709	1,882.52
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	230-31-1010-000	625.15
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	96.85
MISCELLANEOUS	DUE FROM EDA (HRA)	102-11500	22,035.95
MISCELLANEOUS	EDA REIMBURSEMENT	101-13104	51,897.75
MISCELLANEOUS	MISC. - GENERAL	101-37-7100-023	190.94
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	2.50
MISCELLANEOUS	SALE-COPIES, MAPS, LABOR-ADMIN	101-36-6200-061	1.00
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	101-21710	32.96
UTILITY	UTILITY	001-11105	118,840.55
Grand Totals:			196,872.72

Report Criteria:

Report type: Summary

Check Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/20	11/17/2020	155330	10056	A T & T MOBILITY	101-20200	2,004.30
11/20	11/17/2020	155331	60019	AMANDA INMON	101-20200	75.88
11/20	11/17/2020	155332	130017	AMERICAN BANK	101-20200	267.15
11/20	11/17/2020	155333	10010	ARROWAUTO	101-20200	42.15
11/20	11/17/2020	155334	10021	ARROWHEAD LIBRARY SYSTEM	101-20200	44.21
11/20	11/17/2020	155335	1444	ASHLEY HENDRICKSON	604-20200	298.98
11/20	11/17/2020	155336	10042	AUTO VALUE VIRGINIA	101-20200	139.83
11/20	11/17/2020	155337	20053	BELSON OUTDOORS, LLC	101-20200	1,748.10
11/20	11/17/2020	155338	30055	BTAC ACQUISITION CORP.	101-20200	372.67
11/20	11/17/2020	155339	30084	CARDMEMBER SERVICE	603-20200	7,537.84
11/20	11/17/2020	155340	170001	CENTURY LINK	101-20200	266.19
11/20	11/17/2020	155341	220003	CITY OF VIRGINIA	101-20200	47.85
11/20	11/17/2020	155342	30072	COMPUTER WORLD	101-20200	29,977.75
11/20	11/17/2020	155343	30099	CREATIVE PRODUCT SOURCE, INC.	101-20200	385.08
11/20	11/17/2020	155344	1901024	CTC	101-20200	511.89
11/20	11/17/2020	155345	50048	ENERGY INSIGHT INC	604-20200	1,716.47
11/20	11/17/2020	155346	50049	ESSENTIA HEALTH	101-20200	508.00
11/20	11/17/2020	155347	60062	F.I.R.E. (DBA)	101-20200	11,090.00
11/20	11/17/2020	155348	1446	HANNA RODENBAUGH	604-20200	316.72
11/20	11/17/2020	155349	80001	HILLYARD/HUTCHINSON	101-20200	263.76
11/20	11/17/2020	155350	80010	HOMETOWN ELECTRIC	101-20200	9,229.39
11/20	11/17/2020	155351	80037	HOMETOWN MEDIA PARTNERS	101-20200	992.25
11/20	11/17/2020	155352	892	JODIE PHANEUF	101-20200	575.00
11/20	11/17/2020	155353	1442	JONATHON ADDY	604-20200	26.35
11/20	11/17/2020	155354	120006	L & M SUPPLY	604-20200	1,248.84
11/20	11/17/2020	155355	130030	MACQUEEN EQUIPMENT	101-20200	8,316.80
11/20	11/17/2020	155356	130041	MESABI BITUMINOUS	101-20200	1,239.85
11/20	11/17/2020	155357	130004	MESABI DAILY NEWS	101-20200	831.50
11/20	11/17/2020	155358	140026	MINNESOTA ENERGY RESOURCES	602-20200	2,018.23
11/20	11/17/2020	155359	130009	MINNESOTA POWER (ALLETE INC)	604-20200	111,425.94
11/20	11/17/2020	155360	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	464.17
11/20	11/17/2020	155361	140040	NEDLUND INDUSTRIES INC.	101-20200	15,945.00
11/20	11/17/2020	155362	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	97,997.50
11/20	11/17/2020	155363	160066	PACE ANALYTICAL SERVICES, LLC	602-20200	95.00
11/20	11/17/2020	155364	160037	PRAXAIR	101-20200	95.19
11/20	11/17/2020	155365	170005	QUALITY FLOW SYSTEMS INC	602-20200	29,369.00
11/20	11/17/2020	155366	180003	RANGE OFFICE SUPPLY	602-20200	229.99
11/20	11/17/2020	155367	1443	REIDA FORSMAN	604-20200	205.31
11/20	11/17/2020	155368	190045	SERVICE SOLUTIONS	101-20200	23.00
11/20	11/17/2020	155369	190104	SNYDER INDUSTRIES INC	101-20200	7,775.00
11/20	11/17/2020	155370	190061	SULLIVAN CANDY & SUPPLY	101-20200	113.19
11/20	11/17/2020	155371	5007	SUN LIFE FINANCIAL	602-20200	887.83
11/20	11/17/2020	155372	200020	THE TRENTI LAW FIRM	101-20200	2,430.69
11/20	11/17/2020	155373	1445	THOMAS & MICHELLE SCOTT	604-20200	112.09
11/20	11/17/2020	155374	130011	UNITED STATES POSTAL SERVICE	601-20200	437.76
11/20	11/17/2020	155375	220014	VIKING INDUSTRIAL NORTH	602-20200	377.52
11/20	11/17/2020	155376	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	45,090.05
11/20	11/17/2020	155377	220020	VISA OR AMERICAN BANK CC PMT	601-20200	6,976.91
11/20	11/17/2020	155378	60038	WRIGHT EXPRESS FINAN SERV CORP	602-20200	3,892.16
11/20	11/17/2020	155379	240001	XEROX CORPORATION	101-20200	670.73
Grand Totals:						406,707.06
PP-Ending 11/13						65,506.21

