

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, DECEMBER 21, 2015 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. Minutes of the December 7, 2015, meeting (#1-41)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications (#68-70)
- III. Public Forum
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - 1. Senior Citizens Party Donation (#42)
 - 2. Nomination of Councilor Stanaway to RAMS (#43-45)
 - B. City Administrator's Report
 - 1. Rink Workers (#46)
 - C. Public Works Director's Report
 - D. Library Director/Special Events Coordinator's Report
 - E. Sheriff's Department Report
 - F. City Attorney's Report
 - G. City Engineer's Report
 - H. Personnel Committee (#47-51)
 - 1. Position Analysis's
 - 2. Position Posting's
 - I. Fire Department
 - 1. Authorization to Purchase Turnout Gear (#52)
 - J. Liaison Reports
- V. Unfinished Business
- VI. New Business
 - A. Resolution Number 33-15 Ordering Feasibility Report (#53-54)
 - B. Resolution Number 34-15 Ordering Plans and Specifications (#55-56)
 - C. Resolution Number 35-15 Calling a Hearing (#57-59)
 - D. Mesabi Humane Society Contract (#60-66)
 - E. Reschedule January 18th Meeting due to Martin Luther King Jr. Day
- VII. Communications (#68-70)
- VIII. Announcements
- IX. Closed Meeting for Misconduct Allegations (#67)
- X. Action on Items Discussed During the Closed Meeting
- XI. Adjourn

MINUTES
MOUNTAIN IRON CITY COUNCIL
DECEMBER 7, 2015

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Susan Tuomela, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Michael Downs, Director of Public Works; Rod Flannigan, City Engineer; and Sally Yuccas, Librarian Director/Special Events Director.

It was moved by Skalko and seconded by Tuomela that the consent agenda be approved as follows:

1. Approve the minutes of the November 16, 2015, regular meeting as submitted.
2. Approve the minutes of the November 30, 2015, committee of the whole meeting as submitted.
3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period November 16-30, 2015, totaling \$164,738.03, (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period November 16-30, 2015, totaling \$289,891.46, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

During the public forum, Tom Nikolanci spoke and expressed concern with the valuation of his property and the increase on his taxes. The City Administrator informed Mr. Nikolanci that he could only ask questions regarding the 2016 budget, not the valuation of his property. He was informed to contact the County Assessor to seek additional information regarding his valuation.

At 6:39 p.m., it was moved by Zupancich and seconded by Stanaway to recess the regular meeting and convene the public hearing regarding the abatement. The motion carried.

No one spoke during the public hearing.

The City Administrator advised the Council that there was no correspondence received regarding the abatement.

At 6:40 p.m., it was moved by Zupancich and seconded by Prebeg to adjourn the public hearing and reconvene the regular meeting. The motion carried.

There was no public comment on the 2016 budget.

The Mayor reported on the following:

- Condolences. To the family of Burrell Schur Kubacki, Melissa Sather, Ben West, and Tim Kovich.
- County Road 102. He said that he contacted representatives at U. S. Steel Corporation and Saint Louis County. He was informed that the road could be opened by the first of the year.

It was moved by Prebeg and seconded by Zupancich to adopt Policy Number 2015-03, the Environmentally Preferable Purchasing Policy, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Zupancich and seconded by Tuomela to authorize the 2015 audit proposal received from Walker, Giroux, and Hahne, LLC, as presented. The motion carried unanimously on a roll call vote.

The City Administrator reported on the following:

- Table Top Exercise. A meeting was scheduled for next week for the orientation for the exercise.
- Comprehensive Plan. A meeting was scheduled for next week to begin working on the update on the comprehensive plan.
- Plans and Specifications. At the next Council meeting, there will be a request to prepare the plans and specifications for the new municipal well.

The Director of Public Works reported on the following:

- Christmas Decorations. There have been decorations installed on Enterprise Drive North and South and some will be installed on Rock Ridge Drive soon.
- Street Lighting. The City Crew has been working on the power for the entrance lights for U. S. Steel. The lights for County Road 102 should be delivered in January, 2016.
- Calendar Parking. There had been a correction to some of the signage placed.
- Water Main Breaks. The City had their first water line break this week.

It was moved by Zupancich and seconded by Tuomela to adopt the following Library Policies:

- Intellectual Freedom
- Materials Selection Policy
- Circulation Policy
- Confidentiality of User Records Policy
- Fines and Recovery of Overdue Materials
- Policy of Use of Internet Access and Computer Terminals

(Copies are attached and made a part of these minutes). The motion carried.

The Library Director/Special Events Coordinator reported on the following:

- Monthly Report. She presented the November report to the Council.
- Story Time. The attendance was growing.

It was moved by Zupancich and seconded by Tuomela to adopt Resolution Number 29-15, approving property tax abatement for certain property located in the City of Mountain Iron, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Stanaway to approve the 2016 budget as presented, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Skalko and seconded by Tuomela that, if the Merritt Days Committee wants to continue to utilize public funding, that they make a change to their by-laws allowing new members the right to vote immediately. The motion carried.

It was moved by Stanaway and seconded by Tuomela to adopt Resolution 30-15, approving the 2015 tax levy, collectable 2016, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Tuomela to adopt Resolution 31-15, approving the 2016 market rate based referendum levy for the General Obligation Community Center Bonds and Interest, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Zupancich and seconded by Tuomela to adopt Resolution 32-15, approving the 2016 Economic Development Authority Tax Levy, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Stanaway and seconded by Prebeg to approve the contract with the Mesabi Humane Society for 2016 at a contract price of \$15,450, (a copy is attached and made a part of these minutes). The motion carried on a roll call vote.

It was moved by Prebeg and seconded by Zupancich to authorize Mac's Bar, Inc. to serve alcohol for the McGregor wedding reception on December 12, 2015, in the Community Center. The motion carried.

The Council reviewed the list of communications.

It was moved by Prebeg and seconded by Tuomela to accept the retirement of Judy Seurer effective February 12, 2016. The motion carried.

It was moved by Zupancich and seconded by Tuomela to accept the retirement of Mary Jo Glavan effective February 26, 2016. The motion carried.

At 7:14 p.m., it was moved by Zupancich and seconded by Tuomela to recess the regular meeting and go into closed session for performance evaluations for management staff following a brief recess. The motion carried.

The Mayor Skalko called the closed City Council meeting to order with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Susan Tuomela, and Mayor Gary Skalko.

The performance evaluations were discussed and proposed wage increases for the Director of Public Works, the Library Director/Special Events Coordinator, and the City Administrator.

It was moved by Zupancich and seconded by Tuomela to adjourn the closed meeting to discuss performance evaluations and open the regular meeting. The motion carried.

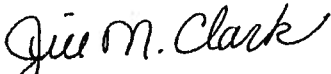
It was moved by Zupancich and seconded by Prebeg to approve the following salary increases for the management staff:

Craig J. Wainio	4%
Michael Downs	3.75%
Sally Yuccas	3.5%

with the increase being effective on January 1, 2016. The motion carried.

At 7:35 p.m., it was moved by Skalko and seconded by Tuomela that the meeting be adjourned. The motion carried with Tuomela absent.

Submitted by:



Jill M. Clark, MMC
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. Judy Seurer, a letter of retirement effective February 12, 2016.
2. Mary Jo Glavan, a letter of retirement effective February 26, 2016.
3. Iron Range Tourism Bureau, a thank you for the use of the Community Center for the Governor's Deer Opener celebration.
4. League of Minnesota Cities, a thank you for hosting the regional meeting.
5. U. S. Steel Corporation, forwarding information regarding historic resources of the Mountain Iron Mining Landscape.

Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	124,473.60
METER DEPOSITS	ELECTRIC	2,350.00
MISCELLANEOUS	REIMBURSEMENTS	442.92
LICENSES	LIQUOR	1,910.00
LICENSES	CIGARETTE	200.00
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	47.35
MISCELLANEOUS	FAX CHARGES	5.00
BUILDING RENTALS	NICHOLS HALL	275.00
BUILDING RENTALS	COMMUNITY CENTER	325.00
CD INTEREST	CD INTEREST 101	916.91
CD INTEREST	CD INTEREST 378	44.17
CD INTEREST	CD INTEREST 602	177.39
CD INTEREST	CD INTEREST 603	35.87
CD INTEREST	CD INTEREST 604	193.32
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	32,800.41
PERMITS	BUILDING	59.57
COPIES	COPIES	42.25
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	200.00
LICENSES	ANIMAL	10.00
CD INTEREST	CD INTEREST601	204.67
MISCELLANEOUS	REFUSE-SALE OF SCRAP METAL	24.60
Summary Totals:		<u>164,738.03</u>

Check Issue Date(s): 11/20/2015 - 12/15/2015

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
12/15	12/02/2015	147836	10064	A B E ENVIRONMENTAL SYSTEMS	101-20200	1,288.00
12/15	12/02/2015	147837	10075	AMERIPRIDE SERVICES	101-20200	45.07
12/15	12/02/2015	147838	1223	AMY FLANNIGAN	101-20200	200.00
12/15	12/02/2015	147839	10006	ANDERSON AUTO CENTER (DBA)	101-20200	499.28
12/15	12/02/2015	147840	10021	ARROWHEAD LIBRARY SYSTEM	101-20200	6.40
12/15	12/02/2015	147841	5007	ASSURANT EMPLOYEE BENEFITS	101-20200	996.47
12/15	12/02/2015	147842	20010	BISS LOCK INC	101-20200	667.50
12/15	12/02/2015	147843	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	1,204.98
12/15	12/02/2015	147844	170001	CENTURY LINK	101-20200	116.90
12/15	12/02/2015	147845	30001	CHRISTENSEN PARTS SERVICE INC	101-20200	30.00
12/15	12/02/2015	147846	30072	COMPUTER WORLD	301-20200	7,958.17
12/15	12/02/2015	147847	30032	COURT ADMIN -CONCILIATION	604-20200	90.00
12/15	12/02/2015	147848	40060	DELTA DENTAL OF MINNESOTA	101-20200	1,648.25
12/15	12/02/2015	147849	40027	DULUTH/SUPERIOR COMMUNICATION	101-20200	17.60
12/15	12/02/2015	147850	60062	F.I.R.E. (DBA)	101-20200	1,500.00
12/15	12/02/2015	147851	60026	FASTENAL COMPANY	101-20200	129.43
12/15	12/02/2015	147852	60006	FISHER PRINTING COMPANY	601-20200	378.00
12/15	12/02/2015	147853	70016	GOPHER STATE ONE CALL INC	604-20200	59.45
12/15	12/02/2015	147854	70004	GRANDE ACE HARDWARE	604-20200	1,239.96
12/15	12/02/2015	147855	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
12/15	12/02/2015	147856	140013	HD SUPPLY WATERWORKS, LTD.	604-20200	452.00
12/15	12/02/2015	147857	80010	HOMETOWN ELECTRIC	601-20200	142.50
12/15	12/02/2015	147858	80037	HOMETOWN MEDIA PARTNERS	101-20200	216.00
12/15	12/02/2015	147859	1222	HOWARD LEIKAS	101-20200	200.00
12/15	12/02/2015	147860	100023	JIM'S CLEANING	101-20200	50.00
12/15	12/02/2015	147861	120032	LAKE COUNTRY POWER	101-20200	202.00
12/15	12/02/2015	147862	260009	MESABA RUSTPROOFING INC	101-20200	325.00
12/15	12/02/2015	147863	5061	MESABI FAMILY YMCA	101-20200	200.00
12/15	12/02/2015	147864	130006	MESABI HUMANE SOCIETY	101-20200	3,000.00
12/15	12/02/2015	147865	130044	MINNESOTA DEPT OF HEALTH	601-20200	1,481.00
12/15	12/02/2015	147866	140026	MINNESOTA ENERGY RESOURCES	101-20200	565.04
12/15	12/02/2015	147867	130009	MINNESOTA POWER (ALLETE INC)	101-20200	11,054.74
12/15	12/02/2015	147868	120007	MOTION INDUSTRIES INC	101-20200	152.03
12/15	12/02/2015	147869	140047	NARDINI FIRE EQUIPMENT CO INC	101-20200	2,351.07
12/15	12/02/2015	147870	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	140.97
12/15	12/02/2015	147871	40032	OFFICE OF MN.IT SERVICES	101-20200	472.25
12/15	12/02/2015	147872	160066	PACE ANALYTICAL SERVICES	602-20200	442.40
12/15	12/02/2015	147873	160030	PRECISION MACHINE	101-20200	100.00
12/15	12/02/2015	147874	160071	PURCHASE POWER	101-20200	1,500.00
12/15	12/02/2015	147875	190072	SAINT LOUIS COUNTY AUDITOR	101-20200	117.00
12/15	12/02/2015	147876	190004	SKUBIC BROS INC	101-20200	11.03
12/15	12/02/2015	147877	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	42,500.00
12/15	12/02/2015	147878	190002	ST LOUIS COUNTY AUDITOR	603-20200	1,223.52
12/15	12/02/2015	147879	190039	ST LOUIS COUNTY RECORDERS OFFC	101-20200	46.00
12/15	12/02/2015	147880	230047	WILKENS INDUSTRIES INC	603-20200	43,226.67
12/15	12/02/2015	147881	230028	WISCONSIN ENERGY CONSERVATION	604-20200	35.50
12/15	12/02/2015	147882	240001	XEROX CORPORATION	101-20200	51.49
12/15	12/15/2015	147883	130011	UNITED STATES POSTAL SERVICE	602-20200	401.70

Totals:

128,823.97

Payroll-PP Ending 11/20/15

99,605.89

Payroll-PP Ending 12/04/15

61,461.60

TOTAL EXPENDITURES

\$289,891.46

ENVIRONMENTALLY PREFERABLE PURCHASING POLICY

Policy Number 2015-03

Adopted: December 7, 2015

I. **PURPOSE AND NEED FOR POLICY** The goal of this policy is to encourage and increase purchasing that reflects the City's commitment to sustainability. This Policy is adopted in order to promote:

- Conserving natural resources
- Minimizing environmental impacts, such as pollution
- Supporting strong recycling markets
- Increasing the use and availability of environmentally preferable products that protect the environment
- Rewarding manufacturers and vendors that reduce environmental impacts in their production and distribution systems
- Creating a model for successfully purchasing environmentally preferable products that encourages other purchasers in our community to adopt similar goals
- Lowering overall costs by addressing full cost accounting (purchase, maintenance, disposal, staff time, and labor)
- Leveraging buying power

II. **POLICY** The following guidelines are to be followed by the City of Mountain Iron:

1. **Recycled Paper Products and Recycled-Content Products.** Per Minnesota Statute 16B.122 and per the Federal Environmental Protection Agency's (EPA) requirements, the City of Burnsville will endeavor to purchase paper products containing the highest post-consumer content practicable, but no less than 30% recycled-content for copy paper (which is the minimum recycled content standard established by the EPA Comprehensive Procurement Guidelines: www.epa.gov). The City should purchase other products made with recycled material whenever possible and economically feasible.
2. **Waste Minimization.** The City should buy in bulk whenever practicable to reduce packaging. Packaging that is reusable, recyclable or compostable is preferred, when suitable uses and programs exist.
3. **Energy Saving Products.** All appliances and products purchased by the City, for which the US EPA Energy Star certification is available, will meet Energy Star certification, provided such products are available and financially feasible (www.energystar.gov). This would include lighting systems, exhaust fans, water heaters, computers, exit signs, and appliances, such as refrigerators, dishwashers, and microwave ovens.
4. **Water Saving Products.** Water saving products purchased by the City will meet the WaterSense certification when such products are available and financially feasible

(www.epa.gov). This includes, but is not limited to, high-performing fixtures, such as toilets, waterless urinals, low-flow faucets and aerators, and upgraded irrigation systems.

