



**MOUNTAIN IRON  
CITY COUNCIL  
MEETING**

**MONDAY, APRIL 2, 2018**

**6:30 P.M.**

**MOUNTAIN IRON COMMUNITY CENTER**

**MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, APRIL 2, 2018 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
  - II. Consent Agenda
    - A. Minutes of the March 19, 2018, Regular Meeting (#1-12)
    - B. Receipts
    - C. Bills and Payroll
    - D. Communications
  - III. Public Forum
  - IV. Committee and Staff Reports
    - A. Mayor's Report
    - B. City Administrator's Report
    - C. Director of Public Works Report
    - D. Library Director/Special Events Coordinator's Report
    - E. Sheriff's Department Report
    - F. City Engineer's Report
    - G. Parks and Recreation Board
      - 1. West Two River Campground Caretakers Agreement (#13-15)
      - 2. RFP South Grove Recreation Complex Master Plan (#16-20)
      - 3. Summer Worker Advertisement (#21-23)
    - H. Liaison Reports
  - V. Unfinished Business
  - VI. New Business
    - A. Resolution Number 09-18 Local Control (#24-25)
    - B. Requests to Serve Liquor at Community Center (#26-27)
  - VII. Communications (#28-31)
  - VIII. Announcements
  - IX. Adjourn
- # Page Number in Packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
March 19, 2018

Mayor Skalko called the City Council meeting to order at 6:32p.m. with the following members present: Alan Stanaway, Steve Skogman, Susan Tuomela, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Tim Satrang, Director of Public Works; Amanda Inmon, Municipal Services Secretary; Sally Yuccas, Library Director/Special Events Coordinator; Rod Flannigan, City Engineer; Bryan Lindsay, City Attorney. Absent: Councilor Joe Prebeg, Jr. and SGT John Backman, Sheriff's Department.

It was moved by Skalko and seconded by Skogman that the consent agenda be approved as follows:

1. Approve the minutes of the March 5, 2018, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period March 1-15, totaling \$337,862.90(a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period March 1-15, totaling \$557,297.90 (a list is attached and made a part of these minutes).

The motion carried with Councilor Prebeg absent.

Public Forum:

- Ed Roskoski spoke in regards to the intersection of Aspen Lane and Spruce Drive located in Ann's Acre
  - Stated that this intersection has no crown thus the water has nowhere to go, it either goes down the sanitary sewer or it just sits in the area, evaporating over time
  - Recommends that City Staff and Engineers check on the area, additionally stating that a 6-8 inch crown is needed to help with water flow
  - Suggested that perhaps if monies are received from IRRRB to overlay Mountain Iron Drive it could also be used to add crown to this particular intersection or monies that are used overlay/fix County 7 and Highway 169
- Mayor Skalko stated that the overlay/fixing of County Road 7 and Highway 169 is being done by the County as it is a County road

The Mayor reported on the following:

- Condolences to the family and friends of Melissa Norvitch Zahn
- Happy belated birthday to Marion Sutich, turned 92 in January
- Road/Street Projects schedule
  - 2018-Completion/finalization of intersection of County Road 7, Highway 169 and Enterprise Drive North
  - 2019-St. Louis County will overlay County Road 103 (Mud Lake Road)
  - 2020-State will be redoing intersection of Highway 53 and Mountain Iron Drive (Old Country Kitchen area)
- Congratulations to the Mountain Iron-Buhl Girls basketball team, great season 29-4, 8<sup>th</sup> straight time at state, received 4<sup>th</sup> place

- Congratulations to Mesabi East girls basketball team
- Congratulations to Northwoods boys basketball
- Sexual Assault Awareness month is intended to bring awareness to the fact that sexual violence is widespread and is a public health concern for individuals, families, community members and communities as a whole.
  - Child sexual abuse/exploitation, rape and sexual harassment impact all communities as seen by the national statistics
  - Within the past year, our local Sexual Assault Program has worked with 563 primary and secondary crime victims of sexual violence who reside in our communities. The Program has provided more than 19,100 trauma and victim-focused advocacy services with these crime victims.
  - The Sexual Assault Program of Northern St. Louis County encourages every person to speak out when witnessing acts of violence, however small; and to help survivors connect with community allies.

It was moved by Skogman and seconded by Tuomela to proclaim April 2018 as Sexual Assault Awareness Month and publish proclamation in the Hometown Focus and post on social media. The motion carried with Councilor Prebeg absent.

The City Administrator reported on the following:

- New cameras installed within the City, other areas identified for potential cameras
- Businesses looking to upgrade lighting, heating or cooling the City has a number of energy improvement programs that offer funding through IRRRB and AEOA, contact City for information and contact numbers regarding possible money back for improvements
  - Conservation Improvements Program
  - Property Assessed Clean Energy Program

Director of Public Works:

- No formal report
- Transition from cleaning, clearing and hauling snow to fixing potholes

Library Director/Special Events Coordinator:

- Easter Egg hunt, Saturday, March 31<sup>st</sup> at noon at the Merritt Elementary
- Spring storytime session, Tuesdays at 10:00am
- Percussion group, Tuesday, March 27<sup>th</sup> at 10:30am
- National Library Week, April 8-14
  - Activities throughout the week

City Engineer:

- No formal report

City Attorney:

- No formal report

It was moved by Stanaway and seconded by Skogman to adopt Resolution #04-18; approving “Dig Once Policy,” calling all local and county government units to sincerely consider development and adaption of this policy, enabling local, county or state governments to control and require the installation of multi-use conduits. When an excavation is to occur thereby significantly reducing the cost of installation for broadband at later dates, providing a collaboration between utility providers and the potential growth of broadband within the region (a copy is attached and made a part of these minutes). The motion carried with Councilor Prebeg absent.

It was moved by Stanaway and seconded by Tuomela to adopt Resolution #05-18; approving the authorization of the City of Mountain Iron to make an application to and accept funds from the IRRRB for the reconstruction of Mountain Iron Drive (a copy is attached and made a part of these minutes). The motion carried with Councilor Prebeg absent.

It was moved by Skogman and seconded by Tuomela to adopt Resolution #06-18; approving the authorization of the City of Mountain Iron to make an application to and accept funds from the IRRRB for the drilling of a new municipal well (a copy is attached and made a part of these minutes). The motion carried with Councilor Prebeg absent.

