



**MOUNTAIN IRON  
CITY COUNCIL  
MEETING**

**MONDAY, APRIL 20, 2020**

**6:30 P.M.**

**MOUNTAIN IRON COMMUNITY CENTER**

**MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, APRIL 20, 2020 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
  - A. Minutes of the April 6, 2020, Regular Meeting (#1-8)
  - B. Receipts
  - C. Bills and Payroll
  - D. Communications
- IV. Public Forum
- V. Committee and Staff Reports
  - A. Mayor's Report
  - B. City Administrator's Report
  - C. Director of Public Works Report
  - D. Library Director/Special Events Coordinator's Report
  - E. Sheriff's Department Report
  - F. City Attorney's Report
  - G. City Engineer's Report
  - H. Planning and Zoning Commission
    - 1. Hataja Conditional Use Permit/Variance Permit (#9-12)
  - I. Liaison Reports
- VI. Unfinished Business
- VII. New Business
  - A. Resolution Number 05-20 Reimbursement (#13-14)
  - B. Resolution Number 06-20 Bid Award (#15-19)
  - C. Resolution Number 07-20 Grant Application (#20-21)
  - D. Resolution Number 08-20 Grant Application (#22-23)
  - E. Share Services Committee Appointment (#24)
- VIII. Communications
- IX. Announcements
- X. Adjourn

# Page Number in Packet  
\*Enclosed

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
April 6, 2020

Mayor Skalko called the City Council meeting to order at 7:01p.m. with the following members present via online ZOOM meeting: Councilor Joe Prebeg Jr.; Alan Stanaway, Julie Buria, Steve Skogman, and Mayor Gary Skalko. Also present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; and SGT John Backman, Sheriff's Department.

It was moved by Skalko and seconded by Buria that the consent agenda be approved as follows:

1. Approve the minutes of the March 16, 2020, regular meeting as submitted.
2. Approve the minutes of the March 23, 2020, Emergency meeting as submitted.
3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period March 16-31, totaling \$230,644.93 (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period March 16-31, totaling \$318,474.38 (a list is attached and made a part of these minutes).

The motion carried.

Public Forum:

- No one spoke during the forum

The Mayor reported on the following:

- Condolences to the family and friends of Tim Johnston
- Condolences to the family and friends of Jesse Giroux
- Condolences to the family and friends of Anthony "Rocky" Scinto
- Condolences to the family and friends of Alice Skipper
- Big thank you to all the Healthcare workers throughout the Nation
- City Hall office is open but CLOSED to the public until further notice
- 

City Administrator:

- Currently discussing summer related activities, no definite decisions at this time
  - Summer Employees, if they are needed this summer
  - WII Rivers Campground, possibly opening later than normal
  - Summer Parks & Recreation Programs, ball programs might not be possible

Director of Public Works:

- Remember that anything besides toilet paper clogs sewers and is NOT flushable
- City Offices and Garage are closed Friday for the Easter Holiday, Garbage pick-up as normal
- Discontinued “curb-side recycling,” for Residential customers
  - Recycling Center still open at this time
- Commercial cardboard pickup has been discontinued until further notice
  - Roll-off containers for cardboard drop off for Commercial customers
  - Roll-offs at Nichols Town Hall and behind Walgreens
- Street crews out sweeping and cleaning roads and sidewalks

It was moved by Skogman and seconded by Prebeg to authorize the purchase of a Gravely Pro-Turn ZX 60 inch zero turn mower, from L&M Supply for the price of \$6,029.99. The motion carried on a roll call vote.

Library Director/Special Events Coordinator:

- “35<sup>th</sup> Annual Easter Egg Hunt” POSTPONED until further notice
- “Monday Music” instead of “Young Readers Story time”
- 5 events canceled at the end of March
- 13 events canceled for the month of April
- Looking into the possibility of “No Contact curbside” pickup

Sheriff’s Department:

- No formal report
- Call volume down by about ½

City Engineer:

- No formal report

It was moved by Prebeg and seconded by Stanaway to approve Change Order No. 1 – Downtown Sanitary Sewer Improvement project, in the amount of \$9,000 to Insituform Technologies USA, Inc, Chesterfield, MO. This amount is for the use of special service cutting machine, which is needed to safely cut service lines in a manner, which is less likely to cause damage to the sanitary sewer main. The motion carried on roll call vote.