5. **Cleaning Products.** Cleaning products purchased by the City will meet Green Seal, EcoLogo, and/or U.S. EPA Design for the Environment cleaning product standards, if such products are practicable, available, and perform to an acceptable standard.
6. **Lighting.** The City should purchase and install LED lighting on any new construction, retrofits, remodels or replacement projects, including street lighting.

III. **PROCEDURE:** When purchasing products and services for the City, staff will:

- Ensure that specifications support the use of reusable, recycled, or environmentally preferable products by following these guidelines.
- Evaluate environmentally preferable products to determine the extent to which they may be used by the department and its contractors.
- Facilitate data collection on purchases of designated environmentally preferable products by the department in order to determine the effectiveness of the products and services.
- Use a standard of accepting a 10% increased cost for these items. Authorization from the City Administrator is required if the additional cost to buy the environmentally preferable product is greater than \$1,000.

IV. **RESPONSIBILITY** All City departments are responsible for implementation of this policy and to ensure their respective employees are fully aware and supportive of the City's policy to purchase environmentally preferable goods and services. City staff will implement these guidelines in conjunction with the city's normal purchasing procedure and with consideration of the above price differential.

Intellectual Freedom

The Mountain Iron Public Library upholds patrons' intellectual freedom according to the American Library Association's Library Bill of Rights:

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

- I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
- II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.
- III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.
- IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.
- V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.
- VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967, January 23, 1980; inclusion of "age" reaffirmed January 23, 1996.

Mt. Iron Public Library

Materials Selection Policy

Mission of the Mt. Iron Public Library

The Mt. Iron Public Library contributes to an informed, connected community by providing books, technology, and special programs that support early literacy and academic achievement, and encourage people of all ages to become lifelong learners.

Responsibility for Selection of Material

The Library Director and the Assistant Librarian are responsible for selecting library materials.

General Principles

The library shall provide materials in all subject areas and in varied formats, print and non-print. Specific criteria to be considered are: Reputation of author, publisher, significance of the subject to the region, evaluations and reviews. Sources used would be: Booklist, Library Journal, area newspapers, magazines, Publisher's catalogs, Publisher's weekly and online reviews. In addition, suggestions and requests from other librarians and members of the public will be considered. These general principles apply to both adult and youth reading materials.

Controversial Materials

In seeking to accomplish its stated mission, the Mt. Iron Public Library subscribes to the following paragraphs of the Library Bill of Rights:

- I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
- II. Libraries should provide materials and information presenting all points on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

Mt. Iron Public Library

Circulation Policy

The goals of this policy are to encourage accountability for and the timely return of library materials so that there is optimal sharing of the collection.

Library Card: Patrons must have a library card in good standing (with fines/fees below \$10) in order to borrow materials from the Mt. Iron Public Library.

Holds: As a member of the Arrowhead Library System, the Mt. Iron Public Library will attempt to fulfill requests for materials either currently checked out or not owned locally first within and then without the Arrowhead Library System. Patrons may place requests for not owned by the Mt. Iron Library in person, over the phone, by email, online catalog or through MNLink (if not owned by the Arrowhead Library System).

Loan Periods:

- **Movies:** Feature films are checked out for 3 days. Series : 7 days. These items may be renewed if no other patrons are waiting.
- **Magazines:** 28 days
- **Books/audiobooks:** 28 days
- **All other items:** 28 days

Renewals may be obtained by calling or emailing the library or online

Fines:

The Mt. Iron Library does not charge late fees but do expect items returned on time. If items are not returned , we do not allow check out to the patron until items are returned.

Lost or damaged items: Patrons are responsible for replacing or paying replacements costs for items they or their minor children have lost or damaged.

Confidentiality of User Records Policy

Mt. Iron Public Library

The Mt. Iron Public Library respects the rights of its users to privately seek information and borrow library materials. In accordance with Minnesota state law (Statute 13.40), the library considers information in a patron's record—including both personal data and links to information on materials borrowed or requested to be private. Such records shall not be made available to any agency of state, federal, or local government except pursuant to such process, order, or subpoena as may be authorized under the authority of, and pursuant to federal, state, or local law relating to civil, criminal, or administrative discovery procedures or legislative power. The library will resist the issuance or enforcement of any such process, order of subpoena until such time as proper showing of good cause has been made in a court of competent jurisdiction.

If any agent or officer approaches library staff for access to library records, staff will immediately ask for identification and alert the library director that a law enforcement request has been made. The library will request to have its legal counsel present before and during the execution of a search warrant to assure that the search conforms to the terms of the warrant. Any court orders will be examined by the library's legal counsel for legal defects. If a defect exists, the library's counsel will advise on the best method to resist the order.

Mt. Iron Public Library

Fines and Recovery of Overdue Materials

Library materials are purchased for use by all citizens of the City of Mountain Iron. The Mountain Iron Public Library establishes regulations for the loan of materials, including circulation periods and renewal processes. We do not collect late fees for overdue items but we do charge if the item is not returned and/or damaged.

The library will attempt to recover overdue materials and will notify patrons of unpaid fees according to procedures. The library will also provide sufficient information to allow any individual other than the holder of the borrower's card to settle unpaid fees on that card. However, authors, titles, or subject of lost or overdue materials will not be disclosed without the presentation of the borrower's card and or current identification that matches card information.

Mt. Iron Public Library

Policy of use of Internet Access and Computer Terminals

Statement of Purpose:

The Mountain Iron Public Library will provide Internet access as one means of fulfilling its mission "to provide access to information and materials which promote education, intellectual stimulation and entertainment to the citizens of Mountain Iron."

Policy:

The Internet, as an information resource, enables the library to provide information beyond the regular collection. The Internet offers a variety of information that is professionally and culturally stimulating; however, information is constantly changing, making it impossible to predict what information is available. Individual users must accept responsibility for determining content of information found on the Internet.

The Mountain Iron Public Library subscribes to the American Library Association's Library Bill of Right: "Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation." Individual users may not use the computers to display graphics that are obscene under Minnesota Statutes Section 617.241. They may not use the computers for illegal purposes. It is also the individual user's responsibility to demonstrate judgment, respect for others, and appropriate conduct while using Public Library resources and facilities.

The Arrowhead Library System receives federal funding in support of Internet access. Federal law requires libraries receiving such funding to install a technological device to block access to imagery defined by the Act as being harmful to minors. Federal law allows an adult to request that a CIPA-affected site be temporarily unblocked for "bonafide research or other legal purposes."

The Mountain Iron Public Library affirms the right and responsibility of parents to provide guidance for their own children's use of library materials and resources, including electronic resources. The American Library Association's Free Access to Libraries for Minors: an Interpretation of the Library Bill of Rights: "Librarians and governing bodies should maintain that parents--and only parents--have the right and the responsibility to restrict the access of their children--and only their children--to library resources." Parents are encouraged to work closely with their children in selecting material that is consistent with personal and family values. Parents are encouraged to share with their children rules for online safety on the Safekids web site.

Not all sources on the Internet provide accurate, complete, or current information. Users need to be good information consumers, questioning the validity of the information.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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RESOLUTION NUMBER 29-15

APPROVING PROPERTY TAX ABATEMENT FOR CERTAIN PROPERTY LOCATED IN THE CITY OF MOUNTAIN IRON

BE IT RESOLVED By the City Council (the "Council") of the City of Mountain Iron, St. Louis County, Minnesota (the "City") as follows:

Section 1. Recitals.

1.01. The City proposes to provide assistance to Iron Range Investment LLC with development costs located within the City (the "Project"). The City proposes to use abatement for the purposes provided for in Minnesota Statutes, Sections 469.1812 through 469.1815, as amended (the "Act"). The proposed term of the abatement will be for up to 10 years in an aggregate total amount not to exceed \$75,000 (the "Abatement") and will be derived from the City's share of property taxes derived from the parcels identified on the attached **Exhibit A** (the "Abatement Property").

1.02. On the date hereof, this Council conducted a duly noticed public hearing on the Abatement at which the views of all interested persons were heard, and said hearing was preceded by at least 10 days but not more than 30 days prior published notice.

1.03 The Abatement is authorized under the Act.

Section 2. Findings.

2.01. This Council finds and determines that the benefits to the City from the Abatement will be at least equal to the costs to the City and that the Abatement is in the public interest because it will increase or preserve the tax base.

2.02. The Abatement Property will not be located in a tax increment financing district during the term of the Abatement.

2.03. In accordance with Section 469.1813, Subdivision 8 of the Act, in no year shall the Abatement, together with all other abatements approved by the City under the Act and paid in that year, exceed the greater of ten percent of the City's net tax capacity for the taxes payable year to which the Abatement applies or \$200,000.

Section 3. Actions Ratified; Abatement Approved.

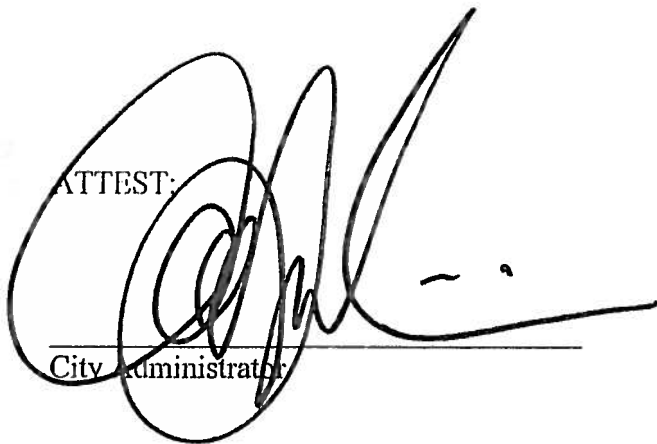
3.01. This Council ratifies all actions of the City's staff and consultants in arranging for approval of this Resolution in accordance with the Act.

3.02. Subject to the provisions of the Act, the Abatement is approved and adopted subject to the following terms and conditions:


- (a) The Abatement shall be up to 10 years commencing with real estate taxes payable in 2016 and continuing through 2026, inclusive.
- (b) The aggregate total Abatement paid by the City shall not exceed \$75,000.
- (c) The Abatement shall at all times be subject to the Act.
- (d) In accordance with Section 469.1815 of the Act, the City will add to its levy in each year during the term of the Abatement the total estimated amount of current year Abatement granted under this Resolution.

3.03. The Mayor and Administrator are authorized and directed to execute and deliver any agreements, certificates or other documents that the City determines are necessary to implement this Resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF DECEMBER, 2015.

ATTEST:


City Administrator



Mayor Gary Skalko

EXHIBIT A

ABATEMENT PROPERTY

Parcel Identification Numbers:

175-0071-00895 and 175-0071-00881



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 30-15

APPROVING 2015 TAX LEVY, COLLECTABLE 2016

BE IT RESOLVED, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following sums of money be levied for the current year, collectable in 2016, upon the taxable property in the City of Mountain Iron for the following purposes:

TOTAL PROPOSED LEVY	\$1,206,978.00
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The City Administrator is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Saint Louis County, Minnesota.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF DECEMBER, 2015.

ATTEST:



City Administrator



Mayor Gary Skalko



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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RESOLUTION NUMBER 31-15

APPROVING 2016 MARKET RATE BASED REFERENDUM LEVY FOR THE GENERAL OBLIGATION COMMUNITY CENTER BONDS AND INTEREST

WHEREAS, in February 1998 the voters in the City of Mountain Iron approved a market rate based referendum levy for bonds and interest to construct the Mountain Iron Community Center.

NOW, THEREFOR BE IT RESOLVED, by the City Council of the City of Mountain Iron, County of Saint Louis, Minnesota, that the following market rate based levy shall be made in 2015 payable in 2016 for all property in the City of Mountain Iron:

General Obligation Community Center Bond levy shall be \$83,811.00

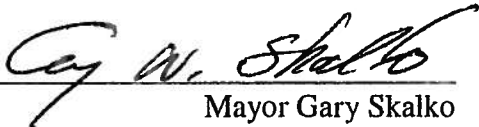
The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Saint Louis County, Minnesota.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF DECEMBER, 2015.

