



HAPPY HALLOWEEN

MOUNTAIN IRON
CITY COUNCIL
MEETING

MONDAY, OCTOBER 21, 2019

6:30 P.M.

MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, OCTOBER 21, 2019 - 6:30 P.M.
A G E N D A**

- I. Roll Call
 - II. Consent Agenda
 - A. Minutes of the October 7, 2019, Regular Meeting (#1-11)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
 - III. Public Forum
 - IV. Committee and Staff Reports
 - A. Mayor's Report
 - 1. Parks and Recreation Board Member Resignation (#12)
 - B. City Administrator's Report
 - 1. Audit Proposal (#13-21)
 - C. Director of Public Works Report
 - 1. Dump Box Refurbishing (#22-23)
 - 2. Advertise for Winter Workers (#24)
 - D. Library Director/Special Events Coordinator's Report
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - G. City Attorney's Report
 - H. Liaison Reports
 - V. Unfinished Business
 - VI. New Business
 - A. Resolution Number 15-19 Poling Place (#25-26)
 - B. Request to Serve Alcohol (#27)
 - VII. Communications (#28-32)
 - VIII. Announcements
 - IX. Adjourn
- # Page Number in Packet
*Enclosed

MINUTES
MOUNTAIN IRON CITY COUNCIL
October 7, 2019

Mayor Skalko called the City Council meeting to order at 6:33p.m. with the following members present: Councilor Joe Prebeg Jr., Alan Stanaway, Julie Buria, Steve Skogman, and Mayor Gary Skalko. Also present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; and SGT John Backman, Sheriff's Department and Al Johnson, City Engineer.

It was moved by Skalko and seconded by Buria that the consent agenda be approved as follows:

1. Add the following items to the agenda:
IV. F. T21-Tobacco Regulations
2. Approve the minutes of the September 16, 2019, regular meeting as submitted.
3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period September 16-30, totaling \$524,423.90 (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period September 16-30, totaling \$429,671.58 (a list is attached and made a part of these minutes).

The motion carried unanimously on roll call vote.

Public Forum:

- No one spoke during the forum

The Mayor reported on the following:

- Living in a divided country, families divided, long time friendships ending over politics
- Time-we as the people start embracing our similarities instead of attacking our differences
 - Should be a nation of Red, White & Blue

City Administrator:

- Submitting a pre-application to Community Development Block Grant (CDBG) program for third phase of slip-lining of sewers in Old Town

Director of Public Works:

- Unity Drive and Highway 7 intersection water project finishing up- thanks to all those that helped
- Fall flushing of Fire Hydrants, September 30th - October 11th
- Hauling road sand throughout the week
- Water line break on Grant Street in South Grove recently
- Water line break in Ann's Acres caused by a local contractor

Library Director/Special Events Director:

- October 17th during the MEA weekend, “Cartoon drawing workshop,” at the Library
- Saturday, October 26th “Larry Nanti 5k/10k run,” in partnership with MIB Cross-country Team and Range Runners (chipped time)
- Sunday, October 27th Annual Halloween Carnival at Mountain Iron Community Center

It was moved by Skogman and seconded Stanaway to accept the proposal from ACCT Incorporated for the cleaning and disinfecting of books at the Mountain Iron Library in the amount of \$5,600. The motion carried on a roll call vote.

Sheriff's Department:

- No formal report

City Engineer:

- No formal report

It was moved by Prebeg and seconded by Skogman to approve Change Order No. 4 for the Iron Range Tykes Learning Center project, with a decrease in the contract amount of \$1,100 to Mesabi Bituminous. The change order is to compensate the Contractor for work actually completed, actual amount of materials and labor provided. The motion carried on roll call vote.

It was moved by Prebeg and seconded by Skogman to approve Pay Request #4 for the Iron Range Tykes Learning Center Site Development project in the amount of \$28,314.6 to Mesabi Bituminous, Inc., Gilbert, MN. This amount releases the retainage on work completed to date. The motion carried on roll call vote.

It was moved by Stanaway and seconded by Buria to approve Pay Request #1 for the Unity Drive Water-main Repairs project in the amount of \$121,429, which includes a 5% retainage until final items can be completed to Bougalis Inc., Hibbing, MN. The motion carried on roll call vote.

It was moved by Stanaway and seconded by Skogman to authorize the purchase of Fire Department Extrication Equipment from Grand Forks Fire Equipment for the price of \$19,503. The motion carried on roll call vote.

It was moved by Prebeg and seconded by Stanaway to approve the recommendation of the Buildings and Grounds Committee and authorize the repair of the Fire Hall roof by Range Cornice & Roofing Company for the amount of \$27,177. The motion carried on roll call vote.

Liaison report:

- Recent Shared Services meeting with Representatives from both Virginia and Mountain Iron Fire Departments along with State Fire Marshall's office representative as facilitator

It was moved by Skogman and seconded by Buria to approve Ordinance #02-19; Amending the Official Zoning Map in and for the City of Mountain Iron, for certain parcels from Commercial (C) to Multi-Family 2 (MF2) (a copy is attached and made a part of these minutes). The motion carried unanimously.

It was moved by Skogman and seconded by Buria to approve Ordinance #03-19; Amending Section 154 of the Mountain Iron City Code (a copy is attached and made a part of these minutes). The motion carried unanimously.

It was moved by Skogman and seconded by Prebeg to approve Ordinance #04-19; Amending the Official Zoning Map in and for the City of Mountain Iron, for certain parcels from Multi-Family 2 (MF2) to Commercial (C) (a copy is attached and made a part of these minutes). The motion carried unanimously.

It was moved by Prebeg and seconded by Skogman to approve Resolution #14-19; Accepting Bids for Improvement Number 19-05, improvement of sewer main in downtown Mountain Iron by slip-lining to Insituform Technologies in the amount of \$114,055.60 (a copy is attached and made a part of these minutes). The motion carried unanimously.

