

HAPPY
LABOR
DAY

MOUNTAIN IRON
CITY COUNCIL
MEETING

TUESDAY, SEPTEMBER 8, 2020

6:30 P.M.

MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
TUESDAY, SEPTEMBER 8, 2020 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Minutes of the August 17, 2020, Regular Meeting (#1-9)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- IV. Public Forum
- V. Committee and Staff Reports
 - A. Mayor's Report
 - 1. Labor Management Meeting (#10)
 - 2. IRIS Proclamation (#11-12)
 - B. City Administrator's Report
 - 1. Authorization to Purchase Vehicle (#13-16)
 - 2. Salvation Army HeatShare Program (#17-21)
 - C. Director of Public Works Report
 - 1. MMUA Safety Management Program Contract (#22-25)
 - 2. Authorization to Purchase Utility Poles (#26)
 - D. Library Director/Special Events Coordinator's Report
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - 1. Pay Request Number 2 – Mtn. Iron Drive (#27-29)
 - G. Fire Department
 - 1. Hire Firefighter (#30)
 - H. Liaison Reports
- VI. Unfinished Business
- VII. New Business
 - A. Resolution Number 17-20 IRRRB Grant Application (#31-32)
 - B. Resolution Number 18-20 Proposed EDA Levy (#33-38)
 - C. Resolution Number 19-20 Proposed City Levy (#33-38)
 - D. Resolution Number 20-20 Council Commitment to Service (#39-40)
- VIII. Communications (#41-48)
- IX. Announcements
- X. Adjourn

Page Number in Packet
*Enclosed

MINUTES
MOUNTAIN IRON CITY COUNCIL
August 17, 2020

Mayor Skalko called the City Council meeting to order at 6:32p.m. with the following members present: Councilor Joe Prebeg Jr., Alan Stanaway, Julie Buria, Steve Skogman, and Mayor Gary Skalko. Also present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; Al Johnson, City Engineer; Bryan Lindsay, City Attorney; and SGT Backman, Sheriff's Department.

It was moved by Skalko and seconded by Buria that the consent agenda be approved as follows:

1. Add the following items to the agenda:
VII. C. Change Order #2
2. Approve the minutes of the August 3, 2020, regular meeting as submitted.
3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period August 1-15, totaling \$398,151.96 (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period August 1-15, totaling \$838,933.57 (a list is attached and made a part of these minutes).

The motion carried.

Public Forum:

- Peggy Anderson spoke during the public forum, regarding the Water Tower lettering. Peggy stated that the City's name should be spelled out in its entirety, as it is part of the City's identity. The full spelling of the City in addition to the year established should be painted on the Water Tower instead of its abbreviated spelling.

The Mayor reported on the following:

- Happy birthday to Gladys Kujala turning 90 years old September 4th
- Thank you to all those who are keeping the country moving forward!

City Administrator:

- Preliminary Levy, certified to the St. Louis County prior to September 20, 2020

It was moved by Prebeg and seconded by Skogman to table the request to utilize the Mountain Iron Senior Center and for the City Administration to work with the City Attorney in regards to developing comprehensive plans for the safe re-opening and usage of the City Buildings. The motion carried.

It was moved by Skogman and seconded by Buria to approve the annual agreement with our energy provider and service provider, Arrowhead Economic Opportunity Agency (AEOA), for the Energy Assistance Program (EAP) to help assist residents with utility payments for electricity, for the upcoming heating season starting October 1, 2020. The motion carried.

It was moved by Prebeg and seconded by Stanaway to reschedule the September 7, 2020 meeting due to the Labor Day Holiday to Tuesday, September 8, 2020 at 6:30pm at the Mountain Iron City Hall. The motion carried.

Director of Public Works:

- Several invasive species, such as wild Parsnip, Purple Loosestrife and Common Tansy, can be found in the area, please do not remove them or mess with them

It was moved by Skogman and seconded by Prebeg to authorize the City to purchase a RTK-Pro Utility Locator with Survey-Grade GNSS for the price of \$10,239. The motion carried on a roll call vote.

Library Director/Special Events Coordinator:

- No formal report
- Summer Reading Program has ended, 73.815 minutes of Reading for the residents
 - A young boy named Mason read the most with 11,350 minutes
- Roughly 12-18 lunches served during the daily “Meet up and Chow Down,” event at the Library

It was moved by Stanaway and seconded by Buria to accept the letter of resignation of Anne Grierson from the position as a part-time Library clerk, with an effective date of Friday, August 14, 2020. The motion carried.

It was moved by Stanaway and seconded by Prebeg to post internally for all AFSCME Local 453 Members, for the Library Substitute (Job Class 4) position for a minimum of seven days as presented. If there are no applications received internally for the position, that Staff be authorized to advertise externally in both the Hometown Focus and Mesabi Daily News. The motion carried.

Sheriff's Department:

- No formal report
- Two new deputies started with the department recently

City Attorney:

- No formal report

City Engineer:

- Mountain Iron Drive project, progressing, roughly 1-2 weeks before first layer of bituminous
- Water Tower project progressing along

It was moved by Prebeg and seconded by Stanaway to approve Change Order #2, thus having Mtn. Iron along with the year established painted on the Water Tower. The motion carried on a roll call vote (Yes: Stanaway, Prebeg, Skalko; No: Buria, Skogman).

It was moved by Skogman and seconded by Stanaway to approve Resolution #15-20; Supporting a State Bonding Bill, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Buria to approve Resolution #16-20; accepting the Primary Election results, (a copy is attached and made a part of these minutes). The motion carried.

At 7:53p.m., it was moved by Skalko and seconded by Buria that the meeting be adjourned. The motion carried.

Submitted by:

A handwritten signature in black ink, appearing to read "Amanda Inmon".

Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Communications:

1. Shared Services Study Joint meeting, Tuesday, August 18, 2020 at 6:30pm at the Mountain Iron Community Center

Distribution Summary

Category	Distribution	GL Account	Amount
CAMPGROUND RECEIPTS	CREDIT CARD FEES	101-36-6200-091	148.58
CAMPGROUND RECEIPTS	FEES	101-36-6200-091	4,600.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP	101-20803	138.00
CAMPGROUND RECEIPTS	PEPSI COLA	101-36-6200-091	3.99
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	101-20800	339.38
CD INTEREST	CD INTEREST 101	101-36-6200-000	1,409.72
CD INTEREST	CD INTEREST 378	378-36-6210-000	636.65
CD INTEREST	CD INTEREST 601	601-36-6200-010	22.74
CD INTEREST	CD INTEREST 602	602-36-2100-062	68.21
CD INTEREST	CD INTEREST 603	603-34-4400-010	136.43
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	603-34-4400-003	10.00
COPIES	COPIES	101-36-6200-061	1.00
FINES	CRIMINAL	101-35-5100-000	557.83
INTERGOVERNMENTAL REVENUE	GRANTS RECEIVABLE	301-11500	3,914.04
INTERGOVERNMENTAL REVENUE	MISCELLANEOUS STATE AID	101-33-3401-011	217,959.00
METER DEPOSITS	ELECTRIC	604-22000	1,200.00
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-6200-070	70.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	101-21709	51,738.67
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	1,755.55
MISCELLANEOUS	FAX CHARGES	101-36-6200-061	.50
MISCELLANEOUS	FIRE DEPT-MISC. INCOME	101-36-6200-087	735.00
MISCELLANEOUS	MISC. - GENERAL	101-37-7100-023	35.00
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	.50
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	101-21710	389.82
PERMITS	BUILDING	101-32-2100-000	2,484.91
PERMITS	VARIANCE	101-32-2100-000	150.00
UTILITY	UTILITY	001-11105	109,646.44
Grand Totals:			<u>398,151.96</u>

