



**MOUNTAIN IRON  
CITY COUNCIL  
MEETING**

**TUESDAY, FEBRUARY 20, 2018**

**6:30 P.M.**

**MOUNTAIN IRON COMMUNITY CENTER  
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
TUESDAY, FEBRUARY 20, 2018 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
  - II. Consent Agenda
    - A. Minutes of the February 5, 2018, Regular Meeting (#1-9)
    - B. Receipts
    - C. Bills and Payroll
    - D. Communications
  - III. Public Forum
  - IV. Committee and Staff Reports
    - A. Mayor's Report
    - B. City Administrator's Report
    - C. Director of Public Works Report
      - 1. Biosolids Treatment (#10)
    - D. Library Director/Special Events Coordinator's Report
    - E. Sheriff's Department Report
    - F. City Attorney's Report
    - G. City Engineer's Report
    - H. Liaison Reports
  - V. Unfinished Business
  - VI. New Business
    - A. West Two River Campground (#11)
  - VII. Communications (#12-19)
  - VIII. Announcements
  - IX. Closed Meeting under MS 13D.05 subd 3(a), Performance Evaluations (#20)
  - X. Possible Council Action on Items from the Closed Meeting
  - XI. Adjourn
- # Page Number in Packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
February 5, 2018

Mayor Skalko called the City Council meeting to order at 6:31p.m. with the following members present: Alan Stanaway, Steve Skogman, Susan Tuomela, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Tim Satrang, Director of Public Works; Amanda Inmon, Municipal Services Secretary; Rod Flannigan, City Engineer and SGT John Backman, Sheriff's Department. Absent members: Councilor Joe Prebeg, Jr.

It was moved by Skalko and seconded by Tuomela that the consent agenda be approved as follows:

1. Approve the minutes of the January 16, 2018, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period January 16-31, totaling \$438,712.45 (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period January 16-31, totaling \$333,444.02 (a list is attached and made a part of these minutes).

The motion carried with Councilor Prebeg absent.

**Public Forum:**

- No one spoke during forum

The Mayor reported on the following:

- Condolences to the family and friends of James Duffy

The City Administrator reported on the following:

- Received notice that the City will receive a \$4,750 Seed Grant from the Clean Energy Resource Teams (CERTs)
- AFSME Local Union has filed intent to negotiate for staff

Director of Public Works:

- Service outages, transformer was replaced; first water line break of the year

Library Director/Special Events Coordinator:

- "Blind Date with a book," Monday-Wednesday, February 12-14
- "Storytime," on Tuesday, February 13<sup>th</sup> with Coffee'n afterwards
- Easter Egg hunt scheduled for March 31<sup>st</sup>

Sheriff's Department:

- No formal report

City Engineer:

- No formal report

It was moved by Skalko and seconded by Tuomela to approve the recommendation of the Building and Grounds Committee and approve the proposed audio/visual service for the Community Center from Tierney Brothers, Inc., St. Paul, MN in the amount of \$79,204.33. The motion carried on roll call vote, with Councilor Prebeg absent.

It was moved by Skogman and seconded by Stanaway to approve Ordinance Number 01-18; Regulating Fire Hydrants, to properly regulate private fire hydrants in order to provide public safety, it is necessary for the City of provide for the inspection and repairs of fire hydrants located on private property (a copy is attached and made a part of these minutes). The motion carried with Councilor Prebeg absent.

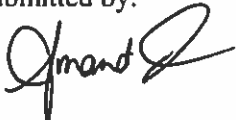
It was moved by Stanaway and seconded by Skogman to approve Resolution Number 02-18; PolyMet Support, the City of Mountain Iron declares its support for the issuance of state permits, and its success of the project in meeting Minnesota's strict environmental standards through a comprehensive environmental permitting process (a copy is attached and made a part of these minutes). The motion carried with Councilor Prebeg absent.

It was moved by Stanaway and seconded by Skogman to reschedule the February 19, 2017 meeting due to the Presidents Day Holiday to Tuesday, February 20<sup>th</sup> at 6:30pm. The motion carried with Councilor Prebeg absent.

The council reviewed the list of communications.

At 6:50p.m., it was moved by Skalko and seconded by Skalko that the meeting be adjourned. The motion carried with Councilor Prebeg absent.

Submitted by:



Amanda Inmon  
Municipal Services Secretary  
[www.mtniron.com](http://www.mtniron.com)

Communications:

1. St. Louis County Planning Commission scheduled a Public Hearing Thursday, February 8, 2018 at the Northland Office Center in Virginia. The Planning Commission will consider comments and concerns on the proposed Safe Routes to School Program language amendments to St. Louis County Subdivision Ordinance 60.
2. MN Dept. of Health by Regional Engineer, no deficiencies found, big thank you to all the operators at the Water/Wastewater Treatment Plants.

