



**MOUNTAIN IRON  
CITY COUNCIL  
MEETING**

**MONDAY, AUGUST 20, 2018**

**6:30 P.M.**

**MOUNTAIN IRON COMMUNITY CENTER**

**MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, AUGUST 20, 2018 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Consent Agenda
  - A. Minutes of the August 6, 2018, Regular Meeting (#1-11)
  - B. Receipts
  - C. Bills and Payroll
  - D. Communications
- III. Public Forum
- IV. Committee and Staff Reports
  - A. Mayor's Report
  - B. City Administrator's Report
    - 1. Letter of Engagement (#12-14)
  - C. Director of Public Works Report
  - D. Library Director/Special Events Coordinator's Report (#15-16)
  - E. Sheriff's Department Report
  - F. City Engineer's Report
  - G. City Attorney's Report
  - H. Liaison Reports
- V. Unfinished Business
- VI. New Business
  - A. Resolution Number 22-18 Grant Application (17-18)
  - B. Reschedule Next Meeting (#19)
- VII. Communications (#20-24)
- VIII. Announcements
- IX. Adjourn

# Page Number in Packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
August 6, 2018

Mayor Skalko called the City Council meeting to order at 6:31p.m. with the following members present: Councilor Joe Prebeg, Jr., Alan Stanaway, Steve Skogman, Susan Tuomela, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Tim Satrang, Director of Public Works; Amanda Inmon, Municipal Services Secretary; Sally Yuccas, Library Director/Special Events Coordinator; Rod Flannigan, City Engineer; SGT John Backman, Sheriff's Department.

It was moved by Skalko and seconded by Tuomela that the consent agenda be approved as follows:

1. Approve the minutes of the July 16, 2018, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period July 16-31, totaling \$885,448.24 (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period July 16-31, totaling \$553,994.73 (a list is attached and made a part of these minutes).

The motion carried on roll call vote.

Public Forum:

- Ed Roskoski spoke regarding Ordinance 03-18; Amending Section 154 of the City Code
  - No buffer between Residential Zoning and Industrial Zoning
  - Each individual permit requested in this particular zoning area would require a Conditional Use Permit, and be scrutinized based on intended purposes/use
    - Shooting Range would be placed in this category

The Mayor reported on the following:

- Condolences to the family and friends of Robert "Bob" Schmidt
- Condolences to the family and friends of Michael Bechtold
- Condolences to the family and friends of Kami Rikala-Uchal
- Condolences to the family and friends of Eugene (Gene) Cimperman
- Happy birthday to Helen Koivenen-Sainio turning 94 years old August 7<sup>th</sup>
- Happy late birthday to Bob Brown turned 70 on August 5<sup>th</sup>
- Happy late birthday to Peggy Germ turned 70 August 6<sup>th</sup>
- Congratulations to the High school Girls Summer Team won the State Breakdown Tournament
- Rich Lemman, placed Mountain Iron-Buhl sign at Watson Lake in the Yukon territory, roughly 90-100,000, signs from all over the world located at lake
- Heliene USA, Inc., Company based out of Canada
  - In the process of hiring 120 workers for their Mountain Iron location
    - Roughly 96 hourly employee, three shifts
    - 1,000 Solar Panels per day
    - Hiring done through Always There Staffing, Hibbing, MN
- Big thank you to the City Crews, worked on water line break from Thursday afternoon until late on Sunday

City Administrator:

- Heliene, USA, Inc.- IRRRB provided a \$150,000 Grant to help remodel building
- Green Steps Program
  - Conservation kits available at City Hall and Library
    - help conserve energy and water
- Thank you to Stacey Johnson and family for their work at the West Two Rivers Campground, and for the recent pictures of the Campground, will be uploaded to Website soon

It was moved by Prebeg and seconded by Stanaway to enter into an annual agreement with our energy provider and service provider, Arrowhead Economic Opportunity Agency (AEOA), for the Energy Assistance Program (EAP) to help assist residents with utility payments for electricity, for the upcoming heating season starting October 1, 2018. The motion carried.

Director of Public Works:

- Scheduled water valve replacement
- Water leak discovered late Thursday afternoon on Unity Drive, working until Sunday afternoon to get it under control
- Big thank you to those individuals who worked diligently on the not one but two water breaks

Library Director/Special Events Coordinator:

- Merritt Days
  - Events scheduled everyday Wednesday-Saturday downtown Mountain Iron
  - Saturday, August 11<sup>th</sup> Merritt Days Parade at 4:30pm
- Thank you for Friends of the Library and the Legion for the Barbeque “Appreciative” lunch for all volunteers and City Workers
- Thursday, October 4<sup>th</sup> “Taste of Mountain Iron,” more to come

Sherriff's Department:

- No formal report

City Engineer:

- No formal report

It was moved by Skogman and seconded by Prebeg to approve Final Change Order No. 1 for the Woodland Estates Residential Development Phase 1 project, with a decrease in price in the amount of \$56,469.98 to Mesabi Bituminous. The Change order is to compensate the Contractor for work actually completed; the decrease in cost is due to the deletion of the bituminous bike trail and 1” of bituminous pavement on the roadway due to the Geotechnical Engineer’s recommendation. The motion carried on roll call vote.

It was moved by Prebeg and seconded by Stanaway to approve the Final Pay Request No.8 for the Woodland Estates Residential Development Phase 1 project in the amount of \$34,733.07, to Mesabi Bituminous, Gilbert, MN. This amount releases all of the retainage for this project. The motion carried on roll call vote.

