



**MOUNTAIN IRON
CITY COUNCIL
MEETING**

MONDAY, SEPTEMBER 17, 2018

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, SEPTEMBER 17, 2018 - 6:30 P.M.
A G E N D A**

- I. Roll Call
 - II. Consent Agenda
 - A. Minutes of the September 4, 2018, Regular Meeting (#1-10)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
 - III. Public Forum
 - IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Library Director/Special Events Coordinator's Report (#11)
 - D. Sheriff's Department Report
 - E. City Engineer's Report
 - 1. Pay Request Number 2 – Iron Range Tykes (#12-13)
 - F. City Attorney's Report
 - G. Liaison Reports
 - V. Unfinished Business
 - VI. New Business
 - A. Ordinance Number 04-18 Parking Amendments(#14-15)
 - B. Award Quote Sanitary Sewer Improvements (#16-17)
 - C. Heat Share Agreement (#18-22)
 - D. Temporary Liquor License (#23)
 - E. Authorization to Serve Liquor (#24)
 - VII. Communications
 - VIII. Announcements
 - IX. Adjourn
- # Page Number in Packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
September 4, 2018

Mayor Skalko called the City Council meeting to order at 6:33p.m. with the following members present: Councilor Joe Prebeg, Jr., Alan Stanaway, Steve Skogman, Susan Tuomela, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Tim Satrang, Director of Public Works; Amanda Inmon, Municipal Services Secretary; Sally Yuccas, Library Director/Special Events Coordinator; Rod Flannigan, City Engineer; SGT John Backman, Sheriff's Department.

It was moved by Skalko and seconded by Tuomela that the consent agenda be approved as follows:

1. Approve the minutes of the August 20, 2018, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period August 16-31, totaling \$572,093.10 (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period August 16-31, totaling \$502,230.58 (a list is attached and made a part of these minutes).

The motion carried on roll call vote.

Public Forum:

- Ed Roskoski spoke in regards to Conditional Use Permit Application for Anthony Mason to build an Indoor/Outdoor Shooting Range
 - No conditions are listed/presented,
 - No operation days/times
 - No noise decimal limits
 - No procedures to remedy potential problems
 - Why is permit being granted with no listed conditions
 - Has price been established for these pieces of land, which will be where the shooting range will be located
 - Who will pay for the utilities to be established at this location
- Mayor Skalko and Councilor Skogman stated that noise Ordinance and other conditions are stated/present already in the City Ordinances
 - Currently Conditional Use Permit is just the beginning, changes to Zoning within the area need approval from P&Z and City Council, currently a proposed project, there is a lot that Mr. Mason has to finish before building, nowhere near ready to start construction
- City Administrator stated that the price of the land/parcels as well as the responsibility of utility cost placement had not been established at this time

The Mayor reported on the following:

- Condolences to the family and friends of Jack Cerkvénik
- Condolences to the family and friends of David Langowski
- Good luck to all the Mountain Iron –Buhl Fall Sports Teams
- Happy birthday to Gladys Kujala turned 88 on September 4th

- Rock Ridge Development, tentative proposed projects for the Spring of 2019
 - Construction of new Hotel, Holiday Inn Express
 - Current Holiday Inn would be renovated, take new Hotel Franchise name/brand
 - New 250 seat Conference/Convention Center, with attached Brewery and Pub
 - Market-rate based Apartment Complex (70 Units)
- Heliene USA, Inc. starting mid-September

City Administrator:

- MIB JV Football won first game against Northwoods

It was moved by Skogman and seconded by Prebeg to accept the recommendation of the Safety Committee and approve the contract with the Minnesota Municipal Utilities Association (MMUA) for employee training for the 2018-2019 year, in the amount of \$11,200. MMUA provides monthly training for all employees as well as keeps all out required OSHA documents up-to-date. The motion carried on a roll call vote.

Director of Public Works:

- City Crews working on ditching gravel roads in 4-mile area along with Browns Road, Giorgi Rd, and Streetcar Rd
- Crews will be patching water line main as well as conducting a downtown sewer line repair
- Political signs nailed to Power Poles will be taken down, can be picked up at City Garage

It was moved by Prebeg and seconded by Tuomela to approve the quote from Gulbranson Excavating for electrical boring, and installation of 3 phase power for the west side of L&M to the west side of Shortstop, which will help assist with voltage conversion in the long term, in the amount of \$7,600. The motion carried on a roll call vote.

