



MOUNTAIN IRON CITY COUNCIL MEETING

MONDAY, APRIL 6, 2020

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

Meeting will be held via ZOOM.US or the ZOOM APP

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, APRIL 6, 2020 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Minutes of the March 16, 2020, Regular Meeting (#1-6)
 - B. Minutes of the March 23, 2020, Emergency Meeting (#7-10)
 - C. Receipts
 - D. Bills and Payroll
 - E. Communications
- IV. Public Forum
- V. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Works Report
 - 1. Authorization to Purchase Mower (#11-13)
 - D. Library Director/Special Events Coordinator's Report (#14)
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - 1. Change Order Number 1 – Sanitary Sewer Slip-lining (#15-16)
 - G. Liaison Reports
- VI. Unfinished Business
- VII. New Business
 - A. Resolution Number 03-20 PFA Application (#17-18)
 - B. Resolution Number 04-20 Approving Plans (#19-20)
- VIII. Communications (#21-23)
- IX. Announcements
- X. Adjourn

Page Number in Packet
*Enclosed

MINUTES
MOUNTAIN IRON CITY COUNCIL
March 16, 2020

Mayor Skalko called the City Council meeting to order at 6:35p.m. with the following members present: Councilor Joe Prebeg Jr.; Alan Stanaway, Julie Buria, Steve Skogman, and Mayor Gary Skalko. Also present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; Bryan Lindsay, City Attorney; and SGT John Backman, Sheriff's Department.

It was moved by Skalko and seconded by Buria that the consent agenda be approved as follows:

1. Approve the minutes of the March 2, 2020, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period March 1-15, totaling \$183,063.97 (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period March 1-15, totaling \$543,840.89 (a list is attached and made a part of these minutes).

The motion carried.

Public Forum:

- No one spoke during the forum

The Mayor reported on the following:

- Condolences to the family and friends of Daniel Pulis
- Condolences to the family and friends of Charlotte Rice
- Condolences to the family and friends of Marion (Alto) Lind
- Congratulations to the MIB Girls' and Boys' Basketball teams on a wonderful season
- Congratulations to the Cromwell's Girls Basketball team for a wonderful season
- Congratulations to the Northwood's Boys Basketball team for a wonderful season
- Sexual Assault Awareness month is intended to bring awareness to the fact that sexual violence is widespread and is a public health concern:
 - Child sexual abuse/exploitation, rape and sexual harassment impact all communities
 - Within the past year, our local Sexual Assault Program has worked with more than 450 crime victims of sexual violence who reside in our communities. The Program has provided more than 15,500 trauma and victim-focused advocacy services with these crime victims.
 - The Sexual Assault Program of Northern St. Louis County encourages every person to speak out when witnessing acts of violence, however small; and to help survivors connect with community allies.

It was moved by Buria and seconded by Skogman to proclaim April 2020 as Sexual Assault Awareness Month and publish proclamation in the Hometown Focus and post on social media. The motion carried.

City Administrator:

- COVID-19 update, per Governor requests, City Hall office is open but CLOSED to the public until further notice
 - Drop boxes located at Senior Center, in front of City Hall, Clark Station (Little Joe's) Gas Station and American Bank, payments can also be made over the phone or online
 - The City has suspended the credit/debit card processing fees until further notice to promote online/phone payments
- Tomorrow at 5:00pm, all facility rentals will be canceled-no gatherings at any City Buildings
 - City functions will continue as normal
 - Non-essential board and committee meetings suspended until further notice
- During this time the City has announced several measures to provide protections and enhance safety, which include:
 - Immediate suspension of disconnection for residential customers having financial hardships
 - Voluntary extension of Minnesota's Cold Weather Rule through May 31st
 - Curb-side recycling suspended until further notice
 - Suspension until further notice of all non-emergency site visits that would involve direct contact with a resident (emergency-related services only)

Director of Public Works:

- Remember that anything besides toilet paper clogs sewers and is NOT flushable
- Out of town training/travel canceled for all employees
- CIPP (slip-lining) lining continuing
- All utilities services will continue as planned

Library Director/Special Events Coordinator:

- The Mountain Iron Library will be closed at 6:00pm March 17th – March 27th
 - Things could change and this could closure could be extended
- Winter reading program ending February 28th, a total of 99,075 minutes read overall
- "35th Annual Easter Egg Hunt" POSTPONED until further notice

Sheriff's Department:

- No formal report

City Attorney:

- No formal report

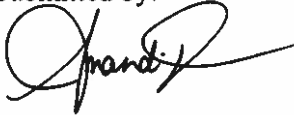
It was moved by Prebeg and seconded by Stanaway to accept the recommendation from the Utility Advisory Board to authorize a wastewater (sewer) rate adjustment, for both residential and commercial to the rates as presented, starting April 1st. The motion carried on roll call vote.