It was moved by Stanaway and seconded by Tuomela to approve Pay Request No. 5 for the Nichols Wastewater Pond Decommissioning Project in the amount of \$138,493.42, to the Veit Company, Duluth, MN. This amount includes withholding of 5% retainage on work completed to date. The motion carried on roll call vote.

It was moved by Stanaway and seconded by Tuomela to approve Pay Request No. 1 for the Iron Range Tykes Learning Center Site Development project in the amount of \$107,613.15, to Mesabi Bituminous, Gilbert, MN. This amount includes withholding of 5% retainage on work completed to date. The motion carried on roll call vote.

It was moved by Stanaway and seconded by Skogman to accept the recommendation of the Public Health and Safety Committee and “add the language about record retention,” to Policy Number 2018-2, Air Pack Inspection Policy (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Tuomela to accept the resignation of Ricardo Coldagelli as the City of Mountain Iron’s Maintenance (Mechanic), with his last day of employment being August 31, 2018. The motion carried.

It was moved by Prebeg and seconded by Tuomela to post internally for all AFSCME Local 453 Members, for the Maintenance (Mechanic, Job Class 16) position for a minimum of seven days as presented, until August 17, 2018 at 4pm. If there are no applications received internally for the positions, that Staff be authorized to advertise externally.  
The motion carried.

It was moved by Prebeg and seconded by Skogman to accept the recommendation of the Personnel Committee and approve the updated Position Analysis for the positions of Library Director and Library Substitute as presented. The motion carried 4:1, Councilor Tuomela opposed.

It was moved by Stanaway and seconded by Skogman to post internally for all AFSCME Local 453 Members, for the Library Substitute (Job Class 4) position for a minimum of seven days as presented, until August 17, 2018 at 4pm. If there are no applications received internally for the positions, that Staff be authorized to advertise externally. The motion carried.

It was moved by Stanaway and seconded by Skogman to the recommendation of the Personal Committee and advertise for the position of the Library Director, deadline for applications being Friday, August 31, 2018 at 4pm. The motion carried.

It was moved by Skogman and seconded by Tuomela to adopt Ordinance #02-18; Amending the Official Zoning Map in and for the City of Mountain Iron (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Skogman and seconded by Tuomela to adopt Ordinance #03-18; Amending Section 154 of the Mountain Iron City Code (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Skogman and seconded by Tuomela to amend adoption of Ordinance #03-18 and move Conditional Use Permit (CUP) to Section 154 (C). The motion carried.

It was moved by Stanaway and seconded by Tuomela to approve Resolution #20-18; Adopting the Revised Emergency Operations Plan (EOP) (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Stanaway to approve Resolution #21-18; Accepting Feasibility Report for the Mountain Iron Drive Street Improvement between 12<sup>th</sup> Street and the Southerly Corporate Limits of the City. Hearing on the project set for the second meeting in October (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Stanaway and seconded by Skogman to accept Benchmark Engineering's recommendation and approve the Plans Specifications for the Downtown Sanitary Sewer Slip-Lining Project and then to advertise for bids. The motion carried.

It was moved by Prebeg and seconded by Tuomela to authorize Sundberg Enterprises, LLC dba The Sawmill Saloon and Restaurant to serve alcohol at the Dall/Landers Wedding scheduled for August 11, 2018 at the Mountain Iron Community Center. The motion carried.

It was moved by Prebeg and seconded by Stanaway to authorize BG's Bar & Grill to serve alcohol at the Johnson/Whitt Wedding scheduled for August 18, 2018 at the Mountain Iron Community Center. The motion carried.

The council reviewed the list of communications.

At 7:40p.m., it was moved by Skalko and seconded by Skogman that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon  
Municipal Services Secretary  
[www.mtniron.com](http://www.mtniron.com)

#### Communications:

1. Primary Election on August 14, 2018, at which the polls will be open from 7:00 a.m. until 8:00 p.m. and the Mountain Iron Community Center: Precinct #1: IROQUOIS ROOM; Precinct #2: WACOOTAH ROOM. Absentee ballots are available at the City Hall now through August 13, 2018 for those voters unable to vote on Election Day. The City Hall will also be open for absentee voting from 10am-3pm on Saturday, August 11<sup>th</sup> and will be open until 5pm on Monday, August 13<sup>th</sup>.
2. Mediacom will be implementing rate adjustments starting on or about September 1, 2018.

