

MOUNTAIN IRON CITY COUNCIL MEETING

MONDAY, June 1, 2020 6:30 P.M.

MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM

MOUNTAIN IRON CITY COUNCIL MEETING COMMUNITY CENTER MOUNTAIN IRON ROOM MONDAY, JUNE 1, 2020 - 6:30 P.M. A G E N D A

I.	Roll Call
II.	Pledge of Allegiance
III.	Consent Agenda A. Minutes of the May 12, 2020, Local Board of Appeal & Equalization (#1-2) B. Minutes of the May 18, 2020, Local Board of Appeal & Equalization (#3) C. Minutes of the May 18, 2020, Regular Meeting (#4-11) D. Receipts E. Bills and Payroll F. Communications
IV.	Public Forum
V.	Committee and Staff Reports A. Mayor's Report B. City Administrator's Report C. Director of Public Works Report D. Library Director/Special Events Coordinator's Report E. Sheriff's Department Report F. City Engineer's Report G. Liaison Reports
VI.	Unfinished Business
VII.	New Business A. Caretakers Agreement (#12-13)
VIII.	Communications(#14-22)
IX.	Announcements

Page Number in Packet

*Enclosed

X.

Adjourn

MINUTES MOUNTAIN IRON CITY COUNCIL BOARD OF APPEAL AND EQUALIZATION May 12, 2020

Councilor Alan Stanaway called the meeting to order at 5:06p.m. with the following members present: Alan Stanaway, Julie Buria, Steve Skogman, and Mayor Gary Skalko. Also present were: Amanda Inmon, Municipal Services Secretary; Shawn Hainey, Residential Appraiser; Dave Manninen, Real Estate Appraiser; Chris Joelson, Real Estate Appraiser; Brian Grahek, Principal Appraiser and Patrick Orent, Appraisal Supervisor. Absent members: Joe Prebeg, Jr.

Shaun Hainey, stated that the City of Mountain Iron was re-evaluated for the 2020 year, there were however no interior inspections as this time, but photos/videos were accepted in lieu of internal inspection.

It was moved by Skogman and seconded by Buria to accept the recommendation of the St. Louis County Assessor and reduce the value amount from \$365,400 to \$356,000 to the property of Mark Madden at 8861 Maxwell Road, Mountain Iron, Parcel Code 175-0071-03075. The motion carried (4:0) with Councilor Prebeg absent.

It was moved by Skogman and seconded by Buria to direct the St. Louis County Assessors to meet with Mark Madden to review their property at 5412 Park Drive, Mountain Iron, Parcel Code 175-0055-01560, to further make recommendations at a later date. The motion carried (4:0) with Councilor Prebeg absent.

Councilor Prebeg entered Zoom meeting at 5:22pm.

It was moved by Skogman and seconded by Buria to accept the recommendation of the St. Louis County Assessors and make no changes to the property of Glen Avikainen at 8750 Fairview Lane, Mountain Iron, Parcel Code 175-0055-00300. The motion carried (5:0).

It was moved by Prebeg and seconded by Stanaway to accept the recommendation of the St. Louis County Assessors and make no changes to the property of Tony Neri Jr. at 8365 Spruce Dr., Mountain Iron, Parcel Code 175-0012-00220. The motion carried (5:0).

It was moved by Stanaway and seconded by Skogman to accept the recommendation of the St. Louis County Assessors and make no changes to the property of MMC Properties/Lakehead Construction at 8371 Enterprise Dr. North, Mountain Iron, Parcel Codes 175-0032-00220, 175-0071-01125, 175-0032-00210. The motion carried (5:0).

It was moved by Buria and seconded by Stanaway to accept the recommendation of the St. Louis County Assessors and make no changes to the property of Bob and Beth Skalko at 5441 Diamond Lane, Mountain Iron, Parcel Code 175-0130-00010. The motion carried (4:0) with Mayor Skalko abstaining.

It was moved by Skalko and seconded by Prebeg to accept the recommendation of the St. Louis County Assessors and make no changes to the property of John Roskoski at 5732 Mineral Ave., Mountain Iron, Parcel Code 175-0010-02500. The motion carried (5:0).

It was moved by Prebeg and seconded by Buria to accept the recommendation of the St. Louis County Assessors and reduce the land value amount from \$6,400 to \$3,900 for the property of Iron Range Investments LLC., Mountain Iron, Parcel Code 175-0071-00895. The motion carried

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It was moved by Stanaway and seconded by Skogman to accept the recommendation of the St. Louis County Assessors and reduce the building value amount from \$186,400 to \$160,100 for the property of Richard Fredrickson at 5425 Daffodil Ave., Mountain Iron, Parcel Code 175-0069-00450. The motion carried

It was moved by Skogman and seconded by Prebeg to accept the recommendation of the St. Louis County Assessors and reduce the building value amount from \$398,600 to \$350,600 for the property of Gary Pagliaccetti at 5418 Carnation Ave., Mountain Iron, Parcel Code 175-0069-00620. The motion carried

It was moved by Stanaway and seconded by Buria to accept the recommendation of the St. Louis County Assessors and reduce the land value amount from \$91,700 to \$36,000 for the property of Kendall Lakes Inc., Mountain Iron, Parcel Code 175-0071-04830. The motion carried.