M = Manual Check, V = Void Check

TOTAL EXPENDITURES**\$472,213.27**

**DUE TO THE LENGTH
OF
THE FOLLOWING:**

- 1. Resolution Number 27-20; Authorizing the
Issuance, Sale and Delivery of General Obligation
Water Revenue Bond, Series 2020A**

**IT WILL NOT BE
COPIED AGAIN
FOR THE APPROVAL OF THE MINUTES**

**COPIES ARE AVAILABLE UPON
REQUEST OR ARE IN THE
November 16, 2020, CITY COUNCIL PACKET**



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 28-20

ACCEPTING BID

WHEREAS, pursuant to an advertisement for bids for Improvement Number 18-06, the proposed improvement for Improvement Number 15-08, the proposed Well Number 3 (package 1), bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

Peterson Well Drilling	\$324,450
Veit and Company	\$334,240

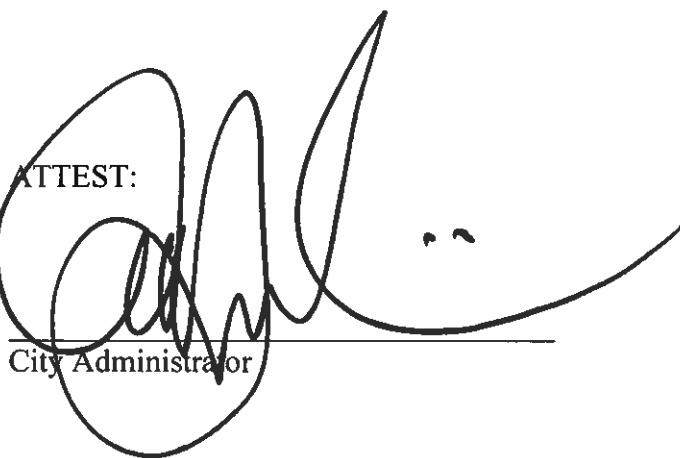
AND WHEREAS, it appears that Peterson Well Drilling of Mountain Iron, MN is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

1. The Mayor and City Administrator are hereby authorized and directed to enter into the attached contract with Peterson Well Drilling of Mountain Iron, MN in the name of the City of Mountain Iron for the improvement of Well Number 3, according to the plans and specifications therefore approved by the City Council and on file in the Office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF NOVEMBER, 2020.

ATTEST:



City Administrator

Mayor Gary Skalko



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 29-20

APPROVING COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

WHEREAS, St. Louis County is preparing a Consolidated Plan/Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs, and

WHEREAS, St. Louis County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan, and

WHEREAS, it is found that the project meets the benefiting low and moderate income persons federal objective of the CDBG program and is prioritized by the community as a high priority need.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA, that the Mountain Iron CDBG application related to the Sanitary Sewer Slipling Project is hereby authorized to be submitted to St. Louis County for inclusion in St. Louis County's Consolidated Plan/Action Plan to the U.S. Department of Housing and Urban Development, and that the City Administrator is hereby authorized to execute all documents, agreements, or contracts which result from this application to St. Louis County.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF NOVEMBER, 2020.

ATTEST:

City Administrator

Mayor Gary Skalko



TO: City of Mt. Iron
FROM: Mesabi Humane Society
RE: Mt. Iron Contract

Dear City of Mt. Iron

First please let me apologize for the lateness of this document. As I am sure you are all aware Covid-19 is playing havoc with all business.

I have attached the proposed budget for 2021-2023 for your review. As a board a decision was made to keep the first year of this contract the same dollar figure as 2020 due to a reduction in our patrolling due to Covid 19.

Please note we have changed/added some wording as follows:

Section III item 4, municipality will inform shelter who is to receive electronic reports

Item 6 dropped to 5 working days for holds

Item 8 change to how we handle spay and neuter by collecting from owners in case the animal cannot be spayed or neutered prior to adoption.

Please feel free to contact me with any question or concerns and if you would like a representative from the shelter to appear before the council please contact me with date and time.

Thank you for your continued support of the shelter.

Sincerely

A handwritten signature in black ink, appearing to read "Linda M. Scott", is written over a faint horizontal line.

Linda M. Scott
Board Chair
218-780-3821

CONTRACT FOR SERVICE

This contract, made and entered into this first day of January, 2021 by and between the Mesabi Humane Society (MHS), 2305 Southern Drive, Virginia, MN 55792, referred to as the Mesabi Humane Society, and the City of Mt. Iron, hereinafter referred to as the Municipality.

I. RECITALS

WHEREAS, this contract will use the term "animals" to mean domesticated dogs and cats. All other animals are not covered or considered within this document, nor handled by the Mesabi Humane Society.

WHEREAS, the Municipality is in need of shelter and care of animals found within the city limits and in need of an animal control program and service for domesticated dogs and cats.

WHEREAS, the Mesabi Humane Society has a facility and is qualified and licensed to provide such care, shelter and animal control services.

WHEREAS, the Municipality wishes to purchase these services from the Mesabi Humane Society, in accordance with this contract.

THEREFORE, in consideration of the mutual covenants contained herein, it is agreed and understood as follows:

II. TERMS

The term of this contract shall be from **January 1, 2021 through December 31, 2023** to be reviewed for revisions by both parties on yearly intervals in order for this animal control service and program to best serve both the Municipality and the Mesabi Humane Society.