Distribution Summary

Category	Distribution	GL Account	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	101-20607	600.00
BUILDING RENTALS	COMMUNITY CENTER	101-36-6200-089	100.00
BUILDING RENTALS	SENIOR CENTER	101-36-6200-089	100.00
CAMPGROUND RECEIPTS	CREDIT CARD FEES	101-36-6200-091	139.95
CAMPGROUND RECEIPTS	FEES	101-36-6200-091	6,040.66
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	101-20803	180.60
CAMPGROUND RECEIPTS	PAVILION FEES	101-36-6200-091	170.00
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	101-20800	438.00
CD INTEREST	CD INTEREST 101	101-36-6200-000	5,198.33
CD INTEREST	CD INTEREST 378	378-36-6210-000	498.47
CD INTEREST	CD INTEREST 602	602-36-2100-062	854.52
CD INTEREST	CD INTEREST 603	603-34-4400-010	213.83
CD INTEREST	CD INTEREST 604	604-36-6210-000	71.20
CD INTEREST	CD INTEREST601	601-36-6200-010	284.84
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	601-36-1001-000	100.00
COPIES	COPIES	101-36-6200-061	41.50
FINES	CRIMINAL	101-35-5100-000	711.69
INTERGOVERNMENTAL REVENUE	GRANTS RECEIVABLE	301-11500	14,403.00
INTERGOVERNMENTAL REVENUE	LOCAL GOVERNMENT AID	101-33-3401-000	685,037.50
INTERGOVERNMENTAL REVENUE	MISCELLANEOUS STATE AID	101-33-3401-011	19,740.00
LICENSES	ANIMAL	101-32-2100-000	15.00
METER DEPOSITS	ELECTRIC	604-22000	1,840.00
METER DEPOSITS	WATER	601-22000	80.00
MISCELLANEOUS	ASSESSMENT SEARCHES	101-36-6200-070	40.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	101-21709	2,753.70
MISCELLANEOUS	CABLE TV FRANCHISE FEE	101-36-6200-051	5,734.08
MISCELLANEOUS	COCA-COLA RECEIPTS-CITY HALL	101-36-6200-089	50.03
MISCELLANEOUS	DELTA DENTAL PAYABLE	101-21708	106.85
MISCELLANEOUS	ELECTRIC RECONNECT FEE	604-37-4100-000	35.00
MISCELLANEOUS	FAX CHARGES	101-36-6200-061	.75
MISCELLANEOUS	FIRE DEPT-MISC INCOME	101-36-6200-087	3,881.25
MISCELLANEOUS	FIRE DEPT-MISC. INCOME	101-36-6200-087	910.00
MISCELLANEOUS	REIMBURSEMENTS	101-37-7100-022	.47
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	101-21710	32.98
PERMITS	BUILDING	101-32-2100-000	119.34
PERMITS	VENDOR	101-32-2100-000	50.00
TAXES	SPEC. ASSMTS-378 FUND-CURRENT	378-12100	13.38
UTILITY	UTILITY	001-11105	154,863.54
Grand Totals:			<u>885,448.24</u>

## Report Criteria:

Report type: Summary

Check.Type = (&lt;&gt;) "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
08/18	08/07/2018	151982	10070	A-1 RENTAL SERVICES INC	101-20200	1,462.00
08/18	08/07/2018	151983	10075	AMERIPRIDE SERVICES	603-20200	50.29
08/18	08/07/2018	151984	10006	ANDERSON AUTO CENTER (DBA)	602-20200	199.90
08/18	08/07/2018	151985	10010	ARROW AUTO	101-20200	815.10
08/18	08/07/2018	151986	10045	ATLAS OUTFITTERS ATR	101-20200	1,048.50
08/18	08/07/2018	151987	6022	BEAU TAPIO	101-20200	245.00
08/18	08/07/2018	151988	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	25,379.55
08/18	08/07/2018	151989	816	BRENT SAARI	101-20200	400.00
08/18	08/07/2018	151990	30055	BTAC ACQUISITION CORP.	101-20200	354.85
08/18	08/07/2018	151991	30017	CARQUEST (MOUNTAIN IRON)	602-20200	272.92
08/18	08/07/2018	151992	8078	CHARLES PERRY	101-20200	225.00
08/18	08/07/2018	151993	30082	CITY OF EVELETH	101-20200	277.80
08/18	08/07/2018	151994	30024	COALITION OF GREATER MN CITIES	101-20200	4,323.00
08/18	08/07/2018	151995	30026	COMO LUBE & SUPPLIES INC	604-20200	125.00
08/18	08/07/2018	151996	30072	COMPUTER WORLD	101-20200	1,848.38
08/18	08/07/2018	151997	402	COREY JOHNSON	101-20200	78.81
08/18	08/07/2018	151998	40060	DELTA DENTAL OF MINNESOTA	101-20200	1,911.40
08/18	08/07/2018	151999	400012	DIAMOND MOWERS INC	101-20200	73.67
08/18	08/07/2018	152000	248	DRCC	101-20200	200.00
08/18	08/07/2018	152001	1050	DW JONES MANAGEMENT	601-20200	46.03
08/18	08/07/2018	152002	630	ELIZABETH JACOBSEN	101-20200	100.00
08/18	08/07/2018	152003	60026	FASTENAL COMPANY	101-20200	27.31
08/18	08/07/2018	152004	60029	FERGUSON ENTERPRISES INC	604-20200	198.83
08/18	08/07/2018	152005	818	FULL SPECTRUM AUDIO & PHOTOBOOTH LLC	101-20200	500.00
08/18	08/07/2018	152006	1254	GARY & TRACY CORNELL	101-20200	33.11
08/18	08/07/2018	152007	70016	GOPHER STATE ONE CALL INC	604-20200	76.95
08/18	08/07/2018	152008	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
08/18	08/07/2018	152009	70009	GULBRANSON EXCAVATING CO	604-20200	8,700.00
08/18	08/07/2018	152010	80022	HAWKINS INC	601-20200	1,027.82
08/18	08/07/2018	152011	80017	HENRY'S WATERWORKS INC	601-20200	2,546.22
08/18	08/07/2018	152012	80001	HILLYARD/HUTCHINSON	101-20200	436.46
08/18	08/07/2018	152013	80037	HOMETOWN MEDIA PARTNERS	101-20200	388.51
08/18	08/07/2018	152014	90026	INDUSTRIAL LUBRICANT COMPANY	101-20200	1,310.90
08/18	08/07/2018	152015	90002	INK'D GRAPHIX PLUS (DBA)	101-20200	3,660.00
08/18	08/07/2018	152016	90005	ITALIAN BAKERY INC	101-20200	36.00
08/18	08/07/2018	152017	1251	JAY KRISNIK	101-20200	99.34
08/18	08/07/2018	152018	1258	JERI BARTHEL	101-20200	99.34
08/18	08/07/2018	152019	1250	JERRY BEELOW	101-20200	33.11
08/18	08/07/2018	152020	800	JOSH LUBOVICH	101-20200	400.00
08/18	08/07/2018	152021	540	JOSHUA INMON	101-20200	71.93
08/18	08/07/2018	152022	1233	KATHLEEN GIONIS	101-20200	132.45
08/18	08/07/2018	152023	110036	K-ENGRAVING & TROPHY SHOP	101-20200	383.00
08/18	08/07/2018	152024	120032	LAKE COUNTRY POWER	101-20200	210.00
08/18	08/07/2018	152025	1256	LEON BAASI	101-20200	88.30
08/18	08/07/2018	152026	60020	LISA STEVENS	101-20200	68.48
08/18	08/07/2018	152027	120014	LUNDGREN MOTORS	101-20200	280.46
08/18	08/07/2018	152028	130062	MCCOY CONSTRUCTION & FORESTRY	101-20200	227.29
08/18	08/07/2018	152029	1252	MELISSA KETOLA	101-20200	165.56
08/18	08/07/2018	152030	130041	MESABI BITUMINOUS	301-20200	143,044.12
08/18	08/07/2018	152031	130004	MESABI DAILY NEWS	101-20200	192.66
08/18	08/07/2018	152032	130006	MESABI HUMANE SOCIETY	101-20200	1,458.33
08/18	08/07/2018	152033	1227	MICHELLE HARRIS	101-20200	66.23
08/18	08/07/2018	152034	607	MICHELLE WALTER	101-20200	200.00