Distribution Summary

Category	Distribution	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	2,000.00
BUILDING RENTALS	COMMUNITY CENTER	1,075.00
BUILDING RENTALS	LIBRARY	60.00
BUILDING RENTALS	NICHOLS HALL	50.00
CD INTEREST	CD INTEREST 101	541.03
CD INTEREST	CD INTEREST 378	77.29
CD INTEREST	CD INTEREST 602	260.86
CD INTEREST	CD INTEREST 603	9.66
CD INTEREST	CD INTEREST601	77.29
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	343.32
FINES	PARKING VIOLATIONS	15.00
INTERGOVERNMENTAL REVENUE	GRANTS RECEIVABLE	243,375.85
LICENSES	ANIMAL	25.00
METER DEPOSITS	ELECTRIC	1,300.00
MISCELLANEOUS	ASSESSMENT SEARCHES	10.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	1,473.45
MISCELLANEOUS	CABLE TV FRANCHISE FEE	5,487.83
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	464.23
MISCELLANEOUS	COCA-COLA RECEIPTS-CITY HALL	11.31
MISCELLANEOUS	REIMBURSEMENTS	79.22
SALE OF PROPERTY	SALE OF PROP-SO FOREST GR LOTS	12,000.00
UTILITY	UTILITY	169,976.11
		<hr/>
Grand Totals:		438,712.45

## Report Criteria:

Report type: Summary

Check.Type = {&lt;&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/18	02/08/2018	151123	40048	DVS RENEWAL	101-20200	512.00- V
02/18	02/08/2018	151174	130017	AMERICAN BANK	101-20200	194.54
02/18	02/08/2018	151175	10030	AMERICAN PUBLIC POWER ASSN	604-20200	1,462.22
02/18	02/08/2018	151176	10075	AMERIPRIDE SERVICES	101-20200	97.58
02/18	02/08/2018	151177	10001	ARROWHEAD ECONOMIC OPPORTUNITY	604-20200	134.82
02/18	02/08/2018	151178	10045	ATLAS OUTFITTERS ATR	101-20200	115.00
02/18	02/08/2018	151179	10042	AUTO VALUE VIRGINIA	603-20200	35.44
02/18	02/08/2018	151180	20022	BENCHMARK ENGINEERING INC	602-20200	1,341.25
02/18	02/08/2018	151181	20039	BIOSOLIDS DISPOSAL SITE	602-20200	5,940.10
02/18	02/08/2018	151182	30097	C. EMERY NELSON, INC.	602-20200	29.95
02/18	02/08/2018	151183	30017	CARQUEST (MOUNTAIN IRON)	101-20200	322.86
02/18	02/08/2018	151184	30009	CITY OF GILBERT	101-20200	1,765.83
02/18	02/08/2018	151185	30093	COMMERCIAL REFRIG. SYSTEM INC.	101-20200	225.00
02/18	02/08/2018	151186	30072	COMPUTER WORLD	301-20200	16,702.11
02/18	02/08/2018	151187	40060	DELTA DENTAL OF MINNESOTA	101-20200	2,008.25
02/18	02/08/2018	151188	40048	DVS RENEWAL	602-20200	496.00
02/18	02/08/2018	151189	50037	EDWARDS OIL COMPANY	602-20200	500.23
02/18	02/08/2018	151190	60026	FASTENAL COMPANY	101-20200	51.19
02/18	02/08/2018	151191	60029	FERGUSON ENTERPRISES INC	101-20200	483.79
02/18	02/08/2018	151192	60056	FIRE CONSTRUCTION SERVICES, LLC	101-20200	588.00
02/18	02/08/2018	151193	60003	FIVE SEASONS SPORTS CENTER	101-20200	87.75
02/18	02/08/2018	151194	875	GERALD GOLOBICH	101-20200	24,000.00
02/18	02/08/2018	151195	70052	GOLDSTAR PRODUCTS INC.	101-20200	888.40
02/18	02/08/2018	151196	70016	GOPHER STATE ONE CALL INC	604-20200	50.00
02/18	02/08/2018	151197	70004	GRANDE ACE HARDWARE	101-20200	65.98
02/18	02/08/2018	151198	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
02/18	02/08/2018	151199	80023	H&L MESABI	101-20200	1,161.80
02/18	02/08/2018	151200	80022	HAWKINS INC	602-20200	4,894.54
02/18	02/08/2018	151201	200055	KYLE TOMCZYK	101-20200	49.68
02/18	02/08/2018	151202	120002	LAWSON PRODUCTS INC	101-20200	354.73
02/18	02/08/2018	151203	120014	LUNDGREN MOTORS	101-20200	472.27
02/18	02/08/2018	151204	130030	MACQUEEN EQUIPMENT	603-20200	634.33
02/18	02/08/2018	151205	1901033	MATTHEW CERKVENIK	604-20200	150.00
02/18	02/08/2018	151206	130041	MESABI BITUMINOUS	101-20200	1,921.00
02/18	02/08/2018	151207	130009	MINNESOTA POWER (ALLETE INC)	101-20200	1,550.31
02/18	02/08/2018	151208	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	577.57
02/18	02/08/2018	151209	130119	MN DNR ECO-WATERS	601-20200	372.12
02/18	02/08/2018	151210	130047	MOBILE HEALTH SERVICES LLC	602-20200	595.00
02/18	02/08/2018	151211	130123	MORTON SALT, INC	101-20200	2,798.34
02/18	02/08/2018	151212	120007	MOTION INDUSTRIES INC	101-20200	144.16
02/18	02/08/2018	151213	140042	NORTHERN DOOR & HARDWARE INC	101-20200	73.00
02/18	02/08/2018	151214	140004	NORTHERN ENGINE & SUPPLY INC	603-20200	70.52
02/18	02/08/2018	151215	140005	NORTHERN FITNESS GROUP	101-20200	377.96
02/18	02/08/2018	151216	40032	OFFICE OF MN.IT SERVICES	101-20200	886.40
02/18	02/08/2018	151217	160066	PACE ANALYTICAL SERVICES	602-20200	439.00
02/18	02/08/2018	151218	160038	PITNEY BOWES GLOBAL FINANCIAL	602-20200	272.40
02/18	02/08/2018	151219	160030	PRECISION MACHINE	101-20200	350.00
02/18	02/08/2018	151220	170007	QUILL CORPORATION	101-20200	566.73
02/18	02/08/2018	151221	180051	RANGE CORNICE HEATING & SHEET	301-20200	1,199.00
02/18	02/08/2018	151222	180003	RANGE OFFICE SUPPLY	604-20200	298.99
02/18	02/08/2018	151223	180009	RANGE RECREATION CIVIC CENTER	101-20200	6,577.20
02/18	02/08/2018	151224	1901026	SCOTT NOVAK	604-20200	150.00
02/18	02/08/2018	151225	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	85,000.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/18	02/08/2018	151226	190002	ST LOUIS COUNTY AUDITOR	603-20200	22,687.50
02/18	02/08/2018	151227	190016	ST LOUIS COUNTY AUDITOR	101-20200	352.37
02/18	02/08/2018	151228	5007	SUN LIFE FINANCIAL	602-20200	1,908.98
02/18	02/08/2018	151229	1900012	SUPERIOR CAPITAL HOLDINGS, INC	101-20200	256.50
02/18	02/08/2018	151230	200020	THE TRENTI LAW FIRM	101-20200	3,584.04
02/18	02/08/2018	151231	200028	TRI CITIES BIOSOLIDS DISPOSAL	602-20200	5,460.00
02/18	02/08/2018	151232	210001	UNITED ELECTRIC COMPANY	101-20200	1,846.30
02/18	02/08/2018	151233	220025	VERIZON WIRELESS	601-20200	17.88
02/18	02/08/2018	151234	240001	XEROX CORPORATION	602-20200	532.91
02/18	02/08/2018	151235	260005	ZEP MANUFACTURING COMPANY	604-20200	182.08

