



**MOUNTAIN IRON
CITY COUNCIL
MEETING**

MONDAY, MARCH 2, 2020

6:30 P.M.

MOUNTAIN IRON COMMUNITY CENTER

MOUNTAIN IRON ROOM

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, MARCH 2, 2020 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Minutes of the February 18, 2020, Regular Meeting (#1-6)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- IV. Public Forum
- V. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Works Report
 - D. Library Director/Special Events Coordinator's Report
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - G. Utility Advisory Board
 - 1. Electric Rate Adjustment (#7-8)
 - 2. Large Trash Pickup (#9)
 - H. Liaison Reports
- VI. Unfinished Business
- VII. New Business
 - A. Authorization to Serve Liquor (#10)
- VIII. Communications (#11)
- IX. Announcements
- X. Adjourn

Page Number in Packet
*Enclosed

MINUTES
MOUNTAIN IRON CITY COUNCIL
February 18, 2020

Mayor Skalko called the City Council meeting to order at 6:31p.m. with the following members present: Councilor Joe Prebeg Jr.; Alan Stanaway, Julie Buria, Steve Skogman, and Mayor Gary Skalko. Also present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; and Al Johnson, City Engineer.

It was moved by Skalko and seconded by Buria that the consent agenda be approved as follows:

1. Approve the minutes of the February 3, 2020, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period February 1-15, totaling \$144,564.45 (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period February 1-15, totaling \$597,668.69 (a list is attached and made a part of these minutes).

The motion carried.

Public Forum:

- No one spoke during the forum

The Mayor reported on the following:

- Good luck to the local Hockey teams and the MIB Girls' and Boys' Basketball teams in the upcoming tournaments

City Administrator:

- West II Rivers Campground reservations start March 2nd at 9:00 am, the campground opens the Friday before Open Fishing weekend

It was moved by Prebeg and seconded by Skogman to authorize Jacquelyn Loeffen's probation to expire and allow her to become a permanent employee effective after the expiration of her probation. The motion carried.

Director of Public Works:

- City Crews hauling snow out of neighborhoods – please be aware of crew and drivers
 - Roughly 1200 yards of snow being moved daily by City Crews

Library Director/Special Events Coordinator:

- Wednesday, February 19th at 6:00pm, Merritt Days Committee meeting
- Saturday, April 11th at 12:00noon sharp "35th Annual Easter Egg Hunt, Saturday"

City Attorney:

- No formal report

City Engineer:

- No formal report

It was moved by Skogman and seconded by Prebeg to approve Pay Request #2 Final Payment for the Unity Drive Water-main Repairs project in the amount of \$6,931, which releases the 5% retainage and closes the project to Bougalis Inc., Hibbing, MN. The motion carried on roll call vote.

It was moved by Prebeg and seconded by Stanaway to accept the recommendation of the Utility Advisory Board and authorize an increase in monthly service fees for garbage, for both residential and commercial to the rates as presented. Garbage rates were raised roughly 5 years ago, 6 years ago for the water and 5 years ago for the wastewater. The motion carried unanimously.

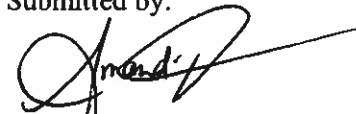
It was moved by Skogman and seconded by Buria to approve Ordinance #01-20; Amending the Official Zoning Map in and for the City of Mountain Iron for the Woodland Estates, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Skogman to seek bids on the Water Tower Rehabilitation Project. The motion carried.

It was moved by Skogman and seconded by Prebeg to donate \$100 to the Mountain Iron-Buhl Archery, funds helping with the purchase of equipment and program continuation, monies to come from the Charitable Gambling Fund. The motion carried on roll call vote.