It was moved by Stanaway and seconded by Tuomela to adopt Resolution #07-18; approving the authorization of the City of Mountain Iron to make an application to and accept funds from the IRRRB for upgrades to the South Grove Recreation Complex (a copy is attached and made a part of these minutes). The motion carried with Councilor Prebeg absent.

It was moved by Skogman and seconded by Tuomela to adopt Resolution #08-18; approving the authorization of the City of Mountain Iron to make an application to and accept funds from the IRRRB for rehabilitation to the City’s water tower (a copy is attached and made a part of these minutes). The motion carried with Councilor Prebeg absent.

It was moved by Skogman and seconded by Stanaway to approve the recommendation of the Joint Committee for the shared services study and award the proposal to the McGrath Consulting Group. The motion carried with Councilor Prebeg absent.

It was moved by Skogman and seconded by Stanaway to donate \$225 to the Mesabi Family YMCA, for their Dinner & Auction held on Thursday, March 15<sup>th</sup>, monies to out of the Charitable Gambling Fund. The motion carried on roll call vote with Councilor Prebeg absent.

At 7:01p.m., it was moved by Skalko and seconded by Tuomela that the meeting be adjourned. The motion carried with Councilor Prebeg absent.

Submitted by:



Amanda Inmon  
Municipal Services Secretary  
[www.mtniron.com](http://www.mtniron.com)

**Communications:**

1. **2018 Local Board of Appeal and Equalization is scheduled for April 19, 2018 from 5:00-6:00pm at the Mountain Iron Community Center.**

Distribution Summary

Category	Distribution	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	900.00
BUILDING RENTALS	COMMUNITY CENTER	450.00
BUILDING RENTALS	SENIOR CENTER	100.00
CAMPGROUND RECEIPTS	CREDIT CARD FEES	248.84
CAMPGROUND RECEIPTS	FEES	13,471.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	435.00
CAMPGROUND RECEIPTS	PAVILION FEES	450.00
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	1,111.79
CD INTEREST	CD INTEREST 101	165.00
CD INTEREST	CD INTEREST 378	1,065.00
CD INTEREST	CD INTEREST 602	135.00
CD INTEREST	CD INTEREST 603	135.00
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	915.98
FINES	CRIMINAL	524.31
INTERGOVERNMENTAL REVENUE	MISCELLANEOUS STATE AID	542.37
INTERGOVERNMENTAL REVENUE	STATE FIRE AID	800.00
LICENSES	ANIMAL	5.00
METER DEPOSITS	ELECTRIC	1,450.00
METER DEPOSITS	WATER	40.00
MISCELLANEOUS	ASSESSMENT SEARCHES	80.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	55,948.50
MISCELLANEOUS	DELTA DENTAL PAYABLE	1,647.25
MISCELLANEOUS	EDA REIMBURSEMENT	31,324.98
MISCELLANEOUS	LIBRARY-COPIES, FINES, MISC.	60.98
MISCELLANEOUS	REC DEPT-VARIOUS FEES/PMTS	130.00
MISCELLANEOUS	REFUSE-SALE OF SCRAP METAL	1,200.00
MISCELLANEOUS	REIMBURSEMENTS	1.21
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	393.18
SPECIAL ASSESSMENTS	INTEREST-SP.ASSESS.-BONDS ISSU	486.14
SPECIAL ASSESSMENTS	SPECIAL ASSESS.-BOND MONEY	1,590.54
UTILITY	UTILITY	222,057.85
Grand Totals:		337,862.90

## Report Criteria:

Report type: Summary

Check.Type = {&lt;&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/18	03/14/2018	151351	130011	UNITED STATES POSTAL SERVICE	601-20200	420.56
03/18	03/20/2018	151352	10056	A T & T MOBILITY	604-20200	1,784.36
03/18	03/20/2018	151353	10055	ALTEC INDUSTRIES INC	604-20200	5,395.32
03/18	03/20/2018	151354	10001	ARROWHEAD ECONOMIC OPPORTUNITY	230-20200	250.00
03/18	03/20/2018	151355	10042	AUTO VALUE VIRGINIA	602-20200	187.96
03/18	03/20/2018	151356	10031	AYERS DISTRIBUTING	101-20200	973.00
03/18	03/20/2018	151357	20022	BENCHMARK ENGINEERING INC	101-20200	5,704.00
03/18	03/20/2018	151358	495	BETSY NELSON	101-20200	200.00
03/18	03/20/2018	151359	30084	CARDMEMBER SERVICE	603-20200	4,855.00
03/18	03/20/2018	151360	30017	CARQUEST (MOUNTAIN IRON)	101-20200	66.60
03/18	03/20/2018	151361	170001	CENTURY LINK	101-20200	259.09
03/18	03/20/2018	151362	220003	CITY OF VIRGINIA	101-20200	505.63
03/18	03/20/2018	151363	30072	COMPUTER WORLD	101-20200	3,454.34
03/18	03/20/2018	151364	140013	CORE & MAIN LP	601-20200	14,110.00
03/18	03/20/2018	151365	1901024	CTC	101-20200	565.60
03/18	03/20/2018	151366	40060	DELTA DENTAL OF MINNESOTA	101-20200	2,008.25
03/18	03/20/2018	151367	496	ELYSE SCHAEFBAUER	101-20200	200.00
03/18	03/20/2018	151368	503	ERIKA STRAHAN	101-20200	100.00
03/18	03/20/2018	151369	60060	ESCH CONSTRUCTION SUPPLY INC	101-20200	188.95
03/18	03/20/2018	151370	60015	FERRELLGAS	602-20200	80.00
03/18	03/20/2018	151371	60055	FIRE SAFETY USA INC	101-20200	600.00
03/18	03/20/2018	151372	80022	HAWKINS INC	601-20200	1,089.03
03/18	03/20/2018	151373	80059	HEIMAN FIRE EQUIPMENT	101-20200	203.75
03/18	03/20/2018	151374	80037	HOMETOWN MEDIA PARTNERS	101-20200	52.50
03/18	03/20/2018	151375	1027	KEVIN SQUILLACE	101-20200	575.00
03/18	03/20/2018	151376	120006	L & M SUPPLY	101-20200	1,857.89
03/18	03/20/2018	151377	120032	LAKE COUNTRY POWER	101-20200	214.50
03/18	03/20/2018	151378	120003	LEAGUE OF MINNESOTA CITIES	101-20200	20.00
03/18	03/20/2018	151379	498	LYNDA KORPELA	101-20200	200.00
03/18	03/20/2018	151380	538	MARK OLGREN	604-20200	115.84
03/18	03/20/2018	151381	130060	MCCARTHY WELL COMPANY	601-20200	470.00
03/18	03/20/2018	151382	130004	MESABI DAILY NEWS	101-20200	994.00
03/18	03/20/2018	151383	137	MESABI FAMILY YMCA	101-20200	200.00
03/18	03/20/2018	151384	110035	MIDWEST COMMUNICATIONS	101-20200	100.00
03/18	03/20/2018	151385	140026	MINNESOTA ENERGY RESOURCES	602-20200	4,622.02
03/18	03/20/2018	151386	130009	MINNESOTA POWER (ALLETE INC)	604-20200	131,466.66
03/18	03/20/2018	151387	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	577.57
03/18	03/20/2018	151388	130015	MOUNTAIN IRON PUBLIC UTILITIES	602-20200	14,396.18
03/18	03/20/2018	151389	130128	MTI DISTRIBUTING	101-20200	79.90
03/18	03/20/2018	151390	1901018	NORTH CENTRAL LABORATORIES	601-20200	563.45
03/18	03/20/2018	151391	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	95,659.00
03/18	03/20/2018	151392	150022	OTIS-MAGIE INS, AGENCY INC	101-20200	204.00
03/18	03/20/2018	151393	160066	PACE ANALYTICAL SERVICES	602-20200	426.00
03/18	03/20/2018	151394	180003	RANGE OFFICE SUPPLY	601-20200	10.91
03/18	03/20/2018	151395	539	RHONDA GABRIELSON	101-20200	100.00
03/18	03/20/2018	151396	537	SAMANTHA HIMES	604-20200	273.83
03/18	03/20/2018	151397	500	SHARI MCGREGOR	101-20200	300.00
03/18	03/20/2018	151398	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	106,710.91
03/18	03/20/2018	151399	535	STEPHANIE HOLCOMB	101-20200	66.23
03/18	03/20/2018	151400	190012	SUMMIT COMPANIES	101-20200	4,389.00
03/18	03/20/2018	151401	536	TERRIE CAMPBELL	604-20200	31.56
03/18	03/20/2018	151402	499	TONY KOZUMPLIK	101-20200	200.00
03/18	03/20/2018	151403	80053	TYREL HEBL	101-20200	401.33