During this time, it is recommended that everyone follow the guidelines put out by Governor Tim Walz, the CDC and the Minnesota Department of Health:

- Wash hands for 20 seconds
- Maintain social distancing (6 feet) and limit contact with others as much as possible
- No gatherings of 10 people or more
- Stay home if you are sick or feel unwell
- Avoid any unnecessary trips

At 7:25p.m., it was moved by Skalko and seconded by Buria that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Communications:

1. Local Board of Appeals and Equalization (LBAE) scheduled for May 12, 2020 from 5:00pm to 6:00pm at the Mountain Iron City Hall

Distribution Summary

<u>Category</u>	<u>Distribution</u>	<u>Amount</u>
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	800.00
BUILDING RENTALS	COMMUNITY CENTER	425.00
BUILDING RENTALS	NICHOLS HALL	140.00
BUILDING RENTALS	SENIOR CENTER	25.00
CAMPGROUND RECEIPTS	CREDIT CARD FEES	210.86
CAMPGROUND RECEIPTS	FEES	6,040.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	181.20
CAMPGROUND RECEIPTS	PAVILION FEES	390.00
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR	477.36
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	719.00
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	88.06
CHARGE FOR SERVICES	SEWER-CHARGE FOR SERVICES	44.03
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	44.03
LEASES	LEASES	20.00
LICENSES	ANIMAL	5.00
METER DEPOSITS	ELECTRIC	1,200.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	1,995.85
MISCELLANEOUS	REIMBURSEMENTS	1.00
SALE OF PROPERTY	SALE OF PROPERTY-GENERAL FUND	400.00
UTILITY	UTILITY	169,857.58
Grand Totals:		<u>183,063.97</u>

