



**MOUNTAIN IRON
CITY COUNCIL
MEETING**

MONDAY, APRIL 1, 2019

6:30 P.M.

MOUNTAIN IRON COMMUNITY CENTER

MOUNTAIN IRON ROOM

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, APRIL 1, 2019 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. Minutes of the March 18, 2019, Regular Meeting (#1-7)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- III. Public Forum
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - 1. Library Board Appointment (#8)
 - B. City Administrator's Report
 - C. Director of Public Works Report
 - D. Library Director/Special Events Coordinator's Report
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - G. City Attorney's Report
 - H. Parks and Recreation Board
 - 1. Authorize the Advertisement for Summer Workers (#9)
 - I. Liaison Reports
- V. Unfinished Business
 - A. Cap Merritt Days Spending (#10-13)
- VI. New Business
 - A. Ordinance Number 01-19 Emergency Management (#14-20)
 - B. Temporary Liquor License (#21)
- VII. Communications (#22)
- VIII. Announcements
 - A. LBAE Meeting – April 16th 5-6
 - B. Easter Egg Hunt – April 20th Noon
- IX. Adjourn

Page Number in Packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
March 18, 2019

Mayor Skalko called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Joe Prebeg Jr., Alan Stanaway, Steve Skogman, Julie Buria, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Tim Satrang, Director of Public Works; Amanda Inmon, Municipal Services Secretary; Anna Amundson, Library Director/Special Events Coordinator; Al Johnson, City Engineer; and Bryan Lindsay, City Attorney.

It was moved by Skalko and seconded by Skogman that the consent agenda be approved as follows:

1. Approve the minutes of the March 4, 2019 regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period March 1-15, totaling \$402,570.31 (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period March 1-15, totaling \$506,288.30 (a list is attached and made a part of these minutes).

The motion carried unanimously.

Public Forum:

- No one spoke during forum

The Mayor reported on the following:

- Congratulations to the Mountain Iron-Buhl Girls season, 9th trip to the Class A State Tournament, taking home 5th place overall
- Congratulations and good luck to Northwoods Boys team
- Congratulations to the Greenway Raiders Hockey team on a great season
- Condolences to the family and friends of Robert Pecarina
- Currently one vacant seat on the Library board, applications can be picked up at City Hall

City Administrator:

- City is looking for new West II Rivers Campground Caretaker position for the summer
 - mid-May to mid-September
- South Grove Skating Rink is closed for the season

Director of Public Works:

- Water line repair completed in front of the Spring Creek Outfitters
- Residents who historically have issues with service lines coming from water-mains that are not property insulated/adequate amount of dirt/earth or are not properly covered, can take the precaution/have the decision to trickle water, will not receive credit from City
 - The City is not in jeopardy of freezing its water-line mains
 - The City has not issued a trickle-order at this time

Library Director/Special Events Coordinator:

- Winter reading program ends on March 31st
- Easter Egg Hunt, Saturday, April 20th at noon at Merritt Elementary

City Engineer:

- No formal report

City Attorney:

- No formal report

Jerry Kujala, Zoning Administrator spoke in regards to the Conditional Use Permit, upon further review, no CUP was needed, permit will be issued in the morning for AT&T Mobility, to install a cell pole and related equipment at 8325 Jasmine Street, Virginia.

It was moved by Prebeg and seconded by Stanaway to accept the recommendation of the Public Health and Safety Board and Fire Department and appoint the following as Fire Department Officers:

- Assistant Fire Chief: Mark Madden Expiring term: December 31, 2021
- Assistant EMS Director: James Hipple Expiring term: December 31, 2021

It was moved by Prebeg and seconded by Stanaway to approve the Public Health and Safety Board's request to appoint Rebecca Meyer to the First Responders. The motion carried.

It was moved by Skogman and seconded by Buria to table the motion to Cap Merritt Days spending on live music and audio as follows: of the \$20,000 of public monies allotted for Merritt Days, would be \$3,000 on music and \$4,000 on an audio music stage. The motion carried.

