



**MOUNTAIN IRON
CITY COUNCIL
MEETING**

MONDAY, APRIL 16, 2018

6:30 P.M.

MOUNTAIN IRON COMMUNITY CENTER

MOUNTAIN IRON ROOM

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, APRIL 16, 2018 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. Minutes of the April 2, 2018, Regular Meeting (#1-7)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- III. Public Forum
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Works Report
 - D. Library Director/Special Events Coordinator's Report
 - E. Sheriff's Department Report
 - F. City Attorney's Report
 - G. City Engineer's Report
 - H. Liaison Reports
- V. Unfinished Business
- VI. New Business
 - A. Resolution Number 10-18 Local Approval CSAH Project (#8-10)
 - B. Resolution Number 11-18 Premise Permit (#11-12)
 - C. Resolution Number 12-18 Grant Application (#13-14)
 - D. Resolution Number 13-18 Setting a Public Hearing (#15-21)
 - E. Iron Range Tykes Purchase Agreement (#22)
 - F. Authorization to Seek Bids – Iron Range Tykes Site Development (#23)
- VII. Communications (#25-27)
- VIII. Announcements
 - A. Local Board of Appeal and Equalization – April 19, 2018 at 5:00PM
- IX. Closed Meeting Under MS 13D.05 subd 3(a), Performance Evaluations (#24)
- X. Possible City Council Action on Items from the Closed Meeting
- XI. Adjourn # Page Number in Packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
April 2, 2018

Mayor Skalko called the City Council meeting to order at 6:32p.m. with the following members present: Councilor Joe Prebeg, Jr., Alan Stanaway, Steve Skogman, Susan Tuomela, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Tim Satrang, Director of Public Works; Amanda Inmon, Municipal Services Secretary; Sally Yuccas, Library Director/Special Events Coordinator; Rod Flannigan, City Engineer and SGT John Backman, Sheriff's Department.

It was moved by Skalko and seconded by Tuomela that the consent agenda be approved as follows:

1. Approve the minutes of the March 19, 2018, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period March 16-31, totaling \$236,842.49 (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period March 16-31, totaling \$225,673.19 (a list is attached and made a part of these minutes).

The motion carried.

Public Forum:

- Carolyn Olsen spoke on behalf of the Mountain Iron Library Board
 - The Mountain Iron Library Board recommends
 - Member of Board be part of the Posting/advertising, part of hiring/interviewing of new Librarian
 - Board wants a quality Librarian, get into the "business" of the library
 - Split Librarian and Special Events Coordinator into two positions
 - Librarian position full time (40 hours) if possible
 - Make the Special Events Coordinator a part time position possible, let Parks & Recreation Board determine that position
- Shannon Petersen commended the Library and Sally for the activities which were added which incorporated the youth and younger ages
 - Hard to replace Sally as the Librarian and Events Coordinator, she has done a wonderful job in the Library and throughout the Community
- Councilor Stanaway commented regarding being a part of the Library Board for over 10 years, believes and supports the Library Board in that the Librarian position should be a full-time position
 - Recommends that at least two members of the Library Board be part of a review/search committee when going through applications for the Librarian position
- Councilor Prebeg commented regarding the Librarian position and Special Events Coordinator
 - The Parks and Recreation Board would have to discuss the Special Events coordinator at the next meeting
 - The Personnel Committee would have to meet and discuss how to move forward in regards to posting/advertising/hiring in regards to both positions

The Mayor reported on the following:

- Condolences to the family and friends of Casey Oie
- Condolences to the family and friends of Marty Perala
- Condolences to the family and friends of Bryan Klabunde
- Congratulations to Northwoods Boys' Basketball on finishing 2nd at State
- Happy late birthday to Marge Scinto turned 90 years old at the end of January

Councilor Skogman spoke about Camp Esquagama in Gilbert, MN

- Day Camps for ages ranging from 4-7, Monday-Friday
- Have Residential camp and Youth camps as well
- Camp is owned by St. Louis County and offers partial and full tuition assistance to help with tuition and costs of camps
- They believe that everyone should have the opportunity to attend camp
- Can register or contact them via Facebook, or online through their website