Library Director/Special Events Coordinator:

- Library Hours as of September 4th
 - Monday-Thursday-10-6
 - Friday-10-2
 - Saturday & Sunday-closed
- Thursday, October 4th “Taste of Mountain Iron,” at Mountain Iron Community Center
 - All bakers and cooks welcome, contact Sally

Sherriff’s Department:

- No formal report
- Do not block traffic or park on Unity and Emerald Drive
 - Parking on these roads will result in a ticket

City Engineer:

- No formal report

It was moved by Prebeg and seconded by Stanaway to approve Pay Request No. 6 for the Nichols Wastewater Pond Decommissioning Project in the amount of \$72,354, to the Veit Company, Duluth, MN. This amount includes withholding of 5% retainage on work completed to date. The motion carried on roll call vote.

It was moved by Prebeg and seconded by Stanaway to approve the recommendation of the Personnel Committee and hire Mrs. Lisa Richards, to the Mountain Iron Fire Department as a paid on call firefighter. The motion carried.

It was moved by Skogman and seconded by Tuomela to accept the recommendation of the Planning and Zoning Commission and approve the Conditional Use Permit (CUP) for Anthony Mason, "Range at Valhalla," to build an Indoor/Outdoor Shooting Range. The motion carried.

It was moved by Stanaway and seconded by Skogman to accept the recommendation of the Public Health and Safety Board and authorize the purchase of eight AED's for the First Responders. Current AED's for the First Responders are significantly out of date, the AED's would Zoll models and purchased through Lifeline using the State Bid price of \$1,250 a unit for a total of \$10,000 to be funded out of the First Responders Budget. The motion carried on a roll call vote.

Councilor Skogman discussed the purchase of a new Fire Truck for the Fire Department to replace the current Fire Truck. Discussion ensued regarding prices, purchase ideas, preliminary work regarding a purchase and when would be the best time to purchase a new Fire Truck.

It was moved by Prebeg and seconded by Skogman to approve Resolution #23-18; adopting the preliminary 2018 tax levy in the amount of 3%, collectable in 2019, which must be certified to the County by September 15th. The Resolution is presented with a two percent increase in the levy from last year (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Tuomela to approve Resolution # 24-18; adopting the proposed 2018 market-rate based referendum levy for the General Obligation Community Center bonds and interest. The amount reflected is to cover bond payments for 2019 and is the same amount as was levied in 2018 (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Stanaway and seconded by Skogman to approve Resolution #25-18; setting the Economic Development Authority tax levy for 2019. This Resolution reflects a levy of the same amount as last year which generates approximately \$12,000 for the EDA (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Tuomela and seconded by Skogman to authorize Staff to seek bids for the development of Plans and Specifications for the replacement of the water filters at the water treatment plant. There has been deterioration of the filters ever since they were installed in the 1980's, have reached their expected lifespan, and are due for a replacement. The motion carried.

No Communications

At 7:27p.m., it was moved by Skalko and seconded by Tuomela that the meeting be adjourned. The motion carried.

Submitted by:

A handwritten signature in black ink, appearing to read "Amanda Inmon", with a long horizontal line extending to the right.

Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Distribution Summary

Category	Distribution	GL Account	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	101-20607	600.00
BUILDING RENTALS	COMMUNITY CENTER	101-36-6200-089	125.00
BUILDING RENTALS	NICHOLS HALL	101-36-6200-089	95.00
BUILDING RENTALS	SENIOR CENTER	101-36-6200-089	75.00
CAMPGROUND RECEIPTS	CREDIT CARD FEES	101-36-6200-091	107.48
CAMPGROUND RECEIPTS	FEES	101-36-6200-091	5,680.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	101-20803	170.10
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	101-20800	420.73
CD INTEREST	CD INTEREST 101	101-36-6200-000	109.09
CD INTEREST	CD INTEREST 378	378-36-6210-000	704.16
CD INTEREST	CD INTEREST 602	602-36-2100-062	69.43
CD INTEREST	CD INTEREST 603	603-34-4400-010	99.18
CD INTEREST	CD INTEREST 604	604-36-6210-000	9.92
COPIES	COPIES	101-36-6200-081	15.50
INTERGOVERNMENTAL REVENUE	TACONITE PRODUCTION TAX	101-33-3401-005	320,489.00
METER DEPOSITS	ELECTRIC	604-22000	500.00
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-6200-070	20.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	101-21709	57,421.95
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	1,754.10
MISCELLANEOUS	DUE FROM TRI-CITY BIO-FUND 101	101-13103	7,114.45
MISCELLANEOUS	LIBRARY-COPIES, FINES, MISC.	101-36-6200-092	29.99
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	40.28
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	101-21710	426.14
PERMITS	BUILDING	101-32-2100-000	232.13
UTILITY	UTILITY	001-11105	175,784.47
Grand Totals:			<u>572,093.10</u>