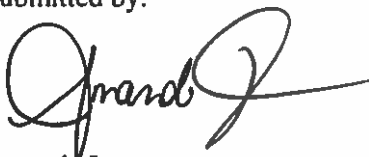
It was moved by Skogman and seconded by Stanaway to authorize the Soroptimist of Virginia a Temporary On-sale Liquor License, for their “Chick Flick” Fundraiser to be held on October 16, 2019 at the Cinema 6 Movie Theatre. The motion carried unanimously.

Councilor Skogman discussed the T21 Regulation, which is a national campaign aimed at raising the minimum legal age for tobacco and nicotine sales in the United States to 21

- League of Minnesota Cities free webinar on October 23rd from 12-1pm, with a recording of the webinar available on October 25th
- Recommends getting involved and viewing webinar on proposed date at the Mountain Iron City Hall

At 7:29p.m., it was moved by Skalko and seconded by Buria that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Communications:

1. Thank you from the Class of 2020 for the support and donation to the MIB “All Night Chemical Free,” Graduation Party.

Distribution Summary

Category	Distribution	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	600.00
BUILDING RENTALS	COMMUNITY CENTER	1,700.00
BUILDING RENTALS	NICHOLS HALL	150.00
CAMPGROUND RECEIPTS	CREDIT CARD FEES	28.81
CAMPGROUND RECEIPTS	FEES	960.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	28.80
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	70.82
COPIES	COPIES	14.25
INTERGOVERNMENTAL REVENUE	IRRRB-DEMOLITION GRANT	9,000.00
INTERGOVERNMENTAL REVENUE	TACONITE MUNICIPAL AID	270,616.00
LICENSES	ANIMAL	5.00
LICENSES	LIQUOR	50.00
METER DEPOSITS	ELECTRIC	350.00
MISCELLANEOUS	ASSESSMENT SEARCHES	80.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	53,380.34
MISCELLANEOUS	DELTA DENTAL PAYABLE	1,792.21
MISCELLANEOUS	LIBRARY-COPIES, FINES, MISC.	22.00
MISCELLANEOUS	REIMBURSEMENTS	.50
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	369.64
PERMITS	BUILDING	580.12
SPECIAL ASSESSMENTS	SPECIAL ASSESS -BOND MONEY	.00
UTILITY	UTILITY	184,625.31
Grand Totals:		524,423.90

Report Criteria:

Report type: Summary

Check.Type = {<=>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/19	10/08/2019	153784	130168	MWOA	602-20200	40.00
10/19	10/10/2019	153785	10070	A-1 RENTAL SERVICES INC	101-20200	854.00
10/19	10/10/2019	153786	10012	ABE ENVIRONMENTAL SYSTEMS, INC	101-20200	1,855.70
10/19	10/10/2019	153787	20022	BENCHMARK ENGINEERING INC	301-20200	33,260.76
10/19	10/10/2019	153788	20069	BOUGALIS INC.	601-20200	121,429.00
10/19	10/10/2019	153789	30055	BTAC ACQUISITION CORP.	101-20200	850.24
10/19	10/10/2019	153790	30035	C & B WAREHOUSE DISTR INC	603-20200	113.95
10/19	10/10/2019	153791	774	C K. BLANDIN FOUNDATION	101-20200	200.00
10/19	10/10/2019	153792	30017	CARQUEST (MOUNTAIN IRON)	602-20200	358.00
10/19	10/10/2019	153793	220003	CITY OF VIRGINIA	101-20200	53.19
10/19	10/10/2019	153794	30072	COMPUTER WORLD	101-20200	2,044.40
10/19	10/10/2019	153795	30098	CONFLUENCE	301-20200	1,043.00
10/19	10/10/2019	153796	140013	CORE & MAIN LP	601-20200	1,582.74
10/19	10/10/2019	153797	260008	DANNY J. ZUPANCICH	101-20200	10.00
10/19	10/10/2019	153798	40060	DELTA DENTAL OF MINNESOTA	101-20200	1,911.40
10/19	10/10/2019	153799	40015	DULUTH NEWS TRIBUNE	101-20200	346.84
10/19	10/10/2019	153800	50049	ESSENTIA HEALTH	101-20200	30.00
10/19	10/10/2019	153801	60006	FISHER PRINTING COMPANY	602-20200	935.00
10/19	10/10/2019	153802	60003	FIVE SEASONS SPORTS CENTER	101-20200	13.80
10/19	10/10/2019	153803	60005	FRYBERGER BUCHANAN SMITH &	101-20200	455.00
10/19	10/10/2019	153804	70016	GOPHER STATE ONE CALL INC	604-20200	37.80
10/19	10/10/2019	153805	70004	GRANDE ACE HARDWARE	101-20200	309.90
10/19	10/10/2019	153806	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
10/19	10/10/2019	153807	80001	HILLYARD/HUTCHINSON	602-20200	992.61
10/19	10/10/2019	153808	80037	HOMETOWN MEDIA PARTNERS	601-20200	130.50
10/19	10/10/2019	153809	90026	INDUSTRIAL LUBRICANT COMPANY	602-20200	1,135.21
10/19	10/10/2019	153810	501	IRON RANGE PARTNERSHIP FOR	101-20200	200.00
10/19	10/10/2019	153811	130036	ISD #712	604-20200	11,234.70
10/19	10/10/2019	153812	775	JACKIE JENKO	101-20200	100.00
10/19	10/10/2019	153813	200055	KYLE TOMCZYK	101-20200	30.00
10/19	10/10/2019	153814	120013	L & L RENTALS INC	101-20200	1,335.96
10/19	10/10/2019	153815	120032	LAKE COUNTRY POWER	101-20200	203.25
10/19	10/10/2019	153816	12001	LAMKE BROADCASTING	101-20200	391.92
10/19	10/10/2019	153817	717	LEROY MCKIBBON	101-20200	100.00
10/19	10/10/2019	153818	529	MCFOA REGION II	101-20200	10.00
10/19	10/10/2019	153819	130041	MESABI BITUMINOUS	301-20200	29,497.66
10/19	10/10/2019	153820	130004	MESABI DAILY NEWS	101-20200	181.17
10/19	10/10/2019	153821	130006	MESABI HUMANE SOCIETY	101-20200	1,458.34
10/19	10/10/2019	153822	130026	MESABI SIGN COMPANY	603-20200	199.15
10/19	10/10/2019	153823	1097	MICHAEL FREDERICK	101-20200	24.00
10/19	10/10/2019	153824	773	MICHAEL MILLEN	101-20200	200.00
10/19	10/10/2019	153825	1143	MINNESOTA DEER HUNTERS ASSN	101-20200	200.00
10/19	10/10/2019	153826	130008	MINNESOTA MUNICIPAL UTILITIES	604-20200	2,401.00
10/19	10/10/2019	153827	130009	MINNESOTA POWER (ALLETE INC)	101-20200	98,244.92
10/19	10/10/2019	153828	120007	MOTION INDUSTRIES INC	101-20200	240.79
10/19	10/10/2019	153829	30001	NAPAAUTO PARTS	602-20200	64.93
10/19	10/10/2019	153830	140058	NEWSTRIPE INC	101-20200	83.22
10/19	10/10/2019	153831	778	NICOLLE RINTALA	101-20200	100.00
10/19	10/10/2019	153832	1901018	NORTH CENTRAL LABORATORIES	601-20200	57.12
10/19	10/10/2019	153833	140005	NORTHERN FITNESS GROUP	101-20200	377.96
10/19	10/10/2019	153834	150022	OTIS-MAGIE INS. AGENCY INC	101-20200	204.00
10/19	10/10/2019	153835	160066	PACE ANALYTICAL SERVICES, LLC	602-20200	295.00
10/19	10/10/2019	153836	160023	POHAKI LUMBER	101-20200	25.20

