



**MOUNTAIN IRON
CITY COUNCIL
MEETING**

MONDAY, FEBRUARY 3, 2020

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, FEBRUARY 3, 2020 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. Minutes of the January 21, 2020, Regular Meeting (#1-7)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- III. Public Forum
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Works Report
 - D. Library Director/Special Events Coordinator's Report
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - G. Liaison Reports
- V. Unfinished Business
- VI. New Business
 - A. LBAE Meeting Date (#8)
 - B. Request to Serve Alcohol
 - C. Reschedule Next Meeting – Presidents Day
- VII. Communications
- VIII. Announcements
- IX. Adjourn

Page Number in Packet
*Enclosed

MINUTES
MOUNTAIN IRON CITY COUNCIL
January 21, 2020

Mayor Skalko called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Joe Prebeg Jr.; Alan Stanaway, Julie Buria, Steve Skogman, and Mayor Gary Skalko. Also present were: Craig Wainio, City Administrator; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; Al Johnson, City Engineer; Bryan Lindsay, City Attorney; and SGT Backman, Sheriff's Department.

It was moved by Skalko and seconded by Buria that the consent agenda be approved as follows:

1. Add the following items to the agenda:
VI. B. Resolution #01-20
2. Approve the minutes of the January 6, 2020, regular meeting as submitted.
3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period January 1-15, totaling \$236,688.73 (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period January 1-15, totaling \$338,883.38 (a list is attached and made a part of these minutes).

The motion carried.

Public Forum:

- No one spoke during the forum

The Mayor reported on the following:

- Condolences to the family and friends of Mike Coleman
 - Condolences to the family and friends of David Brandt
 - Condolences to the family and friends of Arnold Suihkonen
 - Happy birthday to Margie Scinto turning 92 years old on January 27th
1. The City is in excellent financial condition, with reserves solid and the City Tax Levy at 0%
 2. Quality lots still available, not only in Unity II, but South Forest Grove and Woodland Estates
 3. Housing Development:
 - a. Unity II Addition. Two new homes were built, making a total of 23 constructed. This development brings in not only new people to the community but adds a tax base of roughly \$8 million to the community
 4. Economic Development Authority:
 - a. South Forest Grove, six homes within the addition
 - b. Woodland Estates. Two patio homes built within the addition, construction done by White Pine Builders, Roughly 30 acre area, with this addition including all the amenities
 - c. Rock Ridge Development. Total of seven business located within the development, creating over 250 jobs within the area. This development brings a tax base of roughly over \$29 million

5. Economy projects in 2019
 - a. Heliene, USA, only Solar plant factory within the State of Minnesota producing solar panels – works on three rotating shifts, employ roughly 100 employees
 - b. Holiday Inn Express located in Rock Ridge, recently sold and is being renovated into a Comfort Inn & Suites
 - c. Developer purchased roughly 6.5 acres of land north of the current hotel with tentative plans to build a new Holiday Inn Express
6. Projects proposed for 2020:
 - a. Mountain Iron Drive completely repaved along with widened
 - b. South Grove recreation complex updates/improvements
 - c. Develop Solar Farm in cooperation with City of Virginia, in the “desert area” south of old downtown Mountain Iron
7. Conclusion:
 - a. With all of the development as well as businesses within the City of Mountain Iron when property taxes are collected, 70% of the money comes from businesses, with 30% coming from residential property owners.
 - b. The City of Mountain Iron and Economic Development Authority would like to continue to work with businesses to bring them to areas of Mountain Iron, offering such incentives like tax increment financing and tax abatement. The goal is to continue to be positive whilst working hard and moving forward to make our City the best place possible to live and work.

It was moved by Skogman and seconded by Buria to approve the Water Supply Contingency Plan with the Minnesota Department of Natural Resources (DNR) and United States Steel Corporation, MINNTAC. This plan ensures the protection of the City’s Municipal water supplies at the quantity air quality that would have existed absent mining activities. The motion carried.

City Administrator:

- Firefighter Implementation Grant, final committee presentation in Albertville next week

Library Director/Special Events Director:

- Winter Reading program: Monday, January 6 – Friday, February 28th
- No formal report

Sheriff’s Department:

- No formal report

City Attorney:

- No formal report

City Engineer:

- No formal report

It was moved by Skogman and seconded by Prebeg to have any meeting notices sent out the Monday prior to the meeting, to help with committee members receiving notices in a timely fashion. The motion carried.

It was moved by Stanaway and seconded by Prebeg to amend the meeting notices and include the addition of having the Recording Secretaries send meeting minutes to City Hall Office in timely manner to be sent out. The motion carried.

It was moved by Prebeg and seconded by Stanaway to adopt Resolution #01-20; Requesting Inclusion in the St. Louis County Help America Vote Act Equipment Plan (HAVA), (a copy is attached and made a part of these minutes). The motion carried.