III. BASIC SERVICES

The Mesabi Humane Society agrees to provide the following services:

1. Shelter and care for animals detained or taken possession of in the city limits of the Municipality. These will be animals captured and contained by the Mesabi Humane Society's Animal Control Officer (ACO). **The ACO phone number during business hours is (218) 410-3899.**
2. Shelter and care for stray/free roaming animals that are delivered to the shelter by the residents, Municipality officials and employees of the Municipality on a volunteer basis. If the Mesabi Humane Society reaches operating capacity as allowed by law, then they will reserve the right to refuse incoming animals until space is available only after exhausting all available and reasonable options. They will not refuse an injured animal, nor refuse to capture and contain a dangerous animal if the appropriate requests and notifications are made.
3. Retrieve and transport animals from the Municipality to the shelter during business hours, upon request of the appropriate Municipality officials and citizens within the Municipality's residential limits.
4. Routinely patrol the Municipality in the Animal Control Officer's identified vehicle at random times during the week to check for, and pick up, free-roaming animals within the city limits of the Municipality. ACO will routinely patrol the Municipality **each contractual year**. The ACO will report to the Municipality electronically the results of all patrolling, warnings given, tickets issued, complaints and responses on a monthly basis and in a timely fashion. The Municipality will inform the ACO to whom the report is to be forwarded. The ACO will work with the Municipality's Police Department and Municipality officials to help uphold all Municipality ordinances governing animals within their limits.

5. Provide animal examinations and veterinary care at a licensed facility, whenever staff deems it necessary.
6. The Mesabi Humane Society will board animals up to five (5) working days in their holding facility. This allows owners adequate time to claim their pet. After the fifth day, the Mesabi Humane Society acquires legal custody of each animal and the decision regarding their disposition.
7. The decision regarding euthanasia and disposal, if required, is to be based on health and behavioral issues only, not the need for more space for new incoming or free roaming animals as outlined in the Mesabi Humane Society policy handbook.
8. All animals leaving the Mesabi Humane Society will be spayed or neutered before adoption, except in the case when over-crowding becomes a concern, or the age, size or temperament prohibits. In the event of exceptions, (i.e. Covid 19) the Mesabi Humane Society will collect the cost (MHS cost) of a spay or neuter, when available or offer patrons a rebate when they independently seek to spay or neuter their newly adopted pet at a veterinary clinic of their choice. They must provide proof of spay or neuter to receive their deposit back.
9. Maintain accurate records of all transactions concerning animals from the Municipality and/or residents.
10. Respond to all animal concerns and situations that arise in the Municipality in a timely manner, during the normal business hours of Monday through Friday from 8:30am to 5:00pm. **The ACO can be reached via cell phone (218.410.3899).**
11. Respond to all emergency animal concerns (defined as life threatening risk to public safety or the animal) after normal business hours Sunday through Saturday. In emergency situations, the "on call" Animal Control Officer will be contacted directly by cell phone (218.410.3899). He/she will retain the right to deem whether or not the case shall be determined an emergency.
12. Coordinate with the DNR or other agencies as necessary with concerns or situations regarding "other animals".
13. Extreme situations including, but not limited to animal hoarding, will not be covered by this contract. The Mesabi Humane Society will assess each situation and make a recommendation based on the circumstances. Additional payment may be required.

IV. RESPONSIBILITIES OF THE MUNICIPALITY

1. The Municipality and the Mesabi Humane Society shall work cooperatively to uphold quarantine guidelines. The Mesabi Humane Society reserves the right to make decisions regarding bites and human exposure.
2. The Municipality is responsible for calling the Mesabi Humane Society when animals need to be retrieved during normal business hours, as defined in Section 3, item 10.
3. The Municipality is responsible for contacting the Mesabi Humane Society's "on call" ACO in emergency situations as defined in Section 3, item 11. The Municipality agrees to enable the "on call" ACO the right to determine whether or not each case shall be deemed an emergency.
4. Municipality appointed personnel may place an animal in an outdoor kennel at the Mesabi Humane Society after business hours. This person shall contact the ACO with pertinent information regarding each animal placed in an outdoor kennel.

5. If an emergency veterinary situation arises before or after normal business hours, the Municipality agrees to pay for the emergency part of the veterinary billing. Once located, the Municipality may, at their discretion, transfer all incurred veterinary costs to the owner of the animal. Upon placement within the shelter or foster care home, the Mesabi Humane Society agrees to assume the costs associated with the animal's well-being and care as defined by the veterinarian. The veterinarian and the Mesabi Humane Society will retain the right to define the needs of the animal.

V. COMPENSATION

The Municipality shall pay the Mesabi Humane Society \$21,500.00 for the year 2021, \$23,000.00 for the year 2022, and \$24,500 for the year 2023 for animal control services beginning January 1, 2021 and concluding December 31, 2023. Payments are due the first of each month for the ensuing period of service (i.e. January 1 payment for January services, etc.). A 10% fee may be charged for each late payment. Payments are considered late after the tenth (10th) day of the month. The Mesabi Humane Society and the Municipality both reserve the right to terminate the contract with a sixty (60) day written notice.

VI. COMPLIANCE WITH LAWS

In providing all services pursuant to this contract, the Mesabi Humane Society shall abide by all statutes, ordinances, rules and regulations pertaining to or regulating the provision of such services, including those in effect and hereinafter adopted by the Municipality. It will be the sole responsibility of the Municipality to provide the Mesabi Humane Society its statutes, ordinances and rules, and keep the Mesabi Humane Society up-to-date on any and all changes that may have concern or relation to the provided services and statutes.

VII. INSURANCE

The Mesabi Humane Society shall purchase, maintain in full force and effect during the term of this contract and provide proof of the following insurance coverage:

- A. **WORKERS COMPENSATION:** Coverage at statutory limits, as provided by the State of MN.
- B. **GENERAL LIABILITY:** Coverage shall have minimum limits to \$2,000,000 per occurrence, combined single limit for Bodily Injury Liability and Property damage Liability.

VIII. EARLY TERMINATION OF CONTRACT

Either party upon sixty (60) days written notice, delivered by certified mail or in person to the other party, may terminate this contract.

IX. MODIFICATIONS

Any material alternations, modifications or variations of the terms of this contract shall be valid and enforceable only when they have been reduced to writing as an amendment and signed by both or all parties involved.