Report Criteria:

Report type: Summary

Check.Check number = 152154-152227

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/18	09/06/2018	152154	10070	A-1 RENTAL SERVICES INC	101-20200	1,327.50
09/18	09/06/2018	152155	10012	ABE ENVIRONMENTAL SYSTEMS, INC	101-20200	2,009.50
09/18	09/06/2018	152156	130017	AMERICAN BANK	101-20200	1,542.99
09/18	09/06/2018	152157	10030	AMERICAN PUBLIC POWER ASSN	604-20200	1,493.40
09/18	09/06/2018	152158	10075	AMERIPRIDE SERVICES	101-20200	55.55
09/18	09/06/2018	152159	1261	ANTHONY AIKEY	101-20200	342.17
09/18	09/06/2018	152160	10010	ARROW AUTO	101-20200	49.23
09/18	09/06/2018	152161	10041	ARROWHEAD EMS ASSOCIATION	101-20200	25.00
09/18	09/06/2018	152162	10021	ARROWHEAD LIBRARY SYSTEM	101-20200	131.30
09/18	09/06/2018	152163	10042	AUTO VALUE VIRGINIA	602-20200	200.94
09/18	09/06/2018	152164	30097	C. EMERY NELSON, INC.	602-20200	4,355.47
09/18	09/06/2018	152165	30017	CARQUEST (MOUNTAIN IRON)	603-20200	723.02
09/18	09/06/2018	152166	30082	CITY OF EVELETH	101-20200	424.50
09/18	09/06/2018	152167	30022	COLOSIMO PATCHIN KEARNEY	101-20200	357.00
09/18	09/06/2018	152168	30072	COMPUTER WORLD	101-20200	2,451.65
09/18	09/06/2018	152169	140013	CORE & MAIN LP	601-20200	858.60
09/18	09/06/2018	152170	636	DAVID WILENIUS	101-20200	200.00
09/18	09/06/2018	152171	40013	DR MATTHEW A GAHN	101-20200	400.00
09/18	09/06/2018	152172	40051	DUANE'S MARINE INC	101-20200	11.26
09/18	09/06/2018	152173	60015	FERRELLGAS	602-20200	285.97
09/18	09/06/2018	152174	60006	FISHER PRINTING COMPANY	101-20200	202.00
09/18	09/06/2018	152175	70004	GRANDE ACE HARDWARE	101-20200	147.94
09/18	09/06/2018	152176	70009	GULBRANSON EXCAVATING CO	604-20200	4,068.00
09/18	09/06/2018	152177	80022	HAWKINS INC	601-20200	1,617.90
09/18	09/06/2018	152178	80024	HELIENE USA INC.	301-20200	24,340.00
09/18	09/06/2018	152179	80017	HENRY'S WATERWORKS INC	601-20200	6,579.39
09/18	09/06/2018	152180	80010	HOMETOWN ELECTRIC	301-20200	5,266.23
09/18	09/06/2018	152181	80037	HOMETOWN MEDIA PARTNERS	602-20200	405.50
09/18	09/06/2018	152182	90026	INDUSTRIAL LUBRICANT COMPANY	602-20200	493.86
09/18	09/06/2018	152183	90029	IRON RANGE INVESTMENTS, LLC	101-20200	7,500.00
09/18	09/06/2018	152184	100023	JJL GROUNDS MAINTENANCE	101-20200	320.00
09/18	09/06/2018	152185	638	KAREN SEVERSON	101-20200	100.00
09/18	09/06/2018	152186	1217	L & M SUPPLY	101-20200	10,000.00
09/18	09/06/2018	152187	120002	LAWSON PRODUCTS INC	101-20200	722.28
09/18	09/06/2018	152188	120003	LEAGUE OF MINNESOTA CITIES	101-20200	45.00
09/18	09/06/2018	152189	120019	LEAGUE OF MN CITIES	101-20200	3,164.00
09/18	09/06/2018	152190	120005	LEAGUE OF MN CITIES INS TRUST	602-20200	83,316.00
09/18	09/06/2018	152191	130030	MACQUEEN EQUIPMENT	603-20200	6,372.82
09/18	09/06/2018	152192	130178	MAXFIELD RESEARCH INC.	301-20200	8,729.71
09/18	09/06/2018	152193	130041	MESABI BITUMINOUS	101-20200	1,348.90
09/18	09/06/2018	152194	130004	MESABI DAILY NEWS	101-20200	18.75
09/18	09/06/2018	152195	130063	MIB HOOP CLUB	101-20200	300.00
09/18	09/06/2018	152196	110035	MIDWEST COMMUNICATIONS	101-20200	580.00
09/18	09/06/2018	152197	130186	MIDWEST MACHINERY COMPANY (dba	101-20200	55.55
09/18	09/06/2018	152198	130082	MINNESOTA MAYORS ASSOCIATION	101-20200	30.00
09/18	09/06/2018	152199	130008	MINNESOTA MUNICIPAL UTILITIES	604-20200	465.00
09/18	09/06/2018	152200	130009	MINNESOTA POWER (ALLETE INC)	101-20200	2,307.89
09/18	09/06/2018	152201	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	577.57
09/18	09/06/2018	152202	130117	MINNESOTA TRUCKING ASSOCIATION	101-20200	21.64
09/18	09/06/2018	152203	130097	MINNESOTA VALLEY TESTING LABS	602-20200	104.50
09/18	09/06/2018	152204	140004	NORTHERN ENGINE & SUPPLY INC	602-20200	2,657.55
09/18	09/06/2018	152205	140005	NORTHERN FITNESS GROUP	101-20200	377.96

