



CHRISTMAS WAVES A MAGIC WAND OVER THIS WORLD
MERRY CHRISTMAS!

MOUNTAIN IRON CITY COUNCIL MEETING

MONDAY, DECEMBER 16, 2019

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, DECEMBER 16, 2019 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. Minutes of the December 2, 2019, Regular Meeting (#1-9)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- III. Public Forum
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Works Report
 - D. Library Director/Special Events Coordinator's Report (#10)
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - G. City Attorney's Report
 - H. Liaison Reports
- V. Unfinished Business
- VI. New Business
 - A. Resolution Number 20-19 Fire Department Service Committee (#11)
 - B. Resolution Number 21-19 Grant Application (#12)
 - C. Resolution Number 22-19 Maintenance(#13-16)
 - D. Resolution Number 23-19 Respect Minnesota (#17-22)
 - E. Request to Serve Alcohol (#23)
 - F. Conditional Use Permit (#24-30)
 - G. Donation of Fire Truck 188 (#31)
 - H. Request from S - H Board on getting all City Ordinances/Codes up to date (#32)
- VII. Communications
- VIII. Announcements
- IX. Adjourn

Page Number in Packet
*Enclosed

MINUTES
MOUNTAIN IRON CITY COUNCIL
December 2, 2019

Mayor Skalko called the City Council meeting to order at 6:31p.m. with the following members present: Councilor Joe Prebeg Jr., Alan Stanaway, Julie Buria, Steve Skogman, and Mayor Gary Skalko. Also present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; Al Johnson, City Engineer; and SGT Backman, Sheriff's Department.

It was moved by Skalko and seconded by Buria that the consent agenda be approved as follows:

1. Add the following items to the agenda:
 - IV. A. 1. Advertise for Library Board vacancy
2. Approve the minutes of the November 18, 2019, regular meeting as submitted.
3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period November 16-30, totaling \$204,774.28 (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period November 16-30, totaling \$161,802.61 (a list is attached and made a part of these minutes).

The motion carried.

Public Forum:

- No one spoke during the forum

The Mayor reported on the following:

- Happy belated birthday to Luella Anderson turned 92 on November 14th

It was moved by Skalko and seconded by Stanaway to advertise in the Hometown Focus and Mesabi Daily News for the vacancy on the Library Board, with applications due by Tuesday, December 24, 2019 by 11:30am to the Mountain Iron City Hall. The motion carried unanimously.

City Administrator:

- Met with Representative from an Agency on Aging, which is ran through Arrowhead Regional Development Commission (ARDC)
 - Works with Seniors within the community to help them stay within their homes, help with paperwork for certain benefits
 - Contact City Hall for more information or ARDC (Duluth, MN)

Director of Public Works:

- Widespread outage a couple weeks ago, with limited visibility
- Please be aware of plows and sand trucks

It was moved by Prebeg and seconded by Skogman to approve the recommendation of the Parks & Recreation board and hire the following individuals to work as winter seasonal workers and rink attendants for the 2019/2020 season:

Riley Kintner
Aidan Hecimovich

Morgan Dircks
Connie Murphy

Anthony Hecimovich
Bryce Wainio

The motion carried.

Library Director/Special Events Director:

- No formal report

Sheriff's Department:

- No formal report

City Engineer:

- No formal report

It was moved by Prebeg and seconded by Buria to adopt Resolution #16-19; approving the 2019 Tax Levy, Collectable 2020, reflecting a 0% increase (a copy is attached and made a part of these minutes). The motion carried on roll call vote (Yes: Prebeg, Stanaway, Skogman, Buria, and Skalko)

It was moved by Buria and seconded by to approve the 2020 proposed budget as presented with a 0% Tax Levy. The motion carried unanimously.

It was moved by Prebeg and seconded by Skogman to adopt Resolution #17-19; approving the 2020 market rate based referendum levy for the General Obligation Community Center Bonds and Interest (a copy is attached and made a part of these minutes). The motion carried unanimously.

It was moved by Stanaway and seconded by Skogman to adopt Resolution #18-19; approving the 2020 Economic Development Authority (EDA) Tax Levy, (a copy is attached and made a part of these minutes). The motion carried unanimously.

It was moved by Skogman and seconded by Buria to adopt Resolution #19-19; approving Community Development Block Grant Application, (a copy is attached and made a part of these minutes). The motion carried unanimously.

It was moved by Stanaway and seconded by Skogman to approve the request from Jane Serrano, Holiday Inn Express & Suites, General Manager and upgrade their Liquor License to the next level allowing them to serve full strength beer. The motion carried unanimously.

It was moved by Buria and seconded by Stanaway to make Merritt Days an official City Celebration, with the Merritt Days Committee under the jurisdiction of the City of Mountain Iron. The motion failed on roll call vote (No: Prebeg, Stanaway, Skogman; Yes: Buria, Skalko).

Councilor Prebeg noted that the Shared Services Study came to a proposal earlier today at their meeting. Meeting to discuss proposal and information on December 16, 2019 at 5:30pm prior to next City Council meeting.

At 7:13p.m., it was moved by Skalko and seconded by Skogman that the meeting be adjourned. The motion carried.

Submitted by:

A handwritten signature in black ink, appearing to read "Amanda Inmon", with a stylized flourish extending from the end.

Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Communications:

1. Thursday, December 19, 2019, Range Association of Municipalities and Schools (RAMS), Annual meeting and dinner at the Mountain Iron Community Center.
2. "Bell Ringing," season is upon us, go to Salvation Army's website to sign up to be a "Bell Ringer," throughout the holiday season at certain area locations. www.registertoring.com
3. Mediacom will be implementing rate adjustments and changes, which will start January 1, 2020.

Distribution Summary

Category	Distribution	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	600.00
BUILDING RENTALS	COMMUNITY CENTER	575.00
BUILDING RENTALS	NICHOLS HALL	50.00
CAMPGROUND RECEIPTS	CREDIT CARD FEES	148.33
CAMPGROUND RECEIPTS	FEES	4,090.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	122.70
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	301.64
LICENSES	LIQUOR	875.00
METER DEPOSITS	ELECTRIC	1,050.00
MISCELLANEOUS	ASSESSMENT SEARCHES	20.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	52,587.65
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	242.80
MISCELLANEOUS	DELTA DENTAL PAYABLE	1,852.40
MISCELLANEOUS	EDA REIMBURSEMENT	2,226.59
MISCELLANEOUS	FAX CHARGES	1.65
MISCELLANEOUS	REIMBURSEMENTS	2,964.36
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	422.78
PERMITS	CONDITIONAL USE	75.00
PERMITS	VARIANCE	75.00
UTILITY	UTILITY	136,493.38
Grand Totals:		204,774.28

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/19	12/05/2019	154036	781	BARBARA LIND	101-20200	100.00
12/19	12/05/2019	154037	30017	CARQUEST (MOUNTAIN IRON)	101-20200	1,541.34
12/19	12/05/2019	154038	30072	COMPUTER WORLD	101-20200	5,951.40
12/19	12/05/2019	154039	60062	F.I.R.E. (DBA)	101-20200	600.00
12/19	12/05/2019	154040	6004	FRED FAUST	602-20200	64.08
12/19	12/05/2019	154041	80037	HOMETOWN MEDIA PARTNERS	101-20200	121.50
12/19	12/05/2019	154042	80026	HUSKY SPRING	101-20200	934.84
12/19	12/05/2019	154043	780	JOYCE PLUSKWIK	101-20200	200.00
12/19	12/05/2019	154044	120002	LAWSON PRODUCTS INC	603-20200	357.98
12/19	12/05/2019	154045	120005	LEAGUE OF MN CITIES INS TRUST	601-20200	500.00
12/19	12/05/2019	154046	130004	MESABI DAILY NEWS	101-20200	33.75
12/19	12/05/2019	154047	130006	MESABI HUMANE SOCIETY	101-20200	1,458.34
12/19	12/05/2019	154048	130026	MESABI SIGN COMPANY	101-20200	130.40
12/19	12/05/2019	154049	130177	MID-STATES EQUIPMENT, INC.	101-20200	447.12
12/19	12/05/2019	154050	130102	MINNESOTA DEPT OF HEALTH	101-20200	525.00
12/19	12/05/2019	154051	130008	MINNESOTA MUNICIPAL UTILITIES	604-20200	450.00
12/19	12/05/2019	154052	130009	MINNESOTA POWER (ALLETE INC)	101-20200	1,246.50
12/19	12/05/2019	154053	40009	MN DEPARTMENT OF COMMERCE	101-20200	6,326.93
12/19	12/05/2019	154054	130022	MN STATE FIRE DEPT ASSOCIATION	101-20200	187.00
12/19	12/05/2019	154055	130031	MOUNTAIN IRON ECONOMIC DEV	101-20200	2,226.59
12/19	12/05/2019	154056	30001	NAPA AUTO PARTS	101-20200	628.70
12/19	12/05/2019	154057	160066	PACE ANALYTICAL SERVICES, LLC	602-20200	190.00
12/19	12/05/2019	154058	160023	POHAKI LUMBER	602-20200	225.53
12/19	12/05/2019	154059	180004	RANGE COOPERATIVES	101-20200	32.00
12/19	12/05/2019	154060	190079	SCHINDLER ELEVATOR CORPORATION	101-20200	2,920.36
12/19	12/05/2019	154061	190045	SERVICE SOLUTIONS	101-20200	23.00
12/19	12/05/2019	154062	190004	SKUBIC BROS INC	604-20200	2,600.42
12/19	12/05/2019	154063	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	42,500.00
12/19	12/05/2019	154064	190002	ST LOUIS COUNTY AUDITOR	603-20200	210.00
12/19	12/05/2019	154065	200006	TRIMARK INDUSTRIAL	101-20200	242.05
12/19	12/05/2019	154066	210001	UNITED ELECTRIC COMPANY	604-20200	151.22
12/19	12/05/2019	154067	30083	UTILITY LOGIC	602-20200	1,004.14
12/19	12/05/2019	154068	220025	VERIZON WIRELESS	602-20200	17.68
12/19	12/05/2019	154069	260005	ZEP MANUFACTURING COMPANY	602-20200	484.60

Grand Totals:

74,632.47

PP-Ending 11/29

68,236.02

Sales & Use Tax

18,934.12

TOTAL EXPENDITURES**\$161,802.61**



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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RESOLUTION NUMBER 16-19

APPROVING 2019 TAX LEVY, COLLECTABLE 2020

BE IT RESOLVED, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following sums of money be levied for the current year, collectable in 2020, upon the taxable property in the City of Mountain Iron for the following purposes:

TOTAL LEVY	\$1,243,187
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The City Administrator is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Saint Louis County, Minnesota.

