



HAPPY ST. PATRICK'S DAY!

**MOUNTAIN IRON
CITY COUNCIL
MEETING**

MONDAY, MARCH 16, 2020

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, MARCH 16, 2020 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Minutes of the March 2, 2020, Regular Meeting (#1-4)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- IV. Public Forum
- V. Committee and Staff Reports
 - A. Mayor's Report
 - 1. Sexual Assault Awareness Proclamation (#5-7)
 - B. City Administrator's Report
 - C. Director of Public Works Report
 - D. Library Director/Special Events Coordinator's Report (#8-9)
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - G. Utility Advisory Board
 - 1. Wastewater Rate Adjustment (#10-11)
 - H. Liaison Reports
- VI. Unfinished Business
- VII. New Business
 - A. Coronavirus Preparation (#12)
 - B. Blight Officer (#13)
 - C. Streets And Road Cleanup (#14)
- VIII. Communications
- IX. Announcements
- X. Adjourn

Page Number in Packet
*Enclosed

MINUTES
MOUNTAIN IRON CITY COUNCIL
March 2, 2020

Mayor Skalko called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Joe Prebeg Jr.; Alan Stanaway, Julie Buria, Steve Skogman, and Mayor Gary Skalko. Also present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; and Al Johnson, City Engineer.

It was moved by Skalko and seconded by Buria that the consent agenda be approved as follows:

1. Add the following items to the agenda:
 - V. I. Authorization to Serve Liquor
2. Approve the minutes of the February 18, 2020, regular meeting as submitted.
3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period February 16-29, totaling \$565,983.58 (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period February 16-29, totaling \$257,023.76 (a list is attached and made a part of these minutes).

The motion carried.

Public Forum:

- No one spoke during the forum

The Mayor reported on the following:

- Condolences to the family and friends of Marion Sutich
- Happy birthday to Helen Deminuck turning 91 years old on March 8th
- Happy Birthday to Marge Satrang turning 85 years old March 8th
- Happy birthday to Lucille Fiola turning 92 years old on March 13th

City Administrator:

- Presidential Primary Elections on March 3rd

Director of Public Works:

- Power outage on March 1st, caused by feed from Minnesota Power
 - Power was out for a little over an hour
- CIPP pipeline being starting tomorrow March 3rd – preliminary phase

Library Director/Special Events Coordinator:

- Winter reading program ending on Friday, February 28th

- Saturday, April 11th at 12:00noon sharp “35th Annual Easter Egg Hunt, Saturday”

Sheriff’s Department:

- Calendar parking still in effect through April

City Engineer:

- No formal report

It was moved by Prebeg and seconded by Skogman to accept the recommendation from the Utility Advisory Board to authorize an electric rate adjustment, for both residential and commercial to the rates as presented, starting April 1st. Electric rates have not changed in 10 years. The motion carried unanimously.

It was moved by Prebeg and seconded by Stanaway to accept the recommendation of the Utility Advisory Board and approve the large trash pick-up for City of Mountain Iron residents with garbage service fee of \$10.00, tentatively scheduled for the first couple of weeks of June 2020. Complete form and payment must be turned in and paid for by June 5th by 4pm, with utility bill current. The motion carried.

It was moved by Skogman and seconded by Prebeg to authorize Sundberg Enterprises, LLC, DBA: Sawmill Saloon & Restaurant to serve alcohol at the Edwards Oil Meeting, scheduled for April 15, 2020 at the Mountain Iron Community Center. The motion carried.

It was moved by Prebeg and seconded by Stanaway to authorize Sundberg Enterprises, LLC, DBA: Sawmill Saloon & Restaurant to serve alcohol at the Laurentian Chamber of Commerce Annual Dinner, scheduled for April 3, 2020 at the Mountain Iron Community Center. The motion carried.

It was moved by Prebeg and seconded by Skogman to donate \$100 to the Mountain Iron-Buhl PTA’s “7th Annual Kidfit Carnival,” to be held on April 17th, monies to come from the Charitable Gambling Fund. The motion carried on roll call vote.

At 6:52p.m., it was moved by Skalko and seconded by Buria that the meeting be adjourned. The motion carried.

