



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## PERMIT OR LICENSE THAT IS BEING APPLIED FOR:

(Check all applicable.)

|                          |  |                          |                   |
|--------------------------|--|--------------------------|-------------------|
| <input type="checkbox"/> | BUILDING PERMIT                            | <input type="checkbox"/> | VENDOR PERMIT     |
| <input type="checkbox"/> | LIQUOR LICENSE                             | <input type="checkbox"/> | CIGARETTE LICENSE |
| <input type="checkbox"/> | OTHER (CONDITIONAL USE OR VARIANCE PERMIT) |                          |                   |

APPLICANT NAME: \_\_\_\_\_

NAME OF OWNER OF PROPERTY: \_\_\_\_\_

ADDRESS OF PROPERTY: \_\_\_\_\_

PARCEL CODE NUMBER: 175- \_\_\_\_\_ - \_\_\_\_\_

## PLEASE ANSWER THE FOLLOWING QUESTIONS.

|   | YES                      | NO                       |
|---|--------------------------|--------------------------|
| Is the property listed above connected to the municipal sewer system? | <input type="checkbox"/> | <input type="checkbox"/> |
| Is there a basement on the property listed above?                     | <input type="checkbox"/> | <input type="checkbox"/> |
| Does the property listed above have an operating sump pump?           | <input type="checkbox"/> | <input type="checkbox"/> |
| If so, where does the sump pump discharge?                            |                          |                          |

THE APPLICANT HEREBY CERTIFIES THAT TO THE BEST OF THEIR KNOWLEDGE, THE ABOVE INFORMATION IS CORRECT. THE APPLICANT ALSO CERTIFIES THAT THERE ARE NO DELINQUENT PROPERTY TAXES, SPECIAL ASSESSMENTS, PENALTIES, INTEREST OR MUNICIPAL UTILITY FEES DUE WITH RESPECT TO THE PARCEL OF REAL PROPERTY TO WHICH THIS APPLICATION RELATES.

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner's Signature (If different than Applicant)

\_\_\_\_\_  
Date

Residential Building Inspector – Jerry Kujala

cell: (218)750-2234  
email: [jdkujala@gmail.com](mailto:jdkujala@gmail.com)

# CITY OF MOUNTAIN IRON BUILDING/ZONING PERMIT APPLICATION

Date Approved: PW \_\_\_\_\_ ZA \_\_\_\_\_ UTIL \_\_\_\_\_ BI \_\_\_\_\_ PERMIT NO. \_\_\_\_\_

**Name of Owner:** \_\_\_\_\_ **E-mail Address:** \_\_\_\_\_  
**Address of Property:** \_\_\_\_\_ **Phone:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_

**Legal Description:**  
**Sec/Lot** \_\_\_\_\_ **Twp/Block** \_\_\_\_\_ **Rge/Subd** \_\_\_\_\_ **Parcel Code:** \_\_\_\_\_

**Zoning District:** \_\_\_\_\_  
**Name of Contractor:** \_\_\_\_\_ **Contractor License #** \_\_\_\_\_  
**Address of Contractor:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**PROJECT DESCRIPTION:**

**TYPE OF IMPROVEMENT:**      **New** \_\_\_\_\_      **Addition** \_\_\_\_\_      **Alteration** \_\_\_\_\_  
    **Repair** \_\_\_\_\_      **Wrecking** \_\_\_\_\_      **Moving** \_\_\_\_\_      **Foundation Only** \_\_\_\_\_

**LOT SIZE (Sq. Ft./Ac)** \_\_\_\_\_      **NO. OF STORIES** \_\_\_\_\_      **TOTAL SQ. FT. ALL**  
**TOTAL SQ. FT. STRUCTURE** \_\_\_\_\_      **SQ. FT. NEW** \_\_\_\_\_      **STRUCTURES** \_\_\_\_\_

