



**MOUNTAIN IRON
CITY COUNCIL
MEETING**

MONDAY, DECEMBER 17, 2018

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, DECEMBER 17, 2018 - 6:30 P.M.
A G E N D A**

- I. Roll Call
 - II. Consent Agenda
 - A. Minutes of the December 3, 2018, Regular Meeting (#1-11)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications

 - III. Public Forum
 - A. Public Hearing Street Vacation (#12-14)
 - IV. Committee and Staff Reports
 - A. Mayor's Report
 - 1. Board Openings (#15)
 - 2. Cable Commission (#16)
 - B. City Administrator's Report
 - C. Director of Public Works Report
 - D. Library Director/Special Events Coordinator's Report
 - E. Sheriff's Department Report
 - F. City Attorney's Report
 - G. City Engineer's Report
 - 1. Pay Request Number 1 – Sanitary Sewer Improvements (#17-20)
 - H. Liaison Reports
 - V. Unfinished Business
 - VI. New Business
 - A. Resolution Number 37-18 Street Vacation (#21-22)
 - B. Requests to Serve Alcohol (#23-24)
 - VII. Communications (#25-29)
 - VIII. Announcements
 - IX. Adjourn
- # Page Number in Packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
December 3, 2018

Mayor Skalko called the City Council meeting to order at 6:30p.m. with the following members present: Councilor Alan Stanaway, Sue Tuomela, Steve Skogman and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Tim Satrang, Director of Public Works; Amanda Inmon, Municipal Services Secretary; Anna Amundson, Library Director/Special Events Director; Al Johnson, City Engineer; and SGT John Backman, Sheriff's Department. Absent: Councilor Joe Prebeg Jr.

It was moved by Skalko and seconded Tuomela by that the consent agenda be approved as follows:

1. Approve the minutes of the November 19, 2018, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period November 16-30, totaling \$254,912.41 (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period November 16-30, totaling \$193,974.01 (a list is attached and made a part of these minutes).

The motion carried with Councilor Prebeg absent.

It was moved by Stanaway and seconded by Tuomela to recess the regular meeting and open the public hearing on the vacation of a portion of Eagle Ave. and Falcon Ave. the motion carried with Councilor Prebeg absent.

- Ed Roskoski spoke in regards to the vacation of Eagle Ave and Falcon Ave, comparing the cost of establishing Housing additions, and thus vacating them for no price. Mr. Roskoski stated that the City should try to recoup some money lost, get something out of vacating property/parcels, not give them for free, negotiations should take place
- Mayor Skalko, housing additions, to make money you have to spend money, roughly \$9million tax base for the City with the Housing Additions, brings in new people, grow and develop
- Councilor Skogman stated that street assessments are assessed to property owner, as are water and sewer repairs (streets/sewers and water lines are part of property sold) the City is just giving up the right-of-way, no one spoke in regards to vacation during P&Z meeting
- Mr. Wainio commented that negotiating with US Steel is not negotiating with RGGs as Mr. Roskoski stated, as they are two separate entities. The City has negotiated other land sale deals in the past for land or cash, however right-of-ways are a different concept

It was moved by Stanaway and seconded by Tuomela to recess the public hearing on vacation of a portion of Eagle Ave. and Falcon Ave and resume the regular meeting. The motion carried with Councilor Prebeg absent.

Public Forum:

- Ed Roskoski commented that a couple of the City Council minutes, lacked the voting preference of the Council during a roll call vote
 - In meeting in Washington D.C. all votes are recorded, the County, Cities, and School Board meetings are supposed to record who votes yes or no

- States votes are being recorded without actually stating who said yes or no, believes in his opinion that it should be there, could of been a mistake, maybe when you go “plucky, plucky” something gets mistyped, votes should be recorded for posterity

The Mayor reported on the following:

- Condolences to the family of the 41st President George H.W. Bush
- For all Business applying for Liquor/Cigarette Licenses, County property taxes, Utility Accounts, and all fees must be paid by the end of the year, according to State statute in order to receive licenses
- MIB Basketball Hall of Fame inductees on Saturday, December 1st:
 - Bryan Cvar – Class of 1990
 - Mary Cerkvenik – Class of 1979
 - Dave Lundquist – Class of 1968
 - Dick Lundquist – Coach 1955-1983
 - Dan Pecarina – Class of 1978
 - Mary Pervenanze – Class of 1978
 - Sid Simonson – Class of 1966

City Administrator:

- Working with McGrath Consulting on Fire Study presentation
- Received Grant to purchase an extractor for the Fire Department
 - Washer & dryer help remove possible carcinogens that could be in equipment
- December 17th at 2pm at City Hall, Shared Services Study presentation

It was moved by Stanaway and seconded by Tuomela to approve the following individuals, Amanda Inmon, Lisa Stevens and Rhonda McConnell be designated as Authorized Signers for Petty Cash at the American Bank. The motion carried with Councilor Prebeg absent.

It was moved by Skogman and seconded by Tuomela to approve the recommendation of the Parks & Recreation board and hire the following individuals to work as winter seasonal workers and rink attendants for the 2018/2019 season:

Jordan Aho
Skylar Mattila
Bryce Wainio

Nicholas Altobelli
Connie Murphy
Benjamin Wilson

McKinley Kvas
Samantha Murrer

Director of Public Works

- Applying to the Minnesota Pollution Control Agency for bio-solids on the property of the State of Minnesota located at SW quarter of the SE quarter, T58N R18W, Section 14, Mountain Iron, MN, St. Louis County, Minnesota, the site is the former Nichols Wastewater Pond. The motion carried with Councilor Prebeg absent.

Library Director/Special Events Coordinator:

- Tuesday, December 4th, Family reading time in honor of “National Roof over your Head” day
- Friday, December 7th 10:30am, Holiday Music Concert

Sherriff's Department:

- No formal report

City Engineer:

- Slip-lining project, almost complete

It was moved by Skogman and seconded by Tuomela to approve the 2019 proposed budget as presented. The motion carried with Councilor Prebeg absent.

