

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, NOVEMBER 3, 2014 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. October 20, 2014, Regular Meeting (#1-8)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications (#22)
- III. Public Forum
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Works Report
 - D. Library Director/Special Events Coordinator's Report
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - 1. Pay Request Number 3 – 2014 Street Improvements (#9-11)
 - 2. Pay Request Number 7 – County Road 102 Utilities (#12-14)
 - G. Parks and Recreation Board
 - 1. Authorization to Advertise for Winter Workers (#15)
 - 2. Disk Golf Course at West Two Rivers Campground (#16-18)
 - H. Liaison Reports
- V. Unfinished Business
- VI. New Business
 - A. Mesabi Humane Society Contract for Service (#19-21)
 - B. Set Committee-of-the-Whole Meeting for 2015 Budget
 - C. Set Closed Meeting for Performance Evaluations
 - D. Set Election Canvassing Meeting (Must be held between Nov. 7th and 14th)
- VII. Communications (#22)
- VIII. Announcement
 - A. General Election – November 4, 2014
- IX. Adjourn

Page Number in Packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
OCTOBER 20, 2014

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Susan Tuomela, Tony Zupancich, Alan Stanaway, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Clark, Municipal Services Secretary; Michael Downs, Director of Public Works; John Backman, Sergeant; and Brian Lindsay, City Attorney.

It was moved by Skalko and seconded by Tuomela that the consent agenda be approved as follows:

1. Approve the minutes of the October 6, 2014, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period October 1-15, 2014, totaling \$193,939.17, (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period October 1-15, 2014, totaling \$501,425.29, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

No one spoke during the public forum.

The Mayor reported on the following:

- General Electric Building. He advised the Council that U. S. Steel had purchased the General Electric building; they have always owned the land.
- Sand Lake Shuffle. He congratulated all the volunteers involved with the Sand Lake Shuffle. He said that they raised over \$81,000. He pointed out that Dorothy Savela, a long time Parkville resident, has been a volunteer for the fundraiser for many years.
- Condolences. To the Family of Dorothy Anderson.

It was moved by Zupancich and seconded by Prebeg to accept the 2014 audit proposal from Walker, Giroux, and Hahne to perform the audit for a proposed price of \$22,900 for the Governmental Funds and \$10,600 for the Enterprise Funds. The motion carried unanimously on a roll call vote.

The City Administrator informed the Council that Staff is working on the capital improvement budgets and requested the Council to submit ideas for projects to include in the budget.

Councilor Zupancich questioned whether U. S. Steel could open the portion of the County Road 102 re-route that is from Lake Country Power to Walmart.

The Sergeant informed the public that calendar parking would begin on November 1st and be in effect until April 1st. He also advised residents that they must obey the "Road Closed" signs behind Walmart or face a possible fine of \$135.

It was moved by Prebeg and seconded by Zupancich to offer positions with the Mountain Iron Fire Department to Deven Rowe, Justin Blazewicz, and David Mazzeo. The motion carried.

It was moved by Prebeg and seconded by Zupancich to appoint Keith Altobelli to the vacant Captain Position; and further to authorize the Fire Department to advertise for firefighters and EMT's in the Mesabi Daily News, the Manney Shopper, the Hometown Focus, and the City's web site. The motion carried.

It was moved by Zupancich and seconded by Tuomela to adopt Resolution Number 19-14, authorizing the City of Mountain Iron to make application to and accept funds from the IRRRB Public Works Grant for the County Road 7 Housing Development, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Tuomela to adopt Resolution Number 20-14, authorizing the City of Mountain Iron to make application to and accept funds from the IRRRB Grant Program for the replacement of storm sewer main from Main Street to Agate Street, (a copy is attached and made a part of these minutes). The motion carried.

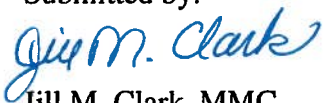
It was moved by Stanaway and seconded by Tuomela to adopt Resolution Number 21-14, authorizing the City of Mountain Iron to make application to and accept funds from the IRRRB Grant Program to construct a force main along Mud Lake Road bypassing the west Mud Lake Road lift station, (a copy is attached and made a part of these minutes). The motion carried.

The Council reviewed the list of communications.

The Mayor reminded residents to vote on Tuesday, November 4, 2014, for the General Election.

At 6:53 p.m., it was moved by Skalko and seconded by Tuomela that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Clark, MMC
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. Mountain Iron-Buhl Public Schools, a thank you for the helping with their baseball field.
2. North St. Louis County Habitat for Humanity, and update and invitation to an open house on October 23rd to see their new facility.
3. Walker, Giroux, and Hahne, LLC, a request to perform audit services for 2014.

Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	142,476.98
METER DEPOSITS	ELECTRIC	650.00
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,500.00
BUILDING RENTALS	NICHOLS HALL	390.00
BUILDING RENTALS	COMMUNITY CENTER	300.00
CHARGE FOR SERVICES	SEWER-CHARGE FOR SERVICES	50.51
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	32,532.05
MISCELLANEOUS	REIMBURSEMENTS	468.00
MISCELLANEOUS	ASSESSMENT SEARCHES	40.30
PERMITS	BUILDING	5,944.13
BUILDING RENTALS	SENIOR CENTER	60.00
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	5,777.80
PERMITS	SPECIAL EVENTS	25.00
LICENSES	LIQUOR	805.00
MISCELLANEOUS	REIMB PHONE EXPENSE-ELEC	732.62
MISCELLANEOUS	FAX CHARGES	2.00
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	1,193.71
FINES	CRIMINAL	891.07
LICENSES	CIGARETTE	100.00
Summary Totals:		<u>193,939.17</u>