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
08/18	08/07/2018	152035	110035	MIDWEST COMMUNICATIONS	101-20200	580.00
08/18	08/07/2018	152036	140026	MINNESOTA ENERGY RESOURCES	601-20200	82.41
08/18	08/07/2018	152037	130006	MINNESOTA MUNICIPAL UTILITIES	604-20200	1,750.00
08/18	08/07/2018	152038	130009	MINNESOTA POWER (ALLETE INC)	101-20200	2,376.23
08/18	08/07/2018	152039	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	577.57
08/18	08/07/2018	152040	130097	MINNESOTA VALLEY TESTING LABS	602-20200	454.00
08/18	08/07/2018	152041	130086	MN RURAL WATER ASSOCIATION	601-20200	1,050.00
08/18	08/07/2018	152042	130168	MWOA	602-20200	275.00
08/18	08/07/2018	152043	30001	NAPA AUTO PARTS	101-20200	55.00
08/18	08/07/2018	152044	629	NICOLE RINTALA	101-20200	100.00
08/18	08/07/2018	152045	1901018	NORTH CENTRAL LABORATORIES	601-20200	84.31
08/18	08/07/2018	152046	150022	OTIS-MAGIE INS, AGENCY INC	101-20200	204.00
08/18	08/07/2018	152047	160066	PACE ANALYTICAL SERVICES	602-20200	463.00
08/18	08/07/2018	152048	1255	PHIL PASCH	101-20200	132.45
08/18	08/07/2018	152049	160038	PITNEY BOWES GLOBAL FINANCIAL	101-20200	272.48
08/18	08/07/2018	152050	160043	POMP'S TIRE SERVICE INC	101-20200	847.20
08/18	08/07/2018	152051	160030	PRECISION MACHINE	101-20200	220.00
08/18	08/07/2018	152052	170005	QUALITY FLOW SYSTEMS INC	602-20200	6,983.02
08/18	08/07/2018	152053	170007	QUILL CORPORATION	101-20200	422.28
08/18	08/07/2018	152054	180008	RADKO IRON & SUPPLY INC	101-20200	89.99
08/18	08/07/2018	152055	180003	RANGE OFFICE SUPPLY	101-20200	823.54
08/18	08/07/2018	152056	180083	RAPID RENTAL & SUPPLY VIR	101-20200	430.56
08/18	08/07/2018	152057	180005	ROAD MACHINERY & SUPPLIES CO.	603-20200	127.36
08/18	08/07/2018	152058	1257	RONELLE BASS	101-20200	33.11
08/18	08/07/2018	152059	6023	RYAN WENZEL	101-20200	280.00
08/18	08/07/2018	152060	257	SARICH, RAJA	101-20200	68.14
08/18	08/07/2018	152061	190045	SERVICE SOLUTIONS	101-20200	23.00
08/18	08/07/2018	152062	190014	SHERWIN WILLIAMS	101-20200	891.71
08/18	08/07/2018	152063	190004	SKUBIC BROS INC	101-20200	2,490.83
08/18	08/07/2018	152064	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	42,500.00
08/18	08/07/2018	152065	4044	SUMMER WORK OUTREACH PROGRAM	101-20200	200.00
08/18	08/07/2018	152066	190012	SUMMIT COMPANIES	101-20200	840.00
08/18	08/07/2018	152067	5007	SUN LIFE FINANCIAL	602-20200	914.90
08/18	08/07/2018	152068	1253	SUSAN HENKE	101-20200	165.56
08/18	08/07/2018	152069	812	T & E CONCERT SERVICE	101-20200	8,875.00
08/18	08/07/2018	152070	200003	TACONITE TIRE SERVICE	101-20200	258.77
08/18	08/07/2018	152071	180023	TECH BYTES	101-20200	52.32
08/18	08/07/2018	152072	200020	THE TRENTI LAW FIRM	101-20200	3,033.73
08/18	08/07/2018	152073	373	THOMAS PETERSON	101-20200	200.00
08/18	08/07/2018	152074	180026	TIMOTHY D BROOKS	101-20200	1,152.01
08/18	08/07/2018	152075	210001	UNITED ELECTRIC COMPANY	604-20200	6,817.02
08/18	08/07/2018	152076	220005	VEIT & COMPANY, INC.	602-20200	138,493.42
08/18	08/07/2018	152077	220025	VERIZON WIRELESS	701-20200	17.44
08/18	08/07/2018	152078	220014	VIKING INDUSTRIAL NORTH	101-20200	53.20
08/18	08/07/2018	152079	230003	W.L. HALL CO	101-20200	1,295.93
08/18	08/07/2018	152080	230028	WISCONSIN ENERGY CONSERVATION	604-20200	227.82
08/18	08/07/2018	152081	240001	XEROX CORPORATION	101-20200	701.74
08/18	08/07/2018	152082	6024	ZACHARY LINDSETH	101-20200	105.00
08/18	08/07/2018	152083	260001	ZIEGLER INC	101-20200	276.03
Grand Totals:						434,015.59
PP-ENDING 07/27						103,257.57
SALES & USE TAX						16,721.57
<b>TOTAL EXPENDITURES</b>						<b>\$553,994.73</b>