|                               |                 |  |               |                  |                |
|-------------------------------|-----------------|--|---------------|------------------|----------------|
| <b>COST OF IMPROVEMENT:</b>   | \$ _____        | <b>Applicable Fees – OFFICE USE ONLY</b> |               |                  |                |
| Not included in above:        |                 |  | <b>Amount</b> | <b>Date Ok'd</b> | <b>Initial</b> |
| a. Electrical                 | \$ _____        | Building Permit                          | _____         | _____            | _____          |
| b. Plumbing                   | \$ _____        | Plan Review Fee                          | _____         | _____            | _____          |
| c. Heating/Air Cond.          | \$ _____        | Inspection                               | _____         | _____            | _____          |
| <b>TOTAL COST OF IMPROVE.</b> | <b>\$ _____</b> | State Surcharge                          | _____         | _____            | _____          |
|                               |                 | Other (Util. Bill)                       | _____         | _____            | _____          |
|                               |                 | <b>TOTAL</b>                             | _____         | _____            | _____          |

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified here or not. The granting of a permit does not presume to regulate construction or the performance of construction.

**Signature of Owner** \_\_\_\_\_      **Signature of Applicant** \_\_\_\_\_      **Date** \_\_\_\_\_

**NOTICE\*\*NOTICE\*\*NOTICE\*\* NOTICE\*\*NOTICE\*\*NOTICE\*\* NOTICE\*\*NOTICE\*\*NOTICE\*\*NOTICE**

- *If this permit is for a structure including a fence then the owner must provide site plant to scale on reverse side or attachment with dimensions, setbacks of all existing and proposed structures on lot.*
- *The Building Permit becomes null and void if work or construction authorized is not commenced within 180 days or if construction or work is suspended or abandoned for a period of 180 days at any time after work has commenced.*
- *Permits will not be issued unless property is in compliance with Mountain Iron Code Sections 151.20 & 151.21.*

**HIGHLIGHTED SECTIONS MUST BE FILLED OUT**



**INDICATE NORTH IN CIRCLE**

**SITE PLAN TO SCALE-SHOW DIMENSIONS OF LOT AND ALL EXISTING AND PROPOSED STRUCTURES,  
DISTANCES FROM FRONT, SIDE AND REAR LOT LINE SETBACKS TO ALL EXISTING AND PROPOSED  
STRUCTURES. SHOW ALLEY AND STREET NAMES ABUTTING LOT AND EASEMENTS.**

**I/We certify that the proposed construction will conform to the dimensions and uses shown and that no  
changes will be made without first obtaining approval.**

**Owners Signature \_\_\_\_\_ Date \_\_\_\_\_**



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • [www.mtniron.com](http://www.mtniron.com)  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## ATTENTION MOUNTAIN IRON RESIDENTS/PROPERTY OWNERS

Some weeks ago a notice was sent to make all residents aware of the need to obtain building permits. That notice generated some confusion as to what types of projects required a permit. This second notice should help to clarify the permit process. In addition, this notice will inform you of Ordinance changes that were adopted by the City Council on May 19, 2008.

The following is a list of types of projects that do not require a permit:

- Driveways
- In ground patios
- Painting (interior or exterior)
- Floor coverings
- Toilet, tub or vanity replacement (no drywall replacement)
- Door replacement (interior or exterior)
- Single windows
- Landscaping

The Planning and Zoning Commission recommended and the City Council adopted, on May 19, 2008, several ordinance changes.

- If your project alters the footprint of the structures on your property (including fences) a zoning permit is required.
- If your project comes under the provisions of the State Building Code a building permit is required. **Projects, for which the total value of materials and labor does not exceed \$2,000, do not require a permit.** If you are doing the work yourself, you will need to assign a reasonable value to your labor. Labor and materials for decks, roofing, and siding projects will exceed \$2,000 requiring a permit for these projects.
- If you are building a structure on a permanent foundation in all zoning classifications, except Mineral Mining and Rural Residential, you are now required to submit a site survey prepared by a Registered Land Surveyor which shows all structures and their setbacks on your property.
- A structure with a floor area less than 120 square feet and not on a permanent foundation does not require a zoning or building permit. However setbacks must be met.
- Zoning permits expire in six (6) months. Building permits for exterior work expire after six months. If the work is not done within that time frame, a new permit must be obtained.

You may still have a question. If so please call Jerry Kujala at 735-8446 or 750-2234 (cell).