DULY ADOPTED BY THE CITY COUNCIL THIS 2nd DAY OF DECEMBER, 2019.

ATTEST:



City Administrator



Mayor Gary Skalko



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RESOLUTION NUMBER 17-19

APPROVING 2020 MARKET RATE BASED REFERENDUM LEVY FOR THE GENERAL OBLIGATION COMMUNITY CENTER BONDS AND INTEREST

WHEREAS, in February 1998 the voters in the City of Mountain Iron approved a market rate based referendum levy for bonds and interest to construct the Mountain Iron Community Center.

NOW, THEREFOR BE IT RESOLVED, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following market rate based levy shall be made in 2019 payable in 2020 for all property in the City of Mountain Iron:

General Obligation Community Center Bond levy shall be \$84,240.00

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Saint Louis County, Minnesota.

DULY ADOPTED BY THE CITY COUNCIL THIS 2nd DAY OF DECEMBER, 2019.

ATTEST:

City Administrator

Mayor Gary Skalko



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RESOLUTION NUMBER 18-19

CONCERNING THE 2020 ECONOMIC DEVELOPMENT AUTHORITY TAX LEVY

WHEREAS, the Mountain Iron Economic Development Authority was created on the 19th day of April, 2004, pursuant to Minnesota Statutes 469.090-469.108 and;

WHEREAS, Minnesota Statutes, Section 469.107, Subdivision 1, specifically authorized the Mountain Iron Economic Development Authority to levy against the taxable property of the City of Mountain Iron, St. Louis County, Minnesota.

NOW, THEREFORE BE IT RESOLVED by the City Council of Mountain Iron, Minnesota, that for the purpose of further development and to provide for any activities that are within the jurisdiction of the Mountain Iron Economic Development Authority as defined according to Minnesota Statutes. The Mountain Iron City Council submits to the County Auditor of St. Louis County, Minnesota, a final tax levy with a levy set to the maximum allowable for the Mountain Iron Economic Development Authority.

DULY ADOPTED BY THE CITY COUNCIL THIS 2nd DAY OF DECEMBER, 2019.

ATTEST:

City Administrator

Mayor Gary Skalko



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RESOLUTION NUMBER 19-19

APPROVING COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

WHEREAS, St. Louis County is preparing a Consolidated Plan/Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs, and

WHEREAS, St. Louis County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan, and

WHEREAS, it is found that the project meets the benefiting low and moderate income persons federal objective of the CDBG program and is prioritized by the community as a high priority need.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA, that the Mountain Iron CDBG application related to the Sanitary Sewer Slipling Project is hereby authorized to be submitted to St. Louis County for inclusion in St. Louis County's Consolidated Plan/Action Plan to the U.S. Department of Housing and Urban Development, and that the City Administrator is hereby authorized to execute all documents, agreements, or contracts which result from this application to St. Louis County.

DULY ADOPTED BY THE CITY COUNCIL THIS 2nd DAY OF DECEMBER, 2019.

ATTEST:

City Administrator


Mayor Gary Skalko

Mountain Iron Public Library

Monthly Report

November 2019

Circulation:

Items checked out: 1,577 Items checked in: 1,574

Total Circulation of materials in November: 3,151

Attendance:

Adults: 607 Youth: 121 Patrons in November: 728 Total Library Usage: 746

(Special Events held: 3)

Reference Desk visits: 266 Computer Use Sessions: 92

Events and Activities at the library in November:

November 1st: Leather Bracelet Legacy Program (with Jen Anfinson)

November 4th & 18th: City Council Meetings (Anna)

November 4th & 25th: Young Readers Story Time

November 12th: Book to Movie event – “The Martian”

November 13th: Iron Range Tykes Story Time & Pop-up Library (Anna)

November 13th: Library Board Meeting



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RESOLUTION NUMBER 20-19

AUTHORIZING PROCEEDING WITH RECOMMENATIONS IDENTIFIED FROM THE FIRE DEPARTMENT SERVICE PLANNING COMMITTEE

WHEREAS, the City of Mountain Iron provides fire protection services to the citizens of the City and surrounding cities and townships; and

WHEREAS, the City of Mountain Iron and the City of Virginia have held formal discussions regarding the possibilities of shared services since 2018; and

WHEREAS, the City Councils of Mountain Iron and Virginia have accepted the report of the feasibility study regarding shared services prepared by McGrath Consulting, Inc; and

WHEREAS, the Cities jointly created and formally recognized a committee to study fire department shared service with representation from the City of Mountain Iron and City of Virginia; and

WHEREAS, the Service Planning Committee determined at their meeting held on December 2, 2019 to recommend to their respective Councils to proceed with working towards the goal of a full merger; and

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA, that the City of Mountain Iron hereby agrees to move forward with the Fire Department Service Planning Committee recommendation of working towards the goal of a full merger of the Fire Departments of Mountain Iron and Virginia.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF DECEMBER, 2019.