- Mayor Skalko spoke in regards to information, finances not available at joint meeting five weeks ago, taken a long time to receive information regarding bank information, balances, finances from the Merritt Days Committee members, no money is being taken away from Merritt Days, just redirecting where and what the money goes towards
 - “nonprofits have a legal and ethical obligation to their constituents and the public to conduct their activities with accountability and transparency, should produce an annual report” from Minnesota Council of Nonprofits
- Councilor Buria stated that she received documents early in the day from the League of MN Cities regarding Cities using public money to fund community events, would like to go over it before making decision
 - Document contains guidelines and parameters when using public money is such ways
- Bryan Lindsay, City Attorney spoke regarding liability, aware of how efforts are combined, gave example of recent case which occurred in the City of Ely
- Jason Gellerstedt, non-profit is liable, not individually, information within the packet was also new to the Merritt Days Committee, no annual report was ever requested by the Council
- Ed Roskoski, spoke about other non-profits, handling larger amounts of money, rules are for both for big and small for non-profit, some rules are “musts” while others are “shoulds,” City liaison was gone previously, ask current liaison so they can relay information back and forth
- Councilor Prebeg stated that rules are rules, regardless of the size of the non-profits and the amount of money generated, they must all must follow the rules

It was moved by Prebeg and seconded by Stanaway to accept the letter of resignation of Rhonda McConnell from the position as a Secretary, with an effective date of Monday, April 22, 2019. The motion carried.

Big thank you from all the Council Members to Mrs. McConnell for her time and service at the City at both the Mountain Iron Library and the City Office.

It was moved by Prebeg and seconded by Skogman to post internally for all AFSCME Local 453 Members, for the Secretary (Secretary, Job Class 8) position for a minimum of seven days as presented, until March 29, 2019 at 4pm. If there are no applications received internally for the positions, that Staff be authorized to advertise externally with applications due to City Hall by Friday, April 12, 2019 by 4pm. The motion carried.

It was moved by Skogman and seconded by Buria to accept the request by the Mountain Iron Fire Department and appoint Fire Department member, Safety Officer Justin Blazewicz as primary and Mark Madden as the 1st alternate, as a liaison/non-voting member of the Public Health and Safety Board. The motion carried.

It was moved by Stanaway and seconded by Skogman to donate \$1,000 to the Summer Work Outreach Program (SWOP) to their 2019 Summer Program, monies to come from Charitable Gambling Fund. The motion carried on a roll call vote.

It was moved by Skogman and seconded by Prebeg to donate \$6,000 each to the Calvary Cemetery Association and Greenwood Cemetery for the 2019 operating year. The motion carried on roll call vote.

It was moved by Prebeg and seconded by Stanaway to donate \$250, the Salvation Army “Chili Feed Fundraiser Event,” which was held on March 9, 2019, monies to come from the Charitable Gambling fund. The motion carried on a roll call vote.

Announcements:

- 2019 Local Board of Appeal and Equalization is scheduled for Tuesday, April 16, 2019 from 5:00-6:00pm at the Mountain Iron Community Center
- The Mountain Iron Parks and Recreation Department will be sponsoring the 34th Annual Easter Egg Hunt, Saturday, April 20th at 12:00pm at the Merritt Elementary School

At 7:21p.m., it was moved by Skalko and seconded by Buria that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Communications:

1. Thank you to the City from the Municipal Clerks and Finance Officers Association of Minnesota (MCFOA) Region II for hosting Training on February 22, 2019
 2. “3rd Annual Broadband Day pm the Hill,” on Wednesday, April 3rd, \$25 fee per person, meet with Representatives to promote Broadband in the area
 3. “Ranger Party,” by Local Representatives in honor of the late Tom Rukavina, Tuesday, April 9th at 6:30pm, at Mancini’s Char House, tickets available
-

Distribution Summary

Category	Distribution	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	300.00
BUILDING RENTALS	COMMUNITY CENTER	350.00
BUILDING RENTALS	NICHOLS HALL	70.00
CAMPGROUND RECEIPTS	CREDIT CARD FEES	113.91
CAMPGROUND RECEIPTS	FEES	4,302.99
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	127.50
CAMPGROUND RECEIPTS	PAVILION FEES	410.00
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	343.02
CD INTEREST	CD INTEREST 101	915.00
CD INTEREST	CD INTEREST 378	420.00
CD INTEREST	CD INTEREST 602	30.00
CD INTEREST	CD INTEREST 603	90.00
CD INTEREST	CD INTEREST801	45.00
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	43.26
COPIES	COPIES	17.25
FINES	CRIMINAL	1,180.28
FINES	PARKING VIOLATIONS	15.00
LICENSES	ANIMAL	5.00
METER DEPOSITS	ELECTRIC	1,300.00
METER DEPOSITS	WATER	40.00
MISCELLANEOUS	ASSESSMENT SEARCHES	20.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	54,850.89
MISCELLANEOUS	DELTA DENTAL PAYABLE	1,540.70
MISCELLANEOUS	REIMBURSEMENTS	159,002.65
MISCELLANEOUS	SALE-COPIES, MAPS, LABOR-ADMIN	11.25
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	375.02
UTILITY	UTILITY	176,651.59
Grand Totals:		402,570.31

Report Criteria:

Report type: Summary

Check.Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/19	03/19/2019	152948	10056	A T & T MOBILITY	604-20200	1,834.55
03/19	03/19/2019	152949	10006	ANDERSON AUTO CENTER (DBA)	101-20200	371.05
03/19	03/19/2019	152950	1111	ANN MARIE LUBOVICH	604-20200	111.50
03/19	03/19/2019	152951	10021	ARROWHEAD LIBRARY SYSTEM	101-20200	241.00
03/19	03/19/2019	152952	20022	BENCHMARK ENGINEERING INC	601-20200	19,716.50
03/19	03/19/2019	152953	20010	BISS LOCK INC	101-20200	25.00
03/19	03/19/2019	152954	30055	BTAC ACQUISITION CORP.	101-20200	796.50
03/19	03/19/2019	152955	30014	CALVARY CEMETERY ASSOCIATION	101-20200	6,000.00
03/19	03/19/2019	152956	30084	CARDMEMBER SERVICE	603-20200	5,143.00
03/19	03/19/2019	152957	681	CAROLE KOSTICH	101-20200	100.00
03/19	03/19/2019	152958	30017	CARQUEST (MOUNTAIN IRON)	101-20200	876.37
03/19	03/19/2019	152959	170001	CENTURY LINK	101-20200	257.54
03/19	03/19/2019	152960	220003	CITY OF VIRGINIA	101-20200	61.03
03/19	03/19/2019	152961	30072	COMPUTER WORLD	101-20200	4,689.21
03/19	03/19/2019	152962	140013	CORE & MAIN LP	601-20200	9,895.00
03/19	03/19/2019	152963	1901024	CTC	101-20200	566.20
03/19	03/19/2019	152964	705	DEBRA LINDQUIST	101-20200	200.00
03/19	03/19/2019	152965	40060	DELTA DENTAL OF MINNESOTA	101-20200	1,852.40
03/19	03/19/2019	152966	50015	EAST RANGE FIRE DEPT COALITION	101-20200	100.00
03/19	03/19/2019	152967	90004	EMERGENCY SERVICES MARKETING	101-20200	735.00
03/19	03/19/2019	152968	50049	ESSENTIA HEALTH	604-20200	200.00
03/19	03/19/2019	152969	60008	FAIRVIEW CLINIC-MOUNTAIN IRON	604-20200	2,786.36
03/19	03/19/2019	152970	60029	FERGUSON ENTERPRISES INC	101-20200	85.28
03/19	03/19/2019	152971	80001	HILLYARD/HUTCHINSON	101-20200	1,173.74
03/19	03/19/2019	152972	80037	HOMETOWN MEDIA PARTNERS	101-20200	110.25
03/19	03/19/2019	152973	110013	JERRY D KUJALA	101-20200	433.69
03/19	03/19/2019	152974	1901031	JULIE BURIA	101-20200	234.40
03/19	03/19/2019	152975	856	KUNNARI'S KITCHEN & COFFEE HOUSE	101-20200	200.00
03/19	03/19/2019	152976	120006	L & M SUPPLY	604-20200	707.68
03/19	03/19/2019	152977	120032	LAKE COUNTRY POWER	101-20200	203.95
03/19	03/19/2019	152978	120002	LAWSON PRODUCTS INC	602-20200	712.48
03/19	03/19/2019	152979	120003	LEAGUE OF MINNESOTA CITIES	101-20200	60.00
03/19	03/19/2019	152980	1109	LIZANA RIHILUOMA	604-20200	363.43
03/19	03/19/2019	152981	1110	MAURICE CHAMPAGNE	604-20200	46.04
03/19	03/19/2019	152982	130059	MCGRANN SHEA CARNIVAL STRAUGHN	604-20200	810.00
03/19	03/19/2019	152983	130006	MESABI HUMANE SOCIETY	101-20200	4,375.02
03/19	03/19/2019	152984	130039	MINNESOTA DEPT OF COMMERCE	604-20200	509.70
03/19	03/19/2019	152985	140026	MINNESOTA ENERGY RESOURCES	602-20200	4,124.46
03/19	03/19/2019	152986	130009	MINNESOTA POWER (ALLETE INC)	604-20200	142,775.28
03/19	03/19/2019	152987	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	464.17
03/19	03/19/2019	152988	130176	MN FIRE SERVICE CERTIFICATION	101-20200	115.00
03/19	03/19/2019	152989	130123	MORTON SALT, INC	101-20200	1,152.53
03/19	03/19/2019	152990	130015	MOUNTAIN IRON PUBLIC UTILITIES	602-20200	12,549.95
03/19	03/19/2019	152991	1113	NATHAN FREDRICKSON	604-20200	154.30
03/19	03/19/2019	152992	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	98,625.50
03/19	03/19/2019	152993	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	80.16
03/19	03/19/2019	152994	150022	OTIS-MAGIE INS, AGENCY INC	101-20200	204.00
03/19	03/19/2019	152995	160066	PACE ANALYTICAL SERVICES	602-20200	418.00
03/19	03/19/2019	152996	1112	PIRKKO SUNDLIE	604-20200	128.81
03/19	03/19/2019	152997	512	SALVATION ARMY	230-20200	250.00
03/19	03/19/2019	152998	190059	ST LOUIS COUNTY AUDITOR	603-20200	22,733.75
03/19	03/19/2019	152999	4044	SUMMER WORK OUTREACH PROGRAM	230-20200	1,000.00
03/19	03/19/2019	153000	5007	SUN LIFE FINANCIAL	101-20200	533.73