It was moved by Stanaway and seconded by Buria to accept the recommendation of the St. Louis County Assessors and reduce the land value amount from \$42,200 to \$32,600 for the property of Kendall Lakes Inc., Mountain Iron, Parcel Code 175-0071-04920. The motion carried.

It was moved by Stanaway and seconded by Buria to accept the recommendation of the St. Louis County Assessors and reduce the land value amount from \$91,800 to \$31,200 for the property of Kendall Lakes Inc., Mountain Iron, Parcel Code 175-0071-04930 The motion carried.

It was moved by Stanaway and seconded by Buria to accept the recommendation of the St. Louis County Assessors and reduce the land value amount from \$50,900 to \$29,600 for the property of Kendall Lakes Inc., Mountain Iron, Parcel Code 175-0071-04940 The motion carried.

It was moved by Prebeg and seconded by Buria to reconvene the Local Board of Appeal and Equalization for Monday, May 18th at 6:15pm via Zoom meeting. The motion carried.

At 6:25p.m., it was moved by Skalko and seconded by Buria to recess the Local Board of Appeal and Equalization meeting. The motion carried.

Amarda inmon

Submitted by

Municipal Services Secretary

www.mtniron.com

MINUTES MOUNTAIN IRON CITY COUNCIL BOARD OF APPEAL AND EQUALIZATION May 18, 2020

Mayor Skalko called the meeting to order at 6:15p.m. with the following members present: Alan Stanaway, Julie Buria, Steve Skogman, and Mayor Gary Skalko. Also present were: Amanda Inmon, Municipal Services Secretary; and Shawn Hainey, Residential Appraiser. Absent members: Councilor Joe Prebeg, Jr.

It was moved by Stanaway and seconded by Skogman to accept the recommendation of the St. Louis County Assessors and reduce the building value amount from \$78,500 to \$77,700 for the property of Mark Madden at 5412 Park Drive, Mountain Iron, Parcel Code 175-0055-01560. The motion carried (4:0) with Councilor Prebeg absent.

At 6:21p.m., it was moved by Skalko and seconded by Buria to adjourn the Local Board of Appeal and Equalization meeting. The motion carried with Councilor Prebeg absent.

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Submitted by:

Amarda Innaon

Municipal Services Secretary

www.mtniron.com

MINUTES MOUNTAIN IRON CITY COUNCIL May 18, 2020

Mayor Skalko called the City Council meeting to order at 6:32p.m. with the following members present via online ZOOM meeting: Councilor Joe Prebeg Jr., Alan Stanaway, Julie Buria, Steve Skogman, and Mayor Gary Skalko. Also present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; Bryan Lindsay, City Attorney; and SGT John Backman, Sheriff's Department.

It was moved by Skalko and seconded by Buria that the consent agenda be approved as follows:

- 1. Add the following items to the agenda:
 - V. J. Resolution #11-20
 - K. Purchase of wire from Border States
- 2. Approve the minutes of the May 4, 2020, regular meeting as submitted.
- 3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
- 4. To acknowledge the receipts for the period May 1-15, totaling \$152,524.97 (a list is attached and made a part of these minutes).
- 5. To authorize the payments of the bills and payroll for the period May 1-15, totaling \$574,590.46 (a list is attached and made a part of these minutes).

The motion carried.

Public Forum:

No one spoke during the forum

The Mayor reported on the following:

- Happy birthday to Gladys Johnson turned 101 years old on May 5th
- ➤ Happy birthday to Skip Murray turned 73 years old on May 5th
- ➤ Happy birthday to Vern Lind turned 84 years old on May 5th
- ➤ Happy birthday to Barb Fivecoate turned 74 years old on May 7th
- Happy birthday to John Pagliaccetti turned 89 years old on May 13th
- > Big thank you to the Sawmill's "Donation Tuesday," free meals to essential workers
- Congratulations to the Mountain Iron-Buhl 2020 Graduating class

It was moved by Stanaway and seconded by Prebeg to proclaim May 2020 as Community Action Month, in recognition of the hard work and dedication of all Minnesota Community Action Agencies. Also to publish the proclamation in the Hometown Focus and post on social media. The motion carried

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City Administrator:

- ➤ West II Rivers Campground opening June 1st continue to monitor/review different options
- Summer Recreation Programs still no decision if this will be available during summer
- Contracts being signed to get the Mountain Iron Drive and Water project started
- MNDoT will be holding meeting with local Cities as well as Chamber of Commerce for intersection road completion

Director of Public Works:

- Any damage caused by snow plow/loader during the winter months, please contact City Hall
- > Downtown Mountain Iron sewers slip-lining finished
- ➤ Large Trash POSTPONED until the 2nd and 3rd weeks of September

It was moved by Skogman and seconded by Buria to approve the purchase of 7500 ft. of underground wire for the price of \$13,208.13 from Border States Electric Company. The motion carried on roll call vote.