Check Issue Date(s) 10/11/2014 - 10/24/2014

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
10/14	10/15/2014	145977	130011	UNITED STATES POSTAL SERVICE	602-20200	403.22
10/14	10/21/2014	145978	10056	A T & T MOBILITY	101-20200	1,373.24
10/14	10/21/2014	145979	10070	A-1 RENTAL SERVICES INC	101-20200	1,224.00
10/14	10/21/2014	145980	10073	ABATETEK ENVIRONMENTAL SERVICE	301-20200	3,500.00
10/14	10/21/2014	145981	10055	ALTEC INDUSTRIES INC	604-20200	4,232.39
10/14	10/21/2014	145982	1015	AMANDA DERRICKSON	604-20200	307.12
10/14	10/21/2014	145983	130017	AMERICAN BANK	101-20200	229.78
10/14	10/21/2014	145984	10009	ARCHITECTURAL RESOURCES	301-20200	460.00
10/14	10/21/2014	145985	10021	ARROWHEAD LIBRARY SYSTEM	101-20200	28.75
10/14	10/21/2014	145986	10023	ARROWHEAD REGIONAL DEVELOPME	101-20200	5,000.00
10/14	10/21/2014	145987	20055	BARNES & NOBLE BOOKSELLERS	101-20200	100.51
10/14	10/21/2014	145988	20022	BENCHMARK ENGINEERING INC	101-20200	6,708.50
10/14	10/21/2014	145989	1016	BREANNA RUSSO	604-20200	285.16
10/14	10/21/2014	145990	30084	CARDMEMBER SERVICE	603-20200	5,536.44
10/14	10/21/2014	145991	30017	CARQUEST (MOUNTAIN IRON)	101-20200	134.27
10/14	10/21/2014	145992	170001	CENTURY LINK	604-20200	483.74
10/14	10/21/2014	145993	1008	CINDY YATES	101-20200	200.00
10/14	10/21/2014	145994	30004	CITY OF MOUNTAIN IRON	101-20200	534.45
10/14	10/21/2014	145995	220003	CITY OF VIRGINIA	101-20200	64.96
10/14	10/21/2014	145996	30022	COLOSIMO PATCHIN KEARNEY	101-20200	77.00
10/14	10/21/2014	145997	30032	COURT ADMIN -CONCILIATION	604-20200	5.00
10/14	10/21/2014	145998	1019	DANIELLE GOEBEL	601-20200	168.51
10/14	10/21/2014	145999	1011	DEBBIE KIRBY	604-20200	292.79
10/14	10/21/2014	146000	500012	ERA LABORATORIES INC	602-20200	317.10
10/14	10/21/2014	146001	50051	ESRI	301-20200	1,224.00
10/14	10/21/2014	146002	50049	ESSENTIA HEALTH	101-20200	50.00
10/14	10/21/2014	146003	1012	ESTATE OF BERNADINE MEIER	604-20200	6.54
10/14	10/21/2014	146004	1013	ESTATE OF JEANETTE PETERSON	604-20200	134.81
10/14	10/21/2014	146005	1007	EVELTH-FAYAL GARDEN CLUB	101-20200	200.00
10/14	10/21/2014	146006	60026	FASTENAL COMPANY	602-20200	59.88
10/14	10/21/2014	146007	1020	G E I P S	604-20200	3,924.84
10/14	10/21/2014	146008	70016	GOPHER STATE ONE CALL INC	604-20200	75.40
10/14	10/21/2014	146009	70009	GULBRANSON EXCAVATING CO	604-20200	2,732.00
10/14	10/21/2014	146010	80032	HARTIKKA, TERRY	101-20200	1,000.00
10/14	10/21/2014	146011	80052	HAUTALA, WALTER WILLIAM	101-20200	720.00
10/14	10/21/2014	146012	80022	HAWKINS INC	602-20200	2,275.66
10/14	10/21/2014	146013	80037	HOMETOWN MEDIA PARTNERS	101-20200	59.00
10/14	10/21/2014	146014	1009	JAKE ELLWEIN	101-20200	200.00
10/14	10/21/2014	146015	1014	KAREN CHRISCO	604-20200	216.71
10/14	10/21/2014	146016	110032	KLM ENGINEERING INC	601-20200	5,600.00
10/14	10/21/2014	146017	120006	L & M SUPPLY	604-20200	2,378.54
10/14	10/21/2014	146018	120005	LEAGUE OF MN CITIES INS TRUST	101-20200	99,275.00
10/14	10/21/2014	146019	1017	LORI GETCHELL	604-20200	334.50
10/14	10/21/2014	146020	9099	MELISSA BRISKI/ACE CLUB	101-20200	100.00
10/14	10/21/2014	146021	130004	MESABI DAILY NEWS	101-20200	609.25
10/14	10/21/2014	146022	130006	MESABI HUMANE SOCIETY	101-20200	6,000.00
10/14	10/21/2014	146023	140026	MINNESOTA ENERGY RESOURCES	602-20200	70.99
10/14	10/21/2014	146024	130008	MINNESOTA MUNICIPAL UTILITIES	604-20200	1,500.00
10/14	10/21/2014	146025	130009	MINNESOTA POWER (ALLETE INC)	604-20200	54,035.70
10/14	10/21/2014	146026	130097	MINNESOTA VALLEY TESTING LABS	602-20200	415.00
10/14	10/21/2014	146027	40009	MN DEPARTMENT OF COMMERCE	604-20200	477.18
10/14	10/21/2014	146028	130015	MOUNTAIN IRON PUBLIC UTILITIES	101-20200	14,476.29
10/14	10/21/2014	146029	1035	NICOLE GULBRANSON	101-20200	100.00
10/14	10/21/2014	146030	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	50,263.72
10/14	10/21/2014	146031	140004	NORTHERN ENGINE & SUPPLY INC	604-20200	266.67
10/14	10/21/2014	146032	40032	OFFICE OF MN.IT SERVICES	101-20200	433.10
10/14	10/21/2014	146033	160066	PACE ANALYTICAL SERVICES	602-20200	213.10