It was moved by Skogman and seconded by Tuomela to adopt Resolution 33-18; approving the 2018 Tax Levy, Collectable 2019, reflects a 3% increase (a copy is attached and made a part of these minutes). The motion carried on roll call vote (3:2) with Councilor Prebeg absent. (No-Skalko; Yes-Skogman, Stanaway & Tuomela)

It was moved by Skogman and seconded by Tuomela to adopt Resolution 34-18; approving the 2019 market rate based referendum levy for the General Obligation Community Center Bonds and Interest (a copy is attached and made a part of these minutes). The motion carried with Councilor Prebeg absent.

It was moved by Stanaway and seconded by Tuomela to adopt Resolution 35-18; approving the 2018 Economic Development Authority (EDA) Tax Levy, (a copy is attached and made a part of these minutes). The motion carried with Councilor Prebeg absent.

It was moved by Stanaway and seconded by Tuomela to adopt Resolution 36-18; Vacating a portion of Eagle Avenue and Falcon Avenue upon petition of a majority of abutting landowners. The motion carried with Councilor Prebeg absent.

Councilor Skogman asked to pass the purchase of a Fire Truck back to Public Health and Safety for further discussion and information.

The council reviewed the list of communications.

It was moved by Stanaway and seconded by Skogman to accept the letter of resignation from Stephanie and Jeff Cielocha. The motion carried with Councilor Prebeg absent.

Amanda Inmon from Team 2/22 Infantry, Tough Ruck 2019, is requesting a donation to help raise money for the Military Friends Foundation. It was moved by Skogman and seconded by Tuomela to donate \$500 to support the Tough Ruck 2019, monies to come out of the Charitable Gambling Fund. The motion carried on a roll call vote with Councilor Prebeg absent.

At 7:22p.m., it was moved by Skalko and seconded by Tuomela that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon

Municipal Services Secretary
www.mtniron.com

COMMUNICATIONS

1. Thank you from Habitat for Humanity for the donation to their “Annual Building the Future with Habitat,” fundraiser.
-

Distribution Summary

| Category | Distribution | Amount |
|------------------|--------------------------------|-------------------|
| BUILDING RENTALS | BUILDING RENTAL DEPOSITS | 1,300.00 |
| BUILDING RENTALS | COMMUNITY CENTER | 1,325.00 |
| BUILDING RENTALS | NICHOLS HALL | 120.00 |
| COPIES | COPIES | 19.50 |
| LICENSES | CIGARETTE | 200.00 |
| LICENSES | LIQUOR | 1,155.00 |
| METER DEPOSITS | ELECTRIC | 650.00 |
| METER DEPOSITS | WATER | 40.00 |
| MISCELLANEOUS | ASSESSMENT SEARCHES | 30.00 |
| MISCELLANEOUS | BLUE CROSS/BLUE SHIELD PAYABLE | 54,436.19 |
| MISCELLANEOUS | DELTA DENTAL PAYABLE | 1,770.00 |
| MISCELLANEOUS | FAX CHARGES | .50 |
| MISCELLANEOUS | REIMBURSEMENTS | 9,501.98 |
| MISCELLANEOUS | USABLE LIFE INS. PAYABLE | 424.46 |
| PERMITS | BUILDING | 314.89 |
| UTILITY | UTILITY | 183,624.89 |
| Grand Totals: | | <u>254,912.41</u> |

Report Criteria:
 Report type: Summary
 Check.Type = {<>} "Adjustment"