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/20	03/17/2020	154400	130011	UNITED STATES POSTAL SERVICE	604-20200	440.89
03/20	03/19/2020	154401	10056	A T & T MOBILITY	101-20200	1,376.99
03/20	03/19/2020	154402	10012	ABE ENVIRONMENTAL SYSTEMS, INC	101-20200	2,013.32
03/20	03/19/2020	154403	10006	ANDERSON AUTO CENTER (DBA)	101-20200	1,599.05
03/20	03/19/2020	154404	10019	ARMORY SHELL	101-20200	350.00
03/20	03/19/2020	154405	10021	ARROWHEAD LIBRARY SYSTEM	101-20200	254.00
03/20	03/19/2020	154406	10031	AYERS DISTRIBUTING	101-20200	1,112.07
03/20	03/19/2020	154407	1401	BELINDA SWEET	604-20200	240.13
03/20	03/19/2020	154408	20022	BENCHMARK ENGINEERING INC	601-20200	10,815.00
03/20	03/19/2020	154409	30055	BTAC ACQUISITION CORP.	101-20200	446.20
03/20	03/19/2020	154410	30084	CARDMEMBER SERVICE	603-20200	6,402.01
03/20	03/19/2020	154411	170001	CENTURY LINK	101-20200	524.42
03/20	03/19/2020	154412	220003	CITY OF VIRGINIA	101-20200	48.20
03/20	03/19/2020	154413	30020	COAST TO COAST SOLUTIONS	101-20200	222.45
03/20	03/19/2020	154414	30072	COMPUTER WORLD	101-20200	96.00
03/20	03/19/2020	154415	140013	CORE & MAIN LP	602-20200	12,139.79
03/20	03/19/2020	154416	230021	CRAIG J WAINIO	101-20200	69.00
03/20	03/19/2020	154417	1901024	CTC	603-20200	507.95
03/20	03/19/2020	154418	90004	EMERGENCY SERVICES MARKETING	101-20200	810.00
03/20	03/19/2020	154419	50049	ESSENTIA HEALTH	101-20200	30.00
03/20	03/19/2020	154420	1405	ESTATE OF BARBARA ZIMMERMAN	604-20200	134.44
03/20	03/19/2020	154421	60026	FASTENAL COMPANY	601-20200	184.35
03/20	03/19/2020	154422	60029	FERGUSON ENTERPRISES INC	101-20200	1,256.88
03/20	03/19/2020	154423	70016	GOPHER STATE ONE CALL INC	604-20200	4.05
03/20	03/19/2020	154424	80001	HILLYARD/HUTCHINSON	101-20200	203.64
03/20	03/19/2020	154425	80037	HOMETOWN MEDIA PARTNERS	101-20200	63.00
03/20	03/19/2020	154426	315	IRON RANGE PARTNERSHIP	101-20200	500.00
03/20	03/19/2020	154427	1404	JACK WAUTERS	601-20200	53.75
03/20	03/19/2020	154428	792	JADE ROTHENBERGER	101-20200	125.00
03/20	03/19/2020	154429	1402	JOE NGUYEN	604-20200	42.86
03/20	03/19/2020	154430	1403	JOLENE PETERSON	604-20200	73.99
03/20	03/19/2020	154431	1297	KELLY MORITZ	101-20200	264.90
03/20	03/19/2020	154432	120006	L & M SUPPLY	603-20200	1,047.32
03/20	03/19/2020	154433	120047	LAURENTIAN CHAMBER OF COMMERCE	101-20200	475.00
03/20	03/19/2020	154434	1400	MACKENZI BONNETTE	604-20200	56.57
03/20	03/19/2020	154435	130060	MCCARTHY WELL COMPANY	601-20200	5,175.50
03/20	03/19/2020	154436	789	MICAH BEUKEMA	101-20200	200.00
03/20	03/19/2020	154437	130039	MINNESOTA DEPT OF COMMERCE	604-20200	513.93
03/20	03/19/2020	154438	140026	MINNESOTA ENERGY RESOURCES	602-20200	3,971.76
03/20	03/19/2020	154439	790	MINNESOTA GEOLOGICAL SURVEY	101-20200	1,100.00
03/20	03/19/2020	154440	130008	MINNESOTA MUNICIPAL UTILITIES	602-20200	37.50
03/20	03/19/2020	154441	130009	MINNESOTA POWER (ALLETE INC)	101-20200	125,434.69
03/20	03/19/2020	154442	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	464.17
03/20	03/19/2020	154443	130015	MOUNTAIN IRON PUBLIC UTILITIES	602-20200	13,906.84
03/20	03/19/2020	154444	30001	NAPA AUTO PARTS	101-20200	360.13
03/20	03/19/2020	154445	1901018	NORTH CENTRAL LABORATORIES	602-20200	121.51
03/20	03/19/2020	154446	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	99,924.50
03/20	03/19/2020	154447	9039	NORTHLAND FIRE & SAFETY, INC	101-20200	840.00
03/20	03/19/2020	154448	160066	PACE ANALYTICAL SERVICES, LLC	602-20200	190.00
03/20	03/19/2020	154449	160003	PERPICH TV & MUSIC INC	101-20200	391.97
03/20	03/19/2020	154450	180008	RADKO IRON & SUPPLY INC	602-20200	99.99
03/20	03/19/2020	154451	190045	SERVICE SOLUTIONS	101-20200	23.00
03/20	03/19/2020	154452	134	SHIRLEY SAVELA	101-20200	200.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/20	03/19/2020	154453	190033	STAR TRIBUNE	101-20200	131.95
03/20	03/19/2020	154454	4044	SUMMER WORK OUTREACH PROGRAM	101-20200	325.00
03/20	03/19/2020	154455	5007	SUN LIFE FINANCIAL	602-20200	887.83
03/20	03/19/2020	154456	791	TAYLOR CROMLEY	101-20200	170.00
03/20	03/19/2020	154457	180023	TECH BYTES	101-20200	40.00
03/20	03/19/2020	154458	200020	THE TRENTI LAW FIRM	101-20200	1,836.10
03/20	03/19/2020	154459	381	VIRGINIA CREDIT COOP UNION	101-20200	425.00
03/20	03/19/2020	154460	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	47,229.66
03/20	03/19/2020	154461	220020	VISA OR AMERICAN BANK CC PMT	101-20200	1,809.69
03/20	03/19/2020	154462	230043	WISCONSIN CENTRAL	601-20200	560.37
03/20	03/19/2020	154463	60038	WRIGHT EXPRESS FINAN SERV CORP	602-20200	7,007.04
03/20	03/19/2020	154464	240001	XEROX CORPORATION	101-20200	516.25
03/20	03/19/2020	154465	260002	Z/TECH	101-20200	1,327.00
Grand Totals:						359,204.60
PP-Ending 03/06						67,852.32
PP-Ending 03/20						<u>116,783.97</u>
TOTAL EXPENDITURES						\$543,840.89

MINUTES
EMERGENCY COUNCIL MEETING
MOUNTAIN IRON CITY COUNCIL
Mach 23, 2020

Mayor Skalko called the City Council meeting to order at 1:03p.m. with the following members present: Councilor Joe Prebeg Jr., Alan Stanaway, Julie Buria, Steve Skogman, and Mayor Gary Skalko. Also present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; and Amanda Inmon, Municipal Services Secretary.

