

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, DECEMBER 7, 2009 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Consent Agenda
  - A. Minutes of the November 16, 2009, Regular Meeting (#1-8)
  - B. Minutes of the November 10, 2009, Committee of the Whole Meeting (#9-10)
  - C. Minutes of the November 16, 2009, Committee of the Whole Meeting (#11)
  - D. Receipts
  - E. Bills and Payroll
  - F. Communications
- III. Public Forum
  - A. Truth in Taxation Hearing (#12-23)
- IV. Committee and Staff Reports
  - A. Mayor's Report
    - 1. Labor Management Meeting (#24)
    - 2. Polymet Support (#25)
    - 3. Senior Citizens Party (#26)
  - B. City Administrator's Report
    - 1. Continuation of Employment (#27)
    - 2. Change in Job Class (#28)
    - 3. Building Official Retirement (#29)
  - C. Director of Public Works Report
    - 1. Transformer Quotes (#30)
    - 2. Infield Groomer (#31-32)
  - D. Sheriff's Department Report
  - E. City Engineer's Report
    - 1. Change Order Number 1 Wastewater Treatment Plant (#33-34)
    - 2. Pay Request Number 1 for Wastewater Treatment Plant Equipment (#35-37)
    - 3. Pay Request Number 3 for Wastewater Treatment Plant Construction (#38-41)
  - F. Liaison Reports
- V. Unfinished Business
- VI. New Business
  - A. Request to Waive Fees (#42)
  - B. Request to Waive Fees (#43)
  - C. Authorization to Serve Liquor(#44)
- VII. Communications (#45)
- VIII. Announcements
- IX. Closed Meeting – Consider Strategies for Labor Negotiations (#46)
- X. Adjourn

# Denotes page number in packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
NOVEMBER 16, 2009

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Don Kleinschmidt, Director of Public Works; Rod Flannigan, City Engineer; Sam Aluni, City Attorney; and John Backman, Sergeant.

The Mayor requested that if any Council member or audience member had anything to distribute to the Council that it be given to the Municipal Services Secretary to distribute to the Council. The Mayor also requested that Council members refrain from tapping on the microphone to get the attention of the Mayor and verbally address him.

It was moved by Skalko and seconded by Zupancich that the consent agenda be approved as follows:

1. Approve the minutes of the November 2, 2009, regular meeting as submitted.
2. That the communications be accepted, placed on file, and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period November 1-15, 2009, totaling \$366,082.51, (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period November 1-15, 2009, totaling \$626,629.22, (a list is attached and made a part of these minutes).

The motion carried on the following roll call vote: Prebeg, yes; Zupancich, yes; Stanaway, yes; Roskoski, abstain; and Skalko, yes.

No one spoke during the public forum.

The Mayor updated the Council on the following:

- Assessments for corner lots. The corner lot issues have been resolved. He reviewed the current Assessment Policy, adopted on December 15, 1997, with the Council.
- Preliminary Tax Statements. He advised the Council that some of the preliminary tax statements have gone out to the residents. The Council will be voting on the final levy amount in December.
- Downtown Lighting Project. The light standards have been delivered and are currently being installed.
- Perkins Family Restaurant. The construction plans have been submitted to the City and a ground breaking ceremony is scheduled for Monday, December 23, 2009. He also stated that there would be no public money spent on the project.
- General Electric Industrial. Have announced an official closing date of September 1, 2010.

It was moved by Skalko and seconded by Zupancich to adopt the Staff/Liaison Report Policy as follows:

In order for Staff (City Administrator, Director of Public Works/Park & Recreation, City Engineer, and Saint Louis County Sergeant) to be prepared to respond to Councilor's questions; and, in order to give a complete and accurate response to Councilor's questions; it is **required** that all questions, directed to said Staff Members be submitted in writing in the same manner and at the same time as items are submitted by Councilors for the agenda. The Mayor will have the authority to pre-approve all questions for City Staff, as he currently does for items to be included on the agenda. This procedure would not apply to questions by Councilors which are by way of clarification on existing issues approved for the agenda and discussed at the Council meeting.

The motion carried on the following roll call vote: Zupancich, yes; Stanaway, yes; Roskoski, no; Prebeg, yes; and Skalko, yes.

It was moved by Prebeg and supported by Stanaway that the liquor and cigarette license applications for the period January 1, 2010 through December 31, 2010, be approved and issued to the following individuals and business establishments pursuant to the approval, where necessary, of the Liquor Control Commission and pursuant to the payment of all outstanding license fees and utility charges:

Jeff & Greg Properties, Inc. DBA: B. G.'s Saloon 5494 Highway 7 Virginia (Mountain Iron), MN 55792	On-Sale Intoxicating Liquor Sunday On-Sale Intoxicating Liquor Off-Sale 3.2 Liquor
Silver Creek Liquor Company, Inc. DBA: Silver Creek Liquor 5489 Highway 7 Virginia (Mountain Iron), MN 55792	Off-Sale Intoxicating Liquor Cigarette
Commander American Legion Post #220 5748 Mountain Avenue, PO Box 361 Mountain Iron, MN 55768	Club On-Sale Intoxicating Liquor Off-Sale 3.2 Malt Liquor
Mac's Bar, Inc. DBA: Mac's Bar 8881 Main Street, PO Box 313 Mountain Iron, MN 55768	Off-Sale Intoxicating Liquor On-Sale Intoxicating Liquor Sunday On-Sale Intoxicating Liquor Cigarette
F. P. Troutwine, C & B Warehouse Distr. Mountain Iron Short Stop 5537 Nichols Avenue Mountain Iron, MN 55768	Cigarette
Sundberg Enterprises, LLC DBA: Sawmill Saloon & Restaurant 5478 Mountain Iron Drive Virginia (Mountain Iron), MN 55792	Off-Sale Intoxicating Liquor On-Sale Intoxicating Liquor Sunday On-Sale Intoxicating Liquor Cigarette

Adventures, Virginia, Inc.  
Greg Hartnett  
5475 Mountain Iron Drive  
Virginia (Mountain Iron), MN 55792

Off-Sale Intoxicating Liquor  
On-Sale Intoxicating Liquor  
Sunday On-Sale Intoxicating Liquor

Walgreen Company  
5474 Mountain Iron Drive  
Virginia (Mountain Iron), MN 55792

Cigarette

May December Endeavors Inc.  
dba: Country Kitchens  
5470 Mountain Iron Drive  
Virginia (Mountain Iron), MN 55768

On-Sale Intoxicating  
Off-Sale Intoxicating  
Sunday On-Sale Intoxicating Liquor

Home on the Range LLC  
DBA: Holiday Inn Express & Suites  
8570 Rock Ridge Drive  
Mountain Iron, MN 55768

On-Sale 3.2 Beer License  
On-Sale Wine License

WJ Holdings, Inc.  
DBA: AmericInn Lodge & Suites  
5480 Mountain Iron Drive  
Virginia, MN 55792

On-Sale 3.2 Beer License  
On-Sale Wine License

The motion carried unanimously.

The City Administrator updated the Council on the following:

- Truth in Taxation. A hearing will be held at the December 7, 2009 meeting.

During the City Attorney's report the following questions were asked:

- City policies. Councilor Roskoski questioned whether the City could have policies that are not in writing. The City Attorney stated that policies should be in writing, but there are some situations where a policy would not be in writing. The Attorney stated that with regard to assessment projects paid for by grant funding can be determined on a case by case situation at the Council's discretion.
- Distribution of public information. Councilor Roskoski asked if the Mayor or City Council members can distribute council information to the public. The City Attorney stated that the pure public record can be distributed, but editorializing the information can cause ethical and/or legal problems.
- Vacating the council seat. Councilor Roskoski questioned whether a Council member can vacate their seat and speak at the podium as a private citizen. The City Attorney stated that there are several items to deal with, i.e. what the issue is, whether there is a conflict of interest in discussing or participating in the issue. The attorney said that you can not separate between a private citizen and a councilor in the city council meeting situation, the primary duty at the council meeting is a councilor.

It was moved by Zupancich and seconded by Prebeg to authorize payment request number three to Mesabi Bituminous Incorporated for the Forest Drive Project in the amount of

\$160,128.82. The motion carried unanimously on a roll call vote.

It was moved by Prebeg and seconded by Stanaway to authorize payment request number two to Magney Construction Incorporated for the Wastewater Treatment Plant Improvements in the amount of \$85,769.80. The motion carried unanimously on a roll call vote.

Liaison Reports:

- Civic Association. Councilor Roskoski reported that the Civic Association was awarded a \$9,500 grant from the IRRR for the construction of a canopy over the locomotive in Downtown Mountain Iron. He also advised the Council that the Civic Association would be contributing \$1,000 towards this project. He advised the Council that a resolution would need to be adopted at the next regular meeting for the project.
- Library Board. Councilor Stanaway said that the Board was preparing to advertise for a part-time temporary library aid. He thanked Karen Luoma for assisting the City by working at the Mountain Iron Library during this unexpected vacancy at the Library. The Mayor expressed a special thank you to the Librarian for assisting patrons beyond the call of duty.