The City Administrator reported on the following:

- Audio/Visual upgrades by Tierney Brothers for the Community Center to be installed mid-June

Director of Public Works:

- No formal report
- Crews establishing right-a-ways, cleaning up streets, please be aware of Street crews

Library Director/Special Events Coordinator:

- Thanks to everyone who helped with the Easter Egg Hunt
- Spring story time session, Tuesdays at 10:00am
- "Drums & Percussion of the World," Tuesday, April 10th at 10:30am at the Senior Citizens Center
- National Library Week, April 8-14
 - Activities throughout the week

Sheriff's Department:

- No formal report

City Engineer:

- No formal report

It was moved by Prebeg and seconded by Skogman to accept the recommendation of the Parks and Recreation Board and adopt the agreement between Mr. and Mrs. Johnson for the West Two Rivers Campground Caretaker. The agreement provides for an increase in compensation of \$50 per week. The motion carried on roll call vote.

It was moved by Prebeg and seconded by Tuomela to approve the recommendation of the Parks and Recreation Board and move forward with a request for proposals for a study to develop a master plan for the South Grove Recreation Complex. The plan would ensure orderly development of the complex and provide the best use of the space. The motion carried.

It was moved by Prebeg and seconded by Skogman to accept the recommendation of the Parks and Recreation Board authorizing Staff to advertise for temporary seasonal employees and seasonal coaches for the summer months with an increase from \$10 per hour to \$12 per hour. Once a list of potential employees is developed, it will be forwarded to the City Council for final approval. Applications will be accepted until Friday, May 4th at 4pm. The motion carried with 4:1.

- Seasonal Summer Employees
 - Must be 18 years of age or older to apply
- Seasonal Summer Coaches
 - Adult Coaches-19 years of age or older to apply
 - Assistant Coaches- 16 years of age or older to apply
 - Umpires-16 years of age or older to apply (wage is per game)

It was moved by Skogman and seconded by Stanaway to adopt Resolution #09-18; Supporting Local Decision –Making Authority (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Tuomela to authorize Flaimer’s Bar Inc. dba Flaimer’s to serve alcohol at the Podpeskar/Greene wedding scheduled for April 14, 2018 at the Mountain Iron Community Center. The motion carried.

It was moved by Prebeg and seconded by Tuomela to authorize Sundberg Enterprises, LLC dba The Sawmill Saloon and Restaurant to serve alcohol at the Virginia Co-op Credit Union Annual Dinner scheduled for April 19, 2018 at the Mountain Iron Community Center. The motion carried.

It was moved by Skogman and seconded by Tuomela to donate \$250 to the 10th Annual “Dustin Damm Memorial Walk for Mental Health,” Fundraising Event on May 17, 2018, at 4pm, at Olcott Park in Virginia. Monies to come from the Charitable Gambling Fund. The motion carried on roll call vote.

At 7:17p.m., it was moved by Skalko and seconded by Tuomela that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Communications:

1. 2018 Local Board of Appeal and Equalization is scheduled for April 19, 2018 from 5:00-6:00pm at the Mountain Iron Community Center.
2. Mountain Iron Parks & Recreation Department Summer Ball and Tennis Registration taking applications and fees at the Mountain Iron City Hall until Monday, April 30th at 4pm.
3. International Autism Awareness day is Monday, April 2, 2018.

Distribution Summary

Category	Distribution	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,100.00
BUILDING RENTALS	COMMUNITY CENTER	475.00
BUILDING RENTALS	NICHOLS HALL	100.00
CAMPGROUND RECEIPTS	CREDIT CARD FEES	44.84
CAMPGROUND RECEIPTS	FEES	1,472.21
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	44.10
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	106.43
COPIES	COPIES	23.25
LICENSES	ANIMAL	5.00
METER DEPOSITS	ELECTRIC	300.00
MISCELLANEOUS	ASSESSMENT SEARCHES	10.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	57,421.95
MISCELLANEOUS	DELTA DENTAL PAYABLE	1,754.10
MISCELLANEOUS	REIMBURSEMENTS	16.76
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	428.14
PERMITS	BUILDING	562.22
PERMITS	VENDOR	50.00
SALE OF PROPERTY	SALE OF PROP-UNITY SECOND ADD	21,052.66
UTILITY	UTILITY	151,877.83
		<hr/>
Grand Totals:		236,842.49