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/19	03/19/2019	153001	200020	THE TRENTI LAW FIRM	101-20200	1,829.31
03/19	03/19/2019	153002	180026	TIMOTHY D BROOKS	101-20200	195.72
03/19	03/19/2019	153003	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	59,069.32
03/19	03/19/2019	153004	220020	VISA OR AMERICAN BANK CC PMT	101-20200	2,729.31
03/19	03/19/2019	153005	230043	WISCONSIN CENTRAL	601-20200	310.37
03/19	03/19/2019	153006	60038	WRIGHT EXPRESS FINAN SERV CORP	101-20200	7,637.15
Grand Totals:						423,664.69
PP-Ending 3/08						64,737.55
Sales & Use Tax-February						17,886.06
TOTAL EXPENDITURES						\$506,288.30

COUNCIL LETTER 040119-IVA1

MAYOR GARY SKALKO

APPOINTMENT

DATE: March 28, 2019
FROM: Mayor Gary Skalko
Craig J. Wainio
City Administrator

Appoint Marcia Bergquist to the Library Board for a term to expire on December 31, 2021.

COUNCIL LETTER 040119-IVH1

PARKS AND REC BOARD

SUMMER EMPLOYEES

DATE: March 28, 2019
FROM: Parks and Recreation Board
Craig J. Wainio
City Administrator

The Parks and Recreation Board is recommending that the City Council authorize Staff to advertise for temporary seasonal employees for the summer months. Once a list of potential employees is developed, it will be forwarded to the City Council for final approval.

COUNCIL LETTER 040119-VA

MAYOR SKALKO

MERRITT DAYS CAP

DATE: March 28, 2019

FROM: Gary Skalko
Mayor

Craig J. Wainio
City Administrator

Cap Merritt Days spending on live music and audio sound stage system:

Motion: Of the \$20,000 of public monies allotted for Merritt Days, cap the public monies and \$3000 on music and \$4000 on an audio music stage system.

Background information below and enclosed.


If the \$7000 cap on public monies does occur, Merritt Days 2019, even before their annual fund raising event takes place, will be with a balance of \$25,378 on hand to use as they wish:

- \$13,000 of City "Public" Monies
- \$12,378 monies from the 2 non-profit Merritt Days account

\$25,378 Balance Total

Note: The City has also paid for city overtime fees and law enforcement fees occurred during Merritt Days. Last year that cost was \$3983 of "Public" monies spent.

Public Money spend on City Celebrations - 2018

City of Babbitt		\$	750.00
Peter Mitchell Days	(Plus in-kind services)		
City of Chisholm		\$	5,000.00
Slide the City Days	(Plus in-kind services)		
City of Cook		\$	-
Timber Days	(In-kind services ONLY)		
City of Ely		\$	-
Blueberry Festival			
Harvest Moon Festival	(In-kind services ONLY)		
Winter Carnival			
City of Eveleth		\$	9,000.00
July 4th Celebration	(Plus in-kind services)		
<hr/>			
City of Hibbing		\$	27,000.00
Jubilee Days	(Plus in-kind services)		
City of Hoyt Lakes	(portable toilets ONLY)	\$	6,000.00
Water Carnival	(Plus in-kind services)		
 City of Mountain Iron		\$	23,983.00
Merritt Days	(Plus in-kind services)		
City of Virginia		\$	-
Land of the Loon	(In-kind services ONLY)		

MT IRON MERRITT DAYS
PEGGY C ANDERSON
Steven M Morrisette
5466 GARDEN DR N
MT IRON MN 55768
**** DO NOT MAIL ****

Account Number: *****6970
Statement Date: 2/13/19
Page Number: 1
Items: 0

Bank Here. There. Or Anywhere. We go where you go! Stay connected to your money and enjoy the convenience of online banking right from your mobile device. Sign up today; it's FREE! www.ambnk.com
On August 1st, 2019 American Bank is moving to non-expiring Online Banking passwords. To prepare for this, American Bank has updated the password requirements. On February 1st, 2019 all new Online Banking passwords must be a minimum of 10 characters and must contain mixed case letters, at least one number and at least one allowed special symbol. You will change this when your password expires. Please contact eBanking Support at 218-885-8744 or InternetBanking@ambnk.com with any questions.