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
08/20	08/19/2020	154324	529	MCFOA REGION II	101-20200	75.00- V
08/20	08/17/2020	155004	130011	UNITED STATES POSTAL SERVICE	601-20200	433.77
08/20	08/17/2020	155005	130011	UNITED STATES POSTAL SERVICE	603-20200	156.75
08/20	08/18/2020	155006	130011	UNITED STATES POSTAL SERVICE	603-20200	65.83
08/20	08/18/2020	155007	10056	A T & T MOBILITY	604-20200	1,633.68
08/20	08/18/2020	155008	1332	ALEX PELKEY	101-20200	136.44
08/20	08/18/2020	155009	60019	AMANDA INMON	101-20200	54.92
08/20	08/18/2020	155010	1420	AMY BERGLUND	604-20200	569.35
08/20	08/18/2020	155011	1423	AMY PATERNOSTER	604-20200	310.43
08/20	08/18/2020	155012	10006	ANDERSON AUTO CENTER (DBA)	101-20200	158.04
08/20	08/18/2020	155013	1424	ANNE GRIERSON	604-20200	118.03
08/20	08/18/2020	155014	20022	BENCHMARK ENGINEERING INC	601-20200	36,588.25
08/20	08/18/2020	155015	30055	BTAC ACQUISITION CORP.	101-20200	976.00
08/20	08/18/2020	155016	30084	CARDMEMBER SERVICE	603-20200	8,584.22
08/20	08/18/2020	155017	170001	CENTURY LINK	101-20200	272.84
08/20	08/18/2020	155018	1333	CHRISTINE ENGEN	101-20200	34.11
08/20	08/18/2020	155019	30082	CITY OF EVELETH	101-20200	431.40
08/20	08/18/2020	155020	30024	COALITION OF GREATER MN CITIES	101-20200	6,186.00
08/20	08/18/2020	155021	30022	COLOSIMO PATCHIN KEARNEY	101-20200	22.00
08/20	08/18/2020	155022	30072	COMPUTER WORLD	301-20200	1,430.89
08/20	08/18/2020	155023	1901024	CTC	101-20200	511.52
08/20	08/18/2020	155024	50048	ENERGY INSIGHT INC	604-20200	1,003.71
08/20	08/18/2020	155025	50056	ENVIRONMENTAL SYSTEMS	101-20200	404.00
08/20	08/18/2020	155026	60008	FAIRVIEW CLINIC-MOUNTAIN IRON	101-20200	134.00
08/20	08/18/2020	155027	60029	FERGUSON ENTERPRISES INC	101-20200	312.79
08/20	08/18/2020	155028	1331	FRANK FINKEN	101-20200	34.11
08/20	08/18/2020	155029	80022	HAWKINS INC	601-20200	672.45
08/20	08/18/2020	155030	80037	HOMETOWN MEDIA PARTNERS	101-20200	661.50
08/20	08/18/2020	155031	90006	INSITUFORM TECHNOLOGIES USA, INC	602-20200	19,103.32
08/20	08/18/2020	155032	100024	JENIA'S APPLIANCE & TV	101-20200	68.90
08/20	08/18/2020	155033	1421	KAREN ANDERSON	604-20200	22.68
08/20	08/18/2020	155034	110032	KGM CONTRACTORS INC.	301-20200	235,535.40
08/20	08/18/2020	155035	120013	L & L RENTALS INC	101-20200	1,669.20
08/20	08/18/2020	155036	120006	L & M SUPPLY	101-20200	1,644.65
08/20	08/18/2020	155037	120032	LAKE COUNTRY POWER	101-20200	201.00
08/20	08/18/2020	155038	120005	LEAGUE OF MN CITIES INS TRUST	601-20200	80.00
08/20	08/18/2020	155039	140026	MINNESOTA ENERGY RESOURCES	101-20200	393.46
08/20	08/18/2020	155040	130009	MINNESOTA POWER (ALLETE INC)	604-20200	117,857.78
08/20	08/18/2020	155041	130180	MINNESOTA TELECOMMUNICATIONS	604-20200	464.17
08/20	08/18/2020	155042	130097	MINNESOTA VALLEY TESTING LABS	602-20200	459.00
08/20	08/18/2020	155043	130075	MN DEPT OF LABOR AND INDUSTRY	101-20200	100.00
08/20	08/18/2020	155044	130015	MOUNTAIN IRON PUBLIC UTILITIES	101-20200	14,192.52
08/20	08/18/2020	155045	30001	NAPAAUTO PARTS	101-20200	319.74
08/20	08/18/2020	155046	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	97,997.50
08/20	08/18/2020	155047	9007	PEP'S BAKE SHOP	101-20200	19.00
08/20	08/18/2020	155048	160030	PRECISION MACHINE	603-20200	1,885.00
08/20	08/18/2020	155049	170005	QUALITY FLOW SYSTEMS INC	602-20200	4,730.00
08/20	08/18/2020	155050	170007	QUILL CORPORATION	101-20200	270.28
08/20	08/18/2020	155051	1269	SHARI LANG	101-20200	68.22
08/20	08/18/2020	155052	1422	SHENAE FREES	604-20200	122.59
08/20	08/18/2020	155053	230028	SLIPSTREAM	604-20200	86.64
08/20	08/18/2020	155054	190054	ST LUKES CLINICS	101-20200	570.00
08/20	08/18/2020	155055	200003	TACONITE TIRE SERVICE	604-20200	634.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
08/20	08/18/2020	155056	180023	TECH BYTES	603-20200	40.00
08/20	08/18/2020	155057	200020	THE TRENTI LAW FIRM	101-20200	2,679.00
08/20	08/18/2020	155058	210001	UNITED ELECTRIC COMPANY	604-20200	3,020.67
08/20	08/18/2020	155059	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	58,610.46
08/20	08/18/2020	155060	60038	WRIGHT EXPRESS FINAN SERV CORP	602-20200	4,132.51
08/20	08/18/2020	155061	240001	XEROX CORPORATION	101-20200	585.62
08/20	08/18/2020	155062	260002	Z/TECH	101-20200	199.00
08/20	08/24/2020	155063	5007	SUN LIFE FINANCIAL	602-20200	887.83
08/20	08/24/2020	155064	220020	VISA OR AMERICAN BANK CC PMT	101-20200	5,491.06
Grand Totals:						635,963.48
PP-Ending 08/07						81,836.93
PP-Ending 08/21						121,133.16
TOTAL EXPENDITURES						\$838,933.57



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 15-20

SUPPORTING A STATE BONDING BILL

WHEREAS, the people of Minnesota need basic infrastructure such as drinking water, sewage treatment, roads, bridges, and

WHEREAS, our state and nation is facing one of the worse economic struggles in its history and one of the best and only tools that the state has to stimulate the economy is a bonding bill that will create jobs and inject much needed funding into our state economy; and

WHEREAS, the Minnesota Legislature failed to pass a bonding bill in the 2019 legislative session, and

WHEREAS, the Legislature failed to pass a bonding bill in the regular 2020 legislative session and two subsequent special sessions, and

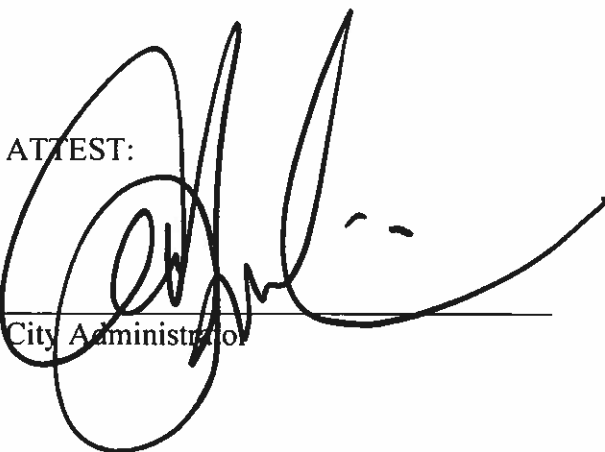
WHEREAS, interest rates are at an all-time low, and

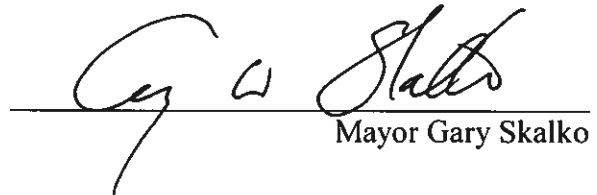
BE IT RESOLVED that the City Council of Mountain Iron, Minnesota urges through this Resolution to its lawmakers to work in a bipartisan way to pass a bonding bill in the special session to be held in September 2020.

BE IT FURTHER RESOLVED that this resolution be transmitted to Representative Dave Lislegard, Senator David J. Tomassoni Speaker of the House Melissa Hortman, Senate Majority Leader Paul Gazelka, House Minority Leader Kurt Daudt, Senate Minority Leader Susan Kent, and Governor Tim Walz.

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF AUGUST, 2020.

ATTEST:



City Administrator

Mayor Gary Skalko



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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RESOLUTION NUMBER 16-20

PRIMARY ELECTION

WHEREAS, at the Municipal Primary Election of the City of Mountain Iron, County of St. Louis, State of Minnesota, held in the City of Mountain Iron, Minnesota on August 11, 2020, and being the place where it was directed to be held by the City Council after giving due notice thereof as provided by law, and;

WHEREAS, eight qualified voters of said City to act as judges of said Municipal Election, each of whom has within the time limit subscribed by law, been designated and appointed by the City Council to act as judges of the election. And, each of whom being present at the designated hour and each of whom duly took and subscribed an oath to faithfully discharge the duties required of them at such election. The judges being duly qualified, forthwith opened the polls by proclamation at 7:00 a.m. and the election proceeded by ballot without adjournment or intermission until closed at 8:00 p.m., and;

WHEREAS, the subjects voted at such election, as stated in notice thereof, were to vote for one (1) Mayor, to a two year term, and two (2) Councilors, to four year terms; the two candidates with the highest votes and the four candidates with the highest votes to proceed to the General Election and;

WHEREAS, at 8:00 p.m., in the evening of said day, the polls were closed, proclamation thereof, having been made by one of the judges in each of the two precincts, and;

WHEREAS, upon the closing of the polls, the judges then proceeded to publicly tabulate the count and canvass the votes and a true statement thereof was duly proclaimed to the voters as follows:

MAYOR	NUMBER OF VOTES RECEIVED
Peggy Anderson	273
Steve Skogman	219
Paul Jacobsen	179
COUNCILOR	NUMBER OF VOTES RECEIVED
Joe Prebeg Jr.	308
Al Stanaway	296
Edmund "Ed" Roskoski	238
Dan Gunderson	196
Mark Madden	182

Resolution Number 16-20
Primary Election
Page 2

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, SAINT LOUIS COUNTY, STATE OF MINNESOTA, does hereby accept the foregoing as a true statement of the results of tabulating and canvassing of votes by ballot. at said Municipal Primary Election held on Tuesday, August 11, 2020 and does hereby state the following individuals be placed on the ballot for the Municipal General Election on November 3, 2020 for election to the Office of City Councilor (4 year term) and Mayor (2 year term):

MAYOR

Peggy Anderson
Steve Skogman

COUNCILOR

Joe Prebeg Jr.
Al Stanaway
Edmund "Ed" Roskoski
Dan Gunderson

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF AUGUST, 2020.