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Check GL Account | Amount |
|---------------------------|------------------|--------------|---------------|--------------------------------|------------------|---------------------|
| 12/18 | 12/07/2018 | 152563 | 130017 | AMERICAN BANK | 101-20200 | 749.67 |
| 12/18 | 12/07/2018 | 152564 | 30055 | BTAC ACQUISITION CORP. | 101-20200 | 1,042.87 |
| 12/18 | 12/07/2018 | 152565 | 30017 | CARQUEST (MOUNTAIN IRON) | 604-20200 | 552.21 |
| 12/18 | 12/07/2018 | 152566 | 30072 | COMPUTER WORLD | 101-20200 | 2,860.15 |
| 12/18 | 12/07/2018 | 152567 | 50052 | EMERGENCY APPARATUS | 101-20200 | 10,259.81 |
| 12/18 | 12/07/2018 | 152568 | 70016 | GOPHER STATE ONE CALL INC | 604-20200 | 17.55 |
| 12/18 | 12/07/2018 | 152569 | 70004 | GRANDE ACE HARDWARE | 604-20200 | 2,412.00 |
| 12/18 | 12/07/2018 | 152570 | 70051 | GREATER MN PARKS & TRAILS | 101-20200 | 150.00 |
| 12/18 | 12/07/2018 | 152571 | 70009 | GULBRANSON EXCAVATING CO | 604-20200 | 7,900.00 |
| 12/18 | 12/07/2018 | 152572 | 80022 | HAWKINS INC | 601-20200 | 200.68 |
| 12/18 | 12/07/2018 | 152573 | 80001 | HILLYARD/HUTCHINSON | 101-20200 | 677.85 |
| 12/18 | 12/07/2018 | 152574 | 80037 | HOMETOWN MEDIA PARTNERS | 101-20200 | 82.50 |
| 12/18 | 12/07/2018 | 152575 | 120003 | LEAGUE OF MINNESOTA CITIES | 101-20200 | 225.00 |
| 12/18 | 12/07/2018 | 152576 | 130004 | MESABI DAILY NEWS | 101-20200 | 212.80 |
| 12/18 | 12/07/2018 | 152577 | 130006 | MESABI HUMANE SOCIETY | 101-20200 | 1,458.33 |
| 12/18 | 12/07/2018 | 152578 | 130026 | MESABI SIGN COMPANY | 101-20200 | 120.15 |
| 12/18 | 12/07/2018 | 152579 | 130171 | MILITARY FRIENDS FOUNDATION | 230-20200 | 527.50 |
| 12/18 | 12/07/2018 | 152580 | 130009 | MINNESOTA POWER (ALLETE INC) | 101-20200 | 1,381.56 |
| 12/18 | 12/07/2018 | 152581 | 130123 | MORTON SALT, INC | 101-20200 | 1,128.56 |
| 12/18 | 12/07/2018 | 152582 | 13110 | MOUNTAIN IRON SENIOR CITIZENS | 230-20200 | 200.00 |
| 12/18 | 12/07/2018 | 152583 | 140048 | NORTH COUNTRY HEATING | 101-20200 | 263.00 |
| 12/18 | 12/07/2018 | 152584 | 140041 | NORTHERN BUSINESS PRODUCTS, IN | 101-20200 | 1,027.52 |
| 12/18 | 12/07/2018 | 152585 | 140005 | NORTHERN FITNESS GROUP | 101-20200 | 377.98 |
| 12/18 | 12/07/2018 | 152586 | 160086 | PACE ANALYTICAL SERVICES | 602-20200 | 253.00 |
| 12/18 | 12/07/2018 | 152587 | 170007 | QUILL CORPORATION | 101-20200 | 183.44 |
| 12/18 | 12/07/2018 | 152588 | 180004 | RANGE COOPERATIVES | 604-20200 | 15.00 |
| 12/18 | 12/07/2018 | 152589 | 190079 | SCHINDLER ELEVATOR CORPORATION | 101-20200 | 2,828.40 |
| 12/18 | 12/07/2018 | 152590 | 190045 | SERVICE SOLUTIONS | 101-20200 | 23.00 |
| 12/18 | 12/07/2018 | 152591 | 190004 | SKUBIC BROS INC | 101-20200 | 171.74 |
| 12/18 | 12/07/2018 | 152592 | 190016 | ST LOUIS COUNTY AUDITOR | 101-20200 | 170.00 |
| 12/18 | 12/07/2018 | 152593 | 190039 | ST LOUIS COUNTY RECORDERS OFFC | 101-20200 | 92.00 |
| 12/18 | 12/07/2018 | 152594 | 1085 | TERRY SHANKS | 604-20200 | 24.43 |
| 12/18 | 12/07/2018 | 152595 | 180026 | TIMOTHY D BROOKS | 101-20200 | 7,100.00 |
| 12/18 | 12/07/2018 | 152596 | 210001 | UNITED ELECTRIC COMPANY | 101-20200 | 6,596.14 |
| 12/18 | 12/07/2018 | 152597 | 220025 | VERIZON WIRELESS | 602-20200 | 17.50 |
| 12/18 | 12/07/2018 | 152598 | 260002 | Z/TECH | 101-20200 | 917.98 |
| 12/18 | 12/07/2018 | 152599 | 260001 | ZIEGLER INC | 101-20200 | 626.66 |
| Grand Totals | | | | | | 52,846.96 |
| PP-Ending 11/16 | | | | | | 122,228.76 |
| Sales & Use Tax | | | | | | <u>18,898.29</u> |
| TOTAL EXPENDITURES | | | | | | \$193,974.01 |



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 33-18

APPROVING 2018 TAX LEVY, COLLECTABLE 2019

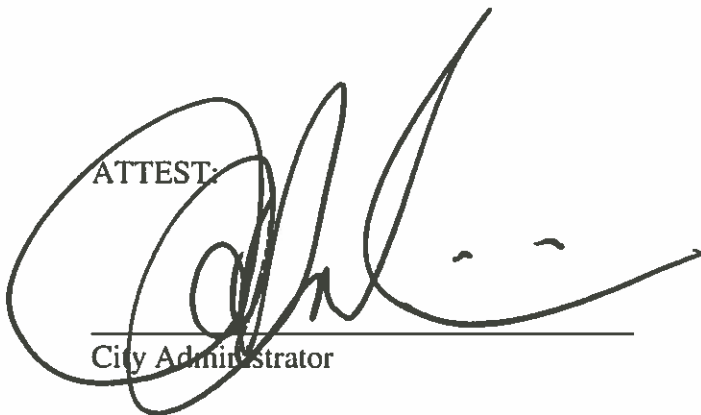
BE IT RESOLVED, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following sums of money be levied for the current year, collectable in 2019, upon the taxable property in the City of Mountain Iron for the following purposes:

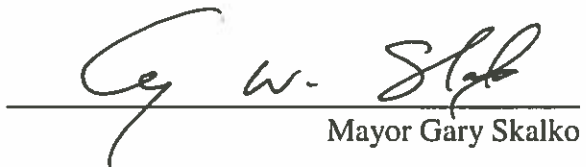
| | |
|------------|-------------|
| TOTAL LEVY | \$1,243,187 |
|------------|-------------|

The City Administrator is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Saint Louis County, Minnesota.

DULY ADOPTED BY THE CITY COUNCIL THIS 3rd DAY OF DECEMBER, 2018.

ATTEST:



City Administrator

Mayor Gary Skalko



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 34-18

APPROVING 2019 MARKET RATE BASED REFERENDUM LEVY FOR THE GENERAL OBLIGATION COMMUNITY CENTER BONDS AND INTEREST

WHEREAS, in February 1998 the voters in the City of Mountain Iron approved a market rate based referendum levy for bonds and interest to construct the Mountain Iron Community Center.

NOW, THEREFOR BE IT RESOLVED, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following market rate based levy shall be made in 2018 payable in 2019 for all property in the City of Mountain Iron:

General Obligation Community Center Bond levy shall be \$83,811.00

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Saint Louis County, Minnesota.

DULY ADOPTED BY THE CITY COUNCIL THIS 3rd DAY OF DECEMBER, 2018.

ATTEST:

City Administrator

Mayor Gary Skalko



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 35-18

CONCERNING THE 2019 ECONOMIC DEVELOPMENT AUTHORITY TAX LEVY

WHEREAS, the Mountain Iron Economic Development Authority was created on the 19th day of April, 2004, pursuant to Minnesota Statutes 469.090-469.108 and;

WHEREAS, Minnesota Statutes, Section 469.107, Subdivision 1, specifically authorized the Mountain Iron Economic Development Authority to levy against the taxable property of the City of Mountain Iron, St. Louis County, Minnesota.