It was moved by Roskoski and seconded by Skalko to accept the adoption of the January 1, 2009 Actuarial Valuation of Other Post-Employment Benefits (OPEB) report and direct City Staff to develop strategies to meet the obligation of the City. The motion carried unanimously.

Councilor Prebeg announced that the Festival of Trees fundraiser would be November 18<sup>th</sup> through 22<sup>nd</sup> for the Virginia Regional Medical Center Foundation and he urged residents to attend.

At 7:07 p.m., it was moved by Zupancich and seconded by Roskoski to recess the regular meeting and enter into a closed meeting to discuss contract negotiations strategies with AFSCME Local Union #453. The motion carried.

Mayor Skalko called the closed meeting to order at 7:25 p.m. with the following members present: Joe Prebeg, Jr., Tony Zupancich, Alan Stanaway, Ed Roskoski, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; and Don Kleinschmidt, Director of Public Work.

The purpose of the closed meeting was to have the Personnel Committee update the Council on the contract negotiations with AFSCME Local Union #453.

At 7:48 p.m., it was moved by Zupancich and seconded by Prebeg to adjourn the closed meeting and reconvene the regular meeting. The motion carried.

At 7:49 p.m., it was moved by Skalko and seconded by Prebeg that the meeting be adjourned. The motion carried.

Submitted by:

A handwritten signature in black ink that reads "Jill M. Anderson". The signature is written in a cursive style with a large initial "J".

Jill M. Anderson, CMC/MMCA  
Municipal Services Secretary

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## Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	73,710.65
METER DEPOSITS	ELECTRIC	1,150.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	107.97
PERMITS	BUILDING	75.50
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	40.11
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	155.37
MISCELLANEOUS	CHECK RETURN FEE	20.00
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	560.80
BUILDING RENTALS	COMMUNITY CENTER	400.00
MISCELLANEOUS	ASSESSMENT SEARCHES	10.00
SPECIAL ASSESSMENTS	SPECIAL ASSESS.-BOND MONEY	31,091.38
CD INTEREST	CD INTEREST 301	424.66
MISCELLANEOUS	ELECTRIC RECONNECT FEE	70.00
FINES	FORFEITURES	161.85
INTERGOVERNMENTAL REVENUE	STATE OF MN-FOREST GR ADDITION	253,169.02
CD INTEREST	CD INTEREST 101	156.13
CD INTEREST	CD INTEREST 378	1,587.46
CD INTEREST	CD INTEREST 602	416.38
CD INTEREST	CD INTEREST 603	442.44
MISCELLANEOUS	REIMBURSEMENTS	1,714.54
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	500.00
BUILDING RENTALS	NICHOLS HALL	75.00
COPIES	COPIES	3.25
BUILDING RENTALS	SENIOR CENTER	40.00
Summary Totals:		<u>366,082.51</u>

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
11/09	11/10/2009	138704	30032	VOID - COURT ADMIN.-CONCILIATION	604-20200	150.00 -M
11/09	11/12/2009	138756	130011	MOUNTAIN IRON POSTMASTER	604-20200	330.25
11/09	11/17/2009	138757	10056	A T & T MOBILITY	101-20200	1,111.70
11/09	11/17/2009	138758	10008	AIRGAS NORTH CENTRAL	101-20200	125.24
11/09	11/17/2009	138759	130017	AMERICAN BANK	101-20200	108.68
11/09	11/17/2009	138760	1149	ANGELA BOWMAN	101-20200	100.00
11/09	11/17/2009	138761	1154	BUD VLAISAVLJEVICH	604-20200	93.84
11/09	11/17/2009	138762	1153	CAROL ROMNAS	604-20200	74.88
11/09	11/17/2009	138763	220003	CITY OF VIRGINIA	101-20200	400.00
11/09	11/17/2009	138764	1158	CLORENDA JOHNSON	604-20200	95.90
11/09	11/17/2009	138765	30072	CW TECHNOLOGY	301-20200	830.96
11/09	11/17/2009	138766	1155	DENNIS TABBERT	604-20200	92.32
11/09	11/17/2009	138767	1157	DONALD COOK	604-20200	81.63
11/09	11/17/2009	138768	60026	FASTENAL COMPANY	101-20200	277.35
11/09	11/17/2009	138769	60038	FLEET SERVICES	101-20200	4,950.50
11/09	11/17/2009	138770	60037	FREDERICK, MICHAEL	101-20200	25.00
11/09	11/17/2009	138771	70035	G & K SERVICES	604-20200	44.76
11/09	11/17/2009	138772	1150	GINA KRAMER	101-20200	100.00
11/09	11/17/2009	138773	70016	GOPHER STATE ONE CALL INC	604-20200	49.30
11/09	11/17/2009	138774	80017	HENRY'S WATERWORKS INC	101-20200	3,473.10
11/09	11/17/2009	138775	1156	JANINE LAVIGNE	604-20200	140.80
11/09	11/17/2009	138776	120006	L & M SUPPLY	101-20200	1,790.66
11/09	11/17/2009	138777	130144	MAGNEY CONSTRUCTION INC	602-20200	85,769.80
11/09	11/17/2009	138778	130041	MESABI BITUMINOUS	301-20200	160,128.82
11/09	11/17/2009	138779	130004	MESABI DAILY NEWS	101-20200	1,836.64
11/09	11/17/2009	138780	130026	MESABI SIGN COMPANY	101-20200	150.11
11/09	11/17/2009	138781	1151	MICHAEL OR JENNIFER BERG	604-20200	35.47
11/09	11/17/2009	138782	140026	MINNESOTA ENERGY RESOURCES	101-20200	2,713.23
11/09	11/17/2009	138783	130009	MINNESOTA POWER	604-20200	57,971.71
11/09	11/17/2009	138784	130084	MN DEPARTMENT OF HEALTH	101-20200	332.00
11/09	11/17/2009	138785	130075	MN DEPT OF LABOR AND INDUSTRY	101-20200	25.00
11/09	11/17/2009	138786	130056	MN DEPT OF NATURAL RESOURCES	101-20200	39.57
11/09	11/17/2009	138787	120007	MOTION INDUSTRIES INC	101-20200	22.60
11/09	11/17/2009	138788	130013	MOUNTAIN IRON FIREMEN'S RELIEF	101-20200	19,934.00
11/09	11/17/2009	138789	130015	MOUNTAIN IRON PUBLIC UTILITIES	101-20200	11,578.18
11/09	11/17/2009	138790	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	45,459.80
11/09	11/17/2009	138791	1148	PETER KASENO	101-20200	200.00
11/09	11/17/2009	138792	160032	PORTABLE JOHN	101-20200	166.85
11/09	11/17/2009	138793	160037	PRAXAIR	101-20200	22.82
11/09	11/17/2009	138794	170001	QWEST	101-20200	219.10
11/09	11/17/2009	138795	180012	RESCO	604-20200	1,077.30
11/09	11/17/2009	138796	180064	ROOTX	602-20200	489.00
11/09	11/17/2009	138797	190059	SAINT LOUIS COUNTY AUDITOR	603-20200	17,646.50
11/09	11/17/2009	138798	190001	SEARS COMMERCIAL CREDIT	604-20200	240.42
11/09	11/17/2009	138799	190010	SEPPI BROTHERS	101-20200	3,179.53
11/09	11/17/2009	138800	190045	SERVICE SOLUTIONS	101-20200	22.34
11/09	11/17/2009	138801	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	35,833.00
11/09	11/17/2009	138802	1152	ST LOUIS COUNTY PHHS	604-20200	548.20
11/09	11/17/2009	138803	190071	SYNERGY GRAPHICS	101-20200	149.36
11/09	11/17/2009	138804	200020	THE TRENTI LAW FIRM	604-20200	3,454.02
11/09	11/17/2009	138805	210007	U S BANK TRUST NATIONAL ASS'N	601-20200	51,813.75
11/09	11/17/2009	138806	210010	ULLAND BROTHERS INC	101-20200	864.50
11/09	11/17/2009	138807	210001	UNITED ELECTRIC COMPANY	101-20200	900.40
11/09	11/17/2009	138808	210035	UNITED INDUSTRIES INC	101-20200	580.70
11/09	11/17/2009	138809	220014	VIKING INDUSTRIAL NORTH	101-20200	946.47
11/09	11/17/2009	138810	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	32,007.85
11/09	11/17/2009	138811	220026	VIRGINIA HOME CENTER	101-20200	137.60



Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
11/09	11/17/2009	138812	220020	VISA OR AMERICAN BANK CC PMT	101-20200	7,868.12
11/09	11/17/2009	138813	230005	WESCO DISTRIBUTION INC	604-20200	1,742.68
11/09	11/17/2009	138814	230028	WISCONSIN ENERGY CONSERVATION	604-20200	792.30
11/09	11/17/2009	138815	240001	XEROX CORPORATION	604-20200	717.84
11/09	11/24/2009	138816	190059	SAINT LOUIS COUNTY AUDITOR	603-20200	100.00
Totals:						561,864.45
Payroll-PP Ending 11/13/09						53,669.90
Sales Tax-Electronic Transfer						11,094.87
TOTAL EXPENDITURES						<u>\$626,629.22</u>

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE MEETING  
NOVEMBER 10, 2009

Mayor Skalko called the meeting to order at 6:32 p.m. with the following members present: Tony Zupancich, Alan Stanaway, Ed Roskoski, Gary Skalko and Joe Prebeg Jr. (entered at 6:33 p.m.). Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; Jeremy Knapper, Fire Department; Joseph Buria, Fire Department; Greg Chad, First Responders/Fire Department; and Steve Norvitch, Assistant Fire Chief (entered the meeting at 7:09 p.m).