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## ORDINANCE NUMBER 02-18

### AMENDING THE OFFICIAL ZONING MAP IN AND FOR THE CITY OF MOUNTAIN IRON

#### THE CITY COUNCIL OF MOUNTAIN IRON ORDAINS:

**Section 1. Amending the Official Zoning Map.** The Official Zoning Map for City of Mountain Iron is hereby amended as follows:

1. The Zoning District of the following parcels is hereby changed from Industrial (I) to Commercial (C):

Lot 3, Block 2, NICHOLS PARK Parcel 175-0035-00120

Lot 4, Block 2, NICHOLS PARK Parcel 175-0035-00130

Lot 5, Block 2, NICHOLS PARK Parcel 175-0035-00140

Lot 6, Block 2, NICHOLS PARK Parcel 175-0035-00150

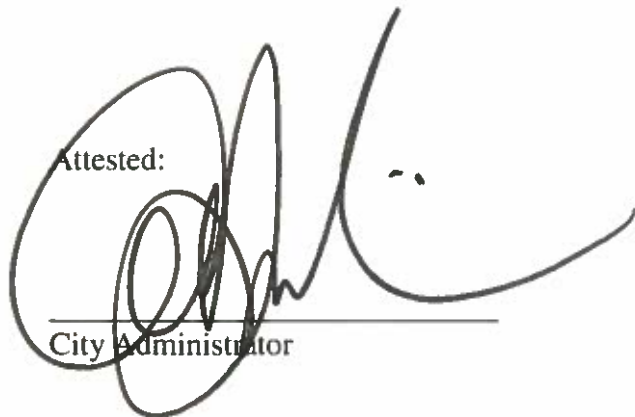
Lot 7, Block 2, NICHOLS PARK Parcel 175-0035-00160

**Section 2. Repeal of Inconsistent Ordinance.** All Ordinances inconsistent herewith are hereby repealed and replaced with the provisions of this Ordinance.

**Section 3. Effective Date.** This Ordinance shall be effective according to State Statute.

**DULY ADOPTED BY THE CITY COUNCIL THIS 6<sup>th</sup> DAY OF AUGUST, 2018.**

Attested:

  
\_\_\_\_\_  
City Administrator  
\_\_\_\_\_  
Mayor Gary Skalko



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## ORDINANCE NUMBER 03-18

### AMENDING SECTION 154 OF THE MOUNTAIN IRON CITY CODE

**THE CITY OF MOUNTAIN IRON HEREBY ORDAINS:**

**Section 1. Amending Section 154.028.** Section 154.028 (C) of the Mountain Iron City Code is hereby amended to read as follows:

- (9.) Entertainment, cultural, recreation and amusement establishments

**Section 2. Amending Section 154.027.** Section 154.027 (B) of the Mountain Iron City Code is hereby amended to read as follows:

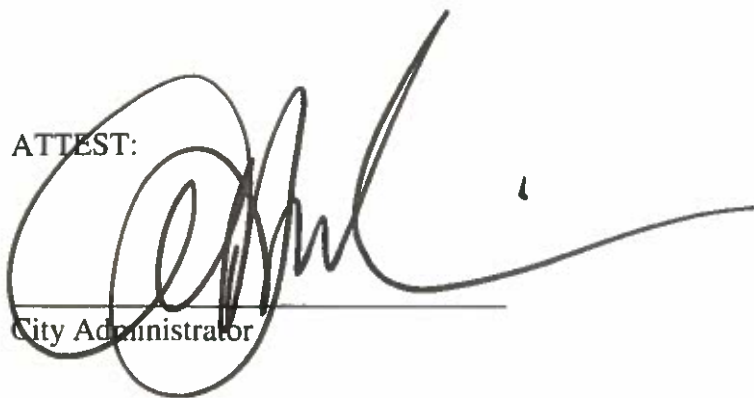
- a. Licensed day care Facility

**Section 3. Inconsistent Ordinances.** All Ordinances or portions thereof inconsistent with this Ordinance shall be repealed and replaced with the provisions of this Ordinance.