X. RELEASE OF LIABILITY

The Municipality, including the official and residents, agree to hold harmless the Mesabi Humane Society in the case of any injuries or deaths relating to, or regarding: the capture and containment of any stray or free-roaming animals. The Municipality also agrees to refrain from any legal action against the Mesabi Humane Society in the case of any harm or damage caused by stray or free-roaming domesticated animals.

XI. ENTIRE AGREEMENT

It is understood and agreed by the parties that the entire agreement of the parties is contained herein and that the contract supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the Mesabi Humane Society and the Municipality. The parties hereto revoke any prior oral or written agreements between themselves, and agree that this contract is the only and complete agreement regarding the subject thereof. This contract becomes legal and binding once signed by both parties.

MESABI HUMANE SOCIETY

MUNICIPALITY

BY: _____

BY: _____

DATE: _____

DATE: _____

TITLE: _____

TITLE: _____

COUNCIL LETTER 120720-VD1

LIBRARY

LIBRARY AIDE

DATE: December 3, 2020

FROM: Library Board

Anna Amundson
Library Director

Craig J. Wainio
City Administrator

The Library Board is recommending that the City Council approve the hiring of Mr. Ben Jesberg as Library Substitute/Aide contingent on passing a background check, physical and a drug and alcohol test.

Mountain Iron Public Library

Monthly Report

November 2020

Circulation (COVID-19/ Closure Order per the City in place):

Items checked out: 1,072 Items checked in: 1,096

Total Circulation of materials in November: 2,168

Attendance:

Adults: - Youth: - Patrons in November: 201

Special Events/Programs held: 0

Reference Desk visits (email, phone, and messenger): 362 Computer Use Sessions: 0

Total Library Usage: 563

Events and Activities at the library in November:

November 2 & 16: City Council Meetings (Anna)

Library Board meeting cancelled

Ranger Chevrolet



To handle the dynamic load of police pursuits, Chevrolet worked with Bridgestone to develop a pursuit-rated all-season tire. The Firestone Firehawk Pursuit tires, mounted to 20-inch steel wheels, were tested by Chevrolet at multiple race tracks and play a large role in the PPV's improved stopping distance, which has been reduced by 11 feet from 62 to 0 mph on dry surfaces compared to the 2020 model.

Both PPV and SSV packages benefit from the SUV's completely new design, which offers class-leading interior space. The new Tahoe police-specific front seats provide additional hip room, allowing officers' utility belts to fit more comfortably. 2021 Tahoe police vehicles offer 70.3 cubic feet of cargo volume behind the second-row seat, which is 18.3 cubic feet more than the next largest pursuit-rated SUV competitor. Rear door openings are now 13 percent (3.5 inches) wider than the previous generation to ease the loading of handcuffed passengers.

The all-new independent rear suspension and longer wheelbase dramatically improve handling and ride smoothness for both civilian and law enforcement applications, particularly on uneven pavement and unpaved surfaces. The exterior design is based on the new Tahoe Z71 trim, which features a rugged front grille, higher approach angle and front skidplate.

2021 Tahoe PPV

Contact

Bob O'Hara

218-349-8955



"6E8	Key common, complete vehicle fleet provides a single key with a specific code that is common to the door locks of all the vehicles in the vehicle fleet. Key code is an alternate to SEO (6E2) complete vehicle fleet common key. NOTE: NOT COMPATIBLE with previous model years (Requires (AMF) Remote Keyless Entry Package, (AU7) fleet common key and (9C1) Police Vehicle or (5W4) Special Service Vehicle. Not available with SEO (6E2) complete vehicle fleet common key.)	\$22.00		-
6N5	Switches, rear window inoperative (rear windows can only operate from driver's position) (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	\$50.16	X	50.16
6N6	Door locks and handles, inside rear doors inoperative (doors can only be opened from outside) (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	\$54.56	X	54.56
5Y1	Seats, Driver and passenger front individual seats in cloth trim Power driver and passenger bucket seats in base cloth trim. Derived from RPO (AZ3) 40-20-40 split bench seat with the 20% section removed which also removes the auxiliary power outlet, USB port and input jack for audio system. Does not include a floor console. All exposed floor area will remain untrimmed. (Requires (AZ3) 40/20/40 split bench seat, trim code (H0U) Jet Black cloth.)	\$0.00	X	-
UTQ	Theft-deterrent system, content, disable the alarm and horn become non-functional in an attempt of theft to the vehicle	\$44.00	X	44.00
9G8	Headlamps, Daytime Running Lamps and automatic headlamp control delete deletes standard Daytime Running Lamps and automatic headlamp control features (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	\$44.00		-
NEW	Protected idle allows vehicle engine to remain idling and vehicle immobilized while FOB is outside vehicle (Included and only available (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	STD	X	STD
T53	Lamps, alternate flashing Red & Blue rear compartment lid warning (visible when liftgate is open) and controlled by momentary liftgate mounted switch or ground wire (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	\$467.20	X	467.20
	TOTAL COST PER UNIT			40,506.16

Mountain Iron Fire Department
Call and Mutual Aid Report
2020

Description	Year To Date	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
		Jan	Feb	March	April	May	9-Jun	10-Jun	Aug	1-Sep	2-Sep	Oct	24-Nov
Total Calls	63	4	8	6	4	3	11	8	4	1	8	1	5
Mutual Aid Calls	34	3	3	4	2	2	7	5	1	1	3	0	3
Fire Hours	102	9	13	0	6	5	21	19	6	3	11	3	0
Mt Iron Call Man Hours	157	3	13	9	16	14	30	6	5	0	28	21	12
Mutual Aid Man Hours	263	28	40	17	7	8	41	56	12	6	28	0	20
Total Call Man Hours	420	31	53	26	23	22	71	62	17	6	56	21	32
Mutual Aid Hour %	63%	90%	75%	65%	30%	36%	59%	90%	71%	100%	50%	0%	63%

