



**MEMORIAL DAY**  
WE WILL NOT FORGET



AS WE EXPRESS OUR GRATITUDE, WE MUST

**NEVER FORGET**

THAT THE HIGHEST APPRECIATION IS NOT TO  
UTTER WORDS, BUT TO LIVE BY THEM.

- JOHN FITZGERALD KENNEDY

**MOUNTAIN IRON**  
**CITY COUNCIL**  
**MEETING**

**MONDAY, MAY 20, 2019**

**6:30 P.M.**

**MOUNTAIN IRON COMMUNITY CENTER**

**MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, MAY 20, 2019 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
  - II. Consent Agenda
    - A. Minutes of the May 6, 2019, Local Board of Appeal & Equalization (#1)
    - B. Minutes of the May 6, 2019, Regular Meeting (#2-10)
    - C. Receipts
    - D. Bills and Payroll
    - E. Communications
  - III. Public Forum
  - IV. Committee and Staff Reports
    - A. Mayor's Report
    - B. City Administrator's Report
      - 1. Temporary Seasonal Employees (#11)
    - C. Director of Public Works Report
    - D. Library Director/Special Events Coordinator's Report
    - E. Sheriff's Department Report
    - F. City Engineer's Report
    - G. City Attorney's Report
    - H. Public Health and Safety Board
      - 1. Anytime Fitness Policy (#12-13)
    - I. Liaison Reports
  - V. Unfinished Business
  - VI. New Business
    - A. Authorization to Seek Quotes (#14-15)
  - VII. Communications (#16-21)
  - VIII. Announcements
  - IX. Adjourn
- # Page Number in Packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
BOARD OF APPEAL AND EQUALIZATION  
MAY 6, 2019

Councilor Alan Stanaway called the meeting to order at 5:31p.m. with the following members present: Joe Prebeg, Jr., Alan Stanaway, Julie Buria, Steve Skogman, and Mayor Gary Skalko. Also present were: Amanda Inmon, Municipal Services Secretary; Shawn Hainey, Real Estate Appraiser for Saint Louis County Assessor's Office.

**It was moved by Prebeg and seconded by Skogman to accept the recommendation of the St. Louis County Assessor to reduce the building value amount from \$46,400 to \$44,700 to the property of John Roskoski, 5732 Mineral Ave, Mountain Iron, Parcel Code 175-0010-02500. The motion carried on roll call vote (Yes: Prebeg, Stanaway, Skogman, Buria; No: Skalko).**

**It was moved by Skalko and seconded by Buria to change the recommendation of the Saint Louis County Assessor and reduce the building value amount from \$118,000 to \$68,000 to the property of Dan Gunderson at 8794 Forest Dr., Mountain Iron, Parcel Code 175-0140-00180. The motion carried.**

**It was moved by Skogman and seconded by Prebeg to accept the recommendation of the Saint Louis County Assessors and make no changes to the property of William Storbeck at Tamarack Drive, Mountain Iron, Parcel Code 175-0012-01010. The motion carried.**

**It was moved by Skogman and seconded by Prebeg to accept the recommendation of the Saint Louis County Assessors and reduce the land value amount from \$1,500 to \$1,100 to the property of William Storbeck at Tamarack Drive, Mountain Iron, Parcel Code 175-0012-01000. The motion carried.**

**It was moved by Skogman and seconded by Prebeg to accept the recommendation of the Saint Louis Assessors and reduce the land value amount from \$1,600 to \$1,200 to the property of William Storbeck at Tamarack Drive, Mountain Iron, Parcel Code 175-0012-00990. The motion carried.**

**It was moved by Skalko and seconded by Buria to accept the recommendation of the Saint Louis County Assessors and reduce the building value amount from \$90,100 to \$83,600 the property of Matthew Kishel, 5483 Bluebell Ave, Mountain Iron, Parcel Code 175-0013-00170. The motion carried.**

At 6:07p.m., it was moved by Prebeg and seconded by Skogman to adjourn the Local Board of Appeal and Equalization meeting. The motion carried.

Submitted by:

Amanda Inmon  
Municipal Services Secretary  
[www.mtniron.com](http://www.mtniron.com)

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
May 6, 2019

Mayor Skalko called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Joe Prebeg Jr., Alan Stanaway, Steve Skogman, Julie Buria, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Tim Satrang, Director of Public Works; Amanda Inmon, Municipal Services Secretary; Anna Amundson, Library Director/Special Events Coordinator; and Rod Flannigan, City Engineer.

It was moved by Skogman and seconded by Prebeg that the consent agenda be approved as follows:

1. Add the following items to the agenda:
  - II. F. Amend April 1, 2019 City Council minutes
  - VII. A. Dustin Damn Memorial Donation
2. Approve the minutes of the April 15, 2019 regular meeting as submitted.
3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period April 16-30, totaling \$219,127.98 (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period April 16-30, totaling \$288,006.29 (a list is attached and made a part of these minutes).