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/18	09/06/2018	152206	150022	OTIS-MAGIE INS, AGENCY INC	101-20200	204.00
09/18	09/06/2018	152207	160066	PACE ANALYTICAL SERVICES	602-20200	295.00
09/18	09/06/2018	152208	1262	PHIL KOSKI	101-20200	132.45
09/18	09/06/2018	152209	160043	POMP'S TIRE SERVICE INC	101-20200	847.20
09/18	09/06/2018	152210	170007	QUILL CORPORATION	101-20200	308.35
09/18	09/06/2018	152211	180005	ROAD MACHINERY & SUPPLIES CO.	101-20200	1,080.00
09/18	09/06/2018	152212	190010	SEPPI BROTHERS	101-20200	211.60
09/18	09/06/2018	152213	190045	SERVICE SOLUTIONS	101-20200	23.00
09/18	09/06/2018	152214	190014	SHERWIN WILLIAMS	101-20200	22.98
09/18	09/06/2018	152215	190004	SKUBIC BROS INC	603-20200	355.00
09/18	09/06/2018	152216	1263	STACY BERGSTEDT	101-20200	33.11
09/18	09/06/2018	152217	5007	SUN LIFE FINANCIAL	602-20200	914.90
09/18	09/06/2018	152218	200003	TACONITE TIRE SERVICE	601-20200	1,127.82
09/18	09/06/2018	152219	180001	TL CONSTRUCTION, INC.	301-20200	77,000.00
09/18	09/06/2018	152220	210001	UNITED ELECTRIC COMPANY	604-20200	282.70
09/18	09/06/2018	152221	220005	VEIT & COMPANY, INC.	602-20200	72,354.00
09/18	09/06/2018	152222	220025	VERIZON WIRELESS	602-20200	17.44
09/18	09/06/2018	152223	220014	VIKING INDUSTRIAL NORTH	602-20200	223.50
09/18	09/06/2018	152224	22003	VIRGINIA PLASTICS	101-20200	1,000.00
09/18	09/06/2018	152225	637	WANDA PLUSKWIK	101-20200	125.00
09/18	09/06/2018	152226	240001	XEROX CORPORATION	101-20200	73.02
09/18	09/06/2018	152227	260005	ZEP MANUFACTURING COMPANY	602-20200	270.77

Grand Totals:

346,382.83

PP-ENDING 8/24

136,170.80

SALES & USE TAX

19,676.95

TOTAL EXPENDITURES**\$502,230.58**



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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RESOLUTION NUMBER 23-18

APPROVING PROPOSED 2018 TAX LEVY, COLLECTABLE 2019

BE IT RESOLVED, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following sums of money be levied for the current year, collectable in 2018, upon the taxable property in the City of Mountain Iron for the following purposes:

TOTAL PROPOSED LEVY	\$1,243,187
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The City Administrator is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Saint Louis County, Minnesota.