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/18	03/20/2018	151404	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	57,222.28
03/18	03/20/2018	151405	220020	VISA OR AMERICAN BANK CC PMT	101-20200	3,606.01
03/18	03/20/2018	151406	230043	WISCONSIN CENTRAL	601-20200	310.37
03/18	03/20/2018	151407	230028	WISCONSIN ENERGY CONSERVATION	604-20200	57.82
03/18	03/20/2018	151408	60038	WRIGHT EXPRESS FINAN SERV CORP	601-20200	7,148.29
03/18	03/20/2018	151409	120032	LAKE COUNTRY POWER	101-20200	200.00
03/18	03/20/2018	151410	137	MESABI FAMILY YMCA	230-20200	225.00
03/18	03/22/2018	151411	190018	ST LOUIS COUNTY DISTRICT COURT	101-20200	75.00

Grand Totals:

477,324.49

PP-ENDING 03/09  
SALES & USE TAX-FEBRUARY 201861,358.67  
18,614.74

TOTAL EXPENDITURES

\$557,297.90



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 04-18

### DIG ONCE POLICY

**WHEREAS**, the expansion of high speed, quality broadband into our rural communities is a key component to economic diversity and development as well as a requirement for the education of our youth who are daily utilizing tech devices at school and at home, and to enable remote work from home employees to retain gainful employment while dealing with daycare service shortages, and

**WHEREAS**, the price of installing fiber networks can be prohibitively expensive and time consuming as well as disruptive to traffic routes, city streets, or the public right of way, resulting in traffic delays, detours and overall inconvenience for residents and taxpayers, and

**WHEREAS**, our communities, counties and even the state incur repetitive excavations of public intersections, crossways, and public right of way for multiple utility repairs, improvements, installations and maintenance, and

**WHEREAS**, most broadband investments are made by local governments in partnership with private sector providers of internet services, and

**WHEREAS**, according to a study by the GAO (Government Accountability Office), Dig Once policies can reduce the cost of deploying fiber under federal highways in urban areas by 25-33 percent, and by roughly 16 percent in rural areas, and installation of conduit adds only one to two dollars per foot, and


**WHEREAS**, the adoption of a "Dig Once Policy" would enable local, county or state governments to control and require the installation of multi-use conduit when an excavation is to occur thereby significantly reducing the cost of installation for broadband at a later date, provide for collaboration between utility providers and ensure the potential for growth of broadband in our region.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that it adopts this resolution calling on all local government units and our county government units to sincerely consider the development and adaption of a Dig Once policy that will minimize disruptions in the public right of way while facilitating more cost effective installation and expansion of broadband in our region and provide for an effective means for local governments to control excavation activities within their communities for the long term benefit of their citizens.

**DULY ADOPTED BY THE CITY COUNCIL THIS 19<sup>th</sup> DAY OF MARCH, 2018.**

ATTEST.

City Administrator

  
Mayor Gary Skalko



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 05-18

### **AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS THE IRRRB**

**WHEREAS**, the Mountain Iron City Council approves of the attached application for the reconstruction of Mountain Iron Drive; and,

**WHEREAS**, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the IRRRB.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that it does hereby adopt this Resolution.

**DULY ADOPTED BY THE CITY COUNCIL THIS 19<sup>th</sup> DAY OF MARCH, 2018.**

ATTEST:

  
\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 06-18

### **AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS THE IRRRB**

**WHEREAS**, the Mountain Iron City Council approves of the attached application for the drilling of a new municipal well; and,

**WHEREAS**, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the IRRRB.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that it does hereby adopt this Resolution.

**DULY ADOPTED BY THE CITY COUNCIL THIS 19<sup>th</sup> DAY OF MARCH, 2018.**

ATTEST:

City Administrator

Mayor Gary Skalko



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 07-18

### **AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS THE IRRRB**

**WHEREAS**, the Mountain Iron City Council approves of the attached application for the South Grove Recreation Complex upgrades; and,

**WHEREAS**, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the IRRRB.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that it does hereby adopt this Resolution.