Grand Totals:

	205,926.50
PP-ENDING 1/26	127,393.02
MN DEPT of LABOR	<u>124.50</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$333,444.02</u></b>



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

## RESOLUTION NUMBER 02-18

### SUPPORT OF POLYMET

**WHEREAS**, nonferrous ores contain metals essential to modern daily life – copper, nickel, cobalt, platinum, palladium and gold – found in countless products including cell phones, computers, diabetes test strips, joint replacements, electrical wiring, hybrid cars, catalytic converters and wind turbines; and

**WHEREAS**, the significant domestic demand for these metals exceeds our national supply due to very few mines in the U.S. producing them, creating an unhealthy imbalance and outside reliance on indispensable raw materials, even with the high rate of recycling (the U.S. currently imports nearly 90 percent of its copper and gold, and only has one small nickel mine); and

**WHEREAS**, the proposed PolyMet site is located near the community of Hoyt Lakes, within an existing mining district where operating and former iron mines and processing facilities already exist and, with the existing infrastructure in place, the site is viewed as conducive for such an initiative and as stated by our state agencies will clean up legacy issues therefore protecting our region's environment; and

**WHEREAS**, the mining industry has for generations supported tens of thousands of families in our region, dozens of communities, schools, commerce and recreation centers, and has created opportunities for scores of children to attend universities and technical schools to develop their own careers and families within the region; and

**WHEREAS**, the Minnesota Department of Natural Resources and the Minnesota Pollution Control Agency after years of review has determined that the PolyMet NorthMet project meets all regulatory requirements and standards and has released its draft Permit to Mine, water quality permit, Section 401 Certification and air emission permit;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA**, that the City of Mountain Iron declares its support for the issuance of state permits and is confident that the exhaustive review by state and Federal regulatory agencies have concluded that the project can be operated in an environmentally safe and secure manner. We support the success of this project for the above stated reasons and believe by meeting Minnesota's strict environmental standards through a comprehensive environmental permitting process, PolyMet will be poised to play a significant role in contributing to the sustainability of our region's economy by mining the metals we need every day without harming our region's air and water quality.

**DULY ADOPTED BY THE CITY COUNCIL THIS 5<sup>th</sup> DAY OF FEBRUARY, 2018.**

ATTEST:

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Mayor Gary Skalko



## **ORDINANCE NUMBER 01-18**

### **REGULATING FIRE HYDRANTS**

**THE CITY COUNCIL OF MOUNTAIN IRON ORDAINS:**

#### **SECTION 1: FIRE HYDRANTS.**

All publicly owned hydrants shall remain visible and accessible from the roadway for maintenance and emergency use. All sides, including top, shall have a minimum three foot clear zone. No person other than authorized City employees shall operate fire hydrants or interfere in any way with the water system without first obtaining a permit to do so from the Public Works Director as follows:

- A. **Permit:** Permit to use a fire hydrant shall be issued for each individual job or contract and for a minimum of 30 days and for such additional 30 day periods as the Public Works Director shall determine. The permit shall state the location of the hydrant and shall be for the use of that hydrant and none other.
- B. **Deposit:** The user shall make an advance cash deposit set by City Council resolution to guarantee payment for water used and to cover breakage and damage to hydrant, which shall be refunded upon expiration of the permit, less applicable charges for use.
- C. **Rental Charge:** The user shall pay a rental charge set by City Council resolution.
- D. **Hydrant Rentals:** There shall be a rental fee for fire hydrants, set by City Council resolution, payable by each owner (including the City) upon whose property such hydrant is situated.
- E. **Temporary Connection to Fire Hydrants:** An owner of a private water system may make a temporary aboveground connection to a fire hydrant, subject to the time periods, conditions and payment as specified in subsection C of this Section. In addition, the method of connection to the private system shall conform to all existing requirements of the City Code and the type of meter used shall meet the approval of the Public Works Director.