Mountain Iron Fire Department
Call and Response Report
2020

Description	Year To Date	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
		Jan	Feb	March	April	May	9-Jun	10-Jun	Aug	1-Sep	2-Sep	Oct	24-Nov
Total Calls	63	4	8	6	4	3	11	8	4	1	8	1	5
False/Canceled Alarms	24	0	7	1	1	1	7	2	1	0	1	1	2
Working Calls	39	4	1	5	3	2	4	6	3	1	7	0	3
FF/Working Calls	157	19	6	18	12	10	12	16	8	2	38	0	16
FF/False/Canc. Alarms	81	0	17	2	3	3	28	6	2	0	1	7	12
Total Responders	238	19	23	20	15	13	40	22	10	2	39	7	28
FF per Call	3.95	4.75	2.88	3.33	3.75	4.33	3.64	2.75	2.50	2.00	4.88	7.00	5.60
FF per Working Call	4.29	4.75	6.00	3.60	4.00	5.00	3.00	2.67	2.67	2.00	5.43	7.00	5.33
% Member Response	33%	37%	46%	28%	31%	38%	23%	21%	21%	15%	42%	54%	41%

Roster Total = 13

Invoice

GRAND FORKS FIRE EQUIPMENT
LLC.
921 N 3RD ST
GRAND FORKS ND 58203
701-746-6463



Date	Invoice #
11/30/2020	30300

Bill To
Mountain Iron Fire Department City Hall 8586 Enterprise Drive South Mountain Iron MN 55768

Ship To
Mountain Iron Fire Department Gerry Knappee 8866 Slate St Mountain Iron, MN 55768

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Tracking Number
	Net 30	DB	11/30/2020			

Quantity	Item Code	Description	Price Each	Amount
7	g-extreme	Globe G-extreme coat & trousers, 3.0/GPS Pants	2,305.00	16,135.00
9	120A400	Pioneer/Defender M/ Crosstech Black/ L/Y Trim	445.00	4,005.00
1	c-trd	Globe Supreme 14" Pull-On leather Boot, Arctic Grip, Mens	290.00	290.00
4	c-frt	Cairns 1044 Traditional Helmet, configured matrix, deluxe	45.00	180.00
1	ups	Cairns Standard helmet leather Front	110.00	110.00
		Shipping/Handling Charges		

Account Balance \$32,377.22	Sales Tax (6.875%)	\$0.00
	Total	\$20,720.00
Please pay off this invoice, no statement will be sent, Thank You.	Payments/Credits	\$0.00
	Balance Due	\$20,720.00

November 13, 2020

From: Mountain Iron Fire Department

8586 Enterprise Drive South | Mountain Iron | MN | 55768

Board Members:

Chief Lewis and I have, over the past several weeks, had conversations regarding how to potentially utilize the available Joint Service Equipment Grant funds. Our initial discussions had leaned towards radio and communication updates on the paid-on-call side of our service. However, through efforts of Administrator Wainio and the Mt. Iron City Council these needs were addressed through available Cares Act funds. This resulted in a slight budget surplus for the MIFD creating some additional options to utilize the grant funds. Further discussion between members of the departments lead to the determination that it made sense to add complimentary extrication equipment to the current MIFD Engine 19 inventory.

Adding the items on the attached quote from Grand Forks Fire Equipment would complement previously purchased extrication equipment on this Engine and would continue the efforts to outfit this apparatus as an independent rescue unit. This could limit future needs to dispatch multiple apparatus on the same call adding depth to the service provided to our response area.

If given approval by the Joint Services Board to utilize the grant funds for this purchase, the total cost would be approximately \$12,500. We propose the available equipment portion of the Joint Service Grant cover \$8,500 of the purchase and Mountain Iron's current 2020 Fire Department budget absorb the remaining \$4,000.

If there are any questions please do not hesitate to contact either Chief Lewis or myself.

Regards,



Mark Madden

Assistant Fire Chief

Mountain Iron Fire Department

Mobile (612) 408-9373

mmadden@ci.mountain-iron.mn.us

Invoice

GRAND FORKS FIRE EQUIPMENT
LLC.
921 N 3RD ST
GRAND FORKS ND 58203
701-746-6463



Date	Invoice #
11/30/2020	30299

Bill To
Mountain Iron Fire Department City Hall 8586 Enterprise Drive South Mountain Iron MN 55768

Ship To
Mountain Iron Fire Department Gerry Knappee 8866 Slate St Mountain Iron, MN 55768

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Tracking Number
	Net 30	DB	11/30/2020			

Quantity	Item Code	Description	Price Each	Amount
1	Holmatro	Holmatro 5350 Ram	8,400.00	8,400.00
2	Holmatro	Holmatro 6 AH batteries	445.00	890.00
1	Holmatro	Holmatro battery charger	305.00	305.00
1	Holmatro	Holmatro 110V adapter	510.00	510.00
1	Holmatro	Holmatro pulling chains for 5240 spreader	895.00	895.00
1	generic	Zephyr industries, ram mount	240.00	240.00
1	ups	Shipping/Handling Charges	130.00	130.00

Account Balance \$11,657.22	Sales Tax (6.875%)	\$0.00
	Total	\$11,370.00
	Payments/Credits	\$0.00
Please pay off this invoice, no statement will be sent, Thank You.		Balance Due \$11,370.00

**GRAND FORKS FIRE EQUIPMENT
LLC.
921 N 3RD ST
GRAND FORKS ND 58203
701-746-6463**



Date	Invoice #
11/29/2020	30289

Bill To
Mountain Iron Fire Department City Hall 8586 Enterprise Drive South Mountain Iron MN 55768

Ship To
Mountain Iron Fire Department Gerry Knappee 8866 Slate St Mountain Iron, MN 55768

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Tracking Number
	Net 30	DB	11/29/2020			

Quantity	Item Code	Description	Price Each	Amount
10	3056	Cestus Deep Grip Extrication Glove 5-large 5-xlarge	27.00	270.00
1	ups	Shipping/Handling Charges	17.22	17.22

<div> <div>Account Balance</div> <div>\$287.22</div> </div>	<div>Sales Tax (6.875%)</div> <div>\$0.00</div>
	<div>Total</div> <div>\$287.22</div>
<div>Please pay off this invoice, no statement will be sent, Thank You.</div>	<div>Payments/Credits</div> <div>\$0.00</div>
	<div>Balance Due</div> <div>\$287.22</div>



Code 3 Fire Training & Education Services

Mountain Iron & Virginia (MN) Fire Departments



Title: Courage Under Fire Leadership: Being the Best Fire Service Professional You Can Be in 2021 & Beyond!