Governor Walz's declaration on Friday only lasts three days, Council approval needed to extend.

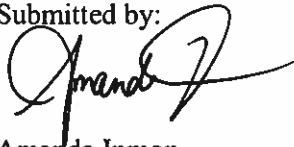
It was moved by Skalko and seconded by Buria to approve Resolution #02-20; Declaring a Local Emergency, (a copy is attached and made a part of these minutes). The motion carried.

The City of Mountain Iron has implemented the following procedures to help during this time:

- Suspended disconnections – extended the Cold Weather rule until May 31st
- Curbside recycling pickup suspended until further notice
- All City Buildings closed to the public, City Hall still taking payments via phone/online
 - City suspended 2.75% fee for online/phone payments
- Decontamination procedures implemented at the Garage
- Contingency plans with surrounding Cities regarding helping each other out with services if/when needed

At 1:32p.m., it was moved by Skalko and seconded by Buria that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 02-20

DECLARING A LOCAL EMERGENCY

WHEREAS, Novel Coronavirus Disease 2019, commonly known as "COVID-19," which is a respiratory disease that can result in serious injury or death, is spreading globally and has been identified by the World Health Organization ("WHO") as a pandemic; and

WHEREAS, on March 13, 2020, President Donald Trump declared that the COVID-19 outbreak in the United States constitutes a National Emergency; and

WHEREAS, COVID-19 has been confirmed to exist and be spreading within the State of Minnesota; and

WHEREAS, on March 13, 2020, Governor Tim Walz declared a Peacetime State of Emergency to authorize any and all necessary resources to be used in support of the COVID-19 response; and

WHEREAS, on March 16, 2020, Governor Tim Walz issued an executive order - Providing for Temporary Closure of Bars, Restaurants, and Other Places of Public Accommodation; and

WHEREAS, Minn. Stat. § 12.29 authorizes the Mayor of the City of Mountain Iron to declare a local emergency, and further provides that the state of local emergency may not be continued for a period in excess of three days except by or with the consent of the City Council of the City of Mountain Iron; and

WHEREAS, the United States Center for Disease Control ("CDC") and Minnesota Department of Health ("MDH") have advised that aggressive community mitigation strategies are necessary to slow the transmission of COVID-19, reduce illness and deaths, and limit the economic impacts of the outbreak; and

WHEREAS, the COVID-19 pandemic is an unforeseen, present, sudden, and unexpected situation, which requires immediate action to be taken to prevent damage to the health, safety, and welfare of the citizens of the City of Mountain Iron; and

WHEREAS, implementation of basic precautions of infection control and prevention, including staying home when ill and practicing respiratory and hand hygiene are necessary to slow or prevent the spread of COVID-19 and

WHEREAS, the City Council called for and held an emergency council meeting on March 23, 2020 at the Mountain Iron City Council Chambers to discuss the response to COVID-19; and

WHEREAS, the Mountain Iron City Council and personnel find that this situation threatens the health, safety, and welfare of the citizens of the community and will cause a significant impact on the ability of public safety personnel to address any immediate dangers to the public as a result of COVID-19; and

WHEREAS, the City Council finds that traditional sources of financial aid, assistance and relief will not be able to compensate for the potential impact of COVID-19, and have determined that the necessary resources to respond to and recover from this pandemic will exceed those resources available within the City of Mountain Iron, and additional resources will be needed from Saint Louis County and state and federal sources.

