



**MOUNTAIN IRON
CITY COUNCIL
MEETING**

MONDAY, SEPTEMBER 16, 2019

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, SEPTEMBER 16, 2019 - 6:30 P.M.
A G E N D A**

- I. Roll Call
 - II. Consent Agenda
 - A. Minutes of the September 3, 2019, Regular Meeting (#1-5)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
 - III. Public Forum
 - IV. Committee and Staff Reports
 - A. Mayor's Report
 - 1. IRIS Proclamation (#6-7)
 - B. City Administrator's Report
 - C. Director of Public Works Report
 - 1. Safety Management Program Contract (#8-11)
 - 2. Surplus Equipment (#12)
 - D. Library Director/Special Events Coordinator's Report (#13)
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - G. City Attorney's Report
 - H. Fire Department
 - 1. Hire Firefighters (#14)
 - I. Liaison Reports
 - V. Unfinished Business
 - VI. New Business
 - A. Resolution Number 10-19 Preliminary Levy (#15-21)
 - B. Resolution Number 11-19 Market Rate Levy(#15-21)
 - C. Resolution Number 12-19 EDA Levy (#15-21)
 - D. Resolution Number 13-19 Cooperative Agreement (#22-26)
 - VII. Communications (#27-32)
 - VIII. Announcements
 - IX. Adjourn
- # Page Number in Packet
*Enclosed

MINUTES
MOUNTAIN IRON CITY COUNCIL
September 3, 2019

Mayor Skalko called the City Council meeting to order at 6:32p.m. with the following members present: Councilor Joe Prebeg Jr., Alan Stanaway, Julie Buria, Steve Skogman, and Mayor Gary Skalko. Also present were: Craig Wainio, City Administrator; Tim Satrang, Director of Public Works; Anna Amundson, Library Director/Special Events Coordinator; Amanda Inmon, Municipal Services Secretary; Rod Flannigan, City Engineer; and SGT John Backman, Sherriff's Department.

It was moved by Skalko and seconded by Buria that the consent agenda be approved as follows:

1. Approve the minutes of the August 19, 2019, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period August 16-31, totaling \$654,189.44 (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period August 16-31, totaling \$332,085.15 (a list is attached and made a part of these minutes).

The motion carried unanimously on roll call vote.

Public Forum:

- No one spoke during the forum

The Mayor reported on the following:

- Condolences to the family and friends of those innocent families of the recent shooting in Texas
- During the month of August a total of 6 mass shootings alone
- Happy Birthday to Gladys Kujala turning 89 years old September 4th
- Happy Birthday to Agnes Manninen turned 100 years old September 2nd
- Good luck and best wishes to all the local Sports Teams this coming year
- Good luck and best wishes to Matt Niskanen and his new NHL team Philadelphia Flyers

City Administrator:

- Preliminary levy due at the end of September
- Facilitator for Shared Services study has been identified, meetings will be scheduled this fall

It was moved by Skogman and seconded by Prebeg to approve the included agreement with the Salvation Army for their Heat Share program for the 2019-2020 year. The motion carried.

Director of Public Works:

- Unity Drive and Highway 7 intersection water project will be starting
- Patching will continue once weather cooperates
- Sewer jetting will begin shortly

Library Director/Special Events Director:

- September “Library Card drive month,” sign up to get your Library Card
- Sunday, October 27th Annual Halloween Carnival at Mountain Iron Community Center
- Collaborating with the MIB Cross Country team
 - Sponsor the “12th Annual Larry Nanti 3K run/walk”
 - Tentative date October 26th

Sheriff's Department:

- No formal report

City Engineer:

- No formal report

It was moved by Stanaway and seconded by Skogman to approve Resolution #09-19; Authorizing the City of Mountain Iron to make an application and accept funds from the Development Partnership Grant program from the Department of IRRR. The motion carried unanimously.

At 6:49p.m., it was moved by Skalko and seconded by Buria that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Distribution Summary

Category	Distribution	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	100.00
BUILDING RENTALS	COMMUNITY CENTER	575.00
BUILDING RENTALS	SENIOR CENTER	50.00
CAMPGROUND RECEIPTS	CREDIT CARD FEES	135.80
CAMPGROUND RECEIPTS	FEES	5,030.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	145.50
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	376.51
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	16.11
COPIES	COPIES	37.75
INTERGOVERNMENTAL REVENUE	GRANTS RECEIVABLE	60,289.66
INTERGOVERNMENTAL REVENUE	TACONITE PRODUCTION TAX	359,506.00
METER DEPOSITS	ELECTRIC	1,140.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	53,615.66
MISCELLANEOUS	DELTA DENTAL PAYABLE	1,852.40
MISCELLANEOUS	FAX CHARGES	.50
MISCELLANEOUS	FIRE DEPT-MISC INCOME	665.00
MISCELLANEOUS	LIBRARY-COPIES, FINES, MISC.	16.99
MISCELLANEOUS	MISC. - GENERAL	3,145.74
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	422.78
PERMITS	BUILDING	2,472.18
UTILITY	UTILITY	164,595.86
Grand Totals:		<u>654,189.44</u>

Report Criteria:

Report type: Summary

Check.Type = (<>) "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/19	09/05/2019	153672	10070	A-1 RENTAL SERVICES INC	101-20200	1,174.00
09/19	09/05/2019	153673	10012	ABE ENVIRONMENTAL SYSTEMS, INC	101-20200	4,059.17
09/19	09/05/2019	153674	130017	AMERICAN BANK	602-20200	907.47
09/19	09/05/2019	153675	10072	AMERICAN SOCIETY FOR	101-20200	120.00
09/19	09/05/2019	153676	10075	AMERIPRIDE SERVICES	603-20200	78.64
09/19	09/05/2019	153677	10006	ANDERSON AUTO CENTER (DBA)	604-20200	697.57
09/19	09/05/2019	153678	1294	BRENDA HENDRIX	101-20200	88.30
09/19	09/05/2019	153679	20047	BROCKWHITE CONSTRUCTION MAT.	602-20200	1,095.60
09/19	09/05/2019	153680	30055	BTAC ACQUISITION CORP.	101-20200	395.41
09/19	09/05/2019	153681	30017	CARQUEST (MOUNTAIN IRON)	602-20200	139.78
09/19	09/05/2019	153682	30020	COAST TO COAST SOLUTIONS	101-20200	191.35
09/19	09/05/2019	153683	30072	COMPUTER WORLD	101-20200	2,044.40
09/19	09/05/2019	153684	30098	CONFLUENCE	301-20200	3,102.00
09/19	09/05/2019	153685	140013	CORE & MAIN LP	604-20200	15,483.30
09/19	09/05/2019	153686	50049	ESSENTIA HEALTH	101-20200	400.00
09/19	09/05/2019	153687	60029	FERGUSON ENTERPRISES INC	604-20200	444.90
09/19	09/05/2019	153688	60003	FIVE SEASONS SPORTS CENTER	101-20200	57.60
09/19	09/05/2019	153689	6004	FRED FAUST	602-20200	60.09
09/19	09/05/2019	153690	20065	G-MEN ENVIRONMENTAL SERVICES, INC	301-20200	13,300.00
09/19	09/05/2019	153691	80001	HILLYARD/HUTCHINSON	101-20200	331.04
09/19	09/05/2019	153692	80037	HOMETOWN MEDIA PARTNERS	101-20200	259.00
09/19	09/05/2019	153693	120002	LAWSON PRODUCTS INC	603-20200	694.07
09/19	09/05/2019	153694	120019	LEAGUE OF MN CITIES	101-20200	3,258.00
09/19	09/05/2019	153695	130004	MESABI DAILY NEWS	603-20200	364.03
09/19	09/05/2019	153696	130006	MESABI HUMANE SOCIETY	101-20200	1,458.34
09/19	09/05/2019	153697	130026	MESABI SIGN COMPANY	101-20200	81.50
09/19	09/05/2019	153698	110035	MIDWEST COMMUNICATIONS	101-20200	690.00
09/19	09/05/2019	153699	130186	MIDWEST MACHINERY COMPANY (dba	101-20200	497.35
09/19	09/05/2019	153700	130044	MINNESOTA DEPT OF HEALTH	601-20200	2,272.00
09/19	09/05/2019	153701	130082	MINNESOTA MAYORS ASSOCIATION	101-20200	30.00
09/19	09/05/2019	153702	130009	MINNESOTA POWER (ALLETE INC)	101-20200	1,658.94
09/19	09/05/2019	153703	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	99,924.50
09/19	09/05/2019	153704	140004	NORTHERN ENGINE & SUPPLY INC	603-20200	5.00
09/19	09/05/2019	153705	140005	NORTHERN FITNESS GROUP	101-20200	377.96
09/19	09/05/2019	153706	150022	OTIS-MAGIE INS, AGENCY INC	101-20200	204.00
09/19	09/05/2019	153707	160023	POHAKI LUMBER	601-20200	687.40
09/19	09/05/2019	153708	170007	QUILL CORPORATION	101-20200	354.41
09/19	09/05/2019	153709	190014	SHERWIN WILLIAMS	604-20200	77.89
09/19	09/05/2019	153710	190004	SKUBIC BROS INC	603-20200	877.56
09/19	09/05/2019	153711	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	42,500.00
09/19	09/05/2019	153712	190012	SUMMIT COMPANIES	101-20200	60.00
09/19	09/05/2019	153713	200003	TACONITE TIRE SERVICE	101-20200	495.74
09/19	09/05/2019	153714	180023	TECH BYTES	101-20200	40.00
09/19	09/05/2019	153715	180026	TIMOTHY D BROOKS	101-20200	4,761.97
09/19	09/05/2019	153716	200036	TRITEC OF MINNESOTA INC	603-20200	784.00
09/19	09/05/2019	153717	210001	UNITED ELECTRIC COMPANY	604-20200	2,959.64
09/19	09/05/2019	153718	220025	VERIZON WIRELESS	602-20200	17.66
09/19	09/05/2019	153719	1145	WEST SHORE SERVICES, INC.	101-20200	1,300.00
09/19	09/05/2019	153720	260005	ZEP MANUFACTURING COMPANY	602-20200	438.46

Grand Totals:

211,300.04

PP-Ending 08/23

TOTAL EXPENDITURES

120,785.11\$332,085.15



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 09-19

AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE DEVELOPMENT PARTNERSHIP GRANT PROGRAM FROM THE DEPARTMENT OF IRRR

WHEREAS, the Mountain Iron City Council approves of the attached application for the Shovel Ready Sites project; and,

WHEREAS, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the Department of IRRR.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that it does hereby adopt this Resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 3rd DAY OF SEPTEMBER, 2019.

ATTEST:

City Administrator



Mayor Gary Skalko



IRIS INFANTS REMEMBERED IN SILENCE

Founded in 1987

218 Third Ave. NW Faribault MN 55021

Phone: (507) 334-4748 E-mail: support@irisRemembers.com Website: www.irisRemembers.org

Infants Remembered In Silence, Inc. a 501(c)3 nonprofit organization (#41-1700704) would like to respectfully request that the city adopt a resolution endorsing October 15th as Pregnancy and Infant Loss Remembrance Day in accordance with the requirements within the city/county.