NOW, THEREFORE BE IT RESOLVED by the City Council of Mountain Iron, Minnesota, that for the purpose of further development and to provide for any activities that are within the jurisdiction of the Mountain Iron Economic Development Authority as defined according to Minnesota Statutes. The Mountain Iron City Council submits to the County Auditor of St. Louis County, Minnesota, a final tax levy with a levy set to the maximum allowable for the Mountain Iron Economic Development Authority.

DULY ADOPTED BY THE CITY COUNCIL THIS 3rd DAY OF DECEMBER, 2018.

ATTEST:

A large, stylized handwritten signature in black ink, written over a horizontal line.

City Administrator

A handwritten signature in black ink, written over a horizontal line.

Mayor Gary Skalko



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 36-18

VACATING A PORTION OF EAGLE AVENUE AND FALCON AVENUE UPON PETITION OF A MAJORITY OF ABUTTING LANDOWNERS.

WHEREAS, a petition signed by the majority of property owners abutting a portion of Eagle Avenue and Falcon Avenue in the City of Mountain Iron was received by the City Administrator on the 15th day of October, 2018; and

WHEREAS, the petition requested that the City Council pursuant to Minnesota Statute §412.851 vacate a portion of Eagle Avenue and Falcon Avenue between Parkville Road and Heron Street legally described as:

Falcon Avenue (formally Second Street) between Heron Street (formally Second Avenue, formally Center Street) and Parkville Road (formally Parkville Street, formally Mountain Iron Road) and Eagle Avenue (formally First Street, formally Third Street) between Heron Street (formally Second Avenue, formally Center Street) and Parkville Road (formally Parkville Street, formally Mountain Iron Road) in Parkville First Addition and Parkville Addition in the City of Mountain Iron, County of Saint Louis, State of Minnesota

WHEREAS, the City Administrator reviewed and examined the signatures on said petition and determined that such signatures constituted a majority of the landowners abutting upon the portion of the street to be vacated; and

WHEREAS, a public hearing to consider the vacation of such street was held on the 3rd day of December, 2018, before the City Council in the City Hall located at 8586 enterprise Drive South at 6:30 p.m. after due published and posted notice had been given, as well as personal mailed notice to all affected property owners by the City Administrator on the 11th day of November, 2018 and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

WHEREAS, any person, corporation or public body owning or controlling easements contained upon the property vacated, reserves the right to continue maintaining the same or to enter upon such way or portion thereof vacated to maintain, repair, replace or otherwise attend thereto; and

WHEREAS, the Council in its discretion has determined that the vacation will benefit the public interest because:

There is no longer any public interest needed in the property and the property would be better serve the community if it was allowed to me mined

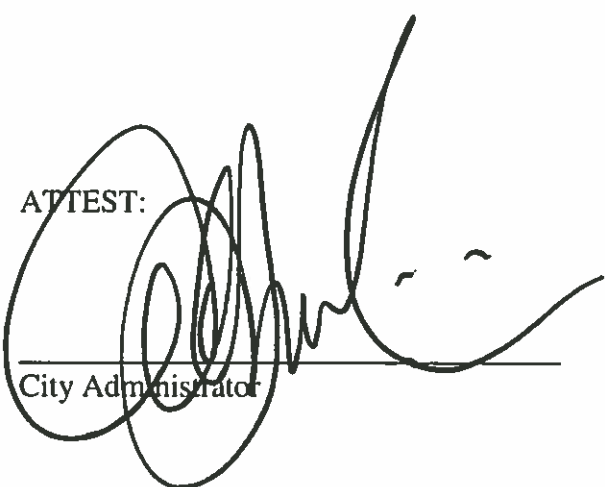
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN, MINNESOTA that such petition for vacation is hereby granted and the portion of the street described as follows is hereby vacated:

Falcon Avenue (formally Second Street) between Heron Street (formally Second Avenue, formally Center Street) and Parkville Road (formally Parkville Street, formally Mountain Iron Road) and Eagle Avenue (formally First Street, formally Third Street) between Heron Street (formally Second Avenue, formally Center Street) and Parkville Road (formally Parkville Street, formally Mountain Iron Road) in Parkville First Addition and Parkville Addition in the City of Mountain Iron, County of Saint Louis, State of Minnesota

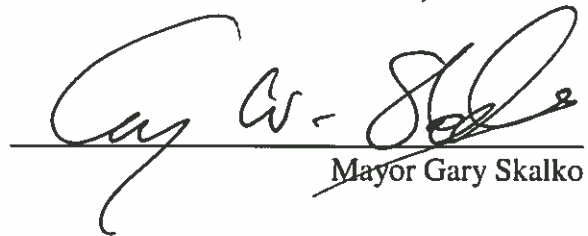
BE IT FURTHER RESOLVED, that the Mayor and City Mountain Iron are hereby authorized to sign all documents necessary to effectuate the intent of this resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 3rd DAY OF DECEMBER, 2018.

ATTEST:



City Administrator



Mayor Gary Skalko

COUNCIL LETTER 121718-III A

ADMINISTRATION

PUBLIC HEARING

DATE: December 13, 2018

FROM: Craig J. Wainio
City Administrator

This public hearing is part of the vacation process for a portion of Retriever Drive to be vacated in the Mashkenode Lake East Addition. Property owners have been notified and the hearing notice was published in the Hometown Focus, posted and on the City's web site, all in accordance with State Law. It is recommended that the City Council adopt Resolution Number 37-18 Vacating Streets.

**CITY OF MOUNTAIN IRON
COUNTY OF SAINT LOUIS
STATE OF MINNESOTA**

**NOTICE OF PUBLIC HEARING ON VACATION OF A PORTION OF RETRIEVER
DRIVE PURSUANT TO MINNESOTA STATUTE §412.851**

NOTICE IS HEREBY GIVEN that a hearing will be held before the City Council on the 17th day of December, 2018, in the Community Center located at 8586 Enterprise Drive South at 6:30pm to consider a proposed vacation of Retriever Drive, west of the cul-de-sac in Mashkenode Lake East Addition in the City of Mountain Iron, County of Saint Louis, State of Minnesota.

Dated this 27th day of November 2018.