WHEREAS, the necessary resources to respond to and recover from this pandemic will likely exceed those resources available within the City, and additional resources may be needed from other cities, counties, the state and federal sources.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mountain Iron, Minnesota, that:

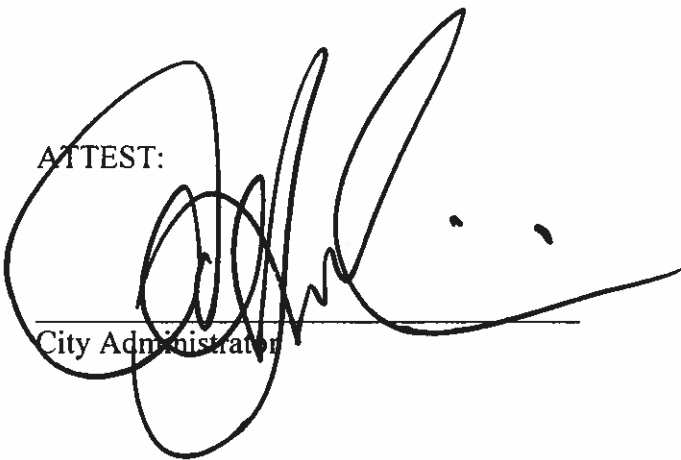
1. By signing this Resolution, Mayor Gary Skalko declares that the COVID-19 pandemic constitutes a local emergency within the City of Mountain Iron, effective March 23, 2020, with all the powers and responsibilities attending thereto as provided in Minn. Stat. Ch. 12, and as otherwise provided for in the City of Mountain Iron's Charter, City Code and Emergency Operations Plan (EOP).
2. The City Council, by adopting this Resolution, agrees with the Mayor's declaration of a local emergency within the City of Mountain Iron and hereby extends such state of local emergency until such time as this resolution is rescinded by the City Council.
3. The Mayor and City Council hereby support City staff in their ongoing review of City ordinances, regulatory requirements, operations, practices, events, and resources to determine whether the foregoing should be adjusted or suspended, and to make recommendations regarding additional emergency regulations to support the employees and residents of the City of Mountain Iron.
4. The Mayor and City Council hereby support City staff in their ongoing operations and support the response to this incident, under the direction and coordination of the City Administrator, including implementing new employee protocols, strategies, and processes to ensure that public services are maintained while best protecting the health, safety and welfare of the public and the City's employees.
5. The Mayor and City Council hereby support the City's Administrator and other appropriate City staff to request and coordinate appropriate aid and resources from surrounding jurisdictions, cities, counties, the State of Minnesota, and the Federal government, as needed.

6. The Mayor and City Council hereby declares, under Minn. Stat. § 13D.021, that in-person meetings of the City Council and its subcommittees, Planning Commission, and other advisory boards and commissions of the City of Mountain Iron may not be practical or prudent due to the COVID-19 health pandemic and the peacetime emergency declared by Governor Walz pursuant to Minnesota Statutes, Chapter 12, and hereby directs that meetings of the City Council and its subcommittees, Planning Commission, and other advisory boards and commissions of the City may be conducted by telephone or other electronic means, and hereby authorizes the City Administrator to take such action as may be necessary to enable such meetings to occur via telephone or other electronic means pursuant to Minn. Stat. § 13D.021, until such time as it is no longer impractical or imprudent for the City Council, Planning Commission, and other advisory board or commission to resume in-person meetings. In person meetings for the period specified herein shall be limited to meetings that are required by state law, Charter, or City Code or are otherwise determined necessary and prudent by the City Administrator in consultation with the Mayor.


7. The Mayor and City Council hereby orders that this declaration be given prompt and general publicity and that it be filed promptly by the City Administrator.

DULY ADOPTED BY THE CITY COUNCIL THIS 23rd DAY OF MARCH, 2020.

ATTEST:



City Administrator



Mayor Gary Skalko

COUNCIL LETTER 040620-IVC1

PUBLIC WORKS

MOWER PURCHASE

DATE: April 2, 2020

FROM: Tim Satrang
Director of Public Works

Craig J. Wainio
City Administrator

Staff is seeking authorization to purchase a Gravely Pro-Turn ZX 60 inch zero turn mower. The purchase would be made through L&M Supply at a total cost of \$6029.99.

PRO-TURN®

LEARN MORE AT GRAVELY.COM

ZX

Put Every Penny To Work.

Put every penny to work with the Pro-Turn ZX. This proven design delivers on core components of the Pro-Turn line, providing the performance commercial applications demand while keeping costs in check. And like every Gravelly® mower, it comes backed by an unbeatable warranty.



A KAWASAKI® FX ENGINE powerful and easy to maintain, this workhorse has a four-stroke, v-twin design with commercial canister air filtration to ensure maximum power and torque even in the toughest conditions.