Report Criteria:

Report type: Summary

Check Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/18	04/05/2018	151412	10075	AMERIPRIDE SERVICES	604-20200	48.79
04/18	04/05/2018	151413	80051	BRADFORD BENNETT	602-20200	307.96
04/18	04/05/2018	151414	20040	BRAUN INTERTEC CORPORATION	601-20200	463.75
04/18	04/05/2018	151415	30055	BTAC ACQUISITION CORP.	101-20200	616.00
04/18	04/05/2018	151416	30017	CARQUEST (MOUNTAIN IRON)	101-20200	58.55
04/18	04/05/2018	151417	30072	COMPUTER WORLD	101-20200	1,786.89
04/18	04/05/2018	151418	50050	EMERGENCY RESPONSE SOLUTIONS	101-20200	2,768.24
04/18	04/05/2018	151419	60029	FERGUSON ENTERPRISES INC	602-20200	129.99
04/18	04/05/2018	151420	6004	FRED FAUST	602-20200	275.00
04/18	04/05/2018	151421	70004	GRANDE ACE HARDWARE	101-20200	2,060.72
04/18	04/05/2018	151422	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
04/18	04/05/2018	151423	70009	GULBRANSON EXCAVATING CO	604-20200	4,316.40
04/18	04/05/2018	151424	80037	HOMETOWN MEDIA PARTNERS	101-20200	110.25
04/18	04/05/2018	151425	90026	INDUSTRIAL LUBRICANT COMPANY	101-20200	1,223.15
04/18	04/05/2018	151426	90010	INTERNATIONAL INSTITUTE OF	101-20200	160.00
04/18	04/05/2018	151427	12001	LAMKE BROADCASTING	101-20200	126.00
04/18	04/05/2018	151428	120003	LEAGUE OF MINNESOTA CITIES	602-20200	20.00
04/18	04/05/2018	151429	130030	MACQUEEN EQUIPMENT	603-20200	3,666.14
04/18	04/05/2018	151430	130006	MESABI HUMANE SOCIETY	101-20200	1,458.34
04/18	04/05/2018	151431	130111	MIB PTA	101-20200	156.30
04/18	04/05/2018	151432	110035	MIDWEST COMMUNICATIONS	101-20200	125.00
04/18	04/05/2018	151433	130009	MINNESOTA POWER (ALLETE INC)	101-20200	1,365.73
04/18	04/05/2018	151434	30001	NAPA AUTO PARTS	101-20200	350.48
04/18	04/05/2018	151435	1901018	NORTH CENTRAL LABORATORIES	601-20200	79.80
04/18	04/05/2018	151436	140048	NORTH COUNTRY HEATING	604-20200	427.26
04/18	04/05/2018	151437	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	90.72
04/18	04/05/2018	151438	140005	NORTHERN FITNESS GROUP	101-20200	377.96
04/18	04/05/2018	151439	140008	NORTRAX EQUIPMENT/POWERPLAN	101-20200	580.07
04/18	04/05/2018	151440	40032	OFFICE OF MN.IT SERVICES	101-20200	784.45
04/18	04/05/2018	151441	160066	PACE ANALYTICAL SERVICES	602-20200	252.00
04/18	04/05/2018	151442	160003	PERPICH TV & MUSIC INC	101-20200	84.89
04/18	04/05/2018	151443	160080	PIT & QUARRY SUPPLIES INC	101-20200	12.00
04/18	04/05/2018	151444	160043	POMP'S TIRE SERVICE INC	101-20200	1,539.76
04/18	04/05/2018	151445	170007	QUILL CORPORATION	101-20200	396.04
04/18	04/05/2018	151446	180012	RESCO	604-20200	8,968.00
04/18	04/05/2018	151447	190087	SAINT LOUIS COUNTY	101-20200	35.00
04/18	04/05/2018	151448	190045	SERVICE SOLUTIONS	101-20200	23.00
04/18	04/05/2018	151449	190019	SHRED-IT USA	101-20200	218.40
04/18	04/05/2018	151450	190004	SKUBIC BROS INC	101-20200	1,027.10
04/18	04/05/2018	151451	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	42,500.00
04/18	04/05/2018	151452	190016	ST LOUIS COUNTY AUDITOR	101-20200	3,148.00
04/18	04/05/2018	151453	5007	SUN LIFE FINANCIAL	602-20200	954.49
04/18	04/05/2018	151454	200003	TACONITE TIRE SERVICE	101-20200	506.78
04/18	04/05/2018	151455	200028	TRI CITIES BIOSOLIDS DISPOSAL	602-20200	5,460.00
04/18	04/05/2018	151456	220025	VERIZON WIRELESS	602-20200	17.72
04/18	04/05/2018	151457	220002	VIRGINIA SURPLUS (DBA)	604-20200	149.99
04/18	04/05/2018	151458	240001	XEROX CORPORATION	101-20200	85.58
04/18	04/05/2018	151459	260001	ZIEGLER INC	101-20200	97.16