Mayor Gary Skalko

ATTEST:

City Administrator



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RESOLUTION NUMBER 21-19

AUTHORIZING THE APPLICATION OF A FIRE DEPARTMENT SERVICE PLANNING GRANT WITH THE STATE OF MINNESOTA

WHEREAS, the City of Mountain Iron and the City of Virginia authorized and requested a "Planning Study" to be partially funded through the State of Minnesota; and

WHEREAS, the Cities received the results of the feasibility study regarding shared services prepared by McGrath Consulting, Inc at a Public Meeting between the municipalities held on November 26, 2018; and

WHEREAS, the Cities jointly created and formally recognized a committee to move forward with the recommendations of the shared services study; and

WHEREAS, on December 16, 2019 the results of the Shared Services Committee have been shared and supported with the Mountain Iron City Council; and

WHEREAS, on December 16, 2019 the City of Mountain Iron has decided to move forward with results of the Committee to implement their findings; and

WHEREAS, the State of Minnesota has offered Fire Department Service Planning Grants for fiscal year 2020/2021, and application for the Fire Department Service Planning Grant is due no later than December, 31, 2019; and

WHEREAS, the Committee has identified \$75,000 of expenses as part of implementing shared services and the respective communities recognize 15% match is required.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA, that the City of Mountain Iron authorizes the application for a Service Planning Grant to assist with the implementation of shared services study.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF DECEMBER, 2019.

ATTEST:

Mayor Gary Skalko

City Administrator

COUNCIL LETTER 121619-VIC

ADMINISTRATION

RESOLUTION 22-19

DATE: December 12, 2019
FROM: Craig J. Wainio
City Administrator

Resolution Number 22-19 is part of grant application Staff is submitting to construct a trail from County Road 7 to the Mesabi Trail in Parkville. If successful, the funding would be available in 2024.



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RESOLUTION NUMBER 22-19

GUARANTEEING ONGOING MAINTENANCE

WHEREAS: The Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right of way or property ownership acquired without prior approval from the FHWA; and

WHEREAS: Transportation Alternatives projects receive federal funding; and

WHEREAS: the Minnesota Department of Transportation (MnDOT) has determined that for projects implemented with alternative funds, this requirement should be applied to the project proposer; and

WHEREAS: City of Mountain Iron is the sponsoring agency for the transportation alternatives project identified as the Parkville Trail Link.

THEREFORE BE IT RESOLVED THAT: the sponsoring agency hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned transportation alternatives project.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF DECEMBER, 2019.

Mayor Gary Skalko

ATTEST:

City Administrator



MOUNTAIN IRON TRAIL
COST ESTIMATE

JOB SECTIONS



BENCHMARK
ENGINEERING, INC.

NOT TO SCALE

MI19-01



10/9/2019

ENGINEER'S ESTIMATE OF QUANTITIES AND OPINION OF COST
TRAIL CONSTRUCTION HWY 7 TO NICHOLS AVE
PROJ. NO. MI 19-01

SPEC. NO.	ITEM	UNITS	UNIT COST	EST. QUANTITIES	AMOUNT
2021.501	MOBILIZATION	LUMP SUM	\$25,000.00	1.0	\$25,000.00
2101.501	CLEARING AND GRUBBING	LUMP SUM	\$7,500.00	1.0	\$7,500.00
2104.502	SALVAGE CONCRETE APRON	EACH	\$250.00	2.0	\$500.00
2104.503	REMOVE CURB AND GUTTER	LIN. FT.	\$5.00	15.0	\$75.00
2104.602	RELOCATE STREET LIGHT	EACH	\$6,500.00	1.0	\$6,500.00
2105.504	GEOTEXTILE FABRIC TYPE V	SQ. YD.	\$2.00	7,300.0	\$14,600.00
2105.507	COMMON EXCAVATION	CU. YD.	\$8.00	1,325.0	\$10,600.00
2105.507	MUCK EXCAVATION	CU. YD.	\$10.00	170.0	\$1,700.00
2105.507	SELECT GRANULAR BORROW MOD 10% (CV)	CU. YD.	\$16.00	500.0	\$8,000.00
2105.507	COMMON BORROW (CV)	CU. YD.	\$12.00	650.0	\$7,800.00
2105.604	SOIL STERILIZATION	SQ. YD.	\$1.00	7,300.0	\$7,300.00
2118.507	AGGREGATE SURFACING (CV) CLASS 5	CU. YD.	\$34.00	135.0	\$4,590.00
2211.507	AGGREGATE BASE (CV) CLASS 5	CU. YD.	\$26.00	880.0	\$22,880.00
2232.504	MILL BITUMINOUS SURFACE (2")	SQ. YD.	\$20.00	2,700.0	\$54,000.00
2360.509	TYPE SP 12.5 WEARING COURSE MIX (2,B)	TON	\$70.00	1,225.0	\$85,750.00
2501.502	18" CAS PIPE APRON	EACH	\$720.00	2.0	\$1,440.00
2501.503	18" CAS PIPE CULVERT	LIN. FT.	\$48.00	30.0	\$1,440.00
2501.503	36" CAS PIPE CULVERT	LIN. FT.	\$52.00	15.0	\$780.00
2502.503	72" CAS PIPE CULVERT	LIN. FT.	\$550.00	30.0	\$16,500.00
2504.602	ADJUST VALVE BOX-WATER	EACH	\$350.00	1.0	\$350.00
2511.507	RANDOM RIPRAP CLASS III	CU. YD.	\$66.00	60.0	\$3,960.00
2521.518	4" CONCRETE WALK	SQ. FT.	\$5.00	320.0	\$1,600.00
2531.503	CONCRETE CURB AND GUTTER DESIGN D424	LIN. FT.	\$20.00	15.0	\$300.00
2531.618	TRUNCATED DOMES	SQ. FT.	\$43.00	240.0	\$10,320.00
2540.602	RELOCATE MAILBOX	EACH	\$200.00	14.0	\$2,800.00
2541.602	RELOCATE MISCELLANEOUS STRUCTURE	EACH	\$5,000.00	1.0	\$5,000.00
2554.502	GUIDE POST TYPE B	EACH	\$75.00	3.0	\$225.00
2563.601	TRAFFIC CONTROL	LUMP SUM	\$3,000.00	1.0	\$3,000.00
2564.518	SIGN PANELS TYPE C	SQ. FT.	\$39.00	35.0	\$1,365.00
2564.602	RELOCATE SIGN	EACH	\$38.00	20.0	\$760.00
2573.503	SILT FENCE TYPE PA	LIN. FT.	\$3.00	5,300.0	\$15,900.00
2573.602	ROCK DITCH CHECK	EACH	\$500.00	10.0	\$5,000.00
2574.507	COMMON TOPSOIL BORROW	CU. YD.	\$28.00	100.0	\$2,800.00
2575.605	TURF ESTABLISHMENT	LUMP SUM	\$5,000.00	1.0	\$5,000.00
2582.503	4" SOLID LINE EPOXY	LIN. FT.	\$10.00	2,350.0	\$23,500.00