**Section 4. Effective Date.** This Ordinance shall be effective in accordance with State Statute.

**DULY ADOPTED BY THE CITY COUNCIL THIS 6<sup>th</sup> DAY OF AUGUST, 2017.**

ATTEST:

  
\_\_\_\_\_  
City Administrator  
\_\_\_\_\_  
Mayor Gary Skalko



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## RESOLUTION NUMBER 20-18

### ADOPTING THE REVISED EMERGENCY OPERATIONS PLAN (EOP)

**WHEREAS**, the City of Mountain Iron and surrounding municipalities may be subjected to emergencies and disasters of all types; and

**WHEREAS**, the City of Mountain Iron will continue to be prepared to respond during emergencies and disasters to protect public peace, health and safety and to preserve lives and property of the people; and

**WHEREAS**, the City of Mountain Iron will continually plan and prepare an all-hazards Emergency Operations Plan (EOP) for the municipality, which consists of the Basic Plan, supporting Functional and Hazard-Specific Annexes, and implementation instructions where applicable (emergency policies, procedures, checklists, and the like); and

**WHEREAS**, the EOP shall provide prompt and effective emergency response procedures to be followed in the event of a major emergency or disaster; and

**WHEREAS**, this EOP is applicable to the entirety of the City of Mountain Iron and has been coordinated to be consistent and correlated with the EOP's of St. Louis County and neighboring jurisdictions in the East Range area of St. Louis County.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that it does hereby approve, adopt and place into immediate effect the attached revised Emergency Operations Plan (EOP)

**BE IT FURTHER RESOLVED**, Adoption of this plan shall cause all previous plans to be repealed and staff shall be authorized to distribute the revised plan to the organizations and individuals identified therein.

**DULY ADOPTED BY THE CITY COUNCIL THIS 6<sup>th</sup> DAY OF AUGUST, 2018.**

ATTEST:

City Administrator

Mayor Gary Skalko



# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 21-18

### RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT

**WHEREAS**, pursuant to Resolution Number 15-18 of the City Council adopted May 21, 2018, a report has been prepared by Benchmark Engineering with reference to the improvement of Mountain Iron Drive between 12th Street and the Southerly Corporate Limits of the City of Mountain Iron by Road Reconstruction, Alignment and Drainage Improvements and this report was received by the City Council on August 6, 2018, and;

**WHEREAS**, the report provides information regarding whether the proposed project is necessary, cost effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; and the estimated cost of the improvement as recommended.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:**

1. The City Council will consider the improvement of such streets in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$800,000.
2. A public hearing shall be held on such proposed improvement on the 15<sup>th</sup> day of October, 2018, in the Mountain Iron Room of the Community Center at 5:30 p.m. and the City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

**DULY ADOPTED BY THE CITY COUNCIL THIS 6<sup>th</sup> DAY OF AUGUST, 2018.**

ATTEST:

City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko

**COUNCIL LETTER 082018-IVB1**

**ADMINISTRATION**

**LETTER OF ENGAGEMENT**

**DATE:** August 16, 2018  
**FROM:** Craig J. Wainio  
City Administrator

---

The City had been approached by Lake Country Power with an accusation that the City infringed upon Lake Country's service territory by providing electrical service to the Woodland Estates development. We then contacted the Minnesota Municipal Utilities Association for guidance. The MMUA suggested that we engage an attorney that specializes in service territory issues and highly recommended Ms. Kaela Brennan, as she has dealt with issues identical to ours. Therefore, to assist the City in resolving this issue, it is recommended that the City Council authorize the letter of engagement as presented.

McGRANN SHEA CARNIVAL STRAUGHN & LAMB, CHARTERED  
ATTORNEYS AT LAW

WILLIAM R. MCGRANN  
DOUGLAS M. CARNIVAL  
PETER L. COOPER  
KATHLEEN M. LAMB  
JOHN R. SCHULZ  
BRIAN L. SOBOL  
SCOTT B. CROSSMAN

CARLA J. PEDERSEN  
JOSEPH T. BAGNOLI  
ROGER J. STELLJES  
JEFFREY C. URBAN  
KATHLEEN MICHAELA BRENNAN  
CARL S. WOSMEK  
AMY L. COURT

CHRISTY E. LAWRIE  
MATTHEW W. BUCKLEY  
OF COUNSEL  
ROBERT O. STRAUGHN  
RETIRED  
ANDREW J. SHEA

August 13, 2018

Craig J. Wainio  
City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: Letter of Engagement – City of Mountain Iron

Dear Mr. Wainio:

We appreciate the opportunity to represent the City of Mountain Iron ("Mountain Iron") in electric service territory matters, as may be requested. We value the opportunity to represent Mountain Iron as a client and appreciate the confidence shown in the firm.

The following describes the basis on which McGrann Shea will provide representation to Mountain Iron and to bill for services. Services rendered after our engagement and before signing of this letter will be covered by the terms set out herein.

1. Professional Undertaking. The most important point in this letter is that we will do our utmost to serve Mountain Iron effectively. We cannot guarantee the success of any given venture, but we will strive to represent Mountain Iron's interests vigorously and efficiently. I will have the primary responsibility for your representation and will use other lawyers and staff in the best exercise of my professional judgment. If at any time you have questions, concerns, and/or criticisms, please communicate with me at once. You acknowledge that our performance depends in part upon the prompt receipt of documentation, information, authorizations, and instructions from Mountain Iron, the prompt review and execution of documents, and your cooperation in general.

2. Scope of Service. All services will be undertaken in accordance with your specific direction, including the settlement or resolution of any matters and the commencement of any regulatory filings or litigation.

3. Fees. We consider many factors in billing, and the undersigned will review all invoices before they are issued to ensure that the amount charged is appropriate. Our

schedule of hourly rates for lawyers and other members of the professional staff is based on years of experience, specialization of training and practice, and level of professional attainment. The rates are subject to review and modification by the Firm's Board of Directors, typically in January.

Below are the current rates of professionals we contemplate potentially assisting with this matter:

Kaela Brennan (shareholder)	\$350
Associates/ Paralegals	\$180-265

We contemplate that Ms. Brennan will be the primary attorney working on this matter. In consideration of our professional services, Mountain Iron will pay us on an hourly basis based on the above rates for our time and the corresponding rate of any other attorney or paraprofessional who works on this matter.