The Mayor said that the purpose of the meeting was to review the 2010 City budget. The Mayor said that there are some concerns and facts regarding the 2010 budget. He said that the projection of revenue loss for the City of Mountain Iron for 2010 is approximately \$370,000. The majority of this revenue loss will be from taconite production tax and aid. He also said that Director of Public Works said that the 2009 budget of \$50,000 for Locomotive Park and \$35,000 for the Ann's Acres Park, was not spent and requested that the Council reserve this funding for 2010. He also said that the \$75,000 from the sale of the land in West Virginia has been allocated to that area for additional park improvements and there is also a \$100,000 grant for the relocation of the ballfield in the West Virginia area.

The Council reviewed each department as follows:

Revenues:

- Taxes. The Mayor reviewed the impact on the residents for the various levy increases. He also pointed out that the tax increase would be minimal because of the additional market valuation increase by the new development in the City of Mountain Iron. There were several questions regarding the bond levy and the special levy. The City Administrator clarified how these were established.
- Intergovernmental Revenue. Reductions in the local government aid again. The Homestead Credit is once again separated from the levy. There would be significant reductions in the Taconite Production Tax and Aid payments.
- General Revenue. No comments.

Expenditures:

- City Council. No comments.
- Administration. Discussion regarding the cost savings by not publishing the minutes.
- Election. No comments.
- Assessing. No comments.
- Planning and Zoning. Additional wages are reflected with inspections for residential and commercial construction, with an offset in the revenues.
- Police Protection. Sheriff's contract shows an increase, but the City pays actual expenditures.
- Fire Protection. The Fire Department would be having additional training costs in 2010, with several new firemen starting due to retirements. Also, there would be a required matching fund for a \$450,000 joint grant for communication equipment that was awarded jointly for some area towns. It was also stated that the Fire Department

would like to see an increase in the hourly wage for call outs and training. The Fire Department would be writing grant applications to try to obtain additional equipment. Questioned the Fire Department members if they were going to request an increase in the pension and contribution because the Relief Association had not submitted any request in 2009. The Assistant Fire Chief pointed out to the Council that they should begin to budget for the purchase of a new fire truck.

- Emergency Management. No comments.
- Animal Control. No comments.
- Streets. Questioned the street maintenance costs because of all of the new streets completed. Discussion followed with regard to crack sealing of streets and general maintenance of all equipment.
- Buildings. No comments.
- Campground. Questioned the insurance line item. It was clarified that this is for insurance for city employees that work at the campground.
- Recreation Department. No comments.
- Library. Questioned the insurance costs. It was clarified that since the Librarian is now a full-time employee that these costs have increased. They discussed the requested capital improvement for the library basement at a cost of \$26,000.
- Other. Televised meetings costs are higher because the City now has their own channel. Emergency Medical Technicians Equipment account was reduced, Mr. Chad requested that this amount be reinstated due to the need for some necessary equipment.

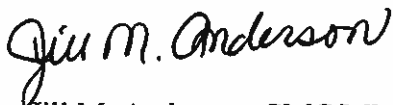
At 7:39 p.m., Councilor Roskoski left the meeting.

At 7:41 p.m., Councilor Roskoski returned to the meeting.

The Council discussed having a five percent levy increase. It was the consensus of the Council that the proposed Library capital improvements for the basement or the Sheriff's Department vehicle would not be able to be purchased if the levy was decreased.

At 7:44 p.m., it was moved by Skalko and seconded by Zupancich that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Anderson, CMC/MMCA  
Municipal Services Secretary

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE MEETING  
NOVEMBER 16, 2009

Mayor Skalko called the meeting to order at 5:30 p.m. with the following members present: Joe Prebeg Jr., Tony Zupancich, Ed Roskoski, and Mayor Gary Skalko. Absent member included: Alan Stanaway. Also present were: Craig J. Wainio, City Administrator; Jill M. Anderson, Municipal Services Secretary; and Gary Giroux, City Auditor.

The City Auditor reviewed the January 1, 2009 Actuarial Valuation of Other Post-Employment Benefits (OPEB) report with the City Council. He stated that the report covers other post-retirement benefits other than pensions. The City of Mountain Iron's report deals with insurance contributions for retirees. The Auditor suggested that the City have an actuarial report completed every couple of years to keep it current and accurate. He explained that the City has a direct subsidy of \$7,746,539 and according to GASB 45 the City has 30 years to set aside funding for this liability. Although GASB 45 does not require the City to fund this liability, they just need to record the liability in the financial reports for the City. The Auditor said that if the City were to bond for this liability, they may have to seek voter approval. He also said that the Enterprise Funds should also be booking this liability.

At 6:13 p.m., it was moved by Zupancich and seconded by Roskoski that the meeting adjourned. The motion carried.

Submitted by:



Jill M. Anderson, CMC/MMCA  
Municipal Services Secretary

[www.mtniron.com](http://www.mtniron.com)

# COUNCIL LETTER 120709-III

## ADMINISTRATION

### TRUTH IN TAXATION HEARING

**DATE:** December 2, 2009

**FROM:** Craig J. Wainio  
City Administrator

As required by State Law, the City of Mountain Iron must hold a truth-in-taxation hearing to allow comment on the City's proposed budget. In this past there has been confusion, this is not a hearing on valuations or a property owner's total tax bill only on the City of Mountain Iron's budget.

There are a couple of factors to be aware that have influenced the City's portion of the levy for individual property owners. One, in the past there has been excess taconite tax monies that were used to "buy down" individual property taxes. This funding was allocated to school levies, once that was used any excess would be used for the City's levy. Second, through the Governor's unallotment aid programs that were used to again "buy down" individual property taxes have been effected which also affects the property tax bills.

Residential Valuation	Increase likely with a Zero Levy increase	Additional due to proposed levy of 5%
\$50,000	\$70	\$7
\$100,000	\$115	\$17
\$150,000	\$175	\$28
\$200,000	\$234	\$40
\$250,000	\$296	\$50

Due to the "buy down" from the excess school levy funding, the 2009 property tax levels were artificially low and if individuals look at previous years proposed taxes they would see a distinct correlation to what is happening now. Even if the City of Mountain

Residential Valuation	2006 Tax	2007 Tax	2008 Tax	2009 Tax	Proposed 2010
\$50,000	\$227	\$247	\$210	\$179	\$236
\$100,000	\$507	\$551	\$476	\$409	\$541
\$150,000	\$845	\$916	\$801	\$696	\$899
\$200,000	\$1183	\$1282	\$1126	\$983	\$1257
\$250,000	\$1521	\$1647	\$1451	\$1270	\$1614

Iron provided for a zero increase in the levy, there is a good probability that individual property taxes would increase as presented in the table. The second table looks at the rough history of property taxes for the City as provided through the League of Minnesota Cities web site, from these figure you can see affect of the 2009's "buy down".

Also enclosed, is the City of Mountain Iron 2010 proposed budget as modifies at the Committee-of-the-Whole meeting. Budget and Levy adoption will take place at the second meeting in December.

**2010 BUDGET SUMMARY  
CITY OF MOUNTAIN IRON**

EXPENDITURES	2009 Budget	2010 Budget	Difference	Percent
Administration	\$ 580,300.00	\$ 601,000.00	\$ 20,700.00	3.6%
Public Safety	\$ 555,200.00	\$ 580,500.00	\$ 25,300.00	4.6%
Public Works	\$ 840,000.00	\$ 865,000.00	\$ 25,000.00	3.0%
Culture and Rec	\$ 396,500.00	\$ 400,500.00	\$ 4,000.00	1.0%
General Government	\$ 1,238,000.00	\$ 1,033,057.00	\$ (204,943.00)	-16.6%
<b>TOTAL</b>	<b>\$ 3,610,000.00</b>	<b>\$ 3,480,057.00</b>	<b>\$ (129,943.00)</b>	<b>-3.6%</b>
<b>REVENUE</b>				
Taxes	\$ 339,092.00	\$ 547,086.00	\$ 207,994.00	61.3%
Intergovernmental Aid	\$ 2,316,762.00	\$ 1,931,268.00	\$ (385,494.00)	-16.6%
General Revenue	\$ 213,000.00	\$ 213,000.00	\$ -	0.0%
<b>TOTAL</b>	<b>\$ 2,868,854.00</b>	<b>\$ 2,691,354.00</b>	<b>\$ (177,500.00)</b>	<b>-6.2%</b>
<b>GENERAL LEVY</b>	<b>\$ 751,146.00</b>	<b>\$ 788,703.00</b>	<b>\$ 37,557.00</b>	<b>5.0%</b>