Infants Remembered In Silence, Inc. (IRIS) works with thousands of people across Minnesota and across the USA who have experienced the death of child during pregnancy through early childhood. This includes death from miscarriage, ectopic pregnancy, molar pregnancy, stillbirth, neo-natal death, sudden unexplained death of a child (SUDC), sudden infant death syndrome (SIDS), birth defects, illness, accidents, and all other types of early childhood death. Many of these parents live in, deliver in, have a child die in, or bury a child in this community.

Bereaved parents remember these children annually with a 7 pm candle lighting on October 15th. Some will remember their child/children in their homes while others will remember them in small gatherings around the state and across the nation. This resolution / proclamation would unify these parents in tribute of their children.

United States Government Proclamations:

- 1988 President Ronald Reagan Proclaimed October as National Pregnancy and Infant Loss Awareness Month.
- 2001 House Resolution
107th Congress – 1st Session
H.RES.254 IH
- 2006 House Resolution
109th Congress – 1st Session
H.CON.RES.222

If you do choose to adopt this proclamation/resolution you may send us any certificates via e-mail to support@irisremembers.com or we can arrange for someone to pick it up.

Respectively submitted September 5, 2019.

Diana Kelley - Founder and Executive Director
Infants Remembered In Silence, Inc. © (IRIS)
218 3rd Ave. NW
Faribault MN 55021
(507) 334-4748
Email: support@irisRemembers.com
Website: www.irisRemembers.org
IRIS was founded in 1987

Recognizing National Pregnancy and Infant Loss Awareness Day

Whereas, Infants Remembered In Silence, Inc. (IRIS) and many other nonprofit organizations work with thousands of parents all over Minnesota and across the United States who have experienced the death of a child during pregnancy through early childhood; and

Whereas, Many of these parents live in, deliver in, have a child die in, or a bury a child in our community; and

Whereas, Infants Remembered In Silence (IRIS) a 501(c)(3) nonprofit organization was founded 1987, 32 years ago, to offer support for parents whose child/children died from miscarriage, ectopic pregnancy, molar pregnancy, stillbirth, neo-natal death, birth defects, sudden unexplained death of a child (SUDC), sudden infant death syndrome (SIDS), illness, accidents, and all other types of infants and early childhood death; and

Whereas, Bereaved parents around the world remember their children annually on October 15 with a candle lighting at 7 pm. Some will remember their child/children in their homes while others will remember them in small gatherings around the state, across the nation and around the world; and would unify these parents in tribute to their children; and

Whereas, In 1988, President Ronald Reagan proclaimed October as National Pregnancy and Infant Loss Awareness month; and

Whereas, In honor of the thousands of children that die each year in Minnesota Infants Remembered In Silence, Inc. (IRIS) respectfully request that October 15th, 2019 be recognized as Pregnancy and Infant Loss Remembrance Day.

Now, Therefore, be it Resolved by the City Council of the City of

COUNCIL LETTER 091619-IVC1

SAFETY

MMUA SAFETY TRAINING CONTRACT

DATE: September 12, 2019

FROM: Tim Satrang
Director of Public Works

Craig J. Wainio
City Administrator

The City of Mountain Iron's Safety Committee recommends that the contract for employee training be approved for the year 2019-2020 in the amount of \$11,550.00. The fee for the previous year (2018-2019) was \$11,200.00. For the fee, MMUA provides monthly training for all employees as well as keeps all our required OSHA documentation up to date.



Minnesota Municipal Utilities Association

3025 Harbor Lane N | Suite 400
Plymouth, MN 55447-5142
Phone 763.551.1230 | Toll Free 800.422.0119 (MN)
Fax 763.551.0459
www.mmua.org

August 16, 2019

MEMORANDUM

To: Safety Management Participants

From: Mike Willetts, Director of Job Training and Safety

Subject: 2019-20 Safety Management Program Contract

It is time to renew your safety management program contract. If we held a regional group meeting earlier this year, please note that the budgets have not changed since then, unless to make specific corrections. For those where we did not hold a group meeting this year, please note that the budgets have been created with the goal of having minimal price increases while covering MMUA's costs in providing your service. The contract amendments will cover October 1, 2019 through September 30, 2020, to coincide with MMUA's fiscal year.

Two copies of your contract amendment are enclosed. Please sign both contracts keeping one for your records and mailing the other to the address shown below. Please do not send payment at this time. You will be billed October 1. Mail your signed contract to:

Larry Pederson, Director of Finance
Minnesota Municipal Utilities Association
3025 Harbor Lane North, Suite 400
Plymouth, MN 55447-5142

If you have any concerns with the new contract, please contact me or Larry as follows:

Mike Willetts: phone 763-746-0705 or e-mail mwilletts@mmua.org
Larry Pederson: phone 763-746-0704 or e-mail lpederson@mmua.org

Thank you for being part of MMUA's safety management groups. With this program and your support we have proven that working together as a group we can develop a safety program that is affordable and at the same time works.

Minnesota Municipal Utilities Association
AMENDMENT TO SERVICES AGREEMENT

Safety Management Program

Contract Date: July 29, 2019

Contract Number: 20-2020

The services agreement entered into between Minnesota Municipal Utilities Association (MMUA) and Mountain Iron Public Utilities (Mountain Iron), dated July 16, 2018, contract number 20-2019, is amended as follows:

PART II, Section 1.

1. DURATION: This Agreement shall remain in force from October 1, 2019 until September 30, 2020 (the "expiration date").

PART III, Section 1.

1. COMPENSATION: For the services covered by this Agreement, Mountain Iron shall pay MMUA an annual fee of eleven thousand five hundred fifty dollars and 00 cents (\$11,550.00) for the 2019-20 annual period. Such compensation shall be due and payable according to the selected payment terms below.