It was moved by Stanaway and seconded by Buria to approve Resolution #03-20; allowing the City to apply to the Public Facilities Authorities Drinking Water Revolving Loan Fund, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Skogman and seconded by Buria to approve Resolution #04-20; Approving Plans and Specifications and Ordering Advertisement for Bids for the Mountain Iron Drive Project, (a copy is attached and made a part of these minutes). The motion carried.

At 7:54p.m., it was moved by Skalko and seconded by Buria that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon  
Municipal Services Secretary  
[www.mtniron.com](http://www.mtniron.com)

Communications:

1. Local Board of Appeals and Equalization (LBAE) scheduled for May 12, 2020 from 5:00pm to 6:00pm

Distribution Summary

Category	Distribution	Amount
BUILDING RENTALS	COMMUNITY CENTER	200.00
CAMPGROUND RECEIPTS	CREDIT CARD FEES	29.84
CAMPGROUND RECEIPTS	FEES	900.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	25.20
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	66.40
CD INTEREST	CD INTEREST 101	3,297.86
CD INTEREST	CD INTEREST 378	1,513.78
CD INTEREST	CD INTEREST 602	108.13
CD INTEREST	CD INTEREST 603	324.38
CD INTEREST	CD INTEREST601	162.19
FINES	CRIMINAL	1,093.11
METER DEPOSITS	ELECTRIC	1,550.00
MISCELLANEOUS	ASSESSMENT SEARCHES	80.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	53,262.68
MISCELLANEOUS	DELTA DENTAL PAYABLE	1,755.55
MISCELLANEOUS	MISC. - GENERAL	640.00
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	406.30
PERMITS	CONDITIONAL USE	75.00
PERMITS	VARIANCE	75.00
SPECIAL ASSESSMENTS	SPECIAL ASSESS.-BOND MONEY	5,791.41
TAXES	BOND LEVY	2,004.81
TAXES	DUE TO MOUNTAIN IRON EDA	299.55
TAXES	PENALTIES & INTEREST	6.96
TAXES	PENALTIES & INTEREST-378 FUND	94.59
TAXES	SPEC ASSESS-FUND 378-DELINQUEN	156.18
TAXES	SPEC. ASSMTS-378 FUND-CURRENT	900.02
TAXES	TAX LEVY	7,404.33
TAXES	TAXES RECEIVABLE-DELINQUENT	152.22
UTILITY	UTILITY	148,269.44
Grand Totals		230,644.93