4" AGG. BASE CLASS 5
2.5" WEARING COURSE
MISC. STRUCTURE IS SMALL ELECTRICAL JUNCTION BOX

Construction Cost	\$	358,835.00
Contingency (15%)	\$	53,825.25
Est. Design & Const. Engineering	\$	68,178.65
TOTAL	\$	480,838.90

BENCHMARK ENGINEERING, INC.



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RESOLUTION NUMBER 23-19

AUTHORIZING THE ABIDANCE OF THE RESPECT MINNESOTA PLEDGE BY THE CITY OF MOUNTAIN IRON COUNCIL

WHEREAS, Mayor Gary Skalko has signed a resolution of support for said pledge in accordance with the Respect Minnesota movement; and,

WHEREAS, as a result the City of Mountain Iron will abide by the Respect Minnesota pledge including the individuals, businesses, nonprofits and organizations that reside in the boundaries of City of Mountain Iron; and,

WHEREAS, the City of Mountain Iron will support free speech and a safe environment for everyone; and,

WHEREAS, the City of Mountain Iron will listen, be inclusive and look for common ground; and,

WHEREAS, the City of Mountain Iron will respect others, our natural environment, and local communities; and,

WHEREAS, the City of Mountain Iron will respect the cultural heritage and history of the indigenous people; and,

WHEREAS, the City of Mountain Iron will be accountable for their words and actions and abide by the law.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA, that the City Council of the City of Mountain Iron hereby supports the Respect Minnesota pledge.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF DECEMBER, 2019.

Mayor Gary Skalko

ATTEST:

City Administrator



RESPECT MINNESOTA TOOLKIT **LOCAL GOVERNMENTS**

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OVERVIEW OF RESPECT MINNESOTA

Respect Minnesota is a pledge to honor and respect people and their opinions. The pledge demonstrates a commitment and promise to provide a safe environment for everyone, especially those who share different opinions on contentious issues and/or sizeable projects that impact communities.

Respect Minnesota aims to create common ground and encourages respecting the rights of freedom of speech and personal safety.

THE PLEDGE:

I support free speech and a safe environment for everyone.

I will listen, be inclusive and look for common ground.

I will respect others, our natural environment, and local communities.

I will respect the cultural heritage and history of the indigenous people.

I will be accountable for my words and actions and abide by the law.

Let's move forward together.

Respect Minnesota

If you haven't signed
the pledge yet, you
can do so now at
respectminnesota.org



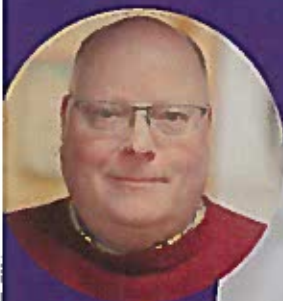


WHY RESPECT MINNESOTA?

Minnesotans are active and informed citizens who care deeply about issues that affect their state. Major infrastructure projects, such as Enbridge's Line 3 Replacement Project, spark meaningful conversations amongst neighbors across the state. While these projects often times ignite passionate and differing opinions, it's important that we all remember to speak to each other with respect and recognize one's right to freedom of speech and the feeling of safety.

RESPECT MINNESOTA IS VALUABLE FOR MANY REASONS, INCLUDING:

- Promotes respect and civility.
- Focuses on common ground and shared values, not divisiveness.
- A pledge is a word of honor, a commitment, a bond that holds everyone to the same standard for their words and actions.
- Shows commitment to listening to everyone and a respect for different ideas, cultures and personal history.
- Gives people tools to better interact in and de-escalate tense situations so that everyone can do their jobs, state their opinions and go home safely.
- Serves as a reminder to listen, speak and act with respect and integrity.



RESPECTMINNESOTA.ORG



HOW TO ENGAGE A LOCAL GOVERNMENT

LOCAL GOVERNMENT OUTREACH

Respect Minnesota focuses on connecting with communities where infrastructure projects are occurring. Respect Minnesota can help local governments set a positive tone for upcoming infrastructure projects. Respect Minnesota's message and pledge can be launched jointly with community leaders and government officials before and during projects.

1. City Council or County Board Resolution

Local governments can benefit greatly by passing a Respect Minnesota resolution that aims to incorporate the Respect Minnesota pledge into their governing bodies and their communities by promoting free speech and encouraging respect.