ATTEST:

City Administrator

Mayor Gary Skalko

COUNCIL LETTER 090820-IVA1

MAYOR SKALKO

LABOR MANGEMENT MEETING

DATE: September 3, 2020

FROM: Gary Skalko
Mayor

Craig J. Wainio
City Administrator

Mayor Skalko requested this item be placed on the Agenda.



IRIS INFANTS REMEMBERED IN SILENCE

Founded in 1987

218 Third Ave. NW Faribault MN 55021

Phone: (507) 334-4748 E-mail: support@irisRemembers.com Website: www.irisRemembers.com

Infants Remembered In Silence, Inc. a 501(c)3 nonprofit organization (#41-1700704) would like to respectfully request that the city adopt a resolution endorsing October 15th as Pregnancy and Infant Loss Remembrance Day in accordance with the requirements within the city/county.

Infants Remembered In Silence, Inc. (IRIS) works with thousands of people across Minnesota, and across the USA, who have experienced the death of a child during pregnancy through early childhood. This includes death from miscarriage, ectopic pregnancy, molar pregnancy, stillbirth, neo-natal death, sudden unexplained death of a child (SUDC), sudden infant death syndrome (SIDS), birth defects, illness, accidents, and all other types of early childhood death. Many of these parents live in, deliver in, and have a child die in, or bury a child in this community.

Bereaved parents remember these children annually with a 7 pm candle lighting on October 15th. Some will remember their child/children in their homes while others will remember them in small gatherings around the state and across the nation. This resolution/proclamation would unify these parents in tribute of their children.

United States Government Proclamations:

- 1988 President Ronald Reagan Proclaimed October as National Pregnancy and Infant Loss Awareness Month.
- 2001 House Resolution
107th Congress – 1st Session
H.RES.254 IH
- 2006 House Resolution
109th Congress – 1st Session
H.CON.RES.222

If you do choose to adopt this proclamation/resolution you may send us any certificates via e-mail to support@irisremembers.com or we can arrange for someone to pick it up.

Respectively submitted August 21, 2020.

Diana Kelley - Founder and Executive Director
Infants Remembered In Silence, Inc. © (IRIS)

Recognizing National Pregnancy and Infant Loss Remembrance Day

Whereas, Infants Remembered In Silence, Inc. (IRIS) and many other nonprofit organizations work with thousands of parents all over Minnesota and across the United States who have experienced the death of a child during pregnancy through early childhood; and

Whereas, Many of these parents live in, deliver in, have a child die in, or a bury a child in our community; and

Whereas, Infants Remembered In Silence (IRIS) a 501(c)(3) nonprofit organization was founded 1987, 33 years ago, to offer support for parents whose child/children died from miscarriage, ectopic pregnancy, molar pregnancy, stillbirth, neo-natal death, birth defects, sudden unexplained death of a child (SUDC), sudden infant death syndrome (SIDS), illness, accidents, and all other types of infants and early childhood death; and

Whereas, Bereaved parents around the world remember their children annually on October 15 with candle lighting at 7 pm. Some will remember their child/children in their homes while others will remember them in small gatherings around the state, across the nation and around the world; and this would unify these parents in tribute to their children; and

Whereas, In 1988, President Ronald Reagan proclaimed October as National Pregnancy and Infant Loss Awareness month; and

Whereas, In honor of the thousands of children that die each year in Minnesota, Infants Remembered In Silence, Inc. (IRIS) respectfully requests that October 15th, 2020 be recognized as Pregnancy and Infant Loss Remembrance Day.

Now, Therefore, be it Resolved by the City Council of the City of

COUNCIL LETTER 090820-IVB1

ADMINISTRATION

VEHICLE PURCHASE

DATE: September 3, 2020

FROM: Craig J. Wainio
City Administrator

Staff is requesting authorization to purchase a 2020 Ford F150 from Lundgren Motors for an amount not to exceed \$45,846. In order to facilitate proper social distancing of City staff, to keep all healthy, we are requesting another City vehicle. This vehicle was not budgeted for and was not needed prior to the COVID-19 pandemic. Purchasing this vehicle is solely related to the pandemic, therefore staff is recommending that CARES funding be authorized for this purchase. Staff further recommend that the City Council authorize the purchase of the 2020 Ford F150.

📞 Sales: (218) 744-4821 📞 Service: (218) 744-4821 📞 Parts: (218) 744-



Just Revealed! [Click Here to order your Bronco!](#)



New 2020 Ford
F-150 XLT Truck
VIN: 1FTFW1E57LKE63054 Stock: 20T103

De
MS
Dis

Fuel Economy 🏆 16.0/25.0 mpg City/Hwy

Exterior Color

Oxford White

Interior Color

Black

Body

Truck

Transmission

Automatic

Engine

5.0L V8

Ca:
Det:
Re:
As:
Ca:
Det:

Co:
Pri:

Fir
Det:

+

Sa:

60
(es
Do

Highlighted Features

- ▲ EMERGENCY COMMUNICATION SYSTEM
- ✦ WIRELESS PHONE CONNECTIVITY
- ☛ FULLY AUTOMATIC HEADLIGHTS

Detailed Specifications

- + Warranty
- + Exterior
- + Functional
- + Interior
- + Safety
- +

Dealer Notes

4WD. Priced below KBB Fair Purchase Price!

Lundgren Motors Inc is pleased to offer this trusty 2020 Ford F-150 XLT in Oxford White, Beautifully equipped with Equipment Group 302A Luxury (Power Glass Heated Sideview Mirrors, Rear Window Defroster, and SiriusXM Radio), FX4 Off-Road Package (Hill Descent Control and Tray Style Floor Liner), Snow Plow Prep Package, Trailer Tow Package (Pro Trailer Backup Assist), XLT Power Equipment Group (LED Box Lighting and Power-Sliding Rear Window), XLT Sport Appearance Package (Box Side Decals), 4WD, 110V/400W Outlet, 4-Wheel Disc Brakes, 6 Speakers, ABS brakes, Air Conditioning, Alloy wheels, AM/FM radio, AppLink/Apple CarPlay and Android Auto, Auto High-beam Headlights, BoxLink, Brake assist, Bumpers: chrome, Compass, Delay-off headlights, Driver door bin, Driver vanity mirror, Dual front impact airbags, Dual front side impact airbags, Electronic Locking w/3.73 Axle Ratio, Electronic Stability Control, Emergency communication system: SYNC 3 911 Assist, Exterior parking camera rear: With Dynamic Hitch Assist, Front anti-roll bar, Front Center Armrest w/Storage, Front fog lights, Front License Plate Bracket, Front wheel independent suspension, Fully automatic headlights, Illuminated entry, Low tire pressure warning, Occupant sensing airbag, Outside temperature display, Overhead airbag, Panic alarm, Passenger door bin, Passenger vanity mirror, Power door mirrors, Power steering, Power windows, Radio data system, Radio: AM/FM Stereo w/6 Speakers, Rear step bumper, Remote keyless entry, Remote Start System, Security system, Speed control, Speed-sensing steering, Split folding rear seat, Steering wheel mounted audio controls, SYNC 3, Tachometer, Tailgate Step w/Tailgate Lift Assist, Telescoping steering wheel, Tilt steering wheel, Traction control, Unique Sport Cloth 40/Console/40 Front-Seats, Variably intermittent wipers, Voice-Activated Touchscreen Navigation, Voltmeter, and Wheels: 20' 6-Spoke Dark Alloy Painted!

Oxford W

KBB.com Consumer Reviews



Overa



DOING
THE MOST
GOOD

August 11, 2020

City of Mountain Iron
Craig Wainio
City Administrator
8586 Enterprise Drive South
Mountain Iron, MN 55768

NORTHERN DIVISION HEADQUARTERS

2445 Prior Ave. N.
Roseville, MN 55113-2714
p: 651-746-3400
f: 651-746-3410
SalvationArmyNorth.org

Brian Peddle, *General*
Commissioner F. Bradford Bailey, *Territorial Commander*
Lt. Colonel Dan Jennings, *Divisional Commander*

Greetings from The Salvation Army's HeatShare Program staff. The cost of our bill inserts has decreased!