At 6:52p.m., it was moved by Skalko and seconded by Skogman that the meeting be adjourned. The motion carried.

Submitted by:

A handwritten signature in black ink, appearing to read "Amanda Inmon". The signature is stylized with a large initial "A" and a long, sweeping underline.

Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Distribution Summary

Category	Distribution	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	800.00
BUILDING RENTALS	COMMUNITY CENTER	425.00
BUILDING RENTALS	NICHOLS HALL	170.00
CD INTEREST	CD INTEREST 101	2,589.37
CD INTEREST	CD INTEREST 378	1,169.39
CD INTEREST	CD INTEREST 602	125.29
CD INTEREST	CD INTEREST 603	250.59
CD INTEREST	CD INTEREST601	41.77
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	17.45
FINES	CRIMINAL	983.21
FINES	PARKING VIOLATIONS	15.00
LEASES	LEASES	20.00
LICENSES	ANIMAL	5.00
MISCELLANEOUS	ASSESSMENT SEARCHES	10.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	52,117.02
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	494.54
MISCELLANEOUS	COCA-COLA RECEIPTS-CITY HALL	16.00
MISCELLANEOUS	DELTA DENTAL PAYABLE	1,658.70
MISCELLANEOUS	FAX CHARGES	.25
MISCELLANEOUS	REIMBURSEMENTS	3.50
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	353.16
PERMITS	CONDITIONAL USE	.00
SALE OF PROPERTY	SALE OF PROP-UNITY SECOND ADD	33,966.79
UTILITY	UTILITY	141,456.70
Grand Totals:		<u>236,688.73</u>

Report Criteria:

Report type: Summary

Check.Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/20	01/24/2020	154199	10056	A T & T MOBILITY	101-20200	1,487.77
01/20	01/24/2020	154200	10068	ADVANCED OPTICAL	604-20200	288.00
01/20	01/24/2020	154201	10030	AMERICAN PUBLIC POWER ASSN	604-20200	1,547.49
01/20	01/24/2020	154202	10075	AMERIPRIDE SERVICES	602-20200	117.42
01/20	01/24/2020	154203	10006	ANDERSON AUTO CENTER (DBA)	101-20200	48.93
01/20	01/24/2020	154204	10021	ARROWHEAD LIBRARY SYSTEM	101-20200	2.50
01/20	01/24/2020	154205	1194	BELVA LARSON	604-20200	81.85
01/20	01/24/2020	154206	20022	BENCHMARK ENGINEERING INC	601-20200	11,185.00
01/20	01/24/2020	154207	30055	BTAC ACQUISITION CORP.	101-20200	554.49
01/20	01/24/2020	154208	30084	CARDMEMBER SERVICE	603-20200	6,751.70
01/20	01/24/2020	154209	170001	CENTURY LINK	101-20200	260.70
01/20	01/24/2020	154210	30004	CITY OF MOUNTAIN IRON	604-20200	22.04
01/20	01/24/2020	154211	140013	CORE & MAIN LP	604-20200	2,800.00
01/20	01/24/2020	154212	1901024	CTC	101-20200	507.95
01/20	01/24/2020	154213	40060	DELTA DENTAL OF MINNESOTA	101-20200	1,911.40
01/20	01/24/2020	154214	40063	DEPARTMENT OF COMMERCE	604-20200	62.21
01/20	01/24/2020	154215	40027	DULUTH/SUPERIOR COMMUNICATIONS	101-20200	14,645.80
01/20	01/24/2020	154216	50048	ENERGY INSIGHT INC	604-20200	539.60
01/20	01/24/2020	154217	50049	ESSENTIA HEALTH	101-20200	30.00
01/20	01/24/2020	154218	70004	GRANDE ACE HARDWARE	604-20200	219.70
01/20	01/24/2020	154219	1192	GRETA KOLSTAD	604-20200	272.04
01/20	01/24/2020	154220	2017	HABITAT FOR HUMANITY	604-20200	320.00
01/20	01/24/2020	154221	80037	HOMETOWN MEDIA PARTNERS	101-20200	16.50
01/20	01/24/2020	154222	110013	JERRY D KUJALA	101-20200	1,075.90
01/20	01/24/2020	154223	695	KRISTI ADDY	101-20200	100.00
01/20	01/24/2020	154224	120006	L & M SUPPLY	101-20200	1,414.86
01/20	01/24/2020	154225	120032	LAKE COUNTRY POWER	101-20200	120.75
01/20	01/24/2020	154226	60021	LENNY ALBRECHT	101-20200	108.00
01/20	01/24/2020	154227	130060	MCCARTHY WELL COMPANY	601-20200	520.00
01/20	01/24/2020	154228	130004	MESABI DAILY NEWS	101-20200	14.96
01/20	01/24/2020	154229	1191	MICHELLE MITCHELL	604-20200	125.47
01/20	01/24/2020	154230	140026	MINNESOTA ENERGY RESOURCES	602-20200	3,938.09
01/20	01/24/2020	154231	130008	MINNESOTA MUNICIPAL UTILITIES	604-20200	6,707.25
01/20	01/24/2020	154232	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	464.17
01/20	01/24/2020	154233	130015	MOUNTAIN IRON PUBLIC UTILITIES	602-20200	16,365.88
01/20	01/24/2020	154234	696	NHS NORTHSTAR	101-20200	200.00
01/20	01/24/2020	154235	1901018	NORTH CENTRAL LABORATORIES	602-20200	262.80
01/20	01/24/2020	154236	140048	NORTH COUNTRY HEATING	601-20200	473.00
01/20	01/24/2020	154237	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	99,924.50
01/20	01/24/2020	154238	140051	NORTHEASTERN MN MUNICIPAL POWER AGENCY	604-20200	1,000.00
01/20	01/24/2020	154239	140016	NORTHLAND SECURITIES	101-20200	435.00
01/20	01/24/2020	154240	160066	PACE ANALYTICAL SERVICES, LLC	602-20200	348.00
01/20	01/24/2020	154241	160057	PHIL'S GARAGE DOOR SERVICE	602-20200	471.90
01/20	01/24/2020	154242	160038	PITNEY BOWES GLOBAL FINANCIAL	101-20200	240.96
01/20	01/24/2020	154243	160043	POMP'S TIRE SERVICE INC	604-20200	873.66
01/20	01/24/2020	154244	160037	PRAXAIR	601-20200	195.44
01/20	01/24/2020	154245	160071	PURCHASE POWER	602-20200	1,500.00
01/20	01/24/2020	154246	170007	QUILL CORPORATION	101-20200	372.26
01/20	01/24/2020	154247	180009	RANGE RECREATION CIVIC CENTER	101-20200	6,577.20
01/20	01/24/2020	154248	1193	SELECT PORTFOLIO SERVICING	604-20200	32.92
01/20	01/24/2020	154249	1190	STEPHANIE VINE	604-20200	131.20
01/20	01/24/2020	154250	5007	SUN LIFE FINANCIAL	602-20200	887.83
01/20	01/24/2020	154251	200020	THE TRENTI LAW FIRM	101-20200	3,444.68