**2010 BUDGET  
CITY OF MOUNTAIN IRON  
REVENUE**

TAXES	2007	2008	2009	2009	2010	%
	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	
Tax Levy	\$ 863,610.00	\$ 864,267.00	\$ 751,146.00	\$ 351,749.00	\$ 818,749.00	9.0%
Special Levies	\$ -	\$ -	\$ 207,407.00	\$ -	\$ 418,275.00	101.7%
Bond Levy	\$ 85,536.00	\$ 83,111.00	\$ 81,685.00	\$ 145,682.00	\$ 83,811.00	2.6%
Misc Taxes	\$ 16,754.00	\$ 22,501.00	\$ 30,000.00	\$ 9,749.00	\$ 25,000.00	-16.7%
Franchise	\$ 23,207.00	\$ 23,751.00	\$ 20,000.00	\$ 17,298.00	\$ 20,000.00	0.0%
<b>TOTAL</b>	\$ 989,107.00	\$ 993,630.00	\$ 1,090,238.00	\$ 524,478.00	\$ 1,365,835.00	25.3%

**INTERGOVERNMENTAL REVENUE**

LGA	\$ 718,350.00	\$ 699,814.00	\$ 1,208,124.00	\$ 573,086.00	\$ 1,156,268.00	-4.3%
Homestead Credit	\$ -	\$ 111,712.00	\$ -	\$ -	\$ 100,000.00	
Tac. Prod Aid	\$ 603,196.00	\$ 587,386.00	\$ 620,000.00	\$ 721,940.00	\$ 400,000.00	-35.5%
Tac. Aid	\$ 391,189.00	\$ 381,145.00	\$ 351,638.00	\$ 378,973.00	\$ 250,000.00	-28.9%
Mining Effects	\$ 117,333.00	\$ 112,233.00	\$ 112,000.00	\$ 55,338.00	\$ 100,000.00	-10.7%
Misc. Aid	\$ 178,573.00	\$ 44,248.00	\$ 25,000.00	\$ 4,265.00	\$ 25,000.00	0.0%
<b>TOTAL</b>	\$ 2,008,641.00	\$ 1,936,538.00	\$ 2,316,762.00	\$ 1,733,602.00	\$ 2,031,268.00	-12.3%

**GENERAL REVENUE**

Lic. & Permits	\$ 27,842.00	\$ 98,810.00	\$ 25,000.00	\$ 23,298.00	\$ 25,000.00	0.0%
Charges for Service	\$ 170,780.00	\$ 57,300.00	\$ 50,000.00	\$ 86,349.00	\$ 50,000.00	0.0%
Fines	\$ 13,866.00	\$ 18,012.00	\$ 11,000.00	\$ 10,858.00	\$ 11,000.00	0.0%
Interest	\$ 49,977.00	\$ 49,776.00	\$ 32,000.00	\$ 17,765.00	\$ 32,000.00	0.0%
Refunds	\$ 21,559.00	\$ 98,993.00	\$ 90,000.00	\$ 80,884.00	\$ 90,000.00	0.0%
General	\$ 296.00	\$ 634.00	\$ 5,000.00	\$ 654.00	\$ 5,000.00	0.0%
<b>TOTAL</b>	\$ 284,320.00	\$ 323,525.00	\$ 213,000.00	\$ 219,808.00	\$ 213,000.00	0.0%
<b>TOTAL</b>	\$ 3,282,068.00	\$ 3,253,693.00	\$ 3,620,000.00	\$ 2,477,888.00	\$ 3,610,103.00	-0.3%

**2010 BUDGET SUMMARY  
CITY OF MOUNTAIN IRON**

**REVENUE**

GENERAL REVENUE	2009 Budget	2010 Budget	Difference	Percent
Lic. & Permits	\$ 25,000.00	\$ 25,000.00	-	0.0%
Charges for Service	\$ 50,000.00	\$ 50,000.00	-	0.0%
Fines	\$ 11,000.00	\$ 11,000.00	-	0.0%
Interest	\$ 32,000.00	\$ 32,000.00	-	0.0%
Refunds	\$ 90,000.00	\$ 90,000.00	-	0.0%
General	\$ 5,000.00	\$ 5,000.00	-	0.0%
Subtotal	\$ 213,000.00	\$ 213,000.00	-	0.0%

**INTERGOVERNMENTAL REVENUE**

Local Government Aid	\$ 1,208,124.00	\$ 1,156,268.00	\$ (51,856.00)	-4.3%
Taconite Production Tax	\$ 620,000.00	\$ 400,000.00	\$ (220,000.00)	-35.5%
Taconite Municipal Aid	\$ 351,638.00	\$ 250,000.00	\$ (101,638.00)	-28.9%
Mining Effects Tax	\$ 112,000.00	\$ 100,000.00	\$ (12,000.00)	-10.7%
Other	\$ 25,000.00	\$ 25,000.00	-	0.0%
Subtotal	\$ 2,316,762.00	\$ 1,931,268.00	\$ (385,494.00)	-16.6%

**TAXES**

Tax Levy	\$ 751,146.00	\$ 818,749.00	\$ 67,603.00	9.0%
Special Levies	\$ 207,407.00	\$ 418,275.00	\$ 210,868.00	100.0%
Market Rate Levy	\$ 81,685.00	\$ 83,811.00	\$ 2,126.00	2.6%
Misc. Taxes	\$ 30,000.00	\$ 25,000.00	\$ (5,000.00)	-16.7%
Franchise	\$ 20,000.00	\$ 20,000.00	-	0.0%
Subtotal	\$ 1,090,238.00	\$ 1,365,835.00	\$ 275,597.00	25.3%

<b>Total</b>	<b>\$ 3,620,000.00</b>	<b>\$ 3,510,103.00</b>	<b>\$ (109,897.00)</b>	<b>-3.0%</b>
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**2010 BUDGET SUMMARY  
CITY OF MOUNTAIN IRON  
EXPENDITURES**

DEPARTMENT	2009 Budget	2010 Budget	Difference	Percent
City Council	\$ 26,000.00	\$ 26,000.00	\$ -	0.0%
Administration	\$ 499,000.00	\$ 512,000.00	\$ 13,000.00	2.6%
Election	\$ -	\$ 5,000.00	\$ 5,000.00	#DIV/0!
Assessing	\$ 31,000.00	\$ 32,000.00	\$ 1,000.00	3.2%
Planning & Zoning	\$ 24,300.00	\$ 26,000.00	\$ 1,700.00	7.0%
Sheriffs	\$ 440,000.00	\$ 460,000.00	\$ 20,000.00	4.5%
Fire Protection	\$ 90,700.00	\$ 93,000.00	\$ 2,300.00	2.5%
Emergency Management	\$ 6,000.00	\$ 6,000.00	\$ -	0.0%
Animal Control	\$ 18,500.00	\$ 21,500.00	\$ 3,000.00	16.2%
Streets	\$ 665,000.00	\$ 685,000.00	\$ 20,000.00	3.0%
Buildings	\$ 175,000.00	\$ 180,000.00	\$ 5,000.00	2.9%
Campground	\$ 54,500.00	\$ 54,500.00	\$ -	0.0%
Recreation	\$ 205,000.00	\$ 205,000.00	\$ -	0.0%
Government	\$ 235,000.00	\$ 244,648.00	\$ 9,648.00	4.1%
Library	\$ 137,000.00	\$ 141,000.00	\$ 4,000.00	2.9%
Transfers	\$ 1,003,000.00	\$ 788,409.00	\$ (214,591.00)	-21.4%
Total	\$ 3,610,000.00	\$ 3,480,057.00	\$ (129,943.00)	-3.6%

**2010 BUDGET  
CITY OF MOUNTAIN IRON  
GOVERNMENT OPERATIONS**

CITY COUNCIL	2007	2008	2009	2010	%
	ACTUAL	ACTUAL	BUDGET	BUDGET	
Council Salaries	\$ 14,400.00	\$ 14,400.00	\$ 20,400.00	\$ 20,400.00	0%
Other	\$ 8,184.00	\$ 4,215.00	\$ 5,600.00	\$ 5,600.00	0%
<b>TOTAL</b>	\$ 22,584.00	\$ 18,615.00	\$ 26,000.00	\$ 26,000.00	0%

**ADMINISTRATION**

Salaries	\$ 205,481.00	\$ 208,972.00	\$ 206,000.00	\$ 149,933.00	\$ 210,000.00	2%
Payroll Taxes	\$ 30,447.00	\$ 31,213.00	\$ 32,000.00	\$ 23,744.00	\$ 32,000.00	0%
Insurance-Group	\$ 62,658.00	\$ 62,161.00	\$ 70,000.00	\$ 49,745.00	\$ 72,000.00	3%
Insurance-General	\$ 46,404.00	\$ 39,541.00	\$ 60,000.00	\$ 1,416.00	\$ 60,000.00	0%
Independent Audit	\$ 15,000.00	\$ 15,000.00	\$ 16,000.00	\$ 20,900.00	\$ 17,000.00	6%
Engineering Fees	\$ 25,205.00	\$ 55,898.00	\$ 40,000.00	\$ 39,284.00	\$ 40,000.00	0%
Legal Fees	\$ 51,146.00	\$ 52,937.00	\$ 40,000.00	\$ 33,012.00	\$ 42,000.00	5%
Communications	\$ 14,320.00	\$ 13,898.00	\$ 10,000.00	\$ 13,141.00	\$ 12,000.00	20%
Supplies	\$ 4,011.00	\$ 5,394.00	\$ 5,000.00	\$ 2,502.00	\$ 5,000.00	0%
Operations	\$ 27,450.00	\$ 22,955.00	\$ 20,000.00	\$ 33,654.00	\$ 22,000.00	10%
<b>TOTAL</b>	\$ 482,122.00	\$ 507,969.00	\$ 499,000.00	\$ 367,331.00	\$ 512,000.00	3%