TRANSMISSION built to perform season after season, the commercial-grade, high-efficiency transmission delivers responsive control.

ROPS safety gets simpler with the foldable Rollover Protection System (ROPS) that's standard on all PT-Series mowers.

SEAT ISOLATION make all-day mowing sessions more comfortable with a plush, high-back seat designed with vibration isolation.

WARRANTY Gravelly delivers performance and backs it up with a full four-year / 750-hour commercial grade warranty.



See your professional Gravelly® dealer for complete warranty details.



	48	52	60
MODEL NUMBER	991230	991232	991234
ENGINE	KAWASAKI® FX691V AIR-COOLED, VERTICAL TWIN	KAWASAKI® FX691V AIR-COOLED, VERTICAL TWIN	KAWASAKI® FX730V AIR-COOLED, VERTICAL TWIN
HORSEPOWER	22 HP	22 HP	23.5 HP
DISPLACEMENT	726 CC	726 CC	726 CC
DRIVE SYSTEM	HYDRO-GEAR® ZT-3200 TRANSAXLES		
FUEL CAPACITY	5.0 GAL.		
GROUND SPEED (Approx. Mph) (Forward/Reverse)	8.5 MPH / 4 MPH		
DECK			
DECK MATERIAL	10 GA. STEEL W/ 10 GA. SPINDLE REINFORCEMENT		
DECK CONSTRUCTION	FABRICATED		
NUMBER OF SPINDLES	3		
BLADE TIP SPEED (FPM)	18,000		
SPINDLE HOUSING MATERIAL	FORGED ALUMINUM		
SPINDLE BEARINGS	BALL BEARING		
DECK ENGAGEMENT	ELECTRIC OGURA® GT1.5		
CUTTING WIDTH	48 IN.	52 IN.	60 IN.
CUTTING HEIGHTS	1.5 IN. - 5.0 IN.		
CUTTING POSITIONS	15		
WHEELS			
FRONT AXLE	FIXED		
FRONT	SMOOTH 13 X 6.50-6		
REAR	TURF 22 X 10-12	TURF 22 X 10.5-12	TURF 22 X 12-12
FEATURES			
SEAT	20 IN. HIGH BACK COMFORT W/ INTEGRATED ISOLATION		
FOLDABLE ROPS	STANDARD		
MACHINE			
WEIGHT	924 LBS.	932 LBS.	953 LBS.
LENGTH	81 IN.		
WIDTH (W/O CHUTE)	51 IN.	55 IN.	63 IN.
WIDTH (W/ CHUTE)	63 IN.	67 IN.	75 IN.
HEIGHT (W/ ROPS EXT/DOWN)	72 IN. / 49 IN.		
WARRANTY			
UNIT	4 YEAR / 750 HOUR LIMITED		
ATTACHMENTS & ACCESSORIES			
2 BUCKET POWERED BAGGER, MULCHING KIT, DISCHARGE COVER KIT, TRAILER HITCH KIT, HEADLIGHT KIT, SUN SHADE KIT, SUSPENSION SEAT KIT, OPERATOR CONTROLLED DISCHARGE CHUTE			

GRAVELY.COM

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Mountain Iron Public Library

Monthly Report

March 2020

Circulation (COVID-19/ Stay-at-Home Order per the State of MN in place):

Items checked out: 1,643 Items checked in: 1,436

Total Circulation of materials in March: 3,079

Attendance:

Adults: 415 Youth: 114 Patrons in March: 529 Total Library Usage: 562

(Special Events/Programs held: 7)

Reference Desk visits: 354 Computer Use Sessions: 78

Events and Activities at the library in March:

March 2 & 16: City Council Meetings (Anna)

March 2 & 9: Young Readers Story Time (All remaining story time canceled)

March 4 & 11: After School Reading Club (All remaining reading club dates canceled)

March 6 & 13: Infant/ Toddler Play Dates (All remaining dates canceled)

March 10: Book to Movie event – “Goldfinch”

March 11: Library Board Meeting (Anna)

All remaining events canceled for the month.



8878 Main Street - PO Box 261
Mountain Iron, MN 55768-0261
tel: 218-735-8914 fax: 218-735-8923
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CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

April 1, 2020

Via email

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: 2019 Downtown Sanitary Sewer Improvements
City of Mountain Iron
Project No.: MI19-05

Dear Mr. Wainio;

Enclosed, please find Change Order #1 for approval at the city's next city council meeting. Due to several sanitary sewer services that protrude the main and that cannot be easily be cut or be removed Insituform Technologies need to bring in a special service cutting machine. This machine will safely cut the service lines in a manner which is less likely to cause damage to the sanitary sewer main. The sanitary sewer main is made of vitrified clay tile, which is cracked and may be partially broken at the location of several services making the cutting of the service lines a sensitive task.