**To amend the April 1, 2019 City Council minutes, from "The motion carried on roll call vote (No: Prebeg, Stanaway and Skogman Yes: Buria and Skalko)," to "The motion failed on roll call vote (No: Prebeg, Stanaway and Skogman Yes: Buria and Skalko)."**

**To amend the April 16, 2019 Local Board of Appeal and Equalization minutes, from "members present, Sue Tuomela," to Julie Buria" and "property of John Roskoski, 5409 North Court, Mountain Iron, Parcel Code 175-0010-02500," to "property of John Roskoski, 5732 Mineral Ave, Mountain Iron, Parcel Code 175-0010-02500." The motion carried unanimously.**

**Public Forum:**

- Representatives, Tony Jeffries and Beth Pierce from the Iron Range Tourism Bureau were present to update the Council and residents on Iron Range Tourism, and how they promote tourism on the Iron Range, which includes the area between Hibbing and Hoyt Lakes.

**The Mayor reported on the following:**

- Condolences to the family and friends of Shane McGregor
- Condolences to the family and friends of Shirley Anderson-Charles
- Happy Birthday to Gladys Johnson turned 100 years old on May 5<sup>th</sup>
- Happy belated birthday to Helen Demaniuk turned 90 years old March 8<sup>th</sup>
- Congratulations to the Mountain Iron-Buhl Archery team, finished 3<sup>rd</sup> at the Midwest Shoot-out
  - 4 individuals placed at the competition, Shane Busch, Brody Soyring, Emily Lacoursiere and Kyle Johnson

- Big thank you to George Bekkala for cleaning/picking up trash, collected two truckloads from around the Walmart area

City Administrator:

- Met with Consultant for the South Grove Recreational Complex, review of site and project
  - Next step, ideas and recommendations presented
  - Meeting with City Council members and P&R board to review ideas and recommendations
- CDBG Grant for next session of slip-lining sewers in downtown Mountain Iron approved by County Board

It was moved by Prebeg and seconded by Stanaway to hire the following as summer temporary employees:

Public Works/Public Utilities:

Dylan Leff	Casey Kintner
Patricia Overbye	Arin Marks
Carter Martinson	

Parks & Recreation:

Austin Ulman	Riley Kintner
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Library:

Madison Overbye

Coaches:

Lisa Stevens	Cassie Stevens
Cassandra James	Charlie Overbye
Cody Ellis	Jill Ellis
Josh Inmon	Justin Inmon
Corey Johnson	Jimmy Janckila
Jeff Tiedman	Rusty Dahl
Audrey White	Katie Hunter
Julia Knapper	Jesse White
Megan Preiner	

Tennis:

Raija Sarich

Umpire:

Zach Lindseth

The motion carried.

Director of Public Works:

- 2<sup>nd</sup> year in a row, Wastewater Treatment Plant was recognized by the MPCA
- Waterline break on Bluebell Avenue and part of Aster Avenue the 1<sup>st</sup> week of May
- City Crews sweeping streets
- Any damage from Snow plows over the Winter Season, contact City Hall to be put on list for repair

The Mountain Iron Wastewater Treatment Plant and staff, Ty Hebl and Brad Bennett, received a “Certificate of Commendation, Wastewater Treatment Facility Operation Award” in recognition of exceptional compliance with its Minnesota Pollution Control Agency NPDES/SDS during the 2018 review year.

Library Director/Special Events Coordinator:

- Winter Reading Program ending on March 31<sup>st</sup>
  - Mountain Iron Patrons read 124,445 minutes
  - Highest reader was a 1<sup>st</sup> Grader named Mason, reading 12,820 minutes

City Engineer:

- No formal report

It was moved by Prebeg and seconded by Skogman to accept the recommendation of the Parks and Recreation Board and approve the enclosed agreement, hiring Mrs. Wendy Flannigan for the West Two Rivers Campground caretakers for the 2019 season. Motion carried.

It was moved by Prebeg and seconded by Buria to accept the recommendation of the Utility Advisory Board and approve the large trash pick-up for City of Mountain Iron residents with garbage service fee of \$10.00, tentatively scheduled for the first couple of weeks of June. Complete form and payment must be turned in and paid for by June 3<sup>rd</sup> by 4pm, with utility bill current. The motion carried.

It was moved by Prebeg and seconded by Stanaway to accept the recommendation of the Utility Advisory Board and certify the City of Mountain Iron’s Mercury Minimization Plan as presented (a copy is attached and made a part of these minutes). The motion carried.

It was approved by Prebeg and seconded by Skogman to accept the recommendation of the Personnel Committee and approve the updates to the Personnel Policy as presented (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Stanaway to accept the recommendation of the Personnel Committee and Public Health and Safety Board and approve the updated Fire Department Position Descriptions for the Safety Officer, Training Officer and Firefighter. The motion carried.