ATTEST:



City Administrator



Mayor Gary Skalko



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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RESOLUTION NUMBER 32-15

CONCERNING THE 2016 ECONOMIC DEVELOPMENT AUTHORITY TAX LEVY

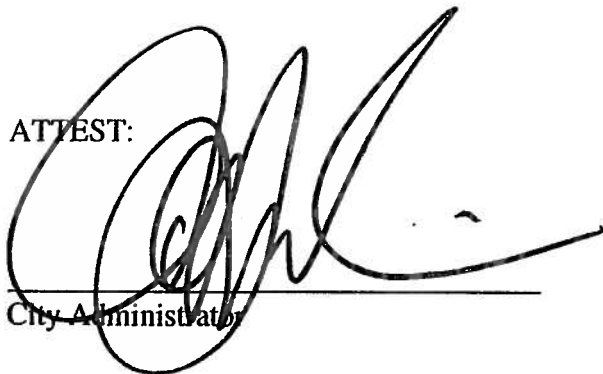
WHEREAS, the Mountain Iron Economic Development Authority was created on the 19th day of April, 2004, pursuant to Minnesota Statutes 469.090-469.108 and;

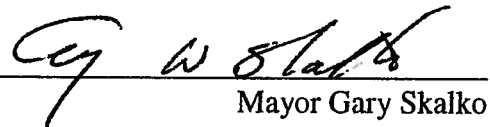
WHEREAS, Minnesota Statutes, Section 469.107, Subdivision 1, specifically authorized the Mountain Iron Economic Development Authority to levy against the taxable property of the City of Mountain Iron, St. Louis County, Minnesota.

NOW, THEREFORE BE IT RESOLVED by the City Council of Mountain Iron, Minnesota, that for the purpose of further development and to provide for any activities that are within the jurisdiction of the Mountain Iron Economic Development Authority as defined according to Minnesota Statutes. The Mountain Iron City Council submits to the County Auditor of St. Louis County, Minnesota, a final tax levy with a levy set to the maximum allowable for the Mountain Iron Economic Development Authority.

DULY ADOPTED BY THE CITY COUNCIL THIS 7th DAY OF DECEMBER, 2015.

ATTEST:



City Administrator

Mayor Gary Skalko

**BUDGET SUMMARY
CITY OF MOUNTAIN IRON**

EXPENDITURES	2015 Budget	2016 Budget	Difference	Percent
Administration	\$ 587,000.00	\$ 611,500.00	\$ 24,500.00	4.2%
Public Safety	\$ 651,500.00	\$ 663,500.00	\$ 12,000.00	1.8%
Public Works	\$ 954,000.00	\$ 993,000.00	\$ 39,000.00	4.1%
Culture and Rec	\$ 507,000.00	\$ 478,000.00	\$ (29,000.00)	-5.7%
General Government	\$ 1,078,255.00	\$ 1,054,235.00	\$ (24,020.00)	-2.2%
TOTAL	\$ 3,777,755.00	\$ 3,800,235.00	\$ 22,480.00	0.6%
REVENUE				
Taxes	\$ 125,811.00	\$ 125,811.00	-	0.0%
Intergovernmental Aid	\$ 2,242,966.00	\$ 2,263,446.00	\$ 20,480.00	0.9%
General Revenue	\$ 202,000.00	\$ 204,000.00	\$ 2,000.00	1.0%
TOTAL	\$ 2,570,777.00	\$ 2,593,257.00	\$ 22,480.00	0.9%
GENERAL LEVY	\$ 1,206,978.00	\$ 1,206,978.00	-	0.0%

BUDGET SUMMARY
CITY OF MOUNTAIN IRON
REVENUE

GENERAL REVENUE	2015 Budget	2016 Budget	Difference	Percent
Lic. & Permits	\$ 30,000.00	\$ 30,000.00	\$ -	0.0%
Charges for Service	\$ 55,000.00	\$ 57,000.00	\$ 2,000.00	3.6%
Fines	\$ 12,000.00	\$ 12,000.00	\$ -	0.0%
Interest	\$ 5,000.00	\$ 5,000.00	\$ -	0.0%
Refunds	\$ 95,000.00	\$ 95,000.00	\$ -	0.0%
General	\$ 5,000.00	\$ 5,000.00	\$ -	0.0%
Subtotal	\$ 202,000.00	\$ 204,000.00	\$ 2,000.00	1.0%

INTERGOVERNMENTAL REVENUE

Local Government Aid	\$ 1,292,966.00	\$ 1,298,446.00	\$ 5,480.00	0.4%
Taconite Production Tax	\$ 520,000.00	\$ 525,000.00	\$ 5,000.00	1.0%
Taconite Municipal Aid	\$ 315,000.00	\$ 320,000.00	\$ 5,000.00	1.6%
Mining Effects Tax	\$ 100,000.00	\$ 105,000.00	\$ 5,000.00	5.0%
Other	\$ 15,000.00	\$ 15,000.00	\$ -	0.0%
Subtotal	\$ 2,242,966.00	\$ 2,263,446.00	\$ 20,480.00	0.9%

TAXES

Tax Levy	\$ 1,206,978.00	\$ 1,206,978.00	\$ -	0.0%
Market Rate Levy	\$ 83,811.00	\$ 83,811.00	\$ -	0.0%
Misc. Taxes	\$ 20,000.00	\$ 20,000.00	\$ -	0.0%
Franchise	\$ 22,000.00	\$ 22,000.00	\$ -	0.0%
Subtotal	\$ 1,332,789.00	\$ 1,332,789.00	\$ -	0.0%

Total	\$ 3,777,755.00	\$ 3,800,235.00	\$ 22,480.00	0.6%
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**BUDGET
CITY OF MOUNTAIN IRON
REVENUE**

TAXES	2013		2014		2015		2016		%
	ACTUAL		ACTUAL	BUDGET	BUDGET	YTD	BUDGET		
Tax Levy	\$ 956,858.00	\$	1,101,728.00	\$ 1,206,978.00	\$	525,159.00	\$ 1,206,978.00	0.0%	
Bond Levy	\$ 331,408.00	\$	343,320.00	\$ 83,811.00	\$	191,602.00	\$ 83,811.00	0.0%	
Misc Taxes	\$ 42,909.00	\$	21,775.00	\$ 20,000.00	\$	(275.00)	\$ 20,000.00	0.0%	
Franchise	\$ 24,256.00	\$	23,710.00	\$ 22,000.00	\$	11,918.00	\$ 22,000.00	0.0%	
TOTAL	\$ 1,355,431.00	\$	1,490,533.00	\$ 1,332,789.00	\$	728,404.00	\$ 1,332,789.00	0.0%	

INTERGOVERNMENTAL REVENUE

LGA	\$ 1,156,268.00	\$	1,281,590.00	\$ 1,292,966.00	\$	646,483.00	\$ 1,298,446.00	0.4%
Tac. Prod Aid	\$ 2,289,440.00	\$	561,626.00	\$ 520,000.00	\$	285,463.00	\$ 525,000.00	1.0%
Tac. Aid	\$ 381,755.00	\$	382,159.00	\$ 315,000.00	\$	-	\$ 320,000.00	1.6%
Mining Effects	\$ 106,885.00	\$	110,677.00	\$ 100,000.00	\$	56,646.00	\$ 105,000.00	5.0%
Misc. Aid	\$ 22,192.00	\$	42,311.00	\$ 15,000.00	\$	24,526.00	\$ 15,000.00	0.0%
TOTAL	\$ 3,956,540.00	\$	2,378,363.00	\$ 2,242,966.00	\$	1,013,118.00	\$ 2,265,446.00	0.9%

GENERAL REVENUE

Lic. & Permits	\$ 91,372.00	\$	38,835.00	\$ 30,000.00	\$	13,093.00	\$ 30,000.00	0.0%
Charges for Service	\$ 74,365.00	\$	64,153.00	\$ 55,000.00	\$	84,699.00	\$ 57,000.00	3.6%
Fines	\$ 17,394.00	\$	13,531.00	\$ 12,000.00	\$	8,408.00	\$ 12,000.00	0.0%
Interest	\$ (8,527.00)	\$	12,944.00	\$ 5,000.00	\$	11,493.00	\$ 5,000.00	0.0%
Refunds	\$ 340,798.00	\$	111,389.00	\$ 95,000.00	\$	8,053.00	\$ 95,000.00	0.0%
General	\$ 2,800.00	\$	1,275.00	\$ 5,000.00	\$	1,135.00	\$ 5,000.00	0.0%
TOTAL	\$ 518,202.00	\$	242,127.00	\$ 202,000.00	\$	126,881.00	\$ 204,000.00	1.0%

TOTAL	\$ 5,830,173.00	\$	4,111,023.00	\$ 3,777,755.00	\$	1,868,403.00	\$ 3,800,235.00	0.6%
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**BUDGET SUMMARY
CITY OF MOUNTAIN IRON
EXPENDITURES**

DEPARTMENT	2015 Budget	2016 Budget	Difference	Percent
City Council	\$ 26,000.00	\$ 26,000.00	-	0.0%
Administration	\$ 527,000.00	\$ 547,000.00	20,000.00	3.8%
Election	\$ -	\$ 4,500.00	4,500.00	100.0%
Assessing	\$ -	-	-	0.0%
Planning & Zoning	\$ 34,000.00	\$ 34,000.00	-	0.0%
Sheriffs	\$ 520,000.00	\$ 520,000.00	-	0.0%
Fire Protection	\$ 107,000.00	\$ 109,000.00	2,000.00	1.9%
Emergency Management	\$ 1,000.00	\$ 11,000.00	10,000.00	1000.0%
-Animal Control	\$ 23,500.00	\$ 23,500.00	-	0.0%
Streets	\$ 745,000.00	\$ 775,000.00	30,000.00	4.0%
Buildings	\$ 209,000.00	\$ 218,000.00	9,000.00	4.3%
Campground	\$ 55,000.00	\$ 60,000.00	5,000.00	9.1%
Recreation	\$ 281,000.00	\$ 237,000.00	(44,000.00)	-15.7%
Government	\$ 276,100.00	\$ 336,100.00	60,000.00	21.7%
Library	\$ 171,000.00	\$ 181,000.00	10,000.00	5.8%
Transfers	\$ 802,155.00	\$ 718,135.00	(84,020.00)	-10.5%
Total	\$ 3,777,755.00	\$ 3,800,235.00	\$ 22,480.00	0.6%

BUDGET
CITY OF MOUNTAIN IRON
GOVERNMENT OPERATIONS

CITY COUNCIL	2014		2015		2016	
	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	%
Council Salaries	\$ 20,400.00	\$ 20,400.00	\$ 20,400.00	\$ 11,900.00	\$ 20,400.00	0%
Other	\$ 2,883.00	\$ 2,035.00	\$ 5,600.00	\$ 1,340.00	\$ 5,600.00	0%
TOTAL	\$ 23,283.00	\$ 22,435.00	\$ 26,000.00	\$ 13,240.00	\$ 26,000.00	0%

ADMINISTRATION

Salaries	\$ 204,810.00	\$ 205,119.00	\$ 220,000.00	\$ 127,827.00	\$ 220,000.00	0%
Payroll Taxes	\$ 32,950.00	\$ 36,863.00	\$ 35,000.00	\$ 23,492.00	\$ 35,000.00	0%
Insurance-Group	\$ 61,076.00	\$ 59,976.00	\$ 70,000.00	\$ 35,762.00	\$ 90,000.00	29%
Insurance-General	\$ 26,157.00	\$ 27,970.00	\$ 50,000.00	\$ 5,932.00	\$ 50,000.00	0%
Independent Audit	\$ 22,166.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	0%
Engineering Fees	\$ 6,849.00	\$ 28,098.00	\$ 30,000.00	\$ 3,165.00	\$ 30,000.00	0%
Legal Fees	\$ 43,722.00	\$ 64,244.00	\$ 45,000.00	\$ 29,324.00	\$ 45,000.00	0%
Communications	\$ 24,767.00	\$ 24,643.00	\$ 20,000.00	\$ 18,487.00	\$ 20,000.00	0%
Supplies	\$ 5,021.00	\$ 5,015.00	\$ 5,000.00	\$ 2,614.00	\$ 5,000.00	0%
Operations	\$ 28,205.00	\$ 23,108.00	\$ 27,000.00	\$ 21,858.00	\$ 27,000.00	0%
TOTAL	\$ 455,723.00	\$ 500,036.00	\$ 527,000.00	\$ 293,461.00	\$ 547,000.00	4%

ELECTION

Salaries	\$ -	\$ 2,674.00	\$ -	\$ -	\$ 3,000.00	100%
Operations	\$ -	\$ 1,532.00	\$ -	\$ -	\$ 1,500.00	100%
TOTAL	\$ -	\$ 4,206.00	\$ -	\$ -	\$ 4,500.00	0%

BUDGET
CITY OF MOUNTAIN IRON
GOVERNMENT OPERATIONS

ASSESSING	2013		2014		2015		2016		%
	ACTUAL		ACTUAL	BUDGET	BUDGET	YTD	BUDGET		
Contract Services	\$ 31,812.00	\$	15,876.00	\$ -	\$ -	\$ -	\$ -	0%	
Operations	-	\$	322.00	\$ -	\$ -	\$ -	\$ -	0%	
TOTAL	\$ 31,812.00	\$	16,198.00	\$ -	\$ -	\$ -	\$ -	0%	

PLANNING & ZONING

Salaries	\$ 42,455.00	\$	25,113.00	\$ 25,000.00	\$ 20,653.00	\$ 25,000.00	0%
Payroll Taxes	\$ 3,247.00	\$	2,823.00	\$ 3,000.00	\$ 1,129.00	\$ 3,000.00	0%
Operations	\$ 5,342.00	\$	3,994.00	\$ 6,000.00	\$ 2,668.00	\$ 6,000.00	0%
TOTAL	\$ 51,044.00	\$	32,260.00	\$ 34,000.00	\$ 24,450.00	\$ 34,000.00	0%

ADMINISTRATION

TOTAL	\$ 561,862.00	\$	575,135.00	\$ 587,000.00	\$ 331,151.00	\$ 611,500.00	4%
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BUDGET
CITY OF MOUNTAIN IRON
PUBLIC SAFETY