**ELECTION**

Salaries	\$ -	\$ 2,476.00	\$ -	\$ -	\$ 4,000.00	####
Operations	\$ -	\$ 984.00	\$ -	\$ -	\$ 1,000.00	####
<b>TOTAL</b>	\$ -	\$ 3,460.00	\$ -	\$ -	\$ 5,000.00	0%

2007                      2008                      2009                      2010

**2010 BUDGET  
CITY OF MOUNTAIN IRON  
GOVERNMENT OPERATIONS**

<b>ASSESSING</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>YTD</b>	<b>BUDGET</b>	<b>%</b>
Contract Services	\$ 29,783.00	\$ 30,744.00	\$ 30,000.00	\$ 30,950.00	\$ 31,000.00	3%
Operations	\$ 267.00	\$ 884.00	\$ 1,000.00	\$ -	\$ 1,000.00	0%
<b>TOTAL</b>	\$ 30,050.00	\$ 31,628.00	\$ 31,000.00	\$ 30,950.00	\$ 32,000.00	3%

**PLANNING & ZONING**

Salaries	\$ 14,708.00	\$ 42,873.00	\$ 18,000.00	\$ 13,706.00	\$ 19,000.00	6%
Payroll Taxes	\$ 1,625.00	\$ 5,483.00	\$ 2,500.00	\$ 1,521.00	\$ 2,500.00	0%
Operations	\$ 4,722.00	\$ 9,433.00	\$ 3,800.00	\$ 3,958.00	\$ 4,500.00	18%
<b>TOTAL</b>	\$ 21,055.00	\$ 57,789.00	\$ 24,300.00	\$ 19,185.00	\$ 26,000.00	7%

**ADMINISTRATION**

<b>TOTAL</b>	\$ 555,811.00	\$ 619,461.00	\$ 580,300.00	\$ 436,012.00	\$ 601,000.00	4%
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**2010 BUDGET  
CITY OF MOUNTAIN IRON  
PUBLIC SAFETY**

<b>POLICE PROTECTION</b>	2007	2008	2009	2009	2010	<b>%</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>YTD</b>	<b>BUDGET</b>	
Contract Services	\$ 435,382.00	\$ 469,837.00	\$ 430,000.00	\$ 322,501.00	\$ 450,000.00	5%
Other Expenditures	\$ 8,860.00	\$ 6,556.00	\$ 10,000.00	\$ 5,557.00	\$ 10,000.00	0%
<b>TOTAL</b>	\$ 444,242.00	\$ 476,393.00	\$ 440,000.00	\$ 328,058.00	\$ 460,000.00	5%

**FIRE PROTECTION**

Salaries	\$ 21,923.00	\$ 16,240.00	\$ 19,000.00	\$ 12,038.00	\$ 20,000.00	5%
Payroll Taxes	\$ 2,910.00	\$ 5,158.00	\$ 2,100.00	\$ 1,060.00	\$ 3,000.00	43%
Training	\$ 13,428.00	\$ 12,255.00	\$ 20,000.00	\$ 3,760.00	\$ 20,000.00	0%
Maintenance	\$ 9,979.00	\$ 19,445.00	\$ 10,000.00	\$ 7,820.00	\$ 10,000.00	0%
Operations	\$ 19,686.00	\$ 25,366.00	\$ 16,600.00	\$ 14,751.00	\$ 17,000.00	2%
Firemen's Relief	\$ 30,981.00	\$ 22,311.00	\$ 23,000.00	\$ 2,000.00	\$ 23,000.00	0%
<b>TOTAL</b>	\$ 98,907.00	\$ 100,775.00	\$ 90,700.00	\$ 41,429.00	\$ 93,000.00	3%

**EMERGENCY MANAGEMENT**

Plan Update	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	0%
Operations	\$ 100.00	\$ 25.00	\$ 1,000.00	\$ 75.00	\$ 1,000.00	0%
<b>TOTAL</b>	\$ 100.00	\$ 25.00	\$ 6,000.00	\$ 75.00	\$ 6,000.00	0%

**ANIMAL CONTROL**

Contract Services	\$ 12,000.00	\$ 12,000.00	\$ 18,000.00	\$ 15,000.00	\$ 21,000.00	17%
Operations	\$ 212.00	\$ 325.00	\$ 500.00	\$ 55.00	\$ 500.00	0%
<b>TOTAL</b>	\$ 12,212.00	\$ 12,325.00	\$ 18,500.00	\$ 15,055.00	\$ 21,500.00	16%

**PUBLIC SAFETY**

<b>TOTAL</b>	\$ 555,461.00	\$ 589,518.00	\$ 555,200.00	\$ 384,617.00	\$ 580,500.00	5%
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**2010 BUDGET**  
**CITY OF MOUNTAIN IRON**  
**PUBLIC WORKS**

STREETS	2007	2008	2009	2010	%
	ACTUAL	ACTUAL	BUDGET	BUDGET	
Salaries	\$ 329,120.00	\$ 356,415.00	\$ 360,000.00	\$ 360,000.00	0%
Payroll Taxes	\$ 47,851.00	\$ 51,706.00	\$ 50,000.00	\$ 50,000.00	0%
Insurance-Group	\$ 141,938.00	\$ 148,894.00	\$ 110,000.00	\$ 120,000.00	9%
Utilities	\$ 46,201.00	\$ 53,225.00	\$ 50,000.00	\$ 54,000.00	8%
Maintenance	\$ 95,047.00	\$ 87,812.00	\$ 50,000.00	\$ 54,000.00	8%
Supplies	\$ 31,361.00	\$ 43,453.00	\$ 25,000.00	\$ 27,000.00	8%
Operations	\$ 7,205.00	\$ 15,655.00	\$ 20,000.00	\$ 20,000.00	0%
<b>TOTAL</b>	\$ 698,723.00	\$ 757,160.00	\$ 665,000.00	\$ 685,000.00	3%

BUILDINGS	2007	2008	2009	2010	%
	ACTUAL	ACTUAL	BUDGET	BUDGET	
Salaries	\$ 71,591.00	\$ 64,812.00	\$ 62,000.00	\$ 63,000.00	2%
Payroll Taxes	\$ 11,222.00	\$ 9,322.00	\$ 10,000.00	\$ 11,000.00	10%
Insurance-Group	\$ 25,342.00	\$ 27,817.00	\$ 21,000.00	\$ 23,000.00	10%
Utilities	\$ 45,601.00	\$ 40,909.00	\$ 45,000.00	\$ 45,000.00	0%
Communications	\$ 1,210.00	\$ 1,338.00	\$ 2,000.00	\$ 2,000.00	0%
Supplies	\$ 21,443.00	\$ 31,611.00	\$ 15,000.00	\$ 16,000.00	7%
Operations	\$ 32,759.00	\$ 78,942.00	\$ 20,000.00	\$ 20,000.00	0%
<b>TOTAL</b>	\$ 209,168.00	\$ 254,751.00	\$ 175,000.00	\$ 180,000.00	3%

<b>PUBLIC WORKS</b>					
<b>TOTAL</b>	\$ 907,891.00	\$ 1,011,911.00	\$ 840,000.00	\$ 865,000.00	3%

**2010 BUDGET  
CITY OF MOUNTAIN IRON  
CULTURE AND RECREATION**

CAMPGROUND	2007	2008	2009	2009	2010	%
	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	
Salaries	\$ 14,676.00	\$ 16,842.00	\$ 21,000.00	\$ 10,589.00	\$ 21,000.00	0%
Payroll Taxes	\$ 1,393.00	\$ 1,442.00	\$ 2,000.00	\$ 2,227.00	\$ 2,000.00	0%
Insurance-Group	\$ 1,401.00	\$ 985.00	\$ 5,000.00	\$ 344.00	\$ 3,000.00	-40%
Utilities	\$ 7,568.00	\$ 7,282.00	\$ 7,000.00	\$ 5,729.00	\$ 7,500.00	7%
Operations	\$ 34,559.00	\$ 35,923.00	\$ 18,500.00	\$ 7,669.00	\$ 20,000.00	8%
Advertising	\$ 166.00	\$ 509.00	\$ 1,000.00	\$ 100.00	\$ 1,000.00	0%
<b>TOTAL</b>	\$ 59,763.00	\$ 62,983.00	\$ 54,500.00	\$ 26,658.00	\$ 54,500.00	0%