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/20	01/24/2020	154252	220014	VIKING INDUSTRIAL NORTH	101-20200	578.28
01/20	01/24/2020	154253	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	56,333.00
01/20	01/24/2020	154254	220020	VISA OR AMERICAN BANK CC PMT	101-20200	1,079.33
01/20	01/24/2020	154255	60038	WRIGHT EXPRESS FINAN SERV CORP	602-20200	7,557.11
01/20	01/24/2020	154256	240001	XEROX CORPORATION	101-20200	718.73
01/20	01/24/2020	154257	260002	Z/TECH	101-20200	6,730.00
01/20	01/27/2020	154258	40048	DVS RENEWAL	604-20200	616.00
Grand Totals:						265,612.22
PP-Ending 01/10						73,271.16
TOTAL EXPENDITURES						\$338,883.38



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

RESOLUTION NUMBER 01-20

REQUESTING INCLUSION IN THE SAINT LOUIS COUNTY HELP AMERICA VOTE ACT EQUIPMENT PLAN

WHEREAS, the City of Mountain Iron currently uses M100 voting machines to tabulate election results; and

WHEREAS, the M100 voting machines have been in use in Mountain Iron since 2005 and newer technology is now available; and

WHEREAS, the Federal government has made Help America Vote Act funding available to the Minnesota Secretary of State for distribution to Counties to improve election systems and purchase electronic rosters.

NOW, THEREFORE BE IT RESOLVED by the City Council of Mountain Iron, Minnesota, that the City of Mountain Iron hereby requests Saint Louis County include in the Saint Louis County Equipment Plan a request by the City of Mountain Iron for HAVA funding to upgrade Mountain Iron's vote tabulation equipment and electronic rosters if permitted by HAVA rules and regulations.

DULY ADOPTED BY THE CITY COUNCIL THIS 21st DAY OF JANUARY, 2020.