Library Director/Special Events Coordinator:

- ➤ June 15th July 31st, Summer Reading Program "On-line"
- Monday, May 4th, Mountain Iron Library will begin curbside pickup
 - o Curbside pickup service will allow for pickup of items by appointment only
 - Curbside pickup location will be on Library front steps
- For requests, questions or more information call the Library at 735-8625

Sheriff's Department:

- No formal report
- Please do not feed bears

City Attorney:

No formal report

It was moved by Prebeg and seconded by Stanaway to approve Pay Request No. 1 – for Downtown Sanitary Sewer Improvement project in the amount of \$107,169.98, to Insituform Technologies USA, Inc. This amount includes a 5% retainage until final inspection can be completed. The motion carried on roll call vote.

It was moved by Prebeg and seconded by Stanaway to accept the recommendation of the Utility Advisory Board and approve the Interconnection Agreement as presented. The motion carried.

It was moved by Prebeg and seconded by Buria to accept the recommendation of the Utility Advisory Board and approve the Lease and Solar Agreement as presented, with SUNEX Solar. The motion carried.

It was moved by Skogman and seconded by Stanaway to approve Resolution #11-20; Limiting City Sponsored/Permitted Public Gathering s (a copy is attached and made a part of these minutes). The motion carried.

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It was moved by Prebeg and seconded by Skogman to donate \$150 to the 2nd Annual "Anchor of Hope," Virtual 5k Run/Walk, monies to come from the Charitable Gambling Fund. The motion carried on roll call vote.

At 7:38p.m., it was moved by Skalko and seconded by Buria that the meeting be adjourned. The motion carried.

Submitted by:

Amanda Inmon

Municipal Services Secretary

www.mtniron.com

Communications:

- 1. Annual Mineral Hearing on unmined ore assessments for the 2020 year will be held at 10:00am on Thursday, May 21, 2020, and will be a virtual meeting held using WebEx.
- 2nd Annual "Anchor of Hope," 5k virtual run/walk to support Steve Norvitch on Saturday, May 23rd, from 9:00-11:00
- 3. Affidavits of Candidacy are available Tuesday, May 19th until Tuesday, June 2nd
 - One Mayor Two (2) Year Term
 - Two City Councilors Four (4) Year Term

Distribution Summary

Category	Distribution	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	100.00
BUILDING RENTALS	COMMUNITY CENTER	225.00
BUILDING RENTALS	NICHOLS HALL	25.00
CAMPGROUND RECEIPTS	CREDIT CARD FEES	31.89
CAMPGROUND RECEIPTS	FEES	960.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	28.80
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR	70.83
CD INTEREST	CD INTEREST 101	1,360.26
CD INTEREST	CD INTEREST 378	614.31
CD INTEREST	CD INTEREST 602	65.82
CD INTEREST	CD INTEREST 603	131.64
CD INTEREST	CD INTEREST601	21.94
FINES	ADMINISTRATIVE OFFENSE	451.44
METER DEPOSITS	ELECTRIC	2,225.00
MISCELLANEOUS	ASSESSMENT SEARCHES	70.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	1,882.52
MISCELLANEOUS	CABLE TV FRANCHISE FEE	6,035.09
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	182.61
MISCELLANEOUS	DELTA DENTAL PAYABLE	96.85
MISCELLANEOUS	MISC GENERAL	3.50
MISCELLANEOUS	REIMBURSEMENTS	6.15
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	16.48
PERMITS	BUILDING	428.50
UTILITY	UTILITY	137,491.34
Grand Totals:	-	152,524.97

Report Criteria:

Report type: Summary
Check.Type = {<>} "Adjustment"