Submitted by:

Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Communications:

1. Local Board of Appeals and Equalization (LBAE) scheduled for May 12, 2020 from 5:00pm to 6:00pm at the Mountain Iron City Hall

Distribution Summary

<u>Category</u>	<u>Distribution</u>	<u>Amount</u>
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	600.00
BUILDING RENTALS	COMMUNITY CENTER	1,275.00
BUILDING RENTALS	SENIOR CENTER	75.00
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	188.60
COPIES	COPIES	14.25
INTERGOVERNMENTAL REVENUE	TACONITE PRODUCTION TAX	332,107.00
LICENSES	ANIMAL	5.00
METER DEPOSITS	ELECTRIC	700.00
MISCELLANEOUS	ASSESSMENT SEARCHES	10.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	51,850.79
MISCELLANEOUS	DELTA DENTAL PAYABLE	1,658.70
MISCELLANEOUS	FAX CHARGES	.00
MISCELLANEOUS	REIMBURSEMENTS	21.50
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	353.16
MISCELLANEOUS	WWTP-MISCELLANEOUS INCOME	.00
PERMITS	CONDITIONAL USE	150.00
SALE OF PROPERTY	SALE OF PROPERTY-GENERAL FUND	500.00
UTILITY	UTILITY	176,474.58
Grand Totals:		<u>565,983.58</u>

Report Criteria:

Report type: Summary

Check.Type = {<-} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/20	03/03/2020	154358	60019	AMANDA INMON	101-20200	42.66
03/20	03/03/2020	154359	130017	AMERICAN BANK	602-20200	394.15
03/20	03/03/2020	154360	10075	AMERIPRIDE SERVICES	602-20200	122.42
03/20	03/03/2020	154361	10010	ARROW AUTO	101-20200	324.15
03/20	03/03/2020	154362	20069	BOUGALIS INC.	601-20200	6,391.00
03/20	03/03/2020	154363	30055	BTAC ACQUISITION CORP.	101-20200	116.58
03/20	03/03/2020	154364	30009	CITY OF GILBERT	101-20200	1,890.83
03/20	03/03/2020	154365	30072	COMPUTER WORLD	101-20200	2,688.60
03/20	03/03/2020	154366	60006	FISHER PRINTING COMPANY	101-20200	2,255.00
03/20	03/03/2020	154367	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
03/20	03/03/2020	154368	80032	HARTIKKA, TERRY	101-20200	14,500.00
03/20	03/03/2020	154369	80037	HOMETOWN MEDIA PARTNERS	603-20200	84.00
03/20	03/03/2020	154370	120032	LAKE COUNTRY POWER	101-20200	120.75
03/20	03/03/2020	154371	120002	LAWSON PRODUCTS INC	602-20200	264.86
03/20	03/03/2020	154372	120014	LUNDGREN MOTORS	101-20200	99.98
03/20	03/03/2020	154373	130060	MCCARTHY WELL COMPANY	601-20200	2,625.00
03/20	03/03/2020	154374	130004	MESABI DAILY NEWS	101-20200	800.00
03/20	03/03/2020	154375	137	MESABI FAMILY YMCA	604-20200	500.00
03/20	03/03/2020	154376	130006	MESABI HUMANE SOCIETY	101-20200	1,458.34
03/20	03/03/2020	154377	130026	MESABI SIGN COMPANY	101-20200	186.80
03/20	03/03/2020	154378	130111	MIB PTA	230-20200	100.00
03/20	03/03/2020	154379	130194	MID-STATE TRUCK SERVICE INC.	101-20200	733.73
03/20	03/03/2020	154380	110035	MIDWEST COMMUNICATIONS	101-20200	175.00
03/20	03/03/2020	154381	130009	MINNESOTA POWER (ALLETE INC)	101-20200	705.15
03/20	03/03/2020	154382	130047	MOBILE HEALTH SERVICES LLC	602-20200	625.00
03/20	03/03/2020	154383	140074	NISKA, TRINA	101-20200	200.00
03/20	03/03/2020	154384	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	59.51
03/20	03/03/2020	154385	140005	NORTHERN FITNESS GROUP	101-20200	269.22
03/20	03/03/2020	154386	160068	PACE ANALYTICAL SERVICES, LLC	602-20200	285.00
03/20	03/03/2020	154387	160003	PERPICH TV & MUSIC INC	602-20200	258.92
03/20	03/03/2020	154388	170007	QUILL CORPORATION	101-20200	357.46
03/20	03/03/2020	154389	788	SHANDA NORGAARD	101-20200	100.00
03/20	03/03/2020	154390	190006	SPRING CREEK OUTFITTERS INC	101-20200	1,173.50
03/20	03/03/2020	154391	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	80,393.22
03/20	03/03/2020	154392	190016	ST LOUIS COUNTY AUDITOR	102-20200	1,519.65
03/20	03/03/2020	154393	200003	TACONITE TIRE SERVICE	101-20200	507.81
03/20	03/03/2020	154394	180023	TECH BYTES	101-20200	40.00
03/20	03/03/2020	154395	200062	TWIN STAR EQUIPMENT & MFG. CO	101-20200	17,066.12
03/20	03/03/2020	154396	210001	UNITED ELECTRIC COMPANY	101-20200	142.92
03/20	03/03/2020	154397	220025	VERIZON WIRELESS	602-20200	17.58
03/20	03/03/2020	154398	275	WITZMAN, DALE	101-20200	125.00
03/20	03/03/2020	154399	260002	Z/TECH	101-20200	694.00