EXAMPLE RESOLUTION

A resolution authorizing the abidance of the Respect Minnesota Pledge by the INSERT NAME City/County Council.

WHEREAS, _____ (Mayor) has signed a resolution of support for said pledge in accordance with the Respect Minnesota movement.

WHEREAS, as a result, CITY/COUNTY NAME will abide by the Respect Minnesota pledge including the individuals, businesses, nonprofits and organizations that reside in the boundaries of CITY/COUNTY NAME.

WHEREAS, CITY/COUNTY NAME will support free speech and a safe environment for everyone.

WHEREAS, CITY/COUNTY NAME will listen, be inclusive and look for common ground.

WHEREAS, CITY/COUNTY NAME will respect others, our natural environment, and local communities.

WHEREAS, CITY/COUNTY NAME will respect the cultural heritage and history of the indigenous people.

WHEREAS, CITY/COUNTY NAME will be accountable for their words and actions and abide by the law.

NOW, THEREFORE, BE IT RESOLVED that the City/County Council of _____ hereby supports the Respect Minnesota pledge.

2. Sign the Pledge as Individuals

Individual leaders within the community are invited to take the Respect Minnesota pledge as they vow to listen and be inclusive.

Each person has a network that can benefit from the Respect Minnesota pledge. An effective way to gain awareness of the pledge is by emailing your group and explaining the premise of Respect Minnesota. Below is an email template of a note that you can send to your network.

EMAIL TEMPLATE INTRODUCTION TO RESPECT MINNESOTA

Hi [Recipient's Name],

I hope this message finds you well.

Recently, I've been involved in something called Respect Minnesota. Respect Minnesota is a pledge to honor and respect people and their opinions. The pledge intends to provide a safe environment for everyone during the planning, permitting and construction of infrastructure projects, such as the Line 3 Replacement Project.

Respect Minnesota aims to establish common ground and encourages respecting the rights to freedom of speech and personal safety.

I'm reaching out to you because I have signed the pledge and I thought you might be interested in learning more about Respect Minnesota. You can learn more and sign the pledge online at www.respectminnesota.org.

Please let me know if you're interested in meeting with me and I can follow up with the next steps.

Best Regards,
[Your Name]

EXPECTATIONS FROM YOUR COMMUNITY MEMBERS AND PLEDGE SIGNERS

These questions need to be answered for the local government to outline their expectations.

**What do you
want to get out of
Respect Minnesota?**

**How will you
hold individuals
accountable?**

**How will you
hold yourself
accountable?**

**What do you
think the goal of
Respect MN is?**

Expectations should be customized by your community's leadership, although, these are a few potential expectations.

- Regularly discuss the Respect Minnesota pledge in meetings and incorporate the Respect Minnesota pledge in daily routine.
- Uphold pledge and reward exemplary behavior. If someone violates the pledge, meet with them to discuss their behavior. Likewise acknowledge and reward instances during which member behavior upholds the spirit of the pledge.
- Encourage members to talk about the Respect Minnesota pledge and what it means to them in their daily lives, both at work and at home.

11/25/19

To whom it may concern,

Bg's Bar & Grill requests permission to provide alcoholic beverages at Mt. Iron
Community Center for

Dinner Theater

On Dec, 30 & 31.

All applicable rules and laws will be strictly adhered to at all times.

Thank You,

A handwritten signature in cursive script, appearing to read "Wayne", followed by a horizontal line.

Bg's Bar & Grill

COUNCIL LETTER 121619-VIF

COUNCILOR SKOGMAN

CONDITIONAL USE PERMIT

DATE: December 12, 2019

FROM: Councilor Skogman

Craig J. Wainio
City Administrator

Councilor Skogman requested this item be placed on the Agenda with the following background information:

Solar project conditional use permit, further information included in packet.

mn DEPARTMENT OF
NATURAL RESOURCES

Minnesota Department of Natural Resources
Division of Lands and Minerals
1525 Third Ave. E.
Hibbing, MN 55746

December 9, 2019

Planning and Zoning Commission
City of Mountain Iron
Attention: Jerry D. Kujala
8586 Enterprise Drive South
Mountain Iron, MN 55768-8260

Delivered via email to jdkujala@gmail.com

Re: Conditional Use Permit for Utility Scale Solar Development

Dear Mr. Kujala

Unless a payment for iron bearing materials, or an encumbrance fee can be negotiated, I object to the location proposed for the Utility Scale Solar Development. My objection is on behalf of the Minnesota Department of Natural Resources, Lands and Minerals Division. This objection is in response to your invite of public comment on the proposed Conditional Use Permit (CUP) requested by the City of Mt. Iron for Utility Scale Solar Development to be located on former tax forfeited property that was conveyed to the City of Mt. Iron in 2015.

The property identified in the CUP request encumbers iron-bearing materials belonging to the State. The State material includes both School Trust Fund and tax-forfeited minerals. This tailings basin has over 1.8 million tons of iron tailings grading at over 40% iron by weight. The current market for the iron units in this basin is estimated at \$3.7 million.

A payment for materials or an encumbrance fee would need to be negotiated. The majority of that payment would be dispersed to the local taxing districts (Mountain Iron-Buhl school district, St. Louis County and the City of Mountain Iron) as they hold the majority of the mineral interests in the tailings basin.