At 7:15p.m., it was moved by Skalko and seconded by Buria that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Communications:

1. Local Board of Appeals and Equalization (LBAE) scheduled for May 12, 2020 from 5:00pm to 6:00pm at the Mountain Iron City Hall

Distribution Summary

<u>Category</u>	<u>Distribution</u>	<u>Amount</u>
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,300.00
BUILDING RENTALS	COMMUNITY CENTER	1,225.00
BUILDING RENTALS	NICHOLS HALL	25.00
CD INTEREST	CD INTEREST 101	2,675.41
CD INTEREST	CD INTEREST 378	1,208.25
CD INTEREST	CD INTEREST 602	129.46
CD INTEREST	CD INTEREST 603	258.91
CD INTEREST	CD INTEREST601	43.15
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	42.03
FINES	CRIMINAL	583.26
LICENSES	ANIMAL	15.00
METER DEPOSITS	ELECTRIC	850.00
MISCELLANEOUS	ASSESSMENT SEARCHES	50.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	1,882.52
MISCELLANEOUS	DELTA DENTAL PAYABLE	96.85
MISCELLANEOUS	LIBRARY-COPIES, FINES, MISC.	7,946.36
MISCELLANEOUS	MISC. - GENERAL	10.00
MISCELLANEOUS	MISC. INCOME-ELECTRIC ACCT	1,796.78
MISCELLANEOUS	REIMBURSEMENTS	2.50
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	32.96
PERMITS	BUILDING	3,985.74
UTILITY	UTILITY	120,405.27
Grand Totals:		<u>144,564.45</u>