**RECREATION DEPARTMENT**

Salaries	\$ 76,867.00	\$ 62,468.00	\$ 107,000.00	\$ 58,127.00	\$ 107,000.00	0%
Payroll Taxes	\$ 9,990.00	\$ 8,010.00	\$ 13,000.00	\$ 7,265.00	\$ 13,000.00	0%
Insurance-Group	\$ 22,831.00	\$ 23,245.00	\$ 25,000.00	\$ 13,191.00	\$ 25,000.00	0%
Utilities	\$ 11,792.00	\$ 10,790.00	\$ 11,000.00	\$ 6,791.00	\$ 11,000.00	0%
Maintenance	\$ 11,807.00	\$ 31,351.00	\$ 9,000.00	\$ 9,165.00	\$ 9,000.00	0%
Operations	\$ 22,838.00	\$ 27,843.00	\$ 22,000.00	\$ 13,597.00	\$ 22,000.00	0%
Baseball/Softball	\$ 3,089.00	\$ 2,455.00	\$ 6,000.00	\$ 4,421.00	\$ 6,000.00	0%
Special Events	\$ 11,897.00	\$ 17,736.00	\$ 12,000.00	\$ 11,308.00	\$ 12,000.00	0%
<b>TOTAL</b>	\$ 171,111.00	\$ 183,898.00	\$ 205,000.00	\$ 123,865.00	\$ 205,000.00	0%

**LIBRARY**

Salaries	\$ 63,024.00	\$ 66,014.00	\$ 80,000.00	\$ 47,222.00	\$ 80,000.00	0%
Payroll Taxes	\$ 9,973.00	\$ 11,048.00	\$ 12,000.00	\$ 7,777.00	\$ 12,000.00	0%
Insurance-Group	\$ 12,848.00	\$ 16,318.00	\$ 10,000.00	\$ 12,502.00	\$ 13,000.00	30%
Utilities	\$ 7,615.00	\$ 9,383.00	\$ 8,000.00	\$ 3,442.00	\$ 9,000.00	13%
Books	\$ 9,469.00	\$ 11,608.00	\$ 17,000.00	\$ 8,770.00	\$ 17,000.00	0%
Communications	\$ 5,188.00	\$ 5,052.00	\$ 5,000.00	\$ 1,885.00	\$ 5,000.00	0%
Operations	\$ 8,151.00	\$ 12,309.00	\$ 5,000.00	\$ 2,128.00	\$ 5,000.00	0%
<b>TOTAL</b>	\$ 116,268.00	\$ 131,732.00	\$ 137,000.00	\$ 83,726.00	\$ 141,000.00	3%

**CULTURE AND RECREATION**

<b>TOTAL</b>	\$ 347,142.00	\$ 378,613.00	\$ 396,500.00	\$ 234,249.00	\$ 400,500.00	1%
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**2010 BUDGET**  
**CITY OF MOUNTAIN IRON**  
**GENERAL GOVERNMENT**

GENERAL GOVERNMENT	2007	2008	2009	2009	2010	%
	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	
Cash Short and Over	\$ 7.00	\$ (15.00)	\$ 10.00	\$ (4.00)	\$ 10.00	0%
Cemeteries	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	0%
Retire/Pension Contrib.	\$ 110,515.00	\$ 137,197.00	\$ 120,000.00	\$ 106,113.00	\$ 130,000.00	8%
Public Expense	\$ 2,681.00	\$ 6,084.00	\$ 9,990.00	\$ 189.00	\$ 8,990.00	-10%
Promotion and Tourism	\$ 2,455.00	\$ 4,245.00	\$ 2,500.00	\$ 2,336.00	\$ 2,500.00	0%
EMT Equipment	\$ 32,751.00	\$ 1,557.00	\$ 12,000.00	\$ 4,948.00	\$ 12,000.00	0%
Intergovernmental Coop	\$ 1,221.00	\$ (873.00)	\$ -	\$ 2,336.00	\$ -	0%
Contribution - QCJRA	\$ 6,720.00	\$ 6,720.00	\$ 10,000.00	\$ 9,072.00	\$ 8,148.00	-19%
Planning	\$ 7,500.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	0%
Televise Meetings	\$ 3,900.00	\$ 8,375.00	\$ 5,000.00	\$ 13,525.00	\$ 6,000.00	20%
Hydrants	\$ 210.00	\$ 259.00	\$ 2,000.00	\$ -	\$ 1,500.00	-25%
TCBDA	\$ 49,639.00	\$ 50,531.00	\$ 50,000.00	\$ 37,421.00	\$ 52,000.00	4%
Mineview in the Sky	\$ -	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	100%
Tax Abatement	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	100%
VRMC Contribution	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	0%
<b>TOTAL</b>	\$ 225,599.00	\$ 230,080.00	\$ 235,000.00	\$ 191,936.00	\$ 244,648.00	4%

**TRANSFERS**

Capital Improvement	\$ 388,358.00	\$ 343,787.00	\$ 578,000.00	\$ 433,500.00	\$ 388,409.00	-33%
Mining Effects	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	0%
Debt Service	\$ 229,267.00	\$ 310,999.00	\$ 375,000.00	\$ 281,250.00	\$ 350,000.00	-7%
<b>TOTAL</b>	\$ 667,625.00	\$ 704,786.00	\$ 1,003,000.00	\$ 764,750.00	\$ 788,409.00	-21%

**GENERAL GOVERNMENT**

<b>TOTAL</b>	\$ 893,224.00	\$ 934,866.00	\$ 1,238,000.00	\$ 956,686.00	\$ 1,033,057.00	-17%
<b>TOTAL EXPENDITURES</b>	\$ 3,259,529.00	\$ 3,534,369.00	\$ 3,610,000.00	\$ 2,666,480.00	\$ 3,480,057.00	

2010 Capital Improvement Budget

REVENUE	2010
General Fund	\$ 438,409.00
Grants	\$ 700,000.00
2009 Carryover	\$ 85,000.00
From EDA	\$ 60,000.00
Debt Financing	\$ 400,000.00

**TOTAL \$ 1,683,409.00**

EXPENDITURE	Department	Projects	Grants	Debt	TOTAL
Old Highway 169 (2009)	Streets	\$ 125,000.00			\$ 125,000.00
Old Highway 169 (2010)	Streets	\$ 125,000.00			\$ 125,000.00
2008 Equipment Purchase	Streets	\$ 103,000.00			\$ 103,000.00
Locomotive Park	Parks	\$ 65,500.00	\$ 50,000.00		\$ 115,500.00
Anns Acres Park	Parks	\$ 65,000.00			\$ 65,000.00
West Virginia Park	Parks	\$ 30,000.00			\$ 30,000.00
Ball Field Upgrades	Parks		\$ 100,000.00		\$ 100,000.00
Library Basement	Buildings	\$ 26,000.00			\$ 26,000.00
Sheriffs Department Vehicle	Sheriffs	\$ 35,000.00			\$ 35,000.00
Broadcasting Equipment	Cable	\$ 8,909.00			\$ 8,909.00
City Garage	Streets			\$ 400,000.00	\$ 400,000.00
Energy Park	Development		\$ 550,000.00		\$ 550,000.00

**OVERALL 2010 TOTAL \$ 583,409.00 \$ 700,000.00 \$ 400,000.00 \$ 1,683,409.00**



**COUNCIL LETTER 120709-IVA**

**MAYOR REPORT**

**LABOR/MANAGEMENT MEETING**

**DATE:** December 2, 2009

**FROM:** Mayor Skalko

Craig J. Wainio  
City Administrator

---

Background information provided by Mayor Skalko:

Set date for the final Labor/Management meeting of 2009 for Tuesday, December 15<sup>th</sup>, 2009 at 2:00 p.m.

**COUNCIL LETTER 120709-IVB**

**MAYOR SKALKO**

**POLY MET DRAFT ENVIRONMENTAL  
IMPACT STUDY (EIS)**

**DATE:** December 2, 2009

**FROM:** Mayor Skalko

Craig J. Wainio  
City Administrator

---

Background information provided by Mayor Skalko:

Support such a study which is needed for Poly Met to continue to move forward with its project.

**COUNCIL LETTER 120709-IVB3**

**MAYOR SKALKO**

**ANNUAL SENIOR CITIZENS HOLIDAY PARTY**

**DATE:** December 2, 2009

**FROM:** Mayor Skalko

Craig J. Wainio  
City Administrator

---

Background information provided by Mayor Skalko:

Make a donation for the annual Senior Citizens Holiday Party.

**COUNCIL LETTER 120709-IVB1**

**ADMINISTRATION**

**CONTINUATION OF EMPLOYMENT**

**DATE:** December 2, 2009

**FROM:** Craig J. Wainio  
City Administrator

---

Staff has reviewed the performance of Mr. Gregory Jarvela as Journeyman Lineman through his probationary period and recommends that Mr. Jarvela remain as an employee of the City on a permanent basis.

**COUNCIL LETTER 120709-IVB2**

**ADMINISTRATION**

**CHANGE IN JOB CLASS**

**DATE:** December 2, 2009

**FROM:** Craig J. Wainio  
City Administrator

---

As authorized by the City Council, Staff internally posted a notice of an opening for an Operator. The posting has since closed and Staff is recommending that Mr. Jeff Marks be placed in the position of Operator at Job Class 10, Mr. Marks is currently a Laborer at Job Class 6. This placement is subject to a 90-day trail period as outlined in the current Labor Agreement.

November 22, 2009

Craig J. Wainio  
City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN. 55768

Dear Mr. Wainio:

After a long and thoughtful consideration, I have decided to retire from my position as Building Official with the City of Mountain Iron. My last day of work will be December 22, 2009.