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/19	10/10/2019	153837	160037	PRAXAIR	101-20200	28.59
10/19	10/10/2019	153838	160030	PRECISION MACHINE	603-20200	660.00
10/19	10/10/2019	153839	170007	QUILL CORPORATION	101-20200	615.54
10/19	10/10/2019	153840	190010	SEPPI BROTHERS	101-20200	323.40
10/19	10/10/2019	153841	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	42,500.00
10/19	10/10/2019	153842	190033	STAR TRIBUNE	101-20200	131.95
10/19	10/10/2019	153843	200003	TACONITE TIRE SERVICE	603-20200	795.74
10/19	10/10/2019	153844	200028	TRI CITIES BIOSOLIDS DISPOSAL	602-20200	5,377.50
10/19	10/10/2019	153845	210001	UNITED ELECTRIC COMPANY	101-20200	5,718.04
10/19	10/10/2019	153846	220025	VERIZON WIRELESS	602-20200	17.78
10/19	10/10/2019	153847	220014	VIKING INDUSTRIAL NORTH	602-20200	949.97
10/19	10/10/2019	153848	240001	XEROX CORPORATION	101-20200	853.43
10/19	10/10/2019	153849	260005	ZEP MANUFACTURING COMPANY	602-20200	110.49
Grand Totals:						375,624.36
PP-Ending 9/20						117,047.22
TOTAL EXPENDITURES						\$492,671.58



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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ORDINANCE NUMBER 02-19

AMENDING THE OFFICIAL ZONING MAP IN AND FOR THE CITY OF MOUNTAIN IRON

THE CITY COUNCIL OF MOUNTAIN IRON ORDAINS:

Section 1. Amending the Official Zoning Map. The Official Zoning Map for City of Mountain Iron is hereby amended as follows:

1. The Zoning District of the following parcels is hereby changed from Commercial (C) to Multi-Family 2:

Parcel 175-0047-00010

Lot 0001, Block 001, ROCK RIDGE DEVELOPMENT

LOT 1 BLOCK 1 EX A STRIP OF LAND 80 FT WIDE, FOR RD PURPOSES, LYING 40 FT ON EACH SIDE OF THE FOLLOWING DESC CENTERLINE: BEGINNING AT A POINT ON THE W LINE, 40.03 FT S OF THE NW CORNER OF SAID OUTLOT A; THENCE N88DEG58'16"E PARALLEL WITH THE N LINE OF SAID OUTLOT A 565.12 FT; THENCE SELY 350 FT ON A TANGENTIAL CURVE, CONCAVE TO THE SW WITH A RADIUS OF 900 FT AND A CENTRAL ANGLE OF 22DEG16'53"; THENCE SELY 185 FT ALONG A COMPOUND CURVE CONCAVE TO THE SW HAVING A RADIUS OF 270 FT AND A CENTRAL ANGLE OF 39DEG15'28"; THENCE S29DEG29'21"E TANGENT TO PREVIOUS SAID CURVE 157.58 FT; THENCE SELY ALONG A TANGENTIAL CURVE, CONCAVE TO THE NE HAVING A RADIUS OF 300 FT AND A CENTRAL ANGLE OF 60DEG58'24"; THENCE N89DEG32'15"E TANGENT TO PREVIOUS SAID CURVE 63.56 FT TO A POINT ON THE E LINE OF SAID ROCK RIDGE AND THERE TERMINATING, THE SIDE LINES OF SAID R/W ARE EXTENDED TO THE E BOUNDARY OF ROCK RIDGE; AND EX BEGINNING AT A POINT ON THE S LINE 236.42 FT E OF THE SW CORNER OF SAID LOT 1 BLK 1; THENCE N00DEG00'00"E 39.14 FT TO A POINT ON A NON-TANGENTIAL CURVE THE CENTER OF CIRCLE FOR WHICH BEARS N46DEG55'11"E; THENCE SELY ALONG SAID CURVE 57.48 FT, WITH A RADIUS OF 340 FT AND A CENTRAL ANGLE OF 09DEG41'12"; TO A POINT ON THE S LINE OF SAID LOT 2 BLK 1; THENCE S89DEG06'19"W ALONG SAID S LINE 42.62 FT TO THE POINT OF BEGINNING