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/20	02/14/2020	154284	130011	UNITED STATES POSTAL SERVICE	604-20200	425.60
02/20	02/14/2020	154285	130011	UNITED STATES POSTAL SERVICE	601-20200	7.60
02/20	02/19/2020	154286	10056	AT & T MOBILITY	604-20200	1,486.04
02/20	02/19/2020	154287	10055	ALTEC INDUSTRIES INC	604-20200	1,470.00
02/20	02/19/2020	154288	10075	AMERIPRIDE SERVICES	603-20200	117.42
02/20	02/19/2020	154289	10006	ANDERSON AUTO CENTER (DBA)	101-20200	93.95
02/20	02/19/2020	154290	10010	ARROWAUTO	601-20200	688.60
02/20	02/19/2020	154291	20022	BENCHMARK ENGINEERING INC	801-20200	14,690.00
02/20	02/19/2020	154292	20010	BISS LOCK INC	602-20200	244.00
02/20	02/19/2020	154293	30055	BTAC ACQUISITION CORP.	101-20200	646.09
02/20	02/19/2020	154294	30014	CALVARY CEMETERY ASSOCIATION	101-20200	6,000.00
02/20	02/19/2020	154295	1198	CAMERON AGNEW	604-20200	150.94
02/20	02/19/2020	154296	30084	CARDMEMBER SERVICE	603-20200	7,170.00
02/20	02/19/2020	154297	170001	CENTURY LINK	101-20200	259.21
02/20	02/19/2020	154298	1296	CHRISTOPHER BUCKANAGA	604-20200	284.01
02/20	02/19/2020	154299	220003	CITY OF VIRGINIA	101-20200	55.65
02/20	02/19/2020	154300	30020	COAST TO COAST SOLUTIONS	101-20200	163.74
02/20	02/19/2020	154301	30021	COMPASS MINERALS AMERICA INC.	101-20200	3,982.46
02/20	02/19/2020	154302	30072	COMPUTER WORLD	101-20200	4,901.20
02/20	02/19/2020	154303	1901024	CTC	101-20200	507.95
02/20	02/19/2020	154304	30029	CUMMINS NPOWER	101-20200	742.72
02/20	02/19/2020	154305	40060	DELTA DENTAL OF MINNESOTA	101-20200	1,911.40
02/20	02/19/2020	154306	40027	DULUTH/SUPERIOR COMMUNICATIONS	101-20200	395.00
02/20	02/19/2020	154307	5105	GARY SKALKO	101-20200	73.15
02/20	02/19/2020	154308	1196	GERALD STERNBERG	604-20200	107.09
02/20	02/19/2020	154309	70016	GOPHER STATE ONE CALL INC	604-20200	27.00
02/20	02/19/2020	154310	2017	HABITAT FOR HUMANITY	101-20200	200.00
02/20	02/19/2020	154311	708	HENRY KORPELA	101-20200	200.00
02/20	02/19/2020	154312	80001	HILLYARD/HUTCHINSON	101-20200	817.66
02/20	02/19/2020	154313	128	HOLY SPIRIT CATHOLIC CHURCH	101-20200	200.00
02/20	02/19/2020	154314	80037	HOMETOWN MEDIA PARTNERS	101-20200	307.13
02/20	02/19/2020	154315	90026	INDUSTRIAL LUBRICANT COMPANY	101-20200	1,566.51
02/20	02/19/2020	154316	9004	JODIE MATTILA	101-20200	200.00
02/20	02/19/2020	154317	787	KAREN GARDINIER	101-20200	100.00
02/20	02/19/2020	154318	1197	KIM WAUZYNSKI	604-20200	304.31
02/20	02/19/2020	154319	120006	L & M SUPPLY	101-20200	499.25
02/20	02/19/2020	154320	120002	LAWSON PRODUCTS INC	602-20200	452.79
02/20	02/19/2020	154321	120005	LEAGUE OF MN CITIES INS TRUST	101-20200	69,338.00
02/20	02/19/2020	154322	786	MARY LONG	101-20200	200.00
02/20	02/19/2020	154323	130060	MCCARTHY WELL COMPANY	601-20200	2,532.50
02/20	02/19/2020	154324	529	MCFOA REGION II	101-20200	75.00
02/20	02/19/2020	154325	1195	MEGAN PULLEY	604-20200	151.66
02/20	02/19/2020	154326	1199	MELANIE MITCHELL	604-20200	2.88
02/20	02/19/2020	154327	130004	MESABI DAILY NEWS	101-20200	255.86
02/20	02/19/2020	154328	130141	MIB ARCHERY	230-20200	100.00
02/20	02/19/2020	154329	112	MICHELLE CLAVITER-TVEIT	101-20200	125.00
02/20	02/19/2020	154330	130194	MID-STATE TRUCK SERVICE INC.	101-20200	138.46
02/20	02/19/2020	154331	140026	MINNESOTA ENERGY RESOURCES	602-20200	4,108.65
02/20	02/19/2020	154332	130009	MINNESOTA POWER (ALLETE INC)	604-20200	129,761.65
02/20	02/19/2020	154333	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	464.17
02/20	02/19/2020	154334	130015	MOUNTAIN IRON PUBLIC UTILITIES	602-20200	12,283.80
02/20	02/19/2020	154335	30001	NAPA AUTO PARTS	101-20200	754.76
02/20	02/19/2020	154336	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	99,924.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/20	02/19/2020	154337	140004	NORTHERN ENGINE & SUPPLY INC	602-20200	36.90
02/20	02/19/2020	154338	160066	PACE ANALYTICAL SERVICES, LLC	601-20200	253.00
02/20	02/19/2020	154339	16008	PNC EQUIPMENT FINANCE	301-20200	74,553.83
02/20	02/19/2020	154340	160043	POMP'S TIRE SERVICE INC	101-20200	716.56
02/20	02/19/2020	154341	170007	QUILL CORPORATION	101-20200	389.44
02/20	02/19/2020	154342	190045	SERVICE SOLUTIONS	101-20200	23.00
02/20	02/19/2020	154343	190061	SULLIVAN CANDY & SUPPLY	101-20200	83.40
02/20	02/19/2020	154344	5007	SUN LIFE FINANCIAL	602-20200	887.83
02/20	02/19/2020	154345	200003	TACONITE TIRE SERVICE	604-20200	2,733.45
02/20	02/19/2020	154346	200020	THE TRENTI LAW FIRM	101-20200	3,046.85
02/20	02/19/2020	154347	180026	TIMOTHY D BROOKS	101-20200	980.28
02/20	02/19/2020	154348	200062	TWIN STAR EQUIPMENT & MFG. CO	101-20200	999.99
02/20	02/19/2020	154349	210001	UNITED ELECTRIC COMPANY	604-20200	2,548.10
02/20	02/19/2020	154350	130011	UNITED STATES POSTAL SERVICE	603-20200	240.00
02/20	02/19/2020	154351	220014	VIKING INDUSTRIAL NORTH	602-20200	496.43
02/20	02/19/2020	154352	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	54,877.71
02/20	02/19/2020	154353	220020	VISA OR AMERICAN BANK CC PMT	602-20200	3,185.53
02/20	02/19/2020	154354	230033	WTMER PUBLIC SAFETY GROUP, INC.	101-20200	981.52
02/20	02/19/2020	154355	60038	WRIGHT EXPRESS FINAN SERV CORP	602-20200	9,040.97
02/20	02/19/2020	154356	240001	XEROX CORPORATION	101-20200	140.53
02/20	02/19/2020	154357	260002	Z/TECH	101-20200	2,829.00
Grand Totals:						530,709.68
PP-Ending 02/07						<u>66,959.01</u>
TOTAL EXPENDITURES						\$597,668.69