Grand Totals:

140,503.51

PPE 2/21/2020 \$116,520.25

TOTAL \$257,023.76

2020 Sexual Assault Awareness Month
Mayor Proclamation

WHEREAS, Sexual Assault Awareness Month is intended to bring awareness to the fact that sexual violence is widespread and is a public health concern for individuals, families, community members and communities as a whole.

WHEREAS, Child sexual abuse /exploitation, rape and sexual harassment impact all communities as seen by the national statistics: One in three girls and one in six boys will be sexually violated by the age of 18. One in five children is solicited sexually while on the internet. One-third of all sexual violence cases in Northern St. Louis County happen to children 17 years and younger.

WHEREAS, In fiscal 2019, our local Sexual Assault Program of Northern St. Louis County has worked with 450 primary and secondary crime victims of sexual violence whom reside in our communities. The Program has provided more than 15,550 documented trauma and victim-focused advocacy services with these crime victims.

WHEREAS, Annually, more than 4,239 community members, ages preschool through college aged and area professionals are provided awareness and prevention education through the program.

WHEREAS, Staff, Board Members and Volunteers of our local anti-sexual violence program; The Sexual Assault Program of Northern St. Louis County, encourage every person to speak out when witnessing acts of violence, however small; and to help survivors connect with community allies.

WHEREAS, We must work together to educate and engage communities in sexual violence awareness and prevention and to believe, listen, learn and support its victims and family members.

WHEREAS, a growing number of Minnesota leaders are committed to sexual violence prevention; and

WHEREAS, All Minnesotans must be part of the solution to eliminate crimes of sexual violence.

THEREFORE, I, the Mayor of the City of Mt. Iron, Minnesota, do hereby proclaim the month of April in the year of 2020 as:

SEXUAL ASSAULT AWARENESS MONTH

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the city of Mt. Iron located in St. Louis County in the state of Minnesota.

_____ this _____ day of _____, 2020.

Mayor Signature

EMBRACE YOUR VOICE

YOUR VOICE IS NECESSARY IN THIS CONVERSATION

February 12, 2020

Dear Mayor and City Councilpersons:

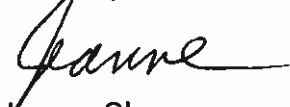
The Sexual Assault Program of NSLC would greatly appreciate if you could discuss and adopt the enclosed **Mayors' Proclamation** at an upcoming city council meeting before the month of April. This Proclamation recognizes April as **Sexual Assault Awareness Month**.

Our Advocacy Program is also excited to share with our communities the **Teal Ribbon Campaign**, honoring local survivors of sexual violence. **The Teal Ribbon Campaign is available for your community.** The ribbons represent crime victims from Northern St. Louis County. During fiscal year 2019 we provided advocacy services with **21 crime victims from Mt. Iron, MN** and **459** from the surrounding communities. Last year we honored victims in the cities of Aurora, Hibbing, and Virginia. Please let our agency know if you are interested in this for your community. (photos included)

We are grateful for your community's partnership in the mission to end sexual violence through public support of its victims and by **Embracing Your Voice** through awareness and prevention education.

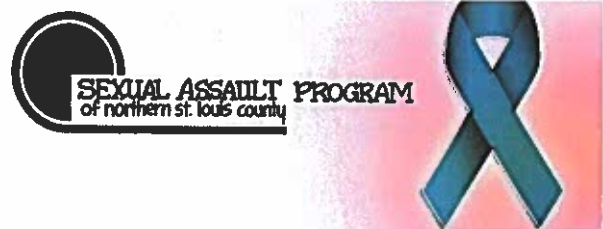
Together we DO make a difference!