Parcel 175-0047-00020

Lot 0002, Block 001, ROCK RIDGE DEVELOPMENT

LOT 2 BLOCK 1 EX A STRIP OF LAND 80 FT WIDE, FOR RD PURPOSES, LYING 40 FT ON EACH SIDE OF THE FOLLOWING DESC CENTERLINE: BEGINNING AT A POINT ON THE W LINE, 40.03 FT S OF THE NW CORNER OF SAID OUTLOT A; THENCE N88DEG58'16"E PARALLEL WITH THE N LINE OF SAID OUTLOT A 565.12 FT; THENCE SELY 350 FT ON A TANGENTIAL CURVE, CONCAVE TO THE SW WITH A RADIUS OF 900 FT AND A CENTRAL ANGLE OF 22DEG16'53"; THENCE SELY 185 FT ALONG A COMPOUND CURVE CONCAVE TO THE SW HAVING A RADIUS OF 270 FT AND A CENTRAL ANGLE OF 39DEG15'28"; THENCE S29DEG29'21"E TANGENT TO PREVIOUS SAID CURVE 157.58 FT; THENCE SELY ALONG A TANGENTIAL CURVE, CONCAVE TO THE NE HAVING A RADIUS OF 300 FT AND A CENTRAL ANGLE OF 60DEG58'24"; THENCE N89DEG32'15"E TANGENT TO PREVIOUS SAID CURVE 63.56 FT TO A POINT ON THE E LINE OF SAID ROCK RIDGE AND THERE TERMINATING, THE SIDE LINES OF SAID R/W ARE EXTENDED TO THE E BOUNDARY OF ROCK RIDGE; AND EX BEGINNING AT A POINT ON THE S LINE 236.42 FT E OF THE SW CORNER OF SAID LOT 1 BLK 1; THENCE N00DEG00'00"E 39.14 FT TO A POINT ON A NON-TANGENTIAL CURVE THE CENTER OF CIRCLE FOR WHICH BEARS N46DEG55'11"E; THENCE SELY ALONG SAID CURVE 57.48 FT, WITH A RADIUS OF 340 FT AND A CENTRAL ANGLE OF 09DEG41'12"; TO A POINT ON THE S LINE OF SAID LOT 2 BLK 1; THENCE S89DEG06'19"W ALONG SAID S LINE 42.62 FT TO THE POINT OF BEGINNING.

Parcel 175-0047-00050

Lot 0001, Block 003, ROCK RIDGE DEVELOPMENT

LOT 1 BLOCK 3 EX A STRIP OF LAND 80 FT WIDE, FOR RD PURPOSES, LYING 40 FT ON EACH SIDE OF THE FOLLOWING DESC CENTERLINE: BEGINNING AT A POINT ON THE W LINE, 40.03 FT S OF THE NW CORNER OF SAID OUTLOT A. THENCE N88DEG58'16"E PARALLEL WITH THE N LINE OF SAID OUTLOT A 565.12 FT; THENCE SELY 350 FT ON A TANGENTIAL CURVE, CONCAVE TO THE SW WITH A RADIUS OF 900 FT AND A CENTRAL ANGLE OF 22DEG16'53"; THENCE SELY 185 FT ALONG A COMPOUND CURVE CONCAVE TO THE SW HAVING A RADIUS OF 270 FT AND A CENTRAL ANGLE OF 39DEG15'28"; THENCE S29DEG29'21"E TANGENT TO PREVIOUS SAID CURVE 157.58 FT; THENCE SELY ALONG A TANGENTIAL CURVE, CONCAVE TO THE NE HAVING A RADIUS OF 300 FT AND A CENTRAL ANGLE OF 60DEG58'24"; THENCE N89DEG32'15"E TANGENT TO PREVIOUS SAID CURVE 63.56 FT TO A POINT ON THE E LINE OF SAID ROCK RIDGE AND THERE TERMINATING, THE SIDE LINES OF SAID R/W ARE EXTENDED TO THE E BOUNDARY OF ROCK RIDGE.

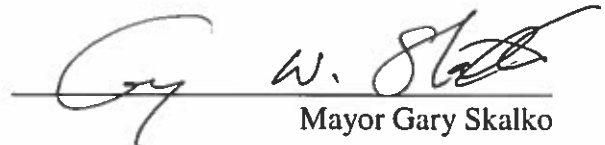
Section 2. Repeal of Inconsistent Ordinance. All Ordinances inconsistent herewith are hereby repealed and replaced with the provisions of this Ordinance.

Section 3. Effective Date. This Ordinance shall be effective according to State Statute.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF OCTOBER, 2019.

Attested:

City Administrator


Mayor Gary Skalko



CITY OF MOUNTAIN IRON

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ORDINANCE NUMBER 03-19

AMENDING SECTION 154 OF THE MOUNTAIN IRON CITY CODE

THE CITY OF MOUNTAIN IRON HEREBY ORDAINS:

Section 1. Amending Section 154.022. Section 154.022 (C) (14) of the Mountain Iron City Code is hereby added and is to read as follows:

- (14) Shipping containers converted for use as an accessory structure

Section 2. Amending Section 154.023. Section 154.023 (C) (9) of the Mountain Iron City Code is hereby added and is to read as follows:

- (9) Shipping containers converted for use as an accessory structure

Section 3. Amending Section 154.024. Section 154.024 (C) (8) of the Mountain Iron City Code is hereby added and is to read as follows:

- (8) Shipping containers converted for use as an accessory structure

Section 4. Amending Section 154.026. Section 154.026 (C) (5) of the Mountain Iron City Code is hereby added and is to read as follows:

- (5) Shipping containers converted for use as an accessory structure

Section 5. Amending Section 154.027. Section 154.027 (C) (3) of the Mountain Iron City Code is hereby added and is to read as follows:

- (3) Shipping containers converted for use as an accessory structure

Section 6. Inconsistent Ordinances. All Ordinances or portions thereof inconsistent with this Ordinance shall be repealed and replaced with the provisions of this Ordinance.

Section 7. Effective Date. This Ordinance shall be effective in accordance with State Statute.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF OCTOBER, 2019.