ATTEST:

City Administrator

Mayor Gary Skalko

CVT Jurisdiction	C/T	Date	Time	am/pm	Type	Location	
10	Duluth	City	^5/14/20	4:30	PM	LBAE	City Hall
15	Biwabik	City	04/08/20	5-6	PM	LBAE	City Hall
20	Chisholm	City	04/14/20	4-5	PM	LBAE	City Hall
30	Ely	City	04/09/20	5-6	PM	LBAE	City Hall
40	Eveleth	City	04/09/20	1-2	PM	LBAE	City Hall
60	Gilbert	City	04/29/20	3-4	PM	Open Book	County Assessor's Office/Virginia
80	Tower	City	05/06/20	6-7	PM	LBAE	City Hall
90	Virginia	City	04/16/20	9-10	AM	LBAE	City Hall
100	Aurora	City	04/30/20	1-2	PM	LBAE	City/Town Government Center
105	Babbitt	City	04/14/20	9-10	AM	LBAE	Babbitt Municipal Center
110	Brookston	City	04/15/20	12-1	PM	Open Book	County Assessor's Office/AP Cook
115	Buhl	City	04/23/20	10-11	AM	LBAE	City Hall
120	Cook	City	04/08/20	10-11	AM	Open Book	County Assessor's Office/Virginia
125	Floodwood	City	05/06/20	1-2	PM	LBAE	City Hall
139	Hibbing	City	05/05/20	1-2	PM	Open Book	County Assessor's Office/Hibbing
140	Hibbing	City	05/05/20	1-2	PM	Open Book	County Assessor's Office/Hibbing
141	Hibbing	City	05/05/20	1-2	PM	Open Book	County Assessor's Office/Hibbing
142	Hoyt Lakes	City	04/14/20	1-2	PM	LBAE	City Hall
145	Iron Junction	City	04/21/20	1-2	PM	Open Book	County Assessor's Office/Virginia
150	Kinney	City	04/30/20	5-6	PM	LBAE	City Hall
156	Leonidas	City	04/21/20	1-2	PM	Open Book	County Assessor's Office/Virginia
160	McKinley	City	04/29/20	1-2	AM	Open Book	County Assessor's Office/Virginia
165	Meadowlands	City	05/05/20	5-6	PM	LBAE	Meadowlands Community Center
175	Mountain Iron	City	05/12/20	5-6	PM	LBAE	City Hall
180	Orr	City	04/07/20	3-4	PM	Open Book	County Assessor's Office/Orr
185	Proctor	City	05/07/20	10-11	AM	LBAE	Community Center, Council Chambers
190	Winton	City	04/16/20	10-11	AM	LBAE	Winton Comm Center @ 102 N Main St
200	Alango	Twp	04/28/20	5-6	PM	LBAE	St. Paul's Lutheran Church, 9808 Hwy 22
205	Alborn	Twp	04/08/20	10-11	AM	LBAE	Town Hall
210	Alden	Twp	04/30/20	1-2	PM	LBAE	Town Hall
215	Angora	Twp	04/23/20	6-7	PM	LBAE	Town Hall
225	Arrowhead	Twp	04/28/20	4-5	PM	LBAE	Town Hall
230	Ault	Twp	04/22/20	2-3	PM	LBAE	Town Hall
235	Balkan	Twp	04/23/20	6-7	AM	LBAE	Community Center
240	Bassett	Twp	04/23/20	3-4	PM	LBAE	Town Hall
250	Beatty	Twp	05/07/20	10-11	AM	LBAE	Town Hall
260	Biwabik	Twp	04/16/20	11-12	AM	LBAE	Town Hall
270	Breitung	Twp	05/12/20	1-2	PM	LBAE	Breitung Town Hall
275	Brevator	Twp	04/14/20	11-12	PM	LBAE	East Brevator Town Hall
278	Camp 5	Twp	04/07/20	3-4	PM	Open Book	Town Hall
280	Canosia	Twp	04/22/20	10-11	AM	LBAE	Town Hall
285	Cedar Valley	Twp	05/14/20	1-2	PM	LBAE	Town Hall
290	Cherry	Twp	05/13/20	6-7	PM	LBAE	Community Center
295	Clinton	Twp	04/09/20	4-5	PM	LBAE	Town Hall
300	Colvin	Twp	04/22/20	10-11	AM	LBAE	Town Hall
305	Cotton	Twp	04/08/20	4-5	PM	LBAE	Community Center
308	Crane Lake	Twp	04/16/20	1-2	PM	LBAE	Fellowship Hall
310	Culver	Twp	05/06/20	4-5	PM	LBAE	Town Hall
315	Duluth	Twp	04/14/20	4-5	PM	LBAE	Town Hall
317	Eagles Nest	Twp	05/02/20	10-11	AM	LBAE	Town Hall
320	Ellsburg	Twp	04/08/20	1-2	PM	LBAE	Melrude Town Hall
325	Elmer	Twp	04/28/20	2-3	PM	LBAE	Fire Hall
330	Embarrass	Twp	04/09/20	5-6	PM	LBAE	Town Hall
335	Fairbanks	Twp	04/23/20	5-6	PM	LBAE	Petrell Hall