**DULY ADOPTED BY THE CITY COUNCIL THIS 19<sup>th</sup> DAY OF MARCH, 2018.**

ATTEST:

  
\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 08-18

### **AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS THE IRRRB**

**WHEREAS**, the Mountain Iron City Council approves of the attached application for the water tower rehabilitation; and,

**WHEREAS**, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the IRRRB.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that it does hereby adopt this Resolution.

**DULY ADOPTED BY THE CITY COUNCIL THIS 19<sup>th</sup> DAY OF MARCH, 2018.**

ATTEST:

  
\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko

**COUNCIL LETTER 040218-IVG1**

**PARKS & RECREATION**

**WEST TWO CAMPGROUND  
CARETAKER**

**DATE:** March 29, 2018

**FROM:** Parks & Recreation Board

Craig J. Wainio  
City Administrator

---

The Parks and Recreation Board is recommending that the City Council approve the enclosed agreement with Mr. and Mrs. Johnson for West Two Rivers Campground caretaker. The agreement provides for an increase in compensation of \$50 per week.

**CITY OF MOUNTAIN IRON  
WEST TWO RIVERS CARETAKER AGREEMENT**

**WHEREAS**, the City of Mountain Iron, St. Louis County, Minnesota, is the owner of the West Two Rivers Campground facility; and

**WHEREAS**, Stacy L. Johnson and Ward Johnson wish to contract with the City of Mountain Iron to operate the said campground;

**NOW, THEREFORE**, be it agreed, by and between the parties hereto as follows:

1. Stacey L. Johnson and Ward Johnson agree to manage said West Two Rivers Campground for the period of April 30, 2018 through Tuesday, September 21, 2018.
2. The City of Mountain Iron agrees to pay Stacey L. Johnson and Ward Johnson the sum of \$700.00 per week for operation of said facility for said 20 week period. Said compensation shall be paid bi-weekly. The managers agree to staff the campground and/or office daily, seven days per week and respond to requests for information or service from campground users at other times of the day. If necessary, the managers must inform the City Administrator or designee of any changes in the schedule. If the managers are to be absent at any time, they must post this information on the Caretaker's Board outside of the office building stating their departure and arrival.
3. Stacey L. Johnson and Ward Johnson agree to act as managers of the campground facility and to collect the fees for the campground and to transmit the same to the City of Mountain Iron on an as-needed basis, during city office hours.
4. Stacey L. Johnson and Ward Johnson consents and agrees that the contractual duties of supervising the West Two Rivers Campground facility include, but are not limited to, those indicated on Exhibit "A" attached hereto and made a part of hereof.
5. Stacey L. Johnson and Ward Johnson consent and agree that services and duties of supervising the West Two Rivers Campground facility indicated on Exhibit "A" attached and other duties are required to be performed by them individually. Stacey L. Johnson and Ward Johnson are prohibited from subcontracting and/or hiring out any of their responsibilities to any other individual or organization, without the express written consent of the City of Mountain Iron.
6. The City of Mountain Iron can terminate this contract at any time.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2018

\_\_\_\_\_  
Stacey L. Johnson - Signature & Date

\_\_\_\_\_  
Craig J. Wainio, City Administrator

\_\_\_\_\_  
Ward Johnson - Signature & Date



## EXHIBIT "A"

### WEST TWO RIVERS CAMPGROUD MAINTENANCE GUIDE & DUTIES

#### DAILY:

1. Take reservations for campsites, maintain camping and pavilion rental records as required.
2. Collect fees as needed and turn-in fees and receipts daily to the Mountain Iron City Hall Office.
3. Check for phone messages and return phone calls as soon as possible.
4. Perform daily inspections of all campsites each evening to ensure that payments have been made on all occupied sites and make appropriate arrangements for collection of unpaid fees.
5. Enforce campground rules and regulations, contact law enforcement when necessary.
6. Provide all campers with a copy of the campground rules and explain rules as necessary.
7. Managers' residence and grounds must be kept clean and in order at all times. NO smoking is allowed in any City buildings.
8. Check all bathrooms, shower stalls and change house for cleanliness before 8:00 a.m. and check again before 6:00 p.m. and clean, if needed.
9. Clean all bathrooms, shower stalls, sink fixtures, and also sweep and mop the office building before 8:00 a.m. and check again before 6:00 p.m. and clean them again, if needed.
10. Wipe off picnic tables at campsites and clean pavilions. Make sure faucets are clean and operating.
11. Pick-up litter in the beach area, at boat landings and all fishing docks.
12. Cleaning supplies will be furnished by Owner. Notify them when you need any supplies.
13. Maintain public information material as provided by the City at the campground office, answer questions and inquiries concerning the information and available services around Mountain Iron.
14. Inspect campground for safety-maintenance conditions and necessary repairs, and inform City personnel, promptly, if any repairs or other corrections are needed.

#### WEEKLY:

1. Cut the grass and do weed trimming of the campground, as needed.
2. Rake/pick up all sticks, branches, etc.
3. Wash windows and screens on all buildings as needed.
4. Pick up litter along County Road 761 (Campground Road) twice a week.
5. Clean/wash shower curtains. Notify the office if you need to replace them.
6. Scrub out and sanitize shower stalls. This includes walls and floors of shower stalls and also bathroom commodes.

#### AS NEEDED:

1. Clear branches from campground area.
2. Clean and inventory storage area in upper restroom building.
3. Empty all garbage cans into black trash containers. Call City Hall if extra dumps are needed.
4. Perform duties as assigned by the Public Works Director as to the operation of the campground.
5. Notify portable toilet contractor of problems or additional servicing when required.

**COUNCIL LETTER 040218-IVG2**

**PARKS AND RECREATION**

**RFP FOR MASTER PLAN**

**DATE:** March 29, 2018

**FROM:** Parks and Recreation Board

Craig J. Wainio  
City Administrator

---

The Parks and Recreation Board is recommending that the City Council move forward with a request for proposals for study to develop a master plan for the South Grove Rec Complex. With the City providing more amenities at the Complex the Board thought it would be a good idea to come up with a master plan. This plan would insure the orderly development of the complex and provide for the best use of the space. Enclosed is a copy of the proposed Request for Proposals and if acceptable, the City Council should approve the issuance of the Request for Proposals for the South Grove Recreation Complex Master Plan.



## **City of Mountain Iron, Minnesota**

### **Parks and Recreation Department**

### **REQUEST FOR PROPOSALS**

## **Seeking a Parks and Recreation Planning Consultant to Develop a Master Plan for the South Grove Recreation Complex**

**RFP's Due: June 15, 2018, 4:00 P.M. Local Time**

Introduction. The City of Mountain Iron Parks and Recreation Department is seeking proposals from Professional Parks and Recreation Planning Consultants to prepare a park master plan for the South Grove Recreation Complex. The South Grove Recreation Complex is a 12.42 acre park located at 8876 Mud Lake Road — see attached park location map.