Payment terms for the fee agreed to above shall be based on one of the following options (select one):

- Annual Payment (\$11,550.00)
- Quarterly Payments (\$2,887.50 each)

For any term of less than twelve full calendar months, the fee shall be a portion of the annual fee, pro-rated based on the number of calendar months or partial calendar months in which the services were provided as a percentage of twelve (12).

The parties hereby accept the terms of the Agreement as modified.

Mountain Iron Public Utilities
By _____
Title _____
Date _____
Purchase Order # _____

Minnesota Municipal Utilities Association
By  _____
Title Executive Director
Date July 29, 2019

Minnesota Municipal Utilities Association
 Safety Management Program
Northeast Group Fee Calculation (Dave Lundberg)
 October 1, 2019 - September 30, 2020

City	Population	2019-20 Annual Charge	2019-20 Quarterly Charge	2018-19 Annual Charge	Difference	Total 2019-20 with JTS	# of Days	2018-19 List Price
Aitkin	2,127	\$11,550.00	\$2,887.50	\$11,200.00	\$350.00	\$11,550.00	1	\$11,550.00
Grand Marais	1,419	\$15,550.00	\$3,887.50	\$15,200.00	\$350.00	\$17,350.00	2	\$15,550.00
Keewauin	1,172	\$6,000.00	\$1,500.00	\$5,600.00	\$400.00	\$6,000.00	0.5	\$11,550.00
Mahtomedi	7,676	\$9,350.00	\$2,337.50	\$9,000.00	\$350.00	\$9,350.00	1	\$14,550.00
Moose Lake	2,445	\$15,550.00	\$3,887.50	\$15,200.00	\$350.00	\$17,950.00	2	\$15,550.00
Mora	3,504	\$17,550.00	\$4,387.50	\$17,200.00	\$350.00	\$17,550.00	2	\$17,550.00
Mountain Iron	2,843	\$11,550.00	\$2,887.50	\$11,200.00	\$350.00	\$13,350.00	1	\$11,550.00
Nashwaik	949	\$10,050.00	\$2,512.50	\$9,700.00	\$350.00	\$10,050.00	1	\$10,050.00
North Branch	9,399	\$12,550.00	\$3,137.50	\$12,200.00	\$350.00	\$14,350.00	1	\$14,550.00
Two Harbors	3,685	\$15,962.50	\$3,990.63	\$10,850.00	\$5,112.50	\$15,962.50	2	\$11,550.00
White Bear Lake	25,512	\$0.00	\$0.00	\$15,350.00	(\$15,350.00)	\$0.00	1	\$0.00
Zimmerman	5,335	\$11,000.00	\$2,750.00	\$11,000.00	\$0.00	\$11,000.00	1	\$12,550.00
Totals:		\$136,662.50	\$34,165.63	\$143,700.00	(\$7,037.50)	\$144,462.50	15.5	\$146,550.00

Annual JTS (Electric)

	\$600.00	per lineman	2019-20	2018-19
Aitkin	0		\$0.00	\$0.00
Gilbert	0		\$0.00	\$0.00
Grand Marais	3		\$1,800.00	\$1,800.00
Keewauin	0		\$0.00	\$0.00
Moose Lake	4		\$2,400.00	\$2,400.00
Mountain Iron	3		\$1,800.00	\$1,800.00
Nashwaik	0		\$0.00	\$0.00
North Branch	3		\$1,800.00	\$1,800.00
Totals:	13		\$7,800.00	\$7,800.00

Please notify Larry Pederson of changes to your city.

COUNCIL LETTER 091619-IVC2

PUBLIC WORKS

SURPLUS EQUIPMENT

DATE: September 12, 2019

FROM: Tim Satrang
Director of Public Works

Craig J. Wainio
City Administrator

Staff is seeking authorization to dispose of a 1997 International 4900 with a reach all body bucket truck. Due to its age it is difficult to get the bucket truck certified for high voltage work therefore the City has not been fully utilizing the truck. Staff is recommending that the bucket truck be listed on Do-Bid.

Mountain Iron Public Library

Monthly Report

August 2019

Circulation:

Items checked out: 1,749 Items checked in: 1,781

Total Circulation of materials in August: 3,530

Attendance:

Adults: 676 Youth: 345 Patrons in August: 1,021 Total Library Usage: 1,241

(Summer Reading Program: 52 & Summer Food Program: 168)

Reference Desk visits: 257 Computer Use Sessions: 180

Events and Activities at the library in August:

Thursday, August 1st: Tie-dye day & Legion Picnic

Saturday, August 3rd: Mesabi Trail Bike Trip (Mountain Iron rest stop – Anna)

Monday, August 5th: Class of 1969 reunion meeting

Thursday, August 8th: Brave Girls & Wise Women Legacy event/ author visit

Wednesday, August 14th: Library Board meeting (Anna)

Tuesday, August 20th: Book to Movie event - "Chocolate Chip Murder Mystery"

Wednesday, August 21st: ALS Meeting (Anna)/ ALS training (Julie)

Thursday, August 22nd: Iron Range Tykes (IRT) – Story time & pop-up library (Anna)

Friday, August 23rd: ALS Training (Anna)

Thursday, August 29th: IRT – closed pop-up library for the summer/ MIB Merritt Open House

COUNCIL LETTER 091619-IH1

FIRE DEPARTMENT

FIREFIGHTERS

DATE: September 12, 2019

FROM: Gerry Knapper
Fire Chief

Craig J. Wainio
City Administrator

The Fire Department is recommending that the City Council approve the hiring of the following paid on call firefighters:

Carter Martinson
Chris Pasch
Michael Gifford

COUNCIL LETTER 091619-VIA

ADMINISTRATION

2020 BUDGET

DATE: September 12, 2019

FROM: Craig J. Wainio
City Administrator

Enclosed in you packet you will find a preliminary draft of the 2020 Budget. At this meeting the City Council needs to set the proposed levy for 2020. The budget and adjoining Resolution show a three percent increase in the levy from 2019. Staff is proposing this minor increase in order to offset anticipate increases in health insurance premiums.