COMMUNITY PRIDE # : *****6970
Previous Balance on 1/14/19
Current Balance on 2/13/19
Average Ledger Balance for Period was 11,479.00

\$	11,479.00

\$	11,479.00



8355 Unity Dr. • P.O. Box 382 • Mountain Iron, MN 55768 • 218-749-3190
702 Seville Ave. • P.O. Box 706 • Buhl, MN 55713 • 218-258-3213

416 00002 01
ACCOUNT:

PAGE: 1
521575 01/31/2019

000095



MT IRON MERRITT DAYS COM INC
5466 GARDEN DR N
MOUNTAIN IRON MN 55768-2000

30-1
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0

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BUSINESS DDA ACCOUNT 521575

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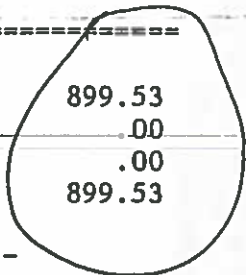
LAST STATEMENT 12/31/18	899.53
CREDITS	.00
DEBITS	.00
THIS STATEMENT 01/31/19	899.53

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

*		TOTAL FOR		TOTAL		PREVIOUS	*
*		THIS PERIOD		YEAR TO DATE		YEAR TOTAL	*

* TOTAL OVERDRAFT FEES:		\$.00		\$.00		\$.00	*

* TOTAL RETURNED ITEM FEES:		\$.00		\$.00		\$.00	*



COUNCIL LETTER 040119-VIA
PUBLIC HEALTH AND SAFETY
EMERGENCY MANAGMENT

DATE: March 28, 2019

FROM: Public Health and Safety Board

Craig J. Wainio
City Administrator

The Public Health and Safety Board in conjunction with Bonnie Hundriser, work to rewrite the City's Emergency Management Ordinance. The main goal was to bring our ordinance in alignment with neighboring communities so coordination would be seamless. The Public Health and Safety Board recommends that the City Council adopt Resolution Number 01-19 Emergency Management.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

ORDINANCE NUMBER 01-19

EMERGENCY MANAGEMENT

THE CITY COUNCIL OF MOUNTAIN IRON ORDAINS:

SECTION 1 POLICY AND PURPOSE. Because of the existing possibility of the occurrence of disasters of unprecedented size and destruction resulting from fire, flood, tornado, blizzard, destructive winds, or other natural causes, or from sabotage, hostile action, or from hazardous material mishaps or catastrophic measure or emergencies that are technological in nature; and in order to insure that preparations of this City will be adequate to deal with such disasters, and generally, to provide for the common defense and to protect the public peace, health, and safety, and to preserve the lives and property of the people of this City, it is hereby found and declared to be necessary:

- A. To establish a City emergency management organization responsible for City planning and preparation for emergency government operations in time of disasters.
- B. To provide for the exercise of necessary powers during emergencies and disasters.
- C. To provide for the rendering of mutual aid between this City and other political subdivisions of this State and of other states with respect to the carrying out of emergency preparedness functions.
- D. To comply with provisions of Minnesota Statutes, Chapter 12, Section 12.25, which requires that each political subdivision of Minnesota shall establish a local organization for emergency management.

SECTION 2 DEFINITIONS. For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

EMERGENCY MANAGEMENT. The preparation for and the carrying out of all emergency functions, other than functions for which military forces are primarily responsible, to prevent, minimize and repair injury and damage resulting from disasters caused by flood, fire, tornado and other acts of nature, or from sabotage, hostile action, or from industrial hazardous material mishaps or emergencies that are technological in nature. These functions include, without limitation, firefighting services, police services, emergency medical services, engineering, warning services, communications, radiological, and chemical, evacuation, congregate care, emergency transportation, existing or properly assigned functions of plant protection, temporary restoration

of public utility services and other functions related to civil protection, together with all other activities necessary or incidental for carrying out of the foregoing functions. Emergency management includes those activities sometimes referred to as "Civil Defense" functions.

DISASTER. A situation which creates an immediate and serious impairment to the health and safety of any person, or a situation which has resulted in or is likely to result in a catastrophic loss to property, and for which traditional sources of relief and assistance within the affected area are unable to repair or prevent the injury or loss.