#### **SECTION 2: PRIVATELY OWNED HYDRANTS.**

- A. Section 508 of the Minnesota State Fire Code requires inspection, testing and maintenance of fire protection water supplies which include water lines and fire hydrant systems. Fire hydrant systems shall be subject to periodic tests, maintained in an

operative condition at all times and shall be repaired where defective. Additions, repairs, alterations and servicing shall comply with approved standards. Section 101 of the Minnesota State Fire Code authorizes the city to adopt rules to implement the fire code. The City considers the private hydrants part of the municipal waterworks system. It is in the public interest that private hydrants be inspected and tested by qualified personnel and repaired and maintained in good working order to protect life and property.

- B. Fire Protection Inspections shall be conducted annually on all private hydrants directly or indirectly connected to the municipal water system. This inspection shall include testing of the operation and flow of the hydrants. The owner of the hydrant may use a City approved plumber that is licensed in the state of Minnesota to perform the inspection or elect to have the City perform the inspection for a fee.
- C. If the property owner elects to have the City complete the inspection a hydrant inspection fee shall be charged for each hydrant inspected by the City or City's agent and the fee shall be billed once annually to the owner of the private hydrant as part of the water bill. The city council must establish the rates to be charged for a hydrant inspection to the customer annually within the fee schedule.
- D. In the event the inspection indicates that repairs are required, the city shall notify the owner of the hydrant or water line, with a copy to the fire department, setting forth the repairs required. If repairs are not made within the time period set forth by the Public Works Department in the notification, the necessary repairs shall be made by the city and the cost billed to the owner.
- E. The property owner may sign a waiver and petition the city for the repairs. The city will contract for the repairs and assess the property in accordance with the city's assessment policy.
- F. If the property owner elects to hire their own City approved inspection company that is licensed in the state of Minnesota, they will be required to submit a completed City provided annual inspection form to the Public Works Department.
- G. Action to Collect Charges: Any amount due for the above charges in excess of 90 days past due shall be certified to the County Auditor for collection with real estate taxes. This certification shall take place regardless of who requested the inspection services, whether it was the owner, tenant or other person. All applications for inspection services shall contain an explanation in clear language that unpaid bills will be collected in real estate taxes in the following year. The City shall also have the right to bring a civil action or other remedies to collect unpaid charges.

**SECTION 3: ENFORCEMENT AND PENALTY.** Penalties shall be accordance with Section 10.99 of the Mountain Iron City Code.

**SECTION 4: SEVERABILITY.** If any clause, sentence, paragraph, subdivision, section, or part of this law or the application thereof to any person, individual, corporation, firm,

partnership, entity or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

**SECTION 5: INCONSISTENT ORDINANCES.** All Ordinances or portions thereof inconsistent with this Ordinance shall be repealed and replaced with the provisions of this Ordinance.

**SECTION 6: CITY CODE.** This Ordinance shall be incorporated into the Mountain Iron City Code as Section 51.30.

**SECTION 7: EFFECTIVE DATE.** This Ordinance shall be effective in accordance with State Statute.

**DULY ADOPTED BY THE CITY COUNCIL THIS 5<sup>th</sup> DAY OF FEBRUARY, 2018.**

ATTEST:

  
\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko

**COUNCIL LETTER 022018-IVC1**

**PUBLIC WORKS**

**BIOSOLIDS TREATMENT**

**DATE:** February 15, 2018

**FROM:** Tim Satrang  
Director of Public Works

Craig J. Wainio  
City Administrator

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On a very limited basis, the Mountain Iron Wastewater Treatment Facility has treated Biosolids, for the Minntac wastewater treatment facilities, on a cost per pound per contaminant. The Utility Advisory Board has recommended a change of billing to a simple \$50.00 per 1000 gallon of biosolids. This would reflect an increase similar to the residential rate increases over the same amount of time. Example: a three-thousand gallon truck would be  $\$50.00 \times 3 = \$150.00$

**COUNCIL LETTER 022018-VIA**

**COUNCILOR SKOGMAN**

**WEST TWO RIVERS**

**DATE:** February 15, 2018

**FROM:** Councilor Skogman

Craig J. Wainio  
City Administrator

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Councilor Skogman requested this this item be placed on the Agenda with the following background information:

Deadfalls  
Bait Station

Summer Work Outreach Project  
8590 Enterprise Drive South,  
Mt Iron, MN 55768



Serving Kids, Serving Communities  
Chisholm, Mt. Iron-Buhl, Virginia

February 4, 2018

Honorable Gary Skalko  
City of Mountain Iron  
8586 Enterprise Dr S  
Mt. Iron, MN 55768

Dear Honorable Mayor Gary Skalko:

Thank you for your past support of SWOP and our youth!

The mission of SWOP is to reach out to youth ages 11-14 by empowering them; equipping them with life skills; and engaging them in their community. SWOP's lifeblood has been the deep dedication of the people who serve on its board, support its fundraising endeavors, and oversee the program.

In 2017, with support of individuals and businesses like you, SWOP provided our summer program while implementing a new organizational structure. In 2018, we will be redesigning our program curriculum based on the needs of youth today, offering programming in a new community, and welcoming new Board Members, staff, and volunteers.