## Report Criteria:

Report type: Summary

Check.Type = {&lt;-&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/20	04/09/2020	154466	10058	ALEX AIR APPARATUS, INC	101-20200	1,255.25
04/20	04/09/2020	154467	130017	AMERICAN BANK	101-20200	379.88
04/20	04/09/2020	154468	10075	AMERIPRIDE SERVICES	602-20200	122.42
04/20	04/09/2020	154469	10006	ANDERSON AUTO CENTER (DBA)	101-20200	49.20
04/20	04/09/2020	154470	10010	ARROW AUTO	101-20200	406.77
04/20	04/09/2020	154471	20022	BENCHMARK ENGINEERING INC	601-20200	12,595.73
04/20	04/09/2020	154472	30055	BTAC ACQUISITION CORP.	101-20200	41.82
04/20	04/09/2020	154473	30097	C. EMERY NELSON, INC.	602-20200	195.93
04/20	04/09/2020	154474	793	CAROLYN OLSEN	101-20200	125.00
04/20	04/09/2020	154475	30017	CARQUEST (MOUNTAIN IRON)	603-20200	30.00
04/20	04/09/2020	154476	220003	CITY OF VIRGINIA	101-20200	51.75
04/20	04/09/2020	154477	30072	COMPUTER WORLD	101-20200	6,984.89
04/20	04/09/2020	154478	260008	DANNY J. ZUPANCICH	101-20200	10.00
04/20	04/09/2020	154479	40060	DELTA DENTAL OF MINNESOTA	101-20200	1,911.40
04/20	04/09/2020	154480	50050	EMERGENCY RESPONSE SOLUTIONS	101-20200	2,018.93
04/20	04/09/2020	154481	50048	ENERGY INSIGHT INC	604-20200	821.82
04/20	04/09/2020	154482	60008	FAIRVIEW CLINIC-MOUNTAIN IRON	101-20200	1,788.36
04/20	04/09/2020	154483	60029	FERGUSON ENTERPRISES INC	601-20200	1,215.12
04/20	04/09/2020	154484	6004	FRED FAUST	101-20200	961.08
04/20	04/09/2020	154485	70016	GOPHER STATE ONE CALL INC	604-20200	18.90
04/20	04/09/2020	154486	80022	HAWKINS INC	601-20200	1,779.46
04/20	04/09/2020	154487	708	HENRY KORPELA	101-20200	250.00
04/20	04/09/2020	154488	80001	HILLYARD/HUTCHINSON	101-20200	2,588.18
04/20	04/09/2020	154489	80037	HOMETOWN MEDIA PARTNERS	101-20200	291.00
04/20	04/09/2020	154490	30096	JAMES HIPPLE	101-20200	120.00
04/20	04/09/2020	154491	794	JAYNE MINOR	101-20200	150.00
04/20	04/09/2020	154492	30086	JULIE NYMAN	101-20200	10.00
04/20	04/09/2020	154493	140065	KEITH NYMAN	101-20200	90.00
04/20	04/09/2020	154494	200055	KYLE TOMCZYK	101-20200	10.00
04/20	04/09/2020	154495	120006	L & M SUPPLY	101-20200	1,277.31
04/20	04/09/2020	154496	120032	LAKE COUNTRY POWER	101-20200	136.79
04/20	04/09/2020	154497	130012	MALTON ELECTRIC COMPANY	601-20200	1,625.00
04/20	04/09/2020	154498	130004	MESABI DAILY NEWS	101-20200	617.80
04/20	04/09/2020	154499	130006	MESABI HUMANE SOCIETY	101-20200	2,791.62
04/20	04/09/2020	154500	130138	MIB YEARBOOK	101-20200	110.00
04/20	04/09/2020	154501	14002	MICHAEL GIFFORD	101-20200	150.00
04/20	04/09/2020	154502	130194	MID-STATE TRUCK SERVICE INC.	101-20200	1,080.23
04/20	04/09/2020	154503	140026	MINNESOTA ENERGY RESOURCES	602-20200	873.76
04/20	04/09/2020	154504	130008	MINNESOTA MUNICIPAL UTILITIES	604-20200	4,457.25
04/20	04/09/2020	154505	130024	MINNESOTA POLLUTION CONTROL AG	602-20200	1,955.00
04/20	04/09/2020	154506	130009	MINNESOTA POWER (ALLETE INC)	101-20200	109,533.88
04/20	04/09/2020	154507	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	464.17
04/20	04/09/2020	154508	30001	NAPA AUTO PARTS	101-20200	104.20
04/20	04/09/2020	154509	1901018	NORTH CENTRAL LABORATORIES	101-20200	130.89
04/20	04/09/2020	154510	140004	NORTHERN ENGINE & SUPPLY INC	603-20200	175.12
04/20	04/09/2020	154511	140005	NORTHERN FITNESS GROUP	101-20200	217.58
04/20	04/09/2020	154512	140056	NORTHLAND TRUST SERVICES INC	601-20200	4,195.00
04/20	04/09/2020	154513	160066	PACE ANALYTICAL SERVICES, LLC	602-20200	348.00
04/20	04/09/2020	154514	160037	PRAXAIR	601-20200	30.44
04/20	04/09/2020	154515	170007	QUILL CORPORATION	602-20200	414.43
04/20	04/09/2020	154516	180005	ROAD MACHINERY & SUPPLIES CO.	101-20200	2,033.01
04/20	04/09/2020	154517	1901026	SCOTT NOVAK	604-20200	150.00
04/20	04/09/2020	154518	190045	SERVICE SOLUTIONS	101-20200	23.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/20	04/09/2020	154519	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	42,500.00
04/20	04/09/2020	154520	190016	ST LOUIS COUNTY AUDITOR	101-20200	248.64
04/20	04/09/2020	154521	190059	ST LOUIS COUNTY AUDITOR	603-20200	22,970.00
04/20	04/09/2020	154522	180023	TECH BYTES	101-20200	40.00
04/20	04/09/2020	154523	200020	THE TRENTI LAW FIRM	101-20200	1,798.25
04/20	04/09/2020	154524	180026	TIMOTHY D BROOKS	101-20200	1,311.76
04/20	04/09/2020	154525	200028	TRI CITIES BIOSOLIDS DISPOSAL	602-20200	5,846.40
04/20	04/09/2020	154526	200006	TRIMARK INDUSTRIAL	101-20200	387.56
04/20	04/09/2020	154527	210001	UNITED ELECTRIC COMPANY	604-20200	674.12
04/20	04/09/2020	154528	220025	VERIZON WIRELESS	602-20200	17.58
04/20	04/09/2020	154529	220009	VERNS GREENHOUSE	604-20200	4,094.98
04/20	04/09/2020	154530	220014	VIKING INDUSTRIAL NORTH	602-20200	192.50
04/20	04/09/2020	154531	220020	VISA OR AMERICAN BANK CC PMT	602-20200	2,481.05
04/20	04/09/2020	154532	230033	WITMER PUBLIC SAFETY GROUP, INC.	101-20200	513.92
04/20	04/09/2020	154533	240001	XEROX CORPORATION	101-20200	501.33
04/20	04/09/2020	154534	260005	ZEP MANUFACTURING COMPANY	602-20200	495.63