It was moved by Skogman and seconded by Buria to approve the Joint Community Communications Plan for Improvement of Emergency Services Plan as presented. The motion carried.

It was moved by Stanaway and seconded by Skogman to approve Resolution #04-19; Grant Application, for the IRRRB’s Laurentian Visioning Partnership Program (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Skalko and seconded by Buria to accept the recommendation from the recent joint meeting concerning the Shared Services Study, and designate a Joint Committee, which would consists of representatives from Mountain Iron to work with a committee from Virginia. With representatives being the following individuals:

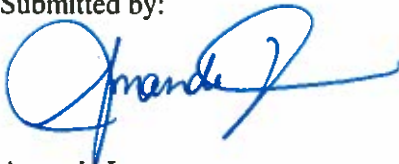
City Administrator Craig Wainio  
Councilor Joe Prebeg  
The motion carried.

Fire Chief Gerry Knapper  
Assistant Chief Mark Madden

It was moved by Skogman and seconded by Stanaway to donate \$250 to Range Mental Health Center Annual “Dustin Damm Memorial Walk for Mental Health,” Fundraising Event on May 17, 2018, at 4pm, at Olcott Park in Virginia. Monies to come from the Chartable Gambling Fund. The motion carried on roll call vote.

At 7:30p.m., it was moved by Skalko and seconded by Buria that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon  
Municipal Services Secretary  
[www.mtniron.com](http://www.mtniron.com)

Communications:

1. St. Louis County Environmental Services Department’s 2019 Area B-CLEAN Business Hazardous Waste Collection Dates, Virginia Regional Landfill (HHW Building) August 14<sup>th</sup> by appointment. (218)741-8831

Distribution Summary

Category	Distribution	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,200.00
BUILDING RENTALS	COMMUNITY CENTER	1,400.00
BUILDING RENTALS	NICHOLS HALL	215.00
BUILDING RENTALS	SENIOR CENTER	50.00
CAMPGROUND RECEIPTS	CREDIT CARD FEES	39.79
CAMPGROUND RECEIPTS	FEES	1,213.28
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	36.00
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	75.24
LICENSES	ANIMAL	5.00
METER DEPOSITS	ELECTRIC	1,500.00
MISCELLANEOUS	ASSESSMENT SEARCHES	80.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	2,745.18
MISCELLANEOUS	CABLE TV FRANCHISE FEE	5,897.44
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	101.90
MISCELLANEOUS	COCA-COLA RECEIPTS-CITY HALL	15.53
MISCELLANEOUS	DELTA DENTAL PAYABLE	213.70
MISCELLANEOUS	FAX CHARGES	.25
MISCELLANEOUS	FIRE DEPT-MISC INCOME	50.00
MISCELLANEOUS	LIBRARY-COPIES, FINES, MISC.	1,323.00
MISCELLANEOUS	MISC. - GENERAL	1,469.61
MISCELLANEOUS	REC DEPT-VARIOUS FEES/PMTS	2,565.00
MISCELLANEOUS	REIMBURSEMENTS	.50
MISCELLANEOUS	SALE-COPIES, MAPS, LABOR-ADMIN	19.50
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	69.62
PERMITS	BUILDING	897.71
UTILITY	UTILITY	197,944.73
Grand Totals:		219,127.98