Type of Session: Lecture & Discussion

Date / Time: Two Full Days – Early 2021 / TBD

Course Description:

This session is intended for all ranks of personnel in today's fire service and from all types of fire departments (career, volunteer, combination, etc.). Some may say we have a leadership crisis in today's fire service, not to mention the World in general. I also would debate we also have a followership crisis in today's fire service, as well as the World in general. For an agency, organization, team, company, fire department, etc., to be successful, leadership and followership are both required. Leadership does not require rank; some of the best suggestions have come from the ranks of firefighter and engineer.

Think about this: do you have what it takes to be a great fire officer and fire service professional in the year 2021 (and more importantly) beyond? It's one thing to be adequate. It's another thing to be a great. None of us are perfect, but it doesn't mean we cannot strive for continuous quality improvement. The fire service has enough fire officers and personnel who are just slot fillers and call it in every day or do the bare minimum to get by each shift, and/or are retired in place (RIP). When I say great fire service professional, I envision someone who is willing to not settle for incompetence, mediocrity, or inappropriate behavior, and is willing to not be everyone's best friend every minute of the day. A great fire officer is a leader, a follower, a boss, a supervisor, a manager, a teammate, and as some say, a designated adult when needed.

As a leader in today's fire service, you must possess "Courage Under Fire" and continuously aspire to be the best professional you can be. The saying, "If I only knew then what I knew now" is the focus of this session. Current topics affecting the nationwide fire service, as well as personal lessons learned (some the hard way), will be shared and discussed. Attendees, regardless of rank or the type of department they serve at, will leave with numerous tips for leadership success.

Situations a fire service professional may face today can have severe consequences to the positive image of the fire service, their career, or the careers of those they lead or follow. If you are an officer, and you want to be everyone's buddy, or never want to be "that guy or gal" when it comes to being the designated adult, then this session may not be for you. However, if you're willing to be the follower and leader you took the oath for when accepting the position (even as a firefighter), you will find some value to the information being discussed.

Current topics affecting the fire service, events that have occurred to the fire service (good and not-so-good), as well as personal lessons learned (some the hard way), will be shared and discussed in a positive and productive manner.



Code 3 Fire Training & Education Services

Virginia (MN) Fire Department



Topics to be shared and discussed can include but are not limited to:

- Successfully transitioning from firefighter (or engineer) to fire officer.
- Courage Under Fire Leadership – Being the best fire service professional you can be!
- Personal leadership / Traits of effective leaders
- Leadership doesn't start at the top – it starts at the firehouse!
- The top ten contributing factors to Line Of Duty Deaths
- Commandments of a great fire service professional
- Establishing personnel expectations and holding personnel accountable
- Mentoring & succession planning (Building our bench strength)
- Team & morale building
- Striving for greatness – providing outstanding customer service

Agencies, organizations, teams, and companies around the Country, not just fire departments, are struggling for quality leadership at all ranks. Unfortunately, many firehouses and even departments are being led by a fire officer who chooses to be more of a buddy than a boss when needed or is not prepared to serve in the position they are filling. Even worse, some cultures do not encourage or even allow personnel of all ranks to step up and be a leader when the time may arise. See something, say something, do something? Easier said than done, but necessary if we want to be successful and considered professional. In addition to sharing my suggestions for success, I will try to encourage those in attendance to share their suggestions as well, so that attendees can learn from as many others as possible, and so they can be better prepared for the future.



Biography:

Steve Prziborowski has over 29 years of fire service experience (the last 14 as a chief officer), currently serving as a Deputy Chief for the Santa Clara County (Los Gatos, CA) Fire Department. He is also an adjunct instructor for the Chabot College (Hayward, CA) Fire Technology Program where he has served since 1993 as well as a Contract Instructor for the National Fire Academy (Emmitsburg, MD).



Code 3 Fire Training & Education Services

Virginia (MN) Fire Department



Steve recently received the 2020 Ronny Jack Coleman Leadership Legacy Award from the Center for Public Safety Excellence (CPSE) and in 2008 was named the California Fire Instructor of the year. Steve recently completed a five-year stint as an Executive Board Member for the California Fire Chiefs Association and is a Former President of the Northern California Training Officers Association. He is a state-certified Chief Officer and Master Instructor, has earned a Master's degree in Emergency Services Administration, has completed the Executive Fire Officer Program at the National Fire Academy, and has received Chief Fire Officer and Chief Training Officer Designation through the Commission on Professional Credentialing.

Steve is a regular speaker and presenter at fire service events and conferences across the country, having presented or scheduled over 400 sessions, courses and webinars in 33 states, at multiple colleges, fire departments, events and conferences. He has authored and contributed to over 200 articles, podcasts, videos, blogs and books in the leading fire service publications, and has published three career development books: *"Reach for the Firefighter Badge," "The Future Firefighter's Preparation Guide,"* and *"How to Excel at Fire Department Promotional Exams."* His fourth book will be published in the near future by Fire Engineering Books and Videos: *"101 Tips to Ace Your Next Promotional Exam,"* and he also is finalizing a few books related to *"Courage Under Fire Leadership,"* a topic he passionately speaks and writes about to ensure today's leaders are prepared for tomorrow's challenges.