POLICE PROTECTION	2013		2014		2015		2016		%
	ACTUAL	BUDGET	ACTUAL	BUDGET	YTD	BUDGET	BUDGET	BUDGET	
Contract Services	\$ 500,000.00	\$ 510,000.00	\$ 510,000.00	\$ 510,000.00	\$ 297,500.00	\$ 297,500.00	\$ 510,000.00	\$ 510,000.00	0%
Other Expenditures	\$ 13,706.00	\$ 16,725.00	\$ 16,725.00	\$ 10,000.00	\$ 6,211.00	\$ 6,211.00	\$ 10,000.00	\$ 10,000.00	0%
TOTAL	\$ 513,706.00	\$ 526,725.00	\$ 526,725.00	\$ 520,000.00	\$ 303,711.00	\$ 303,711.00	\$ 520,000.00	\$ 520,000.00	0%

FIRE PROTECTION

Salaries	\$ 28,146.00	\$ 40,252.00	\$ 40,252.00	\$ 26,000.00	\$ 17,721.00	\$ 17,721.00	\$ 28,000.00	\$ 28,000.00	8%
Payroll Taxes	\$ 3,058.00	\$ 5,299.00	\$ 5,299.00	\$ 4,000.00	\$ 3,175.00	\$ 3,175.00	\$ 4,000.00	\$ 4,000.00	0%
Training	\$ 10,999.00	\$ 16,644.00	\$ 16,644.00	\$ 20,000.00	\$ 6,312.00	\$ 6,312.00	\$ 20,000.00	\$ 20,000.00	0%
Maintenance	\$ 30,896.00	\$ 9,953.00	\$ 9,953.00	\$ 16,000.00	\$ 18,698.00	\$ 18,698.00	\$ 16,000.00	\$ 16,000.00	0%
Operations	\$ 34,686.00	\$ 28,805.00	\$ 28,805.00	\$ 30,000.00	\$ 12,191.00	\$ 12,191.00	\$ 30,000.00	\$ 30,000.00	0%
Firemen's Relief	\$ 24,732.00	\$ 8,779.00	\$ 8,779.00	\$ 11,000.00	-	-	\$ 11,000.00	\$ 11,000.00	0%
TOTAL	\$ 132,517.00	\$ 109,732.00	\$ 109,732.00	\$ 107,000.00	\$ 58,097.00	\$ 58,097.00	\$ 109,000.00	\$ 109,000.00	2%

EMERGENCY MANAGEMENT

Plan Update	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 9,500.00	\$ 9,500.00	\$ 10,000.00	\$ 10,000.00	100%
Operations	\$ 25.00	\$ 17,035.00	\$ 17,035.00	\$ 1,000.00	-	-	\$ 1,000.00	\$ 1,000.00	0%
TOTAL	\$ 25.00	\$ 27,035.00	\$ 27,035.00	\$ 1,000.00	\$ 9,500.00	\$ 9,500.00	\$ 11,000.00	\$ 11,000.00	1000%

ANIMAL CONTROL

Contact Services	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 23,000.00	\$ 10,500.00	\$ 10,500.00	\$ 23,000.00	\$ 23,000.00	0%
Operations	\$ -	\$ 212.00	\$ 212.00	\$ 500.00	-	-	\$ 500.00	\$ 500.00	0%
TOTAL	\$ 18,000.00	\$ 18,212.00	\$ 18,212.00	\$ 23,500.00	\$ 10,500.00	\$ 10,500.00	\$ 23,500.00	\$ 23,500.00	0%

PUBLIC SAFETY

TOTAL	\$ 664,248.00	\$ 681,704.00	\$ 681,704.00	\$ 651,500.00	\$ 381,808.00	\$ 381,808.00	\$ 663,500.00	\$ 663,500.00	2%
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BUDGET
CITY OF MOUNTAIN IRON
PUBLIC WORKS

STREETS	2013	2014	2015	2016	%
	ACTUAL	ACTUAL	BUDGET	BUDGET	
Salaries	\$ 306,144.00	\$ 276,050.00	\$ 360,000.00	\$ 360,000.00	0%
Payroll Taxes	\$ 48,925.00	\$ 41,860.00	\$ 55,000.00	\$ 55,000.00	0%
Insurance-Group	\$ 91,762.00	\$ 77,654.00	\$ 120,000.00	\$ 150,000.00	25%
Utilities	\$ 55,749.00	\$ 57,560.00	\$ 55,000.00	\$ 55,000.00	0%
Maintenance	\$ 122,279.00	\$ 122,703.00	\$ 85,000.00	\$ 85,000.00	0%
Supplies	\$ 40,996.00	\$ 46,823.00	\$ 40,000.00	\$ 40,000.00	0%
Operations	\$ 50,753.00	\$ 46,873.00	\$ 30,000.00	\$ 30,000.00	0%
TOTAL	\$ 716,608.00	\$ 669,523.00	\$ 745,000.00	\$ 775,000.00	4%

BUILDINGS	2013	2014	2015	2016	%
	ACTUAL	ACTUAL	BUDGET	BUDGET	
Salaries	\$ 70,616.00	\$ 66,357.00	\$ 67,000.00	\$ 69,000.00	3%
Payroll Taxes	\$ 10,912.00	\$ 10,761.00	\$ 11,000.00	\$ 11,000.00	0%
Insurance-Group	\$ 22,913.00	\$ 21,659.00	\$ 23,000.00	\$ 30,000.00	30%
Utilities	\$ 39,101.00	\$ 42,338.00	\$ 45,000.00	\$ 45,000.00	0%
Communications	\$ 3,417.00	\$ 2,776.00	\$ 2,000.00	\$ 2,000.00	0%
Supplies	\$ 37,502.00	\$ 24,089.00	\$ 30,000.00	\$ 30,000.00	0%
Operations	\$ 43,988.00	\$ 33,901.00	\$ 31,000.00	\$ 31,000.00	0%
TOTAL	\$ 228,449.00	\$ 201,881.00	\$ 209,000.00	\$ 218,000.00	4%

PUBLIC WORKS					
TOTAL	\$ 945,057.00	\$ 871,404.00	\$ 954,000.00	\$ 993,000.00	4%

**BUDGET
CITY OF MOUNTAIN IRON
CULTURE AND RECREATION**

CAMPGROUND	2013		2014		2015		2016		%
	ACTUAL	BUDGET	ACTUAL	BUDGET	YTD	BUDGET	BUDGET	BUDGET	
Salaries	\$ 18,184.00	\$ 20,994.00	\$ 21,000.00	\$ 21,000.00	\$ 15,359.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	5%
Payroll Taxes	\$ 5,428.00	\$ 6,317.00	\$ 2,000.00	\$ 2,000.00	\$ 1,761.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	100%
Insurance-Group	\$ 2,347.00	\$ 2,621.00	\$ 3,000.00	\$ 3,000.00	\$ 1,599.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	0%
Utilities	\$ 9,598.00	\$ 9,483.00	\$ 8,000.00	\$ 8,000.00	\$ 3,984.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	0%
Operations	\$ 22,708.00	\$ 26,906.00	\$ 20,000.00	\$ 20,000.00	\$ 11,996.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	10%
-Advertising	\$ 100.00	\$ 1,022.00	\$ 1,000.00	\$ 1,000.00	\$ 100.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0%
TOTAL	\$ 58,365.00	\$ 67,343.00	\$ 55,000.00	\$ 55,000.00	\$ 34,799.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	9%

RECREATION DEPARTMENT

Salaries	\$ 77,777.00	\$ 82,713.00	\$ 107,000.00	\$ 107,000.00	\$ 62,162.00	\$ 107,000.00	\$ 107,000.00	\$ 107,000.00	0%
Payroll Taxes	\$ 10,426.00	\$ 11,561.00	\$ 13,000.00	\$ 13,000.00	\$ 8,011.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	0%
Insurance-Group	\$ 23,220.00	\$ 22,072.00	\$ 25,000.00	\$ 25,000.00	\$ 13,276.00	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00	32%
Utilities	\$ 14,518.00	\$ 10,778.00	\$ 11,000.00	\$ 11,000.00	\$ 5,967.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	0%
Maintenance	\$ 5,974.00	\$ 9,601.00	\$ 10,000.00	\$ 10,000.00	\$ 2,491.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	0%
Operations	\$ 20,743.00	\$ 28,433.00	\$ 22,000.00	\$ 22,000.00	\$ 12,372.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	0%
Baseball/Softball	\$ 1,041.00	\$ 3,612.00	\$ 6,000.00	\$ 6,000.00	\$ 8,463.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	0%
Special Events	\$ 26,936.00	\$ 27,226.00	\$ 87,000.00	\$ 87,000.00	\$ 11,063.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	-60%
TOTAL	\$ 180,435.00	\$ 193,996.00	\$ 281,000.00	\$ 281,000.00	\$ 123,805.00	\$ 257,000.00	\$ 257,000.00	\$ 257,000.00	-16%

LIBRARY

Salaries	\$ 79,191.00	\$ 88,220.00	\$ 88,000.00	\$ 88,000.00	\$ 53,577.00	\$ 88,000.00	\$ 88,000.00	\$ 88,000.00	0%
Payroll Taxes	\$ 12,205.00	\$ 13,678.00	\$ 12,000.00	\$ 12,000.00	\$ 8,186.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	0%
Insurance-Group	\$ 28,951.00	\$ 34,031.00	\$ 30,000.00	\$ 30,000.00	\$ 19,955.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	33%
Utilities	\$ 5,892.00	\$ 7,342.00	\$ 8,000.00	\$ 8,000.00	\$ 3,891.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	0%
Books	\$ 23,057.00	\$ 21,185.00	\$ 20,000.00	\$ 20,000.00	\$ 10,782.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	0%
Communications	\$ 3,265.00	\$ 3,144.00	\$ 3,000.00	\$ 3,000.00	\$ 1,926.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	0%
Operations	\$ 12,521.00	\$ 27,634.00	\$ 10,000.00	\$ 10,000.00	\$ 3,126.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	0%
TOTAL	\$ 165,082.00	\$ 195,234.00	\$ 171,000.00	\$ 171,000.00	\$ 101,443.00	\$ 181,000.00	\$ 181,000.00	\$ 181,000.00	6%

CULTURE AND RECREATION

TOTAL	\$ 403,882.00	\$ 458,573.00	\$ 507,000.00	\$ 507,000.00	\$ 260,047.00	\$ 478,000.00	\$ 478,000.00	\$ 478,000.00	-6%
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BUDGET
CITY OF MOUNTAIN IRON
GENERAL GOVERNMENT

	2013		2014		2015		2016		%
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	BUDGET	%	
Cash Short and Over	\$ -	\$ 19.00	\$ 10.00	\$ 10.00	\$ (7.00)	\$ 10.00	\$ 10.00	0%	
Cemeteries	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 4,500.00	\$ 9,000.00	\$ 9,000.00	0%	
Retire/Pension Contrib.	\$ 146,852.00	\$ 200,638.00	\$ 150,000.00	\$ 150,000.00	\$ 117,598.00	\$ 200,000.00	\$ 200,000.00	33%	
Public Expense	\$ 18,069.00	\$ 1,352.00	\$ 7,990.00	\$ 7,990.00	\$ 1,895.00	\$ 7,990.00	\$ 7,990.00	0%	
Promotion and Tourism	\$ 3,396.00	\$ 93.00	\$ 3,000.00	\$ 3,000.00	\$ 1,600.00	\$ 3,000.00	\$ 3,000.00	0%	
EMT Equipment	\$ 10,906.00	\$ 10,879.00	\$ 15,000.00	\$ 15,000.00	\$ 1,359.00	\$ 15,000.00	\$ 15,000.00	0%	
Intergovernmental Coop	\$ 2,502.00	\$ 1,476.00	\$ -	\$ -	\$ 1,551.00	\$ -	\$ -	0%	
Contribution - QCJRA	\$ 6,577.00	\$ 6,577.00	\$ 6,600.00	\$ 6,600.00	\$ 6,577.00	\$ 6,600.00	\$ 6,600.00	0%	
Planning	\$ 3,833.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 2,187.00	\$ 5,000.00	\$ 5,000.00	0%	
Televise Meetings	\$ 18,100.00	\$ 18,300.00	\$ 15,000.00	\$ 15,000.00	\$ 17,100.00	\$ 20,000.00	\$ 20,000.00	33%	
TCBDA	\$ 52,389.00	\$ 43,607.00	\$ 52,000.00	\$ 52,000.00	\$ 25,430.00	\$ 52,000.00	\$ 52,000.00	0%	
Mineview in the Sky	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ -	\$ -	-100%	
Tax Abatement	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 17,500.00	\$ 17,500.00	75%	
Heart of Continent	\$ -	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
TOTAL	\$ 284,124.00	\$ 306,941.00	\$ 276,100.00	\$ 276,100.00	\$ 187,290.00	\$ 336,100.00	\$ 336,100.00	22%	
TRANSFERS									
Capital Improvement	\$ 1,997,102.00	\$ 447,079.00	\$ 472,155.00	\$ 472,155.00	\$ 275,424.00	\$ 403,135.00	\$ 403,135.00	-15%	
Mining Effects	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	0%	
OPEB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
Debt Service	\$ 365,000.00	\$ 350,000.00	\$ 280,000.00	\$ 280,000.00	\$ 163,333.00	\$ 265,000.00	\$ 265,000.00	-5%	
TOTAL	\$ 2,412,102.00	\$ 847,079.00	\$ 802,155.00	\$ 802,155.00	\$ 488,757.00	\$ 718,135.00	\$ 718,135.00	-10%	
GENERAL GOVERNMENT									
TOTAL	\$ 2,696,226.00	\$ 1,154,020.00	\$ 1,078,255.00	\$ 1,078,255.00	\$ 676,047.00	\$ 1,054,235.00	\$ 1,054,235.00	-2%	
TOTAL EXPENDITURES	\$ 5,271,275.00	\$ 3,740,836.00	\$ 3,777,755.00	\$ 3,777,755.00	\$ 2,193,356.00	\$ 3,800,235.00	\$ 3,800,235.00	1%	

2016 Capital Improvement Budget

REVENUE	2016
Grants	\$ 1,243,000.00
Public Facilities Authority	\$ 250,000.00
Utilities	\$ 245,000.00
General Fund	\$ 453,135.00
TOTAL	\$ 2,191,135.00