South Grove Recreation Complex information can be found online at:  
<https://mtniron.com/parks-rec/city-parks-and-playgrounds/>

Proposals. All proposals shall be received by the City of Mountain Iron no later than June 15, 2018; 4:00 P.M. Local Time.

Proposals shall be delivered to:

City of Mountain Iron  
ATTN: Craig J. Wainio, City Administrator  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Please submit 6 (six) hard copies and an electronic copy of the complete RFP. All questions regarding this RFP shall be submitted in writing (mail or e-mail) to Craig J. Wainio at the above address or to [cwainio@ci.mountain-iron.mn.us](mailto:cwainio@ci.mountain-iron.mn.us). All updates and amendments to this RFP as well as any changes to the proposed schedule will be posted on the City of Mountain Iron website, [www.mtniron.com](http://www.mtniron.com). Notification of these postings will be e-mailed to prospective Parks and Recreation Planning firms who request the RFP package and provide an e-mail address to the City.

Schedule of Events: The proposed tentative schedule for the RFP process is as follows:

- Issue Request for Proposals: May 1, 2018
- Proposals Due: June 15, 2018 by 4:00 P.M.
- Review and Select: Week of June 25, 2018.

Technical Specifications:

1. General. The City of Mountain Iron Parks and Recreation Department is soliciting proposals from Parks and Recreation Planning Consultants to develop a South Grove Recreation Complex Master Plan. The selected planning consultant will enter into a contract with the City to conduct a study and develop the master plan; to be completed no later than December 31, 2018.
2. Master Plan Specifications. At a minimum, the Master Plan will include these key components:
  - Inventory of current park facilities, amenities and their current life cycle status.
  - Conduct an open house and/or public meetings to gather input from public/user groups of Park and Recreation facilities in City of Mountain Iron.
  - Recommendations for future improvements to facilities and amenities including phasing and cost estimates.
  - Potential improvements may include: improved vehicular and pedestrian access, parking, shelter, walking trail, water features, playground, active and passive recreation.
  - Analysis of current and future community recreational needs.
3. Required Information for Proposal
  - Provide a sample of your standard contract for services.
  - Include a Project Understanding which details your understanding of the proposed project as described in your proposed Scope of Work. Discuss and explain the methodology proposed to achieve the required services of this project.
  - Provide a detailed Scope of Work including project schedule for completion of the Master Plan.
  - Provide a detailed Public Participation Plan as part of the proposed scope of work regarding your proposed public outreach efforts (e.g., surveys on website; social media efforts; public input meetings) associated with the public input process.
  - Provide a detailed breakdown of all Master Plan project costs.
  - Provide name and qualifications of all personnel expected to work on the project, including those of any sub-consultant.
  - Provide three municipal references where you have completed similar Parks and Recreation Planning projects.
  - If applicable, please identify any past or current litigation that you or your firm is involved with and the outcome.

4. City of Mountain Iron obligations in support of the Master Plan. Once RFPs are received the City of Mountain Iron Parks and Recreation Board will review the proposals and determine which consultants to interview. Upon the City of Mountain Iron's selection of a Parks and Recreation Planning consultant, the City will assist the consultant, where applicable, and oversee the study and Master Plan development.
5. Evaluation Criteria. The City of Mountain Iron will evaluate the proposals based on, at a minimum, the following criteria (in order of importance):
  - Experience of Consultant in similar projects
  - Completeness of Proposal
  - Project Approach and proposed Scope of Work
  - Total Project Cost
  - Technical Aspects of the Proposal

**Summary:**

The City of Mountain Iron reserves the right to waive any technicalities and to select the proposal which it deems, at its sole discretion, best suited for the intended purpose and which best serves the interest of the City of Mountain Iron.

All work to be undertaken as part of this project must be undertaken in accordance with all local, state, and federal regulations and requirements. The City of Mountain Iron hereby notifies all interested parties that it will affirmatively assure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation, and will not be discriminated against on the grounds of race, color, or national origin on consideration for an award. Successful firm shall comply with all federal state, and local MBE/DBE requirements applicable to this project.

RFP respondents who chose to participate in this RFP process will receive no compensation for their submissions from the City of Mountain Iron. Submission Date and Time: June 15, 2018 by 4:00 P.M.

City of Mountain Iron  
ATTN: Craig J. Wainio, City Administrator  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