EMERGENCY. An unforeseen combination of circumstances, which calls for immediate action to prevent from developing or occurring.

EMERGENCY MANAGEMENT FORCES. The total personnel resources engaged in city-level emergency management functions in accordance with the provisions of this resolution or any rule or order thereunder. This includes personnel from City departments, authorized volunteers, and private organizations and agencies.

EMERGENCY MANAGEMENT ORGANIZATION. The staff responsible for coordinating city-level planning and preparation for disaster response. This organization provides City liaison and coordination with federal, state, and local jurisdictions relative to disaster preparedness activities and assures implementation of federal and state program requirements.

SECTION 3 ESTABLISHMENT OF AN EMERGENCY MANAGEMENT AGENCY.

- (A) There is hereby created with the City government an emergency management organization, which shall be under the supervision and control of the Director of Emergency Management. The Director shall be appointed by the Mayor and City Council for an indefinite term and may be removed by them at any time. Any salary or expenses will be determined by the City Council. The Director shall have responsibility for the organization, administration and operation of the City's emergency management organization, subject to the direction and control of the Mayor.
- (B) The Emergency Management Department shall not participate in any form of political activity, nor shall it be employed directly or indirectly for political purposes, nor shall it be employed in any legitimate labor dispute.

SECTION 4 POWERS AND DUTIES OF DIRECTOR.

- (A) The Director, with the consent of the Mayor and City Council shall represent the City on any federal, state, regional or local organization or conference for emergency management.
- (B) The Director shall prepare an all-hazards Emergency Operations Plan for the delivery of emergency services for the City and shall present such plan to the City Council for its action. The plan may be modified in like manner from time to time. The plan shall be coordinated with such similar plans of St. Louis County and neighboring municipalities. When the City Council has approved the plan by resolution, it shall be the duty of all City

agencies and all emergency preparedness forces of the City to perform the duties and functions assigned by the plan as approved.

- (C) The Director shall develop mutual aid agreements with other political subdivisions for reciprocal emergency services and shall present such agreements to the Council for its action. Such arrangements shall be consistent with the duties of the Emergency Management Department to render assistance in accordance with the provisions of such mutual aid arrangements.
- (D) The Director may recommend the procurement of supplies and equipment for the preparation of training programs and public information programs and shall conduct practice, drills and other training exercises that may be necessary to fully train and equip emergency management personnel for their duties in time of need.
- (E) The Director may survey the training and education of the work force of the City, the industries and resources and facilities of the City in order to ascertain their capability to function in time of emergency.
- (F) The Director shall institute such training programs, public information programs and conduct practice warning alerts and emergency exercises as may be necessary to assure prompt and effective operation of the City's Emergency Operations Plan when a disaster occurs.
- (G) The Director shall utilize the personnel, services, equipment, supplies, and facilities of existing departments and agencies of the city to the maximum extent practicable. The officers and personnel of all such departments and agencies shall, to the maximum extent practicable, cooperate with and extend such services and facilities to the City Emergency Management organization and to the Governor upon request. The head of each department or agency in cooperation with the Director shall be responsible for the planning and programming of such emergency activities as will involve the utilization of the facilities of the department or agency.
- (H) The Director shall cooperate with federal, state and local officials in matters pertaining to the training, equipping and functioning of efforts and emergency of every kind.
- (I) The Director shall act as principal aide and advisor to the City officials responsible for direction and control of all City emergency operations during an emergency. The Coordinator's main responsibility is to assure coordination among the operating departments, non- governmental groups, and with higher and adjacent governments. Responsibilities of the Coordinator are further outlined in the City's Emergency Operations Plan (EOP) in meeting the critical emergency functions of the city.
- (J) The Director shall, as directed in the City's Emergency Operations Plan, provide and equip in the City an Emergency Operations Center (EOC) and, if necessary, an auxiliary EOC to be used during an emergency as headquarters for the direction and coordination of emergency services. The Director shall arrange for installation at the EOC of

communication systems with heads of emergency services, the station and operating units of municipal services and other agencies concerned with emergency services and for communications with other communities and control centers within the surrounding area and with the federal and state agencies concerned.

- (K) The Director shall use the services, equipment, supplies and facilities of existing departments, offices, personnel and agencies of the City to the maximum extent practicable and all City employees are directed to cooperate with the Director in carrying out emergency management functions.
- (L) The Director shall report to the City Council annually and as otherwise required by the Council on the operation of the Emergency Management Department.

SECTION 5 LOCAL EMERGENCIES.