This was not an easy decision. I would like to thank you and the past and present City Council for all of your support.

Sincerely,

A handwritten signature in cursive script that reads "Bob Brown".

Bob Brown  
Building Official  
City of Mountain Iron

**COUNCIL LETTER 120709-IVC1**

**ELECTRIC DEPARTMENT**

**TRANSFORMER QUOTES**

**DATE:** December 2, 2009  
**FROM:** Don Kleinschmidt  
Director of Public Works

---

The following are quotes received for one (1) 150 KVA three phase padmount transformer for the Perkins Restaurant:

**QUOTE TABULATION**

	<u>VENDOR</u>	<u>TRANSFORMERS</u>
1)	RESCO	\$ 7,262.15
2)	BORDER STATES	NONE
3)	WESCO	NONE

Staff recommends purchase of the one transformer from Resco at their quote of \$7,262.15.

This purchase will be funded from the Electric Dept.

**COUNCIL LETTER 120709-IVC2**  
**PARKS & RECREATION DEPARTMENT**  
**INFIELD GROOMER**

**DATE:** December 2, 2009  
**FROM:** Don Kleinschmidt  
Director of Public Works

---

The Recreation Board is recommending City Council approval for the purchase of the infield groomer and accessories from MTI Distribution at the government contract price of \$11,018.87.

This purchase will be funded from the 2009 Recreation budget.

Toro Sand Pro 2020	\$8,478.22
40" manual dozer blade	1,259.11
Rear mount tooth rake	801.76
Spring rake	<u>479.78</u>
<b>TOTAL</b>	<b>\$11,018.87</b>





November 30, 2009

Quote Number T8-2009-1130

City of Mountain Iron  
Attn: Mr. Don Kleinschmidt  
8586 Enterprise Drive S.  
Mountain Iron, MN 55768

Mr. Kleinschmidt,

We are pleased to quote you on the following equipment.

**2009 GSA Contract Pricing**

***New Toro Sand Pro 2020*** (08884)      **\$8,478.22**  
*16 hp Vanguard Gas Engine*

***OPTIONAL***

40" Manual Dozer Blade (08821)	\$1,259.11
Rear Mount Tooth Rake (08812)	\$801.76
Spring Rake (08813)	\$479.78

Pricing does not include appropriate sales tax.

This quote is valid for 30 days & includes setup, service, and delivery.

Thank you for the opportunity to submit this quote. If you have any questions, please call 800-492-9972 and we will be happy to help you in any way possible.

Sincerely,

*Matt Arntzen*

Terry Olmem, Matt Arntzen  
Sales Representatives



# BENCHMARK ENGINEERING, INC.

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 • fax: 218-735-8923  
email: info@bm-eng.com

November 16, 2009

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron  
WWTP Improvements  
MI09-02

Dear Mr. Wainio;

Enclosed please find Change Order #1 for the above referenced project.

This change order is required in order to complete this project. This Change Order is required to change the substantial completion date. The original Substantial Completion date was December 1, 2009 however due to date the materials were delivered to the site more time is required to complete this project. Magney Construction has made a good faith effort at completing the project to this point, however has request for an additional 60 days. Benchmark Engineering recommends that the Substantial Completion date be changed to January 1, 2009 and that the substantial complete date be revisited at that time if more time is needed, and a good faith effort is still being made.

Should the change order be approved at the December 7, 2009 council meeting, please sign and date three (3) copies of Change Order #1 and return all copies to our office. We will forward the change order to the Contractor for signatures, and return a fully executed copy to your office

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**

  
Joseph Palo, P.E.  
Enclosures

# CHANGE ORDER

Order No. 1

Date: 11/16/09

NAME OF PROJECT/PROJECT NO: Wastewater Treatment Plant Improvements/MI09-02

OWNER: City of Mountain Iron

CONTRACTOR: Magney Construction, Inc.  
1401 Park Road, Chanhassen, MN 55317

ENGINEER: Benchmark Engineering, Inc.

## Reason for Change Order:

This change order is required to change the Substantial Completion date from December 1, 2009 to January 1, 2009

## The following changes are hereby made to the CONTRACT DOCUMENTS:

A total of **\$0.00** is added to the final contract amount. Please refer to the attached summary for a detailed breakdown of approximate additional quantities.

## Change to CONTRACT PRICE:

Original CONTRACT PRICE \$ 578,600.00

Current CONTRACT PRICE adjusted by previous CHANGE ORDERS \$ 578,600.00

The CONTRACT PRICE due to this CHANGE ORDER will be increased by: \$ 0.00

The new CONTRACT PRICE including this CHANGE ORDER will be: \$ 578,600.00

Final Contract Completion Date: May 31, 2010

Recommended by:   
Engineer (Authorized Signature)

11-16-09  
Date:

Approved by: \_\_\_\_\_  
Owner (Authorized Signature)

\_\_\_\_\_  
Date:

Accepted by: \_\_\_\_\_  
Contractor (Authorized Signature)

\_\_\_\_\_  
Date:



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email: info@bm-eng.com

December 1, 2009

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN  
WWTP Facility Upgrade  
Project No. MI09-02 (Walker Process Equipment Contract)

Dear Mr. Wainio:

Enclosed please find Pay Request No. 1 for the City of Mountain Iron Wastewater Treatment Plant Facility project in the amount of **\$136,835.00**, for approval at your next scheduled City Council meeting. This amount includes withholding a 5% retainage. This payment is for materials that were delivered for this project. Please refer to the enclosed pay request breakdown for a summary of items completed.

Keep this for your records.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**

  
Joseph Palo, P.E.

Enclosure

pc: Walker Process Equipment

RECOMMENDATION OF PAYMENT

No. 1

Owner's Project No.: \_\_\_\_\_

(Equipment)  
Engineer's Project No.: MI09-02

Project: Mountain Iron Wastewater Treatment Plant Equipment

CONTRACTOR: Walker Process Equipment, 840 N. Russell Ave, Aurora, IL 60506

For Period Ending: November 30, 2009

To City of Mountain Iron  
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated December 1, 2009

By  \_\_\_\_\_

STATEMENT OF WORK

Original Contract Price	\$ <u>149,300.00</u>	Work & Materials to Date	\$ <u>149,300.00</u>
Net Change Orders	\$ _____	Amount Retained	\$ <u>12,465.00</u>
Current Contract Price	\$ <u>149,300.00</u>	Subtotal	\$ <u>136,835.00</u>
		Previous Payments	\$ <u>0.00</u>
		<b>Amount Due this Payment</b>	<b>\$ <u>136,835.00</u></b>



Walker Process Equipment  
 840 N. Russell Ave  
 Aurora, IL 60506  
 (630) 892-7921

Invoice Number **INV00001-2**  
 Invoice Date **9/29/2009**  
 Order Number **P90650A**

Bill To:  
**MOUNTAIN IRON, CITY OF**  
**C/O BONESTROO**  
**2335 HIGHWAY 36W**  
**ST. PAUL, MN 55133**  
  
 USA  
 Phone: (651)967-4651  
 Fax:

**4WHA002**

Ship To:  
**MOUNTAIN IRON, CITY OF**  
**C/O WASTEWATER TREATMENT PLT**  
**GRANT DRIVE**  
**MOUNTAIN IRON, MN 55768**  
 USA  
 Phone:  
 Fax:

PO Number	Proposal	Sales Rep	Ship Method	Payment Terms
AGREEMENT	09-00425S			N30

Consulting Engineer	Job Name	Sales Mgr
	<b>MOUNTAIN IRON, MN</b>	

CONTRACT AMOUNT	\$149,300.00
LESS WITHHOLD FOR START-UP & OWNER TRAINING	(\$5,000.00)
LESS 5% RETENTION	(\$7,465.00)

	Subtotal	\$136,835.00
	Tax	\$0.00
	Total	\$136,835.00



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tel: 218-735-8914 • fax: 218-735-8923  
email: info@bm-eng.com

December 1, 2009

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 Enterprise Drive South  
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN  
WWTP Facility Upgrade  
Project No. MI09-02

Dear Mr. Wainio:

Enclosed please find Pay Request No. 3 for the City of Mountain Iron Wastewater Treatment Plant Facility project in the amount of **\$186,158.20**, for approval at your next scheduled City Council meeting. This amount includes withholding a 5% retainage. This payment is for work completed as of November 30, 2009. Please refer to the enclosed pay request breakdown for a summary of items completed.

Keep all copies for your records. Benchmark Engineering, Inc. will forward an official copy to your office for signatures when it arrives.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**

  
Joseph Palo, P.E.

Enclosure

pc: Mr. Mark Magney, Magney Construction, Inc.