Check Issue Date(s): 10/11/2014 - 10/24/2014

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
10/14	10/21/2014	146034	160019	POPULAR SUBSCRIPTION SERVICE	101-20200	1,503.92
10/14	10/21/2014	146035	170007	QUILL CORPORATION	101-20200	281.62
10/14	10/21/2014	146036	1010	RANGE RESPITE PROJECT INC	101-20200	200.00
10/14	10/21/2014	146037	20015	ROBERT BROWN	101-20200	530.20
10/14	10/21/2014	146038	190005	SACRED HEART CHURCH	101-20200	100.00
10/14	10/21/2014	146039	1018	SAVANNA RAMIREZ	604-20200	215.96
10/14	10/21/2014	146040	190104	SNYDER INDUSTRIES INC	603-20200	3,736.00
10/14	10/21/2014	146041	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	42,500.00
10/14	10/21/2014	146042	1152	ST LOUIS COUNTY PHHS	604-20200	179.41
10/14	10/21/2014	146043	190080	ST LOUIS COUNTY RECORDER	101-20200	92.00
10/14	10/21/2014	146044	200020	THE TRENTI LAW FIRM	101-20200	6,337.36
10/14	10/21/2014	146045	200028	TRI CITIES BIOSOLIDS DISPOSAL	602-20200	5,103.00
10/14	10/21/2014	146046	210001	UNITED ELECTRIC COMPANY	101-20200	664.26
10/14	10/21/2014	146047	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	75,229.23
10/14	10/21/2014	146048	220020	VISA OR AMERICAN BANK CC PMT	101-20200	1,053.05
10/14	10/21/2014	146049	230005	WESCO DISTRIBUTION INC	604-20200	853.66
10/14	10/21/2014	146050	230044	WITMER PUBLIC SAFETY GROUP INC	101-20200	1,037.63
10/14	10/21/2014	146051	60038	WRIGHT EXPRESS FINAN SERV CORP	101-20200	5,234.62
10/14	10/21/2014	146052	240001	XEROX CORPORATION	101-20200	637.41

Totals

426,584.14

Payroll-PP Ending 10/10/14 58,580.33

Electronic Trans.-Sales Tax 10/20/14 16,260.82

TOTAL EXPENDITURES \$501,425.29



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 19-14

AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB PUBLIC WORKS GRANT PROGRAM

WHEREAS, the Mountain Iron City Council approves of the attached application for the County Road 7 Housing development project; and,

WHEREAS, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the IRRRB.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that it does hereby adopt this Resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 20th DAY OF OCTOBER, 2014.

ATTEST:

City Administrator

Mayor Gary Skalko



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RESOLUTION NUMBER 20-14

AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB GRANT PROGRAM

WHEREAS, the Mountain Iron City Council approves of the attached application for the Old Town Storm Sewer project; and,

WHEREAS, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the IRRRB.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that it does hereby adopt this Resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 20th DAY OF OCTOBER, 2014.

ATTEST:

City Administrator

Mayor Gary Skalko



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 21-14

AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB GRANT PROGRAM

WHEREAS, the Mountain Iron City Council approves of the attached application for the Mud Lake Road Force Main project; and,

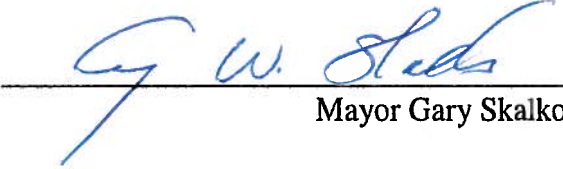
WHEREAS, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the IRRRB.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that it does hereby adopt this Resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 20th DAY OF OCTOBER, 2014.

ATTEST:

City Administrator



Mayor Gary Skalko



BENCHMARK ENGINEERING, INC.

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street • P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 • fax: 218-735-8923
email: info@bm-eng.com

October 28, 2014

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 South Enterprise Drive
Mountain Iron, MN 55768

Re: 2014 Street Improvements Project
City of Mountain Iron
Project No.: MI14-02

Dear Mr. Wainio;

Enclosed please find Pay Request No. 3 for the Mountain Iron 2014 Street Improvements project in the amount of **\$51,681.14**, for approval at your next scheduled City Council meeting. This amount includes withholding 5% retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.

Eric E. Fallstrom, P.E.
Vice President

Enclosure

Pc: Mr. Tom Nemanich, Mesabi Bituminous, Inc.

RECOMMENDATION OF PAYMENT

No. 3

Owner's Project No.: _____

Engineer's Project No.: MI14-02

Project: 2014 Street Improvements

CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

For Period Ending: October 27, 2014

To: City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated October 28, 2014

By  _____

STATEMENT OF WORK

Original Contract Price	\$ <u>316,928.25</u>	Work & Materials to Date	\$ <u>317,207.45</u>
Net Change Orders	\$ <u>0.00</u>	Amount Retained (5%)	\$ <u>15,860.37</u>
Current Contract Price	\$ <u>316,928.25</u>	Subtotal	\$ <u>301,347.08</u>
		Previous Payments	\$ <u>249,665.94</u>
		Amount Due this Payment	\$ <u>51,681.14</u>

PAY REQUEST #3
 2014 STREET IMPROVEMENTS PROJECT
 CITY OF MOUNTAIN IRON, MINNESOTA
 PROJECT NO: MI14-02

CONTRACTOR: MESABI BITUMINOUS, INC.