Steve has a sincere passion for helping others meet and exceed their career and personal goals, as well as helping others get hired, stay hired, get promoted, stay promoted, and ultimately be the best they can be for those they are fortunate to lead and serve! For more information and for his contact information, please visit his website at www.code3firetraining.com

Contact Information:

Code 3 Fire Training & Education
Steve Prziborowski
5047 Wilma Way
San Jose, CA 95124
(408) 205-9006
steve.prziborowski@gmail.com
www.code3firetraining.com

Presentation Fee Terms and Conditions:

- **Speaker Fee of \$8,500.00.**

This all-inclusive speaker fee covers ALL time & travel related costs required to present the programs on two days as well as ALL other items necessary to provide the requested service, such as air fare, hotels, ground transportation, meals, airport ground transportation and/or parking to and from home, personal vehicle mileage to and from home to the departure airport, tolls, preparation and research time, etc.

Thank you for your consideration, please do not hesitate to reach out if you have any questions.

COUNCIL LETTER 120720-VIA

ADMINISTRATION

2021 BUDGET

DATE: December 3, 2020

FROM: Craig J. Wainio
City Administrator

At this meeting, the City Council is required to adopt the 2021 budget and set the final levy for 2021.

First, the City Council needs to adopt the 2021 Budget. A copy of the proposed budget for 2021 was provided as part of the Committee-of-the-Whole agenda.

Second, the City Council is to consider the adoption of Resolution setting the general levy for 2021. Enclosed is Resolution Number 30-20 approving the general fund levy. This Resolution reflects six percent increase in the levy which is more than offset by the retirement of the levy use to pay for the community center bonds.

Lastly, Resolution Number 31-20 sets the EDA levy for 2020. This Resolution reflects a levy of the same amount as last year which generates approximately \$12,000 for the EDA. It is recommended that the City Council adopt Resolution Number 31-20 as presented.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 30-20

APPROVING 2020 TAX LEVY, COLLECTABLE 2021

BE IT RESOLVED, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following sums of money be levied for the current year, collectable in 2021, upon the taxable property in the City of Mountain Iron for the following purposes:

TOTAL LEVY	\$1,318,300
------------	-------------

The City Administrator is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Saint Louis County, Minnesota.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF DECEMBER, 2020.

Mayor Gary Skalko

ATTEST:

City Administrator



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 31-20

CONCERNING THE 2021 ECONOMIC DEVELOPMENT AUTHORITY TAX LEVY

WHEREAS, the Mountain Iron Economic Development Authority was created on the 19th day of April, 2004, pursuant to Minnesota Statutes 469.090-469.108 and;

WHEREAS, Minnesota Statutes, Section 469.107, Subdivision 1, specifically authorized the Mountain Iron Economic Development Authority to levy against the taxable property of the City of Mountain Iron, St. Louis County, Minnesota.

NOW, THEREFORE BE IT RESOLVED by the City Council of Mountain Iron, Minnesota, that for the purpose of further development and to provide for any activities that are within the jurisdiction of the Mountain Iron Economic Development Authority as defined according to Minnesota Statutes. The Mountain Iron City Council submits to the County Auditor of St. Louis County, Minnesota, a final tax levy with a levy set to the maximum allowable for the Mountain Iron Economic Development Authority.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF DECEMBER, 2020.

ATTEST:

Mayor Gary Skalko

City Administrator



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 32-20

ACCEPTING BID

WHEREAS, pursuant to an advertisement for bids for Improvement Number 18-06, the proposed improvement for Improvement Number 15-08, the proposed Well Number 3 (package 2), bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

Bougalis Inc	\$171,000
TNT Construction LLC	\$139,000
Max Grey Construction	\$159,000

AND WHEREAS, it appears that TNT Construction LLC of Grand Rapids, MN is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

1. The Mayor and City Administrator are hereby authorized and directed to enter into the attached contract with TNT Construction LLC of Grand Rapids, MN in the name of the City of Mountain Iron for the improvement of Well Number 3, according to the plans and specifications therefore approved by the City Council and on file in the Office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF DECEMBER, 2020.

ATTEST:

Mayor Gary Skalko

City Administrator



8878 Main Street - PO Box 261
Mountain Iron, MN 55768-0261
tel: 218-735-8914 fax: 218-735-8923
email: info@bm-eng.com

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

November 20, 2020

Via email

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: Well – Bid Package 2
City of Mountain Iron
Project No.: MI15-08

Dear Mr. Wainio,

Bids were received for the Bid Package 2 at 10:00 AM on November 20, 2020. A total of three (3) bids were received. Please find the enclosed/attached tabulation of the bid results.

If the city wishes to proceed, we recommend awarding the project to TNT Construction Group in the amount of **\$139,000.00**. If awarded, Benchmark Engineering will issue the contract documents, notice of award, and notice to proceed.

The City of Mountain Iron reserves the right to reject all bids.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.