We need, and appreciate, your support in 2018 as we add another site in the Eveleth-Gilbert School District expanding our reach to new youth. Your monetary support helps empower youth for healthy relationships with work, community, and other people.

Your contribution can be mailed in the enclosed envelope. All contributions are tax deductible and if you would like a receipt, please indicate in your response and I will be happy to mail one to you.

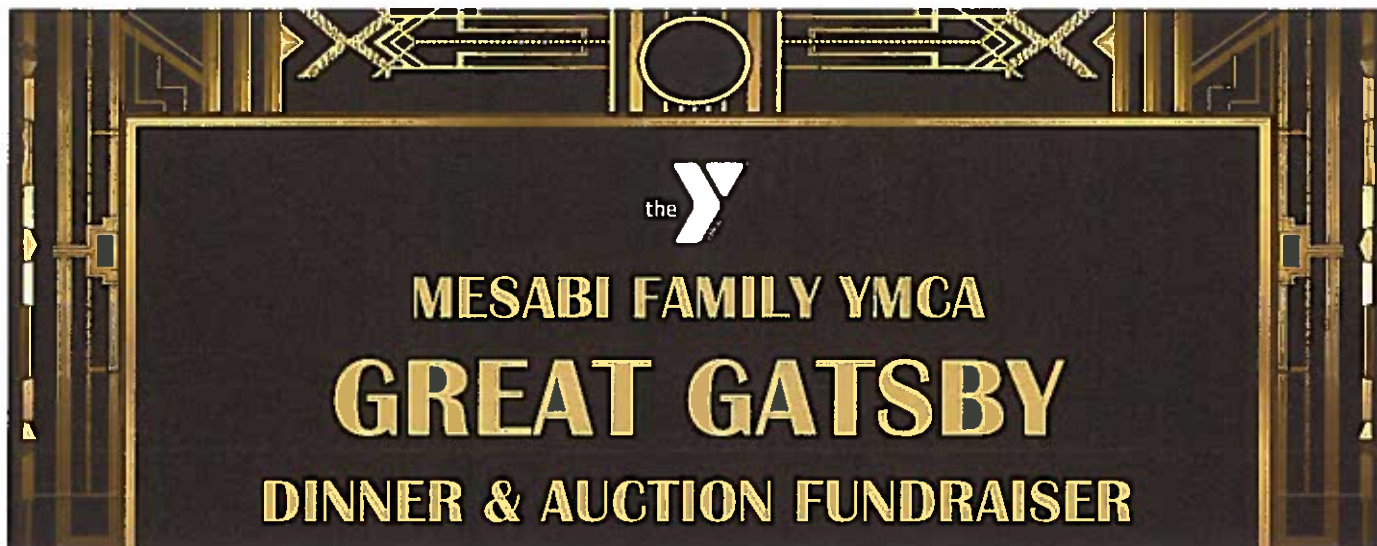
Again, thank you for your past support. With your help, SWOP 2018 will graduate 50 well prepared and engaged youth while continuing to grow the program across the Range.

Sincerely,

Melissa Yarick

**Sponsorship Levels**

COMMUNITY PARTNERS: \$500 to \$1,000  
COMMUNITY MEMBERS: \$250 to \$499  
COMMUNITY SPONSORS: \$100 to \$249  
FRIENDS of SWOP: \$50 to \$99  
SUPPORTERS: up to \$49



Here are the details for the upcoming Mesabi Family YMCA Dinner & Auction Fundraiser - we can't wait to share a fun-filled evening with you!

#### **EVENT DATE & LOCATION**

Thursday, March 15 at the Mountain Iron Community Center

#### **WHEN TO ARRIVE**

**5:30pm** - Social Hour (cash bar featuring 1920's-themed drink specials and assorted appetizers), Music by Big Waves and Bonfires, Raffles, Silent Auction

**6:30pm** - The celebration will begin! You will learn about how the Y is a positive force in our community, hear about our many accomplishments over the past year and share in our mission to make us - as individuals and a community - better.

#### **WHAT TO WEAR**

Our event has a Great Gatsby theme this year and we want to encourage our guests to dress in their favorite 1920's inspired outfits! That being said, this is a night out - we want you to have fun and be comfortable. The Y is bold, active and welcoming.

#### **ACCEPTED PAYMENT METHODS**

We make it easy and convenient for you to support the Y cause. Payment methods accepted include cash, check (payable to YMCA) and Visa, MasterCard & Discover.

#### **DINNER DETAILS**

We will be featuring a 1920's-themed, family-style dinner at this year's event. Your meal, prepared by the Sawmill Saloon & Restaurant, will include: Caesar Salad, Loafed Bread, a Garlic Butter Sautéed Vegetable Medley, Roasted and Garlic Butter Sauced Tricolor Fingerling Potatoes, Roasted Red Peppers and Mushrooms and a Spiced Glazed Ham with a mixture of Rum, Apricot Jam and Spices followed by a 1920's Themed Dessert Bar.

#### **RAFFLES, LUCKY BUCK AUCTION & HEADS OR TAILS**

We have a huge assortment of wonderful raffles waiting for you - our \$1 raffle tickets may win you some unique baskets, packages or items. Our Lucky Buck Auction will feature a number of great items including: Best Pizza in Town Basket, our famous Money Tree (filled with lottery tickets) and more. Be sure to bring your \$1 bills to join in the fun! Enter our Heads or Tails Game for \$5 and play multiple times throughout the evening for a chance to win one of three \$100 Gift Cards!