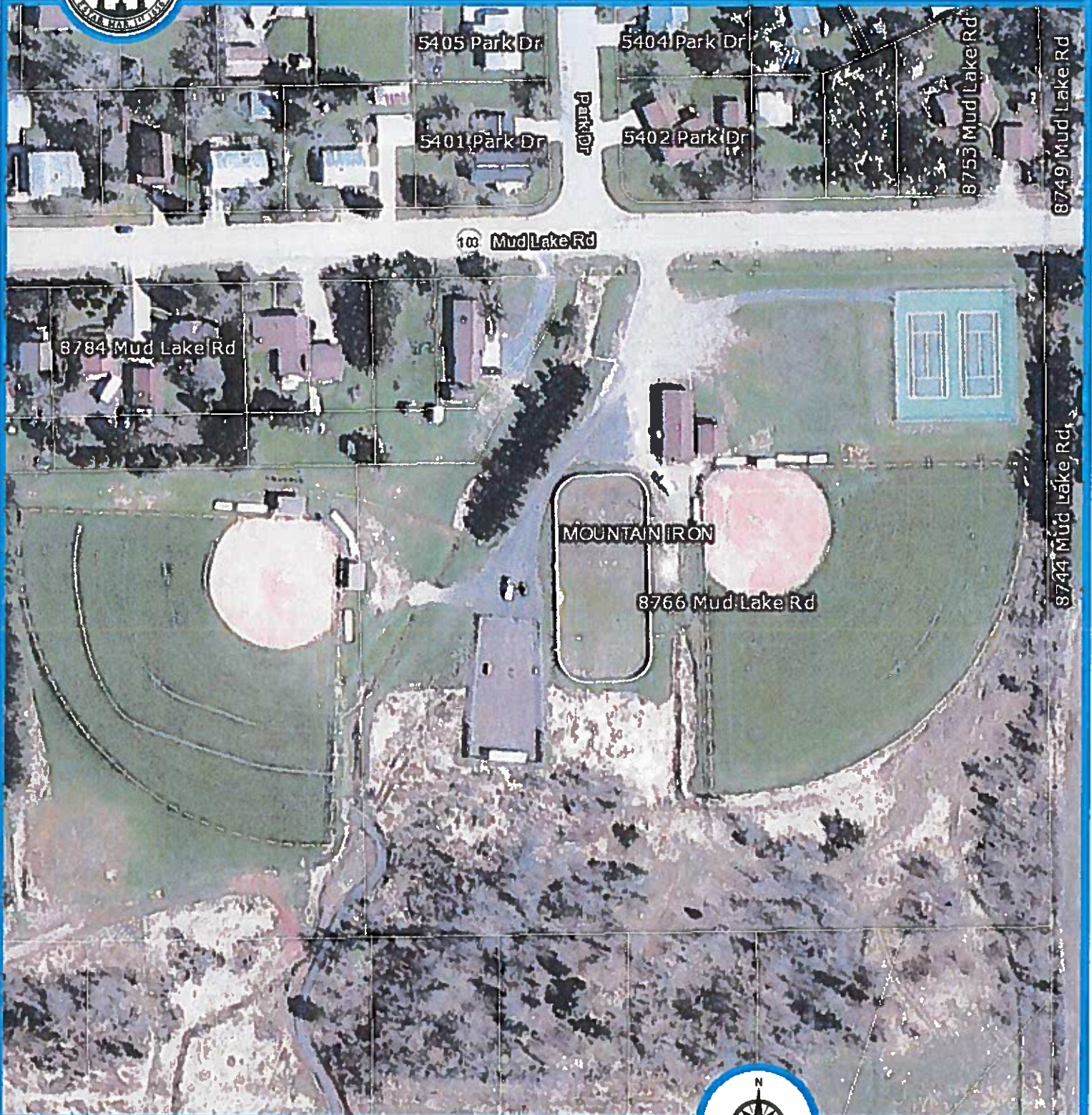
**LATE SUBMISSIONS WILL NOT BE ACCEPTED**





# County Land Explorer

St. Louis County, Minnesota



Title...

default author



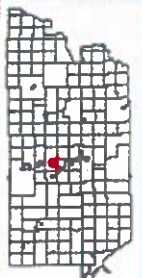
County Land Explorer  
St. Louis County [www.stlouiscountymn.gov/explorer](http://www.stlouiscountymn.gov/explorer) Minnesota

#### Disclaimer

This is a compilation of records as they appear in the St. Louis County Office affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein.

Map created using County Land Explorer  
[www.stlouiscountymn.gov/explorer](http://www.stlouiscountymn.gov/explorer)

© Copyright St. Louis County Minnesota | All Rights Reserved Printed: 3/20/2018



**COUNCIL LETTER 040218-IVG3**

**PARKS AND REC BOARD**

**SUMMER EMPLOYEES**

**DATE:** March 29, 2018

**FROM:** Parks and Recreation Board

Craig J. Wainio  
City Administrator

---

The Parks and Recreation Board is recommending that the City Council authorize Staff to advertise for temporary seasonal employees for the summer months with an increase in the compensation from \$10.00 per hour to \$12.00 per hour. Once a list of potential employees is developed, it will be forwarded to the City Council for final approval.



## **CITY OF MOUNTAIN IRON**

### **SEASONAL SUMMER COACHES**

The City of Mountain Iron will be accepting applications for seasonal summer coaches and umpires.

Adult Coach, 19 years of age or older, for Majors, Minors, Softball, Ponies. T-Ball and Tennis. Wage - \$1,000 per season.

Assistant coaches, 16 years of age or older. Wage - \$12.00 per hour.

Umpires must be 16 year of age or older. Wage is per game.

Applications will be available at the Mountain Iron City Hall, 8586 Enterprise Drive South, Mountain Iron MN 55768, during the hours of 7:30 a.m. to 4:00 p.m. Specify which position you are applying for. Deadline for applications will be 4:00 p.m. on **Friday, May 4, 2018.** M/H/F Equal Opportunity Employer Web Site: [www.mtniron.com](http://www.mtniron.com)



**CITY OF MOUNTAIN IRON  
ALL CITY DEPARTMENTS**

**SEASONAL SUMMER EMPLOYEES**

The City of Mountain Iron will be accepting applications for seasonal summer employees in the following departments: Public Works, Public Utilities, Parks and Recreation and the Public Library.

Summer seasonal positions are \$12.00 per hour. Must be 18 years of age or older to apply.

Applications will be available at the Mountain Iron City Hall, 8586 Enterprise Drive South, Mountain Iron MN 55768, during the hours of 7:30 a.m. to 4:00 p.m. Specify which department you are applying for.

Deadline for applications will be 4:00 p.m. on **Friday, May 4<sup>th</sup>, 2018**. M/H/F  
Equal Opportunity Employer Web Site: [www.mtniron.com](http://www.mtniron.com)

# Cities Encouraged to Pass Resolution Supporting Local Decision Making

**Nearly 100 cities have passed a resolution in light of bills that continue to move through the legislative process this year that would pre-empt city authority.**

*(Published Mar 26, 2018)*

Cities are encouraged to join the 93 cities from all around the state, of all sizes, that have passed a resolution supporting local decision-making authority and opposing legislation that removes the ability for local elected officials to respond to the needs of their businesses and constituents.

The list of 93 cities includes some of the smaller cities in Minnesota: Audubon (population 531 in Becker County), Lake Bronson (population 221 in Kittson County), Vesta (population 301 in Redwood County), and Wendell (population 159, Grant County). It also includes some of the larger cities: Moorhead (population 42,581, Clay County), Bemidji (population 15,119, Beltrami County), Rochester (population 113,331, Olmsted County), Cottage Grove (population 35,939, Washington County), and Minneapolis (population 419,952, Hennepin County), among others.