ST LANOG	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/20	05/20/2020	154644	10056	A T & T MOBILITY	604-20200	1,614.50
05/20	05/20/2020	154645	10012	ABE ENVIRONMENTAL SYSTEMS, INC	101-20200	3,052,61
05/20	05/20/2020	154646	1314	ARNIE KAIVOLA	101-20200	68.22
05/20	05/20/2020	154647	10001	ARROWHEAD ECONOMIC OPPORTUNITY	604-20200	216.22
05/20	05/20/2020	154648	10042	AUTO VALUE VIRGINIA	602-20200	50.43
05/20	05/20/2020	154649	20022	BENCHMARK ENGINEERING INC	601-20200	28,761,81
05/20	05/20/2020	154650	30055		101-20200	889.82
05/20	05/20/2020	154651	1198	CAMERON AGNEW	604-20200	3.89
05/20	05/20/2020	154652	30084	CARDMEMBER SERVICE	603-20200	7,248.01
05/20	05/20/2020	154653	30017		101-20200	257.40
05/20	05/20/2020	154654	170001	CENTURY LINK	101-20200	258.03
05/20	05/20/2020	154655	220003		101-20200	45.84
05/20	05/20/2020	154656	130068		101-20200	100.00
05/20	05/20/2020	154657		COMPUTER WORLD	101-20200	342,50
05/20	05/20/2020	154658	30098		301-20200	6,246.86
05/20	05/20/2020	154659	1901024		101-20200	506,88
05/20	05/20/2020	154660		DELTA DENTAL OF MINNESOTA	101-20200	1,734.40
05/20	05/20/2020	154661		DEPARTMENT OF COMMERCE	604-20200	98,68
05/20	05/20/2020	154662		EVERBRIDGE, INC.	101-20200	3,000.00
05/20	05/20/2020	154663		FASTENAL COMPANY	602-20200	400.62
05/20	05/20/2020	154664		FLOOR TO CEILING STORE	101-20200	47.96
05/20	05/20/2020	154665	80022	HAWKINS INC	601-20200	739.05
05/20 05/20	05/20/2020	154666	80001	HILLYARD/HUTCHINSON	101-20200	48.00
05/20	05/20/2020 05/20/2020	154667	80037	HOMETOWN MEDIA PARTNERS	101-20200	110.25
05/20	05/20/2020	154668 154669	90006	INSITUFORM TECHNOLOGIES USA, INC	602-20200	107,169,98
05/20	05/20/2020	154670	798	JAMES AHO	101-20200	150,00
05/20	05/20/2020	154671	799	KRYSTLE DUROVEC	101-20200	875.00
05/20	05/20/2020	154671	120013 120006	L&L RENTALS INC	602-20200	3,899.25
05/20	05/20/2020	154673	1200032	L & M SUPPLY	101-20200	1,637.73
05/20	05/20/2020	154674	130060	LAKE COUNTRY POWER	101-20200	201.00
05/20	05/20/2020	154675	797	MCCARTHY WELL COMPANY MELISSA SMITH	601-20200	7,364.00
05/20	05/20/2020	154676	110035		101-20200	225.00
05/20	05/20/2020	154677	140026	MIDWEST COMMUNICATIONS MINNESOTA ENERGY RESOURCES	101-20200	140.88
05/20	05/20/2020	154678	130009	* · · ·	602-20200	2,988.31
05/20	05/20/2020	154679	130180	MINNESOTA POWER (ALLETE INC) MINNESOTA TELECOMMUNICATIONS	604-20200	96,635,24
05/20	05/20/2020	154680	130015	MOUNTAIN IRON PUBLIC UTILITIES	101-20200	464.17
05/20	05/20/2020	154681	30001	NAPA AUTO PARTS	602-20200	14,028.32
05/20	05/20/2020	154682	1411	NICOLE FISHER	101-20200	402.92
05/20	05/20/2020	154683	1901018	NORTH CENTRAL LABORATORIES	604-20200 602-20200	298.01
05/20	05/20/2020	154684		NORTHEAST SERVICE COOPERATIVE		119.27
05/20	05/20/2020	154685		NORTHLAND FIRE & SAFETY, INC	101-20200	94,143.50
05/20	05/20/2020	154686		PACE ANALYTICAL SERVICES, LLC	602-20200 602-20200	5,450.90
05/20	05/20/2020	154687		PAT LEWIS		593.00
05/20	05/20/2020	154688		PATRICK O'CONNELL	604-20200	20.00
05/20	05/20/2020	154689		PRAXAIR	101-20200	102.33
05/20	05/20/2020	154690		PRECISION MACHINE	601-20200	30.44
05/20	05/20/2020	154691		QUILL CORPORATION	101-20200	180.00
05/20	05/20/2020	154692		RHONDA NISKA	602-20200 101-20200	138.70
05/20	05/20/2020	154693		ROSS GUSTAFSON	604-20200	2,694,45
05/20	05/20/2020	154694		SANDI PUHEK	101-20200	68.47 102.33
05/20	05/20/2020	154695		SCOTT LESLIE	101-20200	102.33 575.00
	_				101+20200	3/3.00

CITY OF MOUNTAIN IRON

Check Register - Summary Check Issue Dates: 5/20/2020 - 5/20/2020

Page: 2 May 20, 2020 03:52PM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/20	05/20/2020	154697	5007	SUN LIFE FINANCIAL	602-20200	887.83
05/20	05/20/2020	154698	200003	TACONITE TIRE SERVICE	504-20200	922.46
05/20	05/20/2020	154699	200020	THE TRENTI LAW FIRM	101-20200	1,861.55
05/20	05/20/2020	154700	1410	THERESA ROCK	604-20200	319.29
05/20	05/20/2020	154701	220028	VAN IWAARDEN ASSOCIATES	101-20200	5,000.00
05/20	05/20/2020	154702	220014	VIKING INDUSTRIAL NORTH	602-20200	613.69
05/20	05/20/2020	154703	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	39,973.89
05/20	05/20/2020	154704	220020	VISA OR AMERICAN BANK CC PMT	602-20200	2,430,47
05/20	05/20/2020	154705	60038	WRIGHT EXPRESS FINAN SERV CORP	602-20200	2,987.65
05/20	05/20/2020	154706	240001	XEROX CORPORATION	101-20200	61.02
05/20	05/20/2020	154707	1901050	YMCA	101-20200	450.0D
05/20	05/20/2020	154708	260001	ZIEGLER INC	601-20200	5,618,38
Grane	1 Totals:					457,802.85
				PP-Ending 05/15		116,787.61
				TOTAL EXPENDITURES		\$574,590.40