Resolution Number 10-19 adopts the preliminary levy amount that must be certified to the County by September 30th. This Resolution is presented with a three percent increase in the levy from last year. It is recommended that the City Council adopt Resolution Number 10-19.

Resolution Number 11-19 adopts the market rate levy for payment of the voter approved community center bonds. The amount reflected is to cover bond payments for 2020. It is recommended that the City Council adopt Resolution Number 11-19 as presented. 2020 is the last year of bond payments on the Community Center Bonds.

Resolution Number 12-19 sets the EDA levy for 2020. This Resolution reflects a levy of the same amount as last year which generates approximately \$12,000 for the EDA. It is recommended that the City Council adopt Resolution Number 12-19 as presented.



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 10-19

APPROVING PROPOSED 2019 TAX LEVY, COLLECTABLE 2020

BE IT RESOLVED, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following sums of money be levied for the current year, collectable in 2019, upon the taxable property in the City of Mountain Iron for the following purposes:

TOTAL PROPOSED LEVY	\$1,280,483
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The City Administrator is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Saint Louis County, Minnesota.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF SEPTEMBER, 2019.

Mayor Gary Skalko

ATTEST:

City Administrator



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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RESOLUTION NUMBER 11-19

APPROVING PROPOSED 2020 MARKET RATE BASED REFERENDUM LEVY FOR THE GENERAL OBLIGATION COMMUNITY CENTER BONDS AND INTEREST

WHEREAS, in February 1998 the voters in the City of Mountain Iron approved a market rate based referendum levy for bonds and interest to construct the Mountain Iron Community Center.

NOW, THEREFOR BE IT RESOLVED, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following market rate based levy shall be made in 2019 payable in 2020 for all property in the City of Mountain Iron:

General Obligation Community Center Bond levy shall be \$84,240.00

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Saint Louis County, Minnesota.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF SEPTEMBER, 2019.

Mayor Gary Skalko

ATTEST:

City Administrator



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

RESOLUTION NUMBER 12-19

CONCERNING THE 2020 ECONOMIC DEVELOPMENT AUTHORITY TAX LEVY

WHEREAS, the Mountain Iron Economic Development Authority was created on the 19th day of April, 2004, pursuant to Minnesota Statutes 469.090-469.108 and;

WHEREAS, Minnesota Statutes, Section 469.107, Subdivision 1, specifically authorized the Mountain Iron Economic Development Authority to levy against the taxable property of the City of Mountain Iron, St. Louis County, Minnesota.

NOW, THEREFORE BE IT RESOLVED by the City Council of Mountain Iron, Minnesota, that for the purpose of further development and to provide for any activities that are within the jurisdiction of the Mountain Iron Economic Development Authority as defined according to Minnesota Statutes. The Mountain Iron City Council submits to the County Auditor of St. Louis County, Minnesota, a final tax levy with a levy set to the maximum allowable for the Mountain Iron Economic Development Authority.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF SEPTEMBER, 2019.

Mayor Gary Skalko

ATTEST:

City Administrator

**BUDGET SUMMARY
CITY OF MOUNTAIN IRON**

EXPENDITURES	2019 Budget	2020 Budget	Difference	Percent
Administration	\$ 639,000.00	\$ 644,000.00	\$ 5,000.00	0.8%
Public Safety	\$ 660,500.00	\$ 677,500.00	\$ 17,000.00	2.6%
Public Works	\$ 1,014,000.00	\$ 1,042,000.00	\$ 28,000.00	2.8%
Culture and Rec	\$ 485,000.00	\$ 493,000.00	\$ 8,000.00	1.6%
General Government	\$ 1,123,124.00	\$ 1,144,336.00	\$ 21,212.00	1.9%
TOTAL	\$ 3,921,624.00	\$ 4,000,836.00	\$ 79,212.00	2.0%

REVENUE				
Taxes	\$ 125,811.00	\$ 126,240.00	\$ 429.00	0.3%
Intergovernmental Aid	\$ 2,339,626.00	\$ 2,376,113.00	\$ 36,487.00	1.6%
General Revenue	\$ 213,000.00	\$ 218,000.00	\$ 5,000.00	2.3%
TOTAL	\$ 2,678,437.00	\$ 2,720,353.00	\$ 41,916.00	1.6%

GENERAL LEVY	\$ 1,243,187.00	\$ 1,280,483.00	\$ 37,296.00	3.0%
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BUDGET SUMMARY
CITY OF MOUNTAIN IRON
REVENUE

GENERAL REVENUE	2019	2020	Difference	Percent
Lic. & Permits	\$ 25,000.00	\$ 27,000.00	\$ 2,000.00	8.0%
Charges for Service	\$ 67,000.00	\$ 70,000.00	\$ 3,000.00	4.5%
Fines	\$ 12,000.00	\$ 12,000.00	\$ -	0.0%
Interest	\$ 12,000.00	\$ 12,000.00	\$ -	0.0%
Refunds	\$ 95,000.00	\$ 95,000.00	\$ -	0.0%
General	\$ 2,000.00	\$ 2,000.00	\$ -	0.0%
Subtotal	\$ 213,000.00	\$ 218,000.00	\$ 5,000.00	2.3%