#### **LUCK OF THE DRAW LIQUOR RAFFLE**

Back by popular demand... our **Luck of the Draw Liquor Raffle!**

This year's raffle will include a variety of bottles ranging from your \$8 bottle of red wine, to a nice \$50 bottle of whiskey and everything in between - \$10 per chance...Only a limited number of chances to win.

Every ticket you purchase will win you a bottle...you can't lose!

#### **LIVE & SILENT AUCTIONS PREVIEW**

Our event truly features something for everyone - this year's items include some new and unique items including local artwork, hand-crafted items, outdoor sporting goods...and SO MUCH MORE!

We will also be featuring our **DESSERT AUCTION** with a wonderful selection of homemade gourmet desserts - put in the winning bid after dinner then enjoy and share with your entire table.

**Thank you for your support of this fundraising effort.**

**Together, we can BUILD A BETTER US.**



# Saint Louis County

County Assessor • 212 Courthouse • 100 North 5th Avenue West  
Duluth, MN 55802-1291 • Phone: (218) 726-2304  
[www.stlouiscountymn.gov](http://www.stlouiscountymn.gov)

**David L. Sipila**  
County Assessor

**Terry Johnson**  
Assistant County Assessor

**Ben Thomas**  
Assistant County Assessor

**PLEASE READ THE ENTIRE LETTER, IT'S ALL IMPORTANT**

February 13, 2018

Dear Clerk:

Please review the date, time and place of your tentatively scheduled 2018 Local Board of Appeal & Equalization or Open Book meeting. If a change is necessary, please contact me at the phone number or e-mail at the bottom by February 23<sup>rd</sup>. Your finalized calendar and materials to conduct your meeting will arrive at a later date. **Please note that this year and moving forward we will be communicating with you exclusively via e-mail. You are receiving this paper because we never got a response from the email you have provided to us.** It is crucial for you to keep us updated with your e-mail address. Please keep our records current by e-mailing Margaret Dunsmore at [DUNSMOREM@STLOUISCOUNTYMN.GOV](mailto:DUNSMOREM@STLOUISCOUNTYMN.GOV)

The Notice of Valuation & Classification allows us to list the name and address of the clerk for correspondence to the local board. Please review the name and address on the envelope you received this letter in. This is what will be on the notices. If you wish to have anything different, please contact me at the phone number or e-mail at the bottom of this letter.

We would like to continue to more actively pursue information regarding structure fires in St. Louis County. In the past we relied only on press releases and a yearly fire damage report sent to each fire department and last year we asked clerks to keep us more informed. We would like to ask that you continue to share with us when you learn of fire damage in your city or township, and for those of you who have not yet started to, please do so. It need not be anything formal, just a phone call or e-mail to Tonya Donahue at [DONAHUET@STLOUISCOUNTYMN.GOV](mailto:DONAHUET@STLOUISCOUNTYMN.GOV), phone (218) 733-2884 with the date and address of the fire, additional details are welcome but not necessary. As they occur is fine or any kind of regular notification that you wish will be greatly appreciated. This helps us keep homeowners informed of benefits that might be available.

The other request we have is to receive your building permits as often as possible. We realize that not everyone receiving this letter does their own zoning, but for those of you that do, we would appreciate receiving your building permits (spreadsheets/lists/actual permits, whatever format you use) as often as possible throughout the year so we can enter them into our system routinely rather than in a rush at the end of the year. We so much appreciate those of you that do this already, that we would like everyone try it. Parcel numbers help us tremendously to pinpoint the exact location of the property but if you don't have access to them we can also locate it by the owner's name and property address (as opposed to a contractor's name and address). They can be e-mailed to Tonya Donahue at [DONAHUET@STLOUISCOUNTYMN.GOV](mailto:DONAHUET@STLOUISCOUNTYMN.GOV) or USPS mailing address at our AP Cook Office at 2503 Rice Lake Road, Duluth, MN 55811. Her phone number is (218) 733-2884. If you wish to work through your appraiser, that is fine too.

Sincerely,

Lora Dugas  
County Assessor's Office  
(218) 726-2306  
[DUGASL@STLOUISCOUNTYMN.GOV](mailto:DUGASL@STLOUISCOUNTYMN.GOV)

Enclosure

- |   |  |  |  |
|---|--|--|--|
| <input type="checkbox"/> 212 Courthouse<br>100 North 5th Avenue West<br>Duluth, MN 55802-1291<br>(218) 726-2304 | <input type="checkbox"/> 105 SLC Service Center<br>320 Miners Drive East<br>Ely, MN 55731-1402<br>(218) 365-8206 | <input type="checkbox"/> Hibbing City Hall • Room 200<br>401 East 21 <sup>st</sup> Street<br>Hibbing, MN 55746<br>(218) 262-6089 | <input type="checkbox"/> Northland Office Center • Suite 2R<br>307 1st Street South<br>Virginia, MN 55792-2666<br>(218) 749-7147 |
|---|--|--|--|