BASE BID

SPEC. NO.	ITEM	UNITS	PLAN QUANTITY	UNIT COST	QUANTITY TO DATE	TOTAL AMOUNT
2104.501	REMOVE PIPE SEWERS	LIN. FT.	20.0	\$11.00	20.0	\$220.00
2104.501	REMOVE CURB & GUTTER	LIN. FT.	254.0	\$5.00	254.0	\$1,270.00
2104.505	REMOVE BITUMINOUS PAVEMENT	SQ. YD.	191.0	\$6.00	206.0	\$1,236.00
2104.511	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN. FT.	30.0	\$8.00	30.0	\$240.00
2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN. FT.	292.0	\$5.00	329.0	\$1,645.00
2105.501	COMMON EXCAVATION	CU. YD.	174.0	\$15.00	174.0	\$2,610.00
2105.522	SELECT GRANULAR BORROW (MOD) (CV)	CU. YD.	40.0	\$15.00	40.0	\$600.00
2105.525	TOPSOIL BORROW (LV)	CU. YD.	10.0	\$25.00	0.0	\$0.00
2105.604	GEOTEXTILE FABRIC TYPE V	SQ. YD.	119.0	\$2.00	119.0	\$238.00
2123.503	MOTOR GRADER	HOUR	6.0	\$150.00	6.0	\$900.00
2211.503	AGGREGATE BASE (CV), CLASS 5	CU. YD.	116.0	\$22.00	116.0	\$2,552.00
2221.503	AGGREGATE SHOULDERING (CV), CLASS 1	CU. YD.	60.0	\$35.00	0.0	\$0.00
2232.501	MILL BITUMINOUS SURFACE (2")	SQ. YD.	11,485.0	\$2.00	11,442.0	\$22,884.00
2360.501	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C)	TON	2,604.0	\$64.00	2,660.0	\$170,240.00
2360.503	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (2,C)	TON	584.0	\$64.00	727.3	\$46,547.20
2502.541	4" PERF. PE PIPE DRAIN	LIN. FT.	58.0	\$10.00	59.0	\$590.00
2503.511	6" PVC PIPE SEWER, SDR 35	LIN. FT.	10.0	\$27.00	0.0	\$0.00
2503.511	8" PVC PIPE SEWER, SDR 35	LIN. FT.	160.0	\$34.00	140.0	\$4,760.00
2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	2.0	\$550.00	2.0	\$1,100.00
2503.602	TRACER WIRE ACCESS BOX	EACH	1.0	\$110.00	1.0	\$110.00
2504.602	ADJUST VALVE BOX - WATER	EACH	1.0	\$80.00	1.0	\$80.00
2504.604	2" POLYSTYRENE INSULATION	SQ. YD.	130.0	\$22.00	82.0	\$1,804.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 4007	LIN. FT.	15.9	\$475.00	15.9	\$7,552.50
2506.516	CASTING ASSEMBLY	EACH	2.0	\$600.00	2.0	\$1,200.00
2506.522	ADJUST FRAME AND RING CASTING	EACH	15.0	\$300.00	15.0	\$4,500.00
2531.501	CONCRETE CURB & GUTTER - DES. D418	LIN. FT.	254.0	\$20.00	254.0	\$5,080.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$5,300.00	1.0	\$5,300.00
2573.530	STORM DRAIN INLET PROTECTION	EACH	5.0	\$100.00	0.0	\$0.00
2575.505	SODDING TYPE LAWN	SQ. YD.	110.0	\$15.00	0.0	\$0.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$1,000.00	0.0	\$0.00
2582.501	PAVEMENT MESSAGE (RIGHT ARROW) EPOXY	EACH	1.0	\$220.00	0.0	\$0.00
2582.501	PAVEMENT MESSAGE (THRU ARROW) EPOXY	EACH	1.0	\$220.00	0.0	\$0.00
2582.502	4" DOUBLE SOLID LINE YELLOW-EPOXY	LIN. FT.	752.0	\$3.25	459.0	\$1,491.75
2582.502	4" SOLID LINE YELLOW-EPOXY	LIN. FT.	2,833.0	\$1.75	2,754.0	\$4,819.50
2582.502	4" BROKEN LINE YELLOW-EPOXY	LIN. FT.	730.0	\$1.75	540.0	\$945.00
2582.502	4" SOLID LINE WHITE-EPOXY	LIN. FT.	1,580.0	\$1.75	0.0	\$0.00

ADD ALTERNATE BID (SILICON WAY CURB & GUTTER)

SPEC. NO.	ITEM	UNITS	TOTAL QUANTITIES	UNIT COST	QUANTITY TO DATE	TOTAL AMOUNT
2104.501	REMOVE PIPE SEWERS	LIN. FT.	8.0	\$42.00	0.0	\$0.00
2503.541	15" RC PIPE SEWER	LIN. FT.	8.0	\$70.00	11.5	\$805.00
2503.602	CONNECT TO EXISTING STORM SEWER	EACH	2.0	\$100.00	1.0	\$100.00
2506.501	CONST. DRAINAGE STRUCTURE DES. F	LIN. FT.	6.9	\$475.00	6.9	\$3,277.50
2506.516	CASTING ASSEMBLY	EACH	1.0	\$600.00	1.0	\$600.00
2511.501	RANDOM RIPRAP CLASS III	CU. YD.	12.0	\$35.00	0.0	\$0.00
2531.501	CONCRETE CURB & GUTTER - DES. D418	LIN. FT.	1,560.0	\$14.00	1,565.0	\$21,910.00

COMPLETED TO DATE: \$317,207.45
 LESS RETAINAGE (5%): (\$15,860.37)

SUBTOTAL PAY REQUEST #3: \$301,347.08
 LESS PREVIOUS PAYMENTS: (\$249,665.94)

TOTAL PAY REQUEST #3: **\$51,681.14**





BENCHMARK ENGINEERING, INC.

CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street ▪ P.O. Box 261
Mt. Iron, MN 55768-0261
tel: 218-735-8914 ▪ fax: 218-735-8923
email: info@bm-eng.com

October 29, 2014

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN
County Road 102 Utility Extensions
Project No. MI12-04

Dear Mr. Wainio:

Enclosed please find Pay Request No. 7 for County Road 102 Utility Extension project in the amount of **\$12,944.70** for approval at your next scheduled City Council meeting. This payment is for the work completed to date. Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.

Alan J. Johnson, P.E.

Enclosures

pc: Mr. Andrew Wagner, Ulland Brothers, Inc.

RECOMMENDATION OF PAYMENT

No. 7

Owner's Project No.: _____

Engineer's Project No.: MI12-04

Project: County Road 102 Utility Extensions

CONTRACTOR: Ulland Brothers, Inc., 505 West 37th Street, Hibbing, MN 55746

For Period Ending: October 29, 2014

To: **City of Mountain Iron**
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated: October 29, 2014

By 

STATEMENT OF WORK

Original Contract Price	\$ <u>625,000.00</u>	Work & Materials to Date	\$ <u>623,817.80</u>
Net Change Orders	\$ <u>0.00</u>	Amount Retained	\$ <u>31,190.89</u>
Current Contract Price	\$ <u>625,000.00</u>	Subtotal	\$ <u>592,626.91</u>
		Materials on Hand	\$ <u>134,989.65</u>
		Less Materials Used	<u>(134,989.65)</u>
		Previous Payments	\$ <u>579,682.21</u>
		Amount Due this Payment	\$ <u>12,944.70</u>



PAY REQUEST NO. 7
 UTILITY EXTENSION COUNTY ROAD 102
 CITY OF MOUNTAIN IRON, MINNESOTA

PROJECT NO: MI12-04

CONTRACTOR: ULLAND
 BROTHERS

SPEC. NO.	ITEM	UNITS	EST. QUANTS	UNIT COST	QUANTITY THIS PERIOD	QUANTITY TO DATE	TOTAL
2021.501	MOBILIZATION	LUMP SUM	1.0	\$18,637.55		1.00	\$18,637.55
2101.501	CLEARING	ACRE	2.0	\$1,000.00		2.00	\$2,000.00
2101.506	GRUBBING	ACRE	2.0	\$2,500.00		2.00	\$5,000.00
2104.501	REMOVE PIPE SEWERS	LIN. FT.	366.0	\$15.00		366.00	\$5,490.00
2104.523	SALVAGE MANHOLES	EACH	1.0	\$1,000.00		1.00	\$1,000.00
2105.501	COMMON EXCAVATION	CU. YD.	24,000.0	\$3.00		24,000.00	\$72,000.00
2105.503	ROCK EXCAVATION	CU. YD.	300.0	\$12.00		59.00	\$708.00
2105.535	SALVAGED TOPSOIL (LV)	CU. YD.	403.0	\$7.00		403.00	\$2,821.00
2118.607	AGGREGATE SURFACING (CV) CLASS 5	CU. YD.	40.0	\$24.00		0.00	\$0.00
2501.515	12" RC PIPE APRON	EACH	2.0	\$560.00		2.00	\$1,120.00
2501.515	48" RC PIPE APRON	EACH	1.0	\$1,400.00		1.00	\$1,400.00
2501.511	6" PVC PIPE SEWER, SDR 35	LIN. FT.	76.0	\$26.00	55.00	139.00	\$3,614.00
2503.511	8" PVC PIPE SEWER, SDR 35	LIN. FT.	596.0	\$42.00		381.00	\$16,002.00
2503.541	12" RC PIPE SEWER, DES. 3006	LIN. FT.	1,021.0	\$48.00		1,029.00	\$49,392.00
2503.541	42" RC PIPE SEWER, DES. 3006	LIN. FT.	21.0	\$134.00		16.00	\$2,144.00
2503.541	48" RC PIPE SEWER, DES. 3006	LIN. FT.	150.0	\$136.00		144.00	\$19,584.00
2503.602	CONNECT TO EXISTING MANHOLES (SANITARY)	EACH	1.0	\$2,000.00		1.00	\$2,000.00
2503.603	8" X 6" WYE	EACH	1.0	\$100.00		1.00	\$100.00
2503.602	TRACER WIRE ACCESS BOX	EACH	1.0	\$100.00		0.00	\$0.00
2504.602	CONNECT TO EXISTING WATERMAIN	EACH	5.0	\$1,700.00	1.00	6.00	\$10,200.00
2504.602	HYDRANT	EACH	3.0	\$5,000.00		3.00	\$15,000.00
2504.602	6" GATE VALVE AND BOX	EACH	3.0	\$1,350.00	1.00	4.00	\$5,400.00
2504.602	8" GATE VALVE AND BOX	EACH	4.0	\$1,650.00		5.00	\$8,250.00
2504.602	12" GATE VALVE AND BOX	EACH	7.0	\$2,650.00		7.00	\$18,550.00
2504.602	6" HDPE MECHANICAL JOINT ADAPTER	EACH	5.0	\$325.00		4.00	\$1,300.00
2504.602	12" HDPE MECHANICAL JOINT ADAPTER	EACH	24.0	\$400.00		21.00	\$8,400.00
2504.603	6" WATERMAIN DUCTILE IRON CL 52	LIN. FT.	120.0	\$48.00	73.00	203.00	\$9,744.00
2504.603	8" WATERMAIN DUCTILE IRON CL 52	LIN. FT.	64.0	\$60.00		64.00	\$3,840.00
2504.603	10" WATERMAIN DUCTILE IRON CL 52	LIN. FT.	8.0	\$90.00		8.00	\$720.00
2504.603	12" WATERMAIN DUCTILE IRON CL 52	LIN. FT.	10.0	\$95.00		12.00	\$1,140.00
2504.603	6" WATERMAIN HDPE	LIN. FT.	167.0	\$34.00		167.00	\$5,678.00
2504.603	12" WATERMAIN HDPE	LIN. FT.	5,506.0	\$45.00		5,475.00	\$246,375.00
2504.604	2" POLYSTYRENE INSULATION	SQ. YD.	114.0	\$8.00		6.00	\$48.00
2504.608	DUCTILE IRON FITTINGS	POUND	740.0	\$8.00		740.00	\$5,920.00
2506.501	CONST. DRAINAGE STRUCTURE DES. F	LIN. FT.	25.3	\$200.00		25.30	\$5,060.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 4007	LIN. FT.	43.2	\$230.00		24.70	\$5,681.00
2506.501	CONST. DRAINAGE STRUCTURE DES. 84-4020	LIN. FT.	18.0	\$525.00		18.00	\$9,450.00
2506.516	CASTING ASSEMBLY	EACH	8.0	\$470.00		0.00	\$0.00
2506.602	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	1.0	\$3,600.00		1.00	\$3,600.00
2511.501	RANDOM RIPRAP CLASS III	CU. YD.	4.1	\$100.00		30.00	\$3,000.00
2557.501	WIRE FENCE DESIGN 72-9322	LIN. FT.	1,120.0	\$24.00		1,120.00	\$26,880.00
2557.517	INSTALL VEHICLE GATE (DOUBLE)	EACH	2.0	\$2,060.00		2.00	\$4,120.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$1,000.00		1.00	\$1,000.00
2573.502	SILT FENCE, TYPE PREASSEMBLED & MAINTAINED	LIN. FT.	825.0	\$2.25		825.00	\$1,856.25
2573.512	TEMPORARY DITCH CHECK TYPE 3	LIN. FT.	200.0	\$0.01		0.00	\$0.00
2573.512	TEMPORARY DITCH CHECK TYPE 7	CU. YD.	100.0	\$0.01		0.00	\$0.00
2573.602	STABILIZED CONSTRUCTION ENTRANCE	EACH	2.0	\$500.00		1.00	\$500.00
2575.523	EROSION CONTROL BLANKET, CATEGORY 3	SQ. YD.	1,995.0	\$0.01		0.00	\$0.00
2575.523	EROSION CONTROL BLANKET, CATEGORY 6	SQ. YD.	2,125.0	\$0.01		0.00	\$0.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$6,950.00	0.50	1.50	\$10,425.00
Extra	Air Relief Structure	Lump Sum	1.0	\$8,668.00	0.25	1.00	\$8,668.00

