



# **MOUNTAIN IRON CITY COUNCIL MEETING**

**MONDAY, DECEMBER 18, 2017**

**6:30 P.M.**

**MOUNTAIN IRON COMMUNITY CENTER  
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, DECEMBER 18, 2017 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
  - II. Consent Agenda
    - A. Minutes of the December 4, 2017, Regular Meeting (#1-10)
    - B. Receipts
    - C. Bills and Payroll
    - D. Communications
  - III. Public Forum
    - A. Public Hearing – Park Vacation (#11-13)
  - IV. Committee and Staff Reports
    - A. Mayor’s Report
      - 1. Advertise for Board Openings (#14)
    - B. City Administrator’s Report
      - 1. Lease Renewal (#15-16)
    - C. Director of Public Works Report
      - 1. Expiration of Probationary Period (#17)
    - D. Library Director/Special Events Coordinator’s Report
    - E. Sheriff’s Department Report
    - F. City Engineer’s Report
      - 1. Change Order Number 1- Recreational Trail (#18)
      - 2. Pay Request Number 4 – Recreational Trail (#19-21)
    - G. City Attorney’s Report
    - H. Buildings and Grounds Committee
      - 1. Surveillance Cameras (#22-26)
      - 2. Door Entry Systems (#27-32)
    - I. Liaison Reports
  - V. Unfinished Business
  - VI. New Business
    - A. Resolution Number 35-17 Vacating Park (#33-37)
    - B. Resolution Number 36-17 Authorizing Payment (#38-39)
    - C. Reschedule January 1<sup>st</sup> Meeting (#40)
  - VII. Communications
  - VIII. Announcements
  - IX. Adjourn
- # Page Number in Packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
December 4, 2017

Mayor Skalko called the City Council meeting to order at 6:33p.m. with the following members present: Joe Prebeg, Jr., Alan Stanaway, Steve Skogman, Susan Tuomela, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Tim Satrang, Director of Public Works; Amanda Inmon, Municipal Services Secretary; Sally Yuccas, Librarian Director/Special Events Director; Rod Flannigan, City Engineer and SGT John Backman, Sheriff's Department.

It was moved by Skalko and seconded by Tuomela that the consent agenda be approved as follows:

1. Approve the minutes of the December 4, 2017, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period December 1-15, 2017, totaling \$286,076.85 (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period December 1-15, 2017, totaling \$358,253.25 (a list is attached and made a part of these minutes).

The motion carried.

Public Forum:

- No one spoke during forum

The Mayor reported on the following:

- Condolences to the family and friends of Jim Shaleen

The City Administrator reported on the following:

- South Grove Skating rink to open Friday, December 8<sup>th</sup>, weather depending
  - Rink closures and updates will be posted on Facebook, Twitter, The City of Mountain Iron website as along with local TV stations and at the South Grove Skating Rink

Director of Public Works:

- Thursday, November 30<sup>th</sup>, road closure by Fairview Clinic, crew was working to install valve to help operate distribution system better
- Saturday, December 2<sup>nd</sup>, dip in power due to squirrel
- City Crew workers expected to be out with weather conditions anticipated to get bad throughout tonight into tomorrow morning

It was moved by Prebeg and seconded by Stanaway to approve the recommendation of the Parks & Recreation board and hire the following individuals to work as winter seasonal workers and rink attendants for the 2017/2018 season:

Arin Marks  
Colin Poitra

Casey Kintner  
Connie Murphy

Bryce Wainio

The motion carried.

Library Director/Special Events Coordinator:

- Library hosting “Annual Food Drive,” for Food Shelf, asking patrons to bring canned goods
- Tuesday, December 12<sup>th</sup> at 10am, “Holiday gathering” for Preschoolers

Sheriff’s Department:

- No formal or informal report

City Engineer:

- No formal report

It was moved by Skogman and seconded by Prebeg to approve Pay Request No. 2 for the Nichols Wastewater Pond Decommissioning Project in the amount of \$18,481.30, to the Veit Company, Duluth, MN. This amount includes withholding of 5% retainage on work completed to date. The motion carried on roll call vote.

It was moved by Stanaway and seconded by Tuomela to hire Casey Kintner to the position of volunteer firefighter, contingent upon passing a physical, aptitude test and background check. The motion carried.

It was moved by Stanaway and seconded by Skogman to approve the recommendation of the Public Health and Safety Committee and post internally for the Fire Chief and Fire Captain Safety Officer, with applications being accepted at City Hall until 4pm on December 20<sup>th</sup>. The motion carried.

It was moved by Prebeg and seconded by Stanaway to adopt Resolution 32-17; approving the 2017 tax levy of 0% instead of the 2.1%, collectable in 2018 (a copy is attached and made a part of these minutes). The amended motion carried on 3; 2 roll call vote. Prebeg-yes, Stanaway-yes, Skogman-no, Tuomela-no, Skalko-yes

- Discussed the 2018 budget, Councilor Prebeg challenged the Council to reduce the levy from 2.1% to 0%, cutting roughly \$25,000 from the Budget. Councilor Prebeg stated that he has been here for 17 years and has never seen the levy go down, once it goes up it never goes back down, with a 6% decrease in Capital outlay budget to either individual items or as a whole.
- Discussion ensued, increase was largely due to Healthcare/Insurance Rates increasing in the foreseeable future
- Mayor Skalko stated that the City budget has no control over the Mountain Iron-Buhl School or St. Louis County budget/levy
- Councilor Skogman stated how thin is the budget going to be cut if it keeps getting pushed to the following year, if levy is increased by 2.1%, will be a continuous addition to the budget, but what is being take away, what services to be cut to stay within budget

- Councilor Prebeg stating that the City is not cutting services, but wish list instead, can be accountable by doing something and not increasing the levy
- Councilor Stanaway stated that \$25,000 this would equate to \$250,000 in 10 years, can understand both an 2.1% increase as well as a decrease 0% levy

It was moved by Prebeg and seconded by Stanaway to approve the 2018 proposed budget, with the amendment that the budget be reduced by no more than \$25,000 to come out of the Capital Outlay Portion. The amended motion carried on 3; 2 roll call vote. Stanaway-yes, Skogman-no, Tuomela-no, Prebeg-yes, Skalko-yes

It was moved by Prebeg and seconded by Skogman to adopt Resolution 33-17; approving the 2018 market rate based referendum levy for the General Obligation Community Center Bonds and Interest (a copy is attached and made a part of these minutes). The motion carried on roll call vote.

It was moved by Stanaway and seconded by Prebeg to adopt Resolution 34-17; approving the 2018 Economic Development Authority Tax Levy, (a copy is attached and made a part of these minutes). The motion carried on roll call vote.

The council reviewed the list of communications.

It was moved by Prebeg and seconded by Stanaway to authorize the Building rental fee of \$125 be waived in the form of a donation to the Melissa Norvitch Zahn benefit event/fundraiser to help defray the cost of ongoing breast cancer treatments, which will be held on January 19, 2018 at the Mountain Iron Community Center, monies to come from Charitable Gambling. The motion carried on roll call vote.

It was moved by Skogman and seconded by Prebeg to nominate Councilor Stanaway to the RAMS, The motion carried, 4; 1, with Councilor Stanaway abstaining.

It was moved by Prebeg and seconded by Tuomela to nominate Mayor Skalko as the RAMS alternate, the motion carried, 4;1, with Mayor Skalko abstaining.

At 7:16 p.m., it was moved by Skalko and seconded by Skogman that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon  
Municipal Services Secretary  
[www.mtniron.com](http://www.mtniron.com)

**Communications:**

1. Notice of Board of Directors Nominations, 12 vacancies available on the RAMS board of Directors. One of the 12 is a superintendent that will be nominated by the Superintendent's Association, with the other 11 coming from townships, school districts and cities. Nominations being accepted until December 21<sup>st</sup>.
2. Mediacom will be implementing rate adjustments/ increases to its programming as of January 1, 2018.