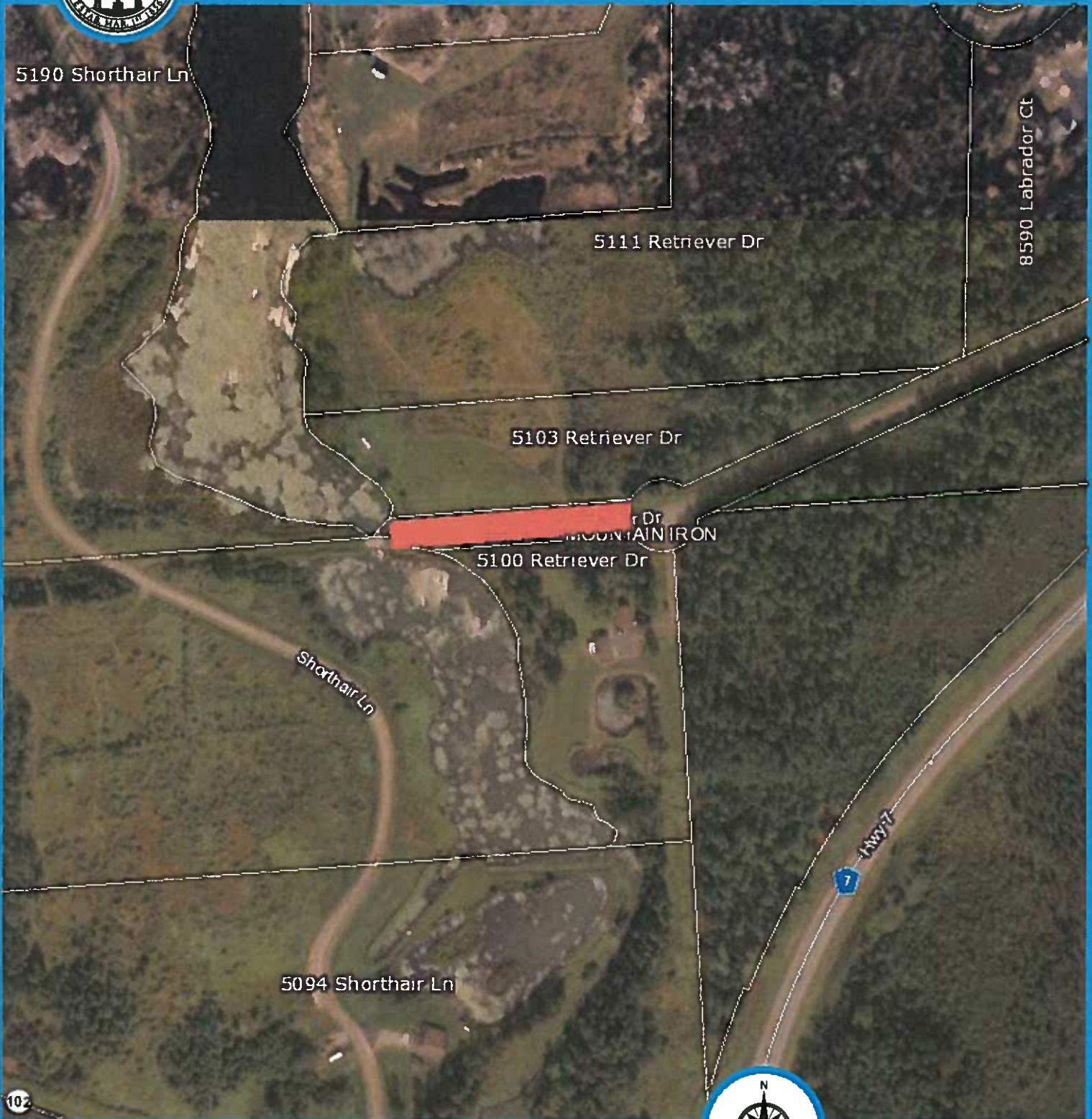
SIGNED BY:

City Administrator



County Land Explorer

St. Louis County, Minnesota



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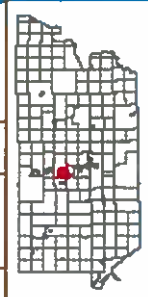


Title...
default author

St. Louis County www.stlouiscountymn.gov/explorer Minnesota

Disclaimer

This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein.



Map created using County Land Explorer
www.stlouiscountymn.gov/explorer

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COUNCIL LETTER 121718-IVA1

MAYOR SKALKO

BOARD OPENINGS

DATE: December 13, 2018

FROM: Mayor Skalko

Craig J. Wainio
City Administrator

Mayor Skalko requested this item be placed on the Agenda with the following background information:

Advertise for one Library Board member and two Utility Advisory Board members. Shirley Congdon is retiring as a member of the Library Board member and Bruce Peterson is retiring as a Utility Advisory Board member and Mike Downs has moved out of the City limits so he is no longer eligible to serve.

COUNCIL LETTER 121718-IVA2

MAYOR SKALKO

CABLE COMMISSION

DATE: December 13, 2018

FROM: Mayor Skalko

Craig J. Wainio
City Administrator

Mayor Skalko requested this item be placed on the Agenda with the following background information:

Due to lack of activity I am recommending the Cable Commission be dissolved.



BENCHMARK ENGINEERING, INC.

8878 Main Street - PO Box 261
Mountain Iron, MN 55768-0261
tel: 218-735-8914 fax: 218-735-8923
email: info@bm-eng.com

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

December 10, 2018

Via email

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: Downtown Sanitary Sewer Improvements
City of Mountain Iron
Project No. MI18-05

Dear Mr. Wainio;

Enclosed, please find Pay Request No. 1 for the Downtown Sanitary Sewer Improvements project in the amount of **\$84,196.41**. This amount includes withholding 5% retainage until final inspection can be completed. Please refer to the enclosed pay request breakdown for a summary of items completed.

Also enclosed is the invoice received December 4, 2018 from Insituform. Payment is to be remitted to the address listed on the invoice.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,

Benchmark Engineering, Inc.