DULY ADOPTED BY THE CITY COUNCIL THIS 4th DAY OF SEPTEMBER, 2018.

ATTEST:



City Administrator



Mayor Gary Skalko



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RESOLUTION NUMBER 24-18

APPROVING PROPOSED 2019 MARKET RATE BASED REFERENDUM LEVY FOR THE GENERAL OBLIGATION COMMUNITY CENTER BONDS AND INTEREST

WHEREAS, in February 1998 the voters in the City of Mountain Iron approved a market rate based referendum levy for bonds and interest to construct the Mountain Iron Community Center.

NOW, THEREFOR BE IT RESOLVED, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following market rate based levy shall be made in 2018 payable in 2019 for all property in the City of Mountain Iron:

General Obligation Community Center Bond levy shall be \$83,811.00

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Saint Louis County, Minnesota.

DULY ADOPTED BY THE CITY COUNCIL THIS 4th DAY OF SEPTEMBER, 2018.

ATTEST:

City Administrator



Mayor Gary Skalko



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RESOLUTION NUMBER 25-18

CONCERNING THE 2019 ECONOMIC DEVELOPMENT AUTHORITY TAX LEVY

WHEREAS, the Mountain Iron Economic Development Authority was created on the 19th day of April, 2004, pursuant to Minnesota Statutes 469.090-469.108 and;

WHEREAS, Minnesota Statutes, Section 469.107, Subdivision 1, specifically authorized the Mountain Iron Economic Development Authority to levy against the taxable property of the City of Mountain Iron, St. Louis County, Minnesota.

NOW, THEREFORE BE-IT RESOLVED by the City Council of Mountain Iron, Minnesota, that for the purpose of further development and to provide for any activities that are within the jurisdiction of the Mountain Iron Economic Development Authority as defined according to Minnesota Statutes. The Mountain Iron City Council submits to the County Auditor of St. Louis County, Minnesota, a final tax levy with a levy set to the maximum allowable for the Mountain Iron Economic Development Authority.

DULY ADOPTED BY THE CITY COUNCIL THIS 4th DAY OF SEPTEMBER, 2018.

ATTEST:

City Administrator



Mayor Gary Skalko

Mountain Iron Public Library

August, 2018

Sally Yuccas, Library Directory

Circulation Information:

Checked out: 3,289 items Checked in: 3,263 items

Total Circulation for August: 6,552 library materials

Handled 796 book requests, added 150 books to the collection, discarded 193 library materials.

Attendance: Adults: 1,677 Youth: 541

Total Patron attendance in August: 2,218 patrons

Activities and Events held at the Library:

August 1, 8, 15, 22 and 29: TOPS/Book Club meetings

August 11: Baby Shower/Lower Level

August 11: Library Open House/Merritt Days

August 17: Taste of Mt. Iron Meeting

August 20: Heebie Jeebie Kid's show/Legacy Program

August 21: Book to Movie/Time Traveler's Wife 2:00 p.m. and 5:30 p.m.

August 21: Library Board Meeting Noon

August 22: Compass meeting/Arrowhead Training workshop 1-4 p.m.



8878 Main Street - PO Box 261
Mountain Iron, MN 55768-0261
tel: 218-735-8914 fax: 218-735-8923
email: info@bm-eng.com

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

September 12, 2018

Via email

Ms. Shawntel Gruba
Iron Range Tykes Learning Center

Re: Iron Range Tykes Learning Center Site Development
City of Mountain Iron
Project No. ITLC18-01

Dear Mr. Wainio;

Enclosed please find Pay Request No. 2 for the Iron Range Tykes Learning Center Site Development project in the amount of **\$102,875.50**.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.