## Report Criteria:

Report type: Summary

Check.Check number = 153128-153188

Check.Type = (&lt;&gt;) "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/19	05/08/2019	153128	10058	ALEX AIR APPARATUS, INC	101-20200	632.00
05/19	05/08/2019	153129	10075	AMERIPRIDE SERVICES	101-20200	67.26
05/19	05/08/2019	153130	10006	ANDERSON AUTO CENTER (DBA)	101-20200	1,046.71
05/19	05/08/2019	153131	20051	BSN SPORTS, LLC	101-20200	672.34
05/19	05/08/2019	153132	30055	BTAC ACQUISITION CORP.	101-20200	259.87
05/19	05/08/2019	153133	30017	CARQUEST (MOUNTAIN IRON)	101-20200	104.68
05/19	05/08/2019	153134	220003	CITY OF VIRGINIA	101-20200	117.80
05/19	05/08/2019	153135	30072	COMPUTER WORLD	101-20200	1,973.40
05/19	05/08/2019	153136	140013	CORE & MAIN LP	101-20200	717.88
05/19	05/08/2019	153137	40060	DELTA DENTAL OF MINNESOTA	101-20200	1,852.40
05/19	05/08/2019	153138	60053	FIRST AID CORP	602-20200	135.18
05/19	05/08/2019	153139	60006	FISHER PRINTING COMPANY	602-20200	895.00
05/19	05/08/2019	153140	60003	FIVE SEASONS SPORTS CENTER	101-20200	154.27
05/19	05/08/2019	153141	70016	GOPHER STATE ONE CALL INC	604-20200	81.00
05/19	05/08/2019	153142	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
05/19	05/08/2019	153143	80022	HAWKINS INC	601-20200	1,044.05
05/19	05/08/2019	153144	80050	HIBBING COMMUNITY COLLEGE	101-20200	250.00
05/19	05/08/2019	153145	80037	HOMETOWN MEDIA PARTNERS	601-20200	1,973.25
05/19	05/08/2019	153146	1267	JEREMY FINK	101-20200	176.60
05/19	05/08/2019	153147	100027	JK MECHANICAL CONTRACTORS INC	101-20200	1,333.69
05/19	05/08/2019	153148	120032	LAKE COUNTRY POWER	101-20200	203.25
05/19	05/08/2019	153149	12001	LAMKE BROADCASTING	101-20200	63.00
05/19	05/08/2019	153150	120002	LAWSON PRODUCTS INC	602-20200	528.82
05/19	05/08/2019	153151	120001	LIFELINE INCORPORATED	101-20200	6,324.00
05/19	05/08/2019	153152	130004	MESABI DAILY NEWS	101-20200	982.80
05/19	05/08/2019	153153	130006	MESABI HUMANE SOCIETY	101-20200	1,458.34
05/19	05/08/2019	153154	140026	MINNESOTA ENERGY RESOURCES	601-20200	18.93
05/19	05/08/2019	153155	130008	MINNESOTA MUNICIPAL UTILITIES	604-20200	1,750.00
05/19	05/08/2019	153156	130009	MINNESOTA POWER (ALLETE INC)	101-20200	1,305.13
05/19	05/08/2019	153157	130079	MN ASSOCIATION OF SMALL CITIES	101-20200	1,499.15
05/19	05/08/2019	153158	130123	MORTON SALT, INC	101-20200	2,368.21
05/19	05/08/2019	153159	130168	MWOA	602-20200	20.00
05/19	05/08/2019	153160	140042	NORTHERN DOOR & HARDWARE INC	101-20200	100.00
05/19	05/08/2019	153161	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	93.27
05/19	05/08/2019	153162	140005	NORTHERN FITNESS GROUP	101-20200	377.96
05/19	05/08/2019	153163	160066	PACE ANALYTICAL SERVICES	602-20200	646.50
05/19	05/08/2019	153164	160038	PITNEY BOWES GLOBAL FINANCIAL	101-20200	272.40
05/19	05/08/2019	153165	170007	QUILL CORPORATION	101-20200	551.78
05/19	05/08/2019	153166	180074	RANGE CORNICE & ROOFING CO	101-20200	2,919.00
05/19	05/08/2019	153167	1901026	SCOTT NOVAK	604-20200	150.00
05/19	05/08/2019	153168	190010	SEPPI BROTHERS	101-20200	31.56
05/19	05/08/2019	153169	190045	SERVICE SOLUTIONS	101-20200	23.00
05/19	05/08/2019	153170	1269	SHARI LANG	101-20200	66.23
05/19	05/08/2019	153171	190004	SKUBIC BROS INC	603-20200	2,031.82
05/19	05/08/2019	153172	190087	SORENSEN, RICK	101-20200	895.00
05/19	05/08/2019	153173	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	42,500.00
05/19	05/08/2019	153174	1268	STEPHANIE HURLEY	101-20200	132.45
05/19	05/08/2019	153175	190030	STRATEGIC INSIGHTS INC	301-20200	525.00
05/19	05/08/2019	153176	190012	SUMMIT COMPANIES	101-20200	4,367.00
05/19	05/08/2019	153177	1900012	SUPERIOR CAPITAL HOLDINGS, INC	301-20200	495.00
05/19	05/08/2019	153178	80053	TYREL HEBL	602-20200	335.69
05/19	05/08/2019	153179	210001	UNITED ELECTRIC COMPANY	101-20200	2,757.67

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/19	05/08/2019	153180	210035	UNITED INDUSTRIES INC	101-20200	172.55
05/19	05/08/2019	153181	130011	UNITED STATES POSTAL SERVICE	603-20200	268.66
05/19	05/08/2019	153182	220025	VERIZON WIRELESS	602-20200	17.48
05/19	05/08/2019	153183	220014	VIKING INDUSTRIAL NORTH	602-20200	451.37
05/19	05/08/2019	153184	240001	XEROX CORPORATION	101-20200	710.94
05/19	05/08/2019	153185	260002	Z/TECH	101-20200	57.00
05/19	05/08/2019	153186	260001	ZIEGLER INC	101-20200	3,028.50
05/19	05/09/2019	153187	130011	UNITED STATES POSTAL SERVICE	603-20200	153.62
05/19	05/15/2019	153188	130011	UNITED STATES POSTAL SERVICE	603-20200	427.84

Grand Totals:

94,656.90

PP-Ending 04/19

129,599.69

PP-Ending 05/03

63,749.70

**TOTAL EXPENDITURES****\$288,006.29**

**DUE TO THE LENGTH  
OF  
THE FOLLOWING:**

- 1. Mountain Iron Personnel Policy, Policy #1998-00**
- 2. Mountain Iron Mercury Minimization Plan**

**IT WILL NOT BE  
COPIED AGAIN  
FOR THE APPROVAL OF THE MINUTES**

**COPIES ARE AVAILABLE UPON  
REQUEST OR ARE IN THE  
May 6, 2019, CITY COUNCIL PACKET**



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

## RESOLUTION NUMBER 04-19

### **AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE LAURENTIAN VISION PARTNERSHIP MINESCAPES (LVP) GRANT PROGRAM**

**WHEREAS**, the Mountain Iron City Council approves of the attached application for the Northern Sun Solar Project Phase 1 project; and,

**WHEREAS**, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the IRRRB.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that it does hereby adopt this Resolution.

**DULY ADOPTED BY THE CITY COUNCIL THIS 6<sup>th</sup> DAY OF MAY, 2019.**

ATTEST:

\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko

**COUNCIL LETTER 052019-IVB1**

**PARKS & RECREATION**

**SUMMER WORKERS**

**DATE:** May 16, 2019

**FROM:** Craig J. Wainio  
City Administrator

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Staff is seeking City Council approval to hire the following as summer temporary employees:

Coach:  
Champagne Schallert

Umpires:  
Beau Tapio  
Alex Benkusky  
Caden Renzaglia

**Mountain Iron  
Public Safety and Health Board Meeting Minutes  
Mountain Iron Community Center  
April 24, 2019**

**IV. New Business**

- A. Anytime Fitness update. MIFD Officers updated MIFD Fitness Reimbursement Policy Number 2016-04 Adopted November 7, 2016. The Department has renegotiated the contract with Anytime Fitness and usage policy as follows:
1. The number of keys has been reduced from ten to seven. This will reduce the membership by approximately \$130/month.
  2. Five keys will be issued to members. An additional condition for members being issued a key will be to sign a revised waiver allowing the City to deduct from their payroll the monthly cost (\$35) of an individual membership if usage requirements are not met.
  3. Two keys will be available at the Fire Hall as training tools for others to utilize as desired. They will check out and return to the Department before and after each use.
  4. The Department will work with the City to revise the waiver as needed to ensure payroll deductions are appropriately being applied.

Discussion about obtaining overdue fees from current and previous firefighters. MIFD will contact A. Inmon, Secretary, to have an updated report of overdue payments and then send the report to the City Administrator to forward to the Collections Agency.

- B. Animal Control Patrolling report discussion. C. Wainio will contact Animal Control to have quarterly reports sent to the City Administrator and Public Safety and Health Board.
- C. Joint Collaboration Meeting with Mountain Iron and Virginia held to formulate the next steps outlined in the Fire Department Shared Services Study, set up joint committee to implement the recommendations outline in the study, set ground rules for the joint committee to assist in accomplishing the goals held on April 17<sup>th</sup> at Mountain Iron Community Center. John Ehret, State Fire Marshall's Office, discussed previous cooperative efforts. City Administrators will compile a list of committee members from each community to include the Fire Chiefs, unbiased MIFD firefighter, VFD union member, 1-2 Councilors per community and possible Public Safety and Health Board or other community member. C. Wainio will submit the names to the City Council for approval at the May 6<sup>th</sup> meeting.

**VII. Open Discussion**

- Storage of Fire Truck # 34 in a controlled environment with a location to display the truck discussed. Motion by M. Soyring and second by M. Ratai have the City Council look for a place to store the truck at a new location that is environmentally controlled and will allow public display. Motion carried.

April 11, 2019

**From: Mountain Iron Fire Department**

8586 Enterprise Drive South | Mountain Iron | MN | 55768

**To: Public Health and Safety Board**

8586 Enterprise Drive South | Mountain Iron | MN | 55768

**Board Members:**

Anytime Fitness Revised Policy:

The Department has renegotiated the Anytime Fitness contract and usage policy as follows –

- 1) The number of keys has been reduced from ten (10) to seven (7). This will reduce membership cost by approximately \$130/month.
- 2) Five (5) keys will be issued to members. An added condition for members being issued a key will be to sign a revised waiver allowing the City to deduct, from their payroll, the monthly cost (\$35) of an individual membership if usage requirements are not met.
- 3) Two keys will be available at the Fire Hall as training tools for other members to utilize as desired. They will be checked out and returned to the Department before and after each use. This is anticipated to cost the Department \$70 per month.
- 4) The Department will work with the City to revise the waiver as needed to ensure payroll deductions are appropriately being applied.