ATTEST:

City Administrator


Mayor Gary Skalko



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ORDINANCE NUMBER 04-19

AMENDING THE OFFICIAL ZONING MAP IN AND FOR THE CITY OF MOUNTAIN IRON

THE CITY COUNCIL OF MOUNTAIN IRON ORDAINS:

Section 1. Amending the Official Zoning Map. The Official Zoning Map for City of Mountain Iron is hereby amended as follows:

1. The Zoning District of the following parcels is hereby changed from Multi-Family 2 (MF-2) to Commercial (C):

Parcel 175-0047-00050

Lot 0001, Block 003, ROCK RIDGE DEVELOPMENT

LOT 1 BLOCK 3 EX A STRIP OF LAND 80 FT WIDE, FOR RD PURPOSES, LYING 40 FT ON EACH SIDE OF THE FOLLOWING DESC CENTERLINE: BEGINNING AT A POINT ON THE W LINE, 40.03 FT S OF THE NW CORNER OF SAID OUTLOT A, THENCE N88DEG58'16"E PARALLEL WITH THE N LINE OF SAID OUTLOT A 565.12 FT; THENCE SELY 350 FT ON A TANGENTIAL CURVE, CONCAVE TO THE SW WITH A RADIUS OF 900 FT AND A CENTRAL ANGLE OF 22DEG16'53"; THENCE SELY 185 FT ALONG A COMPOUND CURVE CONCAVE TO THE SW HAVING A RADIUS OF 270 FT AND A CENTRAL ANGLE OF 39DEG15'28"; THENCE S29DEG29'21"E TANGENT TO PREVIOUS SAID CURVE 157.58 FT; THENCE SELY ALONG A TANGENTIAL CURVE, CONCAVE TO THE NE HAVING A RADIUS OF 300 FT AND A CENTRAL ANGLE OF 60DEG58'24"; THENCE N89DEG32'15"E TANGENT TO PREVIOUS SAID CURVE 63.56 FT TO A POINT ON THE E LINE OF SAID ROCK RIDGE AND THERE TERMINATING, THE SIDE LINES OF SAID R/W ARE EXTENDED TO THE E BOUNDARY OF ROCK RIDGE.

Section 2. Repeal of Inconsistent Ordinance. All Ordinances inconsistent herewith are hereby repealed and replaced with the provisions of this Ordinance.

Section 3. Effective Date. This Ordinance shall be effective according to State Statute.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF OCTOBER, 2019.

Attested:

City Administrator

Mayor Gary Skalko



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RESOLUTION NUMBER 14-19

ACCEPTING BID

WHEREAS, pursuant to an advertisement for bids for Improvement Number 19-05, the improvement of the sewer main in the alley between Mountain Avenue and Marble Avenue from Locomotive Street to Agate Street then east to Mineral Avenue by sliplining, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

	Base Bid	Add Alt	Total
Insituform Technologies	\$100,885.60	\$13,170.00	\$114,055.60
VEIT	\$124,840.00	\$24,000.00	\$152,840.00

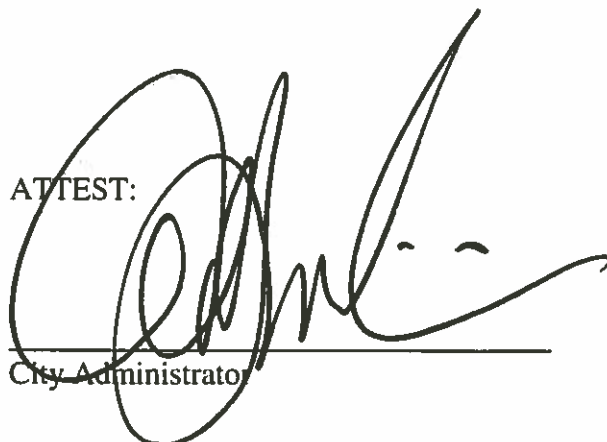
AND WHEREAS, it appears that Insituform Technologies of Anoka, Minnesota is the lowest responsible bidder,

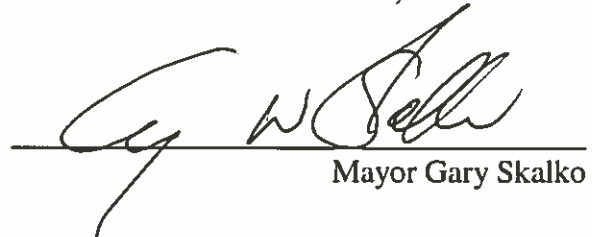
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

1. The Mayor and City Administrator are hereby authorized and directed to enter into the attached contract with Insituform Technologies of Anoka, Minnesota in the name of the City of Mountain Iron for the improvement of the sewer main in the alley between Mountain Avenue and Marble Avenue from Locomotive Street to Agate Street then east to Mineral Avenue by sliplining, according to the plans and specifications therefore approved by the City Council and on file in the Office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF OCTOBER, 2019.

ATTEST:



City Administrator

Mayor Gary Skalko

October 11, 2019

Mr. Craig Wainio
Administrator
City of Mountain Iron
Mountain Iron, MN 55768

Dear Craig,

At this time, it is my intent to leave the Parks & Recreation Board. Please accept this letter as my formal resignation notice. It would be great if my opening could be filled with a City resident who has children in the MIB School system.

It has been a pleasure serving the City Parks & Rec Board for nearly 20 years. Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Gerry Golobich", is written over the printed name.

Gerry Golobich

COUNCIL LETTER 102119-IVB1

AUDITOR

AUDIT PROPOSAL

DATE: October 17, 2019
FROM: Craig J. Wainio
City Administrator

Enclosed, please find the Audit proposal from Walker, Giroux and Hahne to perform the 2019 Audit. The proposal price is \$26,000 for the Governmental Funds and \$11,300 for the Enterprise Funds. For the 2018 Audit proposal the Governmental Funds were \$25,250 and the Enterprise funds were \$11,100.



CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

P.O. Box 960 • 225 1st Street North, Suite 2400, Virginia, Minnesota 55792
218-749-4880 • FAX 218-749-8528

October 1, 2019

To the City Council and Management
City of Mountain Iron, Minnesota
Attn: Craig Wainio, Administrator
8586 Enterprise Drive South
Mountain Iron, MN 55768-8260

We are pleased to confirm our understanding of the services we are to provide City of Mountain Iron, Minnesota for the year ended December 31, 2019. We will audit the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of City of Mountain Iron, Minnesota as of and for the year ended December 31, 2019. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI) such as management's discussion and analysis (MD&A), to supplement City of Mountain Iron, Minnesota's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Mountain Iron, Minnesota's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's discussion and analysis.
2. Schedule of revenues, expenditures and changes in fund balance – budget and actual.
3. Schedule of changes in City's net OPEB liability and related ratios.
4. Schedules of City's proportionate share of net pension liability and City's contributions for defined benefit pension plans.
5. Schedule of City contributions.
6. Schedule of changes in net pension liability/asset.

We have also been engaged to report on supplementary information other than RSI that accompanies City of Mountain Iron, Minnesota's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial

statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

1. Individual fund financial statements.
2. Schedule of sources and uses of public funds for tax increment financing districts.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of City of Mountain Iron, Minnesota and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the City of Mountain Iron, Minnesota's financial statements. Our report will be addressed to the City Council and Management of the City of Mountain Iron, Minnesota. We will make reference to Esterbrooks, Scott, Signorelli, Peterson, Smithson, Ltd's audit of Mountain Manor Apartments, Mountain Iron Housing and Redevelopment Authority, a discretely presented component unit of the City of Mountain Iron, Minnesota in our report on your financial statements. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. The reports on internal control and compliance will each include a paragraph that states that the purpose of the report is solely to describe the scope of testing of internal control over financial reporting and compliance, and the result of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance, and that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering internal control over financial reporting and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that City of Mountain Iron, Minnesota is subject to an audit requirement that is not encompassed

in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards. We will make reference to other auditors of the Mountain Manor Apartments, Mountain Iron Housing and Redevelopment Authority in the auditor's report on the group financial statements.

Audit Procedures – Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements

and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedure – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Mountain Iron, Minnesota's compliance with the provisions of applicable laws, regulations, contracts, agreements and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will assist in preparing the financial statements and related notes of City of Mountain Iron, Minnesota in conformity with U.S. generally accepted accounting principles based on information provided by you. We will also prepare the trial balance for use during the audit. Our preparation of the trial balance will be limited to formatting information into a working trial balance based on management's chart of accounts. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, related notes, and trial balance preparation services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objective discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information. With regard to using the auditor's report, you understand that you must obtain prior written consent to reproduce or use our report in bond offering official statements or other documents.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a

means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities relating to the financial statements and related notes, our preparation of the trial balance, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes, and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them and any other nonaudit services we provide. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to City of Mountain Iron, Minnesota; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Walker, Giroux and Hahne, LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a governmental agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Walker, Giroux and Hahne, LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the governmental agency. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately December 31, 2019 and to issue our reports no later than June 30, 2020. Thomas B. Kelly is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.), except that we agree that our gross fee, including expenses, will not exceed \$26,000 for the City's Governmental Funds and \$11,300 for the Enterprise Funds with an additional fee of \$4,000 if a federal single audit is required. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2018 peer review report accompanies this letter.

We appreciate the opportunity to be of service to City of Mountain Iron, Minnesota and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the original of this letter and return it to us. A copy is enclosed for your records.

Very truly yours,

WALKER, GIROUX & HAHNE, LLC



Thomas B. Kelly
Certified Public Accountant

RESPONSE:

This letter correctly sets forth the understanding of City of Mountain Iron, Minnesota.

Management signature

Governance signature

Title

Title

Date

Date

November 15, 2018

Report on the Firm's System of Quality Control

To the Partners of Walker, Giroux and Hahne, LLC
and the Peer Review Committee of the Minnesota Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Walker, Giroux and Hahne, LLC (the firm) in effect for the year ended June 30, 2018. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act and audits of employee benefit plans.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Walker, Giroux and Hahne, LLC in effect for the year ended June 30, 2018 has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. Walker, Giroux and Hahne, LLC has received a peer review rating of pass.

Abdo, Eick & Meyers, LLP

ABDO, EICK & MEYERS, LLP
Certified Public Accountants & Consultants



1950 202nd Street East Clearwater, MN 55320
Office 320-558-2800 Fax 320-558-2809 Parts 320-558-2810

October 11, 2019

City of Mountain Iron
Tim Satrang
Mountain Iron, MN 55768

tsatrang@ci.mountain-iron.mn.us

Dear Tim;

Twin Star Equipment and Mfg Co. is pleased to provide the following quote:

14' Twin Star MFG Replacement Body Installed:

Body Length/Width – 14' x 99"

3/16" Hardox 450 Floor

36" Double Wall Sides W/ 12" Board Pockets

Straight Apron (No Asphalt Apron)

48" 2 Panel Tailgate

Cab Shield – 12" x 84" Wide

Media Blasted and Painted or Powdercoated Red

Custom Doghouse To Accommodate Existing Pin to Pin Hoist

Remove and Replace Rear Hinges (Greaseable)

Remove and Reinstall Vibrator

Remove Existing Body and Install Replacement Body

Total Package Price

\$16,889.00

Please feel free to contact me with any questions.

Adam Jarvinen
218-349-8540

Options:

10 Class 1 Rated LED Surface Mounted Strobe Package \$989.00

This quote is valid for 10 days after date issued.

All taxes, including FET are additional. 25% down payment required with order.

Acceptance of Quotation:

I hereby authorize Twin Star Equipment & Mfg to complete work as outlined on this Quotation. Full payment will be due upon completion of project, or delivery of products outlined. I agree to payment terms. I also acknowledge that I am authorized by the Company listed to complete this transaction on behalf of the Company.