Grand Totals:

89,498.55

PP-ENDING 03/23
SALES & USE TAX- MARCH 2018\$120,280.77
\$15,893.87



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RESOLUTION NUMBER 09-18

SUPPORTING LOCAL DECISION-MAKING AUTHORITY

WHEREAS, local elected decision-makers are in the best position to determine what health, safety and welfare regulations best serve their constituents; and

WHEREAS, just like state legislative leaders, local elected officials are held accountable through Minnesota's robust elections process; and

WHEREAS, ordinances at the local level are enacted only after a comprehensive, legal and open process; and

WHEREAS, local units of government are required to publish notices about meetings where policies will be discussed and decisions will be made; and

WHEREAS, under the state's Open Meeting Law, public policy discussions and decisions must occur in meetings that are accessible to members of the public; and

WHEREAS, cities are often laboratories for determining public policy approaches to the challenges that face residents and businesses; and

WHEREAS, preservation of local control in Minnesota has yielded statewide benefits such as the Freedom to Breathe Act, an amendment to the Minnesota Clean Indoor Air Act; and

WHEREAS, more than two dozen bills that restrict local decision-making have been introduced in 2017 to date.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that it supports local decision-making authority and opposes legislation that removes the ability for local elected officials to respond to the needs of their businesses and constituents.

DULY ADOPTED BY THE CITY COUNCIL THIS 2nd DAY OF APRIL, 2018.

ATTEST:

City Administrator



Mayor Gary Skalko



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 10-18

APPROVING SAP 069-737-003

ST. LOUIS COUNTY BRIDGE 550 RECONSTRUCTION CSAH 137 WITHIN THE CITY OF MOUNTAIN IRON CORPORATE LIMITS

WHEREAS, St. Louis County requests to reconstruct County Bridge 550 (State Bridge 69564) carrying County State-Aid Highway 137 (Spirit Lake Road) located within the limits of the City under State Aid Project 069-737-003. A final layout plan has been prepared and presented to the City; and seeks the approval thereof.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that said final layout for the bridge reconstruction located on CSAH 137 within the corporate limits be and is hereby approved.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF APRIL, 2018.

Mayor Gary Skalko

ATTEST:

City Administrator



cwainio@ci.mountain-iron.mn.us

Received: Apr 6, 2018 8:47 AM
Expires: May 4, 2018 8:47 AM
From: litfinr@stlouiscountymn.gov
To: cwainio@ci.mountain-iron.mn.us
Cc: robertsonl@stlouiscountymn.gov
Subject: St. Louis County Bridge Reconstruction Project (BR 550)

Attachments: BR 550 Final Plan (03-26-18).pdf, SLC Bridge 550_Resolution for Municipal Consent.pdf

This message was sent securely using ZixCorp.