See a map of cities that have passed the resolution (*Link to: <https://drive.google.com/open?id=1pK3nH1JQr2uH-19cGuAZa90N2cs&usp=sharing>*)

See the list of cities that have passed the resolution (pdf) (*Link to: [http://www.lmc.org/media/document/1/localcontrol\\_resolutions.pdf?inline=true](http://www.lmc.org/media/document/1/localcontrol_resolutions.pdf?inline=true)*)

See the League's model resolution (doc) (*Link to: [http://www.lmc.org/media/document/1/localcontrol\\_sampleresolution.doc](http://www.lmc.org/media/document/1/localcontrol_sampleresolution.doc)*)

## **Forty-plus bills threaten local authority**

For more resources, check out the League's Advocacy Toolkit for Local Decision-Making Authority (*Link to: <http://www.lmc.org/page/1/LocalAuthorityToolkit.jsp>*), which includes a list of over 40 bills introduced so far that are aimed at restricting local decision-making authority.

## **Next steps**

If your city passes a resolution, please send a copy to your legislators and to the League at [liaison@lmc.org](mailto:liaison@lmc.org) (*Link to: <mailto:liaison@lmc.org>*), so we can keep track of how many cities have passed the resolution.

Read the current issue of the Cities Bulletin (*Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>*)

**\* By posting you are agreeing to the LMC Comment Policy (*Link to: <http://www.lmc.org/page/1/comment-policy.jsp>*) .**



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 09-18

### SUPPORTING LOCAL DECISION-MAKING AUTHORITY

**WHEREAS**, local elected decision-makers are in the best position to determine what health, safety and welfare regulations best serve their constituents; and

**WHEREAS**, just like state legislative leaders, local elected officials are held accountable through Minnesota's robust elections process; and

**WHEREAS**, ordinances at the local level are enacted only after a comprehensive, legal and open process; and

**WHEREAS**, local units of government are required to publish notices about meetings where policies will be discussed and decisions will be made; and

**WHEREAS**, under the state's Open Meeting Law, public policy discussions and decisions must occur in meetings that are accessible to members of the public; and

**WHEREAS**, cities are often laboratories for determining public policy approaches to the challenges that face residents and businesses; and

**WHEREAS**, preservation of local control in Minnesota has yielded statewide benefits such as the Freedom to Breathe Act, an amendment to the Minnesota Clean Indoor Air Act; and

**WHEREAS**, more than two dozen bills that restrict local decision-making have been introduced in 2017 to date.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that it supports local decision-making authority and opposes legislation that removes the ability for local elected officials to respond to the needs of their businesses and constituents.

**DULY ADOPTED BY THE CITY COUNCIL THIS 2<sup>nd</sup> DAY OF APRIL, 2018.**

---

Mayor Gary Skalko

ATTEST:

---

City Administrator

I HAVE BEEN ASKED TO PROVIDE  
THE LIQUOR SERVICES AT THE MT. IRON  
COMMUNITY CENTER ON APRIL 14th.

- Podpeskar - LORRAINE WEDDING
- SUBMITTED COPY OF LIQUOR LICENSE

CARRY FLANN, OWNER FLANNERS BAR

THANK YOU - 

Podpeskar / Greene wedding

Flannery's Bar



*Mt. Iron · Virginia, Minnesota*

*5478 Mountain Iron Dr. Virginia, MN 55792*

*Phone: 218-741-8681. Fax: 218-741-3027. Email: [info@sawmillsaloonrestaurant.com](mailto:info@sawmillsaloonrestaurant.com)*

March 20, 2018

City of Mountain Iron  
8586 South Enterprise Drive  
Mountain Iron, MN 55768

City of Mountain Iron,

Sundberg Enterprises, LLC dba The Sawmill Saloon and Restaurant is requesting permission to serve food and alcohol at the following upcoming event (Virginia Co-op Credit Union Annual Dinner). The event is scheduled April 19, 2018. The event is being held at the Mountain Iron Community Center.

Copies of our liquor liability insurance and our catering permit are on file with the City Offices.

Any questions, I can be reached at 218.741.8681 or 218.391.3147.

Thank you,

Chad Nesselroad  
Banquet Manager, Sundberg Enterprises, LLC



# MOUNTAIN IRON PARKS & RECREATION DEPARTMENT SUMMER BALL AND TENNIS REGISTRATION FORM

\*\*\*\*\*

PLEASE RETURN THE ATTACHED FORM ALONG WITH THE REQUIRED FEE(S) TO THE CITY HALL. OFFICE HOURS ARE FROM 7:30AM- 4:00 PM OR YOU MAY PUT IT INTO ANY UTILITY DROP BOXES.

APPLICATIONS WILL BE ACCEPTED AT THE MOUNTAIN IRON CITY OFFICE UNTIL 4:00 P.M. ON MONDAY, APRIL 30<sup>TH</sup>, 2018. REGISTRATION FORMS RECEIVED AFTER APRIL 30<sup>TH</sup> WILL BE REQUIRED TO PAY AN ADDITIONAL \$10.00 FEE DUE TO EXTRA "PROCESSING FEES".

Please fill out this registration form to register your child/children for the summer baseball or tennis programs. Please use one form per child, per sport. The date for age requirements is April 30, 2018 per league rules.

PARTICIPANT'S NAME: \_\_\_\_\_

PRESENT AGE: \_\_\_\_\_ PRESENT GRADE: \_\_\_\_\_

PARENTS/GUARDIAN NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/ST/ZIP: \_\_\_\_\_

PHONE #: \_\_\_\_\_ CELL #: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

I hereby give permission for \_\_\_\_\_ (child's name) to participate in the summer recreation programs. I will not hold the Mountain Iron Parks and Recreation Department or the City of Mountain Iron responsible for any accidents in connection with this activity.

Date: \_\_\_\_\_

Parent/Guardian Signature

\*\*\*\*\*

## PROGRAMS AND FEES ARE AS FOLLOWS:

Make check payable to: City of Mountain Iron

Check One: BALL TEAMS (Shirt & Hat included in fee)

\_\_\_\_\_ 4 to 6 years old - T-BALL - \$25 \_\_\_\_\_ 9 to 10 years old - MINORS - \$35

\_\_\_\_\_ 7 to 8 years old - PONIES - \$25 \_\_\_\_\_ 11 to 12 years old - MAJORS - \$35

\_\_\_\_\_ 12U - GIRLS SOFTBALL - \$25 (January 1<sup>st</sup> cut-off date)

\_\_\_\_\_ 14U - GIRLS SOFTBALL - \$25 (January 1<sup>st</sup> cut-off date)

\_\_\_\_\_ 16/18U - GIRLS SOFTBALL - \$25 (January 1<sup>st</sup> cut-off date)

CHECK T-SHIRT SIZE: YOUTH: \_\_\_\_\_ small \_\_\_\_\_ medium \_\_\_\_\_ large

OR

ADULT: \_\_\_\_\_ small \_\_\_\_\_ medium \_\_\_\_\_ large \_\_\_\_\_ x-large

CHECK CAP SIZE: YOUTH \_\_\_\_\_ ADULT \_\_\_\_\_

## TENNIS (shirt included in fee)

\*\*\*\*\*If we don't get at least 6 youth signed up, tennis will be in Virginia.\*\*\*\*\*

\_\_\_\_\_ 14 years old and under - \$25

CHECK T-SHIRT SIZE: YOUTH: \_\_\_\_\_ small \_\_\_\_\_ medium \_\_\_\_\_ large

OR

ADULT: \_\_\_\_\_ small \_\_\_\_\_ medium \_\_\_\_\_ large \_\_\_\_\_ x-large

- Any special health information must be filed with the City Administrator.
- Coaches will notify players of practices, games, times and locations.