CONTRACT AMOUNT: \$625,000.00

COMPLETED TO DATE: \$623,817.80

LESS RETAINAGE: (\$31,190.89)

MATERIALS ON HAND: \$134,989.65

LESS MATERIALS INSTALLED: (\$134,989.65)

SUBTOTAL PAY REQUEST #7: \$592,626.91

LESS PREVIOUS PAYMENTS: (\$579,682.21)

TOTAL PAY REQUEST #7: **\$12,944.70**

Alan J. Johnson

COUNCIL LETTER 110314-IVG1

PARKS AND RECREATION

WINTER WORKERS

DATE: October 30, 2014

FROM: Parks and Recreation Board

Craig J. Wainio
City Administrator

The Parks and Recreation Board is recommending that the City Council authorize Staff to advertise for winter workers. These workers would be used to staff the South Grove and West Virginia rinks.

COUNCIL LETTER 110314-IVG2

PARKS AND RECREATION

DISC GOLF

DATE: October 30, 2014

FROM: Parks and Recreation Board

Sally Peterangelo
Library Director/Special Events Coordinator

Craig J. Wainio
City Administrator

The Parks and Recreation Board is recommending that the City Council the development and installation of a disc golf course at the West Two Rivers Campground. Enclosed is the proposed layout for the course. Cost of the course and equipment not to exceed \$10,000 and is budgeted for in the 2014 Budget.

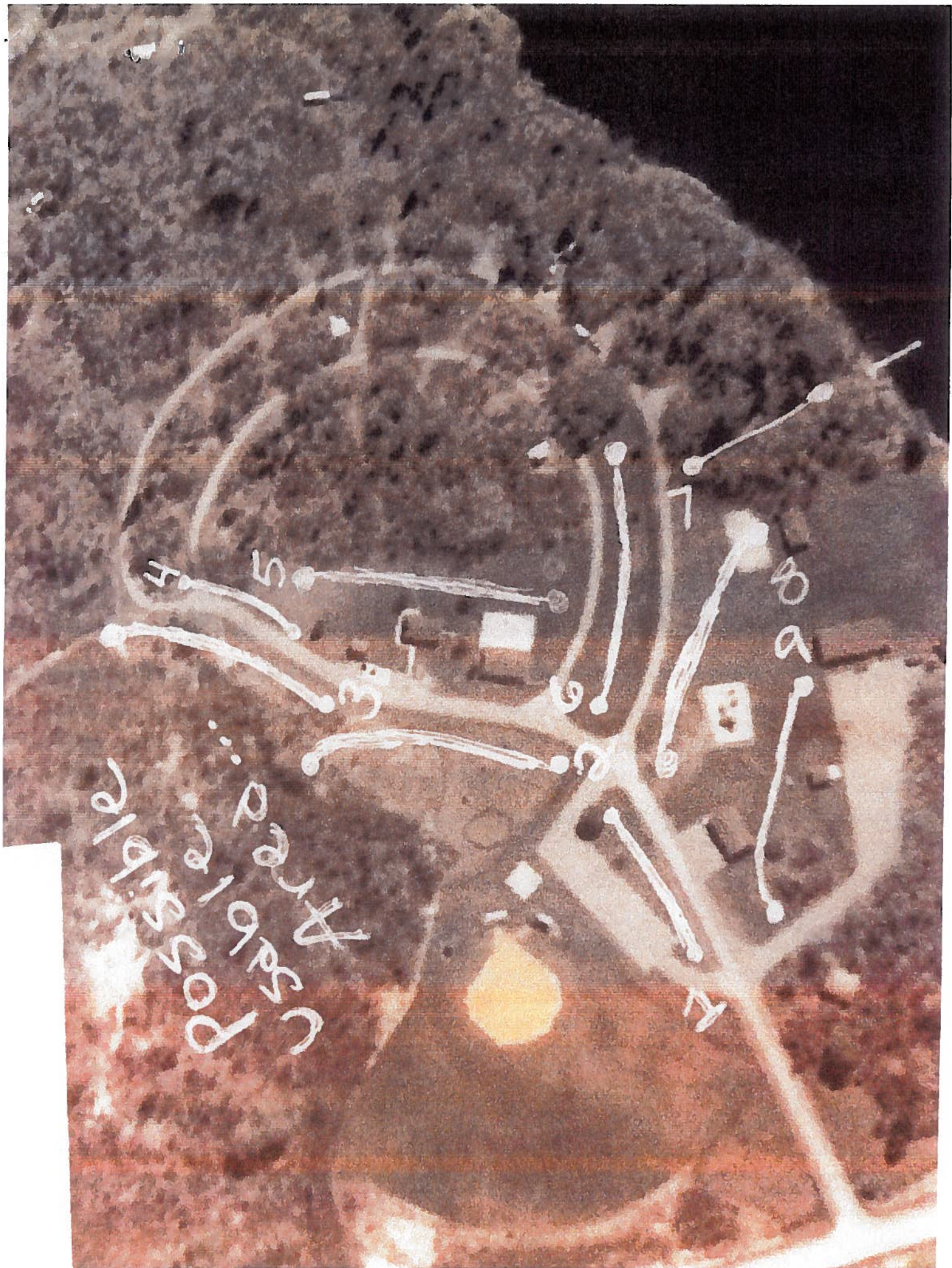
Next Parks and Rec Meeting

From: Sally Peterangelo [<mailto:salpeterangelo@yahoo.com>]
Sent: Wednesday, October 01, 2014 11:58 AM
To: Craig J. Wainio
Subject: Fw: West Two Rivers Tentative course Map

Craig, this is the map of the disc golf as requested. When will the Park 'n Rec be meeting again?? They were ready to approve this but wanted to see the map. Cale said he could build it this year or next spring, whatever works best for the city. I'm hoping this can still be approved in this year's budget. Let me know. Thanks.

On Wednesday, October 1, 2014 11:55 AM, cale leiviska <caleleiv@gmail.com> wrote:

Here it is Sally. I am considering building the taconite Basket stands on holes 4 and 8



possible
access
road

CONTRACT FOR SERVICE

This contract, made and entered into this 1st day of January, 2015 by and between the Mesabi Humane Society, Range Animal Shelter, 2305 Southern Drive, Virginia, MN 55792, referred to as the Mesabi Humane Society, and the **City of Mt. Iron** hereinafter referred to as the Municipality.

I. RECITALS

WHEREAS, this contract will use the term "animals" to mean domesticated dogs and cats. All other animals are not covered or considered within this document, nor handled by the Mesabi Humane Society.

WHEREAS, the Municipality is in need of shelter and care of animals found within the city limits and in need of an animal control program and service.

WHEREAS, the Mesabi Humane Society has a facility and is qualified and licensed to provide such care, shelter and animal control services.

WHEREAS, the Municipality wishes to purchase these services from the Mesabi Humane Society, in accordance with this contract.

WHEREAS, in consideration of the mutual covenants contained herein, it is agreed and understood as follows:

II. TERMS

The term of this contract shall be **from January 1, 2015 through December 31, 2015** to be reviewed for revisions by both parties on yearly intervals in order for this animal control service and program to best serve both the Municipality and the Mesabi Humane Society.

III. BASIC SERVICES

The Mesabi Humane Society agrees to provide the following services:

1. Shelter and care for animals detained or taken possession of in the city limits of the Municipality. These will be animals captured and contained by the Humane Society Animal Control Officer (A.C.O.)
2. Shelter and care for stray/free roaming animals that are delivered to the shelter by the residents, Municipality officials and employees of the Municipality on a volunteer basis. If the Mesabi Humane Society reaches operating capacity as allowed by law, then we will reserve the right to refuse incoming animals until space is available.
3. Retrieve and transport animals from the Municipality to the shelter during business hours, upon request of the appropriate Municipality officials and citizens within the Municipalities residential limits.
4. The Animal Control Officer (A.C.O.) will routinely patrol the Municipality in the Animal Control Officer's identified vehicle during the week to check for and pick up free-roaming animals within the city limits of the Municipality. The Animal Control Officer will work with the Municipalities Police Department, and Municipality officials to help uphold all Municipality ordinances governing animals within their limits.
5. Animal examinations and veterinary care at a licensed facility, whenever staff deems it necessary.
6. The Mesabi Humane Society will board animals up to seven (7) working days in our holding facility. This allows owners adequate time to claim their pet. After the seventh day, the MHS acquires legal custody of each animal, and the right to make decisions regarding disposition.
7. Euthanasia and disposal of animals if required. This decision is to be based on health and behavioral issues only, not the need for more space for new incoming, or free roaming animals.