Grand Totals:

253,240.89

PP-Ending 04/03

65,233.49

**TOTAL EXPENDITURES****\$318,474.38**





# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

## RESOLUTION NUMBER 03-20

### RESOLUTION OF APPLICATION

**BE IT RESOLVED** that the City of Mountain Iron is hereby applying to the Minnesota Public Facilities Authority's Drinking Revolving Loan Fund for improvements to its drinking water system as described in the loan application.

**BE IT FURTHER RESOLVED** that the City of Mountain Iron estimates the loan amount to be \$592,870.

**BE IT FURTHER RESOLVED** that the City of Mountain Iron has the legal authority to apply for the loan, and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation and maintenance of the project for its design life.

**DULY ADOPTED BY THE CITY COUNCIL THIS 6<sup>th</sup> DAY OF APRIL, 2020.**

ATTEST:

\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko



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## RESOLUTION NUMBER 04-20

### APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

**WHEREAS**, pursuant to Resolution Number 05-19 passed by the City Council on June 17, 2019, the City Engineer has prepared plans and specifications for Improvement Number 18-06, the proposed improvement of Mountain Iron Drive between 12th Street and the Southerly Corporate Limits of the City of Mountain Iron by Road Reconstruction, Alignment and Drainage Improvements and has presented such plans and specifications to the council for approval;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:**

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Administrator shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received by the clerk until 10:00 a.m. on May 1, 2020, at which time they will be publicly opened in the Mountain Iron Room of the Community Center by the City Administrator and engineer, will then be tabulated, and will be considered by the City Council at 6:30 p.m. on May 4, 2020, in the Mountain Iron Room of the Community Center. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City Administrator for ten percent of the amount of such bid.

**DULY ADOPTED BY THE CITY COUNCIL THIS 6<sup>th</sup> DAY OF APRIL, 2020.**

ATTEST:

\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko

# CITY OF MOUNTAIN IRON

**CONDITIONAL USE PERMIT**     **VARIANCE APPLICATION**

Name of Owner: Jari Haataja      Signature of Owner: Jari Haataja  
 Address: 8602 MUD LAKE RD      Date: 3/17/2020  
MT. IRON, MN 55768

Section	Township	Range	Lot	Block
14	58	18	-	-

Description:      W1/2 of NW1/4 of SE1/4, EXCEPT the East 180 feet; AND EXCEPT West 320 feet of W1/2 of NW1/4 of SE1/4, except Northerly 500 feet of Easterly 120 feet.

Description of Proposed Use for **CONDITIONAL USE PERMIT**: - OVER 900 SQ FT  
GARAGE      - OVER 18' TALL  
- STREET CONTAINERS/skool

Statement as to why proposed use will not cause injury to value of adjoining property.

Will INCREASE OTHER PROPERTY VALUES

Statement as to how proposed use is to be designed, arranged, and operated in order to permit development and use of neighboring property.