Jeremy D. Schwarze, P.E.
Project Engineer

Enclosures

CC:

Rick Elberts, Insituform

RECOMMENDATION OF PAYMENT

No. 1

Owner's Project No.: _____

Engineer's Project No.: MI18-05

Project: Downtown Sanitary Sewer Improvements

CONTRACTOR: Insituform Technologies USA, Inc., 580 Goddard Ave, Chesterfield, MO 63005

For Period Ending: November 30, 2018

To: City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated December 10, 2018

By Jeremy Schwarze

STATEMENT OF WORK

| | | | |
|-------------------------|----------------------|--------------------------|---------------------|
| Original Contract Price | \$ <u>91,124.50</u> | Work & Materials to Date | \$ <u>88,627.80</u> |
| Net Change Orders | \$ <u>12,782.10</u> | Amount Retained (5%) | \$ <u>4,431.39</u> |
| Current Contract Price | \$ <u>103,906.60</u> | Subtotal | \$ <u>84,196.41</u> |
| | | Previous Payments | \$ <u>0.00</u> |
| | | Amount Due this Payment | \$ <u>84,196.41</u> |



PAY REQUEST #1
2018 DOWNTOWN SANITARY SEWER IMPROVEMENTS
MOUNTAIN IRON, MINNESOTA
MI18-05

| | | | | | | | PAY REQUEST #1 | |
|----------------------------------|------------------------------|----------|------------------|--------------|--------------|----------------|----------------|--|
| SPEC. NO. | ITEM | UNITS | EST. QUANTS | UNIT COST | TOTAL AMOUNT | QUANTS TO DATE | TOTAL | |
| N/A | CLEAN SEWER PIPE | LIN. FT. | 1070.0 | \$ 1.70 | \$ 1,819.00 | \$ 838.00 | \$ 1,424.60 | |
| N/A | TELEWISE SEWER PIPE | LIN. FT. | 1070.0 | \$ 1.70 | \$ 1,819.00 | \$ 838.00 | \$ 1,424.60 | |
| 2021.501 | MOBILIZATION | LUMP SUM | 1.0 | \$ 19,505.80 | \$ 19,505.80 | \$ 1.00 | \$ 19,505.80 | |
| 2104.509 | REMOVE MISC. STRUCTURES | EACH | 11.0 | \$ 390.90 | \$ 4,299.90 | \$ 11.00 | \$ 4,299.90 | |
| 2503.603 | LINING SEWER PIPE (CIPP) 8" | LIN. FT. | 456.0 | \$ 66.70 | \$ - | | | |
| 2503.603 | LINING SEWER PIPE (CIPP) 10" | LIN. FT. | 466.0 | \$ 41.80 | \$ - | | | |
| 2503.603 | LINING SEWER PIPE (CIPP) 12" | LIN. FT. | 415.0 | \$ 50.80 | \$ - | | | |
| 2503.603 | LINING SEWER PIPE (CIPP) 18" | LIN. FT. | 33.0 | \$ 368.30 | \$ - | | | |
| 2563.601 | TRAFFIC CONTROL | LUMP SUM | 1.0 | \$ 560.90 | \$ 560.90 | \$ 1.00 | \$ 560.90 | |
| ADDITIONAL/ADJUSTED ITEMS | | | | | | | | |
| 2503.603 | LINING SEWER PIPE (CIPP) 6" | LIN. FT. | 154.0 | \$ 61.00 | \$ 9,394.00 | \$ 154.00 | \$ 9,394.00 | |
| 2503.603 | LINING SEWER PIPE (CIPP) 8" | LIN. FT. | 881.0 | \$ 63.00 | \$ 55,503.00 | \$ 651.00 | \$ 41,013.00 | |
| 2503.603 | LINING SEWER PIPE (CIPP) 15" | LIN. FT. | 31.0 | \$ 355.00 | \$ 11,005.00 | \$ 31.00 | \$ 11,005.00 | |

ORIGINAL BASE BID \$ 91,124.50 CO#1 BASE BID: \$ 103,906.60

Jeremy Schwarge

BENCHMARK ENGINEERING, INC.

Completed to Date \$ 88,627.80
 Retainage \$ 4,431.39
 Subtotal \$ 84,196.41
 Previous Payments \$ -

Pay Request #1 \$ 84,196.41



CITY OF MOUNTAIN IRON
C/O BENCHMARK ENGINEERING, INC.
8878 MAIN STREET
MOUNTAIN IRON, MN 55768-0261

Contract : 2018 DOWNTOWN SS IMPROVEMNT
Project : MOUNTAIN IRON MN,2018 PROJECT

580 GODDARD AVE
CHESTERFIELD, MO 63005
636 530-8621

Please Remit Payment to :
PO BOX 674060

DALLAS, TX 75267-4060

PAGE : 1 of 1
DATE : 11/30/2018
ESTIMATE # 532700
INVOICE # 102535
JOB # 11/1/2018 - 11/30/2018
BILLING PERIOD :
FEDERAL ID. : 43-1319597

| ITEM NO | DESCRIPTION OF WORK | CONTRACT | | COMPLETED THIS PERIOD | | COMPLETED TO DATE | |
|---------------------------------|-------------------------------|----------|------|-------------------------------------|-----------|---------------------------------|-----------|
| | | QUANTITY | UNIT | PRICE | AMOUNT | QUANTITY | AMOUNT |
| 01 | Mobilization | 1 | LS | 19,505.80 | 19,505.80 | 1.00 | 19,505.80 |
| 02 | Traffic Control | 1 | LS | 560.90 | 560.90 | 1.00 | 560.90 |
| 03 | 8" Sewer for CIPP | 156 | LF | 9,828.00 | 41,013.00 | 651.00 | 41,013.00 |
| 04 | 6" Sewer for CIPP | 466 | LF | 28,426.00 | 9,394.00 | 154.00 | 9,394.00 |
| 05 | 12" Sewer for CIPP | 415 | LF | 21,062.00 | 0.00 | 0.00 | 0.00 |
| 06 | 15" Sewer for CIPP | 33 | LF | 355.00 | 11,005.00 | 31.00 | 11,005.00 |
| 07 | RMV MSC STRUCT(SAW PROT TAPS) | 11 | EA | 390.90 | 4,299.90 | 11.00 | 4,299.90 |
| 08 | Clean Sanitary Sewer | 1070 | LF | 1.70 | 1,819.00 | 838.00 | 1,424.60 |
| 09 | Telewise Sanitary Sewer | 1070 | LF | 1.70 | 1,819.00 | 838.00 | 1,424.60 |
| TOTAL CONTRACT 99,055.60 | | | | EARNED THIS PERIOD 88,627.80 | | EARNED TO DATE 88,627.80 | |