Jeremy Schwarze
Jeremy D. Schwarze, P.E.
Project Engineer

Enclosure

CC:
Matt Jamnick – Mesabi Bituminous, Inc.
Craig Wainio, City Administrator – City of Mountain Iron

RECOMMENDATION OF PAYMENT

No. 2

Owner's Project No.: _____

Engineer's Project No.: ITLC18-01

Project: Iron Range Tykes Learning Center Site Development

CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

For Period Ending: September 12, 2018

To: Shawntel Gruba
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated September 12, 2018

By Jeremy Schwarze

STATEMENT OF WORK

Original Contract Price	\$ <u>344,059.00</u>	Work & Materials to Date	\$ <u>221,567.00</u>
Net Change Orders	\$ <u>(-)53,382.00</u>	Amount Retained (5%)	\$ <u>11,078.35</u>
Current Contract Price	\$ <u>290,677.00</u>	Subtotal	\$ <u>210,488.65</u>
		Previous Payments	\$ <u>107,613.15</u>
		Amount Due this Payment	\$ <u>102,875.50</u>

COUNCIL LETTER 091718-VIA

STREET COMMITTEE

PARKING

DATE: September 13, 2018

FROM: Street Committee

Craig J. Wainio
City Administrator

In the City Code there are a few provisions regulating parking around the former MIB High School, with the new high school opening, these provisions are no longer required. Therefore, the Street Committee is recommending that the City Council approve Ordinance Number 04-18 amending the Parking Regulations removing the provisions relating to the former MIB High School.



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ORDINANCE NUMBER 04-18

AMENDING CHAPTER 70 OF THE MOUNTAIN IRON CITY CODE

THE CITY OF MOUNTAIN IRON HEREBY ORDAINS:

Section 1. Adding Section 70.13. Section 70.13 of the Mountain Iron City Code is hereby repealed and amended to read as follows:

70.13 CALENDAR PARKING.

Subd .1. The calendar system of parking is adopted which means that all parking from 12:00 p.m. to 12:00 p.m. on even days of the month shall be allowed only on the even side of the street or avenue and on the odd days of the month on the odd side of the street or avenue commencing November 1st and continuing until April 1st of each year. The allowed changeover period during each day shall be from 4:00 p.m. to 12:00 p.m.

Subd.2. There shall be no parking between 2:00 a.m. and 6:00 a.m. on Main Street from Mineral Avenue to Mesabi Avenue between November 1st and April 1st of each year.

Section 2. Adding Section 70.14. Section 70.14 Parking Restrictions on Marble Avenue and Main Street is hereby repealed in its entirety.

Section 3. Inconsistent Ordinances. All Ordinances or portions thereof inconsistent with this Ordinance shall be repealed and replaced with the provisions of this Ordinance.

Section 4. Effective Date. This Ordinance shall be effective in accordance with State Statute.

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF SEPTEMBER, 2017.

ATTEST:

Mayor Gary Skalko

City Administrator



8878 Main Street - PO Box 261
Mountain Iron, MN 55768-0261
tel: 218-735-8914 fax: 218-735-8923
email: info@bm-eng.com

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

September 10, 2018

Via email

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: 2018 Downtown Sanitary Sewer Improvements
City of Mountain Iron
Project No. MI18-05

Dear Mr. Wainio,

One quote was received for the 2018 Downtown Sanitary Sewer Improvements project at 10:00am on September 7, 2018. The quote was submitted by Insituform Technologies USA, LLC in the amount of **\$91,124.50**. If the City of Mountain Iron intends to move forward with this project, it is recommended to award the project to Insituform Technologies at the city's September 17th City Council meeting.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.

Jeremy D. Schwarze, PE
Project Engineer

Enclosure



BID TABULATION
2018 DOWNTOWN SANITARY SEWER IMPROVEMENTS
MOUNTAIN IRON, MINNESOTA
MI18-05

						Insituform Technologies	
SPEC. NO.	ITEM	UNITS	EST. QUANTS	UNIT COST	TOTAL AMOUNT		
N/A	CLEAN SEWER PIPE	LIN. FT.	1070.0	\$ 1.70	\$ 1,819.00		
N/A	TELEWISE SEWER PIPE	LIN. FT.	1070.0	\$ 1.70	\$ 1,819.00		
2021.501	MOBILIZATION	LUMP SUM	1.0	\$ 19,505.80	\$ 19,505.80		
2104.509	REMOVE MISC. STRUCTURES	EACH	11.0	\$ 390.90	\$ 4,299.90		
2503.603	LINING SEWER PIPE (CIPP) 8"	LIN. FT.	156.0	\$ 66.70	\$ 10,405.20		
2503.603	LINING SEWER PIPE (CIPP) 10"	LIN. FT.	466.0	\$ 41.80	\$ 19,478.80		
2503.603	LINING SEWER PIPE (CIPP) 12"	LIN. FT.	415.0	\$ 50.80	\$ 21,082.00		
2503.603	LINING SEWER PIPE (CIPP) 18"	LIN. FT.	33.0	\$ 368.30	\$ 12,153.90		
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$ 560.90	\$ 560.90		

\$ 91,124.50

BENCHMARK ENGINEERING, INC.