We will bill Mountain Iron monthly. Expenses incurred for items such as photocopying, filing fees, and travel will be billed with our regular monthly billings. You will not be billed for clerical or secretarial time. Our invoices generally will be prepared and mailed during the month following the month in which services are rendered and expenses advanced. We expect payment of any amounts not covered by advances or by any agreed schedule of payment within 30 days after the invoice date. No part of our fee is contingent and is due strictly as provided herein.

4. Termination. Mountain Iron has the right to terminate our representation at any time. We shall have the same right, subject to an obligation to give you reasonable notice to arrange alternative representation – and subject to applicable rules of professional ethics designed for your protection as well as subject to court approval, when required.

Please review the foregoing and, if it meets with your approval, sign this letter and return it to me. If you have any further questions, please feel free to contact me. I appreciate the opportunity to work with you and your team. Thank you.

Sincerely,

McGRANN SHEA CARNIVAL  
STRAUGHN & LAMB, CHARTERED

By:   
Kaela Brennan

AGREED:

CITY OF MOUNTAIN IRON

By: \_\_\_\_\_

Its: \_\_\_\_\_



# Mountain Iron Public Library Monthly Report

July 2018

## **Attendance :**

Adults: 1,647 adults      Youth: 925      **Total patrons: 2,572 patrons**

## **Circulation:**

Checked out items: 4,530 materials    Checked in: 4,812 materials

**Total items circulated: 9, 342 items**

## **Events and Activities held at the library in July:**

July 2 and July 16: City Council Meetings

July 5: Book to Movie program: 2 p.m. and 5 pm. showings

July 11: Wild and Wacky Wednesday/Invention Mania 1 p.m.

July 16: Juggling Show /Legacy Arts Program 4 p.m.

July 18: Annual Bahama Mama Day Festival 1 p.m.

July 19: Climb Theatre/Country Mouse 1p.m.

July 19: Award Ceremony for top readers

July 24: Book to Movie program: 2 p.m. and 5 p.m. showings

July 11, 18, 25: TOPS/Book Group 9 a.m.

# 2018 Mt. Iron Public Library

## TOP READERS

### Summer Reading Program

---

0 (babies) Lydia Grass

1 year old: Gabriel Newberg

2 year old: Maggie Pollak

3 year old: Nolan Inmon

4 year old: Allie Pollak

5 year old: Connor Belleville

6 year old: Mason Pollak

7 year old: Madeline Grass

8 year old: Ian Darland

9 year old: Sophia Belleville

10 year old: Brent Hendrickson

11 year old: Ethan Pond

12 year old: Luke Hecimovich

13 year old: Paige Belleville

14 year old: Anthony Hecimovich

15 year old: CeeCee Schneider

**COUNCIL LETTER 082018-VIA**

**ADMINISTRATION**

**RESOLUTION 22-18**

**DATE:** August 16, 2018

**FROM:** Craig J. Wainio  
City Administrator

---

Resolution Number 22-14 authorizes the application to the IRRRB Residential Redevelopment Program for the removal of one structure at 5702 Mineral Ave. The structure on has been approved for removal by the owner.



# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 22-18

### **AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM RESIDENTIAL REDEVELOPMENT GRANT PROGRAM**

**WHEREAS**, the Mountain Iron City Council approves of the attached application for the 5702 Mineral Avenue residential redevelopment project; and,

**WHEREAS**, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the IRRRB.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that it does hereby adopt this Resolution.

**DULY ADOPTED BY THE CITY COUNCIL THIS 16<sup>th</sup> DAY OF AUGUST, 2017.**

---

Mayor Gary Skalko

ATTEST:

---

City Administrator

**COUNCIL LETTER 082018-VIB**

**ADMINISTRATION**

**NEXT MEETING**

**DATE:** August 2, 2018

**FROM:** Craig J. Wainio  
City Administrator

---

Due to the Labor Day Holiday the next regular meeting of the City Council needs to be rescheduled.

Summer Work Outreach Project  
8590 Enterprise Drive South,  
Mt Iron, MN 55768  
(218)750-1877



Serving Kids, Serving Communities  
Chisholm, Mt. Iron-Buhl-Kinney,  
Eveleth-Gilbert, Virginia  
swopforyouth@gmail.com

August 15, 2018

Dear members of the Mountain Iron City Council:

As one of SWOP's most important community partners, we want to include the City of Mountain Iron in an invitation to ***Classics for Kids!*** on Thursday, August 30, from 5:00 - 8:00 p.m. at the Elks Club in Virginia. This unique new fundraiser is featuring a classic car ride auction and a car hop-style burger meal with hors d'oeuvres, live music by THE DIVAS, prizes and a cash bar. Those who attend can bid on a chance to win a ride around town in one of 19 of the Dream Machine Car Club's classic cars. The ticket cost is \$20 in advance and \$25 at the door.

Another exciting feature of ***Classics for Kids!*** is the opportunity for groups to reserve tables of eight and have their name listed both in the program and displayed on their table. So far, the following groups and persons have reserved tables of eight: Access Broadband, AEOA, City of Virginia, County Attorney's Office, Disability Specialists, IRRR, Trenti Law Firm, Lake Country Power, Mary Eddy Samuelson (In Memory of Jeannette Nelson), St Louis County Attorney's Office, and the Virginia St. Louis County Courthouse. Other organizations, groups of co-workers, church members, and friends are in the process of creating table groups a well.