I would like to thank everyone who has continued to be an active participant of the HeatShare Program. HeatShare is celebrating its 38th year thanks to the commitment of utilities such as yours. For those who are not currently active participants, it is our hope that you will join us this next HeatShare season. Hopefully, we can count on all our community partners to be a part of our HeatShare network.

HeatShare is a positive way for you to reach out to customers in need; especially with energy costs rising year after year. Additionally, there are many households who have limited resources to turn to; particularly after the state programs are closed or unavailable.

Your support of this program would aid those in your community in receiving the help that they need if you could contribute in at least one of the following ways (please check all applicable boxes):

- ☐ By distributing bill inserts to your customers to raise donations
 - ☐ _____ bill inserts needed @ .15 cents each
 - ☐ _____ name of person placing order
- ☐ Utilizing your website to advertise the HeatShare Program (a suggested example attached).
- ☐ By adding information about the HeatShare Program to your utility newsletter (a suggested example attached)

If you do not wish to aid us in our outreach efforts to promote and raise funds for the HeatShare Program, please check the box below:

- ☐ We do not wish to participate in the HeatShare Program

Enclosed you will find a copy of The Salvation Army's HeatShare Agreement. If you wish to participate in the program, please present this to your governing authorities to review and sign. A self-addressed stamped envelope is enclosed so you can conveniently return the signed agreement and this cover letter back to us. Once received, a fully executed agreement will be returned to you.

If you have any questions about the HeatShare Program or this agreement, please contact our office at 651-746-3542. Our program continues to be a success in Minnesota, thanks to individuals and organizations like you.

Thank you for your support.

Sincerely,

Lynnette Medcalf, LSW
Divisional HeatShare Coordinator
The Salvation Army Divisional Headquarters
Enclosures

HEATSHARE PROGRAM AGREEMENT

COMES NOW, City of Mountain Iron, in joint partnership with The Salvation Army, an Illinois Corporation (The Salvation Army), submits its joint customer contribution fund program plan as follows:

PROGRAM NAME:

HeatShare (A voluntary non-governmental program of The Salvation Army) which has been in existence since 1982.

PURPOSE:

The purpose of this energy related program, shall be to advance the common good and general welfare of the people by soliciting voluntary contributions from customers and employees to assist needy Minnesotans with energy related problems, including but not limited to residential heating bills, repairs on home heating equipment, and shut offs; and to provide assistance in reducing the cost of utilities for qualified low-income elderly, disabled, and others with special needs who have difficulty paying their energy related expenses.

CUSTOMER NOTIFICATION:

Customers will be notified through City of Mountain Iron. Notifications will be made via bill inserts and/or newsletter. In addition, press releases and media notification will be utilized when appropriate and beneficial to HeatShare and City of Mountain Iron.

TRANSFER/DISTRIBUTION OF FUNDS:

City of Mountain Iron will transfer funds to The Salvation Army on a regular basis in amounts equal to contributions received and processed prior to such date. Funds will be allocated by each Salvation Army unit corresponding to City of Mountain Iron in direct proportion to donations received from their area. On an exceptional basis, The Salvation Army, will have at their discretion, the authority to adjust the distribution of funds where they deem fit. A minimum of 85% of the funds will be used in the distribution of funds as per the guidelines on attachment A-1.

IMPLEMENTATION:

Implementation is scheduled with the insertion of customer notification/authorization in at least one monthly bill or newsletter each year thereafter, unless this agreement is terminated.

ADDITIONAL:

City of Mountain Iron proposes at this time to defray the expense of solicitation through paying of bill insert costs, any promotional costs deemed necessary, and the cost of collection and transmittal of contributions.

EFFECTIVE DATE:

This plan becomes effective this October 1, 2020, and stays effective until September 30, 2021, or until City of Mountain Iron or The Salvation Army terminates this agreement by giving a 90 day written notice to the other party.

NOTICE:

The Salvation Army will follow the operational guidelines on (A-1) attached hereto. Notices shall be deemed given upon personal delivery, or when deposited in the United States mail, postage prepaid and addressed as follows:

If to City of Mountain Iron:

Attn: Craig Wainio
Title: City Administrator
Address: 8586 Enterprise Drive South
Mountain Iron, MN 55768
Phone:

If to The Salvation Army:

Attn: Lynnette Medcalf
Title: Divisional HeatShare Coordinator
Address: 2445 Prior Avenue N
Roseville, MN 55113
Phone: 651-746-3542

WHEREFORE, City of Mountain Iron, requests that its proposed joint customer contribution fund program be approved as submitted.

By: _____
Title: _____
Attest: _____
Title: _____
Dated the _____ day of _____ 2020

The Salvation Army, an Illinois Corporation

By: _____
Title: Divisional Commander
Attest: Lynnette Medcalf
Title: Divisional HeatShare Coordinator
Dated the 10th day of August 2020

THE SALVATION ARMY HEATSHARE PROGRAM GUIDELINES

TO QUALIFY FOR ASSISTANCE FROM THE HEATSHARE PROGRAM:

1. Applicants must have a past due bill or final (disconnect) notice and;
2. Applicants must be income eligible as per Attachment A-1 and;
3. Applicants must have applied for assistance previously from other available public agencies and;
4. Applicants must reside in the designated areas where funds are raised for the program.
5. Applicants must be:
 - a. 65 years of age or older, or disabled/handicapped, such that financial assistance from the HeatShare program would relieve a substantial need or
 - b. Circumstances have arisen which deplete an individuals or families immediate cash resources. For example, an illness, major repair bill or sudden lay off, may leave a family, usually able to cope with insufficient cash resources to meet heating needs even though normally they have sufficient income to do so.
 - c. After initial assistance has been received, if an underlying problem exists (such as a client paying more rent than their income will allow) attempts must be made to remedy the situation before further assistance will be given.
 - d. Households who request assistance in consecutive years will be asked to participate in activities to strengthen the self-sufficiency of the family.
6. Assistance is available only once per year at a maximum of \$400 for those living outside of the Twin Cities area, and \$500 for those living within the Twin Cities Area.
7. Types of assistance granted will be for natural gas, electric, fuel oil, and propane.

Note: These are guidelines and on occasion, due to extenuating circumstances, clients may be given special considerations.

2020-2021 ANNUAL NET INCOME GUIDELINES

The income guidelines below are based on 50% of State Median Income.

Household Size	Annual	Monthly
1	\$28,266	\$2,356
2	\$36,963	\$3,081
3	\$45,660	\$3,806
4	\$54,357	\$4,530
5	\$63,054	\$5,255
6	\$71,751	\$5,980
7	\$73,382	\$6,116
8	\$75,013	\$6,252
9	\$76,643	\$6,387
10	\$78,274	\$6,523
11	\$79,905	\$6,659

Utility Website or Newsletter Sample

What is HeatShare?

HeatShare is a voluntary nongovernmental program of The Salvation Army that has been in existence since 1982. When you give to HeatShare, you are helping warm the lives of the elderly, people with disabilities, and others who have nowhere else to turn. HeatShare provides financial assistance on a year-round basis and is used for natural gas, oil, propane, wood, and electricity.

Who does HeatShare help?

- Seniors with low income and no alternate source of help.
- People with disabilities who are limited in their ability to maintain income to adequately cover energy costs.
- People who have an unexpected crisis and as a result cannot pay for household energy bills.

How can I support my neighbor?

You can give the gift of heat by sending a tax-deductible donation to:

The Salvation Army
HeatShare Program
2445 Prior Ave
Roseville, MN 55113

**Please make checks payable to HeatShare*

www.heatshare.org

1-800-842-7279

COUNCIL LETTER 090820-IVC1

SAFETY

MMUA SAFETY TRAINING CONTRACT

DATE: September 3, 2020

FROM: Tim Satrang
Director of Public Works

Craig J. Wainio
City Administrator

The City of Mountain Iron's Safety Committee recommends that the contract for employee training be approved for the year 2020-2021 in the amount of \$11,700.00. The fee for the previous year (2019-2020) was \$11,550.00. For the fee, MMUA provides monthly training for all employees as well as keeps all our required OSHA documentation up to date.



Minnesota Municipal Utilities Association

3131 Fernbrook Lane N | Suite 200
Plymouth, MN 55447-5337
Phone 763.551.1230 | Toll Free 800.422.0119 (MN)
Fax 763.551.0459
www.mmua.org

August 17, 2020

MEMORANDUM

To: Safety Management Participants

From: Mike Willetts, Director of Job Training and Safety

Subject: 2020-21 Safety Management Program Contract

It is time to renew your safety management program contract. If we held a regional group meeting earlier this year, please note that the budgets have not changed since then, unless to make specific corrections. For those where we did not hold a group meeting this year, please note that the budgets have been created with the goal of having minimal price increases while covering MMUA's costs in providing your service. The contract amendments will cover October 1, 2020 through September 30, 2021, to coincide with MMUA's fiscal year.