| | | | |
|---------------------------------|------------|--------------------------------------|------------------|
| Month Gross | 88,627.80 | Sales Tax | |
| Sales Tax | | Less: Retainage @ | 4,431.39 |
| Month Retention | (4,431.39) | Previous Estimates | |
| Month Open | 84,196.41 | Other | |
| Customer # | 4301040 | Total Deductions from Earned to Date | |
| AMOUNT DUE THIS ESTIMATE | | | 84,196.41 |



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

RESOLUTION NUMBER 37-18

VACATING A PORTION OF RETRIEVER DRIVE UPON PETITION OF A MAJORITY OF ABUTTING LANDOWNERS.

WHEREAS, a petition signed by the majority of property owners abutting a portion of Retriever Drive in the City of Mountain Iron was received by the City Administrator on the 2nd day of November, 2018; and

WHEREAS, the petition requested that the City Council pursuant to Minnesota Statute §412.851 vacate a portion of Retriever Drive west of the cul-de-sac legally described as:

Retriever Drive, west of the cul-de-sac in Mashkenode Lake East Addition in the City of Mountain Iron, County of Saint Louis, State of Minnesota

WHEREAS, the City Administrator reviewed and examined the signatures on said petition and determined that such signatures constituted a majority of the landowners abutting upon the portion of the street to be vacated; and

WHEREAS, a public hearing to consider the vacation of such street was held on the 17th day of December, 2018, before the City Council in the City Hall located at 8586 Enterprise Drive South at 6:30 p.m. after due published and posted notice had been given, as well as personal mailed notice to all affected property owners by the City Administrator on the 27th day of November, 2018 and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

WHEREAS, any person, corporation or public body owning or controlling easements contained upon the property vacated, reserves the right to continue maintaining the same or to enter upon such way or portion thereof vacated to maintain, repair, replace or otherwise attend thereto; and

WHEREAS, the Council in its discretion has determined that the vacation will benefit the public interest because:

There is no longer any public interest needed in the property and the property would be better serve the community if it was vacated

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN, MINNESOTA that such petition for vacation is hereby granted and the portion of the street described as follows is hereby vacated:

Retriever Drive, west of the cul-de-sac in Mashkenode Lake East Addition in the City of Mountain Iron, County of Saint Louis, State of Minnesota

BE IT FURTHER RESOLVED, that the Mayor and City Mountain Iron are hereby authorized to sign all documents necessary to effectuate the intent of this resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF DECEMBER, 2018.

Mayor Gary Skalko

ATTEST:

City Administrator



Mt. Iron · Virginia, Minnesota

5478 Mountain Iron Dr. Virginia, MN 55792

Phone: 218-741-8681. Fax: 218-741-3027. Email: info@sawmillsaloonrestaurant.com

November 27, 2018

City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

City of Mountain Iron,

Sundberg Enterprises, LLC dba The Sawmill Saloon and Restaurant is requesting permission to serve food and alcohol at the following upcoming event: January 10, 2019 (RAMS Annual Dinner). The event is being held at the Mountain Iron Community Center.

Copies of our liquor liability insurance and our catering permit are on file with the City Offices.

Any questions, I can be reached at 218.741.8681 or 218.391.3147.

Thank you,

Chad Nesselroad, Banquet Manager
Sundberg Enterprises, LLC
Dbas: Sawmill Saloon & Restaurant



Mt. Iron · Virginia, Minnesota

5478 Mountain Iron Dr. Virginia, MN 55792

Phone: 218-741-8681. Fax: 218-741-3027. Email: info@sawmillsaloonrestaurant.com

November 27, 2018

City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

City of Mountain Iron,

Sundberg Enterprises, LLC dba The Sawmill Saloon and Restaurant is requesting permission to serve food and alcohol at the following two upcoming events: January 31, 2019 (United Way Power of the Purse) and March 28, 2019 (Virginia Co-op Credit Union Annual Meeting). The events are being held at the Mountain Iron Community Center.

Copies of our liquor liability insurance and our catering permit are on file with the City Offices.

Any questions, I can be reached at 218.741.8681 or 218.391.3147.

Thank you,

Chad Nesselroad, Banquet Manager
Sundberg Enterprises, LLC
Dba: Sawmill Saloon & Restaurant

Thank
you

Iron Range Tykes Learning Center

City of Mt Iron-

Words can not express how thankful I am for everything you have done to help me in building my child care facility!

Everyone was so helpful and kind from council mtgs, office help, TIF agreement, working w/ the IRRRB and the grant, attending the ribbon cutting, and recently the extra \$4K coverage from Mesabi Bit going over on their id. You're amazing. I'm grateful to be in the city of Mt Iron!

-Shawntel



Theresa Sunde
Senior Manager, Government Relations

Via Certified Mail

November 29, 2018

Dear Mountain Iron Community Official:

The purpose of this letter is to inform you that, on or about January 1, 2019, Mediacom will be implementing the following rate adjustments:¹

| Product: | Old Rate: | New Rate: | Net Change: |
|--|-----------|-----------|-------------|
| Local Broadcast Station Surcharge ² | \$12.61 | \$14.61 | \$2.00 |
| Regional Sports Surcharge | \$4.68 | \$4.88 | \$0.20 |
| Family TV | \$77.49 | \$79.49 | \$2.00 |
| Prime TV | \$93.49 | \$95.49 | \$2.00 |

The decision to make price adjustments is always a difficult one. We are very reluctant to raise video prices because, when we do, we lose subscribers. However, cable and satellite companies are constantly being pressured by the programmers we buy from to pay more for the channels we carry.