Change Order #1 increases the project amount by \$9,000.00 for a total project cost of \$123,055.60.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.

Alan Johnson, P.E.
Project Engineer

Enclosure

CHANGE ORDER

Order No. 1

Date: 3/31/20

NAME OF PROJECT/PROJECT NO: 2019 Downtown Sanitary Sewer Improvements

OWNER: City of Mountain Iron

CONTRACTOR: Insituform Technologies USA, Inc.
17988 Edison Avenue, Chesterfield, MO 63005

ENGINEER: Benchmark Engineering, Inc.

Reason for Change Order:

This Change Order is add sanitary sewer cutting of service lines that protrude into the sanitary sewer main on this project. This work includes mobilization of a specialized tap cutting machine, materials, labor to complete the tap cutting of service lines that protrude the sanitary sewer main.

The following changes are hereby made to the CONTRACT DOCUMENTS:

The contract amount is increased by **\$9,000.00**.

Change to CONTRACT PRICE:

Original CONTRACT PRICE \$ 114,055.60

Current CONTRACT PRICE adjusted by previous CHANGE ORDERS \$ 114,055.60

The CONTRACT PRICE due to this CHANGE ORDER will be increased by: \$ 9,000.00

The new CONTRACT PRICE including this CHANGE ORDER will be: \$ 123,055.60

Recommended by: _____
Engineer (Authorized Signature) Date: _____

Approved by: _____
Owner (Authorized Signature) Date: _____

Accepted by: _____
Contractor (Authorized Signature) Date: _____

COUNCIL LETTER 040620-VIA

ADMINISTRATION

RESOLUTION NUMBER 03-20

DATE: April 2, 2020

FROM: Craig J. Wainio
City Administrator

Resolution Number 03-20 allows the City to apply to the Public Facilities Authority's Drinking Water Revolving Loan Fund. The City is seeking low interest funding for the development of a third well to mitigate possible effects of mining on our two current wells. Total cost for the project is estimated at \$500,000. It is recommended that the City Council adopt Resolution Number 03-20 as presented.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

RESOLUTION NUMBER 03-20

RESOLUTION OF APPLICATION

BE IT RESOLVED that the City of Mountain Iron is hereby applying to the Minnesota Public Facilities Authority for a loan from the Drinking Revolving Fund for improvements to its drinking water system as described in the loan application.

BE IT FURTHER RESOLVED that the City of Mountain Iron estimates the loan amount to be \$592,870.

BE IT FURTHER RESOLVED that the City of Mountain Iron has the legal authority to apply for the loan, and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation and maintenance of the project for its design life.

DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF APRIL, 2020.

Mayor Gary Skalko

ATTEST:

City Administrator

COUNCIL LETTER 040620-VIB

ENGINEERING

RESOLUTION NUMBER 04-20

DATE: April 2, 2020

FROM: Craig J. Wainio
City Administrator

Resolution Number 04-20 approves the plans and specifications for the Mountain Drive project at allows the City to go out for bids for the completion of the project. The project is partially funded through a grant from the IRRRB. It is recommended that the City Council adopt Resolution Number 04-20 as presented.



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RESOLUTION NUMBER 04-20

APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

WHEREAS, pursuant to Resolution Number 05-19 passed by the City Council on June 17, 2019, the City Engineer has prepared plans and specifications for Improvement Number 18-06, the proposed improvement of Mountain Iron Drive between 12th Street and the Southerly Corporate Limits of the City of Mountain Iron by Road Reconstruction, Alignment and Drainage Improvements and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Administrator shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received by the clerk until 10:00 a.m. on May 1, 2020, at which time they will be publicly opened in the Mountain Iron Room of the Community Center by the City Administrator and engineer, will then be tabulated, and will be considered by the City Council at 6:30 p.m. on May 4, 2020, in the Mountain Iron Room of the Community Center. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City Administrator for ten percent of the amount of such bid.

DULY ADOPTED BY THE CITY COUNCIL THIS 6th DAY OF APRIL, 2020.