An Equal Opportunity Employer



CVT	Jurisdiction	C/T	Date	Time	am/pm	Type	Location
10	Duluth	City	05/21/18	4:30	PM	LBAE	City Hall
15	Biwabik	City	05/15/18	5-6	PM	LBAE	City Hall
20	Chisholm	City	05/08/18	4-5	PM	LBAE	City Hall
30	Ely	City	05/17/18	5-6	PM	LBAE	City Hall
40	Eveleth	City	04/12/18	1-2	PM	LBAE	City Hall
60	Gilbert	City	05/16/18	4-5	PM	Open Book	County Assessor's Office/Virginia
80	Tower	City	05/08/18	5-6	PM	LBAE	City Hall
90	Virginia	City	05/09/18	9-10	AM	LBAE	City Hall
100	Aurora	City	05/09/18	1-2	PM	LBAE	City/Town Government Center
105	Babbitt	City	04/17/18	9-10	AM	LBAE	Babbitt Municipal Center
110	Brookston	City	04/25/18	11-12	PM	Open Book	County Assessor's Office/AP Cook
115	Buhl	City	04/24/18	10-11	AM	LBAE	City Hall
120	Cook	City	04/11/18	10-11	AM	Open Book	County Assessor's Office/Virginia
125	Floodwood	City	04/26/18	1-2	PM	LBAE	City Hall
139	Hibbing	City	05/01/18	1-2	PM	Open Book	County Assessor's Office/Hibbing
140	Hibbing	City	05/01/18	1-2	PM	Open Book	County Assessor's Office/Hibbing
141	Hibbing	City	05/01/18	1-2	PM	Open Book	County Assessor's Office/Hibbing
142	Hoyt Lakes	City	04/10/18	6-7	PM	LBAE	City Hall
145	Iron Junction	City	04/25/18	2-3	PM	Open Book	County Assessor's Office/Virginia
150	Kinney	City	04/18/18	6-7	PM	LBAE	City Hall
156	Leonidas	City	04/25/18	2-3	PM	Open Book	County Assessor's Office/Virginia
160	McKinley	City	04/18/18	2-3	PM	Open Book	County Assessor's Office/Virginia
165	Meadowlands	City	05/02/18	5-6	PM	LBAE	Meadowlands Community Center
175	Mountain Iron	City	04/19/18	5-6	PM	LBAE	City Hall
180	Orr	City	04/18/18	3-4	PM	Open Book	County Assessor's Office/Orr
185	Proctor	City	04/17/18	10-11	AM	LBAE	Community Center, Council Chambers
190	Winton	City	05/15/18	10-11	AM	LBAE	Winton Comm Center @ 102 N Main St
200	Alango	Twp	05/08/18	5-6	PM	LBAE	St. Paul's Lutheran Church, 9808 Hwy 22
205	Alborn	Twp	04/25/18	9-10	AM	LBAE	Town Hall
210	Alden	Twp	05/03/18	2-3	PM	LBAE	Town Hall
215	Angora	Twp	04/26/18	6-7	PM	LBAE	Town Hall
225	Arrowhead	Twp	04/10/18	4-5	PM	LBAE	Town Hall
230	Ault	Twp	05/09/18	2-3	PM	LBAE	Town Hall
235	Balkan	Twp	04/26/18	10-11	AM	LBAE	Community Center
240	Bassett	Twp	04/24/18	4-5	PM	LBAE	Town Hall
250	Beatty	Twp	05/10/18	10-11	AM	LBAE	Town Hall
260	Biwabik	Twp	05/15/18	9-10	AM	LBAE	Town Hall
270	Breitung	Twp	04/25/18	1-2	PM	LBAE	Breitung Town Hall
275	Brevator	Twp	04/17/18	11-12	PM	LBAE	East Brevator Town Hall
278	Camp 5	Twp	04/18/18	9-10	AM	LBAE	Town Hall
280	Canosia	Twp	04/26/18	10-11	AM	LBAE	Town Hall
285	Cedar Valley	Twp	04/19/18	1-2	PM	LBAE	Town Hall
290	Cherry	Twp	04/12/18	6-7	PM	LBAE	Community Center
295	Clinton	Twp	04/11/18	4-5	PM	LBAE	Town Hall
300	Colvin	Twp	04/26/18	10-11	AM	LBAE	Town Hall
305	Cotton	Twp	05/08/18	4-5	PM	LBAE	Community Center
308	Crane Lake	Twp	04/17/18	1-2	PM	LBAE	Fellowship Hall
310	Culver	Twp	05/10/18	6-7	PM	LBAE	Town Hall
315	Duluth	Twp	04/10/18	6-7	PM	LBAE	Town Hall
317	Eagles Nest	Twp	05/05/18	10-11	AM	LBAE	Town Hall
320	Ellsburg	Twp	05/16/18	1-2	PM	LBAE	Melrude Town Hall
325	Elmer	Twp	04/19/18	3-4	PM	LBAE	Fire Hall
330	Embarrass	Twp	04/12/18	6-7	PM	LBAE	Town Hall
335	Fairbanks	Twp	04/24/18	6-7	PM	LBAE	Petrell Hall
340	Fayal	Twp	04/10/18	1-2	PM	LBAE	Town Hall

Dear Mayor Gary Skalko and the Mt. Iron City Council,

My name is Samantha Hadley and I am writing on behalf of the Mesabi Family YMCA. We would like to request that you waive our usage fee for the Mt Iron Community Center for our Father-Daughter Dance fundraiser happening on Saturday, February 10.

We'd like to thank you in advance for your time and consideration.

Best,

A handwritten signature in cursive script that reads "Samantha Hadley".