HEATSHARE.ORG

September 5, 2018

Dear Friend:

Greetings from The Salvation Army's HeatShare

Thank you for being an active participant of the HeatShare program. Hopefully, we can again count on your community to be a part of our HeatShare network. HeatShare is celebrating its 36th year thanks to the commitment of utilities such as yours.

HeatShare is a positive way for you to reach out to customers in need especially with higher energy costs for everyone this year. There are many households who have limited resources to turn to, especially after the state programs are closed or unavailable.

I have enclosed a copy of the agreement with The Salvation Army and utilities participating in HeatShare. Please present this to your governing authorities to review and sign. A self-addressed stamped envelope is enclosed for your convenience. A fully executed agreement will be returned to you.

We are asking that you do one or more of the following:

Distribute bill inserts

Use your web site,

Use your utility newsletter

to solicit donations for HeatShare. I have enclosed examples to show what some utilities have done.

Our web site address is: www.heatshare.org.

If you have any questions about HeatShare, or need to place an order for more bill inserts, please contact me at 651-746-3542.

Our program continues to be a success in Minnesota, thanks to individuals and organizations like you.

Thank you for your support.

Sincerely,

Michael McGlone
Statewide HeatShare Director

2445 Prior Ave
Roseville, MN 55113

HEATSHARE PROGRAM AGREEMENT

COMES NOW, Mountain Iron Public Utilities, in joint partnership with The Salvation Army, an Illinois Corporation (The Salvation Army), submits its joint customer contribution fund program plan as follows:

PROGRAM NAME:

HeatShare (A voluntary non-governmental program of The Salvation Army) which has been in existence since 1982.

PURPOSE:

The purpose of this energy related program, shall be to advance the common good and general welfare of the people by soliciting voluntary contributions from customers and employees to assist needy Minnesotans with energy related problems, including but not limited to residential heating bills, repairs on home heating equipment, and shut offs; and to provide assistance in reducing the cost of utilities for qualified low-income elderly, disabled, and others with special needs who have difficulty paying their energy related expenses.

CUSTOMER NOTIFICATION:

Customers will be notified through Mountain Iron Public Utilities. Notifications will be made via bill inserts and/or newsletters. In addition, press releases and media notification will be utilized when appropriate and beneficial to HeatShare and Mountain Iron Public Utilities.

TRANSFER/DISTRIBUTION OF FUNDS:

Mountain Iron Public Utilities will transfer funds to The Salvation Army on a regular basis in amounts equal to contributions received and processed prior to such date. Funds will be allocated by each Salvation Army unit corresponding to Mountain Iron Public Utilities in direct proportion to donations received from their area. On an exceptional basis, The Salvation Army, will have at their discretion, the authority to adjust the distribution of funds where they deem fit. A minimum of 85% of the funds will be used in the distribution of funds as per the attached guidelines A-1 and A-2.

IMPLEMENTATION:

Implementation is scheduled with the insertion of customer notification/authorization in at least one monthly bill or newsletter each year thereafter, unless this agreement is terminated.

ADDITIONAL:

Mountain Iron Public Utilities proposes at this time to defray the expense of solicitation through paying of bill insert costs, any promotional costs deemed necessary, and the cost of collection and transmittal of contributions.

EFFECTIVE DATE:

This plan becomes effective this October 1, 2018, and stays effective until September 30, 2019, or until Mountain Iron Public Utilities or The Salvation Army terminates this agreement by giving a 90 day written notice to the other party.

NOTICE:

The Salvation Army will follow the operational guidelines (A-1 and A-2) attached hereto. Notices shall be deemed given upon personal delivery, or when deposited in the United States mail, postage prepaid and addressed as follows:

If to Mountain Iron Public Utilities:

Attn: Craig Wainio
Title: City Administrator
Address: 8586 Enterprise Dr S
Mountain Iron, MN 55768
Phone: 218-748-7570

If to The Salvation Army:

Attn: Mike McGlone
Title: Statewide HeatShare Director
Address: 2445 Prior Avenue
Roseville, MN 55113
Phone: 651-746-3542

WHEREFORE, Mountain Iron Public Utilities, requests that its proposed joint customer contribution fund program be approved as submitted.