Sincerely,



Peter T. Clevestine
Assistant Director, Minerals
(218) 231-8443

Cc: J. Henderson, T. Anderson, C. Wainio

Minnesota Department of Natural Resources • Division of Lands and Minerals
1525 Third Ave. E., Hibbing, MN 55746



Saint Louis County

Land and Minerals Dept. • www.stlouiscountymn.gov • landdept@stlouiscountymn.gov

Mark Weber
Land Commissioner

December 8, 2019

Planning and Zoning Commission
City of Mountain Iron
Attention: Jerry D. Kujala
8586 Enterprise Drive South
Mountain Iron, MN 55768-8260

Delivered via email to jdkujala@gmail.com

Re: Conditional Use Permit for Utility Scale Solar Development

Dear Mr. Kujala,

On behalf of the Lands & Minerals Department of St. Louis County (SLC), I am providing public comment on the Conditional Use Permit (CUP) requested by the City of Mt. Iron for Utility Scale Solar Development to be located on former tax forfeited property that was conveyed to the City of Mt. Iron upon approval of the St. Louis County Board in 2015 (see attached St. Louis County Board Resolution No. 15-605). The state, in trust for the taxing districts, when conveying the property, reserved all surface and sub-surface minerals and mineral rights, specifically including but not limited to all surface and sub-surface iron-bearing tailings material located in, on and under the property, along with access to the mineral rights.

As you may be aware, pursuant to Minnesota law, mineral rights have priority over surface interests. Therefore, if a decision is made to develop these mineral resources in the future, any use of the surface that conflicts with this mineral development is subject to termination.

Moreover, given that a tailings basin is located on the property upon which the solar development is proposed, we are concerned that any construction occurring within the boundaries of the tailings basin will result in waste or other misuse of these mineral resources. Please be aware that it may be in the county's best interest to protect these valuable resources.

☐ Land Commissioner's Office
320 West 2nd Street, GSC 302
Duluth, MN 55802
(218) 726-2606
Fax: (218) 726-2600

☐ Pike Lake Area Office
5713 Old Miller Trunk Hwy
Duluth, MN 55811
(218) 625-3700
Fax: (218) 625-3733

☒ Virginia Area Office
7820 Highway 135
Virginia, MN 55792
(218) 742-9898
Fax: (218) 742-9870

"Trust Lands, Managed For The People Of This County"

Preservation of these mineral assets benefits the city of Mt. Iron, the school district, St. Louis County and the state as a whole. Accordingly, the Land and Minerals Department objects to the proposed solar development to the extent it will hinder future mineral development or result in waste of mineral resources.

Thank you for your attention to these matters. Please include me as the contact point for SLC in the future.

Sincerely,

A handwritten signature in black ink that reads "Julie Marinucci". The signature is written in a cursive, flowing style.

Julie Marinucci
Deputy Director for Land Asset Management
Lands & Minerals Department, St. Louis County
218-262-8000
marinucci@stlouiscountymn.gov

Enclosures: St. Louis County Board Resolution No. 15-605
cc: C. Wainio (Mountain Iron), M. Weber (SLC), K. Nelson (SLC), P. Clevensine (MNDNR)



*Resolution
of the
Board of County Commissioners
St. Louis County, Minnesota*

*Adopted on: October 6, 2015 Resolution No. 15-605
Offered by Commissioner: Nelson*

**Conveyance of Tax Forfeited Land to the City of Mountain Iron and
Rescind St. Louis County Board Resolution No. 12-386**

WHEREAS, The following described land forfeited to the State of Minnesota on December 1, 2011, for nonpayment of taxes:

PART OF NW1/4 OF SW1/4 LYING ELY OF DM&IR RR RT OF WAY & PART OF NE1/4 OF SW1/4 LYING WLY OF CO RD 102 RT OF WAY & N OF N LINE OF EXISTING RAILROAD WACOOTAH SPUR RT OF WAY & PART OF SW1/4 OF SW1/4 LYING ELY OF DM&IR RR RT OF WAY & NLY OF N LINE OF EXISTING RAILROAD WACOOTAH SPUR RT OF WAY EX HWY RT OF WAY EX THAT PART OF NW1/4 OF SW1/4 & SW1/4 OF SW1/4 COMM AT NE COR OF NW1/4 OF SW1/4 THENCE S 00 DEG 51' 26" W ASSIGNED BEARING ALONG E LINE 853.51 FT TO PT OF BEG THENCE CONT S 00 DEG 51' 26" W ALONG E LINE 97.65 FT THENCE S 65 DEG 07' 39" W 251.23 FT THENCE S 53 DEG 47' 55" W 221.29 FT THENCE S 28 DEG 46' 58" W 146.92 FT TO N LINE OF SW1/4 OF SW1/4 THENCE CONT S 28 DEG 46' 58" W 47.45 FT THENCE S 18 DEG 57' 17" W 88.91 FT THENCE S 33 DEG 08' 30" W 121.43 FT THENCE S 43 DEG 34' 04" W 62.81 FT THENCE N 85 DEG 26' 13" W 86.86 FT THENCE N 59 DEG 24' 12" W 85.11 FT THENCE N 34 DEG 18' 34" W 74.90 FT THENCE N 04 DEG 15' 24" W 174.64 FT TO N LINE OF SW1/4 OF SW1/4 THENCE CONT N 04 DEG 15' 24" W 203.12 FT THENCE N 20 DEG 40' 31" W 77.58 FT THENCE N 42 DEG 54' 35" W 165.96 FT THENCE N 37 DEG 39' 35" W 226.53 FT THENCE S 90 DEG 00' 00" E 1054.39 FT THENCE S 36 DEG 45' 35" E 158.07 FT TO PT OF BEG & EX ALL THAT PART OF NW1/4 OF SW1/4 & SW1/4 OF SW1/4 COMM AT NE COR THENCE S 00 DEG 51' 26" W ASSIGNED BEARING ALONG E LINE OF NW1/4 OF SW1/4 726.86 FT THENCE W 1150.88 FT TO PT OF BEG THENCE CONT W 29.60 FT THENCE S 14 DEG 30' 16" E 342.64 FT THENCE SELY ALONG A TANGENTIAL CURVE 697.23 FT RADIUS OF 2120.96 FT AND A CENTRAL ANGLE OF 18 DEG 50' 06" THENCE S 33 DEG 20' 22" E TANGENT TO SAID CURVE 160.16 FT THENCE N 00 DEG 47' 37" W 244.63 FT THENCE N 59 DEG 24' 12" W 85.11 FT THENCE N 34 DEG 18' 34" W 74.90 FT THENCE N 04 DEG 15' 24" W 174.64 FT TO N LINE OF SW1/4 OF SW1/4 THENCE CONT N 04 DEG 15' 24" W 203.12 FT THENCE N 20 DEG 40' 31" W 77.58 FT THENCE N 42 DEG 54' 35" W 165.96 FT THENCE N 37 DEG 39' 35" W 226.53 FT TO PT OF BEG, SECTION 10, TOWNSHIP 58 NORTH, RANGE 18 WEST; and