GARAGE & LATER POSSIBLE HOUSE

Area for which **VARIANCE** requested: (i.e. setbacks, height, etc)

100' from North 15' from West

Statement addressing condition of "undue hardship" for which **VARIANCE** is requested.

**\*Owner is required to submit a vicinity map, drawn to scale, showing owners and adjoining property including all existing or proposed buildings or uses. Use reverse side of this form.**

**OFFICE USE ONLY**

ITEM	ACTION	DATE	INITIAL
Application Submitted/Paid	<u>submitted / paid</u>	<u>03/18 / 3/17</u>	<u>JB</u>
Zoning Administrator Review	<u>reviewed</u>	<u>03/19</u>	<u>JB</u>
Public Hearing Set	<u>date set 04/13</u>	<u>03/19</u>	<u>JB</u>
Hearing Notice Published	<u>published in HTF/MDN</u>	<u>03/25 : 03/27</u>	<u>JB</u>
Planning & Zoning Recommendation (Board of Adjustment and Appeals Rec.)	<u>approved</u>	<u>04/13</u>	<u>JB</u>
City Council Action			
Filed with County Recorder			

copy # 016273

Conditions Attached \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

VICINITY MAP TO SCALE - SHOW DIMENSIONS OF LOT AND ALL EXISTING AND PROPOSED STRUCTURES, DISTANCES FROM FRONT, SIDE AND REAR LOT LINE SETBACKS TO ALL EXISTING AND PROPOSED STRUCTURES. SHOW ALLEY AND STREET NAMES ABUTTING LOT.

I/We certify that the proposed construction will conform to the dimensions and uses shown and that no changes will be made without first obtaining approval.

*José Hoalga*

3/17/2020

OWNERS SIGNATURE

DATE



INDICATE NORTH IN CIRCLE

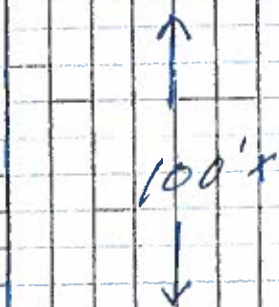
8602 Mud Lake Road

351' 84 FEET

8602 Mud Lake Rd

8602 Mud Lake Rd

500 FEET



APPROX



wood shed/backlog

**Mountain Iron Planning and Zoning Commission**  
**April 13, 2020**

Meeting was called to order at 6:30 p.m. by Chairman Steve Skogman via telephone conference.

Those Present: Jim Techar, Steve Skogman, Steve Erickson, Margaret Soyring, Barb Fivecoate and Jerry Kujala, Zoning Administrator, also present were Joel Haataja and Tom Berglund.

It was moved by Techar and seconded by Fivecoate to approve the minutes of the February 24, 2020 meeting. The motion carried.

Skogman informed the commission of the death of member Tim Johnston expressing the great loss and condolences to his family.

It was moved by Fivecoate and seconded by Techar to suspend the Regular meeting and open the Public Hearing at 6:35 p.m. the motion carried.

The purpose of the public hearing is to consider a request made by Joel Haataja, for a Conditional Use (CUP) and Variance permit. The CUP is for an accessory structure which exceeds 900 sq. ft. in area and for shipping containers used as accessory structures. The Variance Permit is for an accessory structure in excess of 15 ft. in height. The property is legally described as follows:

**Parcel Code: 175-0071-01689**

Section 14, Township 58, Range 18; W1/2 of NW1/4 of SE1/4, EXCEPT the East 180 feet;  
AND EXCEPT West 320 feet of W1/2 of NW ¼ of SE1/4, except Northerly 500 feet of Easterly  
120 feet.

Address: 8602 Mud Lake Road, Mountain Iron, MN 55768

Tom Berglund asked if an accessory structure can be built without a residence on the property. Kujala stated he knew of no Ordinance that required that. Mr. Berglund stated that in 1997 his father was denied a CUP for a structure because of no residence on the property. No one was on the board at that time so there was no explanation for the denial. Mr. Berglund was not against Haataja building an accessory building on his property.

A letter was received from Becky Wilkins questioning if this was going to be for storage or a business. (Letter attached to these minutes)

Mr. Haataja said it will be used as a garage and workshop, not for a business and he has plans to build a house there in the future.

Erickson questioned if the structure will affect the drainage ditch on the property. Mr. Haataja said it will not and when he builds a home he will have to install a culvert.