Craig,

Attached is the proposed final plan and resolution form which the County is searching for approval. Proposed bridge construction start and completion dates are as follows:

Construction Begins / Road Closure: 07/15/18

Completion Date / Road Open to Traffic: 09/15/18

Bridge 550 Location: 2.4 miles traveling south from the intersection of HWY 169 and CSAH 137 (Spirit Lake Road)

Sheet 13 of the plan shows the detour route that would be utilized during construction. If you have any questions feel free to email or call. Please inform us of when your next meeting agenda is and of the progress of this Resolution.

Thank you,

Rachel Litfin

Graduate Engineer, EIT

St. Louis County Public Works – Bridge Engineering

1425 E 23rd Street

Hibbing, MN 55746

COUNCIL LETTER 041618-VIB

ADMINISTRATION

RESOLUTION NUMBER 11-18

DATE: April 12, 2018

FROM: Craig J. Wainio
City Administrator

The Kinney Fire Relief Association has requested to sell pull tabs at Mac's Bar in order for that to happen the City Council is required to adopt a resolution authorizing the application. It is recommended that the City Council approve Resolution Number 11-18 granting a premises permit to the Kinney Fire Relief Association to sell pull tabs at Mac's Bar.



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RESOLUTION NUMBER 11-18

CHARITABLE GAMBLING

WHEREAS, the Kinney Fire Relief Association, has applied for a new Premises Permit consisting of raffles, paddlewheels, tipboards, and pull-tabs at the Mac's Bar, 8881 Main Street, Mountain Iron, Minnesota, and;

WHEREAS, the Kinney Fire Relief Association, is requesting that their Premises Permit be issued.

NOW, THEREFORE, BE IT RESOLVED BY THE MOUNTAIN IRON CITY COUNCIL, that the Mountain Iron City Council hereby approves said premise permit.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF APRIL, 2018.

Mayor Gary Skalko

ATTEST:

City Administrator

COUNCIL LETTER 041618-VIC

DEVELOPMENT

RESOLUTION NUMBER 12-18

DATE: April 12, 2018

FROM: Craig J. Wainio
City Administrator

Rockie Kavajecz is looking at the potential for a new development at Rock Ridge and has asked the City to seek IRRRB funding to assist with site and infrastructure work. In order to submit an application on his behalf, all grants such as this must flow through the City, the City Council needs to adopt a Resolution authorizing the application. It is recommended that the City Council adopt Resolution Number 12-18 as presented.



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RESOLUTION NUMBER 12-18

AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS THE IRRRB

WHEREAS, the Mountain Iron City Council approves of the attached application for the site development at Rock Ridge; and,

WHEREAS, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the IRRRB.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
MOUNTAIN IRON, MINNESOTA**, that it does hereby adopt this Resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF APRIL, 2018.

Mayor Gary Skalko

ATTEST:

City Administrator

COUNCIL LETTER 041618-VID

DEVELOPMENT

RESOLUTION NUMBER 13-18

DATE: April 12, 2018

FROM: Craig J. Wainio
City Administrator

Resolution Number 13-18 Calls for a Public Hearing for the purposes of creating a Tax Increment Financing District to support the proposed Iron Tykes Learning Center development. The proposed TIF district, in conjunction with a grant from the IRRRB, will be used to assist with site work, infrastructure and land purchase. A proposed hearing date of June 28, 2018 has been set in the Resolution. It is recommended that the City Council adopt Resolution Number 13-18 Setting a Public Hearing for the possible establishment of a Tax Increment Financing District in support of the Iron Tykes Learning Center development.