Two copies of your contract amendment are enclosed. Please sign both contracts keeping one for your records and mailing the other to the address shown below. **Please do not send payment at this time.** You will be billed October 1. Mail your signed contract to:

Larry Pederson, Director of Finance
Minnesota Municipal Utilities Association
3131 Fernbrook Lane North, Suite 200
Plymouth, MN 55447-5337

If you have any concerns with the new contract, please contact me or Larry as follows:

Mike Willetts: phone 763-746-0705 or e-mail mwilletts@mmua.org
Larry Pederson: phone 763-746-0704 or e-mail lpederson@mmua.org

Thank you for being part of MMUA's safety management groups. With this program and your support we have proven that working together as a group we can develop a safety program that is affordable and at the same time works.

Minnesota Municipal Utilities Association

AMENDMENT TO SERVICES AGREEMENT

Safety Management Program

Contract Date: July 31, 2020

Contract Number: 20-2021

The services agreement entered into between Minnesota Municipal Utilities Association (MMUA) and Mountain Iron Public Utilities (Mountain Iron), dated July 29, 2019, contract number 20-2020, is amended as follows:

PART II, Section 1.

1. DURATION: This Agreement shall remain in force from October 1, 2020 until September 30, 2021 (the "expiration date").

PART III, Section 1.

1. COMPENSATION: For the services covered by this Agreement, Mountain Iron shall pay MMUA an annual fee of eleven thousand seven hundred dollars and 00 cents (\$11,700.00) for the 2020-21 annual period. Such compensation shall be due and payable according to the selected payment terms below.


Payment terms for the fee agreed to above shall be based on one of the following options (select one):

- ☐ Annual Payment (\$11,700.00)
- ☐ Quarterly Payments (\$2,925.00 each)

For any term of less than twelve full calendar months, the fee shall be a portion of the annual fee, pro-rated based on the number of calendar months or partial calendar months in which the services were provided as a percentage of twelve (12).

The parties hereby accept the terms of the Agreement as modified.

Mountain Iron Public Utilities
By _____
Title _____
Date _____
Purchase Order # _____

Minnesota Municipal Utilities Association
By  _____
Title Executive Director
Date July 31, 2020

Minnesota Municipal Utilities Association
Safety Management Program
Northeast Group Fee Calculation (Dave Lundberg)
October 1, 2020 - September 30, 2021

City	Population	2020-21 Annual Charge	2020-21 Quarterly Charge	2019-20 Annual Charge	Difference	Total 2020-21 with JTS	# of Days
Aitkin	2,126	\$11,700.00	\$2,925.00	\$11,550.00	\$150.00	\$11,700.00	1
Grand Marais	1,401	\$15,700.00	\$3,925.00	\$15,550.00	\$150.00	\$16,900.00	2
Grand Rapids	11,389	\$21,700.00	\$5,425.00	\$21,550.00	\$150.00	\$25,900.00	2
Keewatin	1,046	\$6,150.00	\$1,537.50	\$6,000.00	\$150.00	\$6,150.00	0.5
Mahtomedi	8,085	\$9,500.00	\$2,375.00	\$9,350.00	\$150.00	\$9,500.00	1
Moose Lake	2,775	\$15,700.00	\$3,925.00	\$15,550.00	\$150.00	\$18,100.00	2
Mora	3,507	\$17,700.00	\$4,425.00	\$17,550.00	\$150.00	\$17,700.00	2
Mountain Iron	2,894	\$11,700.00	\$2,925.00	\$11,550.00	\$150.00	\$13,500.00	1
Nashwaug	970	\$10,200.00	\$2,550.00	\$10,050.00	\$150.00	\$10,200.00	1
North Branch	10,608	\$12,700.00	\$3,175.00	\$12,550.00	\$150.00	\$14,500.00	1
Two Harbors	3,637	\$11,700.00	\$2,925.00	\$11,550.00	\$150.00	\$11,700.00	2
Zimmerman	5,597	\$11,150.00	\$2,787.50	\$11,000.00	\$150.00	\$11,150.00	1
Totals:		\$155,600.00	\$38,900.00	\$153,800.00	\$1,800.00	\$167,000.00	16.5

Annual JTS (Electric)		2020-21	2019-20
\$600.00	per lineman		
Aitkin	0	\$0.00	\$0.00
Grand Marais	2	\$1,200.00	\$1,800.00
Grand Rapids	7	\$4,200.00	\$0.00
Keewatin	0	\$0.00	\$0.00
Moose Lake	4	\$2,400.00	\$2,400.00
Mountain Iron	3	\$1,800.00	\$1,800.00
Nashwaug	0	\$0.00	\$0.00
North Branch	3	\$1,800.00	\$1,800.00
Totals:	19	\$11,400.00	\$7,800.00

Please notify Larry Pederson of changes to your city.



778 - 1st Street NW
New Brighton MN, 55112-0024

651-633-4334
www.blpole.com

City of Mountain Iron, MN
Tim Satrang
tsatrang@ci.mountain-iron.mn.us

Date: 20-Aug-2020
Reference:
Bell Quote: 122605

Red Pine Poles per RUS Bulletin 1728F-700, pressure treated with Pentachlorophenol and oil per RUS Bulletin 1728F-700, Use Category 2. Wood Quality Control (WQC) inspection charges are included.

<u>Quantity</u>	<u>Species</u>	<u>Class/Length</u>	<u>Framing</u>	<u>Price Each</u>	<u>Extended</u>
22	NP	3/30	W1.1G	\$263.00	\$5,786.00
22	NP	3/35	W1.1G	\$328.00	\$7,216.00
5	NP	3/40	W1.1G	\$399.00	\$1,995.00

FOB: Self-Unloading Truck - Mountain Iron MN

Total Quantity: 49

Total Bid: \$14,997.00

Shipment: Commencing 3-5 week(s) after receipt of order via self-unloading truck.

Terms: Net 30 Days

When framing is required, delivery lead time is subject to receipt of approved framing prints no less than 4 week(s) prior to commencing delivery date. When line staked delivery is required, line staking sheets must be provided no less than 4 week(s) prior to commencing delivery date.

Freight is subject to fuel surcharges as they may occur.

Stock is subject to availability at the time of the order placement.

This quotation is valid for acceptance through the end of business day on Aug 21, 2020. Receipt of Purchase Order after validity date is subject to price and lead time review.

Thank you for the opportunity to quote on your wood pole requirements. We look forward to being of service.

Bell Lumber & Pole Company

Jim Davis, North Central Region Sales
Representative

This quote does not include any sales, use or other tax that may apply to the customer. Customer will provide specific sales, use or other tax documentation, including tax resale or exemption certificates for all shipment destinations. In the absence of receiving resale or exemption certificates from the customer, Bell Lumber & Pole Company will charge sale or use tax on invoices, when requires by law.

By accepting this quote and ordering the products described above, Customer agrees to the following: Bell Lumber & Pole Company ("Bell") makes no warranties, express or implied, relating to the poles including, without limitation, warranties of merchantability or fitness for a particular purpose. Customer hereby grants Bell a purchase money security interest in the poles sold hereunder, together with all products and proceeds thereof, and authorizes Bell to file financing statements with respect thereto. The terms and conditions set forth herein contain the entire agreement between Customer and Bell with respect to the subject matter hereof, supersede all other written and oral communications, and may not be modified or waived except in writing. This agreement shall be deemed to have been made in the State of Minnesota, shall be governed by Minnesota law, and the parties agree to jurisdiction and venue in any federal or state court located in Hennepin County, Minnesota, with respect to any dispute hereunder. Bell is not liable to Customer for any incidental, consequential, special or punitive damages relating to the poles and this agreement shall in no event exceed the price paid by Customer to Bell hereunder. Any payment not made when due shall accrue a late charge of one and one-half percent (1.5%) per month or, if lower, the maximum rate permitted by law. Customer shall reimburse Bell for any expenses, including reasonable attorneys' fees incurred by Bell in enforcing its rights hereunder.



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street - PO Box 261
Mountain Iron, MN 55768-0261
tel: 218-735-8914 fax: 218-735-8923
email: info@bm-eng.com

August 31, 2020

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: Pay Request #2 for 2020 Mountain Iron Drive Reconstruction Project
City of Mountain Iron
Project No. MI18-08

Dear Mr. Wainio,

Attached, please find Pay Request No. 2 for the 2020 Mountain Iron Drive Reconstruction project in the amount of **\$108,431.58** for approval at your next scheduled council meeting. This amount includes withholding 5% retainage on work completed to date. Please refer to the attached pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.