CITY OF MOUNTAIN IRON



"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 = FAX: 218-748-7573 = www.mtniron.com 8586 ENTERPRISE DRIVE SOUTH = MOUNTAIN IRON, MN = 55768-8260

RESOLUTION NUMBER 11-20

LIMITING CITY SPONSORED/PERMITTED PUBLIC GATHERINGS

WHEREAS, the Center for Disease Control has identified a potential public health threat commonly known as COVID-19 is a new strain of Coronavirus which has been characterized as a pandemic by the World Health Organization; and

WHEREAS, COVID-19 has been identified in Minnesota and as of March 15, 2020 been identified as spreading through our communities independently of foreign travel or additional introduction from outside of the State; and

WHEREAS, in order to attempt to minimize the risk of COVID-19 both the State and local governments have implemented cautionary measures including which have been guided by the Center for Disease Control and the Minnesota Department of Health; and

WHEREAS, on March 13, 2020 the Governor of the State of Minnesota issued Executive Order 20-01 declaring a peacetime emergency and ordering the coordination of Minnesota's Strategy to Protect Minnesotans from COVID-19 these declarations and coordinated efforts continue today and are expected to continue in some form through the foreseeable future; and

WHEREAS, it is clear that COVID-19 poses a high risk of rapid spread where large groups assemble which in turn increases the risk to the health and safety of all residents of a community; and

WHEREAS, one of the primary features of the State and local government strategies for reducing the spread and risk associated with COVID-19 is to restrict assemblies and events that bring together large groups in close proximity; and

WHEREAS, many activities that are often hosted, permitted, or supported by the City of Mountain Iron during the summer months, including city festivals, parades, fireworks displays, and organized celebrations, attract large groups of residents and citizens in close proximity; and

WHEREAS, the City of Mountain Iron is committed to promoting the health, safety, and well-being of its residents; and

WHEREAS, regardless of changes in the degree of restrictions implemented at a State level, the danger posed by the rapid spread of the COVID-19 virus will continue through the summer of 2020.

NOW, THEREFORE, be it resolved by the City of Mountain Iron that the following measures will be implemented for the promotion of the health, safety, and well-being of its residents:

- 1. Between May 18, 2020 and October 1, 2020 the City of Mountain Iron shall put in place and observe a moratorium on social events that are likely to draw large crowds including but not limited to: City sponsored, supported, or permitted festivals, parades, firework displays, and formal celebrations.
- 2. Between May 18, 2020 and October 1, 2020, the City of Mountain Iron will not host or make any public facilities available to any group of 10 or more persons unless the group requesting use of the facilities shall secure and provide proof of a policy of insurance covering the event in a minimum coverage limit of one million dollars and adheres to all then existing State restrictions.
- That the City of Mountain Iron shall abide by all restrictions imposed either through State Executive Order or by the Department of Natural Recourse's Outdoor Recreation Guidelines in the operation of their parks, beaches, campgrounds and pubic recreation spaces.

IT IS FURTHER RESOLVED, that the City of Mountain Iron strongly urges its residents to abide by the restrictions of the State and local government authorities as outlined in any validly issued rule, regulation, or executive order.

DULY ADOPTED BY THE CITY COUNCIL THIS 18th DAY OF MAY, 2020.

ATTEST:

City Administrate

CITY OF MOUNTAIN IRON WEST TWO RIVERS CARETAKER AGREEMENT

WHEREAS, the City of Mountain Iron, St. Louis County, Minnesota, is the owner of the West Two Rivers Campground facility; and

WHEREAS, Jodi Hammer wishes to contract with the City of Mountain Iron to operate the said campground;

NOW, THEREFORE, be it agreed, by and between the parties hereto as follows:

- Jodi Hammer agree to manage said West Two Rivers Campground for the period of June 1, 2020 through September 14, 2020 or until such point that recreational camping is closed by the State of Minnesota.
- 2. The City of Mountain Iron agrees to pay Jodi Hammer the sum of \$700.00 per week for operation of said facility. Said compensation shall be paid bi-weekly. The managers agree to staff the campground and/or office daily, seven days per week and respond to requests for information or service from campground users at other times of the day. If necessary, the managers must inform the City Administrator or designee of any changes in the schedule. If the managers are to be absent at any time, they must post this information on the Caretaker's Board outside of the office building stating their departure and arrival.
- Jodi Hammer agree to act as managers of the campground facility and to collect the fees for the campground and to transmit the same to the City of Mountain Iron on an as-needed basis, during city office hours.
- 4. Jodi Hammer consents and agrees that the contractual duties of supervising the West Two Rivers Campground facility include, but are not limited to, those indicated on Exhibit "A" attached hereto and made a part of hereof.
- Jodi Hammer consent and agree that services and duties of supervising the West Two Rivers Campground facility indicated on Exhibit "A" attached and other duties are required to be performed by them individually. Jodi Hammer are prohibited from subcontracting and/or hiring out any of their responsibilities to any other individual or organization, without the express written consent of the City of Mountain Iron.

DATED this day of, 2020	•
- Signature & Date	Craig J. Wainio, City Administrator

The City of Mountain Iron can terminate this contract at any time.

6.

EXHIBIT "A"

WEST TWO RIVERS CAMPGROUD MAINTENANCE GUIDE & DUTIES

DAILY:

- 1. Take reservations for campsites, maintain camping and pavilion rental records as required.
- 2. Collect fees as needed and turn-in fees and receipts daily to the Mountain Iron City Hall Office.
- 3. Check for phone messages and return phone calls as soon as possible.
- 4. Perform daily inspections of all campsites each evening to ensure that payments have been made on all occupied sites and make appropriate arrangements for collection of unpaid fees.
- 5. Enforce campground rules and regulations, contact law enforcement when necessary.
- 6. Provide all campers with a copy of the campground rules and explain rules as necessary.
- 7. Managers' residence and grounds must be kept clean and in order at all times. NO smoking is allowed in any City buildings.
- 8. Check all bathrooms, shower stalls and change house for cleanliness before 8:00 a.m. and check again before 6:00 p.m. and clean, if needed.
- 9. Clean all bathrooms, shower stalls, sink fixtures, and also sweep and mop the office building before 8:00 a.m. and check again before 6:00 p.m. and clean them again, if needed.
- Wipe off picnic tables at campsites and clean pavilions. Make sure faucets are clean and operating.
- 11. Pick-up litter in the beach area, at boat landings and all fishing docks.
- 12. Cleaning supplies will be furnished by Owner. Notify them when you need any supplies.
- 13. Maintain public information material as provided by the City at the campground office, answer questions and inquiries concerning the information and available services around Mountain Iron.
- 14. Inspect campground for safety-maintenance conditions and necessary repairs, and inform City personnel, promptly, if any repairs or other corrections are needed.

WEEKLY:

- 1. Cut the grass and do weed trimming of the campground, as needed.
- Rake/pick up all sticks, branches, etc.
- Wash windows and screens on all buildings as needed.
- 4. Pick up litter along County Road 761 (Campground Road) twice a week.
- 5. Clean/wash shower curtains. Notify the office if you need to replace them.
- Scrub out and sanitize shower stalls. This includes walls and floors of shower stalls and also bathroom commodes.

AS NEEDED:

- Clear branches from campground area.
- Clean and inventory storage area in upper restroom building.
- 3. Empty all garbage cans into black trash containers. Call City Hall if extra dumps are needed.
- 4. Perform duties as assigned by the Public Works Director as to the operation of the campground.
- 5. Notify portable toilet contractor of problems or additional servicing when required.



May 14, 2020

Local Government Official Mountain Iron 8586 Enterprise Drive South

Mountain Iron, MN 55768

Dear Local Government Official:

Congratulations! I am very pleased to send you the attached notification of compliance with the Local Government Pay Equity Act. Since the law was passed in 1984, jurisdictions have worked diligently to meet compliance requirements and your work is to be commended.

Minnesota Rules Chapter 3920 specifies the procedure and criteria for measuring compliance and your jurisdiction's results are attached. You may find a copy of our "Guide to Understanding Pay Equity Compliance" and other resources on our Local Government Pay Equity webpage at: https://mn.gov/mmb/employee-relations/compensation/laws/local-gov/local-gov-pay-equity/.

This notice and results of the compliance review are public information and must be supplied upon request to any interested party.

If you have questions or need assistance, please contact Dominique Murray at (651) 259-3805, or by email: pay.equity@state.mn.us

Again, congratulations on your achievement!

Sincerely,
Dominique Murray
Pay Equity Coordinator



Notice of Pay Equity Compliance

Presented to

Mountain Iron

for successfully meeting the requirements of the Local Government Pay Equity Act M.S. 471.991 - 471.999 and Minnesota rules Chapter 3920. This notice is a result of an official review by Minnesota Management & Budget and your 2020 pay equity report.

Your cooperation in complying with the local government pay equity requirements is greatly appreciated.

May 14, 2020

Date

Myron Frans, Commissioner

Mountain Iron 2019 Drinking Water Report

Making Safe Drinking Water

Your drinking water comes from a groundwater source: two wells ranging from 375 to 425 feet deep, that draw water from the Biwabik Iron-Formation aquifer.