Samantha Hadley  
Director of Marketing and Community Engagement  
Mesabi Family YMCA  
8367 Unity Drive  
Virginia, MN 55792



Theresa Sunde  
Senior Manager, Government Relations

Via Certified Mail

January 30, 2018

Dear Mountain Iron City Official:

Earlier this month, Mediacom adjusted the Local Broadcast Station Surcharge (LBSS) on customer bills based on our best estimate of how much local broadcast stations like ABC, CBS, FOX and NBC would increase their rates for 2018. Despite our efforts to keep costs down, the local broadcasters we carry increased their year over year rates by an average of 35%. The collective increases these station owners demand to be paid are considerably higher than what we anticipated. As a result, effective on or around March 1, 2018, Mediacom will be making the following adjustments to the LBSS:

Product:	Old Rate:	New Rate:	Net Change:
Local Broadcast Station Surcharge	\$11.78	12.05	\$0.27

The fees we pay to retransmit local broadcast stations like ABC, CBS, FOX and NBC are by far our fastest growing programming cost component. The owners of these channels are able to take advantage of outdated federal laws to force excessive rate increases on consumers year after year. For more information about the extent of this growing national problem, please visit [www.mediacomonyourside.com](http://www.mediacomonyourside.com) or [www.americantelevisionalliance.org](http://www.americantelevisionalliance.org).

Mediacom appreciates the opportunity to continue to serve your community's telecommunications needs. If you have any questions, please contact me directly at (507) 837-4878 or [tsunde@mediacomcc.com](mailto:tsunde@mediacomcc.com).

Yours sincerely,

*Theresa Sunde*

Theresa Sunde

Company 1652

# CALVARY CEMETERY ASSOCIATION

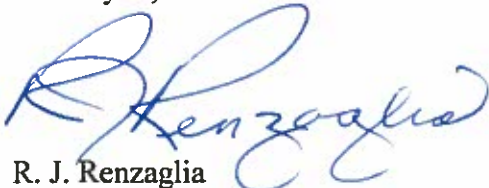
P O BOX 188  
1120 9<sup>th</sup> Street North  
Virginia, Mn 55792

February 6, 2018

Once again the Board of Directors for the Calvary Cemetery Association would like to thank the City of Mountain Iron for the past contribution/grant to our annual operating budget. As we had indicated earlier, we are requesting \$6000 for the 2018 operating funds.

Enclosed is a copy of our 2017 year end financial statement. With the continued help from both Virginia and Mt. Iron, we will continue to operate in the black and serve the needs of our citizens.

Thank you,



R. J. Renzaglia  
Chairman of the Cemetery Board



**Calvary Cemetery**  
**Profit & Loss YTD Comparison**  
**December 2017**

	Dec 17	Jan - Dec 17
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Burials	0.00	10,340.00
Cemetery Lots	0.00	4,450.00
Columbarium	0.00	8,125.00
Cremation Burial	0.00	5,750.00
Donations	0.00	50.00
Foundation	0.00	200.00
Grave Savers	0.00	4,850.00
Markers	0.00	1,865.00
Miscellaneous	0.00	75.00
Overtime Burial	0.00	2,300.00
<b>Total Income</b>	<b>0.00</b>	<b>38,105.00</b>
<b>Expense</b>		
Bank Service Charges	0.00	12.00
Black Dirt	0.00	250.00
Equipment Rental	0.00	493.91
Gasoline	0.00	885.46
Grave Savers-expense	0.00	2,469.65
Insurance Expense	0.00	1,233.52
Miscellaneous Expense	100.00	100.00
Office Supplies	0.00	108.21
Payroll Expenses		
Fica Taxes	153.00	2,124.79
Salaries	2,000.00	27,775.00
SUI/Futa Expense	0.00	349.45
Work Comp Expense	0.00	1,756.00
Payroll Expenses - Other	0.00	-26.80
<b>Total Payroll Expenses</b>	<b>2,153.00</b>	<b>31,978.44</b>
Postage and Delivery	0.00	123.00
Purchased Services	225.00	3,090.00
Repairs and Maintenance	0.00	3,340.99
Telephone Expense	52.91	631.49
Utilities		
Propane	0.00	910.14
Utilities - Other	166.88	1,391.57
<b>Total Utilities</b>	<b>166.88</b>	<b>2,301.71</b>
<b>Total Expense</b>	<b>2,697.79</b>	<b>47,018.38</b>
<b>Net Ordinary Income</b>	<b>-2,697.79</b>	<b>-8,913.38</b>
<b>Other Income/Expense</b>		
<b>Other Income</b>		
Appropriations	0.00	12,500.00
Interest Income	27.48	145.29
<b>Total Other Income</b>	<b>27.48</b>	<b>12,645.29</b>
<b>Net Other Income</b>	<b>27.48</b>	<b>12,645.29</b>
<b>Net Income</b>	<b>-2,670.31</b>	<b>3,731.91</b>

## **COUNCIL LETTER 022018-IX**

### **PERSONNEL**

### **CLOSED MEETING**

**DATE:** February 15, 2018

**FROM:** Craig J. Wainio  
City Administrator

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A public body may close a meeting to evaluate the performance of an individual who is subject to its authority.

The following procedure must be used to close a meeting under this exception:

- The public body must identify the individual to be evaluated prior to closing the meeting.
- The meeting must be open at the request of the individual who is the subject of the meeting; so some advance notice to the individual is needed in order to allow the individual to make a decision.
- Before closing the meeting, the council must state on the record the specific grounds permitting the meeting to be closed and describe the subject to be discussed.
- The meeting must be electronically recorded, and the recording must be preserved for at least three years after the meeting.
- At the next open meeting, the public body must summarize its conclusions regarding the evaluation. The council should be careful not to release private or confidential data in its summary.