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RESOLUTION NUMBER 13-18

CALLING PUBLIC HEARING ON THE PROPOSED ADOPTION OF AN AMENDMENT TO THE DEVELOPMENT PROGRAM RELATING TO DEVELOPMENT DISTRICT NO. 1, THE PROPOSED ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 16 WITHIN THE DEVELOPMENT DISTRICT NO. 1 AND THE PROPOSED ADOPTION OF A TAX INCREMENT FINANCING PLAN RELATING THERETO AND APPROVAL OF BUSINESS SUBSIDY

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, as follows:

1. Public Hearing. This Council shall meet on June 18, 2018, at approximately 6:30 p.m., to hold a public hearing on the following matters: (a) the proposed adoption of an amendment to the Development Program relating to Development District No. 1 and (b) the proposed establishment of Tax Increment Financing District No. 16 (the "TIF District") within the Development District No. 1; (c) the proposed adoption of a Tax Increment Financing Plan relating to the TIF District; and (d) the adoption of a business subsidy all pursuant to Minnesota Statutes, Sections 469.124 through 469.133 and Minnesota Statutes, Sections 469.174 through 469.1794, both inclusive, as amended (the "Act"), and Minnesota Statutes, Sections 116J.993 to 116J.995.
2. Notice of Hearing; Filing of Program and Plan. The City Administrator is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto as Exhibit A, to be published as required by the Act and to place a copy of the proposed amendment to the Development Program, the proposed Tax Increment Financing Plan for the TIF District, and the proposed business subsidy on file in the City Administrator's Office at Mountain Iron city hall and to make such copies available for inspection by the public.
3. Consultation with Other Taxing Jurisdictions. The City Administrator is hereby directed to mail a notice of the public hearing and a copy of the amendment to the Development Program and the Tax Increment Financing Plan for the TIF District to the Saint Louis County Auditor and the Clerk of Independent School District No. 712 informing those

taxing jurisdictions of the estimated fiscal and economic impact of the amendment to the Development Program and the establishment of the TIF District.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF APRIL, 2018.

Mayor Gary Skalko

ATTEST:

City Administrator

EXHIBIT A

**CITY OF MOUNTAIN IRON
COUNTY OF SAINT LOUIS
STATE OF MINNESOTA
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the City Council (the "Council") of the City of Mountain Iron, Saint Louis County, Minnesota, will hold a public hearing on Monday, June, 2018, at 6:30 p.m., at the city hall, in the City of Mountain Iron, Minnesota, relating to the proposed adoption of an amendment to the Development Program relating to Development District No. 1, the proposed establishment of Tax Increment Financing District No. 16 within the Development District No. 1, and the proposed adoption of a Tax Increment Financing Plan for Tax Increment Financing District No. 16, all pursuant to and in accordance with Minnesota Statutes, Sections 469.124 through 469.133, as amended, and Sections 469.174 through 469.1794, as amended, and to adopt a business subsidy agreement, pursuant to Sections 116J.993 to 116J.995, all inclusive, as amended. The recipient of the proposed business subsidy is Iron Range Tykes Learning Center Inc., and the purpose of the business subsidy is to facilitate the construction of a licensed daycare center within the City. Copies of the modification to the Development Program and the proposed Tax Increment Financing Plan and a summary of the agreement are on file and available for public inspection at the office of the City Administrator at City Hall.

A person with residence in or the owner of taxable property in the granting jurisdiction may file a written complaint with the City if the City fails to comply with Sections 116J.993 to 116J.995, and no action may be filed against the City for the failure to comply unless a written complaint is filed. The property included in the Development District No. 1 is described in the Development Program on file in the office of the City Administrator. The property proposed to be included in Tax Increment Financing District No. 16 is described in the Tax Increment Financing Plan on file in the office of the City Administrator.

Maps of the Development District No. 1 and Tax Increment Financing Districts No. 16 are set forth below:

[map to be inserted here]

All interested persons may appear at the hearing and present their views orally or in writing prior to the hearing.

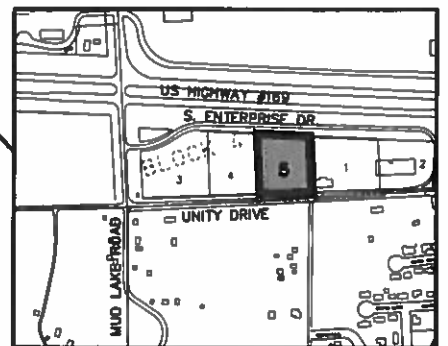
CITY OF MOUNTAIN IRON, MINNESOTA

TIF DISTRICT MAP



TIF DISTRICT #1
 THE BOUNDARIES OF PROJECT AREA NO. 1 ARE CONTIGUOUS WITH THE CORPORATE BOUNDARIES OF THE CITY OF MOUNTAIN IRON.