Application for Payment No. 3

To: The City of Mountain Iron, MN

From: Magney Construction, Inc., 1401 Park Road, Chanhassen, MN 55317

Contract: \_\_\_\_\_

Project: Wastewater Treatment Facility Improvements

Owners Contract No. \_\_\_\_\_ Engineer's Project No. 002540-09002-0  
Date of this Invoice: 30-Nov-09  
Invoice Work Period: 11/1/09 to 11/30/09


1) Original Contract Price:	<u>\$578,600.00</u>
2) Net Change by Change Order/Written Amendments (-/+)	<u>\$0.00</u>
3) Current Contract Price (1+2):	<u>\$578,600.00</u>
4) Total Completed and stored to date:	<u>\$300,820.00</u>
5) Retainage (per Agreement):	
<u>5.00%</u> of completed work	<u>\$14,541.00</u>
<u>5.00%</u> of stored material:	<u>\$500.00</u>
Total retainage:	<u>\$15,041.00</u>
6) Total Completed and stored to date less retainage (4-5)	<u>\$285,779.00</u>
7) Less Previous Application for Payments:	<u>\$99,620.80</u>
8) <b>DUE THIS APPLICATION</b>	<u>\$186,158.20</u>

Accompanying Documentation: \_\_\_\_\_

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 1 inclusive; (2) title of all work, materials and equipment incorporated in said Work otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interest or encumbrance (except such as are recovered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance by the Contract Documents and not defective.

Dated: 30-Nov-09

By:   
Magney Construction, Inc. (Contractor)

State of \_\_\_\_\_ County of \_\_\_\_\_  
Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

Notary Public  
My Commission Expires: \_\_\_\_\_

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Owner: \_\_\_\_\_ Engineer: \_\_\_\_\_  
By: \_\_\_\_\_ By: \_\_\_\_\_  
Date: \_\_\_\_\_ Date: \_\_\_\_\_



Magney Construction, Inc.  
Schedule of Values:

Mountain Iron Wastewater Treatment Facility Improvements

Application No. 3

Date of Application: 11/30/2009  
Work Complete Through: 11/30/2009

Spec.	Description	Scheduled Value	Previous Application	This Application	Stored Material	Completed & Stored To Date	Pct. Compl.	Balance to Finish
00500	Bonding & Insurance	\$8,500	\$8,500	\$0	\$0	\$8,500	100%	\$0
Division 1	Mobilization & GC's	\$37,700	\$13,200	\$7,500	\$0	\$20,700	55%	\$17,000
24113	Selective Demolition	\$28,400	\$10,300	\$8,800	\$0	\$19,100	67%	\$9,300
33000	Concrete Work	\$7,700	\$0	\$4,300	\$0	\$4,300	56%	\$3,400
33900	Precast Structures	\$2,400	\$2,400	\$0	\$0	\$2,400	100%	\$0
36000	Grout	\$600	\$0	\$600	\$0	\$600	100%	\$0
37000	Concrete Restoration	\$3,200	\$0	\$0	\$0	\$0	0%	\$3,200
55000	Metal Fabrications	\$10,600	\$0	\$0	\$0	\$0	0%	\$10,600
66000	Plastic Fabrications	\$3,800	\$3,170	\$0	\$0	\$3,170	83%	\$630
67000	FRP Dome Clarifier Covers (Alternate 1)	\$154,000	\$0	\$0	\$0	\$0	0%	\$154,000
72100	Insulation	\$300	\$0	\$300	\$0	\$300	100%	\$0
99000	Painting	\$13,900	\$7,500	\$0	\$0	\$7,500	54%	\$6,400
220503	Plumbing	\$1,700	\$0	\$300	\$0	\$300	18%	\$1,400
260505	Electrical	\$10,000	\$2,500	\$2,500	\$0	\$5,000	50%	\$5,000
312000	Earthwork	\$4,500	\$2,250	\$900	\$0	\$3,150	70%	\$1,350
329200	Turf & Grasses	\$1,000	\$0	\$0	\$0	\$0	0%	\$1,000
330505	Trenching and Backfilling	\$11,500	\$7,600	\$3,900	\$0	\$11,500	100%	\$0
400510	Process Piping	\$12,300	\$7,500	\$3,200	\$0	\$10,700	87%	\$1,600
409513	Supervisory Control System	\$15,800	\$0	\$0	\$10,000	\$10,000	63%	\$5,800
432150	Submersible Pumps	\$27,200	\$25,544	\$1,656	\$0	\$27,200	100%	\$0
443400	Fine Screening Equipment	\$156,700	\$0	\$152,000	\$0	\$152,000	97%	\$4,700
444223	Clarifier Equipment	\$28,800	\$14,400	\$0	\$0	\$14,400	50%	\$14,400
A - 1	Allowance 1 - Repair Covers	\$30,000	\$0	\$0	\$0	\$0	0%	\$30,000
A - 2	Allowance 2 - Remove & Repl Windows	\$8,000	\$0	\$0	\$0	\$0	0%	\$8,000
<b>Totals</b>		<b>\$578,600</b>	<b>\$104,864</b>	<b>\$185,956</b>	<b>\$10,000</b>	<b>\$300,820</b>	<b>52%</b>	<b>\$277,780</b>

**Quality Flow Systems, Inc.**  
**800 6th Street N.W.**  
**New Prague, MN 56071 USA**

Phone: 952/758-9445  
 Fax: 952/758-9661

**Invoice**  
**21725**

**RECEIVED**

OCT 19 2009

Invoice Date 10/16/09  
 Terms NET 30 DAYS

**Bill To:**

Magney Construction, Inc.  
 1401 Park Road  
 Chanhassen, MN 55317

**Ship To:**

Magney Construction, Inc.  
 8808 Grant Drive  
 Mountain Iron, MN 55768

Phone: 952/474-1674  
 FAX: 952/474-1679

Customer	Customer PO Number	F.O.B.	Ship Via	Required Date	Our Order Number	
MAGN01	356-11311	ORIGIN	B/W	12/01/09	13492	
Quantity		Item Number	Item Description	Tax	Unit Price	Extended Price
Ordered	Shipped					
1	1	0 99-QCI-CONTROLS	"Quality Control" Simplex Panel-NEMA 3R - low-profile, steel encl. w/ 18" skirt stand - 480/3 3-wire operating service - Float controller - (3) non-merc., susp. type floats w/ weight kit	Y	17000.00	17000.00
2	2	0 999-MISC	NEMA 4X Fiberglass Local Control Station (for Clarifier On/Off Station)	Y	0.00	0.00
1	1	0 999-MISC	Modification of Existing Control Building Panel (1) fuse block w/ fuse, (9) relays w/ bases, (9) red P-T-T pilot lights, (26) terminal blocks & DIN rail	N	0.00	0.00
1	1	0 KSB-PUMPSAFE-A	"PumpSafe" Monitoring Module: Module A	Y	0.00	0.00

*Hold 5%  
 Ret.*

JOB #	Phase #	CC	G/L Acct
<u>356</u>	<u>11311</u>	_____	_____
DATE ENTERED	DATE PAID	CHECK #	
<u>10/31</u>	_____	_____	

Finance charges at a rate of 1.5% per month or 18% annually, may be added to any account that is past due. In addition, the customer is responsible for all costs associated with collection including reasonable attorney fees.

Nontaxable Subtotal  
 Taxable Subtotal  
 Tax (6.875%)  
 Total Invoice

0.00  
 17000.00  
 1168.75  
 18168.75

Customer Original

Page 1 908.44

November 24, 2009

Mtn Iron City Council,

On December 18, 2009 we are having a benefit for Charlene Frost. Charlene is currently in hospice in Duluth.

I am asking you to wave the fee for the use of the community center for this event.

Thanks

Steve Skogman

November 12, 2009

Dear Mayor Skalko and Mountain Iron City Council:

Penny Syversrud was recently diagnosed with triple negative invasive ductile carcinoma (breast cancer). Her benefit committee is writing to request the use of the Mountain Iron Community Center on Saturday January 30<sup>th</sup>, 2010 for her benefit.

We would like to request that the council wave the rental fee. Your consideration is greatly appreciated in supporting Penny and her family during this time.

If you have any further questions, please contact Laureen Hall at (218)744-3766 or Heather Radke at (651)216-8948.

Sincerely,

The Penny Syversrud Benefit Committee

BG'S Bar & Grill  
P.O. Box 74  
Virginia, MN 55792

Mayor and City Council Members,

On behalf of Joseph Piersig & Janai Haley wedding , BG'S Bar & Grill respectfully request your permission to set up a bar at the Mt. Iron community center for the purpose of serving refreshments.

Any alcoholic beverages served will require identification of legal age.

Sincerely,

Greg Peterson

*Event to be held on 12-12-0*



*Theresa Sunde*  
*Community Relations Coordinator*

*Via USPS*

November 20, 2009

Dear Community Officials,

Mediacom Communications is continuing to improve our programming choices for our customers in the northern Minnesota areas.

Mediacom is expanding the service by providing additional programming on our High Definition Tier. On or around November 20, 2009, Bravo HD will be available to our high definition customers free of charge on channel 859.

Mediacom is pleased to be your cable television provider. If you have any questions, please feel free to contact me at 507-835-2356, ext 4878, or email at [tsunde@mediacomcc.com](mailto:tsunde@mediacomcc.com).

Sincerely,

*Theresa Sunde*

**COUNCIL LETTER 120709-0000**

**NEGOTIATIONS COMMITTEE**

**CLOSED MEETING**

**DATE:** December 2, 2009  
**FROM:** Negotiations Committee  
Craig J. Wainio  
City Administrator

---

The City Council may enter into a Closed Meeting to discuss contract negotiations strategies with AFSCME Local Union #453.