Printed Name

Title

Signature

Date

COUNCIL LETTER 102119-IVC2

PARKS AND RECREATION

WINTER WORKERS

DATE: October 17, 2019
FROM: Parks and Recreation Board
Craig J. Wainio
City Administrator

The Parks and Recreation Board is recommending that the City Council authorize the advertisement for Rink Workers for the upcoming season.

COUNCIL LETTER 101619-VIA

ELECTIONS

RESOLUTION 15-19

DATE: October 17, 2019

FROM: Elections

Craig J. Wainio
City Administrator

In 2017, there were legislative changes to M.S. 204B.16, subd. 1 (Municipal and County-Unorganized Territory Polling Place Designations) and 205A.11, subd. 2 (School District Combined Polling Places Designations); basically the changes require all jurisdictions to designate polling places on an annual basis. The deadline for designating polling places is approaching quickly, so I wanted to send a reminder to ensure your jurisdiction designates your polling place(s) within the appropriate deadlines. Below are a few reminders:

Municipalities:

1. All municipalities are required to designate polling places, by ordinance or resolution, for each precinct by December 31st each year for the next calendar year, regardless if there is a scheduled election or no change is made, for the next calendar year.
 - a. *If you plan to change a polling locations prior to the March 3, 2020, presidential nomination primary, your jurisdiction will need to adopt a resolution or ordinance at least 90 days before that election date; the resolution or ordinance would have to be adopted prior to December 4, 2019*
2. Municipalities must designate polling places, by resolution or ordinance, for each precinct each year even if *no change* is noted for the next calendar year.
3. If the location of a polling place has been changed, notice must be sent to every registered voter within the precinct
 - a. Notify the St. Louis County Auditor's Office as soon as possible once a polling location has been changed. When notifying the Auditor's Office, include a copy the resolution authorizing the change.
 - b. The Auditor's Office will update SVRS and work with you to coordinate the appropriate voter notification.
4. If you are a mail ballot precinct, you must still pass a resolution or ordinance annually designating your polling place as the St. Louis County Auditor's Office.
5. Note: A polling place cannot be changed between the state primary and state general election unless a polling place has become unavailable for use.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 15-19

REESTABLISHING POLLING PLACES

WHEREAS, the in 2017, there were legislative changes to M.S. 204B.16, Subd. 1 (Municipal and County-Unorganized Territory Polling Place Designations); the changes require all jurisdictions to designate polling places on an annual basis; and

WHEREAS, all municipalities are required to designate polling places, by ordinance or resolution, for each precinct by December 31st each year for the next calendar year

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Mountain Iron, County of Saint Louis, State of Minnesota hereby reestablishes the polling places as follows:

Precinct 1: Community Center, 8586 Enterprise Drive South

Precinct 2: Community Center, 8586 Enterprise Drive South

DULY ADOPTED BY THE CITY COUNCIL THIS 21st DAY OF OCTOBER, 2019.

ATTEST:

Mayor Gary Skalko

City Administrator



Mt. Iron · Virginia, Minnesota

5478 Mountain Iron Dr. Virginia, MN 55792

Phone: 218-741-8681, Fax: 218-741-3027, Email: info@sawmillsaloonrestaurant.com

October 8, 2019

City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

City of Mountain Iron,

Sundberg Enterprises, LLC dba The Sawmill Saloon and Restaurant is requesting permission to serve food and alcohol at the following upcoming event: Dec. 19, 2019 (RAMS Annual Dinner). The event is being held at the Mountain Iron Community Center.

Copies of our liquor liability insurance and our catering permit are on file with the City Offices.

Any questions, I can be reached at 218.741.8681 or 218.391.3147.

Thank you,

Chad Nesselroad, Banquet Manager
Sundberg Enterprises, LLC
Dba: Sawmill Saloon & Restaurant



Pumpkin Run

12th Annual Larry Nanti

5K/ 10K - Walk/ Run

Saturday, October 26th, 2019

"PICK YOUR PAIN"

**5K Walk/Run & 10K
Walk/ Run**

Chip-timed runs courtesy
of rangerunners.org

**Start: MIB High
School**

**Registration begins:
8:00am – 8:45am**

**Shotgun Start:
9:00am**

**Fees: \$25 19 years and older & \$15 18 years and
under (Includes t-shirt, bib/ chip timers for
runners, water & prizes for top finishers/ best
costumes) RACE PACKETS MAY BE PICKED UP
FRIDAY EVENING IN THE HIGH SCHOOL
COMMONS. 5 – 7:30pm**

There will be awards for top walkers, runners &
costumes in various age categories. "Walkers" will
not be timed. Strollers welcome!

Register online at www.rangerunners.org

For more information: call 218-750-4911

**Race proceeds will benefit the MIB Cross
Country program & Mtn. Iron Friends of the
Library.**

Course marshals: MIB Cross Country team

HALLOWEEN CARNIVAL

Sponsored by:
Mountain Iron Parks & Recreation Department

**TRICK OR
TREAT?**



SUNDAY, OCTOBER 27TH, 2019

12:00 – 3:00 PM

MOUNTAIN IRON COMMUNITY CENTER

**ADMISSION: FREE IF WEARING A COSTUME
OR BRING A DONATION FOR THE QUAD CITY FOOD SHELF!**

BINGO in the Mtn. Iron Room

12:30-2:30 pm

Sponsored by the Lions Club

**Annual Messiah Lutheran
Church COFFEE & BAKE SALE!**

**Games! Prizes! Lots of FUN!
Sponsored by Messiah Lutheran Church**

A GOVERNMENT AFFAIRS EVENT

CONNECT WITH THE RANGE DELEGATION

Tuesday, October 29, 2019

4:00pm **Networking & Appetizers**

4:30pm to 5:30pm **Panel Discussion**

Minnesota Discovery Center - Taconite Square

Hear from your state legislators on their priorities for the 2020 legislative session and critical topics around the Iron Range.

If you would like to submit panel questions for consideration, email info@hibbing.org. Due to time constraints, we can not guarantee all questions will be asked.

FREE TO ATTEND!