Jeremy Schwarze
Project Engineer

CC:
Tom Kvas, KGM Contractors

RECOMMENDATION OF PAYMENTNo. 2

Owner's Project No.: _____

Engineer's Project No.: MI18-08Project: 2020 Mountain Iron Drive ReconstructionCONTRACTOR: KGM Contractors, 9211 Hwy 53, Angora Township, MN 55703For Period Ending: 8/31/20

To: **City of Mountain Iron**
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.Dated: August 31, 2020By Jeremy Schwarze**STATEMENT OF WORK**

Original Contract Price	\$ <u>543,090.85</u>	Work & Materials to Date	\$ <u>362,070.50</u>
Net Change Orders	\$ <u>1,462.00</u>	Amount Retained (5%)	\$ <u>18,103.53</u>
Current Contract Price	\$ <u>544,552.85</u>	Subtotal	\$ <u>343,966.98</u>
		Previous Payments	\$ <u>235,535.40</u>
		Amount Due this Payment	\$ <u>108,431.58</u>



PAY REQUEST #2
2020 MOUNTAIN IRON DRIVE RECONSTRUCTION
PROJ. NO. M118-08

SPEC. NO.	ITEM	UNITS	ESTIMATED QUANTITIES	UNIT PRICE	COMPLETED THIS PERIOD	COMPLETED TO DATE	TOTAL AMOUNT
2021.501	MOBILIZATION	LUMP SUM	1	\$ 31,000.00		0.5	\$ 15,500.00
2104.502	REMOVE CATCH BASIN	EACH	5	\$ 650.00		6.0	\$ 3,900.00
2104.503	REMOVE PIPE SEWERS	LIN. FT.	270	\$ 10.00		285.0	\$ 2,850.00
2104.503	REMOVE CURB AND GUTTER	LIN. FT.	2488	\$ 2.15		2,522.0	\$ 5,422.30
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN. FT.	1278	\$ 3.00	1,472.0	1,522.0	\$ 4,566.00
2104.504	REMOVE CONCRETE WALK	SQ. YD.	148	\$ 13.00	87.0	242.0	\$ 3,146.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	5640	\$ 1.20	408.0	5,484.0	\$ 6,580.80
2104.504	REMOVE CONCRETE PAVEMENT	SQ. YD.	329	\$ 15.00		329.0	\$ 4,935.00
2105.504	GEOTEXTILE FABRIC TYPE 5	SQ. YD.	6880	\$ 2.75		5,300.0	\$ 14,575.00
2105.507	ROCK EXCAVATION	CU. YD.	20	\$ 100.00		10.0	\$ 1,000.00
2105.507	COMMON EXCAVATION	CU. YD.	6100	\$ 9.95		2,000.0	\$ 19,900.00
2105.507	SELECT GRANULAR BORROW (CV)	CU. YD.	4150	\$ 11.40		2,900.0	\$ 33,060.00
2211.507	AGGREGATE BASE (CV) CLASS 5	CU. YD.	1670	\$ 22.00	1,020.0	1,670.0	\$ 36,740.00
2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,B)	TON	730	\$ 58.00		-	\$ -
2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,B)	TON	700	\$ 57.00		-	\$ -
2451.507	GRANULAR BACKFILL (CV)	CU. YD.	170	\$ 25.00		170.0	\$ 4,250.00
2501.502	18" RC PIPE APRON	EACH	1	\$ 875.00		1.0	\$ 875.00
2502.503	4" PERF PE PIPE DRAIN	LIN. FT.	2050	\$ 5.55		2,140.0	\$ 11,877.00
2503.503	6" PVC PIPE SEWER	LIN. FT.	10	\$ 65.00		-	\$ -
2503.503	12" RC PIPE SEWER DESIGN 3006	LIN. FT.	60	\$ 59.00		50.0	\$ 2,950.00
2503.503	18" RC PIPE SEWER DESIGN 3006	LIN. FT.	460	\$ 71.00		447.0	\$ 31,737.00
2503.602	CONNECT TO EXISTING STORM SEWER	EACH	4	\$ 1,000.00		3.0	\$ 3,000.00
2504.604	4" POLYSTYRENE INSULATION	SQ. YD.	230	\$ 31.00		234.0	\$ 7,254.00
2506.502	CASTING ASSEMBLY	EACH	14	\$ 985.00	10.0	10.0	\$ 9,850.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN F	LIN. FT.	13.4	\$ 515.00		13.4	\$ 6,901.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	LIN. FT.	43.2	\$ 535.00		48.0	\$ 25,680.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	LIN. FT.	22.5	\$ 915.00		22.5	\$ 20,587.50
2521.518	4" CONCRETE WALK	SQ. FT.	4588	\$ 5.05	3,478.0	3,478.0	\$ 17,563.90
2531.503	CONCRETE CURB AND GUTTER DESIGN (MOD) 8618	LIN. FT.	2575	\$ 18.00	2,481.0	2,481.0	\$ 44,658.00
2531.604	6" CONCRETE VALLEY GUTTER	SQ. YD.	163	\$ 75.00	170.0	170.0	\$ 12,750.00
2531.618	TRUNCATED DOMES	SQ. FT.	8	\$ 70.00	12.0	12.0	\$ 840.00
2564.602	RELOCATE SIGN	EACH	1	\$ 150.00		-	\$ -
2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$ 7,000.00		0.5	\$ 3,500.00
2573.501	STABILIZED CONSTRUCTION EXIT	LUMP SUM	1	\$ 1,100.00		0.5	\$ 550.00
2573.502	STORM DRAIN INLET PROTECTION	EACH	20	\$ 190.00		19.0	\$ 3,610.00
2574.507	COMMON TOPSOIL BORROW	CU. YD.	80	\$ 30.00		-	\$ -
2575.501	TURF ESTABLISHMENT	LUMP SUM	1	\$ 2,800.00		-	\$ -
2575.504	SODDING TYPE LAWN	SQ. YD.	70	\$ 15.00		-	\$ -
2582.503	4" DOUBLE SOLID LINE MULTI-COMPONENT	LIN. FT.	1133	\$ 5.25		-	\$ -
CHANGE ORDER #1		CONCRETE FOR DRAINAGE STRUCTURES					\$ 1,462.00

ORIGINAL CONTRACT AMOUNT \$ 543,090.85
CURRENT CONTRACT AMOUNT \$ 544,552.85

COMPLETED TO DATE \$ 362,070.50
LESS RETAINAGE (5%) \$ 18,103.53
SUBTOTAL \$ 343,966.98
LESS PREVIOUS PAYMENTS \$ 235,535.40

BENCHMARK ENGINEERING, INC.

TOTAL PAY REQUEST #2 \$ 108,431.58

COUNCIL LETTER 091619-IH1

FIRE DEPARTMENT

FIREFIGHTER

DATE: September 3, 2020

FROM: Gerry Knapper
Fire Chief

Craig J. Wainio
City Administrator

The Fire Department is recommending that the City Council approve the hiring of the following paid on call firefighter:

Jared Ecklund

COUNCIL LETTER 090820-VIA

ADMINISTRATION

RESOLUTION 17-20

DATE: September 3, 2020

FROM: Craig J. Wainio
City Administrator

As part of the water system improvements, Staff is seeking IRRRB funding to offset some of the costs associated with these projects. Staff has prepared an application requesting \$500,000 to assist with the three water system improvement projects. In order to submit the final application, a Resolution of the City Council needs to be accepted. It is recommended that the City Council adopt Resolution Number 17-20 as presented.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
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RESOLUTION NUMBER 17-20

AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE COMMUNITY INFRASTRUCTURE GRANT PROGRAM FROM THE DEPARTMENT OF IRRR

WHEREAS, the Mountain Iron City Council approves of the attached application for the Water System Improvements project; and,

WHEREAS, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the Department of IRRR.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that it does hereby adopt this Resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 8th DAY OF SEPTEMBER, 2020.

Mayor Gary Skalko

ATTEST:

City Administrator

COUNCIL LETTER 090820-VIB

ADMINISTRATION

2021 BUDGET

DATE: September 3, 2020

FROM: Craig J. Wainio
City Administrator

Enclosed in you packet you will find a preliminary draft of the 2021 Budget. At this meeting the City Council needs to set the proposed levy for 2021. The budget and adjoining Resolution show a five percent increase in the levy from 2020, the increase also reflects an increase of \$82,240 which is the exact same as was levied for bonds previously. Staff is recommending to the City Council that the community center bond levy be folded into the general levy, this should not have any negative impact on the property tax levy. Staff is proposing this increase in order to offset increases in health insurance premiums wages, operational costs and upcoming projects.

Resolution Number 18-20 sets the EDA levy for 2021. This Resolution reflects a levy of the same amount as last year which generates approximately \$12,000 for the EDA. It is recommended that the City Council adopt Resolution Number 18-20 as presented.

Resolution Number 19-20 adopts the preliminary levy amount that must be certified to the County by September 15th. This Resolution is presented with the increase in the levy as outlined above over last year. It is recommended that the City Council adopt Resolution Number 19-20.



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RESOLUTION NUMBER 18-20

CONCERNING THE 2021 ECONOMIC DEVELOPMENT AUTHORITY TAX LEVY

WHEREAS, the Mountain Iron Economic Development Authority was created on the 19th day of April, 2004, pursuant to Minnesota Statutes 469.090-469.108 and;

WHEREAS, Minnesota Statutes, Section 469.107, Subdivision 1, specifically authorized the Mountain Iron Economic Development Authority to levy against the taxable property of the City of Mountain Iron, St. Louis County, Minnesota.

NOW, THEREFORE BE IT RESOLVED by the City Council of Mountain Iron, Minnesota, that for the purpose of further development and to provide for any activities that are within the jurisdiction of the Mountain Iron Economic Development Authority as defined according to Minnesota Statutes. The Mountain Iron City Council submits to the County Auditor of St. Louis County, Minnesota, a final tax levy with a levy set to the maximum allowable for the Mountain Iron Economic Development Authority.