Mountain Iron works hard to provide you with safe and reliable drinking water that meets federal and state water quality requirements. The purpose of this report is to provide you with information on your drinking water and how to protect our precious water resources.

Contact Tyrel Hebl, Lead Water Operator, at (218) 735-8559 or thebl@ci.mountain-iron.mn.us if you have questions about Mountain Iron's drinking water. You can also ask for information about how you can take part in decisions that may affect water quality.

The U.S. Environmental Protection Agency sets safe drinking water standards. These standards limit the amounts of specific contaminants allowed in drinking water. This ensures that tap water is safe to drink for most people. The U.S. Food and Drug Administration regulates the amount of certain contaminants in bottled water. Bottled water must provide the same public health protection as public tap water.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791.

Mountain Iron Monitoring Results

This report contains our monitoring results from January 1 to December 31, 2019.

We work with the Minnesota Department of Health to test drinking water for more than 100 contaminants. It is not unusual to detect contaminants in small amounts. No water supply is ever completely free of contaminants. Drinking water standards protect Minnesotans from substances that may be harmful to their health.

Learn more by visiting the Minnesota Department of Health's webpage <u>Basics of Monitoring and testing of Drinking Water in Minnesota</u>

(https://www.health.state.mn.us/communities/environment/water/factsheet/sampling.html).

How to Read the Water Quality Data Tables

The tables below show the contaminants we found last year or the most recent time we sampled for that contaminant. They also show the levels of those contaminants and the Environmental Protection Agency's limits. Substances that we tested for but did not find are not included in the tables.

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We sample for some contaminants less than once a year because their levels in water are not expected to change from year to year. If we found any of these contaminants the last time we sampled for them, we included them in the tables below with the detection date.

We may have done additional monitoring for contaminants that are not included in the Safe Drinking Water Act. To request a copy of these results, call the Minnesota Department of Health at 651-201-4700 or 1-800-818-9318 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Definitions

- AL (Action Level): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
- EPA: Environmental Protection Agency
- MCL (Maximum contaminant level): The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
- MCLG (Maximum contaminant level goal): The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
- MRDL (Maximum residual disinfectant level): The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
- MRDLG (Maximum residual disinfectant level goal): The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
- N/A (Not applicable): Does not apply.
- ppb (parts per billion): One part per billion in water is like one drop in one billion drops of water, or about one drop in a swimming pool. ppb is the same as micrograms per liter (μg/l).
- ppm (parts per million): One part per million is like one drop in one million drops of water, or about one cup in a swimming pool. ppm is the same as milligrams per liter (mg/l).
- PWSID: Public water system identification.

Monitoring Results – Regulated Substances

Contaminant (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG)	EPA's Action Level	90% of Results Were Less Than	Number of Homes with High Levels	Violation	Typical Sources
Lead (09/12/17)	0 ppb	90% of homes less than 15 ppb	2.7 ppb	1 out of 10	NO	Corrosion of household plumbing.
Copper (09/12/17)	0 ррт	90% of homes less than 1.3 ppm	0.12 ppm	0 out of 10	NO	Corrosion of household plumbing.

Contaminant (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG)	EPA's Limit (MCL)	Highest Average or Highest Single Test Result	Range of Detected Test Results	Violation	Typical Sources
Nitrate	10 ppm	10.4 ppm	0.08 ppm	N/A	NO	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits.

Substance (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG or MRDLG)	EPA's Limit (MCL or MRDL)	Highest Average or Highest Single Test Result	Range of Detected Test Results	Violation	Typical Sources
Total Trihalomethanes (TTHMs)	N/A	80 ppb	17.9 ppb	N/A	МО	By-product of drinking water disinfection.
Total Haloacetic Acids (HAA)	N/A	60 ppb	1.8 ppb	N/A	NO	By-product of drinking water disinfection.
Total Chlorine	4.0 ppm	4.0 ppm	0.36 ppm	0.26 - 0.43 ppm	NO	Water additive used to control microbes.

Total HAA refers to HAA5

Substance (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG)	EPA's Limit (MCL)	Highest Average or Highest Single Test Result	Range of Detected Test Results	Violation	Typical Sources
Fluoride	4.0 ppm	4.0 ppm	1.05 ppm	0.72 - 0.87 ppm	NO	Erosion of natural deposits; Water additive to promote strong teeth.

Potential Health Effects and Corrective Actions (If Applicable)

Fluoride: Fluoride is nature's cavity fighter, with small amounts present naturally in many drinking water sources. There is an overwhelming weight of credible, peer-reviewed, scientific evidence that fluoridation reduces tooth decay and cavities in children and adults, even when there is availability of fluoride from other sources, such as fluoride toothpaste and mouth rinses. Since studies show that optimal fluoride levels in drinking water benefit public health, municipal community water systems adjust the level of fluoride in the water to a concentration between 0.5 to 1.5 parts per million (ppm), with an optimal fluoridation goal between 0.7 and 1.2 ppm to protect your teeth. Fluoride levels below 2.0 ppm are not expected to increase the risk of a cosmetic condition known as enamel fluorosis.