WHEREAS, St. Louis County Board Resolution No. 12-386, adopted on June 26, 2012, resolved that it is in the public's best interest to retain the tax forfeited parcel described above for minerals management, and that any future application for repurchase shall be denied; and

WHEREAS, The City of Mountain Iron has certified to the County Board that prior to forfeiture it was entitled to the property under a written development agreement, and that it desires to reacquire the property for economic development purposes pursuant to Minn. Stat. § 282.01, Subd. 1a.(f);

THEREFORE, BE IT RESOLVED, That St. Louis County Board Resolution No. 12-386, adopted on June 26, 2012, is rescinded;

RESOLVED FURTHER, That the St. Louis County Board recommends that the non-conservation tax forfeited parcel described above be conveyed to the City of Mountain Iron pursuant to Minn. Stat. § 282.01, Subd. 1a.(f), subject to the explicit reservation to the state, in trust for the taxing districts, all surface and sub-surface minerals and mineral rights, specifically including but not limited to: all surface and sub-surface iron-bearing tailings material currently owned by the state in trust for the taxing districts with reservation of access to the mineral rights.

Commissioner Nelson moved the adoption of the Resolution and it was declared adopted upon the following vote:

Yeas – Commissioners Jewell, Boyle, Dahlberg, Nelson, Raukar and Chair Stauber – 6

Nays – None

Absent – Commissioner Rukavina – 1

STATE OF MINNESOTA
Office of County Auditor, ss.
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 6th day of October, A.D. 2015, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 6th day of October, A.D., 2015.

DONALD DICKLICH, COUNTY AUDITOR

By


Clerk of the County Board/Deputy Auditor

Craig Wainio

From: Craig Wainio
Sent: Thursday, December 12, 2019 10:02 AM
To: Steve Skogman; 'Kujala, Jerry (jdkujala@gmail.com)'
Subject: FW: mineral rights

-----Original Message-----

From: Gary Cerkenik <gcerk@me.com>
Sent: Thursday, December 12, 2019 9:58 AM
To: marinuccij@stlouiscountymn.gov
Cc: Keith Nelson <NelsonK@stlouiscountymn.gov>; Greg French <gfrench@VPUC.COM>; Craig Wainio <cwainio@ci.mountain-iron.mn.us>; John Carroll <johnjccarroll@icloud.com>
Subject: mineral rights

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Director Marinucci:

I am the consultant for the solar development in Mt. Iron working with the Mt. Iron Public Utilities and the Virginia Public Utilities. We received your letter regarding this project and as a follow up I had a very productive conversation with Commissioner Nelson.

He indicated that I should work with you on a 30 year lease at minimal cost for this site in Mt. Iron so our project can move forward while at the same time preserving the mineral rights for future development. We agreed this is a great solution.

Please let me know what you need from our team to move this forward. In order for our project financing to be in place for a spring construction on this 2.4 MW solar project for the public, we will need to have this lease by the end of December or thereabouts.

Thank you for your consideration.

Best Regards,

Gary Cerkenik
218-749-0520

7226 Sand Lake Road
Britt, MN 55710
gcerk@me.com

COUNCIL LETTER 121619-VIG

COUNCILOR STANAWAY

FIRE TRUCK

DATE: December 12, 2019

FROM: Councilor Stanaway

Craig J. Wainio
City Administrator

Councilor Stanaway requested this item be placed on the Agenda with the following background information:

Donation of fire truck 188. Greenwood Fire Dept. has shown interest in this truck Chief Knapper was to contact the Greenwood Fire Chief and ask that they send a letter stating as much.

COUNCIL LETTER 121619-VIH

COUNCILOR STANAWAY

ORDINANCES

DATE: December 12, 2019

FROM: Councilor Stanaway

Craig J. Wainio
City Administrator

Councilor Stanaway requested this item be placed on the Agenda with the following background information:

Request from S - H Board on getting all City Ordinances/Codes up to date.