EXPENDITURE	Department	Projects	Loans	Grants	Utilities	TOTAL
Nichols Township Ponds	WWTP			\$ 868,000.00		\$ 868,000.00
Municipal Well	WTP		\$ 250,000.00	\$ 250,000.00		\$ 500,000.00
Garden Drive	Streets	\$ 100,000.00				\$ 100,000.00
Pickups	Streets	\$ 25,000.00			\$ 40,000.00	\$ 65,000.00
Televise Old Town Sewers	WWTP				\$ 50,000.00	\$ 50,000.00
Utility Vehicle	Camp	\$ 10,000.00				\$ 10,000.00
Excavator	Streets	\$ 50,000.00			\$ 55,000.00	\$ 105,000.00
Automatic Meter Reading	Electric				\$ 100,000.00	\$ 100,000.00
Defibrulators	ENI	\$ 15,000.00				\$ 15,000.00
Pioneer Cemetery	Parks and Rec	\$ 5,000.00				\$ 5,000.00
Technology Upgrades	Admin	\$ 50,000.00				\$ 50,000.00
Community Center Lighting	Buildings	\$ 25,000.00				\$ 25,000.00
Fire Truck	Fire	\$ 100,000.00				\$ 100,000.00
Library Windows	Library	\$ 6,000.00				\$ 6,000.00
OVERALL 2016 TOTAL		\$ 386,000.00	\$ 250,000.00	\$ 1,118,000.00	\$ 245,000.00	\$ 1,999,000.00

CITY OF MOUNTAIN IRON
DEBT SERVICE FUND

REVENUE	2013		2014		2015		2015 BUDGET
	ACTUAL	BUDGET	ACTUAL	BUDGET	YTD	BUDGET	
Interest Earnings	\$ 2,670.00	\$ 15,000.00	\$ 23,807.00	\$ 15,000.00	\$ 8,425.00	\$ 15,000.00	
Special Assessments	\$ 79,590.00	\$ 50,000.00	\$ 27,759.00	\$ 50,000.00	\$ 36,197.00	\$ 50,000.00	
Electric Fund	\$ 17,263.00	\$ 16,000.00	\$ 15,000.00	\$ 16,000.00	\$ 13,553.00	\$ 16,000.00	
Water Fund	\$ 24,888.00	\$ 28,000.00	\$ 17,800.00	\$ 28,000.00	\$ 23,333.00	\$ 28,000.00	
Refuse and Recycling Fund	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	
WWTP Fund	\$ 37,802.00	\$ 38,000.00	\$ 11,218.00	\$ 38,000.00	\$ -	\$ 37,634.00	
Bond Proceeds	\$ 3,968.00	\$ -	\$ -	\$ -	\$ -	\$ -	
General Fund	\$ 365,000.00	\$ 280,000.00	\$ 350,000.00	\$ 280,000.00	\$ 233,333.00	\$ 265,000.00	
TOTAL REVENUE	\$ 541,181.00	\$ 427,000.00	\$ 455,584.00	\$ 427,000.00	\$ 314,621.00	\$ 411,634.00	
EXPENSES							
Principle - USDA Loan	\$ 7,000.00	\$ 8,000.00	\$ 7,000.00	\$ 8,000.00	\$ 253,000.00	\$ -	
Interest - USDA Loan	\$ 11,014.00	\$ 10,436.00	\$ 10,725.00	\$ 10,436.00	\$ 11,295.00	\$ -	
Principle - 2005 Xover	\$ 170,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Interest - 2005 Xover	\$ 18,969.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Principle - 2007	\$ 105,000.00	\$ 110,000.00	\$ 105,000.00	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00	
Interest - 2007	\$ 44,710.00	\$ 36,210.00	\$ 40,510.00	\$ 36,210.00	\$ 36,210.00	\$ 36,210.00	
Principal - 2012 Refunding	\$ -	\$ 185,000.00	\$ 185,000.00	\$ 185,000.00	\$ 185,000.00	\$ 185,000.00	
Interest - 2012 Refunding	\$ -	\$ 6,133.00	\$ 7,983.00	\$ 6,133.00	\$ 5,529.00	\$ 6,133.00	
WTP Revenue Principal	\$ -	\$ 28,000.00	\$ -	\$ 28,000.00	\$ 23,333.00	\$ 28,000.00	
WTP Revenue Interest	\$ -	\$ -	\$ 17,800.00	\$ -	\$ 10,979.00	\$ -	
WWTP Loan Principal	\$ 26,000.00	\$ 28,000.00	\$ -	\$ 28,000.00	\$ 27,000.00	\$ 27,000.00	
WWTP Loan Interest	\$ 11,802.00	\$ 10,000.00	\$ 11,218.00	\$ 10,000.00	\$ 10,633.00	\$ 10,634.00	
Agent Fees	\$ 653.00	\$ 1,000.00	\$ 990.00	\$ 1,000.00	\$ 495.00	\$ 1,000.00	
TOTAL EXPENSES	\$ 395,148.00	\$ 422,779.00	\$ 386,226.00	\$ 422,779.00	\$ 671,474.00	\$ 403,977.00	

CITY OF MOUNTAIN IRON
 CHARITABLE GAMBLING

REVENUE	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 YTD	2016 BUDGET
Interest Earnings	\$ 1.00	\$ -	\$ 10.00	\$ 7.00	\$ 10.00
Gambling Proceeds	\$ 3,845.00	\$ 4,956.00	\$ 3,000.00	\$ 5,749.00	\$ 4,000.00
TOTAL REVENUE	\$ 3,846.00	\$ 4,956.00	\$ 3,010.00	\$ 5,756.00	\$ 4,010.00
EXPENSES					
Allowable Expenditures	\$ 3,695.00	\$ 4,440.00	\$ 3,010.00	\$ 4,750.00	\$ 4,010.00
Administration	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$ 3,695.00	\$ 4,440.00	\$ 3,010.00	\$ 4,750.00	\$ 4,010.00

**CITY OF MOUNTAIN IRON
WATER DEPARTMENT**

REVENUES	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 YTD	2016 BUDGET
Interest Earnings	\$ (394.00)	\$ 1,164.00	\$ 8,000.00	\$ 2,587.00	\$ 8,000.00
Other	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ 303,498.00	\$ 306,130.00	\$ 315,000.00	\$ 252,289.00	\$ 315,000.00
TOTAL REVENUES	\$ 303,104.00	\$ 307,294.00	\$ 323,000.00	\$ 254,876.00	\$ 323,000.00
EXPENDITURES					
Salaries	\$ 66,274.00	\$ 85,147.00	\$ 80,000.00	\$ 64,764.00	\$ 85,000.00
Employee Benefits	\$ 21,117.00	\$ 37,577.00	\$ 35,000.00	\$ 30,597.00	\$ 40,000.00
Insurance	\$ 7,217.00	\$ 6,230.00	\$ 8,000.00	\$ 5,083.00	\$ 8,000.00
Miscellaneous	\$ 8,587.00	\$ 7,818.00	\$ 20,000.00	\$ 11,365.00	\$ 20,000.00
OPEB	\$ -	\$ -	\$ -	\$ -	\$ -
Repairs and Maintenance	\$ 22,469.00	\$ 40,150.00	\$ 25,000.00	\$ 38,952.00	\$ 25,000.00
Supplies	\$ 10,413.00	\$ 12,152.00	\$ 10,000.00	\$ 7,349.00	\$ 10,000.00
Telephone	\$ 62.00	\$ 32.00	\$ 1,000.00	\$ 40.00	\$ 1,000.00
Utilities	\$ 40,503.00	\$ 40,721.00	\$ 30,000.00	\$ 24,734.00	\$ 30,000.00
Depreciation	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 62,500.00	\$ 75,000.00
Interest Expense	\$ 46,000.00	\$ 46,000.00	\$ 28,000.00	\$ 34,312.00	\$ 28,000.00
Capital Outlay	\$ 22,237.00	\$ 54,640.00	\$ 11,000.00	\$ 13,250.00	\$ 10,000.00
TOTAL EXPENDITURES	\$ 319,879.00	\$ 405,467.00	\$ 323,000.00	\$ 292,946.00	\$ 332,000.00

**CITY OF MOUNTAIN IRON
WASTE WATER DEPARTMENT**

	2013	2014	2015	2015	2016
REVENUES	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET
Interest Earnings	\$ (3,682.00)	\$ 24,171.00	\$ 5,000.00	\$ 6,612.00	\$ 5,000.00
Other	\$ 1,342.00	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ 363,669.00	\$ 359,099.00	\$ 400,000.00	\$ 292,862.00	\$ 400,000.00
TOTAL REVENUES	\$ 361,329.00	\$ 383,270.00	\$ 405,000.00	\$ 299,474.00	\$ 405,000.00
EXPENDITURES					
Salaries	\$ 92,217.00	\$ 115,860.00	\$ 85,000.00	\$ 105,565.00	\$ 100,000.00
Employee Benefits	\$ 39,386.00	\$ 54,491.00	\$ 40,000.00	\$ 49,843.00	\$ 60,000.00
Contract Services	\$ 26,183.00	\$ 26,570.00	\$ 30,000.00	\$ 22,320.00	\$ 30,000.00
Insurance	\$ 10,464.00	\$ 14,664.00	\$ 6,000.00	\$ 14,644.00	\$ 6,000.00
Miscellaneous	\$ 20,953.00	\$ 9,670.00	\$ 20,000.00	\$ 26,872.00	\$ 20,000.00
OPEB	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Repairs	\$ 38,156.00	\$ 25,215.00	\$ 15,000.00	\$ 31,457.00	\$ 15,000.00
Supplies	\$ 20,367.00	\$ 15,525.00	\$ 12,000.00	\$ 13,794.00	\$ 12,000.00
Telephone	\$ 1,837.00	\$ 1,632.00	\$ 2,000.00	\$ 1,607.00	\$ 2,000.00
Utilities	\$ 56,637.00	\$ 64,829.00	\$ 60,000.00	\$ 44,920.00	\$ 60,000.00
Depreciation	\$ 91,069.00	\$ 100,000.00	\$ 100,000.00	\$ 83,333.00	\$ 100,000.00
Debt Service	\$ 11,802.00	\$ 11,218.00	\$ 35,000.00	\$ 37,633.00	\$ 35,000.00
Capital Outlay	\$ 35,727.00	\$ 22,354.00	\$ -	\$ -	\$ 60,000.00
TOTAL EXPENDITURES	\$ 444,798.00	\$ 462,028.00	\$ 405,000.00	\$ 431,988.00	\$ 500,000.00

**CITY OF MOUNTAIN IRON
REFUSE AND RECYCLING DEPARTMENT**

REVENUES	2013	2014	2015	2015	2016
	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET
Interest Earnings	\$ (3,441.00)	\$ 5,450.00	\$ 12,000.00	\$ 3,415.00	\$ 12,000.00
Transfers In	\$ 169.00	\$ -	\$ -	\$ -	\$ -
Charges for Services	\$ 369,153.00	\$ 406,873.00	\$ 380,000.00	\$ 376,674.00	\$ 400,000.00
TOTAL REVENUES	\$ 365,881.00	\$ 412,323.00	\$ 392,000.00	\$ 380,089.00	\$ 412,000.00
EXPENDITURES					
Salaries	\$ 116,314.00	\$ 116,514.00	\$ 101,000.00	\$ 112,182.00	\$ 122,000.00
Employee Benefits	\$ 57,126.00	\$ 54,466.00	\$ 51,000.00	\$ 52,358.00	\$ 60,000.00
Insurance	\$ 6,945.00	\$ 7,221.00	\$ 10,000.00	\$ 5,022.00	\$ 10,000.00
Miscellaneous	\$ 11,918.00	\$ 13,516.00	\$ 13,000.00	\$ 14,659.00	\$ 13,000.00
OPEB	\$ -	\$ -	\$ 23,000.00	\$ -	\$ -
Repairs and Maintenance	\$ 20,800.00	\$ 25,500.00	\$ 12,000.00	\$ 7,025.00	\$ 12,000.00
County Fees	\$ 127,647.00	\$ 139,138.00	\$ 136,000.00	\$ 120,549.00	\$ 136,000.00
Supplies	\$ 24,216.00	\$ 25,728.00	\$ 20,000.00	\$ 13,069.00	\$ 20,000.00
Depreciation	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 20,833.00	\$ 25,000.00
Telephone	\$ 796.00	\$ 689.00	\$ 1,000.00	\$ 536.00	\$ 1,000.00
Capital Outlay	\$ 10,000.00	\$ 205,016.00	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 400,762.00	\$ 612,788.00	\$ 392,000.00	\$ 346,233.00	\$ 399,000.00

**CITY OF MOUNTAIN IRON
ELECTRIC DEPARTMENT**

REVENUES	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 YTD	2016 BUDGET
Interest Earnings	\$ (6,428.00)	\$ 5,556.00	\$ 1,000.00	\$ 4,533.00	\$ 1,000.00
Other	\$ 61,050.00	\$ 69,911.00	\$ -	\$ (1,490.00)	\$ -
Charges for Services	\$ 2,055,366.00	\$ 2,275,927.00	\$ 2,225,000.00	\$ 1,879,167.00	\$ 2,250,000.00
TOTAL REVENUES	\$ 2,109,988.00	\$ 2,351,394.00	\$ 2,226,000.00	\$ 1,882,210.00	\$ 2,251,000.00
EXPENDITURES					
Cost of Sales	\$ 1,402,865.00	\$ 1,770,051.00	\$ 1,455,000.00	\$ 1,331,163.00	\$ 1,500,000.00
Salaries	\$ 286,551.00	\$ 292,498.00	\$ 280,000.00	\$ 272,284.00	\$ 300,000.00
Employee Benefits	\$ 130,981.00	\$ 141,209.00	\$ 130,000.00	\$ 109,798.00	\$ 150,000.00
Insurance	\$ 12,357.00	\$ 12,516.00	\$ 15,000.00	\$ 17,079.00	\$ 15,000.00
Miscellaneous	\$ 26,948.00	\$ 32,072.00	\$ 31,000.00	\$ 32,304.00	\$ 31,000.00
OPEB	\$ -	\$ -	\$ 40,000.00	\$ -	\$ -
Repairs and Maintenance	\$ 101,190.00	\$ 110,393.00	\$ 65,000.00	\$ 72,457.00	\$ 65,000.00
Supplies	\$ 21,483.00	\$ 26,068.00	\$ 25,000.00	\$ 13,469.00	\$ 25,000.00
Telephone	\$ 3,224.00	\$ 2,937.00	\$ 4,000.00	\$ 2,269.00	\$ 4,000.00
Depreciation Expense	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 33,333.00	\$ 40,000.00
Debt Service	\$ 15,000.00	\$ 15,000.00	\$ 16,000.00	\$ 13,333.00	\$ 16,000.00
CIP	\$ 19,205.00	\$ 18,751.00	\$ 25,000.00	\$ 12,494.00	\$ 20,000.00
Capital Outlay	\$ 150,566.00	\$ 50,615.00	\$ 100,000.00	\$ 56,195.00	\$ 175,000.00
TOTAL EXPENDITURES	\$ 2,210,370.00	\$ 2,512,110.00	\$ 2,226,000.00	\$ 1,966,178.00	\$ 2,341,000.00

CONTRACT FOR SERVICE

This contract, made and entered into this 1st day of January, 2016 by and between the Mesabi Humane Society, Range Animal Shelter, 2305 Southern Drive, Virginia, MN 55792, referred to as the Mesabi Humane Society, and the City of Mt. Iron hereinafter referred to as the Municipality.