Some People Are More Vulnerable to Contaminants in Drinking Water

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. The developing fetus and therefore pregnant women may also be more vulnerable to contaminants in drinking water. These people or their caregivers should seek advice about drinking water from their health care providers. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline at 1-800-426-4791.

Learn More about Your Drinking Water

Drinking Water Sources

Minnesota's primary drinking water sources are groundwater and surface water. Groundwater is the water found in aquifers beneath the surface of the land. Groundwater supplies 75 percent of Minnesota's drinking water. Surface water is the water in lakes, rivers, and streams above the surface of the land. Surface water supplies 25 percent of Minnesota's drinking water.

Contaminants can get in drinking water sources from the natural environment and from people's daily activities. There are five main types of contaminants in drinking water sources.

- Microbial contaminants, such as viruses, bacteria, and parasites. Sources include sewage treatment
 plants, septic systems, agricultural livestock operations, pets, and wildlife.
- Inorganic contaminants include salts and metals from natural sources (e.g. rock and soil), oil and gas
 production, mining and farming operations, urban stormwater runoff, and wastewater discharges.
- Pesticides and herbicides are chemicals used to reduce or kill unwanted plants and pests. Sources
 include agriculture, urban stormwater runoff, and commercial and residential properties.
- Organic chemical contaminants include synthetic and volatile organic compounds. Sources include industrial processes and petroleum production, gas stations, urban stormwater runoff, and septic systems.
- Radioactive contaminants such as radium, thorium, and uranium isotopes come from natural sources (e.g. radon gas from soils and rock), mining operations, and oil and gas production.

The Minnesota Department of Health provides information about your drinking water source(s) in a source water assessment, including:

- How Mountain Iron is protecting your drinking water source(s);
- Nearby threats to your drinking water sources;
- How easily water and pollution can move from the surface of the land into drinking water sources, based on natural geology and the way wells are constructed.

Find your source water assessment at <u>Source Water Assessments</u> (<u>https://www.health.state.mn.us/communities/environment/water/swp/swa</u>) or call 651-201-4700 or 1-800-818-9318 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Lead in Drinking Water

You may be in contact with lead through paint, water, dust, soil, food, hobbies, or your job. Coming in contact with lead can cause serious health problems for everyone. There is no safe level of lead. Babies, children under six years, and pregnant women are at the highest risk.

Lead is rarely in a drinking water source, but it can get in your drinking water as it passes through lead service lines and your household plumbing system. Mountain Iron is responsible for providing high quality drinking water, but it cannot control the plumbing materials used in private buildings.

Read below to learn how you can protect yourself from lead in drinking water.

- Let the water run for 30-60 seconds before using it for drinking or cooking if the water has not been turned on in over six hours. If you have a lead service line, you may need to let the water run longer. A service line is the underground pipe that brings water from the main water pipe under the street to your home.
 - You can find out if you have a lead service line by contacting your public water system, or you can check by following the steps at: https://www.mprnews.org/story/2016/06/24/npr-find-leadpipes-in-your-home
 - The only way to know if lead has been reduced by letting it run is to check with a test. If letting
 the water run does not reduce lead, consider other options to reduce your exposure.
- 2. **Use cold water** for drinking, making food, and making baby formula. Hot water releases more lead from pipes than cold water.
- 3. Test your water. In most cases, letting the water run and using cold water for drinking and cooking should keep lead levels low in your drinking water. If you are still concerned about lead, arrange with a laboratory to test your tap water. Testing your water is important if young children or pregnant women drink your tap water.
 - Contact a Minnesota Department of Health accredited laboratory to get a sample container and instructions on how to submit a sample:
 Environmental Laboratory Accreditation Program
 (https://eldo.web.health.state.mn.us/public/accreditedlabs/labsearch.seam)
 The Minnesota Department of Health can help you understand your test results.
- Treat your water if a test shows your water has high levels of lead after you let the water run.
 - Read about water treatment units:
 <u>Point-of-Use Water Treatment Units for Lead Reduction</u>
 (https://www.health.state.mn.us/communities/environment/water/factsheet/poulead.html)

Learn more:

 Visit <u>Lead in Drinking Water</u> (<u>https://www.health.state.mn.us/communities/environment/water/contaminants/lead.html</u>)

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- Visit <u>Basic Information about Lead in Drinking Water</u> (http://www.epa.gov/safewater/lead)
- Call the EPA Safe Drinking Water Hotline at 1-800-426-4791. To learn about how to reduce your contact with lead from sources other than your drinking water, visit <u>Lead Poisoning Prevention:</u>
 <u>Common Sources (https://www.health.state.mn.us/communities/environment/lead/sources.html)</u>.