Regards,

Chief Gerry Knapper

Mt. Iron Fire Department

**COUNCIL LETTER 052019-VIA**

**WATER DEPARTMENT**

**SEEK QUOTES**

**DATE:** May 16, 2019

**FROM:** Tim Satrang  
Director of Public Works

Craig J. Wainio  
City Administrator

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Staff is seeking City Council authorization to seek quotes to repair a waterline leak at the northwest corner of Highway 7 and Unity Drive. Due to the nature of the pipe and the location of the leak, we feel that the repair would be better accomplished with outside help. This repair would be part of a larger project to replace 150 feet of pipe that prevent future leaks on this main. Once quotes are received the will be forwarded to the City Council for final approval.





**ENGINEER'S ESTIMATE OF QUANTITIES AND OPINION OF PROBABLE COST**

*Watermain Replacement Under Highway 7 along Unity Drive*

CITY OF Mountain Iron, MINNESOTA

PROJECT NO: MI19-ce

**BUDGETARY ONLY**

BASE BID				WATERMAIN EXTENSION	
SPEC. NO.	ITEM	UNITS	UNIT COST	TOTAL EST. QUANTS	AMOUNT
2021.501	MOBILIZATION	LUMP SUM	\$5,000.00	1.0	\$5,000.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	\$20.00	70.0	\$1,400.00
2105.522	SELECT GRANULAR BORROW	CU. YD.	\$15.00	45.0	\$675.00
2211.503	AGGREGATE BASE (CV) CLASS V	CU. YD.	\$25.00	40.0	\$1,000.00
2350.501	TYPE SP 9.5 WEARING COURSE MIXTURE (3,8)	TON	\$110.00	15.0	\$1,650.00
2350.502	TYPE 12.5 NON WEARING COURSE MIXUTRE (3,8)	TON	\$110.00	20.0	\$2,200.00
2504.602	CONNECT TO EXISTING WATERMAIN	EACH	\$1,500.00	2.0	\$3,000.00
2504.602	HYDRANT ASSEMBLY	EACH	\$8,000.00	1.0	\$8,000.00
2504.602	8" GATE VALVE AND BOX	EACH	\$2,600.00	2.0	\$5,200.00
2504.603	8" DIP, CLASS 52	LIN. FT.	\$65.00	20.0	\$1,300.00
2504.603	8" HDPE WATERMAIN, SDR11 (DIRECTIONALLY DRILLED)	LIN. FT.	\$100.00	150.0	\$15,000.00
2504.603	8" HDPE MECHANICAL JOINT ADAPTER	EACH		3.0	\$0.00
2504.608	WATERMAIN FITTINGS	POUNDS	\$5.50	200.0	\$1,100.00
2563.601	TRAFFIC CONTROL	LUMP SUM	\$5,000.00	1.0	\$5,000.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	\$1,500.00	1.0	\$1,500.00

<b>ESTIMATED CONSTRUCTION COST:</b>	<b>\$52,025.00</b>
<b>CONTINGENCY (10%):</b>	<b>\$7,803.75</b>
<b>ENGINEERING - DESIGN/CONSTRUCTION:</b>	<b>\$9,884.75</b>
<b>APPROXIMATE BUDGETARY COST:</b>	<b>\$69,713.50</b>

*Ala J. Johnson*

BENCHMARK ENGINEERING, INC.



## Minnesota Association of Small Cities

MAOSC.ORG

Dear Member City,

This has been an exciting year of progress for the Minnesota Association of Small Cities (MAOSC) as we come up on your MAOSC membership renewal.

Already in 2019, MAOSC has helped initiate major changes with passage of the **Water Infrastructure** bond conversion legislation, ending litigation and allowing vital local projects to move forward, saving over \$35 million in borrowing costs. Now, through the concerted efforts of the MAOSC, major House and Senate bills include **long-term, stable funding for Small Cities Streets Assistance** to provide a consistent funding source for our local roads that are in much need of repair.

We plan to keep up the tremendous momentum we have and continue to work hard for our small cities. With your continued MAOSC membership, we can continue our efforts to preserve and enhance the qualities that make our cities great places to live, work and play!

Please take a look at the brochure touting MAOSC successes, and review the enclosed renewal form. We look forward to continuing our excellent working relationship with you as we make a positive impact on our small communities throughout the state!

I thank you in advance for your consideration and ongoing participation.

Sincerely,

A handwritten signature in cursive script that reads 'Mary McComber'.