DULY ADOPTED BY THE CITY COUNCIL THIS 8th DAY OF SEPTEMBER, 2020.

Mayor Gary Skalko

ATTEST:

City Administrator



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 19-20

APPROVING PROPOSED 2020 TAX LEVY, COLLECTABLE 2021

BE IT RESOLVED, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following sums of money be levied for the current year, collectable in 2021, upon the taxable property in the City of Mountain Iron for the following purposes:

TOTAL PROPOSED LEVY	\$1,389,856
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The City Administrator is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Saint Louis County, Minnesota.

DULY ADOPTED BY THE CITY COUNCIL THIS 8th DAY OF SEPTEMBER, 2020.

Mayor Gary Skalko

ATTEST:

City Administrator

BUDGET SUMMARY

CITY OF MOUNTAIN IRON

EXPENDITURES	2020	2021	Difference	Percent
Administration	\$ 646,000.00	\$ 641,000.00	\$ (5,000.00)	-0.8%
Public Safety	\$ 677,500.00	\$ 677,500.00	-	0.0%
Public Works	\$ 1,043,000.00	\$ 1,043,000.00	-	0.0%
Culture and Rec	\$ 493,000.00	\$ 493,000.00	-	0.0%
General Government	\$ 1,105,040.00	\$ 1,183,900.00	\$ 78,860.00	7.1%
TOTAL	\$ 3,964,540.00	\$ 4,038,400.00	\$ 73,860.00	1.9%

REVENUE				
Taxes	\$ 126,240.00	\$ 42,000.00	\$ (84,240.00)	-66.7%
Intergovernmental Aid	\$ 2,376,113.00	\$ 2,407,814.00	\$ 31,701.00	1.3%
General Revenue	\$ 219,000.00	\$ 199,000.00	\$ (20,000.00)	-9.1%
TOTAL	\$ 2,721,353.00	\$ 2,648,814.00	\$ (72,539.00)	-2.7%

GENERAL LEVY	\$ 1,243,187.00	\$ 1,389,586.00	\$ 146,399.00	11.8%
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BUDGET SUMMARY

CITY OF MOUNTAIN IRON

REVENUE

GENERAL REVENUE	2020	2021	Difference	Percent
Lic. & Permits	\$ 27,000.00	\$ 27,000.00	\$ -	0.0%
Charges for Service	\$ 70,000.00	\$ 70,000.00	\$ -	0.0%
Fines	\$ 12,000.00	\$ 12,000.00	\$ -	0.0%
Interest	\$ 13,000.00	\$ 13,000.00	\$ -	0.0%
Refunds	\$ 95,000.00	\$ 75,000.00	\$ (20,000.00)	-21.1%
General	\$ 2,000.00	\$ 2,000.00	\$ -	0.0%
Subtotal	\$ 219,000.00	\$ 199,000.00	\$ (20,000.00)	-9.1%

INTERGOVERNMENTAL REVENUE

Local Government Aid	\$ 1,368,396.00	\$ 1,400,097.00	\$ 31,701.00	2.3%
Taconite Production Tax	\$ 550,000.00	\$ 550,000.00	\$ -	0.0%
Taconite Municipal Aid	\$ 330,000.00	\$ 330,000.00	\$ -	0.0%
Mining Effects Tax	\$ 107,717.00	\$ 107,717.00	\$ -	0.0%
Other	\$ 20,000.00	\$ 20,000.00	\$ -	0.0%
Subtotal	\$ 2,376,113.00	\$ 2,407,814.00	\$ 31,701.00	1.3%

TAXES

Tax Levy	\$ 1,243,187.00	\$ 1,389,586.00	\$ 146,399.00	11.8%
Market Rate Levy	\$ 84,240.00	\$ -	\$ (84,240.00)	-100.0%
Misc. Taxes	\$ 20,000.00	\$ 20,000.00	\$ -	0.0%
Franchise	\$ 22,000.00	\$ 22,000.00	\$ -	0.0%
Subtotal	\$ 1,369,427.00	\$ 1,431,586.00	\$ 62,159.00	4.5%

Total	\$ 3,964,540.00	\$ 4,038,400.00	\$ 73,860.00	1.9%
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**BUDGET SUMMARY
CITY OF MOUNTAIN IRON
EXPENDITURES**

DEPARTMENT	2020	2021	Difference	Percent
City Council	\$ 25,000.00	\$ 25,000.00	\$ -	0.0%
Administration	\$ 582,000.00	\$ 582,000.00	\$ -	0.0%
Election	\$ 5,000.00	\$ -	\$ (5,000.00)	100.0%
Assessing	\$ -	\$ -	\$ -	0.0%
Planning & Zoning	\$ 34,000.00	\$ 34,000.00	\$ -	0.0%
Sheriffs	\$ 527,000.00	\$ 527,000.00	\$ -	0.0%
Fire Protection	\$ 121,000.00	\$ 121,000.00	\$ -	0.0%
Emergency Management	\$ 6,000.00	\$ 6,000.00	\$ -	0.0%
Animal Control	\$ 23,500.00	\$ 23,500.00	\$ -	0.0%
Streets	\$ 820,000.00	\$ 820,000.00	\$ -	0.0%
Buildings	\$ 223,000.00	\$ 223,000.00	\$ -	0.0%
Campground	\$ 70,000.00	\$ 70,000.00	\$ -	0.0%
Recreation	\$ 240,000.00	\$ 240,000.00	\$ -	0.0%
Government	\$ 515,100.00	\$ 515,100.00	\$ -	0.0%
Library	\$ 183,000.00	\$ 183,000.00	\$ -	0.0%
Transfers	\$ 589,940.00	\$ 668,800.00	\$ 78,860.00	13.4%
Total	\$ 3,964,540.00	\$ 4,038,400.00	\$ 73,860.00	1.9%



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 20-20

REAFFIRMING THE COUNCIL'S COMMITMENT TO SERVICE

WHEREAS, the Mayor of the City of Mountain Iron (the "Mayor") finds that there is a controversy growing within the community that surrounds the ethics and values of the City of Mountain Iron; and

WHEREAS, the City of Mountain Iron has been and will always remain committed to the highest standards of equality, ethics, and professionalism; and

WHEREAS, it is important that from time to time, the commitment to the obligation of those in public office shall be reaffirmed in order to ensure that it remains in the forethought of those who discharge the duty of office, and to reassure the Citizens of the City of Mountain Iron that their leaders hold themselves to a high standard.

NOW THEREFORE, be it resolved that the following standards shall be observed by each official serving the citizens of the City of Mountain Iron, and that each Council member voting affirmatively agrees, to the best of their ability, as follows:

1. To observe the highest standards of integrity in their official acts and undertake their responsibilities for the benefit of the greater public good.
2. To faithfully discharge the duties of their office regardless of their personal considerations, recognizing that the public interest is their primary concern.
3. To uphold the Constitution of the United States and the Constitution of the state of Minnesota and carry out impartially the laws of the nation, state, and municipality and thus foster respect for all government.
4. To comply with both the letter and the spirit of the laws and policies affecting operations of the city.
5. To recognize their obligation to implement the adopted goals and objectives of the City in good faith, regardless of my personal views.
6. To conduct themselves in both their official and personal actions in a manner that is above reproach.
7. Not use their positions to secure for themselves or others special privileges or exemptions that are different from those available to the general public.

8. To be independent, impartial, and fair in their judgment and actions.
9. To be accountable for their actions and behaviors and accept responsibility for their decisions.
10. To oppose all forms of harassment and unlawful discrimination.
11. To be respectful of citizens, city staff, officials, volunteers, and others who participate in or come into contact with the city's government and to never disparage another's lifestyle, religion, culture or history.

DULY ADOPTED BY THE CITY COUNCIL THIS 8th DAY OF SEPTEMBER, 2020.

ATTEST:

Mayor Gary Skalko

City Administrator



August 14, 2020

Mr. Craig Wainio
City of Mt. Iron
5372 Mineral Ave.
Mt. Iron, MN 55768

Dear Craig,

As we are aware that each City is in the process of preparing their 2021 budget, we wanted to inform you the Quad Cities Joint Powers Board decided at the August 12, 2020 meeting that the request for annual appropriation will remain at \$39,150.00

The allocation of funds is utilized directly for building maintenance and capital improvements. The Board agrees in order to maintain the integrity of our beautiful facility that the budget should remain consistent with the past eight years.

Listed below is the amount requested from each city. If you have any questions, please feel free to contact me at (218) 290-3930 or email peggiese@gmail.com

	<u>% population</u>	<u>Amount</u>
Virginia	51.3%	20,083.95
Eveleth	21.6%	8,456.40
Mt. Iron	16.8%	6,577.20
Gilbert	10.3%	<u>4,032.45</u>
		39,150.00

We would like to extend our sincere gratitude for your continued support of the Range Recreation Civic Center. We greatly appreciate your alliance and continuous partnership.