TIF DISTRICT #16
 TAX INCREMENT FINANCING DISTRICT NO. 16
 CITY OF MOUNTAIN IRON PROJECT AREA NO. 1
 ST. LOUIS COUNTY, MINNESOTA



Plotted By: Jeremy \\BENCHSERVER\Engineering\Land Projects\ml18-cc\Drawings\ml18-CE_0116 Exhibit.dwg Apr 09, 2018 - 12:11pm



City of Mountain Iron
Modification of Development District No. 1
Establishment of Tax Increment Financing District No. 1-16
Economic Development TIF District
Daycare Center
Public Hearing on June 18

April 2018

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

April 9 Northland sends City resolution calling for public hearing and notice
 April 16 City Council calls for public hearing

May 2018

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

May 18 Northland distributes TIF plan and fiscal implications to County and School District
 May 19 First day to publish hearing notice
 May 30 Last day for notice to newspaper

June 2018

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

June 1 Actual publication date
 June 8 Last day to publish hearing notice
 June 11 Northland distributes resolution approving TIF and final draft TIF Plan to City
 June 18 Public hearing, Approval of TIF and Development Agreement
 June 25 Request certification by County by this date
 June 25 Submit plan to State
 June 30 Actual Certification Date No Later Than This Date

July 2018

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Notes:

1. City is responsible for submitting notice of hearing to the newspaper. The City needs to confirm publication dates. Dates shown are placeholders and may not be correct.
2. City Council proposed meeting dates.
3. City Council may act to approve a development assistance agreement with the developer following the public hearing and establishment of the TIF District.

**City of Mountain Iron
Tax Increment Financing District No. 1-16 (Economic Development)**

Daycare Center

Projected Tax Increment Cash Flow - Fiscal Disparities Paid from Outside TIF District 7

TIF District Year	Value Year	Taxes Payable Year	Taxable Market Value ^{1,4}	New Tax Capacity	Base Tax Capacity ³	Fiscal Disparities			Assumed Original Tax Rate ²	Tax Increment ⁵	Present Value of Tax Increment ⁶	10.00%		4.00%	
						Contribution	Captured Tax Capacity	Disparities				TIF To Pay City Project and Financing Costs	Present Value of TIF to City ⁶	TIF To Pay Developer Project and Financing Costs	Present Value of TIF to Developer ⁶
1	2018	2019	724,800	13,746	(498)	13,248	123.337%	16,281	16,228	1,628	1,623	14,653	14,605		
2	2019	2020	728,424	13,818	(498)	13,320	123.337%	16,370	32,015	1,637	3,201	14,733	28,813		
3	2020	2021	732,066	13,891	(498)	13,393	123.337%	16,460	47,272	1,646	4,727	14,814	42,545		
4	2021	2022	735,726	13,965	(498)	13,467	123.337%	16,549	62,016	1,655	6,202	14,894	55,815		
5	2022	2023	739,405	14,038	(498)	13,540	123.337%	16,640	76,266	1,664	7,627	14,976	68,639		
6	2023	2024	743,102	14,112	(498)	13,614	123.337%	16,731	90,037	1,673	9,004	15,058	81,033		
7	2024	2025	746,818	14,186	(498)	13,688	123.337%	16,822	103,345	1,682	10,334	15,140	93,011		
8	2025	2026	750,552	14,261	(498)	13,763	123.337%	16,914	116,207	1,691	11,620	15,223	104,587		
9	2026	2027	754,304	14,336	(498)	13,838	123.337%	17,006	128,636	1,701	12,863	15,305	115,773		
TOTAL =											14,977	134,795			

Key Assumptions

- 1 Taxable market value annual growth assumption = 0.50%
- 2 Pay 2018 tax rates.
- 3 Base Taxable Market Value = \$33,200 175-0049-00200
- 4 Assumption for New Taxable Market Value assumes 8,520 Building SF at \$85/SF. Valuation estimate prepared by County.
- 5 Estimated total tax increment is after deducting the State Auditor's Office fee of 0.36% of the tax increment distribution.
- 6 Present value is calculated based on semi-annual payments, stated rate in the schedule above, and beginning date of: 12/1/2019.
- 7 All amounts are estimated and do not represent agreement by the City on any amount of assistance or terms.