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

ORDINANCE NUMBER 01-20

AMENDING THE OFFICIAL ZONING MAP IN AND FOR THE CITY OF MOUNTAIN IRON

THE CITY COUNCIL OF MOUNTAIN IRON ORDAINS:

Section 1. Amending the Official Zoning Map. The Official Zoning Map for City of Mountain Iron is hereby amended as follows:

1. The Zoning District of the following parcels is hereby changed from Rural Residential (RR) to Urban Residential-Sewered (UR-S):

Parcel Numbers:

175-0190-00080	175-0190-00010	175-0190-00060	175-0190-00070
175-0190-00020	175-0190-00030	175-0190-00040	175-0190-00050
175-0190-00090	175-0190-00100	175-0190-00110	175-0190-00120
175-0190-00130	175-0190-00140	175-0190-00150	175-0190-00160
175-0190-00170	175-0190-00180	175-0190-00190	175-0190-00200
175-0190-00210	175-0190-00220	175-0190-00230	175-0190-00240
175-0190-00250	175-0190-00260	175-0190-00270	175-0190-00280
175-0190-00290			

The entirety of **WOODLAND ESTATES, MOUNTAIN IRON, SAINT LOUIS COUNTY, MINNESOTA**

Section 2. Repeal of Inconsistent Ordinance. All Ordinances inconsistent herewith are hereby repealed and replaced with the provisions of this Ordinance.

Section 3. Effective Date. This Ordinance shall be effective according to State Statute.

DULY ADOPTED BY THE CITY COUNCIL THIS 18th DAY OF FEBRUARY, 2020.

Attested:

City Administrator

Mayor Gary Skalko



CITY OF MOUNTAIN IRON

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ELECTRIC RATES AS OF 4/1/2020

<u>Residential Service Rate:</u>	\$11.00/month service charge \$.084 per kwh
<u>General Service Rate:</u>	\$21.00/month service charge \$.084 per kwh
<u>Power Service Rate:</u>	\$21.00/month service charge
Energy Charge:	\$.065/kwh
Demand Charge:	\$18.70 per KW
<u>Municipal Service Rate:</u>	No Demand meter
Energy Charge:	\$.084 per kwh
	With Demand Meter
Energy Charge:	\$.065 per kwh
Demand Charge:	\$15.00 per KW
<u>Off-Peak Water Heating:</u>	Energy charge \$.084 per kwh (No longer available)
<u>Energy Adjustment:</u>	An energy adjustment shall be applied and adjusted on all rates monthly when a positive charge is applied by Minnesota Power.

Previously revised on 1/1/2010



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ELECTRIC RATES AS OF 1/1/10

Residential Service Rate: \$10.00/month service charge
\$.078 per kwh

General Service Rate: \$20.00/month service charge
\$.078 per kwh

Power Service Rate: \$20.00/month service charge
Energy Charge: \$.060/kwh
Demand Charge: \$18.50 per KW

Municipal Service Rate: No Demand meter
Energy Charge: \$.078 per kwh

With Demand Meter
Energy Charge: \$.060 per kwh
Demand Charge: \$15.00 per KW

Off-Peak Water Heating: Energy charge \$.078 per kwh (No longer available)

Energy Adjustment: An energy adjustment shall be applied and adjusted on all rates monthly when a positive charge is applied by Minnesota Power.