Distribution Summary

Category	Distribution	Amount
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	800.00
BUILDING RENTALS	COMMUNITY CENTER	1,150.00
BUILDING RENTALS	NICHOLS HALL	25.00
BUILDING RENTALS	SENIOR CENTER	25.00
CD INTEREST	CD INTEREST 101	1,242.13
CD INTEREST	CD INTEREST 378	177.45
CD INTEREST	CD INTEREST 602	578.69
CD INTEREST	CD INTEREST 603	22.18
CD INTEREST	CD INTEREST 604	22.18
CD INTEREST	CD INTEREST601	177.45
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	32.40
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	32.40
COPIES	COPIES	24.50
INTERGOVERNMENTAL REVENUE	MISCELLANEOUS STATE AID	41,162.55
LICENSES	CIGARETTE	100.00
LICENSES	LIQUOR	1,800.00
METER DEPOSITS	ELECTRIC	800.00
METER DEPOSITS	WATER	.00
MISCELLANEOUS	ASSESSMENT SEARCHES	40.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	43,481.43
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	.00
MISCELLANEOUS	DELTA DENTAL PAYABLE	1,754.10
MISCELLANEOUS	FAX CHARGES	311.25
MISCELLANEOUS	FIRE DEPT-MISC INCOME	32.40
MISCELLANEOUS	REIMBURSEMENTS	23,821.83
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	409.66
SPECIAL ASSESSMENTS	SPECIAL ASSESS -BOND MONEY	2,158.64
UTILITY	UTILITY	166,097.81
Grand Totals:		<u>286,076.85</u>

## Report Criteria:

Report type: Summary

Check.Type = {&lt;&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/17	12/06/2017	150934	10012	ABE ENVIRONMENTAL SYSTEMS, INC	101-20200	1,714.12
12/17	12/06/2017	150935	604	AEOA	101-20200	200.00
12/17	12/06/2017	150936	10004	ALWAYS THERE STAFFING, INC.	101-20200	1,784.34
12/17	12/06/2017	150937	10075	AMERIPRIDE SERVICES	101-20200	48.79
12/17	12/06/2017	150938	30017	CARQUEST (MOUNTAIN IRON)	101-20200	458.99
12/17	12/06/2017	150939	648	CHRISTOPHER MURPHY	101-20200	200.00
12/17	12/06/2017	150940	482	CINDY PETTINELLI	101-20200	200.00
12/17	12/06/2017	150941	30026	COMO LUBE & SUPPLIES INC	101-20200	115.00
12/17	12/06/2017	150942	30072	COMPUTER WORLD	101-20200	3,057.77
12/17	12/06/2017	150943	60026	FASTENAL COMPANY	101-20200	12.27
12/17	12/06/2017	150944	70016	GOPHER STATE ONE CALL INC	604-20200	29.70
12/17	12/06/2017	150945	70004	GRANDE ACE HARDWARE	101-20200	85.57
12/17	12/06/2017	150946	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
12/17	12/06/2017	150947	80001	HILLYARD/HUTCHINSON	101-20200	1,865.50
12/17	12/06/2017	150948	80037	HOMETOWN MEDIA PARTNERS	603-20200	21.00
12/17	12/06/2017	150949	480	JESSICA ELVERUM	101-20200	200.00
12/17	12/06/2017	150950	120006	L & M SUPPLY	604-20200	297.62
12/17	12/06/2017	150951	90025	LUBE-TECH & PARTNERS, LLC	101-20200	100.00
12/17	12/06/2017	150952	120014	LUNDGREN MOTORS	101-20200	25.48
12/17	12/06/2017	150953	130030	MACQUEEN EQUIPMENT	603-20200	107.67
12/17	12/06/2017	150954	130041	MESABI BITUMINOUS	101-20200	2,048.50
12/17	12/06/2017	150955	130044	MINNESOTA DEPT OF HEALTH	601-20200	1,485.00
12/17	12/06/2017	150956	130009	MINNESOTA POWER (ALLETE INC)	602-20200	1,331.50
12/17	12/06/2017	150957	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	81,071.00
12/17	12/06/2017	150958	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	178.39
12/17	12/06/2017	150959	140005	NORTHERN FITNESS GROUP	101-20200	377.96
12/17	12/06/2017	150960	160043	POMP'S TIRE SERVICE INC	101-20200	3,239.30
12/17	12/06/2017	150961	170007	QUILL CORPORATION	101-20200	117.95
12/17	12/06/2017	150962	190079	SCHINDLER ELEVATOR CORPORATION	101-20200	2,739.59
12/17	12/06/2017	150963	190045	SERVICE SOLUTIONS	101-20200	23.00
12/17	12/06/2017	150964	190004	SKUBIC BROS INC	101-20200	317.31
12/17	12/06/2017	150965	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	42,500.00
12/17	12/06/2017	150966	190016	ST LOUIS COUNTY AUDITOR	101-20200	179.00
12/17	12/06/2017	150967	190054	ST LUKES CLINICS	101-20200	110.00
12/17	12/06/2017	150968	5007	SUN LIFE FINANCIAL	602-20200	954.49
12/17	12/06/2017	150969	200003	TACONITE TIRE SERVICE	101-20200	21.00
12/17	12/06/2017	150970	180026	TIMOTHY D BROOKS	101-20200	495.00
12/17	12/06/2017	150971	481	TROY MARTINSON	101-20200	100.00
12/17	12/06/2017	150972	210001	UNITED ELECTRIC COMPANY	101-20200	1,918.61
12/17	12/06/2017	150973	220025	VERIZON WIRELESS	101-20200	17.70
12/17	12/06/2017	150974	220014	VIKING INDUSTRIAL NORTH	604-20200	497.20
12/17	12/06/2017	150975	60038	WRIGHT EXPRESS FINAN SERV CORP	602-20200	5,885.15
12/17	12/06/2017	150976	240001	XEROX CORPORATION	602-20200	592.77
12/17	12/06/2017	150977	260002	Z/TECH	101-20200	18.99
12/17	12/06/2017	150978	260005	ZEP MANUFACTURING COMPANY	603-20200	163.58
12/17	12/06/2017	150980	220005	VEIT & COMPANY, INC.	602-20200	18,481.30

Grand Totals:

175,476.71

PP-ENDING 11/17

112,953.41

PP-ENDING 12/1

69,823.13

TOTAL EXPENDITURES

\$358,253.25



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 32-17

### APPROVING 2017 TAX LEVY, COLLECTABLE 2018

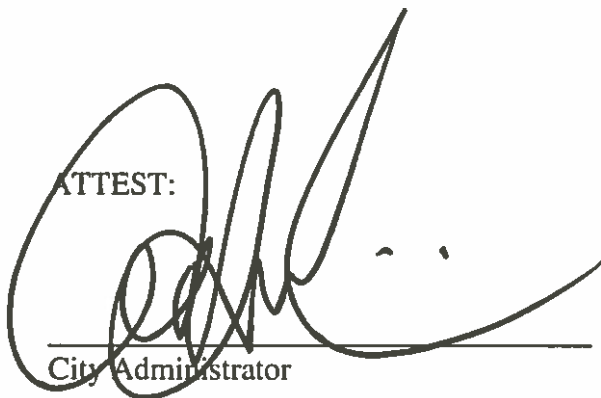
**BE IT RESOLVED**, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following sums of money be levied for the current year, collectable in 2018, upon the taxable property in the City of Mountain Iron for the following purposes:

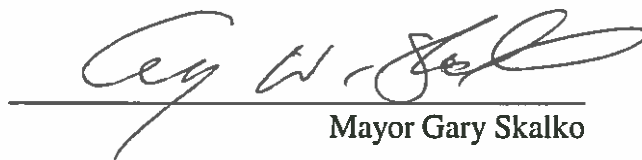
TOTAL PROPOSED LEVY	\$1,206,978.00
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The City Administrator is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Saint Louis County, Minnesota.

**DULY ADOPTED BY THE CITY COUNCIL THIS 4<sup>th</sup> DAY OF DECEMBER, 2017.**

ATTEST:

  
\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko



# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 33-17

### **APPROVING 2018 MARKET RATE BASED REFERENDUM LEVY FOR THE GENERAL OBLIGATION COMMUNITY CENTER BONDS AND INTEREST**

**WHEREAS**, in February 1998 the voters in the City of Mountain Iron approved a market rate based referendum levy for bonds and interest to construct the Mountain Iron Community Center.

**NOW, THEREFOR BE IT RESOLVED**, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following market rate based levy shall be made in 2017 payable in 2018 for all property in the City of Mountain Iron:

General Obligation Community Center Bond levy shall be \$83,811.00

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Saint Louis County, Minnesota.

**DULY ADOPTED BY THE CITY COUNCIL THIS 4<sup>th</sup> DAY OF DECEMBER, 2017.**

ATTEST:

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Mayor Gary Skalko



# CITY OF MOUNTAIN IRON

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## RESOLUTION NUMBER 34-17

### CONCERNING THE 2018 ECONOMIC DEVELOPMENT AUTHORITY TAX LEVY

**WHEREAS**, the Mountain Iron Economic Development Authority was created on the 19th day of April, 2004, pursuant to Minnesota Statutes 469.090-469.108 and;

**WHEREAS**, Minnesota Statutes, Section 469.107, Subdivision 1, specifically authorized the Mountain Iron Economic Development Authority to levy against the taxable property of the City of Mountain Iron, St. Louis County, Minnesota.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of Mountain Iron, Minnesota, that for the purpose of further development and to provide for any activities that are within the jurisdiction of the Mountain Iron Economic Development Authority as defined according to Minnesota Statutes. The Mountain Iron City Council submits to the County Auditor of St. Louis County, Minnesota, a final tax levy with a levy set to the maximum allowable for the Mountain Iron Economic Development Authority.

**DULY ADOPTED BY THE CITY COUNCIL THIS 4<sup>th</sup> DAY OF DECEMBER, 2017.**

ATTEST:

  
\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko

Mountain Iron Public Library    November, 2017

Monthly Report Information

Attendance: Adults: 1,334 Youth: 381

**Total Patron usage in November : 1,715**

Circulation: Checked out: 3,188 items    Checked in: 3,361 items

**Total Circulation for in November : 6,649**

Activities and Events at the Library & Meetings:

November 7, 14, 21 and 28th: Storytime Sessions    10 a.m.

November 8, 15, 22, 29 th: Tops/Book Club Group    9 a.m.

November 9: Friends of the Library Paint Class Fundraiser

November 11: Lorna Landvik/Author Program/Legacy Arts

November 7 & 21: Attended City Council Meeting

November 23 & 24: Closed for Thanksgiving Holiday

November 28: Attended Budget Meeting, 6:30 p.m .

## **COUNCIL LETTER 121817-III**

### **ADMINISTRATION**

### **PUBLIC HEARING**

**DATE:** December 14, 2017

**FROM:** Craig J. Wainio  
City Administrator

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The public hearing is for the proposed vacation of the park designation for the parcel of property north of the lots on Garden Drive North where Unity Drive is located. After the hearing the City Council will then determine whether or not to vacate the park designation. If the Council votes to remove the designation then we will file the request with district court to have the designation removed. Once removed, the City Council will have the authority to do what it wants with the property.



# CITY OF MOUNTAIN IRON

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## NOTICE OF PUBLIC HEARING

Notice is hereby given that the Mountain Iron City Council will hold a public hearing on Monday, December 18, 2017 at 6:30 p.m. in the Mountain Iron Room of the Mountain Iron Community Center.

The purpose of the public hearing is to seek vacation of the park designation on the following described parcel:

That part of the Plat of SOUTH GROVE ADDITION to the City of Mountain Iron designated in said plat as "Park" except those parts described as follows:

- (a) Beginning at the Northeast Corner of Outlot A in Plat of SOUTH GROVE ADDITION TO MOUNTAIN IRON and assuming the East line of Outlot A to bear North 03 degrees 37 minutes 32 seconds West; thence North 03 degrees 37 minutes 32 seconds West 168.98 feet; thence South 85 degrees 57 minutes 38 seconds West parallel to the North line of said plat 111.23 feet; thence Southwesterly 31.55 feet along a tangential curve concave to the Southeast, radius of 20.00 feet and a central angle of 90 degrees 23 minutes 10 seconds; thence South 04 degrees 25 minutes 32 seconds East tangent to said curve 149.71 feet to the Northwest Corner of said Outlot A; thence North 85 degrees 34 minutes 28 seconds East along the North line of Outlot A 129.00 feet to the Point of Beginning, containing 0.50 acres. AND EXCEPT
- (b) Beginning at the northeast corner of Lot 1 Block 12 of said SOUTH GROVE ADDITION; thence North 04 degrees 25 minutes 32 seconds West along the northerly extension of the east line of said Lot 1 for a distance of 203.29 feet to the north line of said PARK; thence South 85 degrees 57 minutes 38 seconds West along said north line for a distance of 765.52 feet to the northwest corner of said PARK; thence South 04 degrees 25 minutes 32 seconds East along the west line 208.45 feet to the southwest corner of said PARK; thence North 85 degrees 34 minutes 28 seconds East along the south line of said PARK 756.50 feet to the point of beginning.

All as shown on Exhibit A attached hereto, the area vacated being marked in dots.

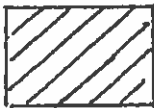
The Council intends to use the property for public Right-of-Way.

The public can present its opinions at the public hearing or by letter addressed to the City Administrator, 8586 Enterprise Drive South, Mountain Iron, Minnesota 55768.

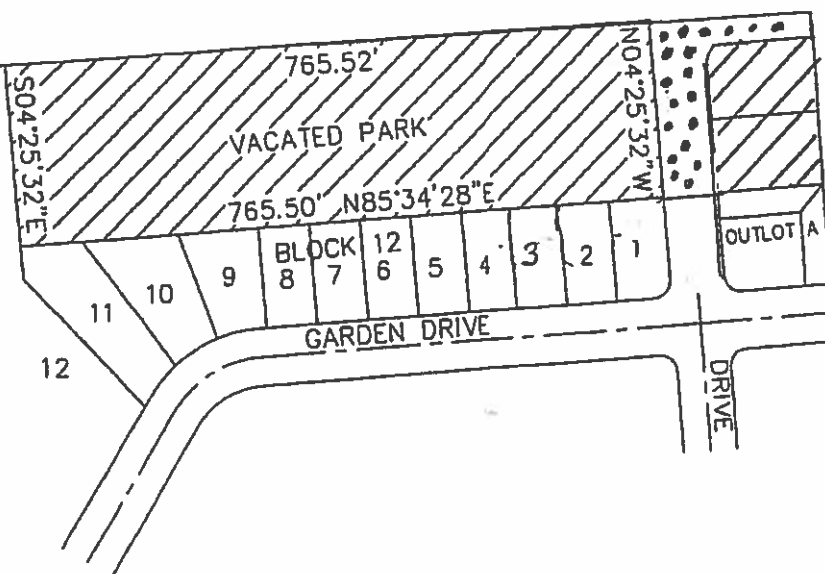
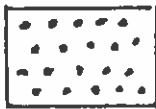
By Order of the City Council

Craig J. Wainio  
City Administrator

Previously  
Vacated



To Be  
Vacated



EXHIBIT

tabbles

A

**COUNCIL LETTER 120417-IVA1**

**MAYOR SKALKO**

**ADVERTISEMENT**

**DATE:** December 14, 2017

**FROM:** Gary Skalko  
Mayor

Craig J. Wainio  
City Administrator

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Mayor Skalko requested this item be placed on the Agenda with the following background information:

Advertise for a position on the Public Health and Safety Board as Brittney Chopp will not continue to serve after her term is up at the end of the year.

**RGGS LAND & MINERALS, LTD., L.P.**

**P.O. Box 1266**

**Virginia, Minnesota 55792**

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December 5, 2017

City of Mountain Iron  
8586 Enterprise Drive  
Mountain Iron, MN 55768

Re: Surface Lease Agreement 13304

The above referenced Surface Lease Agreement for a rock signboard located upon RGGS lands within the NE $\frac{1}{4}$  of NE $\frac{1}{4}$ , Section 12, T58N-R18W, Saint Louis County, Minnesota will expire on December 31, 2017.

Please find enclosed an Amendment to extend the term of the Surface Lease Agreement for an additional five (5) years, with a newly amended expiration date of December 31, 2022. The annual rental fee for this amended time period will be \$250.00.

Please review the enclosed Amendment. If acceptable to the City of Mountain Iron, sign the Amendment documents and return one original document along with full payment to this office.

Feel free to contact this office with any questions related to this Amendment or Surface Lease.

Respectfully,



Terry Villa  
RGGS Land & Minerals, LTD., L.P.

## AMENDMENT

### Surface Lease 13304 (hereinafter the "Agreement")

**IT IS HEREBY AGREED**, by and between the undersigned parties, that the referenced Agreement by and between RGGS Land & Minerals, LTD., L.P., a Delaware limited partnership, and the City of Mountain Iron is hereby amended as follows:

1. The original term of the referenced Agreement was January 1, 2005 through December 31, 2005. The Agreement was amended multiple times for term extensions, with a current expiration date of December 31, 2017.
2. The referenced Agreement is hereby amended to extend the term an additional five (5) years, with a newly amended expiration date of December 31, 2022.
3. The annual rental fee for this extended time period shall be \$250.00, which sum shall be payable to RGGS Land & Minerals, LTD., L.P.
4. This Amendment shall be effective as of January 1, 2018.

**IT IS FURTHER AGREED** that except as hereinabove amended, the terms, conditions, and obligations of the referenced Agreement are incorporated herein as if fully set forth at length, and shall remain in full force and effect until termination or until otherwise further amended by the parties in writing.

**IN WITNESS WHEREOF**, the parties hereto have executed this Amendment as of the date(s) set forth below.

Lessor: RGGS LAND & MINERALS, LTD., L.P.

Lessee: CITY OF MOUNTAIN IRON

By: Gordy Oil Company, a Texas corporation

By: \_\_\_\_\_

Its: General Partner

Name: \_\_\_\_\_

By:   
Russell D. Gordy, President

Title: \_\_\_\_\_

Dated: 11/30/2017

Dated: \_\_\_\_\_

**COUNCIL LETTER 121817-IVC1**

**PUBLIC WORKS**

**PROBATION**

**DATE:** December 14, 2017

**FROM:** Tim Satrang  
Director of Public Works

Craig J. Wainio  
City Administrator

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Staff has reviewed the performance of Mr. Gerry Knapper and Mr. Bradford Bennet and recommends that Mr. Knapper and Mr. Bennet remain on staff as a permanent full-time employee at the expiration of his probationary period.

## CHANGE ORDER

Order No. 1

Date: 11/29/17

NAME OF PROJECT/PROJECT NO: BICYCLE AND PEDESTRIAN RECREATIONAL TRAIL

OWNER: City of Mountain Iron

CONTRACTOR: Mesabi Bituminous, Inc  
4988 Enterprise Dr, Gilbert, MN 55741

ENGINEER: Benchmark Engineering, Inc.

### Reason for Change Order:

This Change Order is to compensate the Contractor for work actually completed. The decrease in cost is due to the actual amount of materials and labor provided.

### The following changes are hereby made to the CONTRACT DOCUMENTS:

The contract amount is decreased by **\$29,149.00**.

### Change to CONTRACT PRICE:

Original CONTRACT PRICE \$ 310,241.30


Current CONTRACT PRICE adjusted by previous CHANGE ORDERS \$ 310,241.30

The CONTRACT PRICE due to this CHANGE ORDER will be decreased by: \$ (29,149.00)

The new CONTRACT PRICE including this CHANGE ORDER will be: \$ 281,092.30

Recommended by: \_\_\_\_\_  
Engineer (Authorized Signature) Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
Owner (Authorized Signature) Date: \_\_\_\_\_

Accepted by:  \_\_\_\_\_  
Contractor (Authorized Signature) Date: 12/12/17



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 • fax: 218-735-8923  
email: info@bm-eng.com

December 12, 2017

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN  
Bicycle and Pedestrian Recreational Trail  
Project No. MI14-10

Dear Mr. Wainio;

Enclosed please find Pay Request No. 4—final—for the Bicycle and Pedestrian Recreational Trail project in the amount of **\$16,158.87**, for approval at your next scheduled City Council meeting. This pay request releases all retainage on the project.

Also enclosed is Change Order No. 1. Change Order No. 1 **decreases** the contract amount by **\$29,149.00**. Please approve Change Order No. 1 first, and then consider the pay request, contingent upon receiving the Contractor's IC-134 forms for the project.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
Benchmark Engineering, Inc.

Jeremy Schwarze  
Professional Engineer

Enclosure  
CC: Matt Jamnick, Mesabi Bituminous



PAY REQUEST #4  
BICYCLE AND PEDESTRIAN RECREATIONAL TRAIL  
CITY OF MOUNTAIN IRON, MINNESOTA  
PROJECT NO: MI14-10

CONTRACTOR: MESABI BITUMINOUS, INC.

SPEC. NO.	ITEM	UNITS	EST. QUANTITIES	UNIT COST	TOTAL AMOUNT	QUANTITY TO DATE	TOTAL AMOUNT
2021.501	MOBILIZATION	LUMP SUM	1.0	\$ 9,500.00	\$ 9,500.00	1.0	\$ 9,500.00
2101.511	CLEARING AND GRUBBING	LUMP SUM	1.0	\$ 3,500.00	\$ 3,500.00	1.0	\$ 3,500.00
2104.501	REMOVE CURB AND GUTTER	LIN. FT.	20.0	\$ 10.00	\$ 200.00	20.0	\$ 200.00
2104.503	REMOVE BITUMINOUS PAVEMENT	SQ. FT.	126.0	\$ 4.00	\$ 504.00	126.0	\$ 504.00
2104.513	SAWING BIT PAVEMENT (FULL DEPTH)	LIN. FT.	35.0	\$ 5.00	\$ 175.00	44.0	\$ 220.00
<del>2104.521</del>	<del>SALVAGE CHAIN-LINK FENCE</del>	<del>LIN. FT.</del>	<del>180.0</del>	<del>\$ 5.00</del>	<del>\$ 900.00</del>		\$
2104.523	SALVAGE SIGN	EACH	4.0	\$ 25.00	\$ 100.00	4.0	\$ 100.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	14,353.0	\$ 9.00	\$ 129,177.00	11,987.0	\$ 107,883.00
<del>2105.503</del>	<del>ROCK EXCAVATION (PV)</del>	<del>CU. YD.</del>	<del>150.0</del>	<del>\$ 10.00</del>	<del>\$ 1,500.00</del>		\$
2105.505	MUCK EXCAVATION (PV)	CU. YD.	415.0	\$ 15.00	\$ 6,225.00	375.0	\$ 5,625.00
2105.522	SELECT GRANULAR BORROW (CV) MOD. 10%	CU. YD.	829.0	\$ 18.00	\$ 14,922.00	1,594.0	\$ 28,692.00
2105.604	SOIL STERILIZATION	SQ. YD.	7,386.0	\$ 0.30	\$ 2,215.80	7,386.0	\$ 2,215.80
<del>2105.604</del>	<del>GEOTEXTILE FABRIC TYPE-V</del>	<del>SQ. YD.</del>	<del>623.0</del>	<del>\$ 2.00</del>	<del>\$ 1,246.00</del>		\$
2118.502	AGGREGATE SURFACING (CV) CLASS 5	CU. YD.	162.0	\$ 31.00	\$ 5,022.00	162.0	\$ 5,022.00
2211.503	AGGREGATE BASE (CV) CLASS 5	CU. YD.	903.0	\$ 24.00	\$ 21,672.00	903.0	\$ 21,672.00
2360.501	SP 12.5 WEARING COURSE MIXTURE (2,B)	TON	834.0	\$ 59.50	\$ 49,623.00	722.0	\$ 42,959.00
2501.511	18" CS PIPE CULVERT	LIN. FT.	120.0	\$ 33.00	\$ 3,960.00	90.0	\$ 2,970.00
2501.511	24" CS PIPE CULVERT	LIN. FT.	270.0	\$ 36.00	\$ 9,720.00	270.0	\$ 9,720.00
2501.515	18" GS PIPE APRON	EACH	8.0	\$ 150.00	\$ 1,200.00	6.0	\$ 900.00
2501.515	24" GS PIPE APRON	EACH	2.0	\$ 200.00	\$ 400.00	2.0	\$ 400.00
2511.501	RANDOM RIPRAP CLASS III	CU. YD.	76.0	\$ 30.00	\$ 2,280.00	15.0	\$ 450.00
2521.501	4" CONCRETE WALK	SQ. FT.	280.0	\$ 12.50	\$ 3,500.00	280.0	\$ 3,500.00
2531.604	6" CONCRETE VALLEY GUTTER	SQ. YD.	4.0	\$ 95.00	\$ 380.00	4.0	\$ 380.00
2531.618	TRUNCATED DOMES	SQ. FT.	140.0	\$ 55.00	\$ 7,700.00	112.0	\$ 6,160.00
2551.509	GUIDE POST TYPE B	EACH	10.0	\$ 60.00	\$ 600.00	12.0	\$ 720.00
2557.501	WIRE FENCE DESIGN 60V-9322	LIN. FT.	250.0	\$ 33.50	\$ 8,375.00	50.0	\$ 1,675.00
<del>2557.603</del>	<del>INSTALL CHAIN-LINK FENCE</del>	<del>LIN. FT.</del>	<del>180.0</del>	<del>\$ 18.50</del>	<del>\$ 3,330.00</del>		\$
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$ 1,600.00	\$ 1,600.00	1.0	\$ 1,600.00
2564.531	SIGN PANELS TYPE C	SQ. FT.	61.0	\$ 38.00	\$ 2,318.00	64.0	\$ 2,432.00
2564.602	INSTALL SIGN	EACH	4.0	\$ 110.00	\$ 440.00	4.0	\$ 440.00
2564.901	TRAFFIC SIGNS AND DEVICES	LUMP SUM	1.0	\$ 350.00	\$ 350.00	1.0	\$ 350.00
2573.502	SILT FENCE TYPE PA	LIN. FT.	2,180.0	\$ 2.10	\$ 4,578.00	1,850.0	\$ 3,885.00
2573.602	ROCK DITCH CHECK	EACH	2.0	\$ 125.00	\$ 250.00	4.0	\$ 500.00
2573.602	SEDIMENT CONTROL STRUCTURE	EACH	3.0	\$ 1,200.00	\$ 3,600.00	1.0	\$ 1,200.00
2575.511	MULCH MATERIAL TYPE I	TON	5.0	\$ 315.00	\$ 1,575.00	4.5	\$ 1,417.50
2575.523	EROSION CONTROL BLANKET CAT. 4P	SQ. YD.	3,669.0	\$ 1.50	\$ 5,503.50	5,550.0	\$ 8,325.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$ 1,700.00	\$ 1,700.00	1.0	\$ 1,700.00
<del>2583.503</del>	<del>4" SOLID LINE EPOXY</del>	<del>LIN. FT.</del>	<del>134.0</del>	<del>\$ 3.00</del>	<del>\$ 402.00</del>		\$
2501.511	12" CS PIPE CULVERT	LIN. FT.		\$ 32.00		80.0	\$ 2,560.00
2501.515	12" GS PIPE APRON	EACH		\$ 140.00		6.0	\$ 840.00
	4" PERF PIPE	LIN. FT.		\$ 5.00		175.0	\$ 875.00

BASE BID \$ 310,241.30

BENCHMARK ENGINEERING, INC.

COMPLETED TO DATE: \$ 281,092.30  
LESS RETAINAGE (0%): \$0.00

SUBTOTAL PAY REQUEST #3: \$ 281,092.30  
LESS PREVIOUS PAYMENTS: (\$264,933.43)

TOTAL PAY REQUEST #3: \$ 16,158.87

**RECOMMENDATION OF PAYMENT**No. 4

Owner's Project No.: \_\_\_\_\_

Engineer's Project No.: MI14-10Project: Mountain Iron Bicycle and Pedestrian Recreational TrailCONTRACTOR: Mesabi Bituminous, Inc, PO Box 728, Gilbert, MN 55741For Period Ending: December 12, 2017

To: City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.Dated December 12, 2017

By \_\_\_\_\_

**STATEMENT OF WORK**

Original Contract Price	\$ <u>310,241.30</u>	Work & Materials to Date	\$ <u>281,092.30</u>
Net Change Orders	\$ <u>(29,149.00)</u>	Amount Retained (5%)	\$ <u>0.00</u>
Current Contract Price	\$ <u>281,092.30</u>	Subtotal	\$ <u>281,092.30</u>
		Previous Payments	\$ <u>264,933.43</u>
		Amount Due this Payment	\$ <u>16,158.87</u>

**COUNCIL LETTER 121817-IVF1**

**BUILDINGS AND GROUNDS**

**CAMERAS**

**DATE:** December 14, 2017

**FROM:** Buildings and Grounds Committee

Craig J. Wainio  
City Administrator

---

Enclosed, please find three quotes for surveillance cameras for the City Garage and recycling center. The Buildings and Grounds Committee recommends the purchase of the surveillance cameras for the City Garage and Recycling Center as presented in the quote from CW Technology.

**COUNCIL LETTER 121817-IVF1**

**BUILDINGS AND GROUNDS**

**CAMERAS**

**DATE:** December 14, 2017

**FROM:** Buildings and Grounds Committee

Craig J. Wainio  
City Administrator

---

Enclosed, please find three quotes for surveillance cameras for the City Garage and recycling center. The Buildings and Grounds Committee recommends the purchase of the surveillance cameras for the City Garage and Recycling Center as presented in the quote from CW Technology.



## QUOTATION

QUOTE #	AAAQ13661
DATE	11/28/2017

Thank you for your business!  
cwtechnology.com

Prepared For: Craig Wainio  
City of Mountain Iron  
8586 Enterprise Drive S  
Mountain Iron, MN 55768  
Phone: (218) 748-7575  
Email: cwainio@ci.mountain-iron.mn.us

Prepared By: Myke Connelly  
Client Solutions Specialist  
Phone: 218-728-7123  
Email: mconnelly@cwtechnology.com

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
Cameras			
3	AXIS P3225-LVE Mk II Network Dome Cameras	\$780.00	\$2,340.00
3	Outdoor wall mounts	\$110.00	\$330.00
1	Desktop -IP Video Platform - Supports 32 IP licenses - (DT-NVRS-4TB	\$1,410.00	\$1,410.00
1	Pole mount, outdoor cable, network switch and P.S. as needed	\$450.00	\$450.00
Subscription			
1	DIGIOP Elements Video Software Subscription (up to 4 video channels) (55-5W4) - \$240/year or upfront 3 year subscription - \$720	\$720.00	\$720.00
1	Configuration and Installation	\$1,680.00	\$1,680.00

\*Returns of in-stock items will be accepted within 10 days of purchase, if merchandise is unopened.

\*Special order items must be paid for when ordered and cannot be returned.

\*Defective merchandise must be returned within 14 days of receipt.