INTERGOVERNMENTAL REVENUE

Local Government Aid	\$ 1,331,909.00	\$ 1,368,396.00	\$ 36,487.00	2.7%
Taconite Production Tax	\$ 550,000.00	\$ 550,000.00	\$ -	0.0%
Taconite Municipal Aid	\$ 330,000.00	\$ 330,000.00	\$ -	0.0%
Mining Effects Tax	\$ 107,717.00	\$ 107,717.00	\$ -	0.0%
Other	\$ 20,000.00	\$ 20,000.00	\$ -	0.0%
Subtotal	\$ 2,339,626.00	\$ 2,376,113.00	\$ 36,487.00	1.6%

TAXES

Tax Levy	\$ 1,243,187.00	\$ 1,280,483.00	\$ 37,296.00	3.0%
Market Rate Levy	\$ 83,811.00	\$ 84,240.00	\$ 429.00	0.5%
Misc. Taxes	\$ 20,000.00	\$ 20,000.00	\$ -	0.0%
Franchise	\$ 22,000.00	\$ 22,000.00	\$ -	0.0%
Subtotal	\$ 1,368,998.00	\$ 1,406,723.00	\$ 37,725.00	2.8%
Total	\$ 3,921,624.00	\$ 4,000,836.00	\$ 79,212.00	2.0%

**BUDGET SUMMARY
CITY OF MOUNTAIN IRON
EXPENDITURES**

DEPARTMENT	2019	2020	Difference	Percent
City Council	\$ 25,000.00	\$ 25,000.00	-	0.0%
Administration	\$ 580,000.00	\$ 580,000.00	-	0.0%
Election	\$ -	\$ 5,000.00	5,000.00	100.0%
Assessing	\$ -	\$ -	-	0.0%
Planning & Zoning	\$ 34,000.00	\$ 34,000.00	-	0.0%
Sheriffs	\$ 525,000.00	\$ 527,000.00	2,000.00	0.4%
Fire Protection	\$ 106,000.00	\$ 121,000.00	15,000.00	14.2%
Emergency Management	\$ 6,000.00	\$ 6,000.00	-	0.0%
Animal Control	\$ 23,500.00	\$ 23,500.00	-	0.0%
Streets	\$ 795,000.00	\$ 820,000.00	25,000.00	3.1%
Buildings	\$ 219,000.00	\$ 222,000.00	3,000.00	1.4%
Campground	\$ 64,000.00	\$ 70,000.00	6,000.00	9.4%
Recreation	\$ 240,000.00	\$ 240,000.00	-	0.0%
Government	\$ 490,100.00	\$ 495,100.00	5,000.00	1.0%
Library	\$ 181,000.00	\$ 183,000.00	2,000.00	1.1%
Transfers	\$ 633,024.00	\$ 649,236.00	16,212.00	2.6%
Total	\$ 3,921,624.00	\$ 4,000,836.00	\$ 79,212.00	2.0%

COUNCIL LETTER 091619-VID

PUBLIC WORKS

RESOLUTION 13-19

DATE: September 12, 2019

FROM: Tim Satrang
Director of Public Works

Craig J. Wainio
City Administrator

Resolution Number 13-19 authorizes the City to participate in St. Louis County's crack sealing program. Working cooperatively with the County will ensure that we get the most competitive pricing for our crack sealing this year. It is recommended that the City Council adopt Resolution Number 13-19 and it is further requested that the City Council authorize up to \$10,000 for crack sealing within Mountain Iron.



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 13-19

ENTERING INTO A COOPERATIVE AGREEMENT WITY SAINT LOUIS COUNTY

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA, that the City of Mountain Iron enters into an agreement with St. Louis County, Public Works Department for the 2020 St. Louis County Aggregate Crushing, Maintenance Striping and Crack Sealing, Chip Sealing and Scrub Sealing Programs.

BE IT FURTHER RESOLVED, that the Mayor and the City Administrator are authorized to execute the Agreement and any amendments to the Agreement.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF SEPTEMBER, 2019.

Mayor Gary Skalko

ATTEST:

City Administrator



Saint Louis County

Public Works Department • Richard H. Hansen Transportation & Public Works Complex
4787 Midway Road, Duluth, MN 55811 • Phone: (218) 625-3830

James T. Foldesi, P.E.
Public Works Director/
Highway Engineer

MEMORANDUM

DATE: August 29, 2019

TO: Township Supervisor Chairs and City Clerks

FROM: James T. Foldesi, P.E. *J.T.F.*
Public Works Director/Highway Engineer
Public Works Department

RE: 2020 St. Louis County Aggregate Crushing, Maintenance Striping, and Crack Sealing,
Chip Sealing and Scrub Sealing Programs

Aggregate Crushing

Agencies Invited to Participate: Townships

The St. Louis County Public Works Department is announcing the continuation of its aggregate crushing program where townships within St. Louis County are invited to participate. Townships that would like to participate in the aggregate crushing contracts must submit the attached "Aggregate Crushing Request Form" to St. Louis County by **Friday, October 11, 2019**. Questions about the aggregate crushing program can be directed to Ross Benedict at 218-625-3842 or benedictr@stlouiscountymn.gov.

Townships requesting to participate must submit a summary of aggregate material quantities in tons by gravel pit location. A map is enclosed showing gravel pits that will be utilized for the 2020 aggregate crushing contracts. The contractor will create a separate aggregate material stockpile for each participating township in the respective gravel pits.

All participating townships must pay to St. Louis County an administrative fee of \$300.00 for project administration. St. Louis County will perform material testing at a rate of at least one test per 1,500 tons of aggregate material produced to assure compliance with material specifications. The cost of material testing is \$200.00 per test. The estimated unit price for the 2020 aggregate crushing contracts is \$3.80 per ton.