CITY OF MOUNTAIN IRON LARGE TRASH PICKUP

8586 Enterprise Drive, South Mountain Iron, MN 55768 www.mtniron.com Phone: 748-7570 Office Hours: Monday-Friday 7:30 am to 4:00 pm

The City of Mountain Iron will be offering a large trash pick-up for our residents with garbage service for a fee of \$10.00. Complete the form below and submit payment by June 5th. **Your utility bill must be paid in full** in order to be eligible for the large trash pickup. Each residence will be picked up only once. Have your large trash ready to be picked up on the first day of your area's scheduled pickup. No refund of application fee will be given.

-Items that *will* be picked up: Auto/truck highway tires up to 20" (limit of 4 tires, no tractor tires), clothing, appliances,

<u>Tentative Schedule:</u>	<u>Monday, June 8 through Friday, June 12, 2020</u>
Downtown area-South Grove area-Mud Lake Road- Unity Addition-Wolf area-County Road 7-Hwy 101-Rural Areas-Kinross-Spirit Lake area	
	<u>Monday, June 15 through Friday, June 19, 2020</u>
Parkville area-Stoney Brook-Lambert Addition-West Virginia-Westgate-Ann's Acres-Southern Drive	

(refrigerators and freezers must have doors removed), scrap metals, household goods, furniture, old bikes, motors (lawn mowers, weed eaters, etc.) that are *drained* of oil and gas.

-Items that *will not* be picked up: Flammable containers including propane tanks, box springs or mattresses, tv sets, computers or computer parts, demolition material (old buildings, boards, cement blocks, etc.)

(Yard waste will not be picked up. This can be brought to the site on Mineral Avenue between the City Garage and South Grove). Come to the City Hall and sign out a remote to enter the site. Bring Hazardous Waste Material (filled paint cans etc.) to the St. Louis County Solid Waste Dept.

The City/Director of Public Works reserves the right to limit the number of items being picked up.

Name & Address (if different than label on reverse side) _____

I understand that any remaining trash is the homeowner's responsibility to promptly remove and dispose of properly. I have not allowed large trash from outside the Mountain Iron garbage service area to be deposited on my property for pickup.

****Signature: _____

Brief description of items to be picked up:

CITY USE ONLY/ 2020: DRIVER'S INITIALS
Date pickup complete: _____
Reason Trash was left: _____
\$10.00 paid: _____



Mt. Iron · Virginia, Minnesota

5478 Mountain Iron Dr. Virginia, MN 55792

Phone: 218-741-8681. Fax: 218-741-3027. Email: info@sawmillsaloonrestaurant.com

February 19, 2020

City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

City of Mountain Iron,

Sundberg Enterprises, LLC dba The Sawmill Saloon and Restaurant is requesting permission to serve alcohol and food at the following upcoming event: April 3, 2020 (Laurentian Chamber of Commerce Annual Dinner). The event is being held at the Mountain Iron Community Center.

Copies of our liquor liability insurance and our catering permit are on file with the City Offices.

Any questions, I can be reached at 218.741.8681 or 218.391.3147.

Thank you,

Chad Nesselroad, Banquet Manager
Sundberg Enterprises, LLC
Dbas: Sawmill Saloon & Restaurant



Mountain Iron-Buhl Merritt Elementary PTA

8659 Unity Drive, Mt. Iron MN 55768

ISD #712

Phone: 218-780-6490

The City of Mountain Iron:

The Merritt Elementary PTA is organizing the SEVENTH annual **KID FIT Carnival** to be held on April 17TH, 2020

There will be games and activities that teach the students about fitness and how to be HEART HEALTHY.

Thanks to our sponsors, last year's carnival was a huge success! We are again looking to the community for donations or prizes for our drawings. Any contribution helps keep the KID FIT Carnival free for the students and is greatly appreciated.

Last year we received generous donations from all our sponsors, but this year we are looking to make the event an even bigger success by reaching out to additional vendors. Could you help by making a monetary donation that we can use to purchase prizes and healthy snacks for the event?

Please let us know if you have any questions, we're looking forward to working with you in the future!

Thank you for your consideration!

Merritt Elementary PTA
Kidfit Committee
8659 Unity Drive
Mt Iron, MN 55768

Laura Petersen
Phone: 218-780-6490