\*Finance charges of 1.5% per month will be levied on the unpaid balance of all accounts past due.

\*Travel time billed half rate plus mileage.

\*CW Technology makes NO WARRANTY either expressed or implied, regarding the performance or suitability for any purpose of the above products. The customer assumes the responsibility for understanding the warranty, if any, of the manufacturer.

\*Freight/Shipping costs not included in pricing.

SUBTOTAL	\$6,930.00
SALES TAX	\$0.00
TOTAL	\$6,930.00

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_ PO: \_\_\_\_\_

All information contained within this quote is valid for 30 days. Thereafter, all prices and applicable charges are subject to change.  
MINIMUM 15% RESTOCKING FEE WITH ORIGINAL PACKAGING.



Two-Way Radio & Security  
Sales & Service

4330 West First Street  
Duluth MN 55807  
(218) 729-8603 Phone  
(218) 729-6131 FAX  
(218) 310-6259 Mobile

A Division of Hunt Electric

November 17, 2017

City of Mt Iron  
Craig Wainio

Thank you for the opportunity to present this proposal on behalf of A.R.S., a division of Hunt Electric. Following you will find pricing for the Camera system that we discussed. The following system would be for 2 HD Cameras at the Fire hall and one HD Camera at the recycling area that will utilize your existing wireless network to send picture back to recorder at the fire Hall. You will be able to view live and recorded video from any PC on the City network with the proper passwords. You will need the following.

(3)	Panasonic WV-SW531 Outdoor HD Cameras @ \$ 845.00 Each	\$ 2535.00
(3)	Outdoor wall mounts for above @ \$145.00	\$ 435.00
(1)	Exacq IP04-02T-ELP DVR with 4 IP licenses	\$ 2395.00
(lot)	Pole mount, outdoor cable, network switch and P.S. as needed	\$ 450.00
(lot)	Complete installation of system	\$ 1800.00

Total system investment      \$ 7,615.00

NOTE: We could go with a "value line" cameras at \$ 450.00 Each and you could deduct \$ 1570.00

The difference is in quality and how long the cameras will last. They also would have a fixed lens that can't be adjusted for field of view, but would still give us usable pictures.

Please let me know if you have any questions or further requirements.

Sincerely,

Tom Rogentine  
A.R.S.



## PROPOSAL

To: Mr. Craig Wainio  
City of Mt. Iron  
8586 Enterprise Dr. S.  
Mt. Iron, MN 55768

November 7, 2017

**Proposal: Security Cameras  
City of Mt. Iron**

Johnson Controls, Inc. (JCI) is pleased to provide this proposal to provide a new network based security camera system for the City of Mt. Iron at 3 separate sites. JCI will provide below indicated system components and provide user training for facility Staff. Below is a summary of the proposed work and related pricing:

**Situation Overview:**

The Johnson Controls software is highly robust, capable of linking many types of existing systems such as video, intrusion and card access under a single system, which helps reduce response time in an emergency.

**Base Bid: Install Security Cameras to the below listed buildings.**

**RV Dump station- 1 camera**

**Recycle Center- 2 cameras**

**Fire Hall/City Garage- 3 cameras**

Includes the supply of (3) 90 degree IP based cameras. One of these cameras will be at each site. The other 3 cameras will be placed at the recycle center (1) and the Fire Hall/City Garage (2). These cameras are 360 degree IP based. Includes POE injectors, patch cables, licenses, POE Switch, camera mounts, a server with software, (1) 4 hr. training period, and a 3 year software support agreement. This system can be accessed via a computer, table or smart phone. It has a full web based suite to operate and monitor the system from. The software for the card access system will be hosted on this server. All hardware carries a 3 year parts warranty. All workmanship has a 1 year warranty. All phone/tablet access to this system and the card access is based on the firewall, IT security settings and permissions set by the IT department.

**Financial Investment: \$11,875.00**

**Work to be performed by the City of Mt. Iron:**

Wiring & electrical

The installation of all field devices.

~~Install of all door hardware.~~

\*\* If this and the card access are to be phased in at separate times then the cameras must be done as Phase 1. \*\*

This quotation is good for 60 days.

Payment terms: 45% Mobilization, Progress Billing. Retention- \$0.

Thank you for the opportunity to provide this proposal. Please contact me at 218-725-6762 with any questions.

**Johnson Controls, Inc.  
4627 Airpark Blvd.  
Duluth, MN 55811**

**Direct 218-725-6762  
FAX 218-727-7945**

**COUNCIL LETTER 121817-IVF2**

**BUILDINGS AND GROUNDS**

**DOORS**

**DATE:** December 14, 2017

**FROM:** Buildings and Grounds Committee

Craig J. Wainio  
City Administrator

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Enclosed, please find three quotes for card readers for the doors at the Community Center, Senior Center and Library. These card systems will eliminate the need for keys and the City handing out keys and getting them returned, this system will provide for greater security and accountability in the buildings. The Buildings and Grounds Committee recommends the purchase of the card readers for the doors at the Community Center, Senior Center and Library as presented in the quote from CW Technology.



## QUOTATION

QUOTE #	AAAQ13662
DATE	11/28/2017

Thank you for your business!  
cwtechnology.com

Prepared For: Craig Wainio  
City of Mountain Iron  
8586 Enterprise Drive S  
Mountain Iron, MN 55768  
Phone: (218) 748-7575  
Email: cwainio@ci.mountain-iron.mn.us

Prepared By: Myke Connelly  
Client Solutions Specialist  
Phone: 218-728-7123  
Email: mconnelly@cwtechnology.com

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
MAIN - CITY HALL			
1	Intelli-M Access Essentials Software Kit (S-BASE-KIT)	\$650.00	\$650.00
1	Intelli-M Access Server pre-loaded with Intelli-M Access Essentials (S-DOR-KIT-WH)	\$755.00	\$755.00
50	Infinias Clamshell Access Control Card (S-ACC-CLM)	\$2.80	\$140.00
1	Power Supply Rofu Mag Lock (S-MAG-80035)	\$220.00	\$220.00
1	Electric door hardware installed by Third Party	\$2,995.00	\$2,995.00
1	Setup and Configuration	\$1,200.00	\$1,200.00
SENIOR CENTER			
1	Intelli-M Access Server pre-loaded with Intelli-M Access Essentials (S-DOR-KIT-WH)	\$755.00	\$755.00
1	Power Supply Rofu Mag Lock (S-MAG-80035)	\$220.00	\$220.00
1	Electric Strike by Third Party	\$750.00	\$750.00
1	Setup and Configuration	\$1,480.00	\$1,480.00
LIBRARY MAIN DOOR			
1	Intelli-M Access Server pre-loaded with Intelli-M Access Essentials (S-DOR-KIT-WH)	\$755.00	\$755.00
1	Power Supply Rofu Mag Lock (S-MAG-80035)	\$220.00	\$220.00
1	Electric Panic bar by Third Party	\$1,750.00	\$1,750.00
1	Setup and Configuration	\$1,480.00	\$1,480.00
OPTIONAL			
Additional rear door by elevator (will only bill for actual time & materials) \$2750			
Infinias Access Control Keytag (S-ACC-AKT) (\$4.76ea) \$238			



## QUOTATION

QUOTE #	AAAQ13662
DATE	11/28/2017

Thank you for your business!  
cwtechnology.com

### Mobile APP Options:

10 Pack License \$70

20 Pack License \$120

50 Pack License \$275

\*Returns of In-stock items will be accepted within 10 days of purchase, if merchandise is unopened.

\*Special order items must be paid for when ordered and cannot be returned.

\*Defective merchandise must be returned within 14 days of receipt.

\*Finance charges of 1.5% per month will be levied on the unpaid balance of all accounts past due.

\*Travel time billed half rate plus mileage.

\*CW Technology makes NO WARRANTY either expressed or implied, regarding the performance or suitability for any purpose of the above products. The customer assumes the responsibility for understanding the warranty, if any, of the manufacturer.

\*Freight/Shipping costs not included in pricing.

SUBTOTAL	\$13,370.00
SALES TAX	\$0.00
TOTAL	\$13,370.00

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_ PO: \_\_\_\_\_

All information contained within this quote is valid for 30 days. Thereafter, all prices and applicable charges are subject to change.  
MINIMUM 15% RESTOCKING FEE WITH ORIGINAL PACKAGING.



Two-Way Radio & Security  
Sales & Service

4330 West First Street  
Duluth MN 55807  
(218) 729-8603 Phone  
(218) 729-6131 FAX  
(218) 310-6259 Mobile

A Division of Hunt Electric

November 3, 2017

City of Mt Iron  
Craig Wainio

Thank you for the opportunity to present this proposal on behalf of A.R.S., a division of Hunt Electric. Following you will find pricing for the door access system that we discussed for your three buildings. I received pricing from Northern Door & Hardware for the electric strikes and locks that would be needed for these facilities. The City Hall pricing includes the software that will be used for all buildings. You will need the following.

**Main City Hall**

This door requires an electric panic bar and Power supply. The software will need to be installed on a city supplied PC as well.

1	Premisys LT Startup Kit Including;	\$ 1465.00
	• Premisys LT software and Client	
	• 1 door POE controller	
	• 1- proximity Reader	
	• 50-proximity Cards	
	• Cabinet & Power supply	
	Electric door hardware installed by Northern door.	\$ 2995.00
Lot	Complete installation including cable and materials needed	\$ 1500.00
Total City Hall Investment		\$ 5960.00

**Senior Center**

(1)	Premisys 1 door Controller	\$ 665.00
(1)	Cabinet w/ Power supply	\$ 250.00
(1)	Proximity Reader	\$ 219.00
(1)	Electric strike by Northern Door	\$ 750.00
Lot	Complete Installation including Cable and materials needed	\$ 1500.00
Total Senior Center investment		\$ 3384.00

### Library Main Door

(1)	Premisys 1 door Controller	\$ 665.00
(1)	Cabinet w/ Power supply	\$ 250.00
(1)	Proximity Reader	\$ 219.00
(1)	Electric Panic bar by Northern Door	\$ 1750.00
Lot	Complete Installation including Cable and materials needed	\$ 1500.00

Complete library investment \$ 4384.00

### OPTION:

Add rear door by elevator                      ADD                      \$ 2750.00

Additional Cards are available in lots of 100 at \$ 3.00 per card.

Mobile APP is available at \$ 100.00 per device

Please let me know if you have any questions or further requirements.

Sincerely,

Tom Rogentine  
A.R.S.



# PROPOSAL

To: Mr. Craig Wainio  
City of Mt. Iron  
8586 Enterprise Dr. S.  
Mt. Iron, MN 55768

November 7, 2017

**Proposal: Card Access Door Security  
City of Mt. Iron**

Johnson Controls, Inc. (JCI) is pleased to provide this proposal to provide a new network card access system for the City of Mt. Iron to 4 buildings. JCI will provide below indicated system components and provide user training for facility Staff. Below is a summary of the proposed work and related pricing:

**Situation Overview:**

The Johnson Controls software is highly robust, capable of linking many types of existing systems such as video, intrusion and card access under a single system, which helps reduce response time in an emergency.

**Base Bid: Install Card Access to the below listed buildings.**

**City Hall- 3 doors**

**Senior Center- 2 doors**

**Library- 2 doors**

**Fire Hall/City Garage- 2 doors**

Includes the supply of (4) security panel network controllers with cabinets and batteries, (9) card readers for doors, (4) power supplies, (1) printer, (100) HID Prox cards, (9) REX's, (9) Door contacts, software and labor to program the system for a fully integrated up to date security system, (1) 4 hr. training period, and a 3 year software support agreement. This system has the capacity to handle 16 doors. This system can be accessed via a computer, table or smart phone. It has a full web based suite to operate and monitor the doors from. The software for this will be hosted on the server for the camera system. All hardware carries a 3 year warranty. Workmanship is covered by a 1 year warranty.

**Financial Investment: \$21,980.00**

**Work to be performed by the City of Mt. Iron:**

Wiring & electrical

Cabinet installation

Database data entry

All door hardware

Trunk bus – RS485 communication trunk

**\*\* If this and the cameras are to be phased in at separate times then the cameras must be installed as Phase 1. \*\***

This quotation is good for 60 days.

Payment terms: 45% Mobilization, Progress Billing, Retention- \$0.

Thank you for the opportunity to provide this proposal. Please contact me at 218-725-6762 with any questions.

Johnson Controls, Inc.  
4627 Airpark Blvd.  
Duluth, MN 55811

Direct 218-725-6762  
FAX 218-727-7945

**COUNCIL LETTER 120417-VIAB**

**ADMINISTRATION**

**RESOLUTION**

**DATE:** December 14, 2017

**FROM:** Craig J. Wainio  
City Administrator

---

Resolution Number 35-17 is vacating the last portion of the park located on the north side of South Grove. The portion to be vacated is presented in Exhibit A.

Resolution Number 36-17 is authorizing payment to RGGGS to release all claims they may have regarding the enter park area. This will hopefully complete all proceedings and allow the City to deed the property to the adjacent property owners.



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 35-17

### VACATING A PARK DESIGNATION

**WHEREAS**, the City Council previously passed Resolution Number 31-17 noting its interest in vacating a park designation legally described as:

That part of the Plat of SOUTH GROVE ADDITION to the City of Mountain Iron designated in said plat as "Park" except those parts described as follows:

- (a) Beginning at the Northeast Corner of Outlot A in Plat of SOUTH GROVE ADDITION TO MOUNTAIN IRON and assuming the East line of Outlot A to bear North 03 degrees 37 minutes 32 seconds West; thence North 03 degrees 37 minutes 32 seconds West 168.98 feet; thence South 85 degrees 57 minutes 38 seconds West parallel to the North line of said plat 111.23 feet; thence Southwesterly 31.55 feet along a tangential curve concave to the Southeast, radius of 20.00 feet and a central angle of 90 degrees 23 minutes 10 seconds; thence South 04 degrees 25 minutes 32 seconds East tangent to said curve 149.71 feet to the Northwest Corner of said Outlot A; thence North 85 degrees 34 minutes 28 seconds East along the North line of Outlot A 129.00 feet to the Point of Beginning, containing 0.50 acres. AND EXCEPT
- (b) Beginning at the northeast corner of Lot 1 Block 12 of said SOUTH GROVE ADDITION; thence North 04 degrees 25 minutes 32 seconds West along the northerly extension of the east line of said Lot 1 for a distance of 203.29 feet to the north line of said PARK; thence South 85 degrees 57 minutes 38 seconds West along said north line for a distance of 765.52 feet to the northwest corner of said PARK; thence South 04 degrees 25 minutes 32 seconds East along the west line 208.45 feet to the southwest corner of said PARK; thence North 85 degrees 34 minutes 28 seconds East along the south line of said PARK 756.50 feet to the point of beginning.