St. Louis County will make all payments to the contractor for work completed, including work completed for townships. Townships will reimburse the County for their portion of the project including the administrative fee and material testing. Townships requesting greater than \$5,000.00 in aggregate crushing shall pay to St. Louis County, within thirty (30) days after the award of contract, an amount equal to ninety five percent (95%) of the cost of their portion of the contract. Townships requesting less than \$5,000.00 in aggregate crushing shall pay to St. Louis County their total project cost after completion of the project. St. Louis County will submit invoices to each participating township for their share of the project, including the administrative fee and material testing.

Maintenance Striping

Agencies Invited to Participate: Townships and Cities

The St. Louis County Public Works Department is announcing the continuation of its maintenance striping program where townships and cities within St. Louis County are invited to participate. Townships and cities that would like to participate in the maintenance striping contract must submit the attached "Maintenance Striping Request Form" to St. Louis County by **Friday, October 11, 2019**. Questions about the maintenance striping program can be directed to Victor Lund at 218-625-3873 or lundv@stlouiscountymn.gov.

The estimated unit prices for the 2020 maintenance striping contract are:

- 4" solid line or 4" broken line (white or yellow) = \$0.05 per linear foot¹
- 4" double solid line (yellow) = \$0.10 per linear foot²
 1. Does not include the gap between broken line markings
 2. Double solid line quantity includes two 4" solid line markings

St. Louis County will make all payments to the contractor for work completed, including work completed for townships and cities. Townships and cities requesting greater than \$5,000.00 in maintenance striping shall pay to St. Louis County, within thirty (30) days after the award of contract, an amount equal to ninety five percent (95%) of the cost of their portion of the contract. Townships and cities requesting less than \$5,000.00 in maintenance striping shall pay to St. Louis County their total project cost after completion of the project. Each participating agency will also be charged an administrative fee of \$300.00 for project administration. St. Louis County will submit invoices to each participating agency for their share of the project, including the administrative fee.

Crack Sealing / Chip Seals / Scrub Seals

Agencies Invited to Participate: Townships and Cities

The St. Louis County Public Works Department is announcing the continuation of its crack sealing, chip sealing and scrub sealing program where townships and cities within St. Louis County are invited to participate. Townships and cities that would like to participate in the crack sealing, chip sealing or scrub sealing contracts must submit the attached "Crack Sealing Request Form" or "Chip/Scrub Sealing Request Form" to St. Louis County by **Friday, October 11, 2019**. For questions about this program in the southern half of the county, please contact Steve Krasaway at 218-625-3841 or krasaways@stlouiscountymn.gov. For questions about this program in the northern half of the county, please contact Eric Fallstrom at 218-742-9821 or fallstrom@stlouiscountymn.gov.

Upon receiving the request to participate, St. Louis County will schedule a meeting to perform a field review of the candidate roads. This preliminary engineering will provide a report to the township or city of a higher accuracy total estimated cost. Townships or cities that approve of their estimated cost will be included in the contract. Participating townships or cities must pay to St. Louis County a flat fee of \$600.00 which covers project administration, preliminary engineering and field inspection. For budgetary estimation, the estimated cost of crack sealing is \$7,500 per mile and the estimated cost of chip/scrub sealing is \$48,500 per mile.

St. Louis County will make all payments to the contractor for work completed, including work completed for townships and cities. Townships and cities requesting greater than \$5,000.00 in crack sealing, chip sealing or scrub sealing shall pay to St. Louis County, within thirty (30) days after the award of contract, an amount equal to ninety five percent (95%) of the cost of their portion of the contract. Townships and cities requesting less than \$5,000.00 in crack sealing, chip sealing or scrub sealing shall pay to St. Louis County their total project cost after completion of the project. St. Louis County will submit invoices to each participating agency for their share of the project, including the combined administrative, preliminary engineering and inspection fee.

Formal Request Procedure

To request to participate in one of these programs, submit the respective request form(s) of the program(s) you would like your agency to participate in to the contact information provided at the bottom of the form(s).

A resolution must be attached from the requesting town board or city council that approves entering into a cooperative agreement with St. Louis County. Requests that do not include this resolution may not be accepted into these programs.

The deadline for submitting your agency's request form(s) is **Friday, October 11, 2019**. If we do not receive your request by this deadline, St. Louis County cannot guarantee acceptance into any of the aforementioned contracts. Thank you for your cooperation.

Enclosures

Cc:

V. Lund

S. Krasaway

E. Fallstrom

M. Hemmila

B. Boder

R. Benedict

Maintenance Superintendents

Tri- Cities Biosolids Disposal Authority

**413 Pierce Street
Eveleth, MN 55734**

City of Eveleth

City of Gilbert

City of Mountain Iron

September 3, 2019

**Honorable Mayor and City Council
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768**

Mayor and Council,

At a regular meeting of the Tri-Cities Biosolids Disposal Authority (TCBDA) held August 20, 2019, the 2020 TCBDA budget in the total amount of \$81,200.00 was adopted. Enclosed is a copy of the 2020 TCBDA budget.

The 2020 TCBDA budget will be funded per the Ordinance that established the TCBDA. Each City pays according to the percentage of loads they hauled compared to the total loads from all three cities during a period of July 1, 2018 to June 30, 2019.


Mt. Iron's share of the 2020 budget is \$23,385.60.

The first quarter of Mt. Iron's share of the 2020 budget will be billed in December 2019.

It is hoped that this information is sufficient for determining your City's budget.

If you have any questions concerning this budget, please contact Tim Satrang or myself.