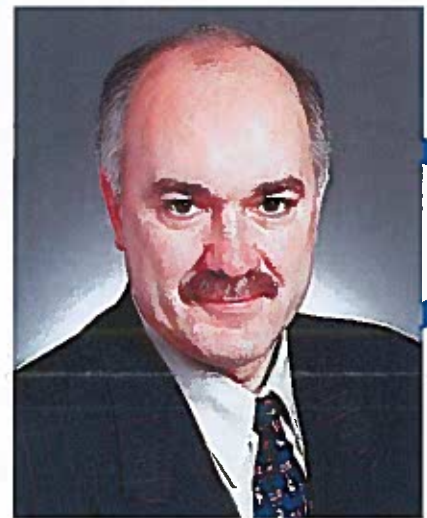
Please RSVP by
Thursday, October 24
to info@hibbing.org
or 218-262-3895



Representative
Julie Sandstede
(DFL) District: 06A



Representative
Dave Lislegard
(DFL) District: 06B



Senator
David Tomassoni
(DFL) District 06

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Saint Louis County

Environmental Services Department

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Mark St. Lawrence
Director

October 8, 2019

Tim Satrang
City of Mt. Iron
8586 Enterprise Drive South
Mt. Iron, MN 55768

RE: Proposed 2020 MSW Disposal Fee

Municipal and Private MSW Haulers:

The purpose of this letter is to inform you of a proposed \$10.00 per ton solid waste disposal fee increase for mixed municipal solid waste (MSW) that I will be recommending to the St. Louis County Board of Commissioners for 2020. The current solid waste disposal fee consists of a \$44.50/ton tipping fee plus a \$5.50/ton MN Statute 115A.919 Subdivision 1 (115A.919 Subd. 1) Tax Exempt Fee. The proposed 2020 solid waste disposal fee will consist of a \$52.50/ton tipping fee plus a \$7.50/ton 115A.919 Subd.1 Tax Exempt Fee.

The proposed \$52.50/ton tipping fee (subject to 17% MN Municipal Solid Waste Management Tax) pays for costs associated with the operation and management of the Regional Landfill and associated leachate treatment system and the County's five (5) solid waste transfer stations. The proposed \$7.50/ton 115A.919 Subd.1 Tax Exempt Fee is dedicated specifically for landfill abatement purposes, costs of closure, post closure care, response actions, or for purposes of mitigating and compensating for the local risks, costs, and other adverse effects of facilities.

The proposed MSW Solid Waste Disposal Fee will result in a net \$11.36/ton increase over the current MSW Solid Waste Disposal Fee (see example).

Example:

A. Proposed 2020 MSW Disposal Fee (Tip Fee + Tax + 115A.919 Subd. 1 Tax Exempt Fee):

$\$52.50/\text{ton} + 17\% \text{ MN MSW Mgmt Tax} + \$7.50/\text{ton 115A.919 Fee} = (\$52.50 + \$8.93 + \$7.50) = \$68.93/\text{ton}.$

Current MSW Disposal Fee (Tip Fee + Tax + 115A.919 Subd.1 Tax Exempt Fee):

$\$44.50/\text{ton} + 17\% \text{ MN MSW Mgmt Tax} + \$5.50/\text{ton 115A.919 Fee} = (\$44.50 + \$7.57 + \$5.50) = \$57.57/\text{ton}.$

On September 25, 2019, the St. Louis County Solid Waste & Septic Subcommittee supported Environmental Services' recommendation to increase the 2020 MSW disposal fee. The St. Louis County Board of Commissioners will consider this recommendation at their 2020 Fee Schedule Public Hearing on Tuesday, November 5, 2019.



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Mark St. Lawrence
Director

St. Louis County MSW Tipping Fee/Solid Waste Disposal Fee* Chronology

1993 – Regional Landfill opens; \$55/ton tipping fee

1994 – Rate lowered to \$45/ton

1995 – Rate lowered to \$39/ton

2014 – Rate increased to \$42/ton

2015 – Rate increased to \$48/ton

2018 – Rate increased to \$50/ton then simultaneously replaced by a solid waste disposal fee that consists of a \$44.50/ton tipping fee and a \$5.50/ton MN Statute 115A.919 Subdivision 1 tax exempt fee.

2020 (Proposed) - \$52.50/ton tipping fee and \$7.50/ton MN Statute 115A.919 Subdivision 1 tax exempt fee

*Tipping Fee/Solid Waste Disposal Fee insures that disposal costs cover the cost of operations at the St. Louis County Regional Landfill, leachate facility and five transfer stations and are standardized at all St. Louis County solid waste facilities.

2019 MSW Tipping Fees at Minnesota MSW Landfills

<i>Elk River Landfill (Private)</i>	\$120.00/ton
Olmsted County-Kalmar Landfill	\$83.00/ton
Brown County Landfill	\$73.43/ton
Rice County Landfill	\$68.33/ton
Steele County Landfill	\$67.86/ton (self-hauler); \$54.00/ton (licensed haulers)
Polk County Landfill	\$65.00/ton
<i>Nobles County Landfill (Private)</i>	\$65.00/ton
Blue Earth County Landfill	\$60.00/ton (self-hauler); \$45.00/ton (licensed haulers)
<i>St. Louis County (Proposed)</i>	<i>\$52.50/ton + \$7.50/ton MN Statute 115A.919 Subdivision 1 tax exempt fee</i>
East Central SW Landfill	\$58.72/ton + \$5 scale fee
Cottonwood County Landfill	\$53.33/ton
Mar-Kit Sanitary Landfill	\$50.00/ton
St. Louis County (current)	\$44.50/ton + \$5.50/ton MN Statute 115A.919 Subdivision 1 tax exempt fee
Morrison County Landfill	\$49.00/ton (self-hauler); 38.00/ton (licensed haulers)
Clay County Landfill	\$45.00/ton
Crow Wing County Landfill	\$45.00/ton
Lyon County Landfill	\$43.00/ton
Kandiyohi County Landfill	\$41.00/ton (self-hauler); \$30 (licensed haulers)