All as shown on Exhibit A attached hereto, the area vacated being marked in dots.

and setting a public hearing to consider the vacation of such designation; and

**WHEREAS**, a public hearing to consider the vacation of such street was held on the 18<sup>th</sup> day of December, 2017, before the City Council in the City Hall located at 8586 Enterprise Drive North, Mountain Iron, Minnesota, at 6:30pm after due published and posted notice had been

given, as well as personal mailed notice to all affected property owners by the City Administrator on the 27<sup>th</sup> day of November, 2017 and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

**WHEREAS**, any person, corporation or public body owning or controlling easements contained upon the property vacated, reserves the right to continue maintaining the same or to enter upon such way or portion thereof vacated to maintain, repair, replace or otherwise attend thereto; and

**WHEREAS**, the Council in its discretion has determined that the vacation will benefit the public interest because it has never been used as a park and there is no foreseeable use for the park designation in or Comprehensive Plan.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, COUNTY OF SAINT LOUIS MINNESOTA**, that such vacation is hereby granted and the park designation described as follows is hereby vacated:

That part of the Plat of SOUTH GROVE ADDITION to the City of Mountain Iron designated in said plat as "Park" except those parts described as follows:

- (a) Beginning at the Northeast Corner of Outlot A in Plat of SOUTH GROVE ADDITION TO MOUNTAIN IRON and assuming the East line of Outlot A to bear North 03 degrees 37 minutes 32 seconds West; thence North 03 degrees 37 minutes 32 seconds West 168.98 feet; thence South 85 degrees 57 minutes 38 seconds West parallel to the North line of said plat 111.23 feet; thence Southwesterly 31.55 feet along a tangential curve concave to the Southeast, radius of 20.00 feet and a central angle of 90 degrees 23 minutes 10 seconds; thence South 04 degrees 25 minutes 32 seconds East tangent to said curve 149.71 feet to the Northwest Corner of said Outlot A; thence North 85 degrees 34 minutes 28 seconds East along the North line of Outlot A 129.00 feet to the Point of Beginning, containing 0.50 acres. AND EXCEPT
- (b) Beginning at the northeast corner of Lot 1 Block 12 of said SOUTH GROVE ADDITION; thence North 04 degrees 25 minutes 32 seconds West along the northerly extension of the east line of said Lot 1 for a distance of 203.29 feet to the north line of said PARK; thence South 85 degrees 57 minutes 38 seconds West along said north line for a distance of 765.52 feet to the northwest corner of said PARK; thence South 04 degrees 25 minutes 32 seconds East along the west line 208.45 feet to the southwest corner of said PARK; thence North 85 degrees 34 minutes 28 seconds East along the south line of said PARK 756.50 feet to the point of beginning.

All as shown on Exhibit A attached hereto, the area vacated being marked in dots.

**BE IT FURTHER RESOLVED**, that the Mayor and City Administrator are hereby authorized to sign all documents necessary to effectuate the intent of this resolution.

**DULY ADOPTED BY THE CITY COUNCIL THIS 18<sup>th</sup> DAY OF DECEMBER, 2017.**

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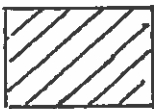
Mayor Gary Skalko

ATTEST:

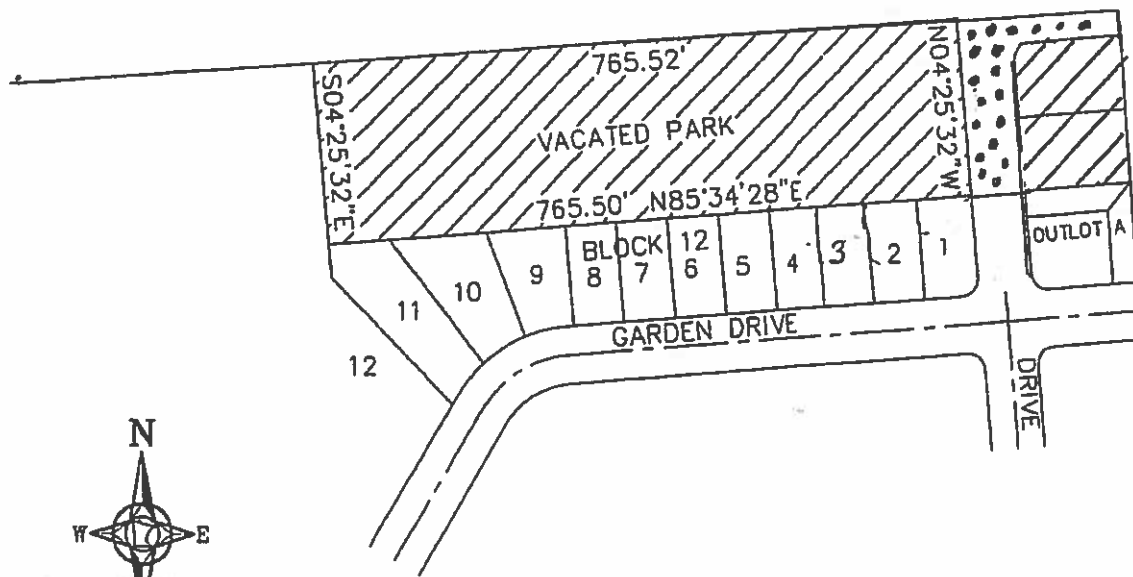
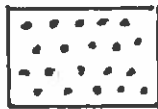
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City Administrator

Previously  
Vacated



To Be  
Vacated



EXHIBIT

A



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 36-17

### AUTHORIZING ACQUISITION OF REAL PROPERTY

**WHEREAS**, the property described in Exhibit A had been dedicated as a City Park and the Park designation has been vacated; and,

**WHEREAS**, the City has requested RGGS Land & Minerals LTD. to release all interested in the property described in Exhibit A; and,

**WHEREAS**, RGGS Land & Minerals LTD. has agreed to release its interest in the property described in Exhibit A.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that:**

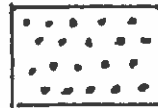
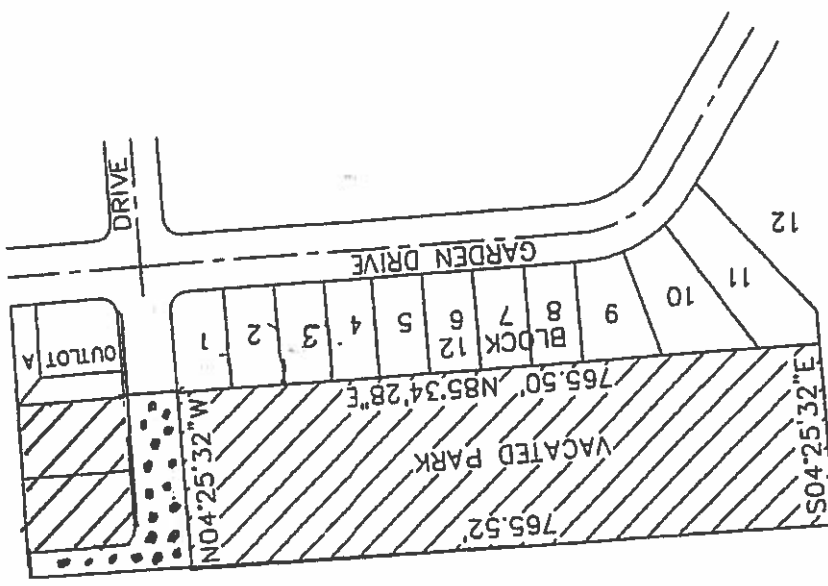
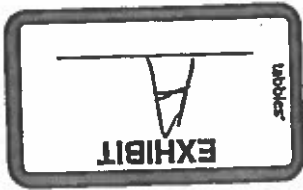
1. Acquisition of the Exhibit A property is hereby approved.
2. In exchange for the acquisition of the property in Exhibit A the City of Mountain Iron authorizes a payment in the amount of \$4000.00 to RGGS Land & Minerals LTD.
3. The Mayor and City Administrator are to execute all documents necessary to effect the transaction.

**DULY ADOPTED BY THE CITY COUNCIL THIS 18<sup>th</sup> DAY OF DECEMBER, 2017.**

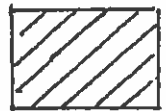
ATTEST:

\_\_\_\_\_  
Mayor Gary Skalko

\_\_\_\_\_  
City Administrator



To Be  
Vacated



Previously  
Vacated

**COUNCIL LETTER 120417-VIC**  
**ADMINISTRATION**  
**RESCHEDULE MEETING**

**DATE:** December 14, 2017  
**FROM:** Craig J. Wainio  
City Administrator

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The next City Council meeting is scheduled for New Year's day so it will need to be rescheduled.