Sincerely,

A handwritten signature in black ink, appearing to read "Peggy Giese".

Peggy Giese
RRCC Executive Board Assistant

CC: Mayor Gary Skalko

Tri- Cities Biosolids Disposal Authority

**413 Pierce Street
Eveleth, MN 55734**

City of Eveleth

City of Gilbert

City of Mountain Iron

August 19, 2020

Honorable Mayor and City Council
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Mayor and Council,

At a regular meeting of the Tri-Cities Biosolids Disposal Authority (TCBDA) held August 12, 2020, the 2021 TCBDA budget in the total amount of \$83,300.00 was adopted. Enclosed is a copy of the 2021 TCBDA budget.

The 2021 TCBDA budget will be funded per the Ordinance that established the TCBDA. Each City pays according to the percentage of loads they hauled compared to the total loads from all three cities during the period of July 1, 2019 to June 30, 2020.

Mt. Iron's share of the 2021 budget is \$31,237.50.

The first quarter of Mt. Iron's share of the 2021 budget will be billed in December 2020.

It is hoped that this information is sufficient for determining your City's budget.

If you have any questions concerning this budget, please contact Tim Satrang or myself.

Sincerely,



Michael L. Wiskow
TCBDA Secretary/Treasurer

Copy: Tim Satrang

2021 TCBDA Budget

* Employees Wages & Benefits	\$ 44,000.00
Insurance & Bond	3,800.00
**Office& Administration	12,200.00
Fuel	5,500.00
Repair & Maintenance	2,000.00
Garage Expense	3,700.00
Professional Services	3,700.00
Truck Replacement	12,000.00
Communication Rental	<u>0.00</u>
Subtotal	86,900.00
less BDSA reimbursements	<u>- 3,600.00</u>
Total	\$ 83,300.00

* Employee's Wages & Benefits includes Application Tech/ Site Mgr, Relief Driver, and City of Mt. Iron Bookkeeper.

** Office & Administration includes Secretary/Treasurer (independent contractor) expense.

The 2021 TCBDA budget will be funded per Ordinance that established the TCBDA. Each City pays according to the percentage of loads that they hauled, compared to the total from all three Cities during the time period of July 1, 2019 to June 30, 2020.

<u>City</u>	<u>% of loads</u>	<u>Share of Budget</u>
Eveleth	46.0	\$ 38,318.00
Gilbert	16.5	13,744.50
<u>Mt. Iron</u>	<u>37.5</u>	<u>31,237.50</u>
Totals	100.0	\$ 83,300.00

Biosolids Disposal Site Authority

413 Pierce Street
Eveleth, MN 55734

City of Eveleth

City of Gilbert

City of Virginia

City of Mountain Iron

August 19, 2020

Honorable Mayor and City Council
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Mayor and Council,

At a regular meeting of the Biosolids Disposal Site Authority (BDSA) held August 12, 2020, the 2021 BDSA budget in the total amount of \$36,450.00 was adopted. Enclosed is a copy of the 2021 BDSA budget.

By Ordinance, this budget is to be funded by an annual per capita fee from each member city. At this time, the annual per capita fee for financing the 2021 budget was set at \$ 2.1318.

The 2010 census for the City of Mountain Iron is 2869 persons. Mountain Iron's share of the BDSA 2021 budget is \$ 6,116.13.

Mountain Iron's share of the 2021 budget will be billed in December 2020.

It is hoped that this information is sufficient for determining your City's budget.

If you have any questions concerning this budget, please contact Tim Satrang or myself.

Sincerely,



Michael L. Wiskow
BDSA Secretary/Treasurer

Copy: Tim Satrang

2021 BDSA Budget

Site Superintendent	\$ 500.00
Sites and Road Maintenance	13,000.00
Snow Plowing	0.00
Professional Services	4,050.00
Sec/Treas and Office	3,700.00
Insurance & Bond	1,200.00
<u>Site Permanent Improvements</u>	<u>14,000.00</u>

Total \$ 36,450.00

The 2021 BDSA Budget will be funded by an annual \$ 2.1318 per capita charge, per the Ordinance that established the BDSA. Each City's share is as follows:

<u>City</u>	<u>Population</u>	<u>Share of Budget</u>
Eveleth	3,718	7,926.03
Gilbert	1,799	3,835.11
Mt. Iron	2,869	6,116.13
<u>Virginia</u>	<u>8,712</u>	<u>18,572.24</u>
Totals	17,098	\$ 36,449.51

It was agreed that the City of Virginia should not have to pay for snow plowing as they do not land apply biosolids during the winter. Virginia's share of the 2021 budget will be adjusted (reduced by 51.0%) of the actual winter 2019-2020 snow plowing cost of \$0.00 (none of the member Cities land applied biosolids during the winter of 2019-2020, therefore the snow plowing cost was \$0.00).

Adjustment to Virginia's share is $\$0 \times 0.51 = \0.00 .

2021 BDSA Adjusted Share of Budget

<u>City</u>	<u>Population</u>	<u>Share of Budget</u>
Eveleth	3,718	7,926.03
Gilbert	1,799	3,835.11
Mt. Iron	2,869	6,116.13
<u>Virginia</u>	<u>8,712</u>	<u>18,572.24</u>
Totals	17,098	\$ 36,449.51



A HUGE Thank You!

from the **Mt. Iron-Buhl High School**

Class of 2020

Your generous donation helped make our
Chemical-Free All Night Grad Party a great success!

Wendy Perry *Don Miller* *Glenn* *Riley* *LaSart*
James *Chigeele White* *Tim* *Mariah Milton*
Christopher Jones *Miah Guller* *Kaisha Hiska* *Alambissonette* *Hyler Hendrix*
Don *Keith Myrland* *Nels Parent* *Andrea Herbranson*
Maggie Kayser *Sammi Th Mortimer* *George*
Talon Lipka *Arthur Tuominen* *Ashley* *Madison Gornick* *Morgan Dircks*



PROTECTING, MAINTAINING & IMPROVING THE HEALTH OF ALL MINNESOTANS

August 20, 2020

Mountain Iron City Council
c/o City Administrator
Mountain Iron City Hall
8586 Enterprise Drive South
Mountain Iron, Minnesota 55768

Dear Council Members:

SUBJECT: Lead/Copper Tap Water Monitoring Report, PWSID 1690035

This letter is to report the results of your recent lead/copper monitoring that is required by the Safe Drinking Water Act. The results revealed the following 90th percentile levels:

90th percentile lead level = 3 $\mu\text{g/l}$ (rounded as 0.003 mg/l).

The action level for lead is 15.0 $\mu\text{g/l}$.

90th percentile copper level = 164 $\mu\text{g/l}$ (rounded as 0.164 mg/l).

The action level for copper is 1300 $\mu\text{g/l}$.

Based on these results, your public water system **has not exceeded** the action level for lead and **has not exceeded** the action level for copper.

By federal rule, 40 CFR 141.85, you are required to provide the lead/copper results to persons served at the sites that were tested. In addition, you must provide them with an explanation of the health effects of lead/copper, list steps consumers can take to reduce exposure to lead/copper in drinking water, and water utility contact information. The notification must also provide the maximum contaminant level goals, the action levels for lead/copper, and the definitions for these two terms.

Notification must be made within 30 days by U.S. Mail, hand/direct delivery, or posting. Please refer to the enclosed Lead/Copper Results Delivery Certification form for delivery method requirements. If the residence is a rental property, both the occupant(s) of the residence and rental property owner must be notified. To assist you in meeting the notification requirements, we have enclosed the results notification letters which must be delivered to the homeowners along with a copy of the fact sheet on lead/copper in drinking water.

The lead/copper sampling site addresses are private data. This information was classified as "nonpublic" by the Minnesota Department of Administration in October 2004, upon the request of Minnesota Department of Health (MDH) and Minnesota community water supply systems. When notifying the persons served at the sites that were tested, provide them with the results for that address only.

An equal opportunity employer

Mountain Iron City Council
Page 2
August 20, 2020
PWSID 1690035

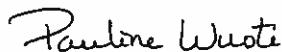
Within 10 days after notifying the residents of their results, you must complete the enclosed Lead/Copper Results Delivery Certification form and return it to us. If you chose not to use the results notification letters MDH sent to you and created your own results notification letters, you must submit a copy of one of the letters along with this certification form. The letter you create must contain the same language as the enclosed results notification letters as this is EPA required language. A return envelope is enclosed for your convenience.

Please note that all enclosures are sent to the addressee of this letter. Persons receiving a copy (cc) of the letter do not receive any enclosures. It is the responsibility of the addressee to follow through with the requirements.

A sampling kit will be sent to you prior to your next scheduled sampling date. The enclosed report should be placed in your records and a copy maintained on or near the water supply premises and available for public inspection for not less than ten (10) years.

If you have any questions, please contact me at 651-201-4674, or Anna Schliep at 651-201-4667.

Sincerely,



Pauline A. Wuoti
Community Public Water Supply Unit
Environmental Health Division
P.O. Box 64975
St. Paul, Minnesota 55164-0975

PAW
Enclosures
cc: Water Superintendent