COUNCIL LETTER 041618-VIE

DEVELOPMENT

IRON TYKES AGREEMENT

DATE: April 12, 2018

FROM: Craig J. Wainio
City Administrator

In order for the Iron Tykes Learning Center to obtain their private financing, the City must make a commitment to the project by agreeing to provide a site for the development. Because of the possible TIF creation, the timing of the development agreement is critical, therefore we are unable to provide that assurance through the development agreement. We are currently working with our attorney, the developer and the bank to come up with an agreement that will be acceptable. Our plan is to have this document available prior to the meeting and ready for possible action by the City Council.



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street - PO Box 261
Mountain Iron, MN 55768-0261
tel: 218-735-8914 fax: 218-735-8923
email: info@bm-eng.com

April 11, 2018

Via Email

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: Iron Range Tykes Learning Center Site Development
City of Mountain Iron
Project No. ITLC18-01

Dear Mr. Wainio,

Benchmark Engineering is nearing the completion of the construction plans and specifications for the Iron Range Tykes Learning Center site development project.

At this time, Benchmark Engineering is requesting City Council action to first approve the Plans and Specifications and then to advertise for bids. The project will be advertised for 21 days, and a tentative bid opening would be set for Friday, May 11, 2018. Bids would be considered at the Monday, May 22nd council meeting.

A draft set of plans will be available for review prior to your next City Council meeting.

If you have any questions or need additional information please do not hesitate to contact our office

Sincerely,
Benchmark Engineering, Inc.

Jeremy D Schwarze, P.E.
Project Engineer

COUNCIL LETTER 041618-XI

PERSONNEL

CLOSED MEETING

DATE: April 12, 2018
FROM: Craig J. Wainio
City Administrator

A public body may close a meeting to evaluate the performance of an individual who is subject to its authority.

The following procedure must be used to close a meeting under this exception:

- The public body must identify the individual to be evaluated prior to closing the meeting.
- The meeting must be open at the request of the individual who is the subject of the meeting; so some advance notice to the individual is needed in order to allow the individual to make a decision.
- Before closing the meeting, the council must state on the record the specific grounds permitting the meeting to be closed and describe the subject to be discussed.
- The meeting must be electronically recorded, and the recording must be preserved for at least three years after the meeting.
- At the next open meeting, the public body must summarize its conclusions regarding the evaluation. The council should be careful not to release private or confidential data in its summary.

*Thank
You*

Quad City Food Shelf



Thank you very much for your contribution
of \$ 250.00 to the Food Shelf Project.

Your support is appreciated.

Sincerely,

Karl Oberste Jr.
Quad City Food Shelf

April 11, 2018

To: Mayor Skalko & City Council Members

From: Friends of the Library, June Ross, President

Re: Donation request

Dear Mayor Skalko and Council Members,

I am writing to you to request a donation from your charitable gambling fund for the Friends of the Mt. Iron Public Library.

We are requesting funds to help with the summer reading program.

We cover the incentive prizes, gift cards for top readers, snacks each week, etc. We appreciate your consideration.

Sincerely,

A handwritten signature in cursive script that reads "June Ross".

June Ross, President

Friends of the Mountain Iron Public



MIB Archery

C/O Dan Violette

7225 Dark Lake Road

Britt, MN 55710

April 7, 2018

City of Mountain Iron,

MIB Archery has 65 competitive kids who participate in 6-8 tournaments and attend 6 hours of practice a week. As you can see, our equipment gets a lot of use and gets in pretty rough shape fast. This adds up to a lot of money trying to keep up with keeping things in good form. We are looking for donations to purchase arrows and targets to keep our program running and our kids shooting straight. Any donation would be greatly appreciated and put to good use. Thank you from the team and coaches of MIB Archery.