I. RECITALS

WHEREAS, this contract will use the term "animals" to mean domesticated dogs and cats. All other animals are not covered or considered within this document, nor handled by the Mesabi Humane Society.

WHEREAS, the Municipality is in need of shelter and care of animals found within the city limits and in need of an animal control program and service.

WHEREAS, the Mesabi Humane Society has a facility and is qualified and licensed to provide such care, shelter and animal control services.

WHEREAS, the Municipality wishes to purchase these services from the Mesabi Humane Society, in accordance with this contract.

WHEREAS, in consideration of the mutual covenants contained herein, it is agreed and understood as follows:

II. TERMS

The term of this contract shall be from **January 1, 2016 through December 31, 2016** to be reviewed for revisions by both parties on yearly intervals in order for this animal control service and program to best serve both the Municipality and the Mesabi Humane Society.

III. BASIC SERVICES

The Mesabi Humane Society agrees to provide the following services:

1. Shelter and care for animals detained or taken possession of in the city limits of the Municipality. These will be animals captured and contained by the Humane Society Animal Control Officer (A.C.O.)
2. Shelter and care for stray/free roaming animals that are delivered to the shelter by the residents, Municipality officials and employees of the Municipality on a volunteer basis. If the Mesabi Humane Society reaches operating capacity as allowed by law, then we will reserve the right to refuse incoming animals until space is available.
3. Retrieve and transport animals from the Municipality to the shelter during business hours, upon request of the appropriate Municipality officials and citizens within the Municipalities residential limits.
4. The Animal Control Officer (A.C.O.) will routinely patrol the Municipality in the Animal Control Officer's identified vehicle during the week to check for and pick up free-roaming animals within the city limits of the Municipality. The Animal Control Officer will work with the Municipalities Police Department, and Municipality officials to help uphold all Municipality ordinances governing animals within their limits.
5. Animal examinations and veterinary care at a licensed facility, whenever staff deems it necessary.
6. The Mesabi Humane Society will board animals up to seven (7) working days in our holding facility. This allows owners adequate time to claim their pet. After the seventh day, the MHS acquires legal custody of each animal, and the right to make decisions regarding disposition.
7. Euthanasia and disposal of animals if required. This decision is to be based on health and behavioral issues only, not the need for more space for new incoming, or free roaming animals.
8. All animals leaving the Mesabi Humane Society will be spayed, or neutered before adoption, except in the case when over-crowding becomes a concern, or the age, size or temperament prohibits. In the event of exceptions, the Mesabi

Humane Society will offer patrons a rebate when they independently seek to spay or neuter their newly adopted pet at a veterinary clinic of their choice.

9. Maintain accurate records of all transactions concerning animals from the Municipality and/or residents.
10. Respond to all animal concerns and situations that arise in the Municipality in a timely manner, during normal business hours which are 8:30 – 5:00pm Monday through Friday.
11. Respond to all emergency animal concerns (defined as life threatening risk to public safety) after normal business hours Sunday through Saturday. In emergency situations, the “on call” Animal Control Officer will be contacted directly by cell phone. He/she will retain the right to decide whether or not the case shall be determined an emergency.
12. Extreme situations including, but not limited to, animal hoarding will not be covered by this contract. The Mesabi Humane Society will assess each situation and will make a recommendation based on the circumstances. Additional payment may be required.

IV. RESPONSIBILITIES OF THE MUNICIPALITY

1. It is up to the Municipality to help the Mesabi Humane Society uphold quarantine (confine & observe) guidelines. The Mesabi Humane Society reserves the right to make decisions regarding bites & human exposure.
2. The Municipality is responsible for calling the Mesabi Humane Society for pick-up of animal (s) during normal business hours, as defined in Section 3, item 10.
3. The Municipality is responsible for contacting the Mesabi Humane Society’s “on call” animal control Officer in emergency situations as defined in Section 3, Item 11.
4. Municipality appointed personnel may place an animal in an outdoor kennel at the Shelter after business hours. This person shall contact the Society’s Animal Control Officer with pertinent information regarding each animal placed in an outdoor kennel.
5. If an emergency veterinary situation arises before or after normal business hours, the Municipality agrees to pay for the emergency part of the veterinary billing and the Mesabi Humane Society will pay for any other costs related to the well-being and care of the animal. Appropriate care will be determined by the veterinarian and Mesabi Humane Society staff.

V. COMPENSATION

The Municipality shall pay the Mesabi Humane Society \$15,450 each year or twelve monthly payments of \$1,287.50 for animal control services beginning January 1, 2016 and concluding December 31, 2016. Payments are due at the beginning of each month for the ensuring period of service (i.e. January 01 payment for January services, etc.). A 10% fee will be charged for each late payment. Payments are considered late after the tenth (10) day of the month. Gas will be charged based on the standard mileage rate provided by the IRS during Animal Control calls. The Mesabi Humane Society reserves the right to discontinue services if the Municipality is consistently late with their payments.

VI. COMPLIANCE WITH LAWS

In providing all services pursuant to this contract, the Mesabi Humane Society shall abide by all statutes, ordinances, rules, and regulations pertaining to or regulating the provision of such services, including those now in effect and hereinafter adopted, as provided by each and all Municipalities. It will be the sole responsibility of Municipality to provide the Mesabi Humane Society its statutes, ordinances and rules and apprise the Mesabi Humane Society of any and all changes that may have concern or relation to the provided services and statutes.

VII. INSURANCE

The Mesabi Humane Society shall purchase, maintain in full force and effect during the term of this contract and provide proof of the following insurance coverage:

- A. **WORKERS COMPENSATION:** Coverage at statutory limits, as provided by the State of MN.

- B. **GENERAL LIABILITY:** Coverage shall have minimum limits to \$2,000,000 per occurrence, combined single limit for Bodily Injury Liability and Property damage Liability.

VIII. EARLY TERMINATION OF CONTRACT

Either party upon thirty (30) days written notice, delivered by certified mail or in person, to the other party may terminate this contract.

IX. MODIFICATIONS

Any material alterations, modifications, or variations of the terms of this contract shall be valid and enforceable only when they have been reduced to writing as an amendment and signed by both or all parties involved.

X. RELEASE OF LIABILITY

The Municipality, including the official and residents, agree to hold harmless the Mesabi Humane Society in the case of any injuries or deaths relating to, or regarding: the capture and containment of any stray or free-roaming animals. The Municipality also agrees to refrain from any legal action against the Mesabi Humane Society in the case of any harm or damage caused by stray or free-roaming domesticated animals.

XI. ENTIRE AGREEMENT

It is understood and agreed by the parties that the entire agreement of the parties is contained herein and that the contract supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the Mesabi Humane Society and the Municipality. The parties hereto revoke any prior oral or written agreements between themselves, and agree that this contract is the only and complete agreement regarding the subject thereof. This contract becomes legal and binding once signed by both parties.

MESABI HUMANE SOCIETY

BY: _____

DATE: _____

TITLE: _____

MUNICIPALITY

BY: Craig W. Shultz

DATE: 12-8-15

TITLE: Mayor

COUNCIL LETTER 121715-IVA1

MAYOR SKALKO

SENIOR CITIZENS PARTY

DATE: December 17, 2015

FROM: Mayor Skalko

Craig J. Wainio
City Administrator

Mayor Skalko requested this item be placed on the Agenda with the following background information:

For the past several years we have made a donation of \$100 for this event. Monies are taken from the charitable gambling fund.

Craig Wainio

From: Steve Giorgi <SGiorgi@ramsmn.org>
Sent: Tuesday, December 15, 2015 8:55 AM
To: Craig Wainio; Al Stanaway (Al.stanaway@gmail.com); Herb Sellars; Jeanne Sopp; Bob Larson; Town of Great Scott
Subject: RAMS BOARD NOMINATIONS
Attachments: OFFICIAL NOMINATION FORM 2016 111615.docx

ATTENTION:

The following RAMS board members terms will expire at the end of this year: Herb Sellars; Bob Larson; Al Stanaway. If the board member wishes to continue to serve on the board, they need to be nominated by their respective board or council. A nomination form has been sent in November to all member units, attached with this email is the nominating form. Please notify me, or submit the completed form ASAP, no later than December 30. This will assure that their names will be on the official ballot at the annual meeting on January 7, 2016.

Thanks for your cooperation on this matter.

Steve Giorgi
Executive Director
RAMS
SGiorgi@ramsmn.org
218-780-8877



5525 Emerald Avenue · Mountain Iron, MN 55768
Phone: 218.780.8877 · Email: SGiorgi@ramsmn.org

OFFICIAL NOMINATION FORM – 2016

As a current dues paying member of RAMS, the

_____ (city council/township/school district/supt's
assoc)

Hereby officially nominates _____ for a
term

(name of council member/board supervisor/school board director/superintendent)
commencing January of 2016 and running through the election cycle in
2018.

Submitted by:

Date:

(Official title – clerk, etc.)

**MUST BE SUBMITTED BY DECEMBER 30, 2015 TO BE ON THE OFFICIAL
BALLOT.**

Nominations can be made at the annual meeting.

Email to: sgiorgi@ramsmn.org FAX to: 218-741-1719

COUNCIL LETTER 121514-IVB

PARKS AND RECREATION

SEASONAL WORKERS

DATE: December 11, 2014

FROM: Craig J. Wainio
City Administrator

Staff is recommending that the following be hired as winter seasonal workers, rinks attendants for 2014/2015:

Tyler Nelson
Timothy Francisco
Dylan Leff
Jordan Bissonette
Arin Marks
Casey Kitner
Connie Murphy

COUNCIL LETTER 122115-IVH

PERSONNEL COMMITTEE

POSITION AND POSTING

DATE: October 29, 2015
FROM: Personnel Committee
Craig J. Wainio
City Administrator

The Personnel Committee recommends City Council approval for the update Position Analysis for the Positions of Accounting Technician and Secretary as presented.

Secondly, with the February retirement of Mrs. Seurer and Ms. Glavan the procedure for obtaining a replacement needs to begin. The first step in the process is to post the position internally for all members of AFSCME Local 453 for a minimum of seven days. Enclosed is a copy of the required posting. It is recommended that the City Council post for the Accounting Technician and Secretary positions as presented.

CITY OF MOUNTAIN IRON POSITION ANALYSIS

POSITION TITLE: Accounting Technician

SUPERVISOR: City Administrator

PRIMARY OBJECTIVE OF POSITION:

The primary objective of this position is for the preparation of all payroll and related records, bills, utility bills, accounts receivable and other financial records.

RESPONSIBILITIES:

- ◆ Prepares all accounts receivable, payroll and related records.
- ◆ Enters payroll records, bills, accounts receivable and other financial information into required ledgers and computers.
- ◆ Balances bank statements, cash receipts and accounts receivable monthly.
- ◆ Provide outstanding customer service.
- ◆ Compiles financial information required for audits of workmen's compensation, PERA, and other accounts and assists the auditor in annual City audit.
- ◆ Makes out and prepares for signature, various permits, licenses, collects money and prepares receipts for licenses, permits and utility bills.
- ◆ Keeps reservations book for City buildings works with the Utility Advisory Board.
- ◆ Performs collection duties on delinquent accounts.
- ◆ Answers phones, receives and transmits messages and gives general information to public.
- ◆ Performs related clerical duties as assigned by supervisor.
- ◆ Assists with the updating of the City web site and the use of social media.
- ◆ Performs other duties as apparent or as delegated by supervisor.

KNOWLEDGE, SKILLS, ABILITIES:

- ◆ Knowledgeable in the use of office machines and equipment, including computers.
- ◆ Ability to deal effectively with the general public.
- ◆ Knowledge of billing and financial software.
- ◆ Ability to perform responsibilities under general direction.
- ◆ Ability to perform light physical activity.

TRAINING AND EXPERIENCE:

- ◆ Associate Arts Degree or Technical College Degree, with emphasis on accounting, bookkeeping and related subjects.
- ◆ Three years experience in accounting, bookkeeping or related work.

CITY OF MOUNTAIN IRON POSITION ANALYSIS

POSITION TITLE: Secretary

SUPERVISOR: City Administrator

PRIMARY OBJECTIVE OF POSITION:

The primary objective of this position is to provide clerical and general assistance, including preparation of utility bills, and general correspondence.