Since the City of Mountain Iron is a clear leader in community support for kids through SWOP, we wanted you to have the opportunity to be visible at this event. You could do so by hosting a table of eight @ \$160 under the name City of Mountain Iron. Let us know if you are interested in sponsoring a City of Mountain Iron table group.

Thanks so much for the ways you support SWOP kids in our community. We hope to see you there!

Sincerely,

A handwritten signature in black ink that reads 'Dawn Trexel'. The signature is fluid and cursive, with a large initial 'D'.

Dawn Trexel  
SWOP Executive Director

Advance tickets (\$20; \$25 at the door) can be purchased at Firelight Galleries, Northern State Bank and Material Girl or by emailing [swopforyouth@gmail.com](mailto:swopforyouth@gmail.com).

Checks can be made to SWOP/ Classics for Kids/ 8590 Enterprise Drive South, Mt. Iron, MN 55768.

Online tickets can be purchased at <https://SWOPClassicsforkids.brownpapertickets.com>.

More information about the event can be found on our Facebook page: [www.facebook.com/swopyouth/](http://www.facebook.com/swopyouth/)

We're gearing up for another exciting year of **MI-B RANGER FOOTBALL!**

Join us for the **GRAND OPENING** of the new MI-B Sports Complex on Friday, August 31, 2018 which will feature our first home game of the season against Floodwood at 7pm. Our Grand Opening event will also feature tailgating fun starting at 5:30pm and a Nerf Toss at halftime sponsored by Ken Waschke Auto Plaza where two lucky raffle winners will have a chance to win a Jeep!

**The MI-B Quarterback Club is seeking sponsors for the 2018 Football Season.** Our Club works to provide necessary items which are not covered under the school budget for all levels of the sport, including K - 2 flag football, 3 - 6 elementary tackle football and our JV & Varsity program. Your donation must be received by August 24, 2018 to be recognized at our Grand Opening event. Donations received after that date will be recognized as they are received.

**The MI-B Quarterback Club, Coaches and Student Athletes greatly appreciate your consideration, and thank you in advance for your contribution to our football program!**

.....

## **2018 MI-B Ranger Football Season Sponsorship**

Please mail completed sponsorship form & donation (checks made out to MI-B Quarterback Club) to: MI-B Quarterback Club c/o Betsy Olivanti, 4003 Long Lake Shores Road, Eveleth, MN 55734.

**Name of Business/Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

### **LEVEL OF CONTRIBUTION**

- \_\_\_\_\_ **Gold Level: \$500+**
- \_\_\_\_\_ **Red Level: \$250 - \$499**
- \_\_\_\_\_ **Touchdown Level: \$100 - \$249**
- \_\_\_\_\_ **Field Goal Level: \$50 - \$99**
- \_\_\_\_\_ **First Down Level: up to \$50**





# Minnesota GreenStep Cities

[www.mnGreenStep.org](http://www.mnGreenStep.org)



Presented to the

# City of Mountain Iron

for continuing participation as a Step 2 city in the  
Minnesota GreenStep Cities program



Signed!

David Unmacht, Executive Director, League of Minnesota Cities  
June 21, 2018





Dear Gary,

Thank you so much for your compassionate, thoughtful card. It meant a lot to my family as I read it aloud at my party. It reinforced that our ancestors did have an important role in developing this great country.

Thank you again

Shirley Mae

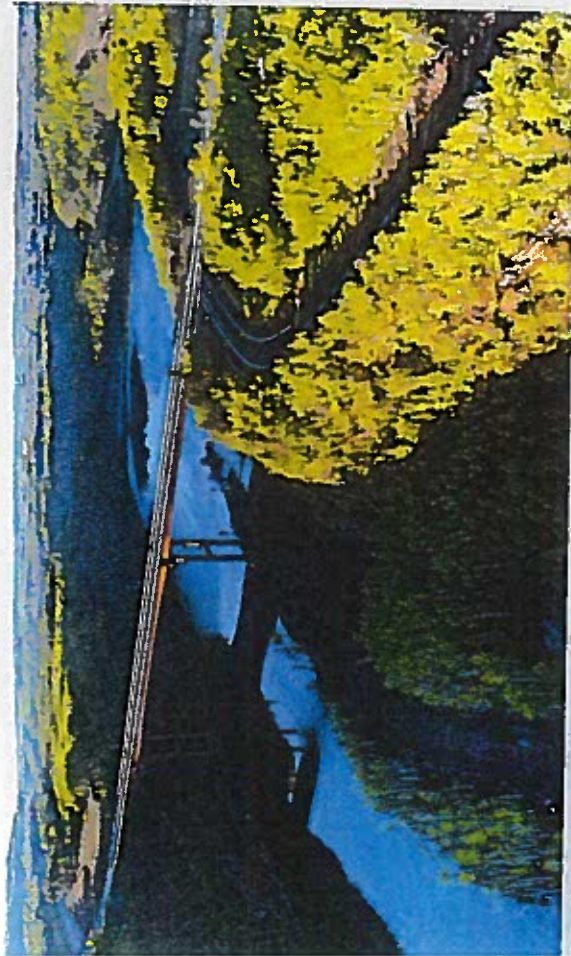
P.S. My father's middle name was Cassius.

My grandmother was Mary Merritt

*You are invited to a*



*Special Event!*



*Please join us at the*

# *Grand Opening of Bridgeview Park*

*September 15, 2018  
at 12:00 pm*

*Located on the Mesabi Trail, approximately  
0.8 miles south of East Chestnut Street.*

*(parking directions are on the back)*

*In case of rain, the event will be held in a tent on  
Chestnut Street in downtown Virginia, Minnesota.*