The fees we pay to retransmit local broadcast stations like ABC, CBS, FOX and NBC are by far our fastest growing programming cost component. All told, the fees charged by broadcasters, according to SNL Kagan, grew from \$800 million to \$10 billion annually or 1150% between 2009 and 2018.

The problems with sports programming is equally as alarming. One look at the skyrocketing rights fees announced with recent deals and it is easy to see that the marketplace for live televised sports is out of control. Broadcast networks and national and regional sports networks are shelling out billions of dollars for the rights to the NFL, NBA, MLB, NHL, the Olympic Games, World Cup and NCAA football and basketball. Unrestrained spending has become the hallmark of the sports programming business, and the American consumer, whether a sports fan or not, is left to pay the price.

In an effort to bring more transparency to the unjustified fee increases being taken by the owners of broadcast and sports television channels, Mediacom previously introduced a Local Broadcast Station Surcharge and a Regional Sports Surcharge. By identifying the cumulative fee increases being taken by these channel owners, we hope to draw the attention of consumers and their elected representatives to this rapidly escalating problem.

¹ Depending on the terms of each customer's promotional package, these rate changes may not impact a customer until their current promotional package expires.

² Mediacom bills monthly in advance. As a result, the increases for both the Local Broadcast Surcharge and Regional Sports Surcharge are based on our best estimate of the cost increases our company will incur for broadcast and regional sports programming. Mediacom will "true up" customer bills in a subsequent month if it turns out that our estimate was too high or too low.

Despite the challenges we face, Mediacom has continued to aggressively invest in the communities we serve. As part of a 3-year, \$1 billion capital investment plan that began in 2016, virtually all of the 3 million homes and businesses across Mediacom's 22 state footprint now have access to 1 Gig broadband speeds.

In addition, Mediacom has broadly launched a low-cost internet service for low-income customers featuring 10 Mbps download speeds for \$9.95 per month. The service, called Connect2Compete, is offered in partnership with EveryoneOn and is available to families with students participating in the National School Lunch Program. Additional information is available at www.mediacomc2c.com.

Mediacom appreciates the opportunity to continue to serve your community's telecommunications needs. If you have any questions, please contact me directly at 507-837-4878 or tsunde@mediacomcc.com.

Sincerely,

Theresa Sunde



December 10, 2018

RAMS Board of Directors, Alternates and Association Members:

The 2018 RAMS annual meeting & dinner will be held on Thursday, January 10, 2019 at the Mt. Iron Community Center (8586 Enterprise Drive South, Mt Iron). Registration and social hour begin at 5:00 pm. Dinner will be served at 6:00 pm. The only required business that we need to conduct is nomination and election of officers for the board of directors. This year, due to choices people made, we will be filling 15 vacancies on the board, not the usual 12. As a reminder, each local unit of government that has paid their dues is entitled to one vote, one ballot in the election of officers. Ballots will be provided at the registration table the night of the meeting.

This year we will hear from Dr. Noel Schmidt, current superintendent of ISD #706, Virginia Public Schools. Dr. Schmidt has toured schools and educational systems around the globe and brings a very unique perspective to what needs to be done to deliver a twenty first Century education right here on the Range. Members of the Range delegation should be in attendance and we have extended an invitation to Congressman Rick Nolan.

Please have one person from your city, township or school notify Lois to RSVP attendance. Lois can be reached at: rams@ramsmn.org. Deadline for the RSVP is December 28th. I look forward to seeing you at the annual meeting, if you have any questions please do not hesitate to contact me at: sgiorgi@ramsmn.org.

A MEETING NOTICE & AGENDA WILL BE SENT OUT PRIOR TO THE ANNUAL MEETING & DINNER.

Sincerely,

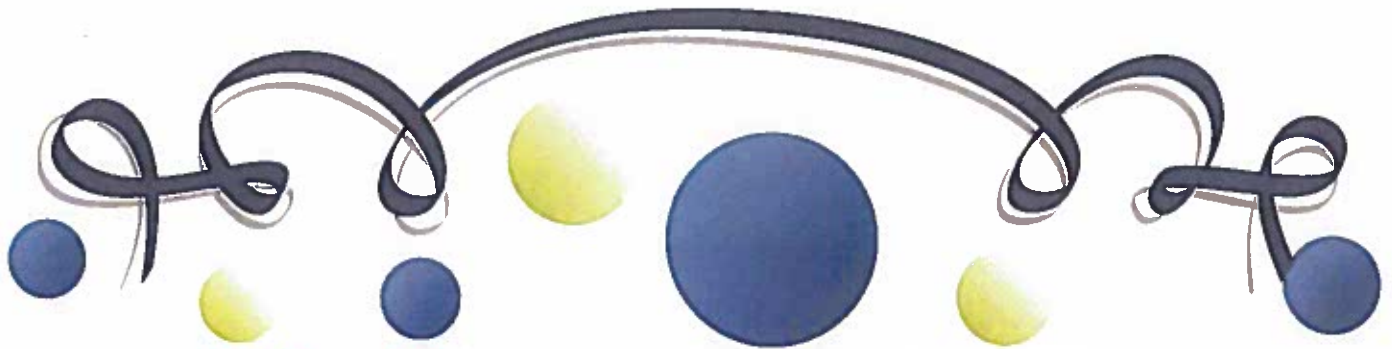
A handwritten signature in black ink that reads "S. Giorgi".

Steve Giorgi
Executive Director/RAMS

sgiorgi@ramsmn.org

218.780.8877

www.ramsmn.org



**RANGE ASSOCIATION OF MUNICIPALITIES &
SCHOOLS (RAMS)**
Cordially Invites You to Our

ANNUAL MEETING & DINNER

January 10th, 2019
5:00 p.m. to 8:00 p.m.

Mountain Iron Community Center
8586 Enterprise Drive,
Mt. Iron, MN 55768

*Social Hour (cash bar) 5:00 pm – 6:00 pm
Dinner @ 6:00 pm*

Key note speaker: Dr. Noel Schmidt

Please R.S.V.P. by December 28 to
Lois Roskoski at
rams@ramsmn.org
call (218) 748-7651.