RESPONSIBILITIES:

- ◆ Assists the Administrative staff with billings, reports, general correspondence, etc.
- ◆ Makes out and prepares for signatures various permits, licenses, collects money and prepares receipts.
- ◆ Provide outstanding customer service.
- ◆ Acts as receptionist, answers phones, receives and transmits messages and gives general information.
- ◆ Performs related clerical duties as assigned by supervisor.
- ◆ Assist other positions with data entry and financial software.
- ◆ Prepares meeting packets for various boards and commissions.
- ◆ Assists with the updating of the City web site and the use of social media.
- ◆ Performs other duties as apparent or as delegated by supervisor.

KNOWLEDGE, SKILLS, ABILITIES:

- ◆ Knowledgeable in the use of office machines and equipment, including computers.
- ◆ Ability to deal effectively with the general public.
- ◆ Ability to perform light physical activity.

TRAINING AND EXPERIENCE:

- ◆ High school graduate or equivalent, advanced education preferred, with emphasis on office related subjects.

CITY OF MOUNTAIN IRON
INTERNAL JOB POSTING
ACCOUNTING TECHNICIAN

The City of Mountain Iron has an immediate opening for the full-time position of Accounting Technician. This position reports to the City Administrator.

Responsibilities of this position are described in the Accounting Technician position analysis.

The position is Job Class 12 at \$23.79 per hour.

Applications will be accepted until 4:00 p.m., December 30, 2015. Submit letter of application to Craig J. Wainio, City Administrator.

This notification is to be posted on the employee bulletin board at the Community Center, Library, Wastewater Plant and City Garage.

CITY OF MOUNTAIN IRON
INTERNAL JOB POSTING
SECRETARY

The City of Mountain Iron has an immediate opening for the full-time position of Secretary. This position reports to the City Administrator.

Responsibilities of this position are described in the Secretary position analysis.

The position is Job Class 8 at \$23.15 per hour.

Applications will be accepted until 4:00 p.m., December 30, 2015. Submit letter of application to Craig J. Wainio, City Administrator.

This notification is to be posted on the employee bulletin board at the Community Center, Library, Wastewater Plant and City Garage.

COUNCIL LETTER 122115-IV11

FIRE DEPARTMENT

TURNOUT GEAR

DATE: October 29, 2015

FROM: Greg Chad
Fire Chief

Craig J. Wainio
City Administrator

The Fire Department is requesting authorization to purchase 6 sets of turnout gear from Globe Gear at \$2000 per set, with a not to exceed cost of \$12,000.

COUNCIL LETTER 122115-VIA

ADMINISTRATION

RESOLUTION 33-15

DATE: December 17, 2015

FROM: Craig J. Wainio
City Administrator

Resolution Number 33-15 Ordering a Feasibility Study is ordering a study for the paving of Garden Drive between Arbor Lane and Fairview Lane. Once the feasibility report is completed, it will be presented to the City Council and a public hearing will be scheduled. It is recommended that the City Council adopt Resolution Number 33-15 as presented.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 33-15

ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to improve Garden Drive between Arbor Lane and Fairview Lane by overlay and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

That the proposed improvement be referred to the City Engineer for study and that that person is instructed to report to the City Council with all convenient speed advising the City Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

DULY ADOPTED BY THE CITY COUNCIL THIS 21st DAY OF DECEMBER, 2015.

Mayor Gary Skalko

ATTEST:

City Administrator

COUNCIL LETTER 122115-VIB

ADMINISTRATION

RESOLUTION 34-15

DATE: December 17, 2015

FROM: Craig J. Wainio
City Administrator

Resolution Number 34-15 Ordering Improvement authorizes Benchmark Engineering to develop plans and specifications for a potential third municipal well. These Plans and Specification are required in order to pursue funding through the State of Minnesota's Public Facilities Authority.

Mountain Iron is in need of an additional water supply well due to the fact that the current wells are losing pumping capacity and as a City we want to be proactive concerning our water supply. We believe that as the mining activities of US Steel's Minntac mine continue to move south the capacity of the current wells will continue to diminish. Also, the mining activities have the potential to introduce contaminants into our source water. Through the development of a third well, further removed from mining activities, the City hopes to continue to provide ample, clean and safe drinking water.

It is recommended that the City Council adopt Resolution Number 34-15 Ordering Plans and Specifications.



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RESOLUTION NUMBER 34-15

ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to make improvements to the Mountain Iron Water System by installing a municipal water well.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

That the proposed improvement be referred to Benchmark Engineering for study and that that person is instructed to report to the City Council with all convenient speed advising the City Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; and the estimated cost of the improvement as recommended.

DULY ADOPTED BY THE CITY COUNCIL THIS 21st DAY OF DECEMBER, 2015.

Mayor Gary Skalko

ATTEST:

City Administrator



Protecting, maintaining and improving the health of all Minnesotans

November 10, 2015

Mountain Iron City Council
Mr. Craig J. Wainio, Administrator
8586 Enterprise Drive South
Mountain Iron, Minnesota 55768

Gentlemen/Ladies:

This letter confirms that your project has been placed on the 2016 Drinking Water Revolving Fund Project Priority List (PPL). The complete 2016 PPL is available at:
<http://www.health.state.mn.us/divs/eh/water/dwrf/ppl/index.html>.

This project has also been listed on the Public Facilities Authority's 2016 Drinking Water Revolving Fund Intended Use Plan (IUP). In order for the Minnesota Department of Health to certify the project for funding, the following criteria must be met:

- Completed Plans & Specifications submitted by March 30, 2016
- Completed Environmental Review completed by June 30, 2016
- Water Supply Plan approved by the DNR by June 30, 2016 (only for cities $\geq 1,000$ population)
- Water Operator employed or contracted at the appropriate classification

Be aware that the requirements for the environment review process have changed to provide more details to the State Historic Preservation Office. Details about the revised process as well as updated environmental review forms are available at:
<http://www.health.state.mn.us/divs/eh/water/dwrf/er/index.html>.

If you have any questions, please feel free to contact me at 651-201-3972 or chad.kolstad@state.mn.us.

Sincerely,

A handwritten signature in black ink that reads "Chad M. Kolstad".

Chad M. Kolstad, P.E.
DWRF Program Coordinator
Environmental Health Division
P.O. Box 64975
St. Paul, Minnesota 55164-0975

CMK:jlb

COUNCIL LETTER 122115-VIC

ADMINISTRATION

RESOLUTION NUMBER 35-15

DATE: December 17, 2015

FROM: Craig J. Wainio
City Administrator

Resolution Number 35-15 Calling a Hearing is to set up a hearing on the proposed assessment of the 2015 Street projects which include Fairview Lane, Silicon Drive and Rock Ridge Drive. The hearing is scheduled for the second meeting in January. It is recommended that the City Council adopt Resolution Number 35-15 as presented.



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RESOLUTION NUMBER 35-15

HEARING ON PROPOSED ASSESSMENT

WHEREAS, by a Resolution passed by the City Council on October 5, 2015, the City Administrator was directed to prepare a proposed assessment of the cost of Improvement Number 14-02, the proposed improvement of Silicon Drive between the centerline of the proposed County Road 102 to the end of Silicon Drive by paving, the improvement of Rock Ridge Drive between Park Ridge Drive and Highway 169 by reconstruction and the improvement of Fairview Lane between Mineral Avenue and Greenwood Lane by overlay, and

WHEREAS, the City Administrator has notified the City Council that such proposed assessment has been completed and filed in his/her office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. A hearing shall be held at 5:30 p.m. on January 19, 2016 in the Community Center located at 8586 Enterprise Drive South, Mountain Iron to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Mountain Iron, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City Administrator the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

DULY ADOPTED BY THE CITY COUNCIL THIS 21st DAY OF DECEMBER, 2015.

ATTEST:

Mayor Gary Skalko

City Administrator

Craig Wainio

From: steve.jaffee@mesabihumanesociety.org
Sent: Tuesday, December 15, 2015 3:02 PM
To: Craig Wainio
Subject: Updated Contract
Attachments: 2016 MHS Mt. Iron contract.pdf; 2016 MHS Mt. Iron contract - 3 year.pdf


Hi Craig,

I got your voicemail. Thank you so much for reviewing our updated contract. It was just an honest mistake. I was basing our contract off of \$15,000 instead of \$18,000.

I have attached 2 different contracts for you. I would be more than happy to speak at your next city council meeting about this. We have been offering a 3 year contract to our local service areas. Biwabik and Gilbert have already signed a 3 year contract with us starting January 1, and Buhl has a 3 year contract being voted on tonight at their city council meeting. Every contract is 3 years with a 5% increase each year. We are offering to start your contract this year at the same rate as last year (\$18,000).

If the city council just wants to sign the 1 year agreement, that is just fine too.

Thank you again!

Steve Jaffee
Mesabi Humane Society | Executive Director
2305 Southern Drive
Virginia, MN 55792
Direct Line: (218) 789-1112
Fax: (218) 789-1396
 [Like Us On Facebook](#)

CONTRACT FOR SERVICE

This contract, made and entered into this 1st day of January, 2016 by and between the Mesabi Humane Society, Range Animal Shelter, 2305 Southern Drive, Virginia, MN 55792, referred to as the Mesabi Humane Society, and the City of Mt. Iron hereinafter referred to as the Municipality.

I. RECITALS

WHEREAS, this contract will use the term “animals” to mean domesticated dogs and cats. All other animals are not covered or considered within this document, nor handled by the Mesabi Humane Society.

WHEREAS, the Municipality is in need of shelter and care of animals found within the city limits and in need of an animal control program and service.

WHEREAS, the Mesabi Humane Society has a facility and is qualified and licensed to provide such care, shelter and animal control services.

WHEREAS, the Municipality wishes to purchase these services from the Mesabi Humane Society, in accordance with this contract.

WHEREAS, in consideration of the mutual covenants contained herein, it is agreed and understood as follows:

II. TERMS

The term of this contract shall be from **January 1, 2016 through December 31, 2018** to be reviewed for revisions by both parties on yearly intervals in order for this animal control service and program to best serve both the Municipality and the Mesabi Humane Society.

III. BASIC SERVICES

The Mesabi Humane Society agrees to provide the following services:

1. Shelter and care for animals detained or taken possession of in the city limits of the Municipality. These will be animals captured and contained by the Humane Society Animal Control Officer (A.C.O.)
2. Shelter and care for stray/free roaming animals that are delivered to the shelter by the residents, Municipality officials and employees of the Municipality on a volunteer basis. If the Mesabi Humane Society reaches operating capacity as allowed by law, then we will reserve the right to refuse incoming animals until space is available.
3. Retrieve and transport animals from the Municipality to the shelter during business hours, upon request of the appropriate Municipality officials and citizens within the Municipalities residential limits.
4. The Animal Control Officer (A.C.O.) will routinely patrol the Municipality in the Animal Control Officer's identified vehicle during the week to check for and pick up free-roaming animals within the city limits of the Municipality. The Animal Control Officer will work with the Municipalities Police Department, and Municipality officials to help uphold all Municipality ordinances governing animals within their limits.
5. Animal examinations and veterinary care at a licensed facility, whenever staff deems it necessary.
6. The Mesabi Humane Society will board animals up to seven (7) working days in our holding facility. This allows owners adequate time to claim their pet. After the seventh day, the MHS acquires legal custody of each animal, and the right to make decisions regarding disposition.
7. Euthanasia and disposal of animals if required. This decision is to be based on health and behavioral issues only, not the need for more space for new incoming, or free roaming animals.
8. All animals leaving the Mesabi Humane Society will be spayed, or neutered before adoption, except in the case when over-crowding becomes a concern, or the age, size or temperament prohibits. In the event of exceptions, the Mesabi

Humane Society will offer patrons a rebate when they independently seek to spay or neuter their newly adopted pet at a veterinary clinic of their choice.

9. Maintain accurate records of all transactions concerning animals from the Municipality and/or residents.
10. Respond to all animal concerns and situations that arise in the Municipality in a timely manner, during normal business hours which are 8:30 – 5:00pm Monday through Friday.
11. Respond to all emergency animal concerns (defined as life threatening risk to public safety) after normal business hours Sunday through Saturday. In emergency situations, the “on call” Animal Control Officer will be contacted directly by cell phone. He/she will retain the right to decide whether or not the case shall be determined an emergency.
12. Extreme situations including, but not limited to, animal hoarding will not be covered by this contract. The Mesabi Humane Society will assess each situation and will make a recommendation based on the circumstances. Additional payment may be required.

IV. RESPONSIBILITIES OF THE MUNICIPALTY

1. It is up to the Municipality to help the Mesabi Humane Society uphold quarantine (confine & observe) guidelines. The Mesabi Humane Society reserves the right to make decisions regarding bites & human exposure.
2. The Municipality is responsible for calling the Mesabi Humane Society for pick-up of animal (s) during normal business hours, as defined in Section 3, item 10.
3. The Municipality is responsible for contacting the Mesabi Humane Society’s “on call” animal control Officer in emergency situations as defined in Section 3, Item 11.
4. Municipality appointed personnel may place an animal in an outdoor kennel at the Shelter after business hours. This person shall contact the Society’s Animal Control Officer with pertinent information regarding each animal placed in an outdoor kennel.
5. If an emergency veterinary situation arises before or after normal business hours, the Municipality agrees to pay for the emergency part of the veterinary billing and the Mesabi Humane Society will pay for any other costs related to the well-being and care of the animal. Appropriate care will be determined by the veterinarian and Mesabi Humane Society staff.

V. COMPENSATION

The Municipality shall pay the Mesabi Humane Society \$56,745 for the period covered for animal control services beginning January 1, 2016 and concluding December 31, 2018. Payments are due at the beginning of each month for the ensuing period of service (i.e. January 01 payment for January services, etc.). A 10% fee will be charged for each late payment. Payments are considered late after the tenth (10) day of the month. The Mesabi Humane Society reserves the right to discontinue services if the Municipality is consistently late with their payments. Payment schedule is as follows:

The Municipality shall pay the Mesabi Humane Society \$18,000 for the period covered or 12 monthly payments of \$1,500.00 for animal control services beginning January 1, 2016 and concluding December 31, 2016.

The Municipality shall pay the Mesabi Humane Society \$18,900 for the period covered or 12 monthly payments of \$1,575.00 for animal control services beginning January 1, 2017 and concluding December 31, 2017.