It was moved by Soyring and seconded by Fivecoate to adjourn the Public Hearing and reopen the Regular meeting. The motion carried.

It was moved by Erickson and seconded by Techar to recommend to the City Council to approve the CUP and Variance for Mr. Joel Haataja. The motion carried.

Kujala reported that a storage container had been put on property in Kinross, and that he will send the owner a letter letting them know that a permit is required.

Kujala also reported on a building permit that he has received from Jeff Buffetta for a home and attached garage. It appears to be a 2 family dwelling which is not permitted in that area. A public hearing for a Conditional Use permit (CUP) would have to be held if that is the case. Since the members of the Commission have not seen the permit, Kujala was advised to have a copy sent to all members and it will be discussed at the next meeting.

Fivecoate reported that Delta Airlines has rented space in the Mountain Iron High School in downtown Mountain Iron for a call center.

It was moved by Fivecoate and seconded by Soyring to adjourn the meeting at 7:23 p.m. The motion carried.

Respectfully Submitted by:  
Margaret Soyring, Secretary

**COUNCIL LETTER 042020-VIA**

**REIMBURSEMENT**

**RESOLUTION 05-20**

**DATE:** April 16, 2020

**FROM:** Craig J. Wainio  
City Administrator

---

Staff is working to bring three water related projects to fruition, well development, filter replacement and the water tank rehabilitation as presented in Resolution number 06-20. In order to complete these projects, we may require some, yet undetermined, level of financing. Resolution Number 05-20 allows us to reimburse ourselves from any future bond proceeds if we incur hard expenses in association with these projects. We made not need this Resolution depending on the timing of everything, but it is a good insurance policy. Staff recommends adoption of Resolution Number 05-20 as presented.



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## RESOLUTION NUMBER 05-20

### MAKING A DECLARATION OF OFFICIAL INTENT UNDER U.S. TREASURY REGULATIONS SECTION 1.150-2

**WHEREAS**, the Internal Revenue Code of 1986, as amended, and Treasury Regulations Section 1.150-2 promulgated thereunder (the "Reimbursement Rules"), require that in order for an issuer to use the proceeds of an issue of tax-exempt obligations to reimburse an original expenditure paid before the issue date of the obligations, an issuer must adopt an official intent for the original expenditure not later than 60 days after payment thereof; and

**WHEREAS**, the City of Mountain Iron, Minnesota, (the "Issuer") is a governmental unit with bond issuing powers; and

**WHEREAS**, the Issuer intends to finance improvements to its water treatment and distribution system (the "Project"), from proceeds of an issue of tax-exempt obligations (the "Bonds"); and

**WHEREAS**, it may be necessary for the Issuer to temporarily finance certain costs of the Project by using either working capital and cash reserves which will be needed for other purposes, or temporary loans from financial institutions or others prior to the issuance of the Bonds.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA** that:

1. The maximum principal amount of the Bonds is \$2,200,000.
2. The Issuer reasonably expects to incur expenditures with respect to the Project in advance of issuance of the Bonds.
3. The Issuer reasonably expects that expenditures for the Project will be reimbursed from the proceeds of the Bonds.
4. The reimbursement will occur not later than 18 months after the later of the date the original expenditure was paid or the date the Project is placed in service or abandoned, but in no event more than three years after the original expenditure is paid.
5. The Issuer has not previously adopted a resolution under the Reimbursement Rules for a project, the costs of which were not paid from the proceeds of an issue of tax-exempt bonds.

**DULY ADOPTED BY THE CITY COUNCIL THIS 20<sup>th</sup> DAY OF APRIL, 2020.**

\_\_\_\_\_  
Mayor Gary Skalko

ATTEST:

\_\_\_\_\_  
City Administrator





# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

## RESOLUTION NUMBER 06-20

### ACCEPTING BID

**WHEREAS**, pursuant to an advertisement for bids for Improvement Number 19-08, the improvement of the Elevated Storage Tank by repairing exterior and interior structural damage and addressing interior and exterior coating in need of refurbishing, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

	Base Bid	Add Alt	Total
Viking Industrial Painting	\$808,900	\$3,000	\$811,900
Classic Protective Coatings Inc.	\$863,958	\$3,500	\$867,458
TMI Coatings, Inc.	\$1,285,000	\$22,000	\$1,307,000