CHECK OUT THE CITY WEB SITE AT [www.mtniron.com](http://www.mtniron.com)

# RMHC

## *Dustin Damm Memorial Fund*

Our son Dustin was diagnosed and struggled with debilitating major mental illness at the age of 17. Dustin was tormented by uncontrolled thoughts that were only decreased with therapy and medications. At the age of 28 Dustin lost his life in a tragic swimming accident, due to his mental illness.

Although his brain was broken, his heart was not. Dustin had a tremendous love for his faith, life, people, friends, animals, and family. For most of Dustin's life he lived in hospitals, as well as at several area group homes. Dustin later learned that living on his own was never easy, and was always filled with special challenges.

It is important for people to know that major mental illness strikes 1 out of every 50 persons throughout the United States. Sadly other forms of mental illness affect even millions more, up to one in four adults.

As a tribute to our son and to honor his life, the 10<sup>th</sup> Annual "Dustin Damm Memorial Walk for Mental Health" has been held annual at the Olcott Park in Virginia, Minnesota for the past nine years. This year's event will be held on Thursday, May 17. In case of bad weather, we will relocate to The Miner's Memorial Building. Teams of walkers participate in this event, raising funds from individual sponsors. We also reach out to area businesses to sponsor the event and donate items for the raffles and the silent auction. The money raised helps to provide public awareness and education about mental health issues in our communities and is placed in the Dustin Damm Emergency fund to assist clients with emergency needs, such as housing assistance, emergencies co-payments, transportation needs and other various special financial needs.

ALL donations will remain on the Iron Range to assist those who struggle with major mental illness, and life's every day challenges. If you are interested in making a tax deductible donation, please make checks payable to the: RMHC- Dustin Damm. If you are interested in helping in another way such as a raffle item, food donation, or volunteering for the event, please feel free to call Stephanie at 218-749-2881 ext. 1222. Please call if you have any questions.

Sincerely,  
Jeff & Marci Damm

Please make tax deductible donations to:

RMHC- Dustin Damm  
Range Mental Health Center  
P.O. Box 1188  
Virginia, MN 55792



# RMHC

*Range Mental Health Center, Inc.*

***Celebrating Our 55<sup>th</sup> Year of People Helping People***

---

Dear Sponsor:

On Thursday May 17, 2018, Range Mental Health Center will be sponsoring the 10<sup>th</sup> Annual **Dustin Damm Walk** Fundraising Event at the Olcott Park in Virginia, MN at 4:00 p.m. The money raised at this event will enable us to assist individuals within our community who are struggling with medical co-pays, transportation, and housing costs.

You can help our cause by becoming a sponsor in the event. We have created a variety of sponsorship levels for you to choose from. Please consider supporting this worthy cause. All proceeds from the sponsorship will directly benefit the individuals and families within our community.

*If you are unable to provide support through a monetary donation, items for a silent auction/raffle would be greatly appreciated and beneficial to the success of this event. We are also accepting donations to make baskets.*

Below is the list of sponsorships available (please check your selection):

*\* Please e-mail [accounting@rangementalhealth.org](mailto:accounting@rangementalhealth.org) with your company logo or send your logo along with your contribution. \**

- |                          |   |          |
|--------------------------|---|----------|
| <input type="checkbox"/> | Platinum Sponsorship  | \$500.00 |
|                          | ▪ Broadcast Media, Print, Social Media, and Event Advertising |          |
| <input type="checkbox"/> | Gold Sponsorship  | \$250.00 |
|                          | ▪ Print, Social Media, and Event Advertising                  |          |
| <input type="checkbox"/> | Silver Sponsorship  | \$175.00 |
|                          | ▪ Social Media and Event Advertising                          |          |
| <input type="checkbox"/> | Bronze Sponsorship  | \$100.00 |
|                          | ▪ Social Media Advertising                                    |          |

I/We are unable to be a sponsor at this time, but would like to make a gift of \$ \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

---

Make all checks payable to:

**RMHC- Dustin Damm**

Mail to: RMHC

Attn: Dustin Damm  
PO Box 1188  
Virginia, MN 55792

*6 100 in 2016  
° 250 in 2015*

Thank you for helping our community!

Any questions or concerns, please call (218) 749-2881 and speak with Stephanie at ext. 1222 or Kristen at ext. 1251.





## ***Dustin Damm Memorial Walk for Mental Health***

Team Name: \_\_\_\_\_ Phone# \_\_\_\_\_

My Address: \_\_\_\_\_

### **MY SUPPORTERS LIST**

	Supporter Name (print)	Supporter Address, City, State, and Zip Code	Amount
1			\$
2			\$
3			\$
4			\$
5			\$
6			\$
7			\$
8			\$
9			\$
10			\$
11			\$
12			\$
13			\$
14			\$
15			\$
16			\$
17			\$
18			\$
19			\$
20			\$
21	TOTAL AMOUNT ENCLOSED		\$
22	TOTAL CASH ENCLOSED		\$
23	TOTAL CHECKS ENCLOSED		\$
24	GRAND TOTAL RAISED		\$

Please make checks payable to the: RMHC-Dustin Damm. Please fax or email your team list: 741-3080 or [shashev@rangementalhealth.org](mailto:shashev@rangementalhealth.org). The proceeds and donations from this event go into the Dustin Damm Memorial Fund that is used for RMHC clients with housing, medical, transportation, or other various special financial needs in the case of an emergency. *Range Mental Health Center, Inc. is a tax-exempt organization as described in Section 501(c) (3) of the Internal Revenue Code, federal tax ID number 41-0849301. No goods or services were received in consideration of this gift.*