Mayor Gary Skalko

ATTEST:

City Administrator

NPDES Permit Compliance Summary
Report Period: October 1, 2018 - September 30, 2019

Nichols Wastewater Ponds
MN0071111

1. Facility/Permit information

This section summarizes general information about your facility and permit. It includes a list of all of the contacts we have recorded for you. In particular, please ensure that the listed 24-hour contact for your facility is current. This report also provides you with a list of Minnesota Pollution Control Agency (MPCA) contacts for your facility.

Facility contacts:

Name	Relationship	Phone	Email
Tyrel Hebl	is Online Subscriber for	218-742-6622	thebl@ci.mountain-iron.mn.us
Tim Satrang	is DMR recipient for is Online Subscriber for is Wastewater permit contact for	218-748-7570	tsatrang@ci.mountain-iron.mn.us
Craig Wainio	is Wastewater Billing Contact for is responsible official for owns	218-748-7570	cwainio@ci.mountain-iron.mn.us
Ronald LaFond	is contractor for	651-604-4771	ron.lafond@stantec.com
Bradford Bennett	is Online Subscriber for	218-750-7214	bbennett@ci.mountain-iron.mn.us

Please submit a [Permit contact change form \(wq-wwprm7-72\)](#) to NPDES.PCA@state.mn.us if any of the above contacts are inaccurate. Form is available on the MPCA's website at <https://www.pca.state.mn.us/water/discharge-monitoring-reports>.

Design flow

Facility Design Flow: <NO_DATA_FOUND> million gallons per day (MGD) average wet-weather (AWW)/average daily (AD)

Facility information

EPA MINOR Facility
Plant Class: Class D
Land application:
Permit issuance: 12/27/2018
Permit modification:
Permit expiration: 05/31/2022
SIC code: <NO_DATA_FOUND>

Geographical information

County: St. Louis
Basin: Lake Superior
Major Watershed: St. Louis River
Minor Watershed: East Two River
Receiving Water: East Two River
Special Designation: OIRW

Impaired: N

MPCA staff assignments

Wastewater Data Manager: Erin Carter (erin.carter@state.mn.us) 651-757-2812

Enforcement/Compliance: John Thomas (john.thomas@state.mn.us) 218-302-6616

Engineering: <NO_DATA_FOUND>

Permitting: <NO_DATA_FOUND>

2. Compliance information summary

This section summarizes the Discharge Monitoring Report (DMR) reporting and monitoring requirements of your permit and the information reported on your DMRs from October 1, 2018 - September 30, 2019.

Total DMR forms required	Timely DMRs	Missing DMRs	Late < 10 days	Late 11 – 30 days	Late 31 – 90 days	Late > 90 days
0	0	0	0	0	0	0

DMR parameters

Type of parameter	Total required	Missing	Percent missing	Limit violations	Percent violations
Limited parameters	0	0	0%	0	0%
"Report Only" parameters	0	0	0%		
All parameters	0	0	0%	0	0%

3. Alleged limit violations

This section summarizes reported DMR values that exceeded the limits in your permit for October 1, 2018 - September 30, 2019.

Station	DMR monitoring period	Parameter	Limit	Reported value
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4. Late or missing DMR information

This section summarizes missing individual DMR values and late or missing DMR reports for October 1, 2018 - September 30, 2019.

Station	DMR monitoring period	Violation type	Submission due date	Submission received
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Parameters missing from submitted DMRs

Station	DMR monitoring period	Parameter
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5. Inspections

This section lists inspections conducted at your facility from October 1, 2018 - September 30, 2019.

Inspection date	Inspector	Inspection type
10/02/2018	John Thomas	WW Compliance Evaluation Inspection

6. Releases

This section lists reported releases related to your collection system or treatment plant/facility from October 1, 2018 - September 30, 2019.

Incident date/time	Incident type	Dispatch #	Media impacted
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7. Submittals

This section lists non-DMR submittals required by this permit during October 1, 2018 - September 30, 2019. This list may not include all submittals required during this review period. Refer to your permit for all submittals and due dates.

Target date	Date received	Status	Requirement description
12/31/2018	12/12/2018	On Time	Biosolids Annual Report The Permittee shall submit a biosolids annual report : Due annually, by the 31st of December until the permit is terminated. [Minn. R. 7001], Phases: Phase 2, Phase 1

8. DMR data submitted

This section lists all DMR data submitted for October 1, 2018 - September 30, 2019.

Station ID	Parameter name	Limit	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
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