By: _____
Title: _____
Attest: _____
Title: _____
Dated the ____ day of _____ 2018

The Salvation Army
An Illinois Corporation

By: _____
Title: Divisional Commander
Attest: _____
Title: Statewide HeatShare Director
Dated the ____ day of _____ 2018

**THE SALVATION ARMY
HEATSHARE PROGRAM
GUIDELINES**

TO QUALIFY FOR ASSISTANCE FROM HEATSHARE:

1. Applicants must have a final or shut off notice and;
2. Applicants must be income eligible as per Attachment A-2 and;
3. Applicants must have applied for assistance previously from other available public or private agencies and;
4. Applicants must reside in the designated areas where funds are raised for the program.
5. Applicants must be:
 - a. 65 years of age or older, or disabled/handicapped, such that financial assistance from the HeatShare program would relieve a substantial need or
 - b. Circumstances have arisen which deplete an individuals or families immediate cash resources. For example, an illness, major repair bill or sudden lay off, may leave a family, usually able to cope with insufficient cash resources to meet heating needs even though normally they have sufficient income to do so.
 - c. After initial assistance has been received, if an underlying problem exists (such as a client paying more rent than their income will allow) attempts must be made to remedy the situation before further assistance will be given.
 - d. Households who request assistance in consecutive years will be asked to participate in activities to strengthen the self-sufficiency of the family.
6. Assistance is available only once per year at a maximum of \$300.
7. Types of assistance granted will be for natural gas, electric, fuel oil, and propane.

Note: These are guidelines and on occasion, due to extenuating circumstances, clients may be given special considerations.

**THE SALVATION ARMY
HEATSHARE INCOME GUIDELINES**

2018-2019 ANNUAL NET INCOME

HOUSEHOLD SIZE	ANNUAL	MONTHLY	3% of MONTHLY
1	\$25,000.00	\$807.29	\$24.22
2	\$32,692.00	\$1,055.68	\$31.67
3	\$40,384.00	\$1,304.07	\$39.12
4	\$48,076.00	\$1,552.45	\$46.57
5	\$55,768.00	\$1,800.84	\$54.03
6	\$63,460.00	\$2,049.23	\$61.48
7	\$64,904.00	\$2,095.86	\$62.88
8	\$66,344.00	\$2,142.36	\$64.27
9	\$67,788.00	\$2,188.99	\$65.67
10	\$69,228.00	\$2,235.49	\$67.06
11	\$70,672.00	\$2,282.12	\$68.46

The above guidelines are based on 50% of State Median Income.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization: Sceptimist of Virginia Date organized: Jan. 26, 1956 Tax exempt number: 41-6040928

Address: P.O. Box 389 City: Virginia State: Minnesota Zip Code: 55792

Name of person making application: Shirley Lenci Business phone: Home phone: 218-741-2409

Date(s) of event: October 17, 2018 Type of organization: Club Charitable Religious Other non-profit

Organization officer's name: Mary Samuelson City: Eveleth State: Minnesota Zip Code: 55794

Organization officer's name: Sue Beck City: Virginia State: Minnesota Zip Code: 55792

Organization officer's name: Chicky Mesich City: Mt. Iron State: Minnesota Zip Code: 55768

Organization officer's name: Shirley Lenci City: Virginia State: Minnesota Zip Code: 55792

Location where permit will be used. If an outdoor area, describe.
Cinema 6 - 8426 Enterprise Dr. South Mt. Iron MN 55768

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
No

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Yes - Great American Insurance of ny - coverage \$1,000,000⁰⁰

APPROVAL
 APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

_____	_____
City or County approving the license	Date Approved
_____	_____
Fee Amount	Permit Date
_____	_____
Date Fee Paid	City or County E-mail Address
_____	_____
	City or County Phone Number
_____	_____

Signature City Clerk or County Official _____ Approved Director Alcohol and Gambling Enforcement _____
 CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

To whom it may concern,

Bg's Bar & Grill requests permission to provide alcoholic beverages at Mt. Iron
Community Center for

The Taste of Mtn. Iron

On Oct 4, 2018.

All applicable rules and laws will be strictly adhered to at all times.

Thank You,



Bg's Bar & Grill