8. All animals leaving the Mesabi Humane Society will be spayed, or neutered before adoption, except in the case when over-crowding becomes a concern, or the age, size or temperament prohibits. In the event of exceptions, the Mesabi Humane Society will offer patrons a rebate when they independently seek to spay or neuter their newly adopted pet at a veterinary clinic of their choice.
9. Maintain accurate records of all transactions concerning animals from the Municipality and/or residents.
10. Respond to all animal concerns and situations that arise in the Municipality in a timely manner, during normal business hours which are 8:30 – 5:00pm Monday through Friday.
11. Respond to all emergency animal concerns (defined as life threatening risk to public safety) after normal business hours Sunday through Saturday. In emergency situations, the “on call” Animal Control Officer will be contacted directly by cell phone. He/she will retain the right to decide whether or not the case shall be determined an emergency.

IV. RESPONSIBILITIES OF THE MUNICIPALTY

1. It is up to the Municipality to help the Mesabi Humane Society uphold quarantine (confine & observe) guidelines. The Mesabi Humane Society reserves the right to make decisions regarding bites & human exposure.
2. The Municipality is responsible for calling the Mesabi Humane Society for pick-up of animal (s) during normal business hours, as defined in Section 3, item 10.
3. The Municipality is responsible for contacting the Mesabi Humane Society’s “on call” animal control Officer in emergency situations as defined in Section 3, Item 11.
4. Municipality appointed personnel may place an animal in an outdoor kennel at the Shelter after business hours. This person shall contact the Society’s Animal Control Officer with pertinent information regarding each animal placed in an outdoor kennel.
5. If an emergency veterinary situation arises before or after normal business hours, the Municipality agrees to pay for the emergency part of the veterinary billing and the Mesabi Humane Society will pay for any other costs related to the well-being and care of the animal. Appropriate care will be determined by the veterinarian and Mesabi Humane Society staff.

V. COMPENSATION

The Municipality shall pay the Mesabi Humane Society \$18,500 each year or twelve monthly payments of \$1541.66 for animal control services beginning January 1, 2015 and concluding December 31, 2015. Payments are due at the beginning of each month for the ensuring period of service (i.e. January 01 payment for January services, etc.). A 10% fee will be charged for each late payment. Payments are considered late after the tenth (10) day of the month. Gas will be charged based on the standard mileage rate provided by the IRS during Animal Control calls. The Mesabi Humane Society reserves the right to discontinue services if the Municipality is consistently late with their payments.

- Canine housing/boarding at the rate of \$20 per day, not to exceed seven days billing unless requested by the Municipality.
- Feline housing/boarding at the rate of \$15 per day, not to exceed seven days billing unless requested by the Municipality.
- Animal pick-up during normal hours of operation at the rate of \$40 per response to the Municipality, regardless of the amount of animals transported during each route to the Municipality. This is providing the animal has not been involved in a bite or dangerous incident requiring emergency Animal Control services.
- Emergency Animal Control service rates are \$60 during normal MHS hours of operation and \$120 for “after hour” responses. This service does not guarantee capture and containment of an animal that is a danger to the public, other animals, itself or public safety. In either situation, a service call will be assessed.

VI. COMPLIANCE WITH LAWS

In providing all services pursuant to this contract, the Mesabi Humane Society shall abide by all statutes, ordinances, rules, and regulations pertaining to or regulating the provision of such services, including those now in effect and hereinafter adopted, as provided by each and all Municipalities. It will be the sole responsibility of Municipality to provide the Mesabi Humane Society its statutes, ordinances and rules and apprise the Mesabi Humane Society of any and all changes that may have concern or relation to the provided services and statutes.

VII. INSURANCE

The Mesabi Humane Society shall purchase, maintain in full force and effect during the term of this contract and provide proof of the following insurance coverage:

- A. **WORKERS COMPENSATION:** Coverage at statutory limits, as provided by the State of MN.
- B. **GENERAL LIABILITY:** Coverage shall have minimum limits to \$2,000,000 per occurrence, combined single limit for Bodily Injury Liability and Property damage Liability.

VIII. EARLY TERMINATION OF CONTRACT

Either party upon thirty (30) days written notice, delivered by certified mail or in person, to the other party may terminate this contract.

IX. MODIFICATIONS

Any material alterations, modifications, or variations of the terms of this contract shall be valid and enforceable only when they have been reduced to writing as an amendment and signed by both or all parties involved.

X. RELEASE OF LIABILITY

The Municipality, including the official and residents, agree to hold harmless the Mesabi Humane Society in the case of any injuries or deaths relating to, or regarding: the capture and containment of any stray or free-roaming animals. The Municipality also agrees to refrain from any legal action against the Mesabi Humane Society in the case of any harm or damage caused by stray or free-roaming domesticated animals.

XI. ENTIRE AGREEMENT

It is understood and agreed by the parties that the entire agreement of the parties is contained herein and that the contract supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the Mesabi Humane Society and the Municipality. The parties hereto revoke any prior oral or written agreements between themselves, and agree that this contract is the only and complete agreement regarding the subject thereof. This contract becomes legal and binding once signed by both parties.

MESABI HUMANE SOCIETY

MUNICIPALITY

BY: _____

BY: _____

DATE: _____

DATE: _____

TITLE: _____

TITLE: _____

October 23, 2014
Ryan Powell
Mountain Iron-Buhl High School
5720 Marble Avenue
Mountain Iron, MN 55792

Dear City of Mountain Iron,

My name is Ryan Powell, I am a junior in Mrs. O'Malley's Journalism class. I am enquiring if you would be interested in sponsoring a yearbook page or pages. In the past, you have sponsored four pages, for a total of \$200. We had to up our prices this year from \$50 to \$60 a page. Please consider sponsoring again, your efforts are extremely appreciated.

Thank You,

A handwritten signature in black ink that reads "Ryan Powell". The signature is written in a cursive style with a large, looped initial "R".

Ryan Powell, MIB Junior