**AND WHEREAS**, it appears that Viking Industrial Painting of Ridgeway, Iowa is the lowest responsible bidder,

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:**

1. The Mayor and City Administrator are hereby authorized and directed to enter into the attached contract with Viking Industrial Painting of Ridgeway, Iowa in the name of the City of Mountain Iron for the improvement of the Elevated Storage Tank by repairing exterior and interior structural damage and addressing interior and exterior coating in need of refurbishing, according to the plans and specifications therefore approved by the City Council and on file in the Office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

**DULY ADOPTED BY THE CITY COUNCIL THIS 20<sup>th</sup> DAY OF APRIL, 2020.**

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Mayor Gary Skalko

ATTEST:

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City Administrator



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street - PO Box 261  
Mountain Iron, MN 55768-0261  
tel: 218-735-8914 fax: 218-735-8923  
email: info@bm-eng.com

April 16, 2020

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 South Enterprise Drive  
Mountain Iron, MN 55768

Re: 2020 Water Tower Improvements  
City of Mountain Iron  
Project No. MI19-08

Dear Mr. Wainio,

Quotes were received for the 2020 Water Tower Improvements project at 10:00 AM on April 14, 2020.. A total of three (3) quotes were received, and the low quote was submitted by Viking Industrial Painting. A tabulation of quotes is enclosed for your review.

If the City of Mountain Iron intends to award this project at its next City Council meeting, based upon KLM Engineering's review and our review of the quote information, it is recommended that you award the quote to **Viking Painting** in the amount of **\$808,900.00** or **\$811,900** if the city chooses to award both the base bid and Add Alternate No. 1.

**The Base Bid is to the water tower painting, structural repairs and related work. Add Alternate No. 1 is Add antenna mounts on the top of the tower for equipment.**

Also enclosed is KLMs recommendation letter for this project.

If you have any questions or need additional information please do not hesitate to contact me.

Re: 2020 Water Tower Improvements  
City of Mountain Iron  
Project No. MI19-08

Sincerely,  
**Benchmark Engineering, Inc.**

A handwritten signature in black ink that reads "Alan J. Johnson". The signature is written in a cursive, flowing style.

Alan Johnson, PE  
President

Enclosure



April 15, 2020

Alan Johnson  
Project Engineer  
Benchmark Engineering, Inc.  
8878 Main Street  
Mountain Iron, MN 55768

**by Email**

**RE: Bid evaluation for 2020 Water Tower Improvements in Mountain Iron, Minnesota.  
Benchmark Project No. MI19-08, KLM Project No. MN1153.**

Mr. Johnson,

The project bid opening was held on Tuesday, April 14, 2020 at 10:00 AM CST. Bids received were as follows:

Bidders	Base Bid	Add Alternate	Base Bid with Add Alternate
Viking Industrial Painting	\$808,900	\$3,000	\$811,900
Classic Protective Coatings Inc.	\$863,958	\$3,500	\$867,458
TMI Coatings, Inc.	\$1,285,000	\$22,000	\$1,307,000

In review of the documentation provided to KLM, we recommend awarding the contract to the lowest bidder of the Base Bid with Add Alternate, Viking Industrial Painting, for the total amount of \$811,900.

Please feel free to contact me with any questions.

Sincerely,

**KLM Engineering Inc.**

Ben Feldman, P.E.  
Project Engineer



April 14, 2020

**ENGINEER'S ESTIMATE OF QUANTITIES AND OPINION OF PROBABLE COST**  
**2020 WATER TOWER IMPROVEMENTS**  
**CITY OF MOUNTAIN IRON, MINNESOTA**  
**PROJECT NO: MI 19-08**