President, MAOSC

**Mary McComber** / MAOSC President / Mayor – Oak Park Heights / Region 8

**Tim Burkhardt** / MAOSC Vice President / City Council – Hinckley / Region 5

**Joel Young** / MAOSC Secretary / City Clerk – Chatfield / Region 9

**Shannon Mortenson** / MAOSC Treasurer / City Administrator/Clerk-Treasurer – Warren / Region 1

**Michael Hammes** / City Council – Mazeppa / At-Large 4

**James Joy** / Mayor – Hawley / Region 2

**Jacob Kolander** / City Clerk/Treasurer – Vesta / Region 11

**William McCabe** / City Administrator – St. Augusta / At-Large 2

**Wendy Pederson** / City Clerk/Treasurer – Franklin / Region 7

**Tina Rennemo** / Clerk-Treasurer – Baudette / Region 3

**Jonathan Smith** / City Manager – Perham / At-Large 3

**Jeff Thompson** / Mayor – Paynesville / Region 12

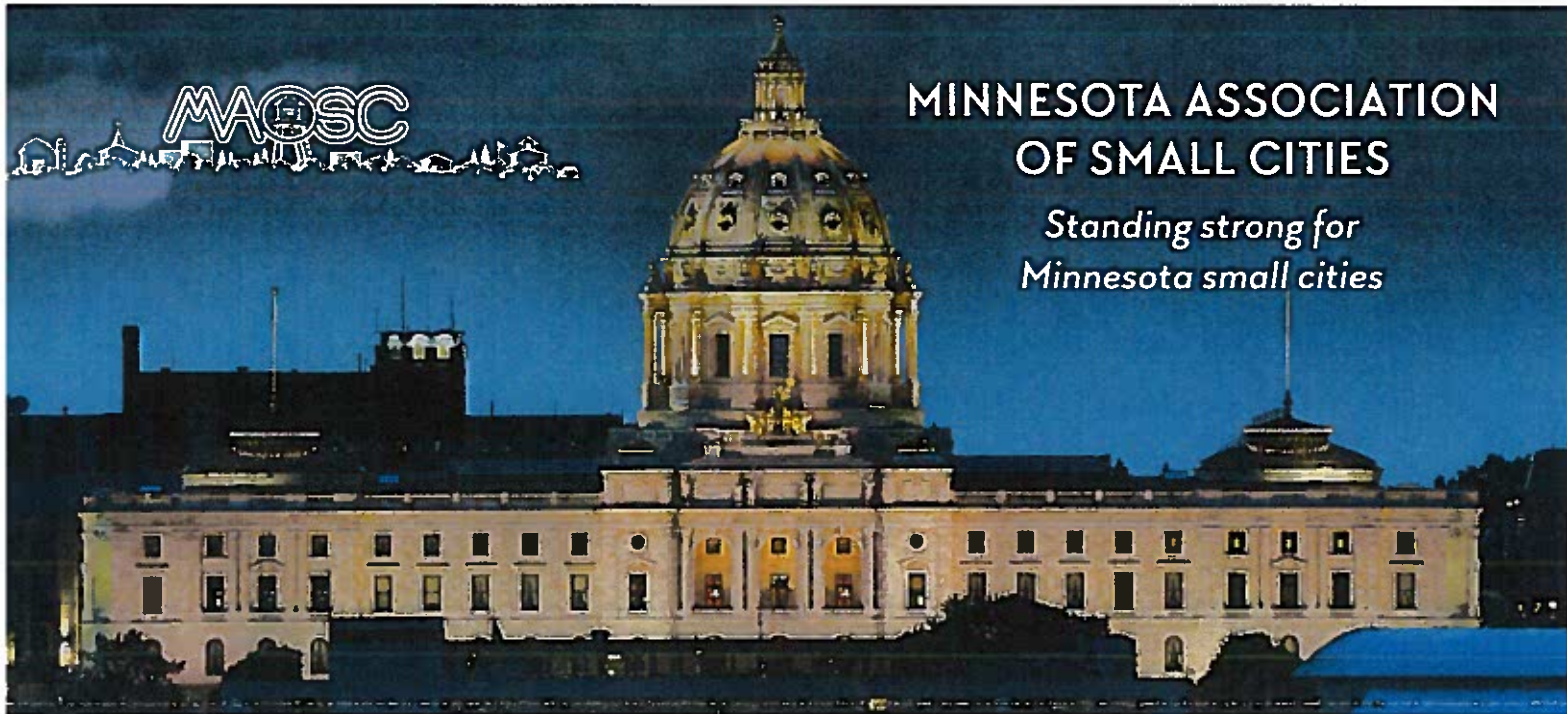
**Andy Welti** / City Administrator – Medford / Region 10

Minnesota Association of Small Cities | 145 University Avenue West | Saint Paul, MN 55103



# MINNESOTA ASSOCIATION OF SMALL CITIES

*Standing strong for  
Minnesota small cities*



## MAOSC MISSION

The Minnesota Association of Small Cities brings together the talent and creativeness to engage our elected State and Federal policy makers for the benefit of our communities. So much can be accomplished through committed advocacy highlighting the needs of our small cities.

## MEMBERSHIP

Your membership in MAOSC will strengthen the unified voice of over 650,000 Minnesotans who live in 700 cities under 5,000 in population. With four decades experience advocating for these communities, MAOSC responds to legislative and agency proposals, taking the strategic lead on the measures that count the most to small cities. Join us today, so we can work together to make our voices heard.