Sincerely,



Jeanne Olson
Executive Director/Crime Victim Coordinator
Sexual Violence Advocacy Services
Awareness & Prevention
Sexual Assault Program of NSLC

jeanne@stopsexualviolence.org
www.stopsexualviolence.org
218-780-7227



Sexual Assault Awareness and Child Abuse Prevention

The Sexual Assault Program of NSLC will be promoting awareness of sexual assault and child abuse prevention month by tying teal and blue ribbons around Iron Range cities.

(with the cities' permission of course!)

The ribbons honor nearly 1000 primary and secondary survivors of sexual violence and child abuse that worked with the Sexual Assault Program of NSLC during the 2018 - 2019 fiscal years.

Sexual Violence has No Boundaries!

Sexual violence is about predatory behavior and the availability and vulnerability of victims. In the Program's 36 year history, the youngest and eldest victims served were three months and 89 years old respectively.

Sexual violence continues to be a widespread public health concern. Unaddressed trauma has a ripple effect upon us all. The trauma experienced from sexual violence effects individuals, families, and communities as a whole.

Let's Talk About It!

Together We Can Make A Difference!

Call or Text 218-780-7227 for more information

Mountain Iron Public Library

Monthly Report

February 2020

Circulation:

Items checked out: 2,228 Items checked in: 2,177

Total Circulation of materials in February: 4,405

Attendance:

Adults: 621 Youth: 197 Patrons in February: 818 Total Library Usage: 926

(Special Events/Programs held: 7)

Reference Desk visits: 272 Computer Use Sessions: 112

Events and Activities at the library in February:

Winter Reading Program February 1 - 28, 2020

February 17: Library Closed

February 3 & 18: City Council Meetings (Anna ill 2/3)

February 3, 10, 24: Young Readers Story Time

February 5: Legacy Program: Recycle, Repurpose & Restyle

February 5, 12, 19: After School Reading Club

February 7, 14, 21, 28: Infant/ Toddler Play Dates

February 11: Book to Movie event – “Crazy Rich Asians”

February 12: Library Board Meeting (Anna)

February 13: Family Movie Night “Space Jam”

February 19: Iron Range Tykes Story Time & Pop-up Library (Anna)

February 26: ALS Compass Meeting/ State Report working session (Anna)

35TH ANNUAL EASTER EGG HUNT



**Saturday, April 11th
12:00 P.M.**

The Mountain Iron Parks & Recreation Department will be sponsoring the 35th annual Easter Egg Hunt, promptly at NOON, at the Merritt Elementary School grounds. This event is open to all children 12 years of age or under. There will be separate areas for ages 0-3, 4-7, & 8-12.

Prizes will be awarded for Most Creative Easter Hat!
24 special GOLDEN eggs will be hidden with a prize given to each child who finds one!

This event will be held rain or shine. For more information or to volunteer at this event, call the Parks & Recreation Department at 748-7570.





CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

CURRENT SEWER RATES AS OF APRIL 1, 2020

Residential: \$20.00 per month service charge
\$5.30 per 1000 gallons water used

Commercial: \$30.00 per month service charge
\$5.30 per 1000 gallons water used

June, July & August water use based on the average use during January, February and March

No charges for any residential property that has been vacant for more than one month.

Flat rates for unmetered customers will be based on the flat rate charged for water.

Last revised 3/1/2016



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8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

CURRENT SEWER RATES AS OF MARCH 1, 2016

Residential: \$20.00 per month service charge
\$3.50 per 1000 gallons water used

Commercial: \$30.00 per month service charge
\$3.50 per 1000 gallons water used

June, July & August water use based on the average use during January, February and March

No charges for any residential property that has been vacant for more than one month.

Flat rates for unmetered customers will be based on the flat rate charged for water.

**COUNCIL LETTER 031620-VIA
COUNCILOR SKOGMAN
CORONAVIRUS PREPARATION**

DATE: March 12, 2020
FROM: Councilor Skogman
Craig J. Wainio
City Administrator

Councilor Skogman requested this item be placed on the Agenda with the following background information:

COUNCIL LETTER 031620-VIB

COUNCILOR SKOGMAN

BLIGHT OFFICER

DATE: March 12, 2020

FROM: Councilor Skogman

Craig J. Wainio
City Administrator

Councilor Skogman requested this item be placed on the Agenda with the following background information:

COUNCIL LETTER 031620-VIC

COUNCILOR SKOGMAN

STREETS AND ROAD CLEANUP

DATE: March 12, 2020

FROM: Councilor Skogman

Craig J. Wainio
City Administrator

Councilor Skogman requested this item be placed on the Agenda with the following background information: