



**MOUNTAIN IRON
CITY COUNCIL
MEETING**

TUESDAY, JANUARY 2, 2018

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
TUESDAY, JANUARY 2, 2018 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. Minutes of the December 18, 2017, Regular Meeting (#1-12)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- III. Public Forum
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - 1. Reorganization and Appointments (#13-14)
 - 2. Planning and Zoning Commission (#15)
 - B. City Administrator's Report
 - C. Director of Public Works Report
 - D. Library Director/Special Events Coordinator's Report
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - G. Liaison Reports
- V. Unfinished Business
- VI. New Business
 - A. Shared Services Request for Proposals (#16-22)
 - B. Request to Serve Alcohol (#23)
 - C. Reschedule January 15th Meeting (#24)
- VII. Communications (#25-38)
- VIII. Announcements
- IX. Adjourn

Page Number in Packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
December 18, 2017

Mayor Skalko called the City Council meeting to order at 6:33p.m. with the following members present: Joe Prebeg, Jr., Alan Stanaway, Steve Skogman, Susan Tuomela, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Tim Satrang, Director of Public Works; Amanda Inmon, Municipal Services Secretary; Rod Flannigan, City Engineer; Bryan Lindsay, City Attorney and SGT John Backman, Sheriff's Department.

It was moved by Skalko and seconded by Skogman that the consent agenda be approved as follows:

1. Approve the minutes of the December 4, 2017, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period December 1-15, 2017, totaling \$804,440.08 (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period December 1-15, 2017, totaling \$704,769.39 (a list is attached and made a part of these minutes).

The motion carried.

Public Forum:

It was moved by Prebeg and seconded by Stanaway to recess the regular meeting and open the Public Hearing regarding the park vacation. The motion carried.

- City Administrator spoke regarding the park vacation of the property behind the residents on Garden Drive North, stating that the property will remain in City ownership with the intention to use the property for public Right-of-way and easements
- Compensate RGGs for releasing all claims they may have regarding interest on parcel in North side of South Grove
- Councilor Prebeg discussed the park vacation-not hinder work or maintenance on street/lot
- No letters or correspondence on park vacation, only one phone call asking for clarification

It was moved by Prebeg and seconded by Stanaway to close the Public Hearing and to reconvene the regular meeting. The motion carried.

The Mayor reported on the following:

- Condolences to the family and friends of Joan Kujala
- Condolences to the family and friends of Barbara Jean "Bobbi" Westerbur
- Condolences to the family and friends of Patti Chiabotti Zollar

It was moved by Stanaway and seconded by Skogman to advertise for a position on the Public Health and Safety Board, being vacated by Britney Chopp, with applications being accepted until January 5th at 4pm. The motion carried.

The City Administrator reported on the following:

- City Hall will be closed on the following dates
 - December 22nd at 11:30 and all day December 25th for the Christmas Holiday
 - December 29th at 11:30 and all day January 1st for the New Year's Eve Holiday
- Skating Rink is posted at the City of Mountain Iron website, Facebook page and at the Skating Rink

It was moved by Prebeg and seconded by Stanaway to approve the renewal of the Surface Lease Agreement 13304 for an additional five years with a newly amended expiration date of December 31, 2022 with RGGGS Land and Minerals in the annual amount of \$250. The motion carried.

Director of Public Works:

- City crew working half days on the Friday before Christmas, December 22nd and New Year's, December 29th
- No garbage collection for Monday, December 25th and Monday, January 1st
 - Garbage will be on double run on Friday as well as on Tuesday

It was moved by Prebeg and seconded by Tuomela to authorize Gerry Knapper and Bradford Bennett's probation to expire and allow them to become permanent employees after the expiration of their probation period. The motion carried.

Sheriff's Department:

- No formal or informal report

City Engineer:

- No formal report

It was moved by Prebeg and seconded by Skogman to approve Pay Request No. 4, final request, for the Bicycle and Pedestrian Recreation Trail project in the amount of \$16,158.87, to Mesabi Bituminous. This amount releases all retainage on the project. The motion carried on roll call vote.

It was moved by Prebeg and seconded by Skogman to approve Final Change Order No. 1 for the Bicycle and Pedestrian Recreation Trail project, with a decrease in the contract amount of \$29,149.00 to Mesabi Bituminous. The Change order is to compensate the Contractor for work actually completed; the decrease in cost is due to the actual amount of materials and labor provided. The motion carried.

It was moved by Tuomela and seconded by Skogman to approve the recommendation of the Buildings and Grounds Committee and purchase surveillance cameras for the City Garage and Recycling Center, for the low quote of \$6,930 from Computer World (CW), Duluth, MN. The motion carried on a roll call vote.

It was moved by Tuomela and seconded by Skogman to approve the recommendation of the Buildings and Grounds Committee and purchase card readers for the doors at the Community Center, Senior Center and Library, for the low quote of \$13,370 from Computer World (CW) Duluth, MN. This card system would eliminate the need for keys, providing for greater security and accountability of the buildings. The motion carried on a roll call vote.

It was moved by Prebeg and seconded by Stanaway to approve Resolution 35-17; Vacating Park Designation, of the last portion of the park property located on the North side of South Grove (a copy is attached and made a part of these minutes). The motion carried

It was moved by Prebeg and seconded by Tuomela to adopt Resolution 36-17; authorizing the payment to RGGGS to release all claims they may have regarding the park area on the North side of South Grove, in the amount of \$4,000 (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Skogman to reschedule the January 1, 2017 meeting due to the New Year's Day Holiday to Tuesday, January 2nd at 6:30pm. The motion carried.

The council reviewed the list of communications.

At 7:05 p.m., it was moved by Skalko and seconded by Tuomela that the meeting be adjourned. The motion carried.

Submitted by:

A handwritten signature in black ink, appearing to read "Amanda Inmon".

Amanda Inmon
Municipal Services Secretary
www.mtniron.com

Distribution Summary

Category	Distribution	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	600.00
BUILDING RENTALS	COMMUNITY CENTER	50.00
BUILDING RENTALS	LIBRARY	120.00
BUILDING RENTALS	NICHOLS HALL	385.00
CD INTEREST	CD INTEREST 101	2,449.18
CD INTEREST	CD INTEREST 378	307.96
CD INTEREST	CD INTEREST 602	1,143.90
CD INTEREST	CD INTEREST 603	88.00
CD INTEREST	CD INTEREST 604	88.00
CD INTEREST	CD INTEREST601	322.59
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	257.82
COPIES	COPIES	1.00
FINES	CRIMINAL	1,788.80
INTERGOVERNMENTAL REVENUE	MISCELLANEOUS STATE AID	4,011.77
INTERGOVERNMENTAL REVENUE	TACONITE PRODUCTION TAX	25,001.37
LICENSES	ANIMAL	5.00
LICENSES	LIQUOR	305.00
METER DEPOSITS	ELECTRIC	1,350.00
METER DEPOSITS	WATER	40.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	622.50
MISCELLANEOUS	MISC. - GENERAL	2.01
MISCELLANEOUS	MISC. INCOME-ELECTRIC ACCT	3,446.14
MISCELLANEOUS	REFUSE-SALE OF SCRAP METAL	74.20
MISCELLANEOUS	REIMBURSEMENTS	18,241.61
TAXES	BOND LEVY	137,738.15
TAXES	DUE TO MOUNTAIN IRON EDA	16,155.09
TAXES	MISCELLANEOUS TAXES	4,401.98
TAXES	PENALTIES & INTEREST	373.05
TAXES	PENALTIES & INTEREST-378 FUND	198.48
TAXES	SPEC ASSESS-FUND 378-DELINQUEN	224.04
TAXES	SPEC. ASSMTS-378 FUND-CURRENT	14,358.21
TAXES	TAX LEVY	389,869.00
TAXES	TAXES RECEIVABLE-DELINQUENT	1,809.84
TAXES	TIF #14 INCREMENT COLLECTED	35,789.29
UTILITY	UTILITY	142,841.12
Grand Totals:		804,440.08

Report Criteria:

Report type: Summary

Check.Type = {<=>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/17	12/20/2017	150981	10058	A T & T MOBILITY	101-20200	1,748.90
12/17	12/20/2017	150982	1136	ADDY HEATING	101-20200	142.95
12/17	12/20/2017	150983	10055	ALTEC INDUSTRIES INC	604-20200	3,008.16
12/17	12/20/2017	150984	10004	ALWAYS THERE STAFFING, INC.	101-20200	781.43
12/17	12/20/2017	150985	10008	ANDERSON AUTO CENTER (DBA)	101-20200	1,116.46
12/17	12/20/2017	150986	10086	AQUA POWER	602-20200	3,249.50
12/17	12/20/2017	150987	10021	ARROWHEAD LIBRARY SYSTEM	101-20200	78.10
12/17	12/20/2017	150988	1139	ASHLEY JARVIS	604-20200	298.91
12/17	12/20/2017	150989	20022	BENCHMARK ENGINEERING INC	101-20200	5,348.25
12/17	12/20/2017	150990	1244	BOB BROWN	101-20200	100.00
12/17	12/20/2017	150991	1130	BRYAN AMO	604-20200	108.93
12/17	12/20/2017	150992	30055	BTAC ACQUISITION CORP.	101-20200	667.30
12/17	12/20/2017	150993	30035	C & B WAREHOUSE DISTR INC	603-20200	404.45
12/17	12/20/2017	150994	30084	CARDMEMBER SERVICE	603-20200	12,478.34
12/17	12/20/2017	150995	170001	CENTURY LINK	101-20200	239.70
12/17	12/20/2017	150996	534	CINDY KUJALA	101-20200	125.00
12/17	12/20/2017	150997	30072	COMPUTER WORLD	101-20200	558.15
12/17	12/20/2017	150998	30083	COPPERHEAD INDUSTRIES, LLC	604-20200	655.41
12/17	12/20/2017	150999	140013	CORE & MAIN LP	601-20200	19,540.00
12/17	12/20/2017	151000	1901024	CTC	101-20200	564.60
12/17	12/20/2017	151001	30029	CUMMINS NPOWER	301-20200	6,231.09
12/17	12/20/2017	151002	40080	DELTA DENTAL OF MINNESOTA	101-20200	2,008.25
12/17	12/20/2017	151003	40027	DULUTH/SUPERIOR COMMUNICATIONS	101-20200	2,535.00
12/17	12/20/2017	151004	50048	ENERGY INSIGHT INC	604-20200	2,341.27
12/17	12/20/2017	151005	60028	FASTENAL COMPANY	101-20200	18.11
12/17	12/20/2017	151006	60029	FERGUSON ENTERPRISES INC	101-20200	155.93
12/17	12/20/2017	151007	532	FIRST NATIONAL BANK OF BUHL	101-20200	100.00
12/17	12/20/2017	151008	70051	GREATER MN PARKS & TRAILS	101-20200	150.00
12/17	12/20/2017	151009	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
12/17	12/20/2017	151010	80022	HAWKINS INC	601-20200	285.96
12/17	12/20/2017	151011	80001	HILLYARD/HUTCHINSON	101-20200	179.27
12/17	12/20/2017	151012	80037	HOMETOWN MEDIA PARTNERS	101-20200	72.00
12/17	12/20/2017	151013	1138	JESSE PARKER	604-20200	144.63
12/17	12/20/2017	151014	533	KATHERINE RAMPONI	101-20200	100.00
12/17	12/20/2017	151015	530	KRISTA STAFSHOLT	101-20200	200.00
12/17	12/20/2017	151016	120006	L & M SUPPLY	101-20200	1,223.63
12/17	12/20/2017	151017	120032	LAKE COUNTRY POWER	101-20200	125.25
12/17	12/20/2017	151018	184	LORI BERRIGAN	101-20200	200.00
12/17	12/20/2017	151019	1144	MELISSA NORVITCH ZAHN	230-20200	125.00
12/17	12/20/2017	151020	130041	MESABI BITUMINOUS	301-20200	16,158.87
12/17	12/20/2017	151021	130004	MESABI DAILY NEWS	101-20200	194.00
12/17	12/20/2017	151022	1228	MICHELLE BABICH	101-20200	200.00
12/17	12/20/2017	151023	110035	MIDWEST COMMUNICATIONS	101-20200	100.00
12/17	12/20/2017	151024	130039	MINNESOTA DEPT OF COMMERCE	604-20200	560.48
12/17	12/20/2017	151025	140026	MINNESOTA ENERGY RESOURCES	602-20200	3,042.57
12/17	12/20/2017	151026	130009	MINNESOTA POWER (ALLETE INC)	604-20200	111,143.70
12/17	12/20/2017	151027	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	577.57
12/17	12/20/2017	151028	130179	MOTOROLA SOLUTIONS INC	101-20200	13,958.45
12/17	12/20/2017	151029	130015	MOUNTAIN IRON PUBLIC UTILITIES	101-20200	14,210.16
12/17	12/20/2017	151030	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	100,567.50
12/17	12/20/2017	151031	160066	PACE ANALYTICAL SERVICES	602-20200	1,313.00
12/17	12/20/2017	151032	1122	PAUL & PATRICIA ANDERSON	604-20200	91.45
12/17	12/20/2017	151033	1121	PAUL KYLE	604-20200	98.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/17	12/20/2017	151034	16000	PETERSEN WELL DRILLING INC.	101-20200	6,282.10
12/17	12/20/2017	151035	170007	QUILL CORPORATION	101-20200	748.25
12/17	12/20/2017	151036	180003	RANGE OFFICE SUPPLY	601-20200	133.68
12/17	12/20/2017	151037	180071	RANGE REPAIR SERVICE (DBA)	101-20200	82.83
12/17	12/20/2017	151038	180029	RGGS LAND & MINERALS, LTD., LP	101-20200	4,250.00
12/17	12/20/2017	151039	1141	S SCHWARTZ & J ESALA	604-20200	273.60
12/17	12/20/2017	151040	180002	ST LOUIS COUNTY AUDITOR	101-20200	410.54
12/17	12/20/2017	151041	406	ST. LOUIS COUNTY PHHS	604-20200	392.15
12/17	12/20/2017	151042	1243	TAMMY RENZAGLIA	101-20200	200.00
12/17	12/20/2017	151043	200020	THE TRENTI LAW FIRM	101-20200	1,862.97
12/17	12/20/2017	151044	200006	TRIMARK INDUSTRIAL	101-20200	193.03
12/17	12/20/2017	151045	531	TRUE HOPE FELLOWSHIP WOMEN'S GROUP	101-20200	200.00
12/17	12/20/2017	151046	210001	UNITED ELECTRIC COMPANY	101-20200	4,757.44
12/17	12/20/2017	151047	228	UNITED WAY OF NE MINNESOTA	101-20200	200.00
12/17	12/20/2017	151048	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	49,028.32
12/17	12/20/2017	151049	220020	VISA OR AMERICAN BANK CC PMT	101-20200	1,764.80
12/17	12/20/2017	151050	230003	W.L. HALL CO	101-20200	747.50
12/17	12/20/2017	151051	1140	WILLIAM & COURTNEY MARSHALL	604-20200	253.78
12/17	12/20/2017	151052	230028	WISCONSIN ENERGY CONSERVATION	604-20200	25.32
12/17	12/20/2017	151053	60038	WRIGHT EXPRESS FINAN SERV CORP	602-20200	4,942.26
12/17	12/20/2017	151054	240001	XEROX CORPORATION	101-20200	57.18
12/17	12/20/2017	151055	260003	ZEE SERVICE COMPANY	604-20200	367.25
12/17	12/21/2017	151057	30084	CARDMEMBER SERVICE	603-20200	63.00
12/17	12/27/2017	151058	130041	MESABI BITUMINOUS	301-20200	8,075.00
12/17	12/27/2017	151059	220005	VEIT & COMPANY, INC.	602-20200	171,165.92

Grand Totals:

586,187.70

PP-ENDING 12/15

118,581.69

TOTAL EXPENIDITURES

\$704,769.39



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 35-17

VACATING A PARK DESIGNATION

WHEREAS, the City Council previously passed Resolution Number 31-17 noting its interest in vacating a park designation legally described as:

That part of the Plat of SOUTH GROVE ADDITION to the City of Mountain Iron designated in said plat as "Park" except those parts described as follows:

- (a) Beginning at the Northeast Corner of Outlot A in Plat of SOUTH GROVE ADDITION TO MOUNTAIN IRON and assuming the East line of Outlot A to bear North 03 degrees 37 minutes 32 seconds West; thence North 03 degrees 37 minutes 32 seconds West 168.98 feet; thence South 85 degrees 57 minutes 38 seconds West parallel to the North line of said plat 111.23 feet; thence Southwesterly 31.55 feet along a tangential curve concave to the Southeast, radius of 20.00 feet and a central angle of 90 degrees 23 minutes 10 seconds; thence South 04 degrees 25 minutes 32 seconds East tangent to said curve 149.71 feet to the Northwest Corner of said Outlot A; thence North 85 degrees 34 minutes 28 seconds East along the North line of Outlot A 129.00 feet to the Point of Beginning, containing 0.50 acres. AND EXCEPT
- (b) Beginning at the northeast corner of Lot 1 Block 12 of said SOUTH GROVE ADDITION; thence North 04 degrees 25 minutes 32 seconds West along the northerly extension of the east line of said Lot 1 for a distance of 203.29 feet to the north line of said PARK; thence South 85 degrees 57 minutes 38 seconds West along said north line for a distance of 765.52 feet to the northwest corner of said PARK; thence South 04 degrees 25 minutes 32 seconds East along the west line 208.45 feet to the southwest corner of said PARK; thence North 85 degrees 34 minutes 28 seconds East along the south line of said PARK 756.50 feet to the point of beginning.

All as shown on Exhibit A attached hereto, the area vacated being marked in dots.

and setting a public hearing to consider the vacation of such designation; and

WHEREAS, a public hearing to consider the vacation of such street was held on the 18th day of December, 2017, before the City Council in the City Hall located at 8586 Enterprise Drive North, Mountain Iron, Minnesota, at 6:30pm after due published and posted notice had been

given, as well as personal mailed notice to all affected property owners by the City Administrator on the 27th day of November, 2017 and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

WHEREAS, any person, corporation or public body owning or controlling easements contained upon the property vacated, reserves the right to continue maintaining the same or to enter upon such way or portion thereof vacated to maintain, repair, replace or otherwise attend thereto; and

WHEREAS, the Council in its discretion has determined that the vacation will benefit the public interest because it has never been used as a park and there is no foreseeable use for the park designation in or Comprehensive Plan.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, COUNTY OF SAINT LOUIS MINNESOTA, that such vacation is hereby granted and the park designation described as follows is hereby vacated:

That part of the Plat of SOUTH GROVE ADDITION to the City of Mountain Iron designated in said plat as "Park" except those parts described as follows:

- (a) Beginning at the Northeast Corner of Outlot A in Plat of SOUTH GROVE ADDITION TO MOUNTAIN IRON and assuming the East line of Outlot A to bear North 03 degrees 37 minutes 32 seconds West; thence North 03 degrees 37 minutes 32 seconds West 168.98 feet; thence South 85 degrees 57 minutes 38 seconds West parallel to the North line of said plat 111.23 feet; thence Southwesterly 31.55 feet along a tangential curve concave to the Southeast, radius of 20.00 feet and a central angle of 90 degrees 23 minutes 10 seconds; thence South 04 degrees 25 minutes 32 seconds East tangent to said curve 149.71 feet to the Northwest Corner of said Outlot A; thence North 85 degrees 34 minutes 28 seconds East along the North line of Outlot A 129.00 feet to the Point of Beginning, containing 0.50 acres. AND EXCEPT
- (b) Beginning at the northeast corner of Lot 1 Block 12 of said SOUTH GROVE ADDITION; thence North 04 degrees 25 minutes 32 seconds West along the northerly extension of the east line of said Lot 1 for a distance of 203.29 feet to the north line of said PARK; thence South 85 degrees 57 minutes 38 seconds West along said north line for a distance of 765.52 feet to the northwest corner of said PARK; thence South 04 degrees 25 minutes 32 seconds East along the west line 208.45 feet to the southwest corner of said PARK; thence North 85 degrees 34 minutes 28 seconds East along the south line of said PARK 756.50 feet to the point of beginning.

All as shown on Exhibit A attached hereto, the area vacated being marked in dots.

BE IT FURTHER RESOLVED, that the Mayor and City Administrator are hereby authorized to sign all documents necessary to effectuate the intent of this resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 18th DAY OF DECEMBER, 2017.

ATTEST:

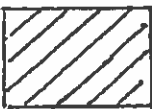


City Administrator

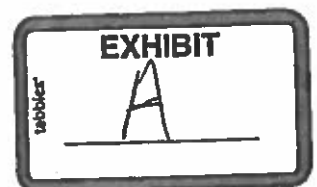
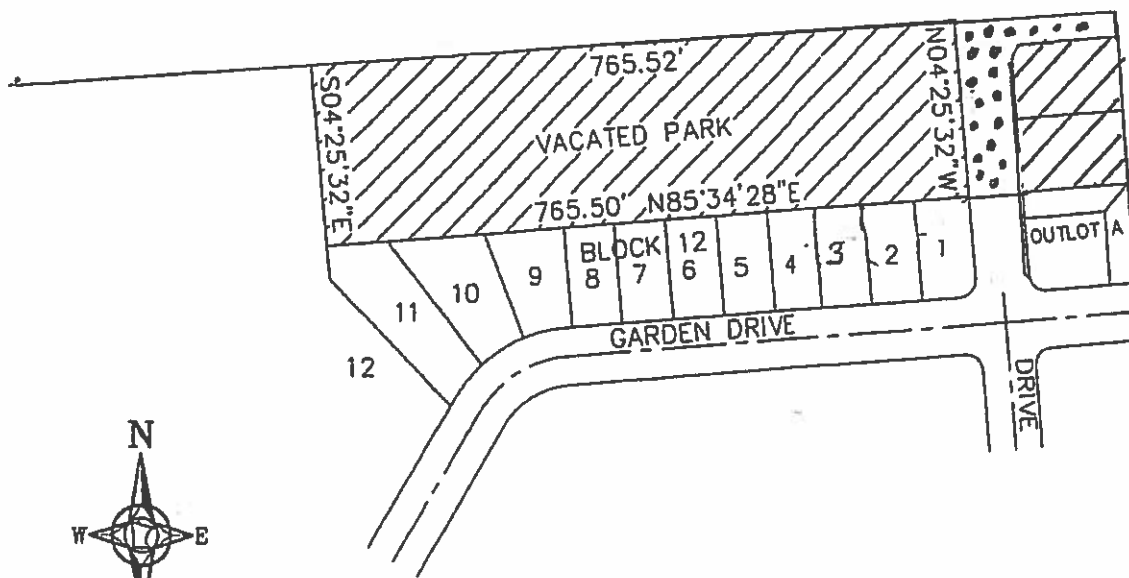
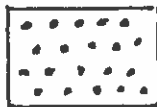


Mayor Gary Skalko

Previously
Vacated



To Be
Vacated





CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 36-17

AUTHORIZING ACQUISITION OF REAL PROPERTY

WHEREAS, the property described in Exhibit A had been dedicated as a City Park and the Park designation has been vacated; and,

WHEREAS, the City has requested RGGGS Land & Minerals LTD. to release all interested in the property described in Exhibit A; and,

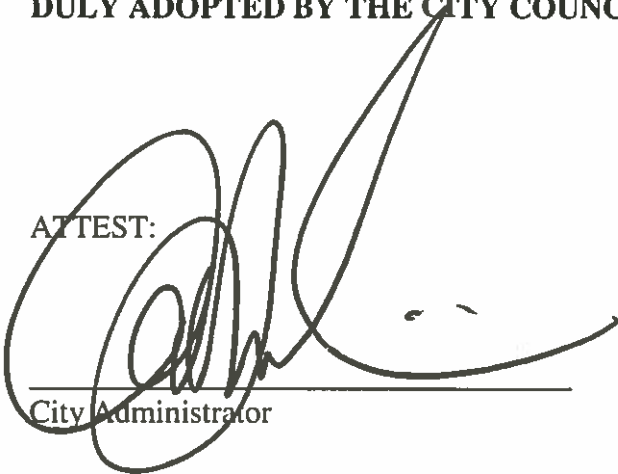
WHEREAS, RGGGS Land & Minerals LTD. has agreed to release its interest in the property described in Exhibit A.


NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that:

1. Acquisition of the Exhibit A property is hereby approved.
2. In exchange for the acquisition of the property in Exhibit A the City of Mountain Iron authorizes a payment in the amount of \$4000.00 to RGGGS Land & Minerals LTD.
3. The Mayor and City Administrator are to execute all documents necessary to effect the transaction.

DULY ADOPTED BY THE CITY COUNCIL THIS 18th DAY OF DECEMBER, 2017.

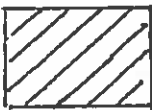
ATTEST:



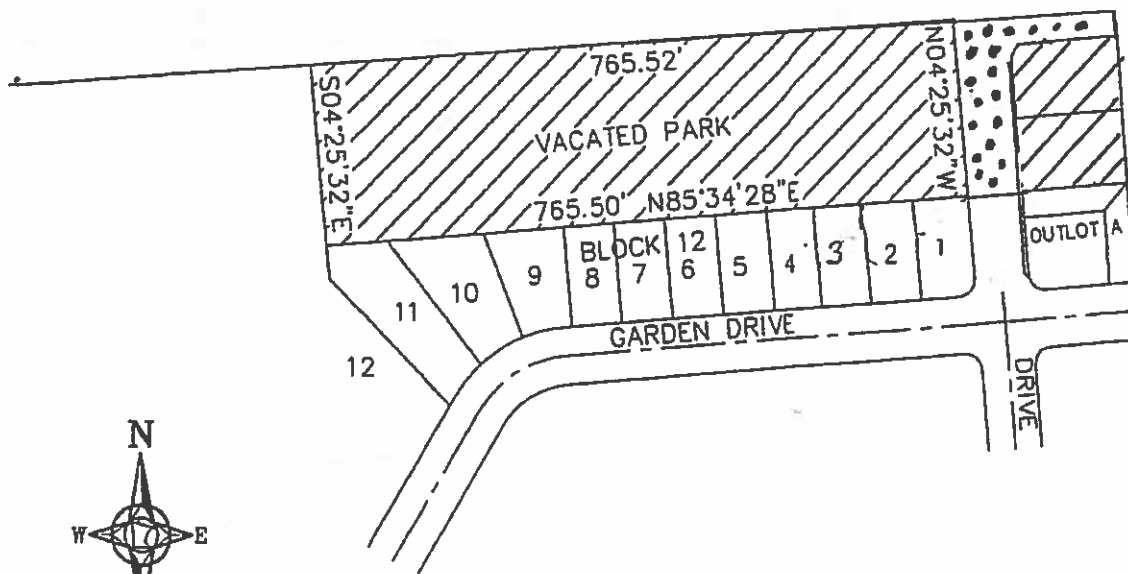
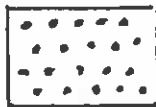
City Administrator

Mayor Gary Skalko

Previously
Vacated



To Be
Vacated



EXHIBIT

tabbles

A

COUNCIL LETTER 010218-IVA1

MAYOR GARY SKALKO

REORGANIZATION

DATE: December 28, 2017

FROM: Mayor Gary Skalko

Craig J. Wainio
City Administrator

As part of the reorganization of the City, the Mayor is recommended that the City Council adopt the following:

1. Deputy Mayor – Alan Stanaway
2. Trenti Law Firm is designated as the City Attorney.
3. Benchmark Engineering is designated as the City Engineer.
4. Official newspaper for the City – Hometown Focus.
5. 1st and 3rd Monday's of the month at 6:30 p.m. are the official meeting times.
6. The following are the official depositories of the City:
 - a. American Bank
 - b. Frandsen Bank
 - c. Wells Fargo Bank
 - d. US Bank
 - e. Twin City Federal
 - f. League of Minnesota Cities 4M Fund
 - g. Miller Johnson Steichen Kinnard, Inc.
 - h. Morgan Stanley
 - i. Northland Securities
 - j. First National Bank of Buhl
 - k. Federal Home Loan Bank

COUNCIL LETTER 010218-IVA1

GARY SKALKO

COMMISSION APPOINTMENTS

DATE: December 28, 2017

FROM: Mayor Gary Skalko

Craig J. Wainio
City Administrator

The Mayor Skalko requested this item be placed on the Agenda with the following background information:

B. City Advisory Board/Commission Appointments:

- 1) Planning & Zoning (3 year term)
 - a. Jim Techar (reappointment)
 - b. Margaret Soyring (reappointment)
Ray Saari retiring after serving since 1993
- 2) Utility Advisory Board (3 year term)
 - a. Mike Downs (reappointment)
- 3) Parks & Recreation Board (3 year term)
 - a. Jerry Kujala (reappointment)
 - b. Dennis Benz (reappointment)
- 4) Economic Development Authority (5 year term)
 - a. Barb Fivecoate (reappointment)
- 5) Library Board (3 year term)
 - a. Shannon Peterson (reappointment)
- 6) Public Safety and Health Board (3 year term)
 - a. Steve Hunter Jr. (reappointment)
- 7) Cable Commission (3 year term)
 - a. Mr. Klarich will be contacted to find a replacement for Mr. Sokoloski.

COUNCIL LETTER 010218-IVA2

MAYOR SKALKO

PLANNING AND ZONING

DATE: December 28, 2018

FROM: Gary Skalko
Mayor

Craig J. Wainio
City Administrator

Mayor Skalko requested this item be placed on the Agenda with the following background information:

Change the number of members on the Planning and Zoning Commission from 7 members to 5 members. Note: This will be through attrition of existing board members.

COUNCIL LETTER 010218-VIA

ADMINISTRATION

SHARE SERVICES GRANT

DATE: December 28, 2017

FROM: Craig J. Wainio
City Administrator

Enclosed please find a Request for Proposals regarding a shared services study for fire and EMS services for Mountain Iron, Virginia, Buhl, Kinney, Great Scott and Pike-Sandy. This RFP is needed in order to apply for a shared services grant for the study. After review, we are requesting approval of the RFP by the City Council.

Request for Proposals

Shared Service Study

**Proposals Due:
January 19, 2018
By 4:00 PM**

Request

The City of Mountain Iron is accepting proposals from qualified and experienced fire service consulting firms to provide a Shared Service study and facility needs analysis. The purpose of the study is to map current fire realities for Great Scott Township, City of Kinney, City of Buhl, Pike-Sandy-Britt Fire Department, City of Virginia and the City of Mountain Iron, compare to current standards, and provide a planning tool provide the road map for the future.

Community Overview

The area of study is located on the Iron Range in northeastern Minnesota. The City of Mountain Iron has a population of 2999 and covers approximately 72 square miles, Great Scott Township has a population of 625 and covers approximately 65 square miles, the City of Kinney has a population of 170 and covers approximately 5 square miles, the City of Buhl has a population of 1000 and covers approximately 3.5 square miles, the City of Virginia has a population of 8700 and covers approximately 19 square miles. Pike-Sandy-Britt Fire Department is volunteer department serving the residents of the townships of Pike, Sandy, Wuori and the unorganized townships of 59-16 and 60-18 (Britt, Sand Lake areas).

Community Structure

- Mountain Iron is a Plan A statutory City
- Buhl is a Plan A statutory City
- Kinney is a Standard Plan statutory City
- Virginia is a home rule charter City
- Great Scott is a township
- Pike Sandy Britt a volunteer Fire Department

Current Contractual Partners

Express your written contracts here for each community, MA, etc

Scope of Services

The City of Mountain Iron is seeking qualified and experienced fire service consulting firms to provide a shared service study and facility location. The report will demonstrate full disclosure and transparency of risk/benefit for elected officials allowing them to determine appropriate response model they can afford.

The scope of services includes the following:

- 1) Determine current fire service response condition for the community and generate GIS mapping and report as appropriate for the following:
 - a. All emergency response calls beginning January 1, 2015 to current day
 - b. Location of any and all firefighters whose homes are in the community
 - c. Population density
 - d. Land use
 - e. Response time
 - f. Capital Equipment
 - g. Budget Planning
 - h. Fire Prevention programs i.e. Fire Marshal
 - i. Any additional mapping required to adequately support any recommendations.
- 2) Work with community staff and within the communities Comprehensive Plan to update mapping that includes expectations of future growth or decline for 20 years into the future
- 3) Identify staffing and program strategies and the challenges in making these changes including the following:
 - a. Command structure
 - b. Alternative staffing models
 - c. Fire Prevention program i.e. Fire Marshal
 - d. Emergency Operating Plans/Suggested Operating Guidelines, EOP/SOG
 - e. Emergency Medical Services, EMS
- 4) Make recommendations for locations of fire station facilities using compliance with NFPA 1710/1720 and effect on ISO as the guideline. This study is NOT intended to prove compliance with NFPA 1710/1720 in all of its aspects. Recommendations should include placement to meet current needs and changes that might be expected to occur to meet the 20 year planning period needs.
- 5) Determine, compare and contrast current and future budget models including pension programs with recommendations.
- 6) Conduct feedback forums on existing model and future model with input from the following:
 - a. expressing the need for change as highlighted by elected and fire chief officials
 - b. elected official input
 - c. public input
 - d. firefighters
- 7) Current fire department operations, training and maintenance practices and general response information for each community to include current mutual aid agreements and opportunities to improve fire protection by sharing services including Fire Marshal and how by sharing services, community risk and liabilities could be reduced.

Assumptions

Each fire service consulting firm shall develop their proposal with the following assumptions included:

- 1) Base GIS mapping will be provided by the community. Consultant to verify conditions.
- 2) Emergency response call data will be made available by each Fire Department currently serving the community. Successful consultant will be responsible for contacting each Fire Department and gathering the data required.
- 3) Existing service contracts will remain in place following the study. This study is intended to develop strategies to develop a possible Joint Powers Organization.
- 4) Fire Departments will meet with the successful consultant to provide the necessary data at the cost of the City of Mountain Iron.
- 5) All GIS mapping data will be delivered to the City of Mountain Iron at the completion of the study for their use in future planning efforts.

Study Timeframe

The successful consultant will complete the study, meet all required meetings and provide all deliverables by December 31, 2018.

Required Meetings

The consultant shall propose a meeting schedule based on the aforementioned scope of services and expects the following meetings:

- 1) Initiation meeting with the communities.
- 2) Onsite community visits and evaluation of existing facilities and equipment with each Fire Department.
- 3) Meetings with elected officials, administration and fire department officers.
- 4) Group meetings with firefighters
- 5) Community input forum
- 6) Meeting with Community staff to review the preliminary (draft) results of the study.
- 7) Work session meeting with the City Councils and City Staff to review the preliminary results of the study. This meeting needs to include adequate time for thorough review and questions.
- 8) Formal presentation of the final results of the study at a Joint Council/Township supervisor meeting (evening). This meeting needs to include adequate time for thorough review and questions.

Deliverables

Each fire service consulting firm shall deliver the final results of the study and GIS data electronically in a format useable by the communities. All data becomes property of the community partners, citing the fire service consulting firm as the source.

Proposal

Each fire service consulting firm submitting a proposal must include:

- 1) A letter outlining the firm's background.
- 2) A list of five similar studies completed in the past three years. This should include contact information for the respective persons.
- 3) A project outline detailing the strategy your firm will use for completing the study.
- 4) A statement identifying in detail the items your study will include, referencing the aforementioned scope of services.
- 5) The name and professional biography for the manager assigned to this study.
- 6) The names and professional biographies for the staff whom will be assigned to this study.
- 7) A meeting schedule in accordance with the aforementioned required meetings.
- 8) A cost for each additional meeting.
- 9) A timeline for completion of the study.
- 10) A "not-to-exceed" cost.
- 11) A list of additional and/or recommended study options not included within the aforementioned scope of services and with individual costs per additional study option.

Costs of Proposal

All costs incurred for the preparation of a proposal in response to this request for proposals shall be borne by the proposing fire service consulting firm.

Award Criteria

The City of Mountain Iron, with consultation of the other entities involved, will award a contract to the fire service consulting firm whose qualifications are deemed to best provide the services desired, taking into account the requirements, terms and conditions contained within this request for proposals. The City will consider conformity with the scope of services, the performance period, the delivery terms, and the proposed price as factors in making its award decision.

Questions

Any and all questions relating to this request for proposals should be directed via email to Craig J. Wainio.

Proposal Submission

The City requests six hard copies of the proposal and one electronic copy. Both versions of the proposals shall be submitted to:

City of Mountain Iron
Craig J. Wainio, City Administrator
8586 Enterprise Drive South
Mountain Iron, MN 55768

cwainio@ci.mountain-iron.mn.us

PROPOSALS DUE:

January 19, 2018
By 4:00 PM

LATE PROPOSALS WILL NOT BE ACCEPTED



Mt. Iron · Virginia, Minnesota

5478 Mountain Iron Dr. Virginia, MN 55792

Phone: 218-741-8681, Fax: 218-741-3027, Email: info@sawmillsaloonrestaurant.com

December 14, 2017

City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

City of Mountain Iron,

Sundberg Enterprises, LLC dba The Sawmill Saloon and Restaurant is requesting permission to serve food and alcohol at the following upcoming event (Rams Annual Dinner). The event is scheduled Jan. 10, 2018. The event is being held at the Mountain Iron Community Center.

Copies of our liquor liability insurance and our catering permit are on file with the City Offices.

Any questions, I can be reached at 218.741.8681 or 218.391.3147.

Thank you,

Alissa Horan
Owner, Sundberg Enterprises, LLC

COUNCIL LETTER 010218-VIC

ADMINISTRATION

RESCHEDULE MEETING

DATE: December 28, 2017

FROM: Craig J. Wainio
City Administrator

The next City Council meeting is scheduled for Martin Luther King day so it will need to be rescheduled.

Mountain Iron Community Center -

We are sincerely grateful for your help in making the Pancake Feed a success! Your support in AEOA Homeless Shelter Programs goes to show...

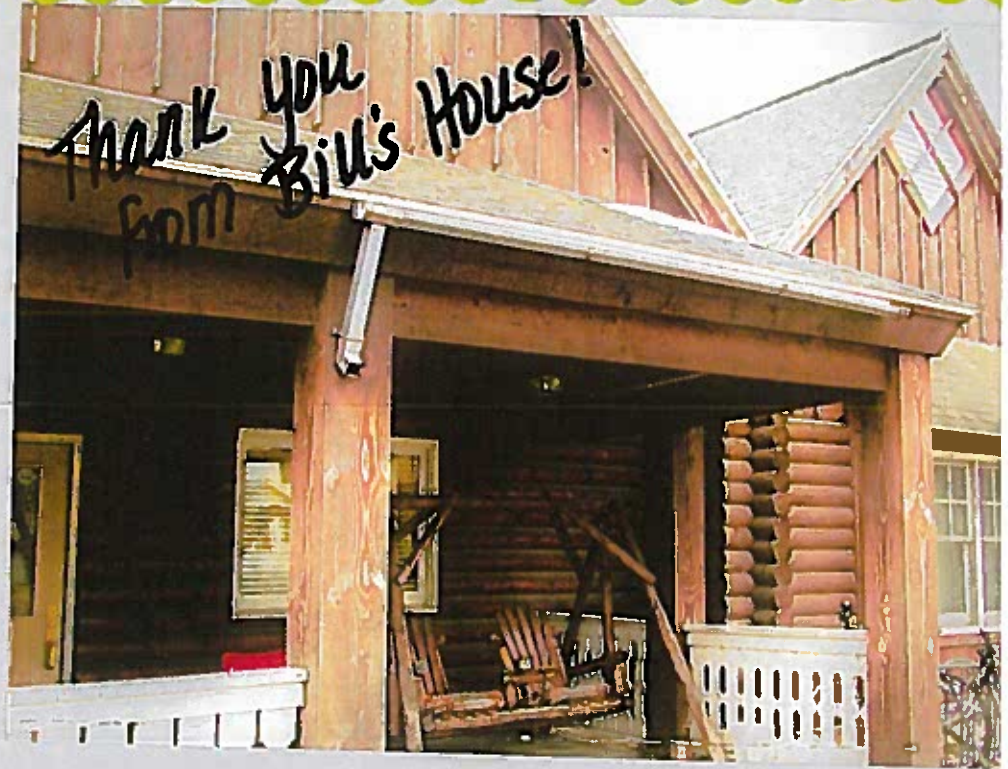
Homeless is not a choice.

Giving is.

We appreciate you & your support.

Thank you!!

Deeplae Ward (Homeless Program manager)
& AEOA Homeless Program Staff





*Thank
You*

Mayor & Council Members

Thank You!

*For the generous
donation to our Christmas
Party.*

*Mt. Iron Senior
Citizens Club.*

Craig Wainio

From: Carrie Clauson <carrie.clauson@mrwa.com>
Sent: Friday, December 15, 2017 1:37 PM
To: Craig Wainio
Subject: Thank You for being a host city!

Mayor Gary Skalko
City of Mountain Iron

Mayor Skalko,

The Minnesota Rural Water Association would like to thank you and the Mountain Iron City Council for allowing us to sponsor training sessions on December 6, 2017 in your community. There were 51 people in attendance at the *Safe Drinking Water Act* training.

We would like to express our appreciation to the city staff for all their help in preparing for this training session. Thanks for your hospitality and for your great dedication to the water and wastewater industry!

Sincerely,

Teri Osterman
Minnesota Rural Water Trainer

and



Carrie Clauson
Administrative Assistant
(800)367-6792
www.mrwa.com

December 6, 2017

RAMS Board of Directors, Association Members;

The 2017 annual meeting for RAMS (Range Association of Municipalities & Schools) will be held on Wednesday, January 10th, 2018 at the Mountain Iron Community Center (8586 Enterprise Drive South). Registration will begin at 5:00 pm and we will hold our business meeting for RAMS starting at 5:40 pm. We will have election for board vacancies (12 seats) and vote on a constitutional amendment; hear the annual finance report and a short statement by President Paul Kess. The formal meeting and dinner will then commence at 6:00 pm and we have secured Governor Mark Dayton as our keynote speaker.

As an associate member (public sector group) your elected board members and your Superintendent, city administrator, town clerk are certainly all welcome to attend. When it comes to voting on issues at the business meeting, each public entity is entitled to one (1) vote on each issue. If there is a ballot election, one (1) ballot is cast by each public unit. On the constitutional amendment, one (1) vote is cast by your board or council.

Please have one person RSVP for your entire group with a list of names to Lois at: rams@ramsmn.org. Deadline is December 29. With the Governor attending we expect a large turnout so don't delay. Also, as a reminder the deadline for nominations to fill the vacant board seats is Dec 21st. Only one person from each public body may be nominated by your board or council.

I am looking forward to a strong attendance by the members of the Range delegation and anticipate a question and answer session with them. Let's hope for a warmer winter night than we had last year, and a joyful and healthy holiday season.

Sincerely,


Steve Giorgi

Executive Director/RAMS

sggiorgi@ramsmn.org

218.748.7651



RANGE ASSOCIATION OF
MUNICIPALITIES AND SCHOOLS

Cordially invites you to our

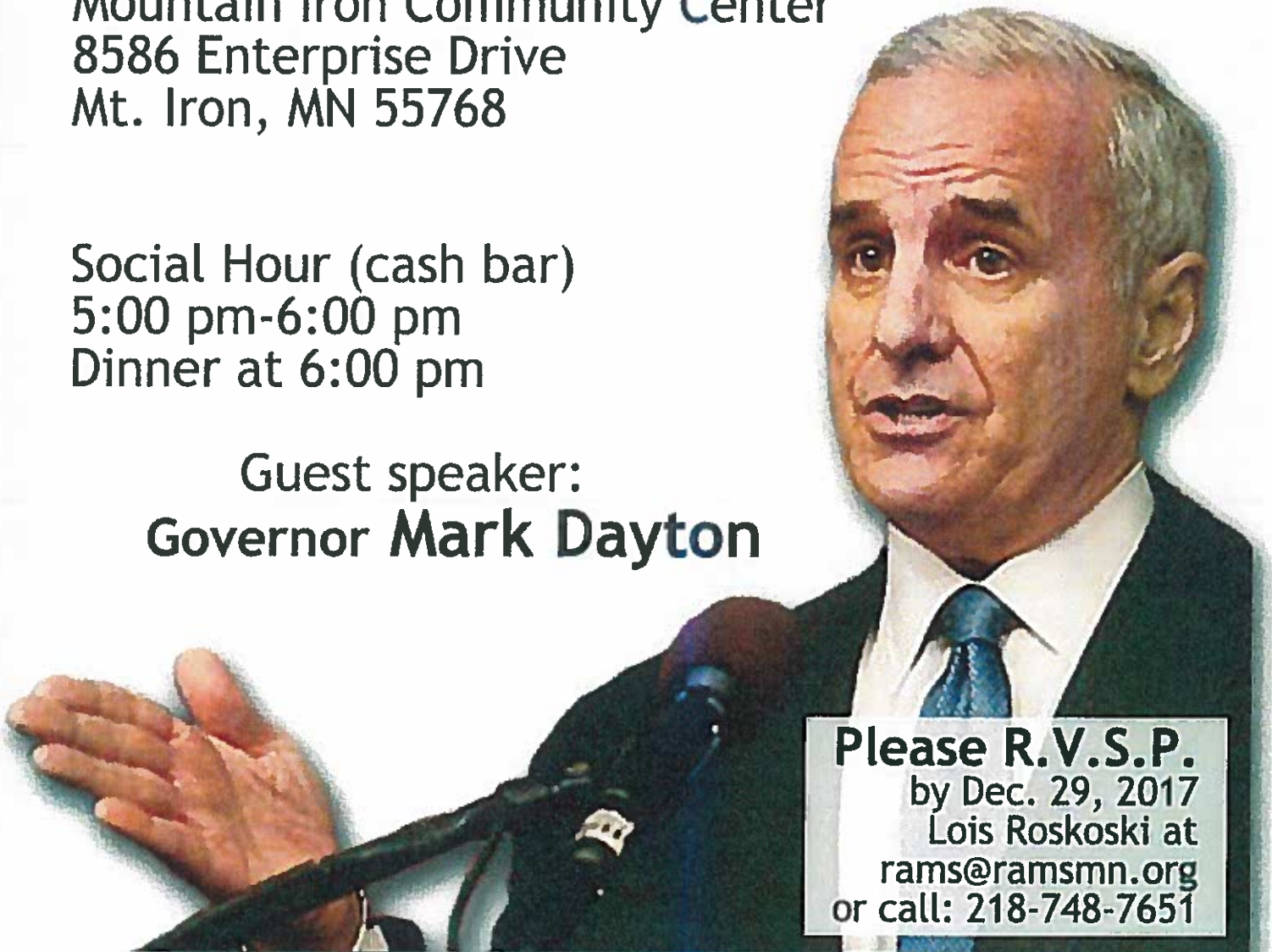
ANNUAL MEETING & DINNER

January 10, 2018 · 5:00 p.m. to 8:00 p.m.

Mountain Iron Community Center
8586 Enterprise Drive
Mt. Iron, MN 55768

Social Hour (cash bar)
5:00 pm-6:00 pm
Dinner at 6:00 pm

Guest speaker:
Governor Mark Dayton



Please R.V.S.P.

by Dec. 29, 2017

Lois Roskoski at

rams@ramsmn.org

or call: 218-748-7651



RAMS 2017 Annual Membership Meeting

MOUNTAIN IRON COMMUNITY CENTER

THURSDAY, JANUARY 10, 2018

AGENDA:

5:00 pm – 6:00 pm – Registration / Social Hour (cash bar)

5:40 pm – RAMS business meeting: nominations/election of board officers; constitutional amendment; finance report (this is for RAMS member units only)

6:05 pm – Meeting called to order – President Paul Kess

6:06 pm – Welcoming – Mt. Iron Mayor Gary Skalko

DINNER – PROVIDED BY RAMS

6:35 pm – Senator David Tomassoni – introduction of Governor Mark Dayton

Governor Mark Dayton

6:50 pm – Board Introductions and honored guests Director's Report – Steve Giorgi

7:00 pm – Senator Tom Bakk – “Times are changing”

7:15 pm – Range Delegation

7:45 pm – Recognition of Retiring Board Members

7:50 pm President Paul Kess, Closing Comments - Adjournment

December 7, 2017

PROPOSED CONSTITUTIONAL AMENDMENT TO RAMS BY-LAWS:

RAMS Member Units:

Per the Range Association of Municipalities & Schools constitution, you are receiving formal notice of a proposed revision to the constitution. The Board of Directors reviewed, discussed and voted to approve the following deletion of language from the constitution. The reasoning behind this is that when a vacancy occurs during the term of a board member, any and all RAMS member units are notified of the vacancy, and any and all nominations are given full and fair consideration by the board prior to a vote on the replacement. The board felt the language proposed for deletion was limiting and not required in an open and fair nomination/election process.

TO VOTE ON THIS MATTER, YOU WILL BE REQUIRED TO BE PRESENT AT THE BOARD MEETING TO BE HELD ON JANUARY 10th (in conjunction with the Annual Meeting & Dinner). The business meeting will begin at 5:40 pm at the Mt Iron Community Center in the Council Chambers.

Proposed revision is found in Article VII, Board of Directors and Committees; Section 5.

Vacancies: the language reads as follows:

Section 5. VACANCIES - Any vacancy in an elective office shall be filled for the remainder of the term by the Board except that a vacancy in the office of the President shall be filled for the remainder of the term by the succession of the Vice-President, and except that a vacancy in the office of a Director occurring within 60 days prior to the Annual Meeting and which term has more than one year remaining shall be filled by election at the Annual meeting for the remainder of the term. **The language below would be deleted if approved:**

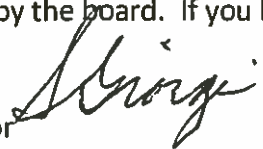
~~To fill a vacancy on the Board of Directors that occurs after the annual meeting, unless elected to the Presidency, Vice-Presidency, or Secretary/Treasurer, primary consideration for vacancy replacement shall be given to Association member units who have not been represented on the board during the past 12 months.~~

As stated the Board of Directors approved this change at the June 2017 meeting on a unanimous vote by the board. If you have any questions, please contact me.

Steve Giorgi

Executive Director

218.780.8877 sgiorgi@ramsmn.org



"One Range...One Voice"



Saint Louis County

Planning and Community Development Department • www.stlouiscountymn.gov
planninginfo@stlouiscountymn.gov

Barbara Hayden
Director

TO: Cities, Towns and Other Interested Parties

FROM: Mary Anderson, Physical Planning Manager

DATE: December 19, 2017

RE: Subdivision Ordinance 60 proposed Safe Routes to School program language amendments

Please see attached draft language regarding Safe Routes to School (SRTS) program language. St. Louis County Public Works may be eligible for transportation grants related to the SRTS program and we are recommending the attached amendments to the St. Louis County Subdivision Ordinance 60 in order to apply for SRTS funds. No other amendments to the ordinance are proposed at this time. A public hearing to consider the amendments will be scheduled for the February 8th, 2018 Planning Commission meeting.

Please submit comments by Monday, February 5, 2018. Comments may be submitted by email to Bourbonaisj@stlouiscountymn.gov or by regular mail to the Virginia office address below. If you have questions, please contact me at 218-749-0626. Thank you.

☐ **Duluth Office**
Government Services Center
320 W 2nd St, Ste 301
Duluth, MN 55802
Phone: (218) 725-5000
Toll Free in MN: 1-800-450-9777
Fax: (218) 725-5029

☒ **Virginia Office**
Northland Office Center
307 1st St S, Ste 117
Virginia, MN 55792
Phone: (218) 749-7103
Toll Free in MN: 1-800-450-9777
Fax: (218) 749-7194

ST. LOUIS COUNTY SUBDIVISION ORDINANCE 60

The following definitions are proposed to be added to the Ordinance:

ARTICLE III, Section 3.2 Definitions

Safe Routes to School Program: A federal program under Title I, Section 1404 of the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) of 2005, Public Law 109-59, and adopted by the State of Minnesota in Minnesota Statutes, Section 174.40.

Safe Routes to School Program Funding: A State of Minnesota account consisting of state bond proceeds and other funds as appropriated to be expended on eligible costs of a Safe Routes to School Program project receiving financial assistance. Assistance may be offered for acquisition of land or permanent easements, predesign, design, preliminary and final engineering, environmental analysis, construction and reconstruction of publicly owned infrastructure with a useful life of at least ten years that provides for non-motorized to and from a school; preparation of land for which a route to school is established, including demolition of structures and remediation of any hazardous conditions on the land; payment for the unpaid principal on debt issued by a political subdivision for a Safe Route to School project; and for any other eligible activity described in Minnesota Statutes, Section 174.40, as amended.

Safe Routes to School Administration: The Minnesota Department of Transportation program requirements and competitive process for financial assistance following Minnesota Statutes, Section 174.40, establishing criteria to evaluate capital improvements of transportation infrastructure that improves safety and encourages non-motorized transportation to and from a school.

Safe Routes to School Infrastructure: A safe and appealing non-motorized means of transportation to and from a school consistent with the Safe Routes to School Program and the Safe Routes to School Administration criteria and guidelines.

Provision D. in red is proposed to be added to the Ordinance.

ARTICLE IV GENERAL STANDARDS, Section 4.1 Application of the Ordinance

Section 4.1 Application of the Ordinance

- A. Where the provision of the Ordinance are either more restrictive or less restrictive than applicable provisions(s) of other laws, ordinances, statutes, resolutions, covenants or regulations of any kind, the more restrictive condition, standard or requirement shall prevail, except as authorized by the more restrictive agency.



2016

Water Fluoridation Quality Award

MOUNTAIN IRON

State of Minnesota

The Centers for Disease Control and Prevention commends this water system for its consistent and professional adjustment of the fluoride content to the recommended level for oral health for 12 consecutive months in 2016. High quality water fluoridation, as demonstrated by this water system, is a safe and effective method to prevent tooth decay and improve the oral health of all community residents.

Handwritten signature of Casey Hannan in blue ink.

Casey Hannan, MPH
Director (Acting), Division of Oral Health
National Center for Chronic Disease Prevention and Health Promotion
Centers for Disease Control and Prevention

Handwritten signature of Kip Duchon in blue ink.

Kip Duchon, MS, PE
National Fluoridation Engineer, Division of Oral Health
National Center for Chronic Disease Prevention and Health Promotion
Centers for Disease Control and Prevention



**U.S. Department of
Health and Human Services**
Centers for Disease
Control and Prevention



PROTECTING, MAINTAINING & IMPROVING THE HEALTH OF ALL MINNESOTANS

December 1, 2017

Mountain Iron City Council
City Administrator
Mountain Iron City Hall
8586 Enterprise Drive South
Mountain Iron, MN 55768

Dear City Administrator:

The Minnesota Department of Health Oral Health Program and Drinking Water Protection Section are pleased to present you with the **2016 Water Fluoridation Quality Award**. This award, created by the Centers for Disease Control and Prevention (CDC), recognizes those public water systems (PWSs) that adjust the fluoride concentration in drinking water and achieve a monthly average fluoride level that is in the optimal range for 12 consecutive months in a calendar year, as documented in the CDC Water Fluoridation Reporting System (WFRS).

CDC initiated the Water Fluoridation Quality Awards program to recognize outstanding performance in fluoridation management by public water systems. In Minnesota, 104 of 603 possible fluoridating community PWSs are receiving awards for 2016.

You can use your Quality Award to promote health through community water fluoridation. Receiving this award provides you with an opportunity to highlight the excellent work being done by your water system. To assist you in promoting this achievement we are enclosing a press release template that can be tailored for your community. An electronic copy of the template is available upon request.

Congratulations on this outstanding effort and thank you for providing safe, dependable drinking water for your community. If you have any questions about the award or the press release, please contact either David Rindal at (651) 201-4660 and david.rindal@state.mn.us or Clare Larkin at (651) 201-4230 and clare.larkin@state.mn.us.

Sincerely,

A handwritten signature in black ink that reads 'Prasida Khanal'.

Prasida Khanal, MPH, BDS
Director, Oral Health Program
Minnesota Department of Health

A handwritten signature in black ink that reads 'Randy Ellingboe'.

Randy Ellingboe
Manager, Drinking Water Protection Section
Minnesota Department of Health



The Minnesota Department of Health announced today that [NAME OF COMMUNITY WATER SYSTEM] has been awarded a Water Fluoridation Quality Award from the U.S. Centers for Disease Control and Prevention (CDC). Fluoridation is the adjustment of fluoride in drinking water to a level that is effective for preventing tooth decay. This award recognizes those communities that achieved excellence in community water fluoridation by maintaining a consistent level of fluoride in drinking water throughout 2016.

For 2016, a total of 1,360 public water systems (PWSs) in 29 states received these awards, including 104 of 603 possible fluoridating PWSs in Minnesota. Nationally, nearly three-quarters (74.4 percent) of the population – or 211 million people - served by community PWSs have access to optimally fluoridated tap water.

“Water fluoridation is one of the best investments that a community can make in maintaining the oral health of its citizens. It is equally as effective in preventing cavities in children and adults,” stated Casey Hannan, MPH, Acting Director, CDC Division of Oral Health. “Fluoridation is also highly cost effective.”

Community water fluoridation has been recognized by CDC as one of 10 great public health achievements of the 20th Century. “Minnesota can be proud of its commitment to community water fluoridation. People of all ages and socioeconomic status have access to one of the most equitable ways to prevent tooth decay and improve overall health”, says Prasida Khanal, Minnesota Oral Health Program Director.

For questions about the award or the press release, contact either David Rindal, Senior Compliance Engineer, Minnesota Department of Health, Drinking Water Protection, at (651) 201-4660 and david.rindal@state.mn.us or Clare Larkin, Prevention Coordinator, Minnesota Department of Health, Oral Health Program, at (651) 201-4230 and clare.larkin@state.mn.us.

Biosolids Disposal Site Authority

413 Pierce Street
Eveleth, MN 55734
218.742.4626

City of Eveleth

City of Gilbert

City of Virginia

City of Mt. Iron

December 27, 2017

Honorable Mayor and City Council
City of Mt. Iron
City Hall
Mt. Iron, MN 55768

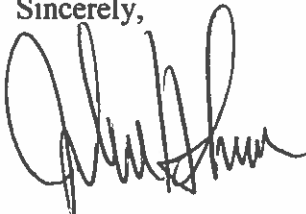
Mayor and Council,

The 2018 Biosolids Disposal Site Authority (BDSA) budget was set at \$35,400.00. By Ordinance, this budget is to be funded by an annual per capita fee from each member City. The annual per capita fee for financing the 2018 budget was set at \$ 2.07042.

The 2010 census for the City of Mt. Iron is 2,869 persons. Mt. Iron's share of the BDSA 2018 budget is \$ 5,940.10.

The BDSA requests payment of the 2018 appropriation from the City of Gilbert in the amount of \$ 5940.10.

Sincerely,

A handwritten signature in black ink, appearing to read 'John H. Seurer', written over a horizontal line.

John H. Seurer, Sec/Tres for the BDSA

Copy: Tim Satrang

Tri- Cities Biosolids Disposal Authority

**413 Pierce Street
Eveleth, MN 55734
218.742.4626**

City of Eveleth

City of Gilbert

City of Mt. Iron

December 27, 2017

Honorable Mayor & City Council
City of Mt. Iron
City Hall
Mt. Iron, MN 55768

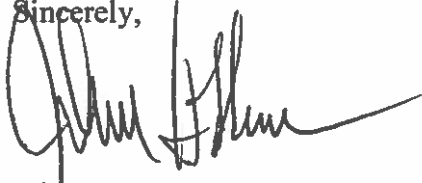
Mayor and Councilors,

The City of Mt. Iron of the 2018 Tri-Cities Biosolids Disposal Authority (TCBDA) budget is \$ 21,840.00

The Tri-Cities Biosolids Disposal Authority requests payment of the **First Quarter 2018** appropriation in the amount of **\$ 5,460.00**

The balance of the 2018 budget will be billed quarterly at the rate of \$ 5,460.00 per quarter.

I thank You
Sincerely,



John H. Seurer, TCBDA Sec/Treas 218.742.4626

Copy: Jack Bradacg