- (A) A local emergency may be declared only by the Mayor or his or her legal successor. It shall not be continued for a period in excess of three days except by or with the consent of the Council. Any order, or proclamation declaring, continuing, or terminating a local emergency shall be given prompt and general publicity and shall be filed in the office of the City Administrator/Clerk-Treasurer.
- (B) A declaration of a local emergency shall invoke necessary portions of the response and recovery aspects of applicable local or inter-jurisdictional disaster plans, and may authorize aid and assistance thereunder.
- (C) No jurisdictional agency or official may declare a local emergency unless expressly authorized by the agreement under which the agency functions. However, an inter-jurisdictional disaster agency shall provide aid and services in accordance with the agreement under which it functions.
- (D) Every officer and agency of the City shall cooperate with the federal and state authority and with authorized agencies engaged in emergency management to the fullest extent possible consistent with the performance of their duties. The provisions of this chapter and of all regulations made hereunder shall be subject to all applicable and controlling provisions of federal and state laws and regulations and orders issued hereunder and shall be deemed to be suspended and inoperative so far as they may be in conflict therewith.

SECTION 6 EMERGENCY REGULATIONS.

- (A) Whenever necessary to meet a declared emergency or to prepare for such an emergency for which adequate regulations have not been adopted by the City Council, the Council may by resolution promulgate regulations, consistent with applicable federal or state law or regulation, respecting: the conduct of persons and the use of property during emergencies; the repair, maintenance, and safeguarding of essential public services, emergency health, fire, and safety regulation, drills, or practice periods required for preliminary training, and all other matters which are required to protect public safety,

health and welfare in declared emergencies.

- (B) Every resolution of emergency regulations shall be in writing; shall be dated; shall refer to the particular emergency to which it pertains, if so limited, and shall be filed in the Office of the City Administrator, which copy shall be kept posted and available for public inspection during business hours. Notice of the existence of such regulation and its availability for inspection at the City Administrator's Office shall be conspicuously posted at the front of City Hall or other headquarters of the City or at such places in the affected area as the City Council shall designate in the resolution. By like resolution, the City Council may modify or rescind any such regulation.
- (C) The City Council may rescind any such regulation by resolution at any time. If not sooner rescinded, every such regulation shall expire at the end of 30 days after its effective date or at the end of the emergency, which it relates, whichever comes first. Any resolution, rule, or regulation inconsistent with an emergency regulation promulgated by the City Council shall be suspended during the period of time and to the extent such conflict exists.
- (D) During a declared emergency, the city is, under the provisions of M.S. § 12.37, as it may be amended from time to time and notwithstanding any statutory or Charter provision to the contrary, empowered, through its Council, acting within or without the corporate limits of the city, to enter into contracts and incur obligations necessary to combat the disaster by protecting the health and safety of persons and property and providing emergency assistance to the victims of a disaster. The city may exercise these powers in the light of the exigencies of the disaster without compliance with the time-consuming procedures and formalities prescribed by law pertaining to the performance of public work, entering rental equipment agreements, purchase of supplies and materials, limitations upon tax levies, and the appropriation and expenditure of public funds, including, but not limited to, publication of resolutions, publication of calls for bids, provisions of personnel laws and rules, provisions relating to low bids, and requirement for bids.

SECTION 7 EMERGENCY MANAGEMENT A GOVERNMENTAL FUNCTION. All functions authorized and carried out hereunder and all other activities relating to emergency management are declared to be governmental functions. Except in cases of willful conduct, the City, its officers, agents and employees while engaged in authorized emergency management activities shall not be liable for an injury or death of any person or damage to property as a result of such activity. The provisions of this chapter shall not affect the right of any person to receive benefits to which he or she would otherwise be entitled under this resolution or under the worker's compensation law, or under any pension law, any loan or benefit or compensation resulting from an Act of Congress, State of Minnesota or other governmental agency.

SECTION 8 PARTICIPATION IN LABOR DISPUTE OR POLITICS. The emergency management organization shall not participate in any form of political activity, nor shall it be employed directly or indirectly for political purposes, nor shall it be employed in a labor dispute.

SECTION 9 VIOLATIONS. Any person who violates any provision of this chapter or a regulation adopted hereunder relating to acts, omissions or conduct other than official acts of City officers, employees or volunteers is guilty of a misdemeanor.

SECTION 10 SEVERABILITY. If any clause, sentence, paragraph, subdivision, section, or part of this law or the application thereof to any person, individual, corporation, firm, partnership, entity or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

SECTION 11 INCONSISTENT ORDINANCES. All Ordinances or portions thereof inconsistent with this Ordinance shall be repealed and replaced with the provisions of this Ordinance.