Alan Johnson, PE
Project Engineer

Enclosure



November 20, 2020

ENGINEER'S PRELIMINARY OPINION OF COST
NEW MUNICIPALITY WELL
PROJECT NO.: MI16-08

PROJECT COSTS				Bougalis Inc.		TNT Construction Group LLC.		Max Gray Construction	
ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	ITEM COST	UNIT COST	ITEM COST	UNIT COST	ITEM COST
1	CONSTRUCT PUMP HOUSE	LUMP SUM	1	\$171,000.00	\$171,000.00	\$138,000.00	\$139,000.00	\$159,900.00	\$159,900.00
				Bid Bond	x	Bid Bond	x	Bid Bond	x
				Responsible Bidder	x	Responsible Bidder	x	Responsible Bidder	x
				ADDENDUMS	X	ADDENDUMS	X	ADDENDUMS	X
				\$171,000.00		TOTAL BASE BID:	\$139,000.00	TOTAL BASE BID:	\$159,900.00



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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RESOLUTION NUMBER 33-20

ACCEPTING BID

WHEREAS, pursuant to an advertisement for bids for Improvement Number 18-06, the proposed improvement for Improvement Number 15-08, the proposed Well Number 3 (package 2), bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

Utility Systems of America	\$331,145
Ulland Brothers	\$298,780
TNT Construction Group LLC	\$423,900
Rachel Contracting	\$368,096
Bougalis Inc	\$297,000
Viet	\$370,545
Casper Construction Inc	\$374,950
KGM Constructors Inc	\$563,450

AND WHEREAS, it appears that Bougalis Inc of Hibbing, MN is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

1. The Mayor and City Administrator are hereby authorized and directed to enter into the attached contract with Bougalis Inc of Hibbing, MN in the name of the City of Mountain Iron for the improvement of Well Number 3, according to the plans and specifications therefore approved by the City Council and on file in the Office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF DECEMBER, 2020.

ATTEST:

Mayor Gary Skalko

City Administrator



8878 Main Street - PO Box 261
Mountain Iron, MN 55768-0261
tel: 218-735-8914 fax: 218-735-8923
email: info@bm-eng.com

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

November 20, 2020

Via email

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: Well – Bid Package 3
City of Mountain Iron
Project No.: MI15-08

Dear Mr. Wainio,

Bids were received for the Bid Package 3 at 10:00 AM on November 20, 2020. A total of eight (8) bids were received. Please find the enclosed/attached tabulation of the bid results.

If the city wishes to proceed, we recommend awarding the project to Bougalis Inc. in the amount of **\$297,000**. If awarded, Benchmark Engineering will issue the contract documents, notice of award, and notice to proceed.

The City of Mountain Iron reserves the right to reject all bids.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.

Alan Johnson, PE
Project Engineer

Enclosure



EXHIBITS PRELIMINARY OPINION OF COST NEW MUNICIPALITY WILL, ONE FINDING 2

[illegible]

COUNCIL LETTER 120720-VIIE

ADMINISTRATION

RESOLUTION 34-20

DATE: December 3, 2020

FROM: Craig J. Wainio
City Administrator

Resolution Number 34-20 allows the City to apply for a grant from the IRRRB's Commercial Redevelopment Program to assist with redevelopment of a portion of a building located at 818 South 16th Avenue to accommodate CE Power's expansion. The grant must flow through the City to the developer. There will be no out of pocket expenses for the City, the match for the grant will be funded through CE Power's investment.



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RESOLUTION NUMBER 34-20

AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE COMMERCIAL REDEVELOPMENT GRANT PROGRAM FROM THE DEPARTMENT OF IRRR

WHEREAS, the Mountain Iron City Council approves of the attached application for the Water System Improvements project; and,

WHEREAS, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the Department of IRRR.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that it does hereby adopt this Resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF DECEMBER, 2020.

Mayor Gary Skalko

ATTEST:

City Administrator



A Qualus Power Services Company

To Whom it May Concern,

CE Power, A Qualus Power Services Company, provides electrical systems solutions for 480V through 500kV electrical systems. We serve electric utility power plants, alternative energy facilities, transmission & distribution substations, industrial facilities, institutional facilities, and clients with critical power applications.

We deliver with core values of honesty, integrity, and quality, anchored by a foundation of safety-first for our employees, clients, and suppliers. Our degreed and licensed Professional Engineers provide project management, project engineering and testing, which will meet or exceed all regulatory requirements, including NERC/FERC, NFPA 70E arc flash and OSHA.

Many of CE Power's resources are experienced, utility substation specialists, with a vast background in maintenance, construction, engineering, and project management, to compliment Asset Management Programs. Our switchgear specialists are available for distribution metal-clad applications, such as custom electrical equipment manufacturing and upgrade, as well as on-site testing and maintenance services.

Our licensed technical and engineering staff provides solutions for today's growing application needs. We keep ahead of trends ranging from smart grid technology to renewable energy service solutions, such as wind energy.

Locally speaking, CE Power has had a presence operating in the Iron Range since 2008. At that time, it had operated as Utilities Plus Energy Services in Eveleth, MN. The acquisition by CE Power has allowed a further investment into the business, the people and, ultimately, the area with which we serve. This area includes, but is not limited to, the Iron Range and surrounding cities, also venturing into the Upper Peninsula of Michigan. We have additional support from our sister office located in Brooklyn Park, MN. CE Power is excited to continue to grow and develop our people and business, maintaining local operations in the heart of the Iron Range.

Below is a chart briefly detailing some of our initial/short-term investments into the local office. This list is not all inclusive and subject to further modifications as we grow our talent pool and capture additional market share.

	Cost	Notes
Personnel		
2 - Apprentice Engineer	\$ 130,000.00	Q1 2021, 2023
2 - Senior Engineer	\$ 200,000.00	Q2/Q3 2021, 2023
3 - Field Service Techs/Eng's	\$ 225,000.00	Q1/2021, Q1/2022, 2024
Vehicles		
5 - Ford F-150 Supercrew 4x4	\$ 225,000.00	2021, 2022, 2023, 2024
1 - 12' Trailer	\$ 3,500.00	2021
1 - 14' Trailer	\$ 5,000.00	2021
Computer/Test Equipment		
Megger, Ductor, TTR (For Field)	\$ 30,000.00	Q2/2021, 2023
CPC-100, CMC-356, Misc	\$ 150,000.00	Q2/2021, 2023
Computer Equipment	\$ 15,000.00	Q2/2021, 2023
Office		
Furniture	\$ 15,000.00	Q2/2021
Signage	\$ 5,000.00	Q2/2021
	\$ 1,003,500.00	Total 4 to 5 year investment