“

Small cities across Minnesota are facing unprecedented challenges when it comes to providing for essential services, such as clean water, well-maintained streets, wastewater infrastructure, and police and fire protection. Meeting the needs of our communities requires teamwork—and working in tandem with the Minnesota Association of Small Cities, we are working hard to make sure the future is bright for small cities across our state.

### STATE SENATOR DAVID SENJEM

**Chair of the Senate Committee on  
Capital Investment**

**Former Senate Majority Leader  
& Minority Leader**

“

Minnesota small cities should be proud of their representation in St. Paul. I've worked closely with MAOSC on important issues like funding streets, LGA, and access to broadband over the years—and I deeply understand the importance of these key economic drivers to the vitality of our state's small communities.

### COMMISSIONER MARGARET ANDERSON KELLIHER

**Commissioner of the Minnesota Department of Transportation  
Former President & CEO of the Minnesota High Tech Association  
Former Speaker of the Minnesota House of Representatives**



“

I graduated from a high school in a town of 300 people. The Minnesota Association of Small Cities makes a difference at our Capitol for people throughout Minnesota, including small cities in the metropolitan area that are often overlooked.

**STATE REPRESENTATIVE RICK HANSEN**

Chair of the House Environment and Natural Resources Finance Division



MAOSC Board & State Senate  
Majority Leader Paul Gazelka

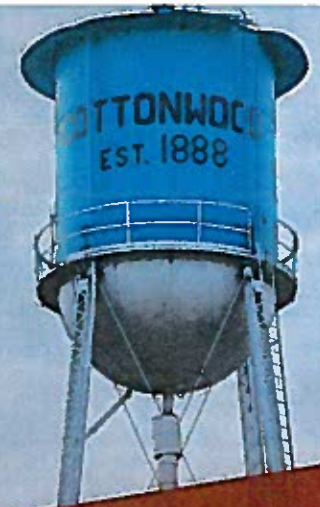
**MINNESOTA SMALL CITIES PRIORITIES**

MAOSC works on funding and policies that help our cities in key areas such as transportation, LGA, water quality, economic development, workforce housing, child care, broadband, unfunded mandates and more.

**MEMBERSHIP BENEFITS**

- Get involved in public policy & solutions benefitting small cities
- Monthly MAOSC newsletter on city issues, the latest political news & special features
- Weekly legislative updates during the legislative session
- Regular Washington, DC updates on federal issues of interest to small cities
- Invitation to our annual Legislative Reception in St. Paul
- Timely information on issues, events and program applications for small cities

For more information, contact Mary McComber,  
president of MAOSC, at [MAOSC.2019@gmail.com](mailto:MAOSC.2019@gmail.com)  
or visit [www.MAOSC.org](http://www.MAOSC.org)



“

From the confines of the State Capitol it isn't always easy to understand the needs of the many communities across the state. The Minnesota Small Cities association helps us recognize those needs, especially when it comes to preserving essential infrastructure such as maintaining and reconstructing streets in the small cities.

**STATE REPRESENTATIVE  
FRANK HORNSTEIN**

Chair of the House Transportation  
Finance and Policy Division

“

Minnesota's small towns and cities are the heart of the vibrant communities that we call home across the state. I'm thankful to the Minnesota Association of Small Cities for supporting our local governments and neighbors who live, work and enjoy every corner of our great state.

**CONGRESSWOMAN ANGIE CRAIG**

Member of U.S. Congress  
Minnesota Second District



**THANK  
YOU!**

**Thank you for your support in making the 2019  
Mesabi Family YMCA Dinner & Auction Fundraiser  
a success!**

**With your generous support  
we were able to raise over**

**\$13,000!**

**Funds raised from this event will be used to  
support our Open Doors program.**

**The Open Doors program helps keep our doors open to  
everyone regardless of age, income, or background.**

**MESABI FAMILY YMCA**

**8367 Unity Drive**

**Virginia, MN**

**218-749-8020 | [www.mesabiyymca.org](http://www.mesabiyymca.org)**



May 1, 2019

City Clerk  
City of Mt. Iron  
8586 Enterprise Drive S  
Mt. Iron, MN 55768

Dear City Clerk:

Please be advised that the annual hearing on unmined iron ore assessments for the year 2019 will begin at 10:00 a.m, Tuesday, May 21, 2019 in the U. S. Bank Building, 230 1<sup>st</sup> Street S, Suite 102, Virginia, Minnesota.

Detailed information is enclosed on the 2019 tentative valuations in your taxing district, which will be considered at the hearing.

Sincerely,

A handwritten signature in blue ink that reads 'Robert A. Wagstrom'.

Robert A Wagstrom  
Engineering Specialist Sr.

Enclosure