The Municipality shall pay the Mesabi Humane Society \$19,845 for the period covered or 12 monthly payments of \$1,653.75 for animal control services beginning January 1, 2018 and concluding December 31, 2018.

VI. COMPLIANCE WITH LAWS

In providing all services pursuant to this contract, the Mesabi Humane Society shall abide by all statutes, ordinances, rules, and regulations pertaining to or regulating the provision of such services, including those now in effect and hereinafter adopted, as provided by each and all Municipalities. It will be the sole responsibility of Municipality to provide the Mesabi Humane Society its statutes, ordinances and rules and apprise the Mesabi Humane Society of any and all changes that may have concern or relation to the provided services and statutes.

VII. INSURANCE

The Mesabi Humane Society shall purchase, maintain in full force and effect during the term of this contract and provide proof of the following insurance coverage:

- A. **WORKERS COMPENSATION:** Coverage at statutory limits, as provided by the State of MN.
- B. **GENERAL LIABILITY:** Coverage shall have minimum limits to \$2,000,000 per occurrence, combined single limit for Bodily Injury Liability and Property damage Liability.

VIII. EARLY TERMINATION OF CONTRACT

Either party upon thirty (30) days written notice, delivered by certified mail or in person, to the other party may terminate this contract.

IX. MODIFICATIONS

Any material alterations, modifications, or variations of the terms of this contract shall be valid and enforceable only when they have been reduced to writing as an amendment and signed by both or all parties involved.

X. RELEASE OF LIABILITY

The Municipality, including the official and residents, agree to hold harmless the Mesabi Humane Society in the case of any injuries or deaths relating to, or regarding: the capture and containment of any stray or free-roaming animals. The Municipality also agrees to refrain from any legal action against the Mesabi Humane Society in the case of any harm or damage caused by stray or free-roaming domesticated animals.

XI. ENTIRE AGREEMENT

It is understood and agreed by the parties that the entire agreement of the parties is contained herein and that the contract supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the Mesabi Humane Society and the Municipality. The parties hereto revoke any prior oral or written agreements between themselves, and agree that this contract is the only and complete agreement regarding the subject thereof. This contract becomes legal and binding once signed by both parties.

MESABI HUMANE SOCIETY

MUNICIPALITY

BY: _____

BY: _____

DATE: _____

DATE: _____

TITLE: _____

TITLE: _____

CONTRACT FOR SERVICE

This contract, made and entered into this 1st day of January, 2016 by and between the Mesabi Humane Society, Range Animal Shelter, 2305 Southern Drive, Virginia, MN 55792, referred to as the Mesabi Humane Society, and the City of Mt. Iron hereinafter referred to as the Municipality.

I. RECITALS

WHEREAS, this contract will use the term "animals" to mean domesticated dogs and cats. All other animals are not covered or considered within this document, nor handled by the Mesabi Humane Society.

WHEREAS, the Municipality is in need of shelter and care of animals found within the city limits and in need of an animal control program and service.

WHEREAS, the Mesabi Humane Society has a facility and is qualified and licensed to provide such care, shelter and animal control services.

WHEREAS, the Municipality wishes to purchase these services from the Mesabi Humane Society, in accordance with this contract.

WHEREAS, in consideration of the mutual covenants contained herein, it is agreed and understood as follows:

II. TERMS

The term of this contract shall be from **January 1, 2016 through December 31, 2016** to be reviewed for revisions by both parties on yearly intervals in order for this animal control service and program to best serve both the Municipality and the Mesabi Humane Society.

III. BASIC SERVICES

The Mesabi Humane Society agrees to provide the following services:

1. Shelter and care for animals detained or taken possession of in the city limits of the Municipality. These will be animals captured and contained by the Humane Society Animal Control Officer (A.C.O.)
2. Shelter and care for stray/free roaming animals that are delivered to the shelter by the residents, Municipality officials and employees of the Municipality on a volunteer basis. If the Mesabi Humane Society reaches operating capacity as allowed by law, then we will reserve the right to refuse incoming animals until space is available.
3. Retrieve and transport animals from the Municipality to the shelter during business hours, upon request of the appropriate Municipality officials and citizens within the Municipalities residential limits.
4. The Animal Control Officer (A.C.O.) will routinely patrol the Municipality in the Animal Control Officer's identified vehicle during the week to check for and pick up free-roaming animals within the city limits of the Municipality. The Animal Control Officer will work with the Municipalities Police Department, and Municipality officials to help uphold all Municipality ordinances governing animals within their limits.
5. Animal examinations and veterinary care at a licensed facility, whenever staff deems it necessary.
6. The Mesabi Humane Society will board animals up to seven (7) working days in our holding facility. This allows owners adequate time to claim their pet. After the seventh day, the MHS acquires legal custody of each animal, and the right to make decisions regarding disposition.
7. Euthanasia and disposal of animals if required. This decision is to be based on health and behavioral issues only, not the need for more space for new incoming, or free roaming animals.
8. All animals leaving the Mesabi Humane Society will be spayed, or neutered before adoption, except in the case when over-crowding becomes a concern, or the age, size or temperament prohibits. In the event of exceptions, the Mesabi

Humane Society will offer patrons a rebate when they independently seek to spay or neuter their newly adopted pet at a veterinary clinic of their choice.

9. Maintain accurate records of all transactions concerning animals from the Municipality and/or residents.
10. Respond to all animal concerns and situations that arise in the Municipality in a timely manner, during normal business hours which are 8:30 – 5:00pm Monday through Friday.
11. Respond to all emergency animal concerns (defined as life threatening risk to public safety) after normal business hours Sunday through Saturday. In emergency situations, the “on call” Animal Control Officer will be contacted directly by cell phone. He/she will retain the right to decide whether or not the case shall be determined an emergency.
12. Extreme situations including, but not limited to, animal hoarding will not be covered by this contract. The Mesabi Humane Society will assess each situation and will make a recommendation based on the circumstances. Additional payment may be required.

IV. RESPONSIBILITIES OF THE MUNICIPALITY

1. It is up to the Municipality to help the Mesabi Humane Society uphold quarantine (confine & observe) guidelines. The Mesabi Humane Society reserves the right to make decisions regarding bites & human exposure.
2. The Municipality is responsible for calling the Mesabi Humane Society for pick-up of animal (s) during normal business hours, as defined in Section 3, item 10.
3. The Municipality is responsible for contacting the Mesabi Humane Society’s “on call” animal control Officer in emergency situations as defined in Section 3, Item 11.
4. Municipality appointed personnel may place an animal in an outdoor kennel at the Shelter after business hours. This person shall contact the Society’s Animal Control Officer with pertinent information regarding each animal placed in an outdoor kennel.
5. If an emergency veterinary situation arises before or after normal business hours, the Municipality agrees to pay for the emergency part of the veterinary billing and the Mesabi Humane Society will pay for any other costs related to the well-being and care of the animal. Appropriate care will be determined by the veterinarian and Mesabi Humane Society staff.

V. COMPENSATION

The Municipality shall pay the Mesabi Humane Society \$18,000 each year or twelve monthly payments of \$1,500.00 for animal control services beginning January 1, 2016 and concluding December 31, 2016. Payments are due at the beginning of each month for the ensuing period of service (i.e. January 01 payment for January services, etc.). A 10% fee will be charged for each late payment. Payments are considered late after the tenth (10) day of the month. Gas will be charged based on the standard mileage rate provided by the IRS during Animal Control calls. The Mesabi Humane Society reserves the right to discontinue services if the Municipality is consistently late with their payments.

VI. COMPLIANCE WITH LAWS

In providing all services pursuant to this contract, the Mesabi Humane Society shall abide by all statutes, ordinances, rules, and regulations pertaining to or regulating the provision of such services, including those now in effect and hereinafter adopted, as provided by each and all Municipalities. It will be the sole responsibility of Municipality to provide the Mesabi Humane Society its statutes, ordinances and rules and apprise the Mesabi Humane Society of any and all changes that may have concern or relation to the provided services and statutes.

VII. INSURANCE

The Mesabi Humane Society shall purchase, maintain in full force and effect during the term of this contract and provide proof of the following insurance coverage:

- A. **WORKERS COMPENSATION:** Coverage at statutory limits, as provided by the State of MN.

- B. **GENERAL LIABILITY:** Coverage shall have minimum limits to \$2,000,000 per occurrence, combined single limit for Bodily Injury Liability and Property damage Liability.

VIII. EARLY TERMINATION OF CONTRACT

Either party upon thirty (30) days written notice, delivered by certified mail or in person, to the other party may terminate this contract.

IX. MODIFICATIONS

Any material alterations, modifications, or variations of the terms of this contract shall be valid and enforceable only when they have been reduced to writing as an amendment and signed by both or all parties involved.

X. RELEASE OF LIABILITY

The Municipality, including the official and residents, agree to hold harmless the Mesabi Humane Society in the case of any injuries or deaths relating to, or regarding: the capture and containment of any stray or free-roaming animals. The Municipality also agrees to refrain from any legal action against the Mesabi Humane Society in the case of any harm or damage caused by stray or free-roaming domesticated animals.

XI. ENTIRE AGREEMENT

It is understood and agreed by the parties that the entire agreement of the parties is contained herein and that the contract supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the Mesabi Humane Society and the Municipality. The parties hereto revoke any prior oral or written agreements between themselves, and agree that this contract is the only and complete agreement regarding the subject thereof. This contract becomes legal and binding once signed by both parties.

MESABI HUMANE SOCIETY

MUNICIPALITY

BY: _____

BY: _____

DATE: _____

DATE: _____

TITLE: _____

TITLE: _____

COUNCIL LETTER 122115-IX

PERSONNEL COMMITTEE

CLOSED MEETING

DATE: December 17, 2015
FROM: Personnel Committee
Craig J. Wainio
City Administrator

The Personnel Committee is requesting a closed meeting under MN Statute 13D.05, subdivision 2(b) for performance evaluations concerning individuals subject to the public body's authority.

The following procedure must be used to close a meeting under this exception:

Before closing the meeting, the council must state on the record the specific grounds for closing the meeting and describe the subject to be discussed.

The meeting must be open at the request of the individual who is the subject of the meeting. Thus, the individual should be given advance notice of the existence and nature of the charges against him or her, so that the individual can make a decision.

The meeting must be electronically recorded, and the recording must be preserved for at least three years after the meeting.

If the public body decides that discipline of any nature may be warranted regarding the specific charges, further meetings must be open.

COMMUNICATIONS
DECEMBER 21, 2015

1. Mesabi Family YMCA, a letter inviting the City to be a Table Sponsor for their Dinner & Auction Fundraiser on March 17, 2016.



The Y.™ For a better us.™

Dear City of Mt Iron:

You know the challenges that we face in our community and the surrounding area. People of all ages and backgrounds are struggling to reach their full potential. More and more children face seemingly insurmountable learning gaps. Families find it difficult to spend quality time together. Playing outside has become a rarity. Face time happens through a phone. And instead of seeing the income gap shrink, it seems all we do is watch it grow.

But where society falls short, the Y – and supporters like you – step in. Together, we make a difference in the lives of thousands of people and have a huge impact on each individual we serve.

After serving our community for more than 30 years, the Y understands what our community needs to be its best. Working with generous donors like you, the Y provides everyone the opportunity to be healthy and thrive, to connect with others, and contribute to a better community. Everything the Y does is in service of making us – as individuals and a community – better.

The Mesabi Family YMCA Dinner & Auction Fundraiser is set for Thursday, March 17, 2016 at the Mountain Iron Community Center. We are inviting you to be a **Corporate Table Sponsor** for this great community event. Corporate Table Sponsorship is \$500 for a table of 8. This great evening will feature: Social Hour with music by Bill Maxwell & Friends, Family-Style Plated Dinner catered by the Sawmill Saloon & Restaurant, Silent & Live Auctions, Raffles, Games and a whole lot more!

We need your support to make this fundraiser a success. This event helps us keep YMCA programs and services available to all in our community. Please consider helping us with a Corporate Table Sponsorship this year. Everyone has a role to play. Together, we can achieve so much more.

Yes, you know the challenges we face in our community but just like the Y, you see the opportunity to make a difference. The Y is your partner, standing with you to strengthen our community. Become a Corporate Table Sponsor and take your first step in making a difference and building a better us.

For a better you. For a better community. For a better us.™

Sincerely,

Darlene Simonson
Development Coordinator
Mesabi Family YMCA
8367 Unity Drive
Virginia, MN 55792
dsimonson@mesabiyymca.org
Federal Tax ID 41-1460551



United Way
of Northeastern MN

The YMCA strengthens the foundations of community through youth development, healthy living and social responsibility.

YOUTH DEVELOPMENT

Through partnerships with the Virginia, Mt Iron-Buhl and Chisholm school districts, the Y built self-confidence, fostered learning and increased physical activity for **162 children** through our Out of School Time after school program.

We gave **279 children** confidence in and out of the water in our Youth Swim Lessons.

We provided **90 children** the opportunity to create lasting friendships and participate in new experiences in our Summer Day Camp program.

HEALTHY LIVING

612 older adults stayed active, engaged and connected through the SilverSneakers and Silver & Fit programs.

We provide guidance and tools for **2284 members** to lead healthier, more balanced lives.

Our facility was visited **84,715 times** last year. The Y is a place for people of all ages to learn, laugh and play.

SOCIAL RESPONSIBILITY

In 2014, the Y provided **\$39,544 in financial assistance**, ensuring access to all members of our community.

190 volunteers donated their time, talent and service to the many areas of our organization.

Our **Mentor Mesabi** program began in January 2014, committed to matching caring adults to youth & families in need.

CORPORATE TABLE SPONSORSHIP

\$500 – Table for 8

Make your reservation by February 1, 2016 to be included in event promotion.

LIMITED SEATING – Make your reservation today!

Business Name: _____ Business Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Contact Name: _____ Contact Email: _____

Return payment and completed form by February 1, 2016

Mesabi Family YMCA, 8367 Unity Drive, Virginia, MN 55792 • 749-8020 • dsimonson@mesabiymca.org