**BID TABULATIONS**

BID ITEM	ITEM	UNITS	VIKING INDUSTRIAL PAINTING	TMI COATING	CLASSIC PROTECTIVE COATING
1	STRUCTURAL MODIFICATIONS, INCLUDING ELECTRICAL, EPOXY OR URETHANE CAULK, AND GASKET MATERIAL	LUMP SUM	\$152,000.00	\$120,000.00	\$129,708.00
2	SURFACE REPAIRS	LUMP SUM	\$12,900.00	\$12,000.00	\$9,600.00
3	INTERIOR WET ABRASIVE BLAST AND COATING, INCLUDING HIGH PRESSURE RELIEF VALVES	LUMP SUM	\$145,000.00	\$295,000.00	\$172,350.00
4	INTERIOR SPOT REPAIR AND COATING (SWEAT AREA)	LUMP SUM	\$32,000.00	\$65,000.00	\$81,900.00
5	EXTERIOR ABRASIVE BLAST AND COATING	LUMP SUM	\$289,000.00	\$578,000.00	\$289,450.00
6	EXTERIOR BLAST CONTAINMENT	LUMP SUM	\$135,000.00	\$140,000.00	\$127,500.00
7	DISPOSAL OF SPENT ABRASIVES	LUMP SUM	\$15,000.00	\$5,000.00	\$11,150.00
8	LETTERING	LUMP SUM	\$5,000.00	\$8,000.00	\$6,250.00
9	MOBILIZATION	LUMP SUM	\$20,000.00	\$60,000.00	\$35,100.00
10	PROTECTION OF ANTENNA AND EQUIPMENT	LUMP SUM	\$3,000.00	\$2,000.00	\$950.00

**TOTAL BID COST:      \$808,900.00    \$1,285,000.00    \$863,958.00**

ADD ALT #1	ANTENNA MOUNT INSTALLATION	LUMP SUM	\$3,000.00	\$22,000.00	\$3,500.00
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BENCHMARK ENGINEERING, INC.

**COUNCIL LETTER 042020-VIC**

**ADMINISTRATION**

**RESOLUTION 07-20**

**DATE:** April 16, 2020

**FROM:** Craig J. Wainio  
City Administrator

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As part of the water system improvements, Staff is seeking IRRRB funding to offset some of the costs associated with these projects. Staff has prepared an application requesting \$500,000 to assist with the three water system improvement projects. In order to submit the final application, a Resolution of the City Council needs to be accepted. It is recommended that the City Council adopt Resolution Number 07-20 as presented.



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## RESOLUTION NUMBER 07-20

### **AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE COMMUNITY INFRASTRUCTURE GRANT PROGRAM FROM THE DEPARTMENT OF IRRR**

**WHEREAS**, the Mountain Iron City Council approves of the attached application for the Water System Improvements project; and,

**WHEREAS**, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the Department of IRRR.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that it does hereby adopt this Resolution.

**DULY ADOPTED BY THE CITY COUNCIL THIS 20<sup>th</sup> DAY OF APRIL, 2020.**

\_\_\_\_\_  
Mayor Gary Skalko

ATTEST:

\_\_\_\_\_  
City Administrator

**COUNCIL LETTER 042020-VID**

**DEVELOPMENT**

**RESOLUTION 08-20**

**DATE:** April 16, 2020

**FROM:** Craig J. Wainio  
City Administrator

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Resolution Number 08-19 authorizes an application to the IRRRB's Mineland Reclamation program. Mountain Iron is partnering with Virginia for the development of a utility scale solar farm. The grant is needed to construct the development. The grant is for \$225,000 and the project would be the match. It is recommended that the City Council adopt Resolution Number 08-20 as presented.





# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 08-20

### **AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE MINELAND RECLAMATION GRANT PROGRAM FROM THE DEPARTMENT OF IRRR**

**WHEREAS**, the Mountain Iron City Council approves of the attached application for the Northern Sun Solar Project Phase 2 project; and,

**WHEREAS**, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the Department of IRRR.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
MOUNTAIN IRON, MINNESOTA**, that it does hereby adopt this Resolution.

**DULY ADOPTED BY THE CITY COUNCIL THIS 20<sup>th</sup> DAY OF APRIL, 2020.**

---

Mayor Gary Skalko

ATTEST:

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City Administrator

**COUNCIL LETTER 042020-VIE**

**SHARED SERVICES**

**APPOINTMENT**

**DATE:** April 16, 2020  
**FROM:** Shared Service Committee  
Councilor Prebeg  
Craig J. Wainio  
City Administrator

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As the progress of the Committee is moving along and a general idea of what the new governing structure will look like, the Shared Services Committee is requesting the appointment of an additional City Council member to the Committee. This would help get an additional Councilor up to speed on the Committee's progress and would step into a leadership role once the new entity is created.