Sincerely,



**Michael L. Wiskow
TCBDA Secretary/Treasurer**

Copy: Tim Satrang

2020 TCBDA Budget

* Employees Wages & Benefits	\$ 45,000.00
Insurance & Bond	3,100.00
**Office & Administration	9,200.00
Fuel	5,500.00
Repair & Maintenance	2,000.00
Garage Expense	3,700.00
Professional Services	3,700.00
Truck Replacement	12,000.00
Communication Rental	<u>0.00</u>
Subtotal	84,200.00
less BDSA reimbursements	<u>3,000.00</u>
Total	\$ 81,200.00

* Employee's Wages & Benefits includes Application Tech/ Site Mgr, Relief Driver, and City of Mt. Iron Bookkeeper.

** Office & Administration includes Secretary/Treasurer (independent contractor) expense.

The 2020 TCBDA budget will be funded per Ordinance that established the TCBDA. Each City pays according to the percentage of loads that they hauled, compared to the total from all three Cities during the time period of July 1, 2018 to June 30, 2019.

<u>City</u>	<u>% of loads</u>	<u>Share of Budget</u>
Eveleth	44.8	\$ 36,377.60
Gilbert	26.4	21,436.80
<u>Mt. Iron</u>	<u>28.8</u>	<u>23,385.60</u>
Totals	100.0	\$ 81,200.00

Biosolids Disposal Site Authority

413 Pierce Street
Eveleth, MN 55734

City of Eveleth

City of Gilbert

City of Virginia

City of Mountain Iron

September 3, 2019

Honorable Mayor and City Council
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Mayor and Council,

At a regular meeting of the Biosolids Disposal Site Authority (BDSA) held August 20, 2019, the 2020 BDSA budget in the total amount of \$34,950.00 was adopted. Enclosed is a copy of the 2020 BDSA budget.

By Ordinance, this budget is to be funded by an annual per capita fee from each member city. At this time, the annual per capita fee for financing the 2020 budget was set at \$ 2.0441.

The 2010 census for the City of Mountain Iron is 2869 persons. Mountain Iron's share of the BDSA 2020 budget is \$ 5,864.52.

Mountain Iron's share of the 2020 budget will be billed in December 2019.

It is hoped that this information is sufficient for determining your City's budget.

If you have any questions concerning this budget, please contact Tim Satrang or myself.

Sincerely,



Michael L. Wiskow
BDSA Secretary/Treasurer

Copy: Tim Satrang

2020 BDSA Budget

Site Superintendent	\$ 500.00
Sites and Road Maintenance	13,000.00
Snow Plowing	5,000.00
Professional Services	3,250.00
Sec/Treas and Office	3,000.00
Insurance & Bond	1,200.00
<u>Site Permanent Improvements</u>	<u>9,000.00</u>

Total \$ 34,950.00

The 2020 BDSA Budget will be funded by an annual \$ 2.0441 per capita charge, per the Ordinance that established the BDSA. Each City's share is as follows:

<u>City</u>	<u>Population</u>	<u>Share of Budget</u>
Eveleth	3,718	7,599.96
Gilbert	1,799	3,677.33
Mt. Iron	2,869	5,864.52
<u>Virginia</u>	<u>8,712</u>	<u>17,808.19</u>
Totals	17,098	\$ 34,950.00

It was agreed that the City of Virginia should not have to pay for snow plowing as they do not haul in the winter. Virginia's share of the 2020 budget will be adjusted (reduced by 51.0%) of the actual winter 2018-2019 snow plowing cost of \$ 3540.00.

Adjustment to Virginia's share is $\$3540 \times 0.51 = \1805.40 .

2020 BDSA Adjusted Share of Budget

<u>City</u>	<u>Population</u>	<u>Share of Budget</u>
Eveleth	3,718	7,599.96
Gilbert	1,799	3,677.33
Mt. Iron	2,869	5,864.52
<u>Virginia</u>	<u>8,712</u>	<u>16,002.79</u>
Totals	17,098	\$ 33,144.60

September 3, 2019

City of Mountain Iron
8586 Enterprise Drive S
Mountain Iron, MN 55768-8260

Dear Associate Member:

Thank you for your support as an associate member of the Minnesota Rural Water Association. You are a part of America's largest and strongest voice for rural and small municipal and non-municipal water and wastewater systems.

We do face problems, both in our water and wastewater systems. Fortunately, these problems are not beyond our abilities or determination to solve. We are the only organization that offers on-site technical assistance to you at no charge. We are available to you for operation, maintenance, user fees, funding options, leak detection, regulations and more. Just give us a call.

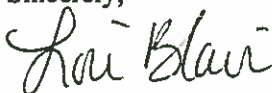
There are many changes happening in the water and wastewater industry. We are prepared to work with you to insure that we will face and solve these problems together. By joining together, small systems realize big benefits.

Log on to our web site at www.mrwa.com. Check out the training calendar, water and wastewater resources, quizzes, financing, sample ordinances, rate sheet, source water resources, job listings, MRWA publications, MRWA members, and links to many agencies, associations, and organizations.

The Minnesota Rural Water Association's 36th Annual three-day Water & Wastewater Technical Conference will be held in St. Cloud at the St. Cloud Civic Center, March 3-5, 2020. Mark your calendar. MRWA hosts approximately forty, one-day training sessions around the State of Minnesota. The TA Times newsletter will have an agenda, and times and dates, for the upcoming training session or go to our web site, push the training button and register on-line. If your city is interested in hosting a training session, please give us a call.

Enclosed is your membership certificate.

Sincerely,



Lori Blair
Executive Director

LB:sg
Enclosure

Certificate of Membership



Excellence in Training and
Technical Assistance

City of Mountain Iron

In recognition of your concern for safe drinking water in the State of Minnesota.

September 2019

August 2020

Commencing

Expiration

Lori Blair

WE WORK FOR YOU!

Minnesota Rural Water Association
National Rural Water Association