SECTION 12 CITY CODE. This Ordinance shall be incorporated into the Mountain Iron City Code as Chapter 33.

SECTION 13 EFFECTIVE DATE. This Ordinance shall be effective in accordance with State Statute.

DULY ADOPTED BY THE CITY COUNCIL THIS 1st DAY OF APRIL, 2019.

Mayor Gary Skalko

ATTEST:

City Administrator



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization <i>Seraptimist of Virginia</i>		Date organized <i>1-26-1956</i>	Tax exempt number <i>41-6040928</i>
Address <i>P.O. Box 389</i>	City <i>Virginia</i>	State <i>Minnesota</i>	Zip Code <i>55792</i>
Name of person making application <i>Shirley Lenci</i>		Business phone <i>-</i>	Home phone <i>218-741-2409</i>
Date(s) of event <i>April 24, 2019</i>	Type of organization <input type="checkbox"/> Club <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name <i>Mary Samuelson</i>	City <i>Eveleth</i>	State <i>Minnesota</i>	Zip Code <i>55734</i>
Organization officer's name <i>Sue Beck</i>	City <i>Virginia</i>	State <i>Minnesota</i>	Zip Code <i>55792</i>
Organization officer's name <i>Madelun Mesich</i>	City <i>Virginia</i>	State <i>Minnesota</i>	Zip Code <i>55792</i>
Organization officer's name <i>Shirley Lenci</i>	City <i>Virginia</i>	State <i>Minnesota</i>	Zip Code <i>55792</i>

Location where permit will be used. If an outdoor area, describe.

Cinema 6-8426 Enterprise Dr. So. Mt. Iron, MN 55768

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

NO

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Charity First

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



**MOUNTAIN IRON PARKS & RECREATION DEPARTMENT
SUMMER BALL AND TENNIS REGISTRATION FORM**

PLEASE RETURN THE ATTACHED FORM ALONG WITH THE REQUIRED FEE(S) TO THE CITY HALL. OFFICE HOURS ARE FROM 7:30AM- 4:00 PM OR YOU MAY PUT IT INTO ANY UTILITY DROP BOXES.

APPLICATIONS WILL BE ACCEPTED AT THE MOUNTAIN IRON CITY OFFICE UNTIL 4:00 P.M. ON **FRIDAY, APRIL 26, 2019**. REGISTRATION FORMS RECEIVED AFTER APRIL 26TH WILL BE REQUIRED TO PAY AN ADDITIONAL \$10.00 FEE DUE TO EXTRA "PROCESSING FEES".

Please fill out this registration form to register your child/children for the summer baseball or tennis programs. Please use one form per child, per sport. The date for age requirements is April 30, 2019 per league rules.

PARTICIPANT'S NAME: _____

PRESENT AGE: _____ PRESENT GRADE: _____

PARENTS/GUARDIAN NAME: _____

ADDRESS: _____

CITY/ST/ZIP: _____

PHONE #: _____ CELL #: _____

E-MAIL: _____

I hereby give permission for _____ (child's name) to participate in the summer recreation programs. I will not hold the Mountain Iron Parks and Recreation Department or the City of Mountain Iron responsible for any accidents in connection with this activity.

Date: _____

Parent/Guardian Signature _____

PROGRAMS AND FEES ARE AS FOLLOWS:

Make check payable to: City of Mountain Iron

Check One: BALL TEAMS (Shirt & Hat included in fee)

_____ 4 to 6 years old - **T-BALL** - \$25 _____ 9 to 10 years old - **MINORS** - \$35

_____ 7 to 8 years old - **PONIES** - \$25 _____ 11 to 12 years old - **MAJORS** - \$35

_____ 12U - **GIRLS SOFTBALL** - \$25 (January 1st cut-off date)

_____ 14U - **GIRLS SOFTBALL** - \$25 (January 1st cut-off date)

_____ 16/18U - **GIRLS SOFTBALL** - \$25 (January 1st cut-off date)

CHECK T-SHIRT SIZE: **YOUTH:** _____ small _____ medium _____ large

OR
ADULT: _____ small _____ medium _____ large _____ x-large

CHECK CAP SIZE: **YOUTH** _____ **ADULT** _____

TENNIS (shirt included in fee)

*******If we don't get at least 6 youth signed up, tennis will be in Virginia.*******

_____ 14 years old and under - \$25

CHECK T-SHIRT SIZE: **YOUTH:** _____ small _____ medium _____ large

OR
ADULT: _____ small _____ medium _____ large _____ x-large

- Any special health information must be filed with the City Administrator.
 - Coaches will notify players of practices, games, times and locations.
- CHECK OUT THE